Budget Advisory Committee
05/28/2025 - 03:30 PM

Saratoga High School
20300 Herriman Avenue, Saratoga, Trimble Conf. Room
Please use the following link to join virtually (in-person required for Committee https://lgsuhsd.zoom.us/j/94493735628embers)

MEETING MINUTES

We welcome you to this meeting of the LGSUHSD Budget Advisory Committee (BAC) meeting. The public may make comments relevant to agenda items at the time designated on the agenda. Public comment will not be heard outside the designated time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the BAC. Speakers are asked to limit remarks to three minutes (with a maximum of twenty minutes for one topic).

Assistance Information
Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the BAC meeting should contact the Business Services office in writing. Please provide sufficient advance notice to allow the Committee time to arrange for your accommodation.

Please use the following link to join virtually (in-person required for Committee Members): https://lgsuhsd.zoom.us/j/94493735628

Attendance

Voting Members
Alan Cai, BAC Voting Member - SHS Student - **Absent**
Mathew Day, BAC Voting Member Classified Staff - **Absent**
Kathy Granger, BAC Voting Member - **Absent**
Selin Gurses Acar, CBOC, BAC, PTOC Voting Member
Ryan Idemoto, BAC Voting Member - LGHS Student - **Absent**
Anh Kwa, BAC Voting Member - **Absent**
Denise Ramon Herrera, BAC Voting Member
Daniel Snyder, CBOC, BAC Voting Member
Fan Steinke, BAC Voting Member

I. OPENING BUSINESS

A. Call to Order/Establish Quorum

The meeting was called to order at 3:34 p.m.

Daniel Snyder was elected interim chair by the Committee as Chairperson Kathy Granger was absent.

Motion made by: Denise Ramon Herrera
Motion seconded by: Fan Steinke

> ***Voting results:*** Unanimously Approved

B. Approval of the Agenda

The minutes of March 20, 2025, were approved as submitted.

Motion made by: Selin Gurses Acar
Motion seconded by: Daniel Snyder

> ***Voting results:*** Unanimously Approved

C. Public Comment

There were no public comments.

II. REPORT/DISCUSSION ITEMS

A. Second Interim Update and Discussion

Patrick Bernhardt provided an update on the district's Second Interim Report, which was presented to the Board at its meeting on March 28, 2025.

Mr. Bernhardt requested input from the Committee on presenting budget information more effectively and making it more understandable. The budget format is currently on hold until the accounting system is finalized, as the existing system is limited.

Mr. Bernhardt noted a disconnect between position control and QSS, the fiscal side of the system. This has created uncertainty regarding future staffing levels. The district is in the process of hiring a fiscal analyst who would implement and oversee position control.

Committee members recommended improving newsletter communication with the community regarding the budget and negotiation process. Members also suggested revising the Multi-Year Projections (2nd Interim) chart to define restricted services and expenditures, placing detailed information in an appendix, and providing a summary showing the total cost of salaries and benefits. Members expressed that the restricted versus unrestricted breakdown was not necessary for community purposes.

Mr. Snyder inquired about the goals and objectives of the Committee. A possible focus area discussed was the Facilities Master Plan, including financial projections and messaging for a potential ~$100M bond fund.

Superintendent Rocha stated that the Board and administration will meet to determine BAC roles and objectives at a broad, strategic level.

B. Budget Advisory Committee Membership/Terms

Because the committee did not meet during the three COVID years, the administration indicated that membership terms may be extended for an additional term. The recommendation will be submitted for board approval.

III. ACTION ITEMS

A. Approval of the Minutes

The minutes of March 20, 2025, were approved as written, with a request to not include members' email addresses in the minutes moving forward.

Motion made by: Denise Ramon Herrera
Motion seconded by: Fan Steinke

> ***Voting results:*** Unanimously Approved

B. Set 2025-26 Meeting Dates

It was noted that previous BAC meetings had been poorly timed. Mr. Bernhardt stated that he would realign future meetings with the budget deadlines and proposed the meeting timeframes accordingly. Because May 26 conflicts with a Cabinet meeting, he will consult with Superintendent Rocha regarding a possible change to the Cabinet meeting date.

C. Public Comment - Agendized Items

There were no public comments.

IV. Committee Member Comments

V. ADJOURNMENT

The meeting was adjourned at 5:00 PM.