

**MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING AGENDA

DATE: TUESDAY, OCTOBER 13, 2026

Time: _____

TIME: 6:00 P.M.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Morris County Vocational School District Board of Education has caused adequate and electronic notice of this meeting to be published by having the date, time and place thereof posted on the District website, sent to the Clerk of the Board of County Commissioners and the Clerk of the Township of Denville at the same time. The Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth.”

IV. ROLL CALL

Board of Education: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mrs. Hanna Roth Starr
_____ Mr. John Velez, Esq.
_____ Dr. Nancy Gartenberg

Superintendent:	_____ Dr. Anita Champagne
Assistant Superintendent	_____ Dr. Melissa España
Business Administrator/Board Secretary:	_____ Mr. Michael Davison
Attorney for the Board of Education:	_____ Mr. John Mills III, Esq.
Student Representative:	_____ Mr. Duncan Felch

Press: _____

Visitors: _____

V. CORRESPONDENCE

- Reappointment of Hanna Roth Starr to MCVSD BOE (Attachment #1)

VI. SUPERINTENDENT'S REPORT

- | | |
|--|------------------|
| • Student BOE Representative Report | Duncan Felch |
| • School Self-Assessment for Determining HIB Grades | Dr. España |
| • Budget Calendar | Mr. Davison |
| • Policy Update | Dr. Champagne |
| • NJSBA Presentation: Superintendent Evaluation Tool and Board Goals | Mr. Paul Pineiro |

Information Only:

- Security and Fire Drill Logs/Student Incident Reports MCST (Attachment #2)
- Security and Fire Drill Logs/Student Incident Reports MCCTC (Attachment #3)
- HIB Report (Attachment #4)

VII. COMMITTEE PROGRAMS

VIII. HEARING OF THE PUBLIC (related to agenda items only)

XI. MINUTES

1. Motion to approve the minutes of the Public Session Meeting of the Board of Education of September 8, 2026 as submitted. (Attachment #5)

Motion by:_____ **Seconded by:**_____ **Roll Call:**_____

X. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT AND TREASURER'S REPORT

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of August 2026. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of August 31, 2026, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment #6)

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2026 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending August 31, 2026. (Attachment #7)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XI. POLICIES AND PROCEDURES

The following Resolution has been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the following policy for second reading: (Attachment #8)

<u>Policy</u>	<u>Description</u>	<u>Reason</u>
P 5240	Tardiness	Revised

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XII. FINANCE

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #9)
2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for October 14, 2026 through the next Morris County Vocational School District Board of Education meeting.
3. Motion to approve the following amendments to the 2026/2027 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #10)
4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #11)
5. Motion to approve the following resolution:

WHEREAS the Morris County Vocational School District Board of Education is the owner of certain equipment which is no longer needed for district use; and

WHEREAS the Morris County Vocational School District Board of Education is desirous of disposing of said equipment; and

WHEREAS, the Morris County Vocational School District Board of Education has identified the following equipment to be disposed of:

- Physician's Resource Stress System

NOW, THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education authorizes the Business Administrator to dispose of the outdated and/or broken equipment.

6. Motion to approve Dr. Mykee Fowlin, guest speaker for student presentations (Grade 9 & 10 students) on December 2, 2026, at a rate of \$1,500 per presentation (\$3,000 total).
7. Motion to accept a donation in the amount of \$5,000 from James L. Mullin, Dover, New Jersey, for tuition scholarships for Dover High School graduates enrolled in the Adult Continuing Education Apprenticeship Programs, with a letter of appreciation to the donor.
8. Motion to accept a donation of a Baldwin baby grand piano with an estimated value of \$1,900 from Marilyn Maffei/Lou Maffei, Power of Attorney, for use in the Music Program, with a letter of appreciation to the donor.
9. Motion to amend the resolution of March 17, 2026 as follows:

WHEREAS, the 2026-2027 MCVSD budget includes a withdrawal from Capital Reserve, in the amount of \$1,555,000; and

WHEREAS, the transfer of these reserves supports the following capital projects:

Building #4 Auto Body Shop Renovation to Esports Lab and HVAC Upgrades at Building #4 in an amount not to exceed \$1,555,000.

NOW THEREFORE BE IT RESOLVED that the amount authorized to be withdrawn from the Capital Reserve account is \$1,555,000. (increase in withdrawal amount and change in scope of project)

10. Motion to approve the following resolution:

WHEREAS, on October 1, 2026, the Morris County Vocational School District ("District") held a public bid opening for Alterations for Esports Lab at the Morris County School of Technology ("Project"); and

WHEREAS, the District received five (5) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by Molba Construction, Little Ferry, New Jersey, with a base bid in the total amount of Seven Hundred Fourteen Thousand Dollars (\$714,000) inclusive of a Twenty-Five Thousand Dollar (\$25,000) Contingency Allowance; and

WHEREAS, the District, in conjunction with its Architect and Special Counsel, has determined Molba Construction to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq, the District awards a contract for the Project to Molba Construction in the total amount of Seven Hundred Fourteen Thousand Dollars (\$714,000) inclusive of a Twenty-Five Thousand Dollar (\$25,000.00) Contingency Allowance; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Molba Construction and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project, the District hereby authorizes the Business Administrator to execute the contract on behalf of the

District and further appoints the Administration to act as the District's Representative during the construction of the Project.

11. Motion to approve the following resolution:

WHEREAS, on October 1, 2026, the Morris County Vocational School District ("District") held a public bid opening for HVAC Upgrades – Building #4 at the Morris County School of Technology ("Project"); and

WHEREAS, the District received eight (8) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by Iron Mountain Mechanical LLC, Columbia, New Jersey, with a base bid in the total amount of Three Hundred Fifty-Eight Thousand Five Hundred and Fifty-Five Dollars (\$358,555) inclusive of a Ten Thousand Dollar (\$10,000) Contingency Allowance; and

WHEREAS, the District, in conjunction with its Architect and Special Counsel, has determined Iron Mountain Mechanical LLC to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq, the District awards a contract for the Project to Molba Construction in the total amount of Three Hundred Fifty-Eight Thousand Five Hundred and Fifty-Five Dollars (\$358,555) inclusive of a Ten Thousand Dollar (\$10,000) Contingency Allowance; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Iron Mountain Mechanical LLC and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District and further appoints the Administration to act as the District's Representative during the construction of the Project.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIII. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the senior Work-Based Learning Experiences for the 2026-2027 school year as per the attached list. (Attachment #12)
2. Motion to approve the attached list of field trips for the 2026-2027 school year. (Attachment #13)
3. Motion to approve the 2026-2027 School Safety and Security Plan on file in the Board of Education Office.

4. Motion to approve the 2026-2027 Crisis Response Plan on file in the Board of Education Office.
5. Motion to approve the School Self-Assessment for Determining HIB Grades Report as attached for the period July 1, 2025 through June 30, 2026 for the following district schools: (Attachment # 14)
 - Morris County School of Technology CDS Code #050
 - Morris County Career and Technical Institute CDS Code #304
 - Medicine, Innovation, Government and Environmental Science CDS Code #300
 - Academy for Mathematics, Science and Engineering CDS Code #020
 - Academy for Performing Arts CDS Code #302
6. Motion to approve the attached School Bus Emergency Evacuation Drill Report for drills completed on October 7, 2026. (Attachment # 15)
7. Motion to approve the attached School Psychology Professional Diploma Program Affiliation Agreement for Practicum between the Morris County Vocational School District and Kean University. The agreement shall expire on June 30, 2029. (Attachment # 16)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIV. PERSONNEL

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to accept the resignation due to retirement of Giuseppe Parisi, Custodian, effective December 31, 2026.
2. Motion to accept the resignation due to retirement of Jeffrey Chase, Instructor of Auto Technology, effective June 30, 2027.
3. Motion to accept the resignation of Anthony Angelone, Part-Time Instructor for Welding (FCAWG) and Welding (MIG & STICK), effective September 14, 2026.
4. Motion to accept the resignation of Victor Constantini, Part-Time ESL/ABS (MHS - Mondays and Thursdays), effective October 1, 2026.
5. Motion to confirm and approve Kurt Schubert as Part-Time Instructor for Welding (FCAWG) and Welding (MIG & STICK), for a total of 160 hours at the rate of \$40 per hour, effective September 28, 2026 through June 30, 2027.
6. Motion to approve the appointment of Dameon Tello, Secretary, School Counseling Office, at Step 6-7, at an annual salary of \$54,775, prorated, with an anticipated start date of November 2, 2026 through June 30, 2027, pending successful completion of a criminal history background check and pre-employment physical examination.
7. Motion to approve the appointment of Cruz Rodriguez Martinez, Evening Custodian, at Step 1, at an annual salary of \$43,720, prorated, with an anticipated start date of October 14, 2026 through June 30, 2027, pending successful completion of a criminal history background check and pre-employment physical examination.
8. Motion to approve the appointment of Francisca Rosa as Part-Time Instructor for ESL/ABS (MHS - Mondays and Thursdays), for a total of 210 hours at the rate of \$40 per hour, effective October 14, 2026 through June 30, 2027 funding provided by the FY27 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

9. Motion to approve the appointment of Lisa Capone as Part-Time Substitute Instructor for ESL/ABS (all locations, as needed), not to exceed 65 hours at the rate of \$40 per hour, effective October 14, 2026 through June 30, 2027 funding provided by the FY27 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
10. Motion to approve the appointment of Angela Bernardino as Part-Time Instructor for Balloon Decorating, for a total of 12 hours at the rate of \$40 per hour, effective October 14, 2026 through June 30, 2027.
11. Motion to approve the appointment of Dirk Homberg as Part-Time Instructor for Homeowner's Heating, for a total of 20 hours at the rate of \$40 per hour, effective October 14, 2026 through June 30, 2027.
12. Motion to approve the following substitutes as listed on an as-needed basis at the current Board approved substitute rate for the 2026-2027 school year effective October 14, 2026 through June 30, 2027, pending completion of documentation in accordance with law or district policy:

<u>Name</u>	<u>Position</u>	<u>Certification</u>
Jonathan Beddow	Substitute Teacher	Substitute Credential
Shannon Dorr	Substitute Teacher Substitute Secretary	Substitute Credential
Megan Fernandez	Substitute Nurse	Substitute Nurse Credential
Joanna Rabianski	Substitute Teacher	CE
Marilyn Sawicki	Substitute Teacher Substitute Secretary	Standard
Margaret VanDyke	Substitute Secretary	N/A

13. Motion to approve the appointment of Katerina Kostadimas, a graduate student from Kean University, as a practicum student in the School Counseling Department for a minimum of 300 hours at least 1 day per week for the period October 14, 2026 through June 15, 2027 pending successful completion of a criminal history background check.
14. Motion to approve the appointment of Kayla Coradin as TEEEM Club Advisor for the 2026-2027 school year, effective October 14, 2026.
15. Motion to approve the appointment of Kelsey Dharmakeethi as a Club Competition Chaperone for the 2026-2027 school year, effective October 14, 2026.
16. Motion to approve the appointment of the following faculty members as Instructors for specific credential license support and instructional remediation at their respective hourly rates for the period October 14, 2026 through June 11, 2027, with funding provided by the FY27 Perkins Secondary Grant, as listed below:

<u>Instructor</u>	<u>Department</u>	<u>Total Hours</u>
Brigida Alonzo	Cosmetology	15

Ziella Farnese	Cosmetology	15
Kathleen Marshall	Cosmetology	15
Catherine Bienkowski	Health Care Science	15
Jessica Klimas	Health Care Science	15
Faheemah Walton	Allied Health	15

17. Motion to approve the appointment of the following individuals as Test Proctors for the 2026-2027 school year at the rate of \$34 per hour, not to exceed a total of \$6,700:

Cassandra Colabella	Carol Maffei	Laurie Sisto
Kelsey Dharmakeerthi	Regina Murphy	Denise Stierch
Mary Gonnella	Miriam Paz	Kathleen Turnbull
Kristen Grawehr	Samantha Shane	
Nihal Hussein	Jessica Short	

18. Motion to approve the appointment of the following Athletic Coaches for the 2026-2027 school year:

<u>Sport</u>	<u>Coach</u>
Basketball: Boys Junior Varsity	Sean Drury

19. Motion to confirm and approve the appointment of the following faculty members to teach additional blocks of instruction for the period of September 4, 2026 - October 16, 2026, with funding provided by the FY27 IDEA Grant:

<u>Name</u>	<u># of Blocks</u>	<u>Compensation</u>
Kimberly Delesky	1	10% of annual salary (prorated)
Michael Quaglio	1	10% of annual salary (prorated)
Marianne Renna	2	20% of annual salary (prorated)
Danah Younce	1	10% of annual salary (prorated)

20. Motion to confirm and approve the appointment of Sheila Arakelian to teach one additional block of instruction for the 2026-2027 school year at 10% of annual salary.
21. Motion to approve the appointment of Eric Weiss as After School Student Monitor at the rate of \$34 per hour for 2.5 hours per day from 3:00 p.m. – 5:30 p.m. for 4 days per week for a maximum of 35 weeks (total hours to be shared between all approved monitors) for the 2026-2027 school year, effective October 14, 2026.
22. Motion to approve the appointment of the following faculty members as CPR/First Aid Instructors at the rate of \$34 per hour, not to exceed 16 hours, for the 2026-2027 school year.

Kristen Grawehr
Jessica Prentice

23. Motion to approve the appointment of the following faculty members as Home Instruction Tutors for the 2026-2027 school year:

Mary Gonnella
Kathleen Harrington
Samantha Shane
Laurie Sisto
Gina Visconti

Motion by: _____ Seconded by: _____ Roll Call: _____

XV. HEARING OF THE PUBLIC

XVI. OLD BUSINESS

- NJ School Boards Annual Fall Workshop: October 19-22, 2026, Atlantic City
- Career Pathways Night: Thursday, May 6, 2027 at **6:30 PM**
- Share Time Completion Ceremony: Wednesday, June 2, 2027 at **1:00 PM**
- Graduation: Monday, June 14, 2027 at **3:00 PM**

XVII. NEW BUSINESS

- Next Board Meeting: **MONDAY, NOVEMBER 2nd at 6:00 P.M.** (annual reorganization and regular business meeting)

XVIII. SUNSHINE RESOLUTION

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

Legal Issue

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **30 minutes**.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Motion by: _____ Seconded by: _____ Roll Call: _____

Time Recessed: _____

Time Reconvened: _____

Motion to return to public meeting.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

ROLL CALL: _____ Mrs. Barbara Dawson
 _____ Mr. John Hyland
 _____ Mrs. Hanna Roth Starr
 _____ Mr. John Velez, Esq.
 _____ Dr. Nancy Gartenberg

Motion to return to public meeting.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIX. ADDITIONAL BUSINESS

XX. ADJOURNMENT

Motion to adjourn the meeting.

Time: _____

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____