MEETING MINUTES

We welcome you to this meeting of the LGSUHSD Budget Advisory Committee (BAC) meeting. The public may make comments relevant to agenda items at the time so designated on the agenda. Public comment will not be heard outside of the designated time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the BAC. Speakers are asked to limit remarks to three minutes (with a maximum of twenty minutes for one topic). Any individual requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the BAC meeting should contact the Superintendent's office in writing.

You may provide public comment by using the Raise your Hand feature, once you have logged in and registered using the posted Zoom link. The host will be notified that you have done so. Once you are recognized by the host, you may be asked to unmute your speaker. You will have a maximum of three minutes to speak.

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the Secretary or Clerk of the Board. (Education Code 49073.2)

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Attendance

Voting Members
Erol Ceran, BAC - **Absent**
Katie Chen, BAC
Charles Endweiss
Kathy Granger, CBOC
Anh Kwa
Prisha Patel - **Absent**
Denise Ramon Herrera
Daniel Snyder, BAC Member
Fan Steinke
Dave Wilde
Robert Wise, BAC

I. Call to Order

A. Roll Call/Establishment of a Quorum

Roll call was taken and a quorum established.

Voting members present:
Katie Chen, Charles Endweiss (new PTOC representative), Kathy Granger, Anh Kwa, Dan Snyder, Denise Ramon Herrera, Fan Steinke, Dave Wilde, Robert Wise
Voting members absent:
Prisha Patel

Non-voting members present:
Cynthia Chang, Delores Perley, Lee Fagot (Sub-committee member)
Non-voting members absent:
Carrie Bosco, Erol Ceran, Mike Grove, Peter Hertan, Greg Louie

II. Approval of the Agenda

The agenda was approved as written.

Charles introduced himself and shared a little on his background in finance. He has children in the Los Gatos Union SD and is representing the Parcel Tax Oversight Committee. Based on time constraints, we deferred full BAC member introductions until the next meeting.

Motion made by: Denise Ramon Herrera
Motion seconded by: Fan Steinke

> ***Voting results:*** Unanimously Approved

III. Public Comment - Items Not on the Agenda

No public comment

IV. Approval of the Minutes

The minutes of March 4, 2021 were approved as written

Motion made by: Daniel Snyder
Motion seconded by: Robert Wise

> ***Voting results:*** Unanimously Approved

V. Public Comment - Agendized Items

No public comment

VI. Budget Update

VII. Report/Discussion: Review Sub-committee Recommendation

Lee presented the updated sub-committee recommendation which is to build to a minimum 16% reserve over the next few school years (by the 23-24 or 24-25 school year budgets) and to maintain a minimum of 10% at all times.

Dan emphasized two periods in recent years where there have been major drops in the reserves -- and without sufficient reserves there would have been major issues.

Cynthia asked to attach a reference document as backup for the planned Board meeting showing the CA state average reserves as 16%.

Delores clarified the distinction between step-and-column increases and raises…raises are generally changes in the salary increase tables.

There was a discussion about one approach the LGUSD is taking to set aside some money proactively for raises and other potential district needs, so things like raises beyond step-and-column do not always need to come out of reserves, It was also clarified by Delores that budget growth for benefits is already typically baked into the district budgets.

Cynthia suggested mentioning that the growth in reserves this year from 7% to 9% was due to multiple Covid-related factors.
Dan clarified that the recommendation is 16% as fast as possible, and to never let the reserves drop below 10%.
Several subcommittee members indicated that the Task 2 data that was collected pointed out that there is far too much complexity and variability across districts regarding how the districts collect and spend money.

Robert pointed out that Task 2 does not necessarily need to be interpreted as being part of or tied to a reserves discussion. Dave suggested that a more narrowly defined version of Task 2 from the board would be something that the BAC could consider undertaking for a future school year. Kathy added that Task 2 as currently described would be a very large task and that how all that data would be used is unclear. Additional comments by Dan and Denise reinforced that Task 2 as defined would be a huge task, and that it was not clear how the information

would be used. Cynthia indicated she and Peter are very satisfied with the current report out from the subcommittee regarding Tasks 1 and 2.

VIII. ACTION: Approve Sub-committee Report to the Board

Approve the Sub-committee Report to advance to the LGSUHSD Board of TrusteesA motion was made to approve the sub-committee report (with edits as discussed at the meeting) and to advance the sub-committee report to the LGSUHSD Board of Trustees for their review and action.

The motion was approved unanimously (Charles, as a new member, abstained).

Lee will make the edits and circulate it to the team and Delores before forwarding to the Board.

Dave asked the sub-committee to present the output to the Board. Dan pointed out that the report should state that the "BAC recommends".

Cynthia expressed appreciation for the sub-committee and for the full BAC and that it will really help the Board. Dave expressed appreciation for a very fact-based and detailed, careful work by the sub-committee and by the BAC.

Motion made by: Fan Steinke
Motion seconded by: Robert Wise

> ***Voting results:***
> Yes: Katie Chen
> Abstain: Charles Endweiss
> Yes: Kathy Granger
> Yes: Anh Kwa
> Yes: Denise Ramon Herrera
> Yes: Daniel Snyder
> Yes: Fan Steinke
> Yes: Dave Wilde
> Yes: Robert Wise

IX. Report/Discussion: Term Limits Update

The agendized term limit discussion was deferred to the next BAC meeting (timing TBD).

Dave indicated at the next BAC meeting we would review the Board level feedback and we would have the term limits discussion.

Dave asked for anyone interested in leadership roles on next year's BAC or anyone who may not be able to continue on the BAC to let Dave know prior to the next meeting. Dave indicated he will term out, so there will need to be a new BAC chairperson.

X. Public Comment - Agendized Items

No public comment

XI. Adjournment

Dave thanked the BAC and sub-committee for a very productive discussion and that he is looking forward to the next meeting.

The meeting was adjourned at 4:24 PM