



School Board Meeting Minutes

Ubah Mission

The Mission of Ubah Academy is to provide students with a rigorous education that prepares them for college and the pursuit of meaningful careers in our community, while maintaining a focus on the needs of each student. We are committed to a strong partnership with our teachers, parents, community, alumni, and stakeholders.

Ubah Vision

In partnership with our community stakeholders, Ubah Academy prepares all students to be college and career focused, and to become lifelong learners and responsible community members ready to meet the challenges of the future. Ubah promotes academic excellence in a safe and professional environment that supports the educational success of all students. Ubah students have an opportunity to earn transferable college credit in high school and be prepared to pursue post-secondary opportunities.

Date	Time	Location
9/11/26	3:00 PM	Ubah Academy 1600 Main St., Hopkins, MN 55343

Role / Representative	Name	Attendance
Board Chair (Community)	Mr. Faisal Deri	Present
Treasurer (Parent)	Mr. Abdihakim Isse	Present
Director (Parent)	Mr. Hassan Saleh	Present
Director (Teacher)	Mr. Muktar Abe	Present
Vice Chair (Teacher)	Mr. Faysal Ege	Present
Ex-Officio (Executive Director)	Mr. Faysal Ali	Present

Visitors Present

- Ms. Lisa Hasledalen, Business Manager, Designs for Learning
- Ms. Bethany Griffith, Board Clerk

1. Call to Order

The Board Chair called the September 2026 school board meeting to order at 3:00 PM. He acknowledged a quorum was present.

2. Open Agenda

Subject	Open agenda for comment or questions.
Discussion	The Board Chair acknowledged the Open Agenda. No public comments or questions were posed to the Board.

3. Agenda

Subject	September 2026 Agenda					
Discussion	The Board reviewed the updated agenda.					
Motion	Approve the updated September 2026 Agenda.					
	Made By:	Mr. Muktar				
	Seconded:	Mr. Abdihakim				
Vote	Yea	4	Nay	0	Abstained	0
Decision	The motion passed unanimously.					

4. Minutes

Subject	Regular Meeting Minutes from June 12, 2026					
Discussion	No comments or questions were posed regarding the June 12, 2026 board minutes.					
Motion	Approve the June 12, 2026 Regular Board Meeting Minutes.					
	Made By:	Mr. Abdihakim				
	Seconded:	Mr. Faysal Ege				
Vote	Yea	4	Nay	0	Abstained	0
Decision	The motion passed unanimously.					

5. Business Arising from June 12, 2026

Subject	5.1 All business items arising from June 12, 2026 are reflected in the agenda.
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6. Finances

Subject	6.1 August 2026 Year-to-Date (YTD) Report
Discussion	The Board Chair welcomed Ms. Lisa Hasledalen to present the YTD Report. Ms. Lisa noted the following as of August 31, 2026: • Ubah has received \$763,020 from all revenue sources which is tracking at 14% of the budgeted amount. • The expenditures are tracking at 8% of their current budgeted amount with a total of \$426,457.

	• At the end of August, Ubah had a positive balance of \$336,563 in the General Fund. • The food service has not received any funding for this school year yet. • The food service expenditures are tracking at 1% with a total amount of \$1,675. • At the end of August, the Food Service Fund had a deficit balance of \$1,675. • The cash on hand has a current total of \$805,109 which is reflected across all funds. • The ADM is set at 290 and Ubah is being paid for an ADM of 300. • The line item for Miscellaneous Expenditures in the General Fund is tracking above the allocated amount, so that item will be adjusted in the revised budget. • The fund balance summary for the General Fund is \$1,393,082. • The Board reviewed payments made via wire and check. No questions were posed. • Ms. Lisa shared that the Audit is going well and more information will be available once it is complete. No questions or concerns were posed by the Board.					
Motion	Receive the August 2026 Year-to-Date (YTD) Report.					
	Made By:	Mr. Muktar				
	Seconded:	Mr. Faysal Ege				
Vote	Yea	4	Nay	0	Abstained	0
Decision	The motion passed unanimously.					

Subject	6.2 Food Service Transfer Request					
Discussion	Ms. Lisa explained that a permanent transfer from the General Fund to the Food Service Fund is required in order to cover the deficit balance in the Food Service Fund of \$6,772.32.					
Motion	Approve the permanent transfer from the General Fund to the Food Service Fund in the amount of \$6,772.32.					
	Made By:	Mr. Faysal Ege				
	Seconded:	Mr. Muktar				
Vote	Yea	4	Nay	0	Abstained	0
Decision	The motion passed unanimously.					

Mr. Hassan Saleh joined the Board meeting at 3:17pm. The Board Chair welcomed him and asked if he would like to introduce himself since this is his first board meeting after being elected. Mr. Hassan shared that he is a parent of students at Ubah Academy and at Twin Cities International Schools (TCIS). He is also the Dean of students in 6th-8th grade at TCIS.

The Board Chair thanked Mr. Hassan for serving in his new role. He also noted that the Board is pleased to have another parent who can share views on how decisions may impact students and families.

7. Authorizer's Report

Subject	No Authorizer Representative was present at today's meeting, so this item was tabled.
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8. Director's Report

Subject	Director to Present Updates to the Board
Discussion	Mr. Faysal Ali, Executive Director, noted the following:

	<u>School Opening and Enrollment:</u> - The school year is off to a good start. Ubah Academy opened on August 25 with 9th grade students and on August 26 for all students. - There are currently 93 new 9th grade students enrolled and the school expects to reach approximately 100 new 9th graders total.					
	<u>Ubah Virtual Academy</u> Ubah successfully launched its new Ubah Virtual Academy this school year. The program currently has approximately 50 students enrolled. The school continues to work with students, families, and teachers to strengthen the program and support student success.					
	<u>Curriculum, Instruction, and Assessment</u> Teachers and staff are off to a good start. Classes have established routines, and instruction is underway. Administration continues to monitor teaching, learning, student engagement, and academic progress.					
	<u>Parent and Community Engagement</u> - The school continues to engage families through regular communication, meetings, and school events. - The first Parent Academy is scheduled for Saturday, September 19. The Parent Academy will provide families with information and resources to help them support their students and stay connected with the school.					
	<u>Finance and Audit</u> The annual audit process is underway. Administration and the business office are working with the auditors to provide the requested financial records and other documentation.					
	<u>Governance</u> All board members have completed the required board training. The board and administration will continue to ensure that governance requirements and responsibilities are met throughout the school year.					
	Mr. Faysal Ege asked if the School Board will be the same for both the in-person students and the students who attend Ubah Academy virtually. Mr. Faysal Ali stated that it will be the same School Board because Ubah Academy is one district with two schools. Mr. Faysal also shared that funding for both of the schools will be managed by the same team, but expenses and revenue will be coded separately. The Board Chair requested to have an informational session at a future meeting on how the income streams and expenses will be tracked and allocated now that Ubah Virtual Academy is fully operational. No other questions or comments were posed.					
Motion	Receive the Director's Report.					
	Made By:	Mr. Abdihakim				
	Seconded:	Mr. Faysal Ege				
Vote	Yea	5	Nay	0	Abstained	0
Decision	The motion passed unanimously.					

9. Governance

Subject	9.1 Student Handbook for 2026-27					
Discussion	Mr. Faysal Ali explained that most of the information regarding policies and procedures in the Student Handbook for 2026-27 is the same as previous handbooks. Some of the topics covered in the handbook include: protocols, assessments, mission and vision statements, daily schedules, extra-curricular opportunities, graduation requirements, and grading scales. One change this year is that all students are required to take a course on Personal Finance as part of their graduation requirements. Mr. Faysal Ali explained that Mr. Faysal Ege has already been teaching this course at Ubah since he supports students in planning for their future pathway after graduation. The Board Chair asked if the Student Handbook for 2026-27 is the same for students who attend Ubah virtually. Mr. Faysal Ali explained that the only difference is regarding discipline since those students are not on site. Mr. Abdihakim asked how the school is supporting families in understanding that Ubah Virtual Academy is for students attending online high school classes, while other students may be attending online collegiate level coursework. Mr. Faysal Ali explained that Ubah has a part-time teacher who communicates with the students and families that attend Ubah Virtual Academy to ensure they understand what it offers, as well as how that is different from attending online collegiate level courses. He also shared that online school options will be discussed at Ubah's first Parent Academy meeting on September 19th.					
Motion	Approve the Student Handbook for 2026-27.					
	Made By:	Mr. Faysal Ege				
	Seconded:	Mr. Muktar				
Vote	Yea	5	Nay	0	Abstained	0
Decision	The motion passed unanimously.					

Subject	9.2 Employee Handbook for 2026-27					
Discussion	Mr. Faysal Ali explained that Ms. Liza Hill, Designs for Learning, supported Ubah in updating the Employee Handbook for 2026-27 and provided training on the information during workshop week to all staff. Most of the information in the 2026-27 Employee Handbook is similar to previous years, but there have been some changes to the Family and Medical Leave Act (FMLA) which were explained during the training in August. All staff members signed a letter of acknowledgement as well. The Board Chair shared that it is important for all of the current state and federal requirements to be included in the Employee Handbook as they can change from year to year. He also encouraged all board members to review the information to ensure they are up to date.					
Motion	Approve the Employee Handbook for 2026-27.					
	Made By:	Mr. Muktar				
	Seconded:	Mr. Hassan				
Vote	Yea	5	Nay	0	Abstained	0
Decision	The motion passed unanimously.					

Subject	9.3 Letter of Intent for Charter Renewal					
Discussion	Mr. Faysal Ali explained that a letter of intent for renewing Ubah Academy as a charter school authorized by Pillsbury United Communities (PUC) was due before the first board meeting this school year. Mr. Faysal Ali connected with the Board Chair and they were able to sign the Letter of Intent and submit it to PUC before the deadline.					
Motion (1st)	Approve Letter of Intent for Charter Renewal					
	Made By:	Mr. Abdihakim				
	Seconded:	Mr. Faysal Ege				
Vote	Yea	5	Nay	0	Abstained	0
Decision	The motion passed unanimously.					

Subject	9.4 Policy Review Schedules for 2026-27					
Discussion	Ms. Bethany explained that the Policy Review Schedules for 2026-27 show which policies will be reviewed each month. She also shared that the mandatory policies require annual review and all other policies are on a 3-year review cycle.					
Motion	Approve the Policy Review Schedules for 2026-27.					
	Made By:	Mr. Faysal Ege				
	Seconded:	Mr. Muktar				
Vote	Yea	5	Nay	0	Abstained	0
Decision	The motion passed unanimously.					

10. Adjournment

Subject	Adjourn the September 2026 board meeting.					
Discussion	The next board meeting will be held on 10/9/26.					
Motion	Approve the adjournment of the September board meeting.					
	Made By:	Mr. Abdihakim				
	Seconded:	Mr. Faysal Ege				
Vote	Yea	5	Nay	0	Abstained	0
Decision	The motion passed unanimously. The meeting concluded at 3:41 PM.					