MEETING MINUTES

We welcome you to this meeting of the LGSUHSD Budget Advisory Committee (BAC) meeting. The public may make comments relevant to agenda items at the time designated on the agenda. Public comment will not be heard outside the designated time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the BAC. Speakers are asked to limit remarks to three minutes (with a maximum of twenty minutes for one topic). Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the BAC meeting should contact the Superintendent's office in writing.

Upon request by a student's parent/guardian, or by the student aged 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the Secretary or Clerk of the Board. (Education Code 49073.2)

Please use this link to join virtually (in-person required for Committee Members) https://lgsuhsd.zoom.us/j/92265513682

Attendance

Voting Members:
Mathew Day, Classified Representative, **Absent**
Peter Hertan
Julian Juan, Student Representative 2025
Arnav Mana, Student Representative 2025
Wendy Riggs
Daniel Snyder
Fan Steinke, **Absent**
Jennifer Young, Certificated Representative

Non-Voting Members:
Pola Michelle Alas, Administrative Assistant, Business Services
Patrick Bernhardt, Executive Director, Business Services
Steve Chen, Board President
Greg Louie, Saratoga High School Principal, **Absent**
Dr. Deepa Mukherjee, Associate Superintendent, Educational Services
David Poetzinger, Los Gatos High School Principal
Heath Rocha, Superintendent, **Absent**
Katherine Tseng , Board Representative, **Absent**

I. OPENING BUSINESS

A. Roll Call/Establishment of a Quorum

The meeting was called to order at 3:34 PM. Roll call was conducted, and a quorum was established.

Motion made by: Daniel Snyder
Motion seconded by: Peter Hertan

> ***Voting results:*** Unanimously Approved

B. Approval of the Agenda

The agenda was approved as written. Due to committee member Ms. Young needing to depart the meeting at 4:00 p.m., the Agenda was reordered to address the Action Item, Approval of the Minutes, at the start of the meeting.

Motion made by: Daniel Snyder
Motion seconded by: Peter Hertan

> ***Voting results:*** Unanimously Approved

C. Public Comment - Items Not on the Agenda

There were no public comments.

II. REPORT/DISCUSSION ITEMS

A. Report/Discussion: First Interim Update

Mr. Bernhardt presented the 2025–26 First Interim Report, which provides the financial and budgetary status of the District for the period of July 1 through October 31. The report will be presented to the Board at its meeting on December 8, 2025. Student representatives and Chairperson Ms. Riggs identified several calculation errors, which will be corrected prior to the Board presentation. Mr. Bernhardt thanked the students and Ms. Riggs for their careful review.

A summary of the 2025-26 First Interim Report and the Multiyear Fiscal Projections are included in the 2025-26 First Interim Report, pages 3 to 13.

Mr. Bernhardt reported that the District has requested a 45-day audit extension from the Santa Clara County Superintendent of Schools under Education Code section 41020.2(a)(1). The extension was requested because the 2024–25 fiscal year Audit Guide has not been finalized, and the Federal Office of Management and Budget has not yet released the Federal Compliance Supplement due to the federal government shutdown. Chavan & Associates, LLC, the District's auditors, notified the District that the FY 2025 audit cannot be completed by the statutory December 15 deadline.

Mr. Bernhardt stated that the District will file a positive certification with the Santa Clara County Superintendent of Schools.

B. Committee Members Comments

III. ACTION ITEMS

A. Approval of the Minutes

The September 15, 2025, minutes will reflect that Kathy Granger, Chairperson, did not attend the September 15 meeting and resigned from the Committee due to other commitments. The minutes have been approved, with the correction.

Motion made by: Jennifer Young

Motion seconded by: Peter Hertan

> ***Voting results:*** Unanimously Approved

IV. ADJOURNMENT

The meeting was adjourned at 4:23 p.m.