San Pasqual Union School District

The Little School in the Valley

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BOARD OF EDUCATION REGULAR MEETING

Tuesday, October 13, 2026, at San Pasqual Union School

4:30 p.m. Regular Session

At 4:30 p.m., there will be an open session to allow for public comment on Closed Session agenda items, followed immediately by a closed session.

I. CALL TO ORDER/OPEN SESSION

Kami Goe, President	_____	Laurisa Murray, Trustee	_____
Christy Gourley, Vice President	_____	Amelia Redmond, Trustee	_____
John Merz, Trustee	_____	Mark Burroughs, Supt /Secretary	_____
		Jenny Grassy, Recording Secretary	_____

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

II. CLOSED SESSION

C. PERSONNEL – appointments, transfers, resignations, and/or reassignments (GC §54957, 54954, 54957.6)

III. RECONVENE OPEN SESSION

D. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

E. REPORT OF ACTION TAKEN IN CLOSED SESSION

F. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

G. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the September 8, 2026, regular meeting. Any changes to the full agenda, minutes, or consent agenda must be made at this time.
Supporting Documentation: *Minutes 9-8-26*

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

H. SAN PASQUAL UNION SCHOOL DISTRICT ELEMENTARY TEACHERS' ASSOCIATION (SPETA) REPORT
SPETA President Jolene Mallory will provide an update on behalf of the teachers' union.

I. CITY OF ESCONDIDO COMMUNITY IMPROVEMENT PROJECTS
Update regarding completed and planned community improvement projects affecting the San Pasqual Union School community.

J. CURRICULUM REPORT
NJ Enslow, Writing Club Lead, will present on the SPU After-School Writing Club.

K. ASSISTANT PRINCIPAL REPORT
Nicole Zdunich, Assistant Principal

L. SUPERINTENDENT REPORT
Mark Burroughs, Superintendent/Principal

IV. ACTION/DISCUSSION ITEMS

M. APPROVAL OF PURCHASE OF MCGRAW HILL *ASI SE DICE! LEVEL 1* SPANISH LANGUAGE CURRICULUM. Total cost not to exceed $2,500.
Supporting Documentation: McGraw-Hill *Asi Se Dice Quote*

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

N. ACCEPTANCE OF REVISED UNAUDITED ACTUALS FINANCIAL REPORT: The Board will consider accepting the revised financial report for the school year 2025/26 as certified by the San Diego County Office of Education. The full report is available for review in the District office.
Supporting Documentation: 2026 Revised Unaudited Actuals

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

O. UPDATE AND RECOMMENDATION REGARDING PALI INSTITUTE
Superintendent Burroughs will update the Governing Board on 6th-grade camp registration and outdoor education opportunities for 6th-grade students.
Supporting Documentation:
Pali Site Reservation Agreement

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

P. APPROVAL OF MASTER SERVICES AGREEMENT WITH SAN DIEGO COUNTY OFFICE OF EDUCATION (SDCOE): Board approval of this Master Services Agreement is required before the District can enter into a separate agreement with SDCOE for cybersecurity support services. The agreement establishes the general terms and conditions governing technology services provided by SDCOE.
Supporting Documentation:
Master Services Agreement
Cybersecurity Core Services Presentation

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

Q. APPROVAL OF ESTIMATES FROM ICONIC MECHANICAL, INC. FOR THE HVAC REPLACEMENTS/REPAIRS for the main office, the barn, and rooms 405, 502, and 602. Total cost not to exceed $42,000.
Supporting Documentation:
Barn Repairs ($7,460)
Main Office Repairs ($6,000)
Room 405 Replacement ($17,900)
Room 502 Repairs ($5,380)
Room 602 Replacement ($3,885)

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

R. APPROVAL QUOTES AND PROPOSALS FROM PACIFIC COMMERCIAL DOOR, LLC, AND PREMIER DOOR INSTALLATION to purchase and install doors for the preschool and restrooms in the 400 building and "super toilets." Total cost not to exceed $9,000.
Supporting Documentation:
Preschool Purchase -self-install ($815.59)
Boys 400 Restroom Purchase - self-install ($1,180.70)
Boys "Super Toilet" Restroom Purchase ($2,431.55)
Boys "Super Toilet" Restroom Install ($1,000)
Girls "Super Toilet" Restroom Purchase ($2,431.55)
Girls "Super Toilet" Restroom Install ($1,000)

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

S. APPROVAL OF ESTIMATE/PROPOSAL FROM FREEDOM AUDIO VISUAL SPECIALISTS (FAV) for the purchase and installation of 4 security cameras, not to exceed $15,000.
Supporting Documentation: FAV Quote

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

T. POLICY MANUAL UPDATES: SECOND READING AND RECOMMENDED APPROVAL- BOARD POLICY UPDATES: Second reading of proposed changes to the District Policy Manual as recommended by the California School Boards Association. Documents are available by request in the District office during regular business hours.

Supporting Documentation:
May 2026 Policy Guidesheet
May 2026 Recommended Updates

August 2026 Policy Guidesheet
August 2026 Recommended Updates

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

V. CONSENT AGENDA

U. PERSONNEL
Reassignment: Stacy Hawkins, Classified Site Sub
Supporting Documentation: Classified Site Sub Job Description

V. APPROVAL OF CLINICAL AFFILIATION AGREEMENT EMERSON COLLEGE to provide supervised, practical learning experiences in connection with a clinical Speech and Language Pathology (SLP) program.
Supporting Documentation: Emerson Agreement

W. INTERDISTRICT TRANSFER AGREEMENTS: Approval of 5-year Interdistrict Transfer Agreements between the San Pasqual Union School District and the Murrieta Valley Unified School District.
Supporting Documentation: Murrieta Valley Unified School District

X. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, commercial warrants, donations, credit card expenditures, Williams UPC Q1
Supporting Documentation: Monthly Financials

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

VI. BOARD COMMENTS

Y. Comments by Trustees

VII. RETURN TO CLOSED SESSION (if needed)

VIII. RECONVENE OPEN SESSION (if needed)

Z. REPORT OF ACTION TAKEN IN CLOSED SESSION (if needed)

IX. ADJOURNMENT

NEXT MEETING: November 10, 2026, @ 4:30 p.m. Regular Meeting

At 4:30 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.

Looking Ahead:

10/9-10/16/26 PTO Book Fair
10/13 - SP Foundation Meeting
10/15 - PTO's Lunch on the Lawn & Great American Shakeout
10/16 - End of First Trimester Progress Reporting Period
10/19-10/23 – Parent/Teacher Conferences (minimum days all week)
10/22 - SOAR Assembly
10/26-10/29 - Red Ribbon Week
10/29 - Costume Parade & Harvest Night
10/30 - Staff Professional Development Day (No School)/YClub Intersession
11/6 - Middle School Dance

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.