

**HANFORD JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
AGENDA**

The Hanford Joint Union High School District is an educational community committed to providing all students a competitive education with multiple learning opportunities in a safe, orderly environment fully equipped to teach 21st century skills. As a learning community, we strive to improve student achievement, to be responsive to community needs and to foster accountability for all.

**BOARD OF TRUSTEES – Regular Meeting
Tuesday, October 13, 2026**

**5:30PM – Closed Session
6:00PM – Open Session**

**Hanford Joint Union High School District Office
300 W. 6th Street
Hanford, CA 93230**

The public is welcome to attend HJUHS Board of Trustees meetings in-person. In addition, should overflow space be necessary, the meeting may be viewed on the monitor located in the district office reception area.

I. CALL TO ORDER

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

Note: Members of the public may address the Board regarding items on the Closed Session Agenda prior to the Board's adjournment into Closed Session. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.

II. ADJOURN TO CLOSED SESSION

A. PERSONNEL

1. Public Employee Appointment (Certificated) (GC 54957)
2. Public Employee Appointment (Classified) (GC 54957)
3. Public Employee Discipline/Dismissal/Release (Certificated) (GC 54957)
4. Conference with Labor Negotiators (Certificated)(Classified) GC 54957 and GC 54957.6) Agency Designated Representatives: Ward Whaley/Julie Fagundes (District Chief Negotiators)

B. STUDENT MATTERS

1. Consideration of Student Expulsions (EC 35146; 48912; 48918)

III. RECONVENE TO OPEN MEETING, FLAG SALUTE AND WELCOME - 6:00 PM

IV. REPORTS / BUSINESS

A. REPORT OF CLOSED SESSION

B. COMMENTS FROM THE STAFF

C. COMMENTS FROM THE PUBLIC

Note: Members of the public may address the Board regarding any agenda item or other item within the subject matter jurisdiction of the Board. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes. Board members may engage in limited discussion of non-agenda items or issues raised during public comments, to briefly ask clarifying questions, make a brief announcement, report on their own activities, or to refer the matter to staff.

D. CORRESPONDENCE

E. STUDENT BOARD REPORTS

1. Hanford High School
2. Hanford West High School
3. Sierra Pacific High School

Guevara
Lepez
Perez

Action

F. CONSENT AGENDA

The purpose of the Consent Agenda is to group items which may be approved routinely. Items on the Consent Agenda may be individually addressed or removed from the Consent Agenda at the request of a Trustee or any member of the public.

1. Student Expulsions: 26-01

Whaley

- | | |
|--|----------|
| 2. Warrants - Payment of Warrant Requests: 09/25/2026; 10/02/2026; 10/06/26; 10/07/26;
10/09/26 | Fagundes |
| 3. Minutes of Regular Board Meeting: 09/22/2026 | Rosa |
| • Board Discussion/Consideration | |

G. SUPERINTENDENT'S REPORT

- | | | |
|-------------|---|------|
| Info Only | 1. Student Field Trips | Rosa |
| Information | 2. Board Policy Updates | Rosa |
| Info/Action | 3. Student/Parent Handbook Updates | Rosa |
| | • Board Discussion/Consideration | |
| Info/Action | 4. Agreements Signed by Superintendent | Rosa |
| | ➤ KCOE - Special Education Training MOU | |
| | ➤ City of Hanford – Joint Use Agreement | |
| | ➤ Foothill – DeAnza Agreement | |
| | ➤ West Ed - MOU | |
| | • Board Discussion/Consideration | |

H. FINANCIAL REPORT

- | | | |
|-------------|---|----------|
| Info/Action | 1. Measure W Bond Citizens Oversight Committee Bylaws Update | Fagundes |
| | • Board Discussion/Consideration | |
| Info/Action | 2. Measure W Bond Citizens Oversight Committee Membership Update | Fagundes |
| | • Board Discussion/Consideration | |
| Info/Action | 3. Declaration of Surplus Property | Fagundes |
| | • Board Discussion/Consideration | |
| Info/Action | 4. Resolution #26-18: of the Board of Education of the Hanford Joint Union High School District Finding Certain Tiny Home to Be No Longer Needed for School Purposes, and Not Suitable for School Use; Authorizing the Public Sale of the Tiny Home; and Delegating Authority to Sell the Tiny Home Pursuant to California Education Code Section 17545 | Fagundes |
| | • Board Discussion/Consideration | |
| Info/Action | 5. Concession Buildings at Hanford High School, Hanford West High School, and Sierra Pacific High School – Change Order #1 | Fagundes |
| | • Board Discussion/Consideration | |
| Info/Action | 6. Sierra Pacific High School Buildings J3 & M1 Project – Change Order #15 | Fagundes |
| | • Board Discussion/Consideration | |
| Info/Action | 7. Sierra Pacific High School Buildings J3 & M1 Project – Change Order #16 | Fagundes |
| | • Board Discussion/Consideration | |
| Info/Action | 8. Sierra Pacific High School Buildings J3 & M1 Project – Change Order #17 | Fagundes |
| | • Board Discussion/Consideration | |

I. EDUCATIONAL SERVICES / SPECIAL PROGRAMS

- | | | |
|-------------|---|--------|
| Info/Action | 1. HJUHS D Candidates for Early Diploma of Graduation for 2026/2027 | Peters |
| | • Board Discussion/Consideration | |
| Info Only | 2. Williams Act 2026/2027 1 st Quarter Report | Whaley |

J. ADMINISTRATIVE SERVICES / HUMAN RESOURCES

- | | | |
|-------------|---|--------|
| Info/Action | 1. Personnel Assignments | Whaley |
| | • Board Discussion/Consideration | |
| Information | 2. Resolution #26-19: Temporary Assignment Authorization Pursuant to Education Code Section 44258.3 | Whaley |

K. MAINTENANCE, OPERATIONS AND TRANSPORTATION REPORT

Stidman

V. BOARD CALENDAR

Rosa

VI. BOARD INFORMATION / DISCUSSIONS

Martella

A. BOARD COMMITTEE REPORTS AND UPDATES

Notice: The District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Sheri Salazar, Administrative Assistant to the Superintendent (559.583.5901, ext 3101). All reasonable efforts will be made to accommodate those with disabilities.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 300 W. 6th Street, Hanford, CA 93230 during normal business hours. In addition, such writings and documents may be posted on the District's website at www.hjuhsd.k12.ca.us

Consent Agenda #1

AGENDA: Action

TOPIC: Student Expulsions

DESCRIPTION: Consideration of Student Expulsion on Case No.:
26-01

RECOMMENDATION: Administration recommends approval of this item as presented.

Consent Agenda #2

AGENDA: Action

TOPIC: Warrants

DESCRIPTION: Payment of Warrant Requests dated:
09/25/2026; 10/02/2026; 10/06/2026; 10/07/2026; 10/09/2026

RECOMMENDATION: Administration recommends approval of this item as presented.

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Amount Tax
5089 AAA QUALITY SERVICES INC								
*	PO - 20270471	09/19/2026	00368155	0100-0000-0-1135-10000-580000-018-0095	P	\$452.63	\$0.00	\$0.00
	Description: MONTHLY SERVICE SP ATHLETIC FIELD							
Total Amount of Payment						\$452.63	\$0.00	\$0.00
Total Amount Per Vendor						\$452.63	\$0.00	\$0.00
7974 ACSA								
	PV - 270213	09/18/2026	10/26/2026	0100-0000-0-0000-71100-520000-087-0082		\$75.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0100-0000-0-1110-27000-520000-094-0000		\$150.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0100-0000-0-1110-27000-520000-096-0000		\$300.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0100-7399-0-1110-27000-520000-051-0000		\$150.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0100-0000-0-1110-27000-520000-095-0000		\$300.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0100-0000-0-0000-71500-520000-041-0000		\$75.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0100-4035-0-1110-27000-520000-018-0000		\$150.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0100-0000-0-0000-73000-520000-042-0000		\$150.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0100-0000-0-0000-71100-520000-087-0083		\$75.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0100-0000-0-0000-71100-520000-087-0089		\$75.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
	PV - 270213	09/18/2026	10/26/2026	0900-0000-0-1110-27000-520000-000-0000		\$150.00	\$0.00	\$0.00
	Description: ACSA FALL CONFERENCE REGISTRATION							
Total Amount for Warrant						\$1,650.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,650.00	\$0.00	\$0.00
3160 AMAZON BUSINESS								
	PO - 20270622	09/01/2026	134W-DR3D-7YQJ	0100-3010-0-1110-10000-430000-052-0000	F	\$47.54	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
3160 AMAZON BUSINESS								
		Description:	SUPPLIES EFJ					
Total Amount for Warrant						\$47.54	\$0.00	\$0.00
Total Amount Per Vendor						\$47.54	\$0.00	\$0.00
2163 AMERICAN RED CROSS								
PO - 20270753		09/10/2026	23485738	0100-0307-0-0000-83000-580000-047-0000	P	\$200.00	\$0.00	\$0.00
		Description:	TRAINING SERVICES					
Total Amount for Warrant						\$200.00	\$0.00	\$0.00
Total Amount Per Vendor						\$200.00	\$0.00	\$0.00
12456 ANCHOR MUSIC PRODUCTIONS								
PO - 20270825		09/11/2026	AMP-21029	0100-1100-0-1157-10000-430000-175-0000	P	\$140.00	\$0.00	\$0.00
		Description:	MUSIC HW CHOIR					
Total Amount for Warrant						\$140.00	\$0.00	\$0.00
Total Amount Per Vendor						\$140.00	\$0.00	\$0.00
12469 ANGEL SANTIBANEZ								
PV - 270226		09/01/2026	10/7-10/9	0100-7399-0-1110-10000-520000-052-0000		\$133.00	\$0.00	\$0.00
		Description:	CASC CONFERENCE					
Total Amount for Warrant						\$133.00	\$0.00	\$0.00
Total Amount Per Vendor						\$133.00	\$0.00	\$0.00
12466 ANTONIA ORTIZ								
PV - 270210		09/23/2026	607677	1300-5310-0-0000-37000-470000-094-0000		\$47.25	\$0.00	\$0.00
		Description:	LUNCH ACCOUNT REFUND					
Total Amount for Warrant						\$47.25	\$0.00	\$0.00
Total Amount Per Vendor						\$47.25	\$0.00	\$0.00
146 BAND SHOPPE								
* PO - 20270497		09/04/2026	SI265832	0100-6770-0-1156-10000-430000-095-0000	F	\$1,167.49	\$0.00	\$0.00
		Description:	SP BAND					
* PO - 20270538		09/10/2026	SI267663	0100-1100-0-1156-10000-430000-194-0000	P	\$270.63	\$0.00	\$0.00
		Description:	BAND HH					

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
146 BAND SHOPPE								
Total Amount of Payment						\$1,438.12	\$0.00	\$0.00
Total Amount Per Vendor						\$1,438.12	\$0.00	\$0.00
155 BARNES, KIRSTEN								
PV - 270214		08/27/2026 10/7-10/9		0100-0332-0-1110-10000-520000-096-0000		\$133.00	\$0.00	\$0.00
Description: CASC 2026 CONVENTION								
Total Amount for Warrant						\$133.00	\$0.00	\$0.00
Total Amount Per Vendor						\$133.00	\$0.00	\$0.00
2409 BATTERY SYSTEMS INC								
* PO - 20270215		09/21/2026 38202609171454		0100-0333-0-0000-36000-430050-000-0000	P	\$75.14	\$0.00	\$0.00
Description: BUS BATTERIES								
Total Amount of Payment						\$75.14	\$0.00	\$0.00
Total Amount Per Vendor						\$75.14	\$0.00	\$0.00
10456 BIMBO BAKERIES USA								
PO - 20270223		09/14/2026 6140		1300-5310-0-0000-37000-470001-094-0000	P	\$465.60	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270224		09/14/2026 6141		1300-5310-0-0000-37000-470001-095-0000	P	\$68.40	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270225		09/14/2026 6139		1300-5310-0-0000-37000-470001-096-0000	P	\$194.60	\$0.00	\$0.00
Description: NUTRITION SERVICES								
Total Amount for Warrant						\$728.60	\$0.00	\$0.00
Total Amount Per Vendor						\$728.60	\$0.00	\$0.00
5709 BLAIR CHURCH & FLYNN INC								
PO - 20270252		09/17/2026 90936		3560-7710-0-0000-85000-620030-095-1365	P	\$750.00	\$0.00	\$0.00
Description: QSD AND ISR MODIFICTION PROPOSAL FOR SP								
PO - 20270253		09/17/2026 91013		2140-0000-0-0000-85000-620030-094-1372	P	\$8,820.00	\$0.00	\$0.00
Description: PROFESSIONAL SERVICES PROPOSAL HH								
Total Amount for Warrant						\$9,570.00	\$0.00	\$0.00
Total Amount Per Vendor						\$9,570.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Amount Tax
11241 BRADY INDUSTRIES								
	PO - 20270658	09/18/2026	12181487	0100-0000-0-0000-82000-430000-043-0000	P	\$236.61	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
Total Amount for Warrant						\$236.61	\$0.00	\$0.00
Total Amount Per Vendor						\$236.61	\$0.00	\$0.00
5558 BRENNTAG PACIFIC INC.								
	PO - 20270441	09/17/2026	BPI632632	0100-0000-0-0000-82000-430000-063-0000	P	\$3,523.35	\$0.00	\$0.00
	Description: SP POOL							
	PO - 20270442	09/17/2026	BPI632634	0100-0000-0-0000-82000-430000-038-0000	P	\$1,233.78	\$0.00	\$0.00
	Description: HW POOL CHEMICALS							
Total Amount for Warrant						\$4,757.13	\$0.00	\$0.00
Total Amount Per Vendor						\$4,757.13	\$0.00	\$0.00
9688 BURSIAGA, COLEEN								
	PV - 270230	09/17/2026	OUTLAWED WARE	0100-0199-0-0000-00000-869900-000-0000		\$152.38	\$0.00	\$0.00
	Description: 2ND ATTEMPT CHECK # 10452858							
Total Amount for Warrant						\$152.38	\$0.00	\$0.00
Total Amount Per Vendor						\$152.38	\$0.00	\$0.00
10681 CALIFORNIA IT IN EDUCATION								
	PO - 20270817	09/21/2026	387500	0100-0000-0-0000-77000-520000-013-0000	P	\$540.00	\$0.00	\$0.00
	Description: REGISTRATION							
	PO - 20270817	09/21/2026	385836	0100-0000-0-0000-77000-520000-013-0000	P	\$540.00	\$0.00	\$0.00
	Description: REGISTRATION							
	PO - 20270817	09/21/2026	250677	0100-0000-0-0000-77000-520000-013-0000	F	\$540.00	\$0.00	\$0.00
	Description: REGISTRATION							
	PO - 20270817	09/21/2026	903642	0100-0000-0-0000-21300-520000-085-0000	F	\$540.00	\$0.00	\$0.00
	Description: REGISTRATION							
	PO - 20270817	09/21/2026	688342	0100-0000-0-0000-77000-520000-013-0000	P	\$540.00	\$0.00	\$0.00
	Description: REGISTRATION							
Total Amount for Warrant						\$2,700.00	\$0.00	\$0.00
Total Amount Per Vendor						\$2,700.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
9961 CALPINE ENERGY SOLUTIONS								
CM - 270042		08/17/2026	262290023804205	0100-0000-0-0000-82000-550020-033-0000		-\$5,534.20	\$0.00	\$0.00
	Description: CREDIT FOR UTILITIES							
PV - 270232		09/17/2026	262600023964757	0100-0000-0-0000-82000-550020-033-0000		\$96,511.60	\$0.00	\$0.00
	Description: UTILITIES							
PV - 270232		09/17/2026	262600023964757	0100-0334-0-3200-82000-550020-033-0000		\$3,308.83	\$0.00	\$0.00
	Description: UTILITIES EFJ							
PV - 270232		09/17/2026	262600023964757	0900-0000-0-0000-82000-550020-000-0000		\$1,926.78	\$0.00	\$0.00
	Description: UTILITIES HOC							
PV - 270232		09/17/2026	262600023964757	1100-6391-0-0000-82000-550020-000-0000		\$1,366.24	\$0.00	\$0.00
	Description: UTILITIES HAS							
PV - 270233		08/17/2026	262290023804205	0100-0334-0-3200-82000-550020-033-0000		\$2,800.56	\$0.00	\$0.00
	Description: UTILITIES EFJ							
PV - 270233		08/17/2026	262290023804205	0900-0000-0-0000-82000-550020-000-0000		\$1,541.81	\$0.00	\$0.00
	Description: UTILITIES HOC							
PV - 270233		08/17/2026	262290023804205	1100-6391-0-0000-82000-550020-000-0000		\$1,191.83	\$0.00	\$0.00
	Description: UTILITIES HAS							
Total Amount for Warrant						\$103,113.45	\$0.00	\$0.00
Total Amount Per Vendor						\$103,113.45	\$0.00	\$0.00
11967 CANON FINANCIAL SERVICES INC								
PO - 20270445		09/11/2026	43894269	0900-0000-0-1110-10000-560000-000-0000	P	\$200.26	\$0.00	\$0.00
	Description: HOC COPIER LEASE							
PO - 20270455		09/11/2026	43863282	0100-0000-0-1110-27000-560000-094-0000	P	\$175.50	\$0.00	\$0.00
	Description: HH ADMIN							
PO - 20270455		09/11/2026	43863282	0100-0000-0-1110-10000-560000-094-0000	P	\$515.59	\$0.00	\$0.00
	Description: HH INSTRUCTION							
PO - 20270455		09/11/2026	43863282	0100-1100-0-1143-10000-560000-094-0000	P	\$150.43	\$0.00	\$0.00
	Description: HH ENGLISH							
PO - 20270455		09/11/2026	43863282	0100-7010-0-3801-10000-560000-000-0000	P	\$150.43	\$0.00	\$0.00
	Description: HH AG							
PO - 20270455		09/11/2026	43863282	0100-0000-0-1110-27000-560000-096-0000	P	\$374.41	\$0.00	\$0.00
	Description: HW ADMIN							
PO - 20270455		09/11/2026	43863282	0100-1100-0-1110-10000-560000-096-0000	P	\$418.64	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
11967 CANON FINANCIAL SERVICES INC								
		Description: HW INSTRUCTION						
	PO - 20270455	09/11/2026 43863282		0100-0000-0-1110-24202-560000-096-0000	P	\$18.47	\$0.00	\$0.00
		Description: HW LIBRARY						
	PO - 20270455	09/11/2026 43863282		0100-0000-0-1110-27000-560000-095-0000	P	\$175.50	\$0.00	\$0.00
		Description: SP ADMIN						
	PO - 20270455	09/11/2026 43863282		0100-0000-0-1110-10000-560000-095-0000	P	\$499.78	\$0.00	\$0.00
		Description: SP INSTRUCTION						
	PO - 20270455	09/11/2026 43863282		0100-0000-0-1110-24202-560000-095-0000	P	\$82.11	\$0.00	\$0.00
		Description: SP LIBRARY						
	PO - 20270455	09/11/2026 43863282		0100-0334-0-3200-27000-560000-052-0000	P	\$62.23	\$0.00	\$0.00
		Description: EFJ ADMIN						
	PO - 20270455	09/11/2026 43863282		0100-0334-0-3200-10000-560000-052-0000	P	\$62.23	\$0.00	\$0.00
		Description: EFJ INSTRUCTION						
	PO - 20270455	09/11/2026 43863282		0100-0302-0-3550-10000-560000-051-0000	P	\$76.05	\$0.00	\$0.00
		Description: CDS						
	PO - 20270455	09/11/2026 43863282		0100-0332-0-3300-10000-560000-020-0000	P	\$66.16	\$0.00	\$0.00
		Description: IS						
	PO - 20270455	09/11/2026 43863282		0100-0000-0-0000-72000-560000-159-0000	P	\$549.06	\$0.00	\$0.00
		Description: DO & UNIFLOW						
	PO - 20270455	09/11/2026 43863282		0100-0000-0-0000-77000-560000-013-0000	P	\$66.16	\$0.00	\$0.00
		Description: IT						
	PO - 20270455	09/11/2026 43863282		0100-0333-0-0000-36000-560000-000-0000	P	\$18.47	\$0.00	\$0.00
		Description: TRANSPORTATION						
	PO - 20270455	09/11/2026 43863282		0100-8150-0-0000-81100-560000-043-0000	P	\$36.94	\$0.00	\$0.00
		Description: MAINTENANCE						
	PO - 20270455	09/11/2026 43863282		0900-0000-0-1110-10000-560000-000-0000	P	\$93.96	\$0.00	\$0.00
		Description: HOC						
	PO - 20270455	09/11/2026 43863282		1100-6391-0-4110-27000-560000-000-0000	P	\$175.50	\$0.00	\$0.00
		Description: HAS ADMIN						
	PO - 20270455	09/11/2026 43863282		1100-6391-0-4110-10000-560000-000-0000	P	\$93.96	\$0.00	\$0.00
		Description: HAS INSTRUCTION						
Total Amount for Warrant						\$4,061.84	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$4,061.84	\$0.00	\$0.00
11136 CAREERSAFE LLC								
PO - 20270635		09/16/2026	CS-875236	0100-6387-7-3806-10000-580011-095-0102	F	\$1,400.00	\$0.00	\$0.00
Description: OSHA TRAINING LITERACY								
PO - 20270774		09/16/2026	CS-853879	0100-6387-7-3801-10000-580011-096-0101	F	\$665.00	\$0.00	\$0.00
Description: OSHA VETERINARY EDUCATION								
Total Amount for Warrant						\$2,065.00	\$0.00	\$0.00
Total Amount Per Vendor						\$2,065.00	\$0.00	\$0.00
9077 CASC CONFERENCE								
PO - 20270759		09/16/2026	20270759	0100-7399-0-1110-10000-520000-052-0000	F	\$1,223.00	\$0.00	\$0.00
Description: REGISTRATION								
PO - 20270759		09/16/2026	20270759	0100-0332-0-1110-10000-520000-096-0000	F	\$844.00	\$0.00	\$0.00
Description: REGISTRATION								
Total Amount for Warrant						\$2,067.00	\$0.00	\$0.00
Total Amount Per Vendor						\$2,067.00	\$0.00	\$0.00
5917 CENTRAL RESTAURANT PRODUCTS								
* PO - 20270739		09/11/2026	707105	1300-5310-0-0000-37000-430000-094-0000	F	\$475.25	\$0.00	\$0.00
Description: NUTRITION SERVICES								
* PO - 20270739		09/11/2026	707105	1300-5310-0-0000-37000-430000-095-0000	F	\$475.24	\$0.00	\$0.00
Description: NUTRITION SERVICES								
Total Amount of Payment						\$950.49	\$0.00	\$0.00
Total Amount Per Vendor						\$950.49	\$0.00	\$0.00
6561 CHEMSEARCH								
* PO - 20270112		08/01/2026	9722323	0100-8150-0-0000-81100-560000-043-0000	P	\$999.28	\$0.00	\$0.00
Description: WATER TREATMENT								
* PO - 20270112		08/01/2026	9723339	0100-8150-0-0000-81100-560000-043-0000	P	\$795.18	\$0.00	\$0.00
Description: WATER TREATMENT								
Total Amount of Payment						\$1,794.46	\$0.00	\$0.00
Total Amount Per Vendor						\$1,794.46	\$0.00	\$0.00
391 CHILDS & CO INC								

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Tax
391 CHILDS & CO INC								
*	PO - 20270091	09/17/2026 4805		0100-8150-0-0000-81100-430000-043-0000	P	\$213.10	\$0.00	\$0.00
	Description: MATERIALS M.O.T							
Total Amount of Payment						\$213.10	\$0.00	\$0.00
Total Amount Per Vendor						\$213.10	\$0.00	\$0.00
11861 CHORAL TRACKS								
	PO - 20270533	09/14/2026 12971		0100-1100-0-1157-10000-530000-157-0000	F	\$1,099.99	\$0.00	\$0.00
	Description: SUBSCRIPTION							
	PO - 20270598	09/16/2026 12997		0100-1100-0-1157-10000-580011-176-0000	F	\$799.99	\$0.00	\$0.00
	Description: SUBSCRIPTION							
Total Amount for Warrant						\$1,899.98	\$0.00	\$0.00
Total Amount Per Vendor						\$1,899.98	\$0.00	\$0.00
398 CITY OF HANFORD								
	PO - 20270199	05/20/2026 2026FF		0900-0000-0-1110-10000-580040-000-0000	F	\$1,000.00	\$0.00	\$0.00
	Description: FREEDOM FEST							
Total Amount for Warrant						\$1,000.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,000.00	\$0.00	\$0.00
457 CONTINENTAL ATHLETIC SUPPLY INC.								
	PO - 20270807	08/19/2026 INV6485		0100-1100-0-1135-10000-580000-065-0000	F	\$84.78	\$0.00	\$0.00
	Description: RECERTIFIED FOOTBALL HELMET							
Total Amount for Warrant						\$84.78	\$0.00	\$0.00
Total Amount Per Vendor						\$84.78	\$0.00	\$0.00
425 COS FOUNDATION								
	PV - 270215	09/18/2026 HOPE KINNEY		7340-0000-0-0000-39000-580000-486-0000		\$500.00	\$0.00	\$0.00
	Description: HANFORD EDUCATION FOUNDATION SCHOLARSHIP							
	PV - 270215	09/18/2026 HOPE KINNEY		7340-0000-0-0000-39000-580000-416-0000		\$1,000.00	\$0.00	\$0.00
	Description: ROTARY CLUB OF HANFORD SCHOLARSHIP							
	PV - 270215	09/18/2026 HOPE KINNEY		7340-0000-0-0000-39000-580000-441-0000		\$100.00	\$0.00	\$0.00
	Description: HSEA SCHOLARSHIP							
	PV - 270216	09/22/2026 KAREN DELGADO		7340-0000-0-0000-39000-580000-465-0000		\$250.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
425 COS FOUNDATION								
		Description: HHS CSF SCHOLARSHIP						
PV - 270217		09/22/2026	DAVID BARBA	7340-0000-0-0000-39000-580000-407-0000		\$200.00	\$0.00	\$0.00
		Description: HHS DRAMA SCHOLARSHIP						
PV - 270218		09/03/2026	JAYLENE SOTO	7362-0000-0-0000-39000-580000-000-0000		\$500.00	\$0.00	\$0.00
		Description: HJUHS D COUNSELING DEPT SCHOLARSHIP						
Total Amount for Warrant						\$2,550.00	\$0.00	\$0.00
PV - 270234		09/16/2026	10/7/2026	0100-6770-0-1157-10000-520000-095-0000		\$600.00	\$0.00	\$0.00
		Description: COS CHORAL FESTIVAL REGISTRATION						
Total Amount for Warrant						\$600.00	\$0.00	\$0.00
Total Amount Per Vendor						\$3,150.00	\$0.00	\$0.00
11129 DANCE SOPHISTICATES INC								
PO - 20270665		09/09/2026	41718	0100-1100-0-1156-10000-430000-196-0000	F	\$740.00	\$0.00	\$0.00
		Description: COLOR GUARD FLAGS HW						
Total Amount for Warrant						\$740.00	\$0.00	\$0.00
Total Amount Per Vendor						\$740.00	\$0.00	\$0.00
12258 ENVIROC CLEAN SANITATION SUPPLY								
PO - 20270214		09/14/2026	0164240-IN	0100-0000-0-0000-82000-430000-043-0000	P	\$965.00	\$0.00	\$0.00
		Description: SUPPLIES AND REPAIRS						
PO - 20270214		09/16/2026	0164302-IN	0100-0000-0-0000-82000-430000-043-0000	P	\$573.79	\$0.00	\$0.00
		Description: SUPPLIES AND REPAIRS						
Total Amount for Warrant						\$1,538.79	\$0.00	\$0.00
Total Amount Per Vendor						\$1,538.79	\$0.00	\$0.00
719 FLINN SCIENTIFIC INC.								
* PO - 20270776		09/16/2026	3321375	0100-1100-0-1167-10000-430000-094-0000	P	\$72.63	\$0.00	\$0.00
		Description: SUPPLIES HH						
Total Amount of Payment						\$72.63	\$0.00	\$0.00
Total Amount Per Vendor						\$72.63	\$0.00	\$0.00
8767 FOX INTERPRETING SERVICES								
PO - 20270318		09/16/2026	16067	0100-6500-0-5760-11100-580000-018-0000	P	\$6,719.79	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Amount Tax
8767 FOX INTERPRETING SERVICES								
	Description: INTERPRETING SERVICES							
PO - 20270318	09/16/2026	16066		0100-6500-0-5760-11100-580000-018-0000	P	\$6,840.15	\$0.00	\$0.00
	Description: INTERPRETING SERVICES							
Total Amount for Warrant						\$13,559.94	\$0.00	\$0.00
Total Amount Per Vendor						\$13,559.94	\$0.00	\$0.00
12467 FRANK GONZALES								
PV - 270220	08/27/2026	10/7-10/9		0100-0332-0-1110-10000-520000-096-0000		\$133.00	\$0.00	\$0.00
	Description: CASC 2026 CONVENTION							
Total Amount for Warrant						\$133.00	\$0.00	\$0.00
Total Amount Per Vendor						\$133.00	\$0.00	\$0.00
11763 FRESNO COUNTY SUPERINTENDENT OF SCHOOLS								
PV - 270219	09/16/2026	12/2/2026		0100-3010-0-1110-10000-520000-079-0000		\$150.00	\$0.00	\$0.00
	Description: ELA/ELD INSTRUCTIONAL MATERIALS FAIRE							
Total Amount for Warrant						\$150.00	\$0.00	\$0.00
Total Amount Per Vendor						\$150.00	\$0.00	\$0.00
2529 HANFORD AUTO & TRUCK PARTS INC								
CM - 270043	09/15/2026	525892		0100-0333-0-0000-36000-430000-000-0000		-\$43.91	\$0.00	\$0.00
	Description: RETURN FROM INVOICE #524800							
PO - 20270416	09/16/2026	525910		0100-0333-0-0000-36000-430000-000-0000	P	\$42.74	\$0.00	\$0.00
	Description: PARTS AND SUPPLIES							
PO - 20270416	09/17/2026	526083		0100-0333-0-0000-36000-430000-000-0000	P	\$12.07	\$0.00	\$0.00
	Description: PARTS AND SUPPLIES							
PO - 20270416	09/14/2026	525725		0100-0333-0-0000-36000-430000-000-0000	P	\$57.63	\$0.00	\$0.00
	Description: PARTS AND SUPPLIES							
PO - 20270416	09/14/2026	525752		0100-0333-0-0000-36000-430000-000-0000	P	\$57.63	\$0.00	\$0.00
	Description: PARTS AND SUPPLIES							
Total Amount for Warrant						\$126.16	\$0.00	\$0.00
Total Amount Per Vendor						\$126.16	\$0.00	\$0.00
3727 HANFORD HIGH SCHOOL ASB								

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Amount Tax
3727 HANFORD HIGH SCHOOL ASB								
PO - 20270799		09/29/2026	HH FFA	0100-0000-0-1110-27000-430000-094-0000	F	\$280.00	\$0.00	\$0.00
Description: FLORAL ARRANGEMENTS HH								
Total Amount for Warrant						\$280.00	\$0.00	\$0.00
Total Amount Per Vendor						\$280.00	\$0.00	\$0.00
868 HANFORD JT UNION HS DISTRICT BENEFIT FD								
PV - 270235		09/25/2026	SEPT 2026 BENEFI	6700-0000-0-0000-93000-761900-000-0000		\$194,253.03	\$0.00	\$0.00
Description: SEPT 2026 HEALTH BENEFITS								
Total Amount for Warrant						\$194,253.03	\$0.00	\$0.00
Total Amount Per Vendor						\$194,253.03	\$0.00	\$0.00
9768 HANFORD WEST ASB								
PO - 20270836		09/11/2026	202615	0100-0000-0-1110-27000-430000-096-0000	F	\$96.00	\$0.00	\$0.00
Description: SNACK PACKS AND WATER HW								
PO - 20270840		09/14/2026	202618	0100-1100-0-1110-10000-430000-096-0000	F	\$1,042.70	\$0.00	\$0.00
Description: ATHLETIC TRAINER SUPPLIES HW								
Total Amount for Warrant						\$1,138.70	\$0.00	\$0.00
Total Amount Per Vendor						\$1,138.70	\$0.00	\$0.00
3973 HOME DEPOT								
PO - 20270550		08/24/2026	146662	0100-1100-0-1110-10000-430000-018-1365	P	\$73.20	\$0.00	\$0.00
Description: SUPPLIES								
PO - 20270550		08/24/2026	195077	0100-1100-0-1110-10000-430000-018-1365	P	\$143.25	\$0.00	\$0.00
Description: SUPPLIES								
PO - 20270550		08/24/2026	900487	0100-1100-0-1110-10000-430000-018-1365	P	\$386.10	\$0.00	\$0.00
Description: SUPPLIES								
PO - 20270550		08/25/2026	9476323	0100-1100-0-1110-10000-430000-018-1365	P	\$312.84	\$0.00	\$0.00
Description: SUPPLIES								
PO - 20270550		08/25/2026	9487829	0100-1100-0-1110-10000-430000-018-1365	P	\$50.59	\$0.00	\$0.00
Description: SUPPLIES								
PO - 20270550		08/25/2026	9755712	0100-1100-0-1110-10000-430000-018-1365	F	\$19.45	\$0.00	\$0.00
Description: SUPPLIES								
PO - 20270611		08/28/2026	6293748	0100-3550-0-3801-10000-430000-096-0102	F	\$350.34	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
3973 HOME DEPOT								
Description: SUPPLIES HW								
Total Amount for Warrant						\$1,335.77	\$0.00	\$0.00
Total Amount Per Vendor						\$1,335.77	\$0.00	\$0.00
9876 IMPERIAL BAG & PAPER LLC								
*	PO - 20270053	09/16/2026	43181837	1300-5310-0-0000-37000-430000-094-0000	P	\$182.53	\$0.00	\$0.00
Description: NUTRITION SERVICES								
*	PO - 20270053	09/16/2026	43181836	1300-5310-0-0000-37000-430000-094-0000	P	\$243.37	\$0.00	\$0.00
Description: NUTRITION SERVICES								
*	PO - 20270054	09/16/2026	43181841	1300-5310-0-0000-37000-430000-095-0000	P	\$1,187.08	\$0.00	\$0.00
Description: NUTRITION SERVICES								
*	PO - 20270054	09/16/2026	43181840	1300-5310-0-0000-37000-430000-095-0000	P	\$245.27	\$0.00	\$0.00
Description: NUTRITION SERVICES								
*	PO - 20270055	09/16/2026	43181839	1300-5310-0-0000-37000-430000-096-0000	P	\$940.15	\$0.00	\$0.00
Description: NUTRITION SERVICES								
Total Amount of Payment						\$2,798.40	\$0.00	\$0.00
Total Amount Per Vendor						\$2,798.40	\$0.00	\$0.00
6540 INSTITUTE FOR CAMPUS SAFETY								
	PO - 20270453	09/01/2026	3731	0100-0307-0-0000-83000-520000-047-0000	F	\$90.00	\$0.00	\$0.00
Description: SCHOOL SECURITY TRAINING								
	PO - 20270637	09/01/2026	3731	0100-0307-0-0000-83000-520000-047-0000	F	\$90.00	\$0.00	\$0.00
Description: SCHOOL SECURITY TRAINING								
Total Amount for Warrant						\$180.00	\$0.00	\$0.00
Total Amount Per Vendor						\$180.00	\$0.00	\$0.00
5440 J.W. PEPPER & SON INC.								
*	PO - 20270620	09/15/2026	368803247	0100-1100-0-1156-10000-430000-094-0000	P	\$55.00	\$0.00	\$0.00
Description: MUSIC HH								
Total Amount of Payment						\$55.00	\$0.00	\$0.00
Total Amount Per Vendor						\$55.00	\$0.00	\$0.00
12468 JOSH PIMENTEL								

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
12468 JOSH PIMENTEL								
	PV - 270225	09/16/2026	9/22, 11/2, 2/23/27	0100-0000-0-1110-10000-520000-096-0000		\$84.36	\$0.00	\$0.00
	Description: BUILDING THINKING CLASSROOM							
Total Amount for Warrant						\$84.36	\$0.00	\$0.00
Total Amount Per Vendor						\$84.36	\$0.00	\$0.00
1139 KINGS COUNTY OFFICE OF EDUC.								
	PO - 20270789	09/15/2026	270190	0100-7220-0-1110-10000-520000-096-0000	P	\$1,840.00	\$0.00	\$0.00
	Description: LIVESCAN CNA AND MED LABS							
Total Amount for Warrant						\$1,840.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,840.00	\$0.00	\$0.00
1140 KINGS COUNTY PIPE AND SUPPLY								
	PO - 20270099	09/15/2026	2038237	0100-8150-0-0000-81100-430000-043-0000	P	\$81.50	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
	PO - 20270099	09/15/2026	2038296	0100-8150-0-0000-81100-430000-043-0000	P	\$74.05	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
Total Amount for Warrant						\$155.55	\$0.00	\$0.00
Total Amount Per Vendor						\$155.55	\$0.00	\$0.00
1184 LAWRENCE TRACTOR CO. INC.								
	PO - 20270272	09/15/2026	829662	0100-0000-0-0000-82000-560000-043-0000	P	\$508.80	\$0.00	\$0.00
	Description: GROUNDS M.O.T							
Total Amount for Warrant						\$508.80	\$0.00	\$0.00
Total Amount Per Vendor						\$508.80	\$0.00	\$0.00
11854 LEMOORE COLLEGE								
	PV - 270211	09/22/2026	AYLINE AGUILER/	7340-0000-0-0000-39000-580000-486-0000		\$500.00	\$0.00	\$0.00
	Description: HANFORD EDUCATION FOUNDATION SCHOLARHSIP							
	PV - 270211	09/22/2026	AYLINE AGUILER/	7362-0000-0-0000-39000-580000-000-0000		\$300.00	\$0.00	\$0.00
	Description: SCHOOL COUNSELING DEPT SCHOLARSHIPS							
	PV - 270223	09/22/2026	CHELBY REVIOUS	7340-0000-0-0000-39000-580000-409-0000		\$750.00	\$0.00	\$0.00
	Description: KINGS FEDERAL CREDIT UNION SCHOLARSHIP							
	PV - 270228	09/18/2026	ARIANA AQUINO	7340-0000-0-0000-39000-580000-486-0000		\$500.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
11854 LEMOORE COLLEGE								
		Description:	HANFORD EDUCATION FOUNDATION SCHOLARSHIP					
Total Amount for Warrant						\$2,050.00	\$0.00	\$0.00
Total Amount Per Vendor						\$2,050.00	\$0.00	\$0.00
11685 LEON, TRINIDAD								
PV - 270224		09/01/2026 10/7-10/9		0100-7399-0-1110-10000-520000-052-0000		\$555.22	\$0.00	\$0.00
		Description:	CASC 2026 CONFERENCE					
Total Amount for Warrant						\$555.22	\$0.00	\$0.00
Total Amount Per Vendor						\$555.22	\$0.00	\$0.00
12460 LILY'S LEMONADE								
PO - 20270842		08/17/2026 HW EXTRAVAGAN		0100-0000-0-1110-27000-430000-096-0000	P	\$504.00	\$0.00	\$0.00
		Description:	STUDENT AND STAFF FOOTBALL GAME HW					
PO - 20270842		09/17/2026 HW EXTRAVAGAN		0100-0000-0-1110-27000-430000-096-0000	F	\$112.00	\$0.00	\$0.00
		Description:	STUDENT AND STAFF FOOTBALL GAME HW					
Total Amount for Warrant						\$616.00	\$0.00	\$0.00
Total Amount Per Vendor						\$616.00	\$0.00	\$0.00
3130 LOS ANGELES COUNTY OFFICE OF EDUC.								
PO - 20270444		09/09/2026 270445		0100-0332-0-1110-10000-580011-079-0000	F	\$208.65	\$0.00	\$0.00
		Description:	DISTRICT & SCHOOL LEVEL COMPLIANCE CHECKLISTS					
Total Amount for Warrant						\$208.65	\$0.00	\$0.00
Total Amount Per Vendor						\$208.65	\$0.00	\$0.00
12431 MADISON KACZYNSKI								
PV - 270221		08/10/2026 10/07/2026		0100-0000-0-0000-21300-520000-085-0000		\$33.44	\$0.00	\$0.00
		Description:	2026 INNOVATORS DESIGN CONFERENCE					
PV - 270222		08/18/2026 10/02/2026		0100-0000-0-0000-21300-520000-085-0000		\$388.48	\$0.00	\$0.00
		Description:	PERKINS TRAINING					
Total Amount for Warrant						\$421.92	\$0.00	\$0.00
Total Amount Per Vendor						\$421.92	\$0.00	\$0.00
1268 MAJOR SYSCO								

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1268 MAJOR SYSCO								
CM - 270040		07/01/2026	184B0049z	1300-5310-0-0000-37000-430000-096-0000		-\$460.92	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270040		09/07/2026	584125056	1300-5310-0-0000-37000-470002-096-0000		-\$101.54	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270040		07/01/2026	184B0049z	1300-5310-0-0000-37000-470001-096-0000		-\$459.87	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270040		07/01/2026	184B0049z	1300-5310-0-0000-37000-470000-096-0000		-\$653.98	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270041		07/01/2026	OBCL484980205	1300-5310-0-0000-37000-470002-094-0000		-\$5,694.84	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270041		07/01/2026	OBCL484980206	1300-5310-0-0000-37000-470001-094-0000		-\$4,528.32	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270041		07/01/2026	OBCL484980206	1300-5310-0-0000-37000-470000-094-0000		-\$508.60	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270041		07/01/2026	OBCL484980206	1300-5310-0-0000-37000-430000-094-0000		-\$1,589.87	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270041		07/01/2026	OBCL484971437	1300-5310-0-0000-37000-470001-094-0000		-\$210.82	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270041		09/01/2026	584116636	1300-5310-0-0000-37000-470001-094-0000		-\$338.30	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
CM - 270041		09/16/2026	584136773	1300-5310-0-0000-37000-470002-094-0000		-\$8.14	\$0.00	\$0.00
	Description: NUTRITION SERVICES - CM							
PO - 20270230		09/10/2026	584128796	1300-5310-0-0000-37000-470000-094-0000	P	\$224.07	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230		09/14/2026	584134746	1300-5310-0-0000-37000-470001-094-0000	P	\$4,545.22	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230		09/10/2026	584128795	1300-5310-0-0000-37000-470001-094-0000	P	\$2,290.61	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230		09/03/2026	584119612	1300-5310-0-0000-37000-470001-094-0000	P	\$7,980.09	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230		09/14/2026	584134745	1300-5310-0-0000-37000-470002-094-0000	P	\$4,377.70	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230		09/10/2026	584128794	1300-5310-0-0000-37000-470002-094-0000	P	\$1,988.44	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1268 MAJOR SYSCO								
	Description: NUTRITION SERVICES							
PO - 20270230	09/03/2026 584119611			1300-5310-0-0000-37000-470002-094-0000	P	\$2,979.77	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230	09/03/2026 584119610			1300-5310-0-0000-37000-470000-094-0000	P	\$284.53	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230	07/01/2026 184A9630Z			1300-5310-0-0000-37000-430000-094-0000	P	\$291.78	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230	07/01/2026 184A9718Z			1300-5310-0-0000-37000-430000-094-0000	P	\$90.43	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230	07/01/2026 184A9722Z			1300-5310-0-0000-37000-430000-094-0000	P	\$1,122.83	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230	09/19/2026 584143132			1300-5310-0-0000-37000-430000-094-0000	P	\$40.85	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270230	09/19/2026 584143131			1300-5310-0-0000-37000-430000-094-0000	P	\$43.98	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270231	09/03/2026 584119816			1300-5310-0-0000-37000-470001-095-0000	P	\$6,289.35	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270231	09/07/2026 584124920			1300-5310-0-0000-37000-470001-095-0000	P	\$40.85	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270231	09/10/2026 584129001			1300-5310-0-0000-37000-470001-095-0000	P	\$2,679.44	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270231	09/14/2026 584134589			1300-5310-0-0000-37000-470001-095-0000	P	\$1,362.88	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270231	09/03/2026 584119817			1300-5310-0-0000-37000-470002-095-0000	P	\$1,735.87	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270231	09/10/2026 584129002			1300-5310-0-0000-37000-470002-095-0000	P	\$3,085.17	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270231	09/14/2026 584134590			1300-5310-0-0000-37000-470002-095-0000	P	\$2,773.89	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270231	07/02/2026 584040359			1300-5310-0-0000-37000-470002-095-0000	P	\$251.40	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270231	09/03/2026 584119815			1300-5310-0-0000-37000-470000-095-0000	P	\$777.29	\$0.00	\$0.00
	Description: NUTRITION SERVICES							

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1268 MAJOR SYSCO								
	PO - 20270231	09/10/2026	584129000	1300-5310-0-0000-37000-470000-095-0000	P	\$293.96	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270231	09/19/2026	584142504	1300-5310-0-0000-37000-430000-095-0000	P	\$271.87	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270231	09/17/2026	584139173	1300-5310-0-0000-37000-430000-095-0000	P	\$52.10	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270231	09/17/2026	584139172	1300-5310-0-0000-37000-430000-095-0000	P	\$32.77	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270231	09/14/2026	584134591	1300-5310-0-0000-37000-430000-095-0000	P	\$34.61	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270231	09/14/2026	584134588	1300-5310-0-0000-37000-470000-095-0000	P	\$240.10	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/12/2026	584134141	1300-5310-0-0000-37000-430000-096-0000	P	\$175.17	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/03/2026	584119812	1300-5310-0-0000-37000-470001-096-0000	P	\$5,766.01	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/10/2026	584128994	1300-5310-0-0000-37000-470001-096-0000	P	\$3,414.80	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/10/2026	584128995	1300-5310-0-0000-37000-470001-096-0000	P	\$591.60	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/14/2026	584134752	1300-5310-0-0000-37000-470001-096-0000	P	\$3,340.81	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/21/2026	584144343	1300-5310-0-0000-37000-470001-096-0000	P	\$148.63	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/03/2026	584119811	1300-5310-0-0000-37000-470002-096-0000	P	\$3,403.50	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/10/2026	584128993	1300-5310-0-0000-37000-470002-096-0000	P	\$1,865.93	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/14/2026	584134751	1300-5310-0-0000-37000-470002-096-0000	P	\$2,174.37	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	08/31/2026	584113788	1300-5310-0-0000-37000-470000-096-0000	P	\$653.98	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270232	09/10/2026	584128992	1300-5310-0-0000-37000-430000-096-0000	P	\$285.75	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1268 MAJOR SYSCO								
	Description: NUTRITION SERVICES							
PO - 20270233	09/03/2026	584119614		1300-5310-0-0000-37000-470001-052-0000	P	\$723.57	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270233	09/10/2026	584128798		1300-5310-0-0000-37000-470001-052-0000	P	\$260.13	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270233	09/03/2026	584119614		1300-5310-0-0000-37000-470002-052-0000	P	\$306.22	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270233	09/10/2026	584128798		1300-5310-0-0000-37000-470002-052-0000	P	\$109.52	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
Total Amount for Warrant						\$54,846.64	\$0.00	\$0.00
Total Amount Per Vendor						\$54,846.64	\$0.00	\$0.00
7443 MANUEL GARCIA CARTS								
PO - 20270808	09/09/2026	14463		0100-0000-0-1110-27000-430000-095-0000	F	\$2,598.00	\$0.00	\$0.00
	Description: SERVICE INSTALLATION & WARRANTY							
PO - 20270808	09/09/2026	14463		0100-0000-0-1110-27000-560000-095-0000	F	\$300.00	\$0.00	\$0.00
	Description: SERVICE INSTALLATION & WARRANTY							
Total Amount for Warrant						\$2,898.00	\$0.00	\$0.00
Total Amount Per Vendor						\$2,898.00	\$0.00	\$0.00
1291 MATSON ALARM CO. INC.								
PO - 20270113	10/01/2026	9107309		0100-0000-0-0000-83000-580000-047-0000	P	\$480.00	\$0.00	\$0.00
	Description: MONTHLY ALARM SERVICE							
PO - 20270269	09/11/2026	9069142		0100-8150-0-0000-81100-560000-043-0000	P	\$436.30	\$0.00	\$0.00
	Description: REPAIRS M.O.T							
Total Amount for Warrant						\$916.30	\$0.00	\$0.00
Total Amount Per Vendor						\$916.30	\$0.00	\$0.00
1363 MOBILE MODULAR MANAGEMENT CORP								
PO - 20270487	09/11/2026	2961358		3560-7710-0-0000-85000-560000-095-1365	P	\$1,077.00	\$0.00	\$0.00
	Description: MONTHLY RENT FOR CLASSROOM AND RAMP							
PO - 20270487	09/11/2026	2961273		3560-7710-0-0000-85000-560000-095-1365	P	\$1,377.00	\$0.00	\$0.00
	Description: MONTHLY RENT FOR CLASSROOM AND RAMP							

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1363 MOBILE MODULAR MANAGEMENT CORP								
Total Amount for Warrant						\$2,454.00	\$0.00	\$0.00
Total Amount Per Vendor						\$2,454.00	\$0.00	\$0.00
1381 MORGAN & SLATES INC								
*	PO - 20270662	09/14/2026	1885034	0100-6387-7-3801-10000-430000-096-0102	P	\$1,076.11	\$0.00	\$0.00
	Description: SUPPLIES HW							
*	PO - 20270717	09/11/2026	1885022	0100-6387-7-3801-10000-430000-096-0102	F	\$2,608.31	\$0.00	\$0.00
	Description: MATERIALS AND SUPPLIES HW							
Total Amount of Payment						\$3,684.42	\$0.00	\$0.00
Total Amount Per Vendor						\$3,684.42	\$0.00	\$0.00
7799 MUSIC THEATRE INTERNATIONAL								
	PO - 20270583	11/19/2026	1339695	0100-6770-0-1168-10000-580011-094-0000	P	\$1,576.05	\$0.00	\$0.00
	Description: LICENSE AND MATERIAL MUSICAL HH							
Total Amount for Warrant						\$1,576.05	\$0.00	\$0.00
Total Amount Per Vendor						\$1,576.05	\$0.00	\$0.00
8436 NAFME								
*	PO - 20270535	09/15/2026	000338776	0100-1100-0-1157-10000-530000-157-0000	F	\$160.00	\$0.00	\$0.00
	Description: MEMBERSHIP RENEWAL							
Total Amount of Payment						\$160.00	\$0.00	\$0.00
Total Amount Per Vendor						\$160.00	\$0.00	\$0.00
12434 ONE LESS THING								
	PO - 20270616	08/27/2026	261607	0100-3550-0-3801-10000-430000-094-0101	F	\$350.00	\$0.00	\$0.00
	Description: LESSON PLANS HH							
Total Amount for Warrant						\$350.00	\$0.00	\$0.00
Total Amount Per Vendor						\$350.00	\$0.00	\$0.00
11503 PARENTSQUARE, INC.								
	PO - 20270322	07/31/2026	2024-30928	0100-3010-0-1110-10000-580011-296-0000	F	\$9,912.54	\$0.00	\$0.00
	Description: AERIES COMMUNICATIONS							
	PO - 20270322	07/31/2026	2024-30928	0100-3010-0-1110-10000-580011-294-0000	F	\$12,014.04	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
11503 PARENTSQUARE, INC.								
	Description: AERIES COMMUNICATION							
PO - 20270322	07/31/2026	2024-30928		0100-3010-0-1110-10000-580011-295-0000	F	\$6,688.33	\$0.00	\$0.00
	Description: AERIES COMMUNICATION							
PO - 20270322	07/31/2026	2024-30928		0100-3010-0-1110-10000-580011-252-0000	F	\$460.60	\$0.00	\$0.00
	Description: AERIES COMMUNICATION							
PO - 20270322	07/31/2026	2024-30928		0100-3010-0-1110-10000-580011-251-0000	F	\$335.86	\$0.00	\$0.00
	Description: AERIES COMMUNICATION							
PO - 20270322	07/31/2026	2024-30928		0100-3010-0-1110-10000-580011-290-0000	F	\$1,132.31	\$0.00	\$0.00
	Description: AERIES COMMUNICATION							
PO - 20270322	07/31/2026	2024-30928		0100-3010-0-1110-10000-580011-279-0000	F	\$1,607.56	\$0.00	\$0.00
	Description: AERIES COMMUNICATION							
Total Amount for Warrant						\$32,151.24	\$0.00	\$0.00
Total Amount Per Vendor						\$32,151.24	\$0.00	\$0.00
1589 PRODUCERS DAIRY FOODS INC								
PO - 20270238	09/15/2026	59747845		1300-5310-0-0000-37000-470001-094-0000	P	\$136.67	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270238	09/15/2026	59747845		1300-5310-0-0000-37000-470002-094-0000	P	\$136.68	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270239	09/15/2026	59747853		1300-5310-0-0000-37000-470001-095-0000	P	\$112.61	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270239	09/15/2026	59747853		1300-5310-0-0000-37000-470002-095-0000	P	\$112.62	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270240	09/15/2026	59747844		1300-5310-0-0000-37000-470002-096-0000	P	\$112.07	\$0.00	\$0.00
PO - 20270240	09/15/2026	59747844		1300-5310-0-0000-37000-470001-096-0000	P	\$112.06	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
Total Amount for Warrant						\$722.71	\$0.00	\$0.00
Total Amount Per Vendor						\$722.71	\$0.00	\$0.00
8775 QUADIENT FINANCE USA INC								
PO - 20270144	09/14/2026	31266183		0100-0000-0-0000-72000-590030-018-0000	P	\$4,000.00	\$0.00	\$0.00
	Description: DISTRICT POSTAGE METER							
Total Amount for Warrant						\$4,000.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$4,000.00	\$0.00	\$0.00
9103 REFRIGERATION SUPPLY DISTRIBUTOR								
PO - 20270107		09/18/2026	35403039-00	0100-8150-0-0000-81100-430000-043-0000	P	\$36.27	\$0.00	\$0.00
Description: SUPPLIES M.O.T								
Total Amount for Warrant						\$36.27	\$0.00	\$0.00
Total Amount Per Vendor						\$36.27	\$0.00	\$0.00
1666 ROE OIL CO								
PO - 20270345		09/15/2026	291565CT	0100-0000-0-0000-36000-430010-044-0000	P	\$1,757.38	\$0.00	\$0.00
Description: GAS								
PO - 20270345		09/15/2026	291567CT	0100-0000-0-0000-36000-430010-044-0000	P	\$994.22	\$0.00	\$0.00
Description: GAS								
PO - 20270346		09/15/2026	291563CT	0100-0333-0-0000-36000-430010-000-0000	P	\$10,648.74	\$0.00	\$0.00
Description: DIESEL								
Total Amount for Warrant						\$13,400.34	\$0.00	\$0.00
Total Amount Per Vendor						\$13,400.34	\$0.00	\$0.00
11938 SAN DIEGO STATE UNIVERSITY								
PV - 270212		09/22/2026	GABRIELLA JAUR	7340-0000-0-0000-39000-580000-449-0000		\$525.00	\$0.00	\$0.00
Description: KINGS RIVER HARDWICK PARENT BOOSTER CLUB SCHOLARSHIP								
Total Amount for Warrant						\$525.00	\$0.00	\$0.00
Total Amount Per Vendor						\$525.00	\$0.00	\$0.00
9654 SCHOOL NURSE SUPPLY INC								
* PO - 20270699		09/08/2026	INV1104380	0100-0307-0-0000-83000-430000-047-0000	F	\$456.89	\$0.00	\$0.00
Description: SUPPLIES								
* PO - 20270700		09/09/2026	INV1104481	0100-0307-0-0000-83000-430000-047-0000	P	\$438.36	\$0.00	\$0.00
Description: SUPPLIES								
* PO - 20270701		09/08/2026	INV1104379	0100-0307-0-0000-83000-430000-047-0000	F	\$249.75	\$0.00	\$0.00
Description: SUPPLIES								
Total Amount of Payment						\$1,145.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,145.00	\$0.00	\$0.00
9034 SHOP SUPPLY HOUSE								

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
9034 SHOP SUPPLY HOUSE								
	PO - 20270721	08/28/2026	651	0100-3550-0-3806-10000-430000-096-0000	F	\$425.50	\$0.00	\$0.00
	Description: HARDWARE KIT HW							
Total Amount for Warrant						\$425.50	\$0.00	\$0.00
Total Amount Per Vendor						\$425.50	\$0.00	\$0.00
1804 SO CALIF EDISON CO								
	PV - 270227	09/15/2026	700485080674	0100-0000-0-0000-82000-550020-033-0000		\$148.46	\$0.00	\$0.00
	Description: MONTHLY UTILITIES							
Total Amount for Warrant						\$148.46	\$0.00	\$0.00
Total Amount Per Vendor						\$148.46	\$0.00	\$0.00
1805 SO CALIF GAS CO								
	PV - 270229	09/14/2026	183-215-8400-7	0100-0000-0-0000-82000-550010-033-0000		\$16.27	\$0.00	\$0.00
	Description: MONTHLY UTILITIES							
	PV - 270229	09/14/2026	107-654-0889-2	0100-0000-0-0000-82000-550010-033-0000		\$390.57	\$0.00	\$0.00
	Description: MONTHLY UTILITIES							
Total Amount for Warrant						\$406.84	\$0.00	\$0.00
Total Amount Per Vendor						\$406.84	\$0.00	\$0.00
5572 SOUTHWEST SCHOOL SUPPLY INC								
	PO - 20270537	09/04/2026	6073630188	0100-1100-0-1110-10000-430000-095-0000	F	\$1,672.46	\$0.00	\$0.00
	Description: SUPPLIES SP							
Total Amount for Warrant						\$1,672.46	\$0.00	\$0.00
Total Amount Per Vendor						\$1,672.46	\$0.00	\$0.00
9810 STAPLES ADVANTAGE								
	CM - 270044	08/31/2026	6073164426	0100-6500-0-5760-11100-430000-018-0000		-\$124.37	\$0.00	\$0.00
	Description: RETURN FOR INVOICE 6073164426							
	PO - 20270043	08/31/2026	6073164422	1300-5310-0-0000-37000-430000-094-0000	P	\$123.17	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270044	08/31/2026	6073164421	1300-5310-0-0000-37000-430000-095-0000	P	\$70.20	\$0.00	\$0.00
	Description: SUPPLIES SP							
	PO - 20270047	08/31/2026	6073164424	1300-5310-0-0000-37000-430000-018-0000	P	\$78.41	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
9810 STAPLES ADVANTAGE								
	Description: SUPPLIES							
PO - 20270149		08/31/2026	6073164425	0100-0000-0-0000-71500-430000-041-0000	P	\$362.30	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270283		08/31/2026	6073164423	0100-0333-0-0000-36000-430000-000-0000	P	\$24.24	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270321		08/31/2026	6073164427	0100-6500-0-5760-11100-430000-018-0000	P	\$124.37	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270321		08/31/2026	6073164432	0100-6500-0-5760-11100-430000-018-0000	P	\$66.00	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270321		08/31/2026	6073164431	0100-6500-0-5760-11100-430000-018-0000	P	\$124.37	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270321		08/31/2026	6073164428	0100-6500-0-5760-11100-430000-018-0000	P	\$15.14	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270403		08/31/2026	6073164430	0100-0000-0-0000-21300-430000-085-0000	P	\$124.37	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270531		08/31/2026	6073164433	0100-0000-0-0000-74000-430000-024-0000	P	\$40.69	\$0.00	\$0.00
	Description: SUPPLIES							
Total Amount for Warrant						\$1,028.89	\$0.00	\$0.00
Total Amount Per Vendor						\$1,028.89	\$0.00	\$0.00
1860 STEVE WEISS MUSIC INC								
PO - 20270670		09/04/2026	INV1476988.1	0100-1100-0-1156-10000-430000-194-0000	F	\$950.93	\$0.00	\$0.00
	Description: BAND HH							
Total Amount for Warrant						\$950.93	\$0.00	\$0.00
Total Amount Per Vendor						\$950.93	\$0.00	\$0.00
7484 SWEETWATER SOUND INC.								
PO - 20270779		09/16/2026	51947478	0100-6770-0-1156-10000-430000-096-0000	F	\$2,846.38	\$0.00	\$0.00
	Description: BAND HW							
Total Amount for Warrant						\$2,846.38	\$0.00	\$0.00
Total Amount Per Vendor						\$2,846.38	\$0.00	\$0.00
8002 UC IRVINE								

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
8002 UC IRVINE								
PV - 270231		09/17/2026	YAO, TIM	7340-0000-0-0000-39000-580000-648-0000		\$500.00	\$0.00	\$0.00
	Description: BUSH CONSTRUCTION SCHOLARSHIP							
PV - 270231		09/17/2026	YAO, TIM	7340-0000-0-0000-39000-580000-686-0000		\$500.00	\$0.00	\$0.00
	Description: HANFORD EDUCATION FOUNDATION SCHOLARSHIP							
PV - 270231		09/17/2026	YAO, TIM	7340-0000-0-0000-39000-580000-609-0000		\$750.00	\$0.00	\$0.00
	Description: KFCU SCHOLARSHIP							
PV - 270231		09/17/2026	YAO, TIM	7377-0000-0-0000-39000-580000-000-0000		\$1,500.00	\$0.00	\$0.00
	Description: GLORIA BALDRICK MEMORIAL SCHOLARSHIP							
Total Amount for Warrant						\$3,250.00	\$0.00	\$0.00
Total Amount Per Vendor						\$3,250.00	\$0.00	\$0.00
2053 WALMART								
PO - 20270229		09/10/2026	BC60978E	0100-0000-0-1110-27000-430000-096-0000	P	\$6.57	\$0.00	\$0.00
	Description: SUPPLIES HW							
PO - 20270229		09/02/2026	E86BE797	0100-0000-0-1110-27000-430000-096-0000	P	\$44.98	\$0.00	\$0.00
	Description: SUPPLIES HW							
PO - 20270229		09/16/2026	E246FB17	0100-0000-0-1110-27000-430000-096-0000	P	\$39.63	\$0.00	\$0.00
	Description: SUPPLIES HW							
PO - 20270229		09/14/2026	6731137E	0100-0000-0-1110-27000-430000-096-0000	P	\$8.97	\$0.00	\$0.00
	Description: SUPPLIES HW							
PO - 20270612		09/10/2026	357EEAB8	0100-3550-0-3801-10000-430000-096-0101	P	\$100.70	\$0.00	\$0.00
	Description: SUPPLIES HW							
Total Amount for Warrant						\$200.85	\$0.00	\$0.00
Total Amount Per Vendor						\$200.85	\$0.00	\$0.00
10740 WEST VALLEY SUPPLY, INC.								
PO - 20270301		09/15/2026	123513	0100-0000-0-0000-82000-430000-043-0000	P	\$127.32	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
Total Amount for Warrant						\$127.32	\$0.00	\$0.00
Total Amount Per Vendor						\$127.32	\$0.00	\$0.00

* = Credit Card Payment

Requested By: Cestanislao

For Payments Due By 9/25/2026

09/24/2026

4:24:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI--TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount of all Payments							\$495,587.02	
Total Number of Checks to print:			64	\$482,747.63	Use Tax			
Total Number of Credit Card Payments:			12	\$12,839.39	Taxable Amount		Tax Amount	
Total Transfer for Use Tax						\$0.00	\$0.00	

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
9054 AED SUPERSTORE								
	PO - 20270813	09/18/2026	600421141	0100-0307-0-0000-830000-430000-047-0000	F	\$2,146.34	\$0.00	\$0.00
	Description: PADS AND BATTERIES							
Total Amount for Warrant						\$2,146.34	\$0.00	\$0.00
Total Amount Per Vendor						\$2,146.34	\$0.00	\$0.00
3160 AMAZON BUSINESS								
	PO - 20270566	09/01/2026	116N-J7DM-99M3	0100-1100-0-1110-10000-430000-095-0000	F	\$1,445.99	\$0.00	\$0.00
	Description: SUPPLIES SP							
Total Amount for Warrant						\$1,445.99	\$0.00	\$0.00
Total Amount Per Vendor						\$1,445.99	\$0.00	\$0.00
10121 AMERICAN EXPRESS								
	CM - 270046	09/17/2026	CSBA	0100-0000-0-0000-71100-520000-087-0089		-\$599.25	\$0.00	\$0.00
	Description: REFUND FOR OVERPAYMENT PO 20262299							
	PO - 20270117	10/01/2026	AK9DQ6T	0100-0000-0-0000-73000-430000-042-0000	P	\$150.51	\$0.00	\$0.00
	Description: SUPPLIES							
	PO - 20270117	09/10/2026	AK9JE9M	0100-0000-0-0000-73000-430000-042-0000	P	\$150.51	\$0.00	\$0.00
	Description: SUPPLIES							
	PO - 20270136	09/18/2026	AL1PU5R	0100-0000-0-0000-71500-430000-041-0000	P	\$326.82	\$0.00	\$0.00
	Description: TONER							
	PO - 20270137	09/01/2026	FACEBOOK	0100-0000-0-0000-71800-430000-059-0000	P	\$3.18	\$0.00	\$0.00
	Description: FACEBOOK ADS							
	PO - 20270137	09/01/2026	FACEBOOK	0100-0000-0-0000-71800-430000-059-0000	P	\$30.00	\$0.00	\$0.00
	Description: FACEBOK ADS							
	PO - 20270137	09/10/2026	FACEBOOK	0100-0000-0-0000-71800-430000-059-0000	P	\$30.00	\$0.00	\$0.00
	Description: FACEBOOK ADS							
	PO - 20270137	09/14/2026	FAEBOOK	0100-0000-0-0000-71800-430000-059-0000	P	\$30.00	\$0.00	\$0.00
	Description: FACEBOOK ADS							
	PO - 20270137	09/22/2026	FACEBOOK	0100-0000-0-0000-71800-430000-059-0000	P	\$30.00	\$0.00	\$0.00
	Description: FACEBOOK ADS							
	PO - 20270137	09/26/2026	FACEBOOK	0100-0000-0-0000-71800-430000-059-0000	P	\$30.00	\$0.00	\$0.00
	Description: FACEBOOK ADS							
	PO - 20270573	08/24/2026	WEBSTAURANTS	0100-1100-0-3801-10000-440000-018-1412	F	\$1,979.67	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
10121 AMERICAN EXPRESS								
		Description: SINK FOR AG TRAILER						
	PO - 20270672	09/18/2026	ZR01510558	0100-0000-0-0000-77000-580011-013-0000	F	\$2,332.80	\$0.00	\$0.00
		Description: MEMBERSHIP I.T						
	PO - 20270672	09/18/2026	ZR0151055	0100-0000-0-0000-77000-580011-013-0000	P	\$1,215.00	\$0.00	\$0.00
		Description: MEMBERSHIP I.T						
	PO - 20270675	09/04/2026	NEW EGG	0100-0000-0-0000-77000-430000-013-0000	P	\$106.52	\$0.00	\$0.00
		Description: SUPPLIES I.T						
	PO - 20270676	09/04/2026	EL GATO	0100-0000-0-0000-73000-430000-042-0000	F	\$108.24	\$0.00	\$0.00
		Description: STREAM DECK						
	PO - 20270683	09/04/2026	AK84F3T	0100-0308-0-1110-10000-430000-095-8109	P	\$1,225.14	\$0.00	\$0.00
		Description: TONER SP						
	PO - 20270683	09/08/2026	AK9BS5B	0100-0308-0-1110-10000-430000-095-8109	P	\$114.31	\$0.00	\$0.00
		Description: TONER SP						
	PO - 20270683	09/16/2026	AL1D12H	0100-0308-0-1110-10000-430000-095-8109	P	\$114.31	\$0.00	\$0.00
		Description: TONER SP						
	PO - 20270692	09/01/2026	OMELLA	0100-0000-0-1110-10000-430000-000-0000	F	\$158.00	\$0.00	\$0.00
		Description: OMELLA GO CONTACTLESS TAP TO PAY						
	PO - 20270719	09/15/2026	CAASPP	0100-3010-0-1110-10000-520000-095-0000	F	\$475.00	\$0.00	\$0.00
		Description: REGISTRATION FOR CAASPP						
	PO - 20270719	09/15/2026	CAASPP	0100-3010-0-1110-10000-520000-094-0000	F	\$475.00	\$0.00	\$0.00
		Description: REGISTRATION FOR CAASPP						
	PO - 20270719	09/14/2026	CAASPP	0100-3010-0-1110-10000-520000-096-0000	F	\$475.00	\$0.00	\$0.00
		Description: REGISTRATION FOR CAASPP						
	PO - 20270720	09/10/2026	CSU	0900-0000-0-1110-10000-520000-000-0000	F	\$153.75	\$0.00	\$0.00
		Description: CSU CONSELOR CONFERENCE						
	PO - 20270727	09/02/2026	VISTA PRINT	0100-0000-0-0000-71800-430000-059-0000	F	\$426.06	\$0.00	\$0.00
		Description: ENVELOPES WITH DISTRICT HEADER						
	PO - 20270732	09/25/2026	SMOKERPLANS	0100-3550-0-3801-10000-430000-096-0102	F	\$129.00	\$0.00	\$0.00
		Description: OFFSET SMOKER HW						
	PO - 20270737	09/02/2026	CAPELLI	0100-0000-0-1135-10000-430000-000-0000	F	\$866.00	\$0.00	\$0.00
		Description: SOCCER BALLS						
	PO - 20270747	09/04/2026	CANVA	0100-0000-0-3801-10000-430000-000-0000	F	\$179.25	\$0.00	\$0.00
		Description: MEETING INVITATIONS						

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
10121 AMERICAN EXPRESS								
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$830.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$830.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$830.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$830.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$830.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$830.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$760.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$760.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$760.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	F	\$760.41	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/01/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$742.40	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/01/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$742.40	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/01/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$742.40	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/02/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$720.39	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/01/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$742.40	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/01/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$742.40	\$0.00	\$0.00
	Description: FLIGHTS FOR FFA CONVENTION							
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$830.41	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
10121 AMERICAN EXPRESS								
		Description:	FLIGHTS FOR FFA CONVENTION					
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$830.41	\$0.00	\$0.00
		Description:	FLIGHTS FOR FFA CONVENTION					
	PO - 20270748	09/04/2026	AMERICAN AIRLI	0100-0000-0-3801-10000-520000-000-0000	P	\$830.41	\$0.00	\$0.00
		Description:	FLIGHTS FOR FFA CONVENTION					
	PO - 20270751	09/14/2026	WEVANA	0100-0000-0-0000-72000-430000-000-1842	F	\$846.60	\$0.00	\$0.00
		Description:	WEVANA TABS					
	PO - 20270766	09/21/2026	BATTERIESPLUS	0100-3550-0-3801-10000-430000-096-0102	P	\$243.45	\$0.00	\$0.00
		Description:	BATTERIES HW					
	PO - 20270766	09/21/2026	BATTERIESPLUS	0100-3550-0-3801-10000-430000-096-0102	F	\$61.63	\$0.00	\$0.00
		Description:	BATTERIES HW					
	PO - 20270772	09/10/2026	RENT A TOILET	0100-0000-0-1135-10000-560000-000-0000	F	\$931.50	\$0.00	\$0.00
		Description:	WEEKEND RENTAL SP					
	PO - 20270798	09/17/2026	CCEA	0100-0302-0-3550-10000-530000-051-0000	F	\$475.00	\$0.00	\$0.00
		Description:	CCEA PLUS SCHOOL MEMBERSHIP					
	PO - 20270800	09/18/2026	ALILD8Y	0100-1100-0-1110-10000-440000-095-0000	F	\$467.81	\$0.00	\$0.00
		Description:	PRINTER SP					
	PO - 20270801	09/21/2026	SCHOOL NUTRITI	1300-5310-0-0000-37000-530000-018-0000	F	\$158.00	\$0.00	\$0.00
		Description:	SNA ANNUAL MEMBERSHIP					
	PO - 20270803	09/17/2026	AL1HK6K	0100-0000-0-1110-31100-430000-094-0000	F	\$306.28	\$0.00	\$0.00
		Description:	TONER HH					
	PO - 20270814	09/23/2026	AL14B3E	0100-1100-0-1110-10000-430000-095-0000	F	\$446.86	\$0.00	\$0.00
		Description:	ELITE PROJECTION SCREEN SP					
	PO - 20270828	09/22/2026	AL1325V	0900-0000-0-1110-10000-440000-000-0000	P	\$2,080.33	\$0.00	\$0.00
		Description:	LED TV AND SUPPLIES					
	PO - 20270828	09/23/2026	AL14M4Q	0900-0000-0-1110-10000-440000-000-0000	P	\$1,155.47	\$0.00	\$0.00
		Description:	LED TV AND SUPPLIES					
	PO - 20270833	10/01/2026	AL12J8P	0100-1100-0-1110-10000-430000-096-0000	F	\$162.38	\$0.00	\$0.00
		Description:	EPSON SPEAKER HW					
	PO - 20270834	09/22/2026	AL1279P	0100-0000-0-1110-10000-440000-096-0000	F	\$593.21	\$0.00	\$0.00
		Description:	EPSON PROJECTOR HW					
	PO - 20270839	09/22/2026	AL11A6I	0100-1100-0-1110-10000-430000-096-0000	F	\$337.33	\$0.00	\$0.00
		Description:	MONITOR HW					

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
10121 AMERICAN EXPRESS								
	PO - 20270846	09/22/2026	GREAT ILLUSTRAT	0100-3010-0-1110-10000-430000-095-0000	F	\$372.49	\$0.00	\$0.00
	Description:	BOOKS SP						
	PO - 20270848	09/23/2026	AL15B9T	0100-1100-0-1110-10000-430000-095-0000	P	\$337.33	\$0.00	\$0.00
	Description:	SPEAKER AND MONITORS SP						
	PO - 20270850	09/17/2026	JOHNSON TRAILER	0100-0000-0-3801-10000-430000-000-0000	F	\$19.99	\$0.00	\$0.00
	Description:	UTILITY TRAILER						
	PO - 20270863	09/24/2026	AL2FK9Q	0100-1100-0-1110-10000-430000-096-0000	P	\$612.59	\$0.00	\$0.00
	Description:	TONER HW						
	PO - 20270866	09/24/2026	HIGH TECH HIGH	0100-6385-0-1110-10000-530000-095-0000	F	\$3,500.00	\$0.00	\$0.00
	Description:	DUES AND MEMBERSHIP FEES						
	PO - 20270869	09/21/2026	SSCAL	0100-0000-0-0000-73000-520000-042-0000	F	\$205.00	\$0.00	\$0.00
	Description:	SCHOOL SERVICES OF CALIFORNIA WEBINAR						
	PO - 20270870	10/01/2026	AL2FN8M	0100-0000-0-0000-21300-430000-085-0000	P	\$267.11	\$0.00	\$0.00
	Description:	TRIPLE MONITOR						
	PO - 20270870	10/01/2026	AL2LN8K	0100-0000-0-0000-21300-430000-085-0000	F	\$505.99	\$0.00	\$0.00
	Description:	TRIPLE MONITOR						
	PO - 20270904	09/24/2026	CCIS	0900-0000-0-1110-27000-520000-000-0000	F	\$749.00	\$0.00	\$0.00
	Description:	CCIS WINTER CONFERENCE						
	PV - 270236	09/10/2026	CDTFA	0100-0000-0-0000-00000-958000-000-0000		\$52.90	\$0.00	\$0.00
	Description:	CDTFA USE TAX 25/26 INTEREST						
	PV - 270237	09/14/2026	UPS	0100-0308-0-1110-10000-430000-095-8106		\$56.68	\$0.00	\$0.00
	Description:	REPAIR BAND SHOPPE ANCHOR AUDIO						
	PV - 270237	09/14/2026	UPS	0100-8150-0-0000-81100-560000-043-0000		\$70.59	\$0.00	\$0.00
	Description:	REPAIR FOR COLORADO TIME SYSTEMS						
	PV - 270238	08/21/2026	T-MOBILE	0100-0000-0-0000-72000-590010-018-0000		\$48.90	\$0.00	\$0.00
	Description:	MONTHLY SERVICE						
	PV - 270238	08/21/2026	T-MOBILE	0100-7435-0-1110-10000-590010-018-0000		\$283.50	\$0.00	\$0.00
	Description:	MONTHLY SERVICE						
	PV - 270238	08/21/2026	T-MOBILE	0100-0000-0-0000-77000-590010-013-0000		\$130.13	\$0.00	\$0.00
	Description:	MONTHLY SERVICE						
	PV - 270238	08/21/2026	T-MOBILE	0100-6546-0-5760-31200-590010-018-0000		\$170.14	\$0.00	\$0.00
	Description:	MONTHLY SERVICE						
	PV - 270238	08/21/2026	T-MOBILE	0100-0000-0-0000-21300-590010-085-0000		\$59.01	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
10121 AMERICAN EXPRESS								
		Description: MONTHLY SERVICE						
PV - 270238		08/21/2026 T-MOBILE		0100-0332-0-1110-31400-590010-018-0000		\$30.31	\$0.00	\$0.00
		Description: MONTHLY SERVICE						
PV - 270238		08/21/2026 T-MOBILE		0100-0307-0-0000-83000-590010-047-0000		\$318.88	\$0.00	\$0.00
		Description: MONTHLY SERVICE						
PV - 270238		08/21/2026 T-MOBILE		0100-8150-0-0000-81100-590010-043-0000		\$104.67	\$0.00	\$0.00
		Description: MONTHLY SERVICE						
PV - 270238		08/21/2026 T-MOBILE		0100-0000-0-0000-73000-590010-042-0000		\$99.43	\$0.00	\$0.00
		Description: MONTHLY SERVICE						
PV - 270238		08/21/2026 T-MOBILE		1100-6391-0-0000-82000-590010-000-0000		\$30.31	\$0.00	\$0.00
		Description: MONTHLY SERVICE						
PV - 270238		08/21/2026 T-MOBILE		1300-5310-0-0000-82000-590010-018-0000		\$18.59	\$0.00	\$0.00
		Description: MONTHLY SERVICE						
PV - 270239		09/17/2026 VISTAPRINT		0100-0000-0-0000-71800-430000-059-0000		\$250.47	\$0.00	\$0.00
		Description: SUPPLIES						
Total Amount for Warrant						\$42,222.40	\$0.00	\$0.00
Total Amount Per Vendor						\$42,222.40	\$0.00	\$0.00
4492 AMERICAN INCORPORATED								
PO - 20270857		09/11/2026 5340027		0100-8150-0-0000-81100-560000-043-0000	F	\$18,803.43	\$0.00	\$0.00
		Description: REPLACEMENT GYM VENT HW						
PO - 20270922		09/15/2026 5340057		0100-8150-0-0000-81100-560000-043-0000	F	\$19,000.00	\$0.00	\$0.00
		Description: VALVE REPLACEMENT M.O.T						
Total Amount for Warrant						\$37,803.43	\$0.00	\$0.00
Total Amount Per Vendor						\$37,803.43	\$0.00	\$0.00
9987 ANTHEM SPORTS, LLC								
PO - 20270716		09/14/2026 481682		0100-8150-0-0000-81100-430000-043-0000	F	\$2,104.55	\$0.00	\$0.00
		Description: SUPPLIES BASKETBALL HOOP M.O.T						
Total Amount for Warrant						\$2,104.55	\$0.00	\$0.00
Total Amount Per Vendor						\$2,104.55	\$0.00	\$0.00
5955 APPLE INC								

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Amount Tax
5955 APPLE INC								
	PO - 20270432	09/19/2026	MD10108188	0100-0000-0-0000-21300-440000-085-0000	F	\$1,546.92	\$0.00	\$0.00
	Description: MACBOOK							
	PO - 20270750	09/27/2026	MD13502227	0100-0000-0-0000-72000-440000-000-1842	P	\$7,113.34	\$0.00	\$0.00
	Description: IPAD PRO							
	PO - 20270750	09/15/2026	MD07302612	0100-0000-0-0000-72000-440000-000-1842	F	\$345.08	\$0.00	\$0.00
	Description: APPLE PENCIL							
	PO - 20270750	10/01/2026	MD0730612	0100-0000-0-0000-72000-430000-000-1842	P	\$307.96	\$0.00	\$0.00
	Description: APPLE PENCIL							
	PO - 20270750	09/15/2026	MD07308678	0100-0000-0-0000-72000-430000-000-1842	F	\$1,510.09	\$0.00	\$0.00
	Description: IPAD MAGIC KEYBOARD							
Total Amount for Warrant						\$10,823.39	\$0.00	\$0.00
Total Amount Per Vendor						\$10,823.39	\$0.00	\$0.00
7226 AT&T								
	PV - 270241	09/20/2026	000025866074	0100-0000-0-0000-82000-590010-033-0000		\$297.07	\$0.00	\$0.00
	Description: MONTHLY SERVICE							
Total Amount for Warrant						\$297.07	\$0.00	\$0.00
Total Amount Per Vendor						\$297.07	\$0.00	\$0.00
5 A-Z BUS SALES INC.								
	PO - 20270216	09/17/2026	INVSAC50836	0100-0333-0-0000-36000-430000-000-0000	P	\$218.35	\$0.00	\$0.00
	Description: SUPPLIES AND SALES							
Total Amount for Warrant						\$218.35	\$0.00	\$0.00
Total Amount Per Vendor						\$218.35	\$0.00	\$0.00
145 BAILEY POTTERY EQUIPMENT CORP.								
	PO - 20270410	09/16/2026	0615526-IN	3560-7710-0-0000-85000-440000-095-1365	P	\$30,450.00	\$0.00	\$0.00
	Description: SLAB ROLLER SP							
	PO - 20270411	09/17/2026	0615519-IN	3560-7710-0-0000-85000-640000-095-1365	F	\$12,395.00	\$0.00	\$0.00
	Description: PRO MIXER SP							
Total Amount for Warrant						\$42,845.00	\$0.00	\$0.00
Total Amount Per Vendor						\$42,845.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
165 BEDARD CONTROLS INC.								
PO - 20270920	09/23/2026	S2698		0100-8150-0-0000-81100-560000-043-0000	F	\$865.00	\$0.00	\$0.00
Description:	SERVICE CALL M.O.T							
Total Amount for Warrant						\$865.00	\$0.00	\$0.00
Total Amount Per Vendor						\$865.00	\$0.00	\$0.00
202 BOSTON HOUSE OF PIZZA								
PO - 20270738	09/22/2026	2070		0100-0332-0-1110-10000-430000-094-0000	P	\$123.51	\$0.00	\$0.00
Description:	SCHOOL SITE COUNCIL MEETING HH							
Total Amount for Warrant						\$123.51	\$0.00	\$0.00
Total Amount Per Vendor						\$123.51	\$0.00	\$0.00
5558 BRENNTAG PACIFIC INC.								
PO - 20270440	09/17/2026	BPI632633		0100-0000-0-0000-82000-430000-071-0000	P	\$863.65	\$0.00	\$0.00
Description:	HH POOL CHEMICALS							
Total Amount for Warrant						\$863.65	\$0.00	\$0.00
Total Amount Per Vendor						\$863.65	\$0.00	\$0.00
11939 C.J. HAMMER PUMP AND MACHINERY CO.								
PO - 20270887	09/14/2026	15656		0100-0000-0-0000-82000-560000-043-0000	F	\$1,681.67	\$0.00	\$0.00
Description:	REPAIR SERVICE FOR SP M.O.T							
Total Amount for Warrant						\$1,681.67	\$0.00	\$0.00
Total Amount Per Vendor						\$1,681.67	\$0.00	\$0.00
7944 CALIFORNIA DIESEL COMPLIANCE INC								
PV - 270246	09/19/2025	25-0622		0100-0333-0-0000-36000-560000-000-0000		\$1,375.00	\$0.00	\$0.00
Description:	REISSUE OF CANCELLED WARRANT # 14042467							
Total Amount for Warrant						\$1,375.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,375.00	\$0.00	\$0.00
11903 CALIFORNIA STATE UNIVERSITY FRESNO								
PV - 270248	09/23/2026	10/14/2026		0100-6770-0-1157-10000-520000-095-0000		\$450.00	\$0.00	\$0.00
Description:	CHORAL FESTIVAL REGISTRATION							
Total Amount for Warrant						\$450.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$450.00	\$0.00	\$0.00
10889 CALIFORNIA TURF EQUIPMENT & SUPPLY INC								
	PO - 20270464	09/23/2026	732129	0100-0000-0-0000-82000-560000-043-0000	P	\$737.43	\$0.00	\$0.00
	Description: EQUIPMENT REPAIRS M.O.T							
Total Amount for Warrant						\$737.43	\$0.00	\$0.00
Total Amount Per Vendor						\$737.43	\$0.00	\$0.00
11136 CAREERSAFE LLC								
	PO - 20270594	08/25/2026	CS-856955	0100-3550-0-3801-10000-580011-094-0102	F	\$2,100.00	\$0.00	\$0.00
	Description: OSHA CERTIFICATION HH							
Total Amount for Warrant						\$2,100.00	\$0.00	\$0.00
Total Amount Per Vendor						\$2,100.00	\$0.00	\$0.00
11803 CEN CAL BATTERIES								
	PO - 20270415	09/21/2026	3328	0100-0333-0-0000-36000-430000-000-0000	P	\$1,255.70	\$0.00	\$0.00
	Description: BATTERIES AND SUPPLIES							
Total Amount for Warrant						\$1,255.70	\$0.00	\$0.00
Total Amount Per Vendor						\$1,255.70	\$0.00	\$0.00
4579 Central Valley Refrigeration								
	PO - 20270802	08/19/2026	71261	1300-5310-0-0000-37000-560000-095-0000	F	\$5,950.00	\$0.00	\$0.00
	Description: REPLACE FREEZER SP							
	PO - 20270804	08/20/2026	71289	1300-5310-0-0000-37000-560000-095-0000	F	\$2,151.34	\$0.00	\$0.00
	Description: REPAIRS SP							
Total Amount for Warrant						\$8,101.34	\$0.00	\$0.00
Total Amount Per Vendor						\$8,101.34	\$0.00	\$0.00
11791 CHRISTY WHITE								
	PO - 20270008	09/30/2026	25994	0100-0000-0-0000-71900-580070-018-0000	F	\$15,841.35	\$0.00	\$0.00
	Description: 25/26 AUDITING SERVICES							
Total Amount for Warrant						\$15,841.35	\$0.00	\$0.00
Total Amount Per Vendor						\$15,841.35	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
400 CITY OF HANFORD - UTILITIES								
CM - 270047		09/24/2026	09104850	1100-6391-0-0000-82000-550030-000-0000		-\$145.89	\$0.00	\$0.00
		Description:	CREDIT ACCOUNT 09104850					
CM - 270048		09/24/2026	11508800	0100-0000-0-0000-82000-550030-033-0000		-\$1,644.32	\$0.00	\$0.00
		Description:	CREDIT ACCOUNT 11508800					
PV - 270245		09/24/2026	08/31-09/30	0100-0000-0-0000-82000-550030-033-0000		\$40,162.84	\$0.00	\$0.00
		Description:	UTILITIES					
PV - 270245		09/24/2026	08/31-09/30	0100-0334-0-3200-82000-550030-033-0000		\$1,464.47	\$0.00	\$0.00
		Description:	UTILITIES EFJ					
Total Amount for Warrant						\$39,837.10	\$0.00	\$0.00
Total Amount Per Vendor						\$39,837.10	\$0.00	\$0.00
2790 CMEA CENTRAL SECTION								
PO - 20270907		09/24/2026	35301-22471-3722	0100-0308-0-1110-10000-430000-094-8106	P	\$225.00	\$0.00	\$0.00
		Description:	REGISTRATION					
PO - 20270907		09/24/2026	35301-22471-3735	0100-0308-0-1110-10000-430000-094-8106	P	\$225.00	\$0.00	\$0.00
		Description:	REGISTRATION					
PO - 20270907		09/24/2026	35301-22471-3744	0100-0308-0-1110-10000-430000-094-8106	F	\$225.00	\$0.00	\$0.00
		Description:	REGISTRATION					
Total Amount for Warrant						\$675.00	\$0.00	\$0.00
Total Amount Per Vendor						\$675.00	\$0.00	\$0.00
3782 COLORADO TIME SYSTEMS								
PO - 20270816		09/21/2026	2027232-IN	0100-8150-0-0000-81100-560000-043-0000	F	\$750.00	\$0.00	\$0.00
		Description:	REPAIRS SCOREBOARD SP POOL					
Total Amount for Warrant						\$750.00	\$0.00	\$0.00
Total Amount Per Vendor						\$750.00	\$0.00	\$0.00
542 DEAN BECK'S MACHINE SHOP								
PO - 20270092		09/26/2026	5178	0100-8150-0-0000-81100-560000-043-0000	P	\$135.00	\$0.00	\$0.00
		Description:	SUPPLIES M.O.T					
Total Amount for Warrant						\$135.00	\$0.00	\$0.00
Total Amount Per Vendor						\$135.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
6767 EDE, JANICE								
	PV - 270247	09/03/2026	10/12-10/14	0100-0000-0-0000-72000-520000-000-0000		\$160.00	\$0.00	\$0.00
	Description: NPS VISITATION							
Total Amount for Warrant						\$160.00	\$0.00	\$0.00
Total Amount Per Vendor						\$160.00	\$0.00	\$0.00
10820 EDYNAMIC LP								
	PO - 20270174	09/22/2026	100010931	0100-0311-0-1110-10000-580011-096-0000	F	\$7,450.00	\$0.00	\$0.00
	Description: ENTERPRISE LICENSE							
	PO - 20270174	09/22/2026	100010931	0900-0000-0-1110-10000-580011-000-0000	F	\$15,000.00	\$0.00	\$0.00
	Description: ENTERPRISE LICENSE							
Total Amount for Warrant						\$22,450.00	\$0.00	\$0.00
Total Amount Per Vendor						\$22,450.00	\$0.00	\$0.00
9979 EKC ENTERPRISES INC								
	PO - 20270659	08/18/2026	69135	0100-8150-0-0000-81100-560000-043-0000	F	\$1,760.11	\$0.00	\$0.00
	Description: KEY FOB REPAIR M.O.T							
Total Amount for Warrant						\$1,760.11	\$0.00	\$0.00
Total Amount Per Vendor						\$1,760.11	\$0.00	\$0.00
12258 ENVIROCLEAN SANITATION SUPPLY								
	PO - 20270214	09/14/2026	0164241-IN	0100-0000-0-0000-82000-430000-043-0000	P	\$560.19	\$0.00	\$0.00
	Description: SUPPLIES AND REPAIRS M.O.T							
Total Amount for Warrant						\$560.19	\$0.00	\$0.00
Total Amount Per Vendor						\$560.19	\$0.00	\$0.00
685 EWING IRRIGATION PRODUCTS INC								
*	PO - 20270302	09/04/2026	31828863	0100-0000-0-0000-82000-430000-043-0000	P	\$46.99	\$0.00	\$0.00
	Description: IRRIGATION PARTS M.O.T							
*	PO - 20270302	09/04/2026	31828598	0100-0000-0-0000-82000-430000-043-0000	P	\$117.16	\$0.00	\$0.00
	Description: IRRIGATION PARTS M.O.T							
*	PO - 20270302	09/04/2026	31828499	0100-0000-0-0000-82000-430000-043-0000	P	\$265.64	\$0.00	\$0.00
	Description: IRRIGATION PARTS M.O.T							
Total Amount of Payment						\$429.79	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$429.79	\$0.00	\$0.00
7709 FLORAL SUPPLY SYNDICATE								
PO - 20270591		08/28/2026	3212278	0100-3550-0-3850-10000-430000-094-0000	P	\$197.89	\$0.00	\$0.00
Description: SUPPLIES HH								
PO - 20270591		08/26/2026	3212253	0100-3550-0-3850-10000-430000-094-0000	F	\$1,490.76	\$0.00	\$0.00
Description: SUPPLIES HH								
Total Amount for Warrant						\$1,688.65	\$0.00	\$0.00
Total Amount Per Vendor						\$1,688.65	\$0.00	\$0.00
11565 FOLLETT CONTENT SOLUTIONS LLC								
PO - 20270773		09/16/2026	798027	0100-0317-0-1110-24202-420000-094-0000	P	\$452.33	\$0.00	\$0.00
Description: BOOKS HH								
Total Amount for Warrant						\$452.33	\$0.00	\$0.00
Total Amount Per Vendor						\$452.33	\$0.00	\$0.00
4853 FONSECA NURSERY								
PO - 20270265		09/14/2026	000040	0100-0000-0-0000-82000-430000-043-0000	P	\$129.90	\$0.00	\$0.00
Description: PLANTS AND SUPPLIES M.O.T								
PO - 20270265		09/17/2026	000041	0100-0000-0-0000-82000-430000-043-0000	P	\$214.34	\$0.00	\$0.00
Description: PLANTS AND SUPPLIES M.O.T								
Total Amount for Warrant						\$344.24	\$0.00	\$0.00
Total Amount Per Vendor						\$344.24	\$0.00	\$0.00
11556 HARBOR FREIGHT TOOLS								
PO - 20270504		09/15/2026	34AA4CB6	0100-6387-7-3801-10000-430000-096-0102	F	\$528.55	\$0.00	\$0.00
Description: WELDING CART HW								
Total Amount for Warrant						\$528.55	\$0.00	\$0.00
Total Amount Per Vendor						\$528.55	\$0.00	\$0.00
10800 HOLLOWAY CONSTRUCTION INC								
PO - 20270158		09/30/2026	2513	2140-0000-0-0000-85000-620020-094-1376	P	\$66,147.65	\$0.00	\$0.00
Description: HH CONCESSION BUILDING								
PO - 20270158		09/30/2026	2514	2140-0000-0-0000-85000-620020-096-1376	P	\$159,275.57	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
10800 HOLLOWAY CONSTRUCTION INC								
	Description: HW CONCESSION BUILDING							
	PO - 20270158	09/30/2026	2515	2140-0000-0-0000-85000-620020-095-1376	P	\$65,622.95	\$0.00	\$0.00
	Description: SP CONCESSION BUILDING							
Total Amount for Warrant						\$291,046.17	\$0.00	\$0.00
Total Amount Per Vendor						\$291,046.17	\$0.00	\$0.00
5440 J.W. PEPPER & SON INC.								
*	PO - 20270646	09/21/2026	368824933	0100-6770-0-1157-10000-430000-095-0000	P	\$29.00	\$0.00	\$0.00
	Description: MUSIC SP							
*	PO - 20270646	09/05/2026	368768785	0100-6770-0-1157-10000-430000-095-0000	P	\$27.81	\$0.00	\$0.00
	Description: MUSIC SP							
*	PO - 20270646	09/05/2026	368768786	0100-6770-0-1157-10000-430000-095-0000	P	\$15.41	\$0.00	\$0.00
	Description: MUSIC SP							
*	PO - 20270646	09/04/2026	368765699	0100-6770-0-1157-10000-430000-095-0000	P	\$41.56	\$0.00	\$0.00
	Description: MUSIC SP							
Total Amount of Payment						\$113.78	\$0.00	\$0.00
Total Amount Per Vendor						\$113.78	\$0.00	\$0.00
1139 KINGS COUNTY OFFICE OF EDUC.								
	PO - 20270871	09/11/2026	270174	0100-0000-0-0000-74000-580000-024-0000	P	\$145.00	\$0.00	\$0.00
	Description: LIVE SCAN FINGERPRINTING HR							
	PO - 20270871	09/15/2026	270189	0100-0000-0-0000-74000-580000-024-0000	P	\$919.00	\$0.00	\$0.00
	Description: LIVE SCAN FINGERPRINTING HR							
Total Amount for Warrant						\$1,064.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,064.00	\$0.00	\$0.00
1140 KINGS COUNTY PIPE AND SUPPLY								
	PO - 20270099	09/16/2026	2038361	0100-8150-0-0000-81100-430000-043-0000	P	\$53.23	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
Total Amount for Warrant						\$53.23	\$0.00	\$0.00
Total Amount Per Vendor						\$53.23	\$0.00	\$0.00
1184 LAWRENCE TRACTOR CO. INC.								

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1184 LAWRENCE TRACTOR CO. INC.								
	PO - 20270272	09/29/2026	832448	0100-0000-0-0000-82000-560000-043-0000	P	\$386.09	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
Total Amount for Warrant						\$386.09	\$0.00	\$0.00
Total Amount Per Vendor						\$386.09	\$0.00	\$0.00
11854 LEMOORE COLLEGE								
	PV - 270244	09/24/2026	JOSELYN, CHAVEZ	7340-0000-0-0000-39000-580000-468-0000		\$250.00	\$0.00	\$0.00
	Description: HHS CHORAL MUSIC SCHOLARSHIP							
	PV - 270244	09/24/2026	JOSELYN, CHAVEZ	7340-0000-0-0000-39000-580000-441-0000		\$100.00	\$0.00	\$0.00
	Description: HSEA SCHOLARSHIP							
Total Amount for Warrant						\$350.00	\$0.00	\$0.00
Total Amount Per Vendor						\$350.00	\$0.00	\$0.00
1574 LINDE GAS & EQUIPMENT INC.								
	PO - 20270387	09/25/2026	59290815	0100-3550-0-3806-10000-430000-096-0000	P	\$2,966.17	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270387	09/25/2026	59290816	0100-3550-0-3806-10000-430000-096-0000	P	\$317.83	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270505	09/25/2026	59290814	0100-6387-7-3801-10000-440000-096-0102	P	\$3,031.02	\$0.00	\$0.00
	Description: WELDER HW							
Total Amount for Warrant						\$6,315.02	\$0.00	\$0.00
Total Amount Per Vendor						\$6,315.02	\$0.00	\$0.00
1268 MAJOR SYSCO								
	CM - 270045	09/26/2026	18443270P	1300-5310-0-0000-37000-470002-095-0000		-\$36.00	\$0.00	\$0.00
	Description: NUTRITION SERVICES-CM							
	PO - 20270230	09/17/2026	584138321	1300-5310-0-0000-37000-470001-094-0000	P	\$2,330.86	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270230	09/21/2026	584143733	1300-5310-0-0000-37000-470001-094-0000	P	\$5,478.63	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270230	09/17/2026	584138319	1300-5310-0-0000-37000-470002-094-0000	P	\$1,081.79	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270230	09/21/2026	584143732	1300-5310-0-0000-37000-470002-094-0000	P	\$3,338.94	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1268 MAJOR SYSCO								
		Description: NUTRITION SERVICES						
	PO - 20270230	09/17/2026	584138320	1300-5310-0-0000-37000-470000-094-0000	P	\$231.81	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270230	09/23/2026	584146925	1300-5310-0-0000-37000-430000-094-0000	P	\$122.55	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270231	09/17/2026	584138499	1300-5310-0-0000-37000-470001-095-0000	P	\$4,154.43	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270231	09/21/2026	584143619	1300-5310-0-0000-37000-470001-095-0000	P	\$2,163.45	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270231	09/17/2026	584138500	1300-5310-0-0000-37000-470002-095-0000	P	\$2,158.82	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270231	09/21/2026	584143620	1300-5310-0-0000-37000-470002-095-0000	P	\$1,610.87	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270231	09/17/2026	584138497	1300-5310-0-0000-37000-470000-095-0000	P	\$97.00	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270231	09/17/2026	584138498	1300-5310-0-0000-37000-470000-095-0000	P	\$309.54	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270231	09/24/2026	584147376	1300-5310-0-0000-37000-430000-095-0000	P	\$284.18	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270232	09/17/2026	584138492	1300-5310-0-0000-37000-470001-096-0000	P	\$3,627.33	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270232	09/24/2026	584147106	1300-5310-0-0000-37000-470001-096-0000	P	\$2,361.90	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270232	09/17/2026	584138491	1300-5310-0-0000-37000-470002-096-0000	P	\$2,503.96	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270232	09/21/2026	584143736	1300-5310-0-0000-37000-470002-096-0000	P	\$1,991.26	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270232	09/21/2026	584143737	1300-5310-0-0000-37000-470002-096-0000	P	\$51.09	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270232	09/21/2026	584143738	1300-5310-0-0000-37000-470002-096-0000	P	\$2,177.20	\$0.00	\$0.00
		Description: NUTRITION SERVICES						
	PO - 20270232	09/24/2026	584148105	1300-5310-0-0000-37000-470002-096-0000	P	\$1,892.49	\$0.00	\$0.00
		Description: NUTRITION SERVICES						

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Amount Tax
1268 MAJOR SYSCO								
	PO - 20270232	09/23/2026	584145754	1300-5310-0-0000-37000-430000-096-0000	P	\$271.87	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270233	09/17/2026	584138323	1300-5310-0-0000-37000-470001-052-0000	P	\$476.03	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270233	09/24/2026	584147911	1300-5310-0-0000-37000-470001-052-0000	P	\$397.53	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270233	09/17/2026	584138323	1300-5310-0-0000-37000-470002-052-0000	P	\$340.62	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270233	09/24/2026	584147911	1300-5310-0-0000-37000-470002-052-0000	P	\$363.53	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
	PO - 20270233	09/24/2026	584147911	1300-5310-0-0000-37000-470000-052-0000	P	\$132.09	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
Total Amount for Warrant						\$39,913.77	\$0.00	\$0.00
Total Amount Per Vendor						\$39,913.77	\$0.00	\$0.00
11878 MAYESH WHOLESALE FLORIST, LLC								
	PO - 20270590	09/02/2026	007-3012	0100-3550-0-3850-10000-430000-094-0000	P	\$402.04	\$0.00	\$0.00
	Description: FLORAL SUPPLIES							
	PO - 20270590	09/21/2026	007-3332	0100-3550-0-3850-10000-430000-094-0000	P	\$460.84	\$0.00	\$0.00
	Description: FLORAL SUPPLIES							
	PO - 20270590	09/16/2026	007-3253	0100-3550-0-3850-10000-430000-094-0000	P	\$301.56	\$0.00	\$0.00
	Description: FLORAL SUPPLIES							
	PO - 20270590	09/14/2026	007-3187	0100-3550-0-3850-10000-430000-094-0000	F	\$190.59	\$0.00	\$0.00
	Description: FLORAL SUPPLIES							
Total Amount for Warrant						\$1,355.03	\$0.00	\$0.00
Total Amount Per Vendor						\$1,355.03	\$0.00	\$0.00
11709 MONTELONGO BUILDERS INC.								
	PO - 20270786	09/01/2026	1094	0100-8150-0-0000-85000-580000-014-1384	F	\$12,263.00	\$0.00	\$0.00
	Description: DRYWALL HW							
	PO - 20270786	09/10/2026	1107	0100-8150-0-0000-81100-560000-043-0000	F	\$892.00	\$0.00	\$0.00
	Description: REPAIR FLOOR HH							
Total Amount for Warrant						\$13,155.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Tax
Total Amount Per Vendor						\$13,155.00	\$0.00	\$0.00
1381 MORGAN & SLATES INC								
*	PO - 20270104	09/22/2026	1886159	0100-8150-0-0000-81100-430000-043-0000	P	\$13.77	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
*	PO - 20270104	09/22/2026	1886158	0100-8150-0-0000-81100-430000-043-0000	P	\$112.99	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
*	PO - 20270662	09/15/2026	1885413	0100-6387-7-3801-10000-430000-096-0102	P	\$168.32	\$0.00	\$0.00
	Description: SUPPLIES HW							
Total Amount of Payment						\$295.08	\$0.00	\$0.00
Total Amount Per Vendor						\$295.08	\$0.00	\$0.00
1384 MORRIS LEVIN & SON								
	PO - 20270788	09/16/2026	2609-166947	0100-8150-0-0000-81100-560000-043-0000	F	\$552.88	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
	PO - 20270921	09/14/2026	2609-166497	0100-8150-0-0000-81100-560000-043-0000	P	\$384.18	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
	PO - 20270921	09/18/2026	2609-17958	0100-8150-0-0000-81100-560000-043-0000	F	\$1,427.36	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
Total Amount for Warrant						\$2,364.42	\$0.00	\$0.00
Total Amount Per Vendor						\$2,364.42	\$0.00	\$0.00
11166 MUNDO CHARTERS								
	PO - 20270639	09/03/2026	202078	0100-0333-0-0000-36000-560000-000-0000	F	\$1,600.00	\$0.00	\$0.00
	Description: VOLLEYBALL HW							
	PO - 20270640	09/03/2026	202079	0100-0333-0-0000-36000-560000-000-0000	F	\$1,600.00	\$0.00	\$0.00
	Description: VOLLEYBALL HH							
	PO - 20270784	09/15/2026	202086	0100-0333-0-0000-36000-560000-000-0000	F	\$1,700.00	\$0.00	\$0.00
	Description: CROSS COUNTRY HH							
Total Amount for Warrant						\$4,900.00	\$0.00	\$0.00
Total Amount Per Vendor						\$4,900.00	\$0.00	\$0.00
12458 NUMWORKS, INC.								
	PO - 20270806	09/17/2026	US26091700128	0100-1100-0-1110-10000-430000-095-0000	F	\$3,221.18	\$0.00	\$0.00
	Description: GRAPHING CALCULATOR SP							

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
12458 NUMWORKS, INC.								
Total Amount for Warrant						\$3,221.18	\$0.00	\$0.00
Total Amount Per Vendor						\$3,221.18	\$0.00	\$0.00
10455 PARC ENVIRONMENTAL								
PO - 20270184	07/29/2026	24713		2140-0000-0-0000-85000-620020-094-1379	F	\$78,375.00	\$0.00	\$0.00
Description: EXTERIOR PAINTING HH								
Total Amount for Warrant						\$78,375.00	\$0.00	\$0.00
Total Amount Per Vendor						\$78,375.00	\$0.00	\$0.00
1568 PORT OF SUBS								
PO - 20270359	09/16/2026	10939959085092		0100-0000-0-1110-27000-430000-096-0000	P	\$65.00	\$0.00	\$0.00
Description: HW ADMIN								
Total Amount for Warrant						\$65.00	\$0.00	\$0.00
Total Amount Per Vendor						\$65.00	\$0.00	\$0.00
5708 PREMIER TRUCK PARTS								
PO - 20270306	09/17/2026	80552		0100-0333-0-0000-36000-430000-000-0000	P	\$17.30	\$0.00	\$0.00
Description: PARTS AND SUPPLIES								
Total Amount for Warrant						\$17.30	\$0.00	\$0.00
Total Amount Per Vendor						\$17.30	\$0.00	\$0.00
12341 SIGNS OF SUCCESS								
PO - 20270919	09/04/2026	81260		0100-8150-0-0000-81100-430000-043-0000	F	\$327.21	\$0.00	\$0.00
Description: HH SIGNAGE M.O.T								
Total Amount for Warrant						\$327.21	\$0.00	\$0.00
Total Amount Per Vendor						\$327.21	\$0.00	\$0.00
1804 SO CALIF EDISON CO								
PV - 270243	09/18/2026	700317015242		0100-0000-0-0000-82000-550020-033-0000		\$286.56	\$0.00	\$0.00
Description: MONTHLY UTILITIES								
Total Amount for Warrant						\$286.56	\$0.00	\$0.00
Total Amount Per Vendor						\$286.56	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Amount Tax
1805 SO CALIF GAS CO								
	PV - 270242	09/21/2026	114-515-5700-0	0100-0334-0-3200-82000-550010-033-0000		\$37.22	\$0.00	\$0.00
	Description: MONTHLY UTILITIES							
Total Amount for Warrant						\$37.22	\$0.00	\$0.00
Total Amount Per Vendor						\$37.22	\$0.00	\$0.00
5572 SOUTHWEST SCHOOL SUPPLY INC								
	PO - 20270018	09/18/2026	6074533592	0100-1100-0-1167-10000-430000-094-0000	P	\$33.44	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270018	09/17/2026	6074454167	0100-1100-0-1167-10000-430000-094-0000	P	\$27.01	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270018	09/11/2026	60074040965	0100-0000-0-1110-27000-430000-094-0000	P	\$60.06	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270018	08/13/2026	6071409443	0100-1100-0-1152-10000-430000-094-0000	P	\$39.71	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270018	09/17/2026	6074454166	0100-1100-0-1167-10000-430000-094-0000	P	\$51.69	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270018	09/16/2026	6074379736	0100-0000-0-1110-27000-430000-094-0000	P	\$18.08	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270018	09/11/2026	6074040966	0100-0000-0-1110-27000-430000-094-0000	P	\$3.79	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270018	09/12/2026	6074137093	0100-1100-0-1167-10000-430000-094-0000	P	\$99.63	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270018	08/11/2026	6071250059	0100-1100-0-1152-10000-430000-094-0000	P	\$2.17	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270084	09/24/2026	6074937800	1100-6391-0-4110-27000-430000-000-0000	P	\$248.30	\$0.00	\$0.00
	Description: SUPPLIES							
	PO - 20270131	09/18/2026	6074533593	0100-0000-0-1110-27000-430000-096-0000	P	\$24.46	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270131	09/19/2026	6074621888	0100-0000-0-1110-27000-430000-096-0000	P	\$16.15	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270131	09/09/2026	60773879637	0100-0000-0-1110-27000-430000-096-0000	P	\$0.54	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270393	09/18/2026	607433594	0100-1100-0-1110-10000-430000-095-0000	P	\$101.07	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
5572 SOUTHWEST SCHOOL SUPPLY INC								
	Description: SUPPLIES SP							
PO - 20270393		09/09/2026	6073879636	0100-1100-0-1110-10000-430000-095-0000	P	\$3.05	\$0.00	\$0.00
	Description: SUPPLIES SP							
PO - 20270393		09/15/2026	6074301878	0100-1100-0-1110-10000-430000-095-0000	P	\$43.83	\$0.00	\$0.00
	Description: SUPPLIES SP							
PO - 20270396		08/15/2026	6071598987	0100-0000-0-1110-27000-430000-095-0000	P	\$54.11	\$0.00	\$0.00
	Description: SUPPLIES SP							
PO - 20270396		09/22/2026	6074780202	0100-0000-0-1110-27000-430000-095-0000	P	\$92.14	\$0.00	\$0.00
	Description: SUPPLIES SP							
PV - 270240		07/28/2026	6069819178	0100-1100-0-1110-10000-430000-095-0000		\$898.94	\$0.00	\$0.00
	Description: DUPLICATE ORDER PO 20270406							
Total Amount for Warrant						\$1,818.17	\$0.00	\$0.00
Total Amount Per Vendor						\$1,818.17	\$0.00	\$0.00
10795 STEPHEN L. HAHN								
PO - 20270169		10/01/2026	02-123897	3560-7710-0-0000-85000-620030-095-1365	P	\$1,800.00	\$0.00	\$0.00
	Description: INSPECTION SERVICES SP							
PO - 20270169		10/01/2026	02-123898	3560-7710-0-0000-85000-620030-095-1365	P	\$2,175.00	\$0.00	\$0.00
	Description: INSPECTION SERVICES SP							
PO - 20270169		10/01/2026	02-123102	3560-7710-0-0000-85000-620030-095-1365	P	\$2,925.00	\$0.00	\$0.00
	Description: INSPECTION SERVICES SP							
PO - 20270169		10/01/2026	02-123899	3560-7710-0-0000-85000-620030-095-1365	P	\$1,800.00	\$0.00	\$0.00
	Description: INSPECTION SERVICES SP							
Total Amount for Warrant						\$8,700.00	\$0.00	\$0.00
Total Amount Per Vendor						\$8,700.00	\$0.00	\$0.00
7237 SUBWAY								
PO - 20270392		09/24/2026	674273	0100-0332-0-1110-10000-430000-095-0000	P	\$143.98	\$0.00	\$0.00
	Description: MISCELLANEOUS SP							
PO - 20270392		09/16/2026	673108	0100-0332-0-1110-10000-430000-095-0000	P	\$182.97	\$0.00	\$0.00
	Description: MISCELLANEOUS SP							
Total Amount for Warrant						\$326.95	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Tax
Total Amount Per Vendor						\$326.95	\$0.00	\$0.00
9347 TECHNICON ENGINEERING SERVICES, INC.								
PO - 20270157		09/29/2026	45737	2140-0000-0-0000-85000-620030-094-1376	P	\$3,102.50	\$0.00	\$0.00
Description: TESTING AND INSPECTION SERVICES HH								
PO - 20270157		09/29/2026	45736	2140-0000-0-0000-85000-620030-095-1376	P	\$6,023.00	\$0.00	\$0.00
Description: TESTING AND INSPECTION SERVICES SP								
PO - 20270157		09/29/2026	45738	2140-0000-0-0000-85000-620030-096-1376	P	\$5,830.00	\$0.00	\$0.00
Description: TESTING AND INSPECTION SERVICES HW								
Total Amount for Warrant						\$14,955.50	\$0.00	\$0.00
Total Amount Per Vendor						\$14,955.50	\$0.00	\$0.00
8906 THE SHERWIN-WILLIAMS COMPANY								
PO - 20270300		09/22/2026	03700188570926	0100-8150-0-0000-81100-430000-043-0000	P	\$79.38	\$0.00	\$0.00
Description: PAINT M.O.T								
Total Amount for Warrant						\$79.38	\$0.00	\$0.00
Total Amount Per Vendor						\$79.38	\$0.00	\$0.00
10167 TIFCO INDUSTRIES INC								
PO - 20270307		09/02/2026	72232959	0100-0333-0-0000-36000-430000-000-0000	P	\$2,646.38	\$0.00	\$0.00
Description: PARTS SUPPLIES AND REPAIRS								
PO - 20270307		09/18/2026	72238301	0100-0333-0-0000-36000-430000-000-0000	P	\$426.00	\$0.00	\$0.00
Description: PARTS SUPPLIES AND REPAIRS								
PO - 20270307		09/16/2026	72236992	0100-0333-0-0000-36000-430000-000-0000	P	\$363.16	\$0.00	\$0.00
Description: PARTS SUPPLIES AND REPAIRS								
PO - 20270307		09/03/2026	72233376	0100-0333-0-0000-36000-430000-000-0000	P	\$539.50	\$0.00	\$0.00
Description: PARTS SUPPLIES AND REPAIRS								
PO - 20270307		09/08/2026	72234349	0100-0333-0-0000-36000-430000-000-0000	P	\$697.31	\$0.00	\$0.00
Description: PARTS SUPPLIES AND REPAIRS								
Total Amount for Warrant						\$4,672.35	\$0.00	\$0.00
Total Amount Per Vendor						\$4,672.35	\$0.00	\$0.00
1986 UNITED REFRIGERATION INC.								
PO - 20270109		09/17/2026	21832361-00	0100-8150-0-0000-81100-430000-043-0000	P	\$2,153.70	\$0.00	\$0.00
Description: SUPPLIES M.O.T								

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1986 UNITED REFRIGERATION INC.								
Total Amount for Warrant						\$2,153.70	\$0.00	\$0.00
Total Amount Per Vendor						\$2,153.70	\$0.00	\$0.00
2562 UNITED RENTALS INC.								
PO - 20270110	09/17/2026	267346126-001	0100-8150-0-0000-81100-560000-043-0000		P	\$1,356.89	\$0.00	\$0.00
Description: RENTALS M.O.T								
Total Amount for Warrant						\$1,356.89	\$0.00	\$0.00
Total Amount Per Vendor						\$1,356.89	\$0.00	\$0.00
2044 W.W. GRAINGER INC.								
* PO - 20270096	09/18/2026	9085876325	0100-8150-0-0000-81100-430000-043-0000		P	\$378.50	\$0.00	\$0.00
Description: SUPPLIES M.O.T								
Total Amount of Payment						\$378.50	\$0.00	\$0.00
Total Amount Per Vendor						\$378.50	\$0.00	\$0.00
2053 WALMART								
PO - 20270391	09/24/2026	CE3200B4	0100-0000-0-1110-10000-430000-095-0000		P	\$19.98	\$0.00	\$0.00
Description: SUPPLIES SP								
PO - 20270391	09/16/2026	F5FAE96A	0100-0000-0-1110-10000-430000-095-0000		P	\$26.02	\$0.00	\$0.00
Description: SUPPLIES SP								
PO - 20270499	09/22/2026	1DD89DA7	0100-0332-0-1110-10000-430000-095-1821		P	\$179.07	\$0.00	\$0.00
Description: SUPPLIES SP								
PO - 20270530	09/15/2026	F9562B59	0100-0332-0-1167-10000-430000-094-0000		P	\$47.24	\$0.00	\$0.00
Description: SUPPLIES HH								
PO - 20270530	09/15/2026	F85DF959	0100-0332-0-1167-10000-430000-094-0000		P	\$152.65	\$0.00	\$0.00
Description: SUPPLIES HH								
PO - 20270530	09/14/2026	61ACADD4	0100-0332-0-1167-10000-430000-094-0000		P	\$473.81	\$0.00	\$0.00
Description: SUPPLIES HH								
PO - 20270530	09/14/2026	C63C0F32	0100-0332-0-1167-10000-430000-094-0000		P	\$40.01	\$0.00	\$0.00
Description: SUPPLIES HH								
PO - 20270625	09/25/2026	7455A3B1	0100-0332-0-5760-11100-430000-095-8650		P	\$29.11	\$0.00	\$0.00
Description: SUPPLIES SP								
PO - 20270697	09/24/2026	DA6DF224	0100-0332-0-0000-31400-430000-030-0000		P	\$513.18	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/2/2026

10/01/2026

4:23:36PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
2053 WALMART								
	Description: HEALTH SUPPLIES							
PO - 20270729	09/15/2026	93996C14		0100-0332-0-1110-10000-430000-094-0000	P	\$71.81	\$0.00	\$0.00
	Description: SUPPLIES HH							
Total Amount for Warrant						\$1,552.88	\$0.00	\$0.00
Total Amount Per Vendor						\$1,552.88	\$0.00	\$0.00
3651 WENGER CORPORATION								
PO - 20270523	09/11/2026	919911		3560-7710-0-0000-85000-430000-095-1365	F	\$6,632.34	\$0.00	\$0.00
	Description: CHAIRS AND ROLLING CARTS SP							
Total Amount for Warrant						\$6,632.34	\$0.00	\$0.00
Total Amount Per Vendor						\$6,632.34	\$0.00	\$0.00
Total Amount of all Payments						\$729,339.85		
Total Number of Checks to print:			60	\$728,122.70		Use Tax		
Total Number of Credit Card Payments:			4	\$1,217.15		Taxable Amount Tax Amount		
Total Transfer for Use Tax						\$0.00		\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/6/2026

10/06/2026 11:33:42AM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI--TY	P/F	Amount	Use Tax Taxable	Amount Tax
868 HANFORD JT UNION HS DISTRICT BENEFIT FD								
PV - 270250		09/25/2026	OCT BENEFITS	6700-0000-0-0000-93000-761900-000-0000		\$500,000.00	\$0.00	\$0.00
Description: OCTOBER 2026 HEALTH BENEFITS								
Total Amount for Warrant						\$500,000.00	\$0.00	\$0.00
Total Amount Per Vendor						\$500,000.00	\$0.00	\$0.00

			Total Amount of all Payments		\$500,000.00
Total Number of Checks to print:	1	\$500,000.00			
Total Number of Credit Card Payments:	0				
			Total Transfer for Use Tax		\$0.00
			Taxable Amount		Tax Amount
			\$0.00		\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/7/2026

10/06/2026 12:58:59PM

Comments =

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI--TY	P/F	Amount	Use Tax Taxable	Amount Tax
12476 CLARK, JOHN								
PV - 270251		10/05/2026	September Refund	0100-0000-0-0000-00000-952500-000-0000		\$535.00	\$0.00	\$0.00
Description: SEPTEMBER GROW INTERN PAYMENT								
Total Amount for Warrant						\$535.00	\$0.00	\$0.00
Total Amount Per Vendor						\$535.00	\$0.00	\$0.00

Total Amount of all Payments \$535.00

Total Number of Checks to print:	1	\$535.00	Use Tax	
Total Number of Credit Card Payments:	0		Taxable Amount	Tax Amount
Total Transfer for Use Tax			\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
17 ACCREDITING COMMISSION FOR SCHOOLS								
*	PO - 20270947	09/11/2026	1338832	0900-0000-0-1110-10000-530000-000-0000	F	\$1,310.00	\$0.00	\$0.00
	Description: MEMBERSHIP FEE 26/27							
*	PO - 20270948	10/01/2026	1343074	0900-0000-0-1110-10000-530000-000-0000	F	\$500.00	\$0.00	\$0.00
	Description: MID CYCLE VISIT FEE							
Total Amount of Payment						\$1,810.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,810.00	\$0.00	\$0.00
3160 AMAZON BUSINESS								
CM - 270049	10/01/2026	17RT-YTL1-GYW6	0100-0000-0-1110-10000-430000-094-1822			-\$20.54	\$0.00	\$0.00
	Description: RETURN FOR INVOICE 1HGY-TY4H-CRN7							
CM - 270050	10/01/2026	1VNX-RGVD-KLM	0100-0000-0-0000-82000-430000-043-0000			-\$112.88	\$0.00	\$0.00
	Description: RETURN FOR INVOICE 19HR-QPPJ-4CG4							
CM - 270051	10/01/2026	19LV-NR64-VCKJ	0100-0000-0-0000-73000-430000-042-0000			-\$184.01	\$0.00	\$0.00
	Description: RETURNED ITEM FROM INVOICE 1JKD-T6XF-QD1K							
PO - 20270035	10/07/2026	1JKD-T6XF-X7XF	1300-5310-0-0000-37000-430000-094-0000		P	\$113.48	\$0.00	\$0.00
	Description: SUPPLIES HH							
PO - 20270036	10/01/2027	19NX-3NF4-QXWY	1300-5310-0-0000-37000-430000-095-0000		P	\$63.74	\$0.00	\$0.00
	Description: SUPPLIES SP							
PO - 20270037	10/01/2026	1WQP-WXJQ-QQX	1300-5310-0-0000-37000-430000-096-0000		P	\$259.60	\$0.00	\$0.00
	Description: SUPPLIES HW							
PO - 20270038	10/01/2026	13V1-F6VW-R916	1300-5310-0-0000-37000-430000-052-0000		P	\$38.94	\$0.00	\$0.00
	Description: SUPPLIES EFJ							
PO - 20270039	10/01/2026	14MX-F9QC-XC4X	1300-5310-0-0000-37000-430000-018-0000		P	\$406.15	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270080	10/07/2026	13V1-F6VW-WC9H	0100-1100-0-1110-10000-430000-094-0000		F	\$63.48	\$0.00	\$0.00
	Description: SUPPLIES HH							
PO - 20270116	10/01/2026	1JKD-T6XF-QD1K	0100-0000-0-0000-73000-430000-042-0000		P	\$248.95	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270249	10/01/2026	1PYKDRJR-IMXH	0100-0000-0-0000-77000-430000-013-0000		P	\$683.77	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270389	10/01/2026	1PRG-QWVK-W39	0100-0000-0-0000-21300-430000-085-0000		P	\$102.55	\$0.00	\$0.00
	Description: SUPPLIES							
PO - 20270498	10/01/2026	1HR9-WP9P-VXHV	0100-0000-0-1110-10000-430000-095-1822		F	\$152.72	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
3160 AMAZON BUSINESS								
		Description: SUPPLIES						
	PO - 20270623	10/01/2026	1ND1-DPTV-DPH1	0100-6385-0-1110-10000-430000-095-0000	P	\$1,035.59	\$0.00	\$0.00
		Description: SUPPLIES SP						
	PO - 20270677	10/01/2026	1HGY-TY4H-CRN7	0100-0000-0-1110-10000-430000-094-1822	F	\$541.15	\$0.00	\$0.00
		Description: SUPPLIES HH						
	PO - 20270684	10/01/2026	1FGJ-D4RR-3T99	0100-0000-0-1110-10000-430000-094-0000	F	\$193.64	\$0.00	\$0.00
		Description: SUPPLIES HH						
	PO - 20270685	10/01/2026	1HW7-NQ64-FHJD	0100-0000-0-1110-10000-430000-094-0000	F	\$119.67	\$0.00	\$0.00
		Description: SUPPLIES HH						
	PO - 20270725	10/01/2026	1XVM-CTMP-X61N	0100-0000-0-1167-10000-430000-096-0000	F	\$515.15	\$0.00	\$0.00
		Description: SUPPLIES HW						
	PO - 20270728	10/01/2026	1PRG-QWVK-TKL1	0100-7220-0-1110-10000-430000-096-0000	F	\$578.35	\$0.00	\$0.00
		Description: SUPPLIES						
	PO - 20270731	10/01/2026	1377-LCFT-3QKT	0100-3550-0-3801-10000-430000-094-0102	P	\$199.62	\$0.00	\$0.00
		Description: SUPPLIES HH						
	PO - 20270733	10/01/2026	1HR9-WP9P-VGHG	0100-3550-0-3808-10000-430000-094-0000	P	\$1,556.42	\$0.00	\$0.00
		Description: SUPPLIES HH						
	PO - 20270743	10/01/2026	1LYX-YXWN-7WM	0100-1100-0-1110-10000-430000-096-0000	F	\$180.24	\$0.00	\$0.00
		Description: SUPPLIES HW						
	PO - 20270744	10/01/2026	1HXF-PM7L-T44P	0100-1100-0-1110-10000-430000-096-0000	P	\$257.00	\$0.00	\$0.00
		Description: SUPPLIES HW						
	PO - 20270749	10/01/2026	1P9T-74VQ-1L1R	0100-0000-0-0000-72000-440000-018-0000	F	\$2,224.80	\$0.00	\$0.00
		Description: SUPPLIES						
	PO - 20270782	10/01/2026	1JKD-T6XF-TFPX	0100-0332-0-1110-10000-430000-095-0000	F	\$3,109.90	\$0.00	\$0.00
		Description: SUPPLIES SP						
	PO - 20270791	10/07/2026	1FGJ-D4RR-1WC6	0100-0302-0-3550-10000-430000-051-0000	F	\$113.37	\$0.00	\$0.00
		Description: SUPPLIES CDS						
	PO - 20270792	10/07/2026	1WKT-DXC6-91ML	0100-3010-0-1110-10000-430000-052-0000	F	\$28.18	\$0.00	\$0.00
		Description: SUPPLIES EFJ						
	PO - 20270793	10/01/2026	1CF9-WRTR-3KVP	0100-0332-0-1110-10000-430000-052-0000	F	\$57.12	\$0.00	\$0.00
		Description: SUPPLIES EFJ						
	PO - 20270794	10/01/2026	1WHD-WFYV-7G73	0100-1100-0-1110-10000-430000-094-0000	P	\$437.43	\$0.00	\$0.00
		Description: SUPPLIES HH						

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
3160 AMAZON BUSINESS								
	PO - 20270805	10/01/2027	1HRC-MJGX-HX9E	0100-1100-0-1167-10000-430000-095-0000	P	\$81.52	\$0.00	\$0.00
	Description: SUPPLIES SP							
	PO - 20270824	10/07/2026	1HW7-NQ64-GJLY	0100-3010-0-1110-10000-430000-096-0000	F	\$2,165.00	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270827	10/01/2026	1PVH-J4G6-T33M	0100-6385-0-1110-10000-430000-095-0000	F	\$99.11	\$0.00	\$0.00
	Description: SUPPLIES SP							
	PO - 20270831	10/07/2026	17M4-PTCK-RQHD	0100-3550-0-3801-10000-430000-094-0102	F	\$366.18	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270838	10/01/2026	1QM3-647C-CHPV	0100-1100-0-1110-10000-430000-096-0000	F	\$14.06	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270841	10/01/2026	1PVL-RG6T-Y6PP	0100-0000-0-1110-10000-430000-096-1806	P	\$97.68	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270843	10/01/2026	1HXF-PM7L-VHN6	0100-1100-0-1167-10000-430000-094-0000	F	\$57.71	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270845	10/01/2026	1CD9-GR6W-97CC	0100-1100-0-1167-10000-430000-094-0000	F	\$14.13	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270852	10/01/2026	1DKG-X3PD-XTTH	0100-0302-0-3550-10000-430000-051-0000	F	\$18.76	\$0.00	\$0.00
	Description: SUPPLIES CDS							
	PO - 20270864	10/07/2026	1XLV-GGWF-PY79	0100-0000-0-1160-10000-430000-096-0000	F	\$417.49	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270865	10/01/2026	1HRC-MJGX-1K1Y	0100-1100-0-1110-10000-430000-096-0000	F	\$324.72	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270881	10/01/2026	1LYX-YXWN-1TJM	0100-0332-0-0000-31400-430000-030-0000	F	\$352.39	\$0.00	\$0.00
	Description: SUPPLIES							
Total Amount for Warrant						\$16,972.33	\$0.00	\$0.00
Total Amount Per Vendor						\$16,972.33	\$0.00	\$0.00
4492 AMERICAN INCORPORATED								
	PO - 20270261	09/25/2026	7202694	0100-8150-0-0000-81100-560000-043-0000	P	\$468.75	\$0.00	\$0.00
	Description: REPAIRS M.O.T							
Total Amount for Warrant						\$468.75	\$0.00	\$0.00
Total Amount Per Vendor						\$468.75	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
2163 AMERICAN RED CROSS								
	PO - 20270753	09/23/2026	23489798	0100-0307-0-0000-83000-580000-047-0000	P	\$294.00	\$0.00	\$0.00
	Description: TRAINING							
Total Amount for Warrant						\$294.00	\$0.00	\$0.00
Total Amount Per Vendor						\$294.00	\$0.00	\$0.00
11321 ARDENT GENERAL INC								
	PO - 20270168	09/30/2026	25-0911	3560-7710-0-0000-85000-620020-095-1365	P	\$1,135,624.95	\$0.00	\$0.00
	Description: SP BUILDINGS J3 & M1							
Total Amount for Warrant						\$1,135,624.95	\$0.00	\$0.00
Total Amount Per Vendor						\$1,135,624.95	\$0.00	\$0.00
11914 AVTECH SOFTWARE INC								
	PO - 20270875	09/24/2026	INV3020361930	0100-0000-0-0000-77000-580011-013-0000	F	\$449.95	\$0.00	\$0.00
	Description: ROOM ALERT SUBSCRIPTION							
Total Amount for Warrant						\$449.95	\$0.00	\$0.00
Total Amount Per Vendor						\$449.95	\$0.00	\$0.00
146 BAND SHOPPE								
*	PO - 20270538	09/19/2026	SI257786	0100-1100-0-1156-10000-430000-194-0000	F	\$1,626.60	\$0.00	\$0.00
	Description: BAND HH							
Total Amount of Payment						\$1,626.60	\$0.00	\$0.00
Total Amount Per Vendor						\$1,626.60	\$0.00	\$0.00
11795 BECK, TYLER								
	PV - 270269	09/03/2026	10/21-10/25/2026	0100-7010-0-3801-10000-520000-000-0000		\$325.00	\$0.00	\$0.00
	Description: NATIONAL FFA CONVENTION FIELD TRIP							
Total Amount for Warrant						\$325.00	\$0.00	\$0.00
Total Amount Per Vendor						\$325.00	\$0.00	\$0.00
11384 BENAVIDES, KIARA								
	PV - 270267	09/03/2026	10/19-10/24/2026	0100-7010-0-3801-10000-520000-000-0000		\$427.00	\$0.00	\$0.00
	Description: NATIONAL FFA CONVENTION FIELD TRIP							
Total Amount for Warrant						\$427.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$427.00	\$0.00	\$0.00
10456 BIMBO BAKERIES USA								
PO - 20270223		09/21/2026	6181	1300-5310-0-0000-37000-470001-094-0000	P	\$278.00	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270225		09/21/2026	6182	1300-5310-0-0000-37000-470001-096-0000	P	\$194.00	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270225		09/28/2026	6214	1300-5310-0-0000-37000-470001-096-0000	P	\$194.60	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270226		09/15/2026	6151	1300-5310-0-0000-37000-470001-052-0000	P	\$75.90	\$0.00	\$0.00
Description: NUTRITION SERVICES								
Total Amount for Warrant						\$742.50	\$0.00	\$0.00
Total Amount Per Vendor						\$742.50	\$0.00	\$0.00
9079 BOX SIX								
PO - 20270905		09/30/2026	INV-5028	0100-1100-0-1156-10000-430000-194-0000	F	\$1,200.00	\$0.00	\$0.00
Description: WINTER PERCUSSION SHOW BAND HH								
Total Amount for Warrant						\$1,200.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,200.00	\$0.00	\$0.00
11104 BRADLEY, RACHEL								
PV - 270272		09/11/2026	10/21-10/22/2026	0100-7220-0-1110-10000-520000-096-0000		\$575.72	\$0.00	\$0.00
Description: PBL LEADERSHIP ACADEMY REGISTRATION								
Total Amount for Warrant						\$575.72	\$0.00	\$0.00
Total Amount Per Vendor						\$575.72	\$0.00	\$0.00
11241 BRADY INDUSTRIES								
PO - 20270658		09/22/2026	12195495	0100-0000-0-0000-82000-430000-043-0000	P	\$128.44	\$0.00	\$0.00
Description: SUPPLIES M.O.T								
Total Amount for Warrant						\$128.44	\$0.00	\$0.00
Total Amount Per Vendor						\$128.44	\$0.00	\$0.00
5558 BRENNTAG PACIFIC INC.								
PO - 20270441		09/23/2026	BPI634044	0100-0000-0-0000-82000-430000-063-0000	P	\$771.47	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Amount Tax
5558 BRENNTAG PACIFIC INC.								
	Description: SP POOL							
	PO - 20270442	09/24/2026	BPI634344	0100-0000-0-0000-82000-430000-038-0000	P	\$906.02	\$0.00	\$0.00
	Description: HW POOL							
Total Amount for Warrant						\$1,677.49	\$0.00	\$0.00
Total Amount Per Vendor						\$1,677.49	\$0.00	\$0.00
7639 BULLET IMPRESSIONS INC.								
*	PO - 20270741	09/30/2026	13099	0100-0000-0-1110-27000-430000-096-0000	F	\$2,643.47	\$0.00	\$0.00
	Description: HW JERSEYS							
Total Amount of Payment						\$2,643.47	\$0.00	\$0.00
Total Amount Per Vendor						\$2,643.47	\$0.00	\$0.00
12038 CALIFORNIA FCCLA								
	PV - 270285	10/05/2026	10/24/2026	0100-6385-0-1110-10000-520000-095-0000		\$105.00	\$0.00	\$0.00
	Description: FALL WORKSHOP							
Total Amount for Warrant						\$105.00	\$0.00	\$0.00
Total Amount Per Vendor						\$105.00	\$0.00	\$0.00
11501 CAWEE- CA ASSOC. OF WORK EXPERIENCE EDUC								
	PO - 20270925	09/23/2026	20648	0100-0332-0-1110-10000-520000-096-0000	F	\$300.00	\$0.00	\$0.00
	Description: TRAINING HW							
Total Amount for Warrant						\$300.00	\$0.00	\$0.00
Total Amount Per Vendor						\$300.00	\$0.00	\$0.00
9816 CENTER FOR LAND-BASED LEARNING								
	PO - 20270942	09/24/2026	CLBL-26-132	0100-3550-0-3801-10000-520000-095-0101	F	\$700.00	\$0.00	\$0.00
	Description: CENTRAL VALLEY FARMS PROGRAM FEE							
Total Amount for Warrant						\$700.00	\$0.00	\$0.00
Total Amount Per Vendor						\$700.00	\$0.00	\$0.00
4579 Central Valley Refrigeration								
	PO - 20270028	09/11/2026	71701	1300-5310-0-0000-37000-560000-095-0000	P	\$244.68	\$0.00	\$0.00
	Description: NUTRITION SERVICES							

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
4579 Central Valley Refrigeration								
Total Amount for Warrant						\$244.68	\$0.00	\$0.00
Total Amount Per Vendor						\$244.68	\$0.00	\$0.00
380 CHAMPI FENCING								
PO - 20270877	09/29/2026	29852		0100-0307-0-0000-83000-580011-047-0000	F	\$1,403.74	\$0.00	\$0.00
Description: HOC ENTERPRISE LICENSES								
Total Amount for Warrant						\$1,403.74	\$0.00	\$0.00
Total Amount Per Vendor						\$1,403.74	\$0.00	\$0.00
391 CHILDS & CO INC								
* PO - 20270091	10/01/2026	4826		0100-8150-0-0000-81100-430000-043-0000	P	\$480.25	\$0.00	\$0.00
Description: MATERIALS M.O.T								
Total Amount of Payment						\$480.25	\$0.00	\$0.00
Total Amount Per Vendor						\$480.25	\$0.00	\$0.00
12238 CHRISTA SMITH								
PV - 270281	09/21/2026	10/21-10/22/2026		0100-6385-0-1110-10000-520000-095-0000		\$718.20	\$0.00	\$0.00
Description: PBL LEADERSHIP ACADEMY REGISTRATION								
Total Amount for Warrant						\$718.20	\$0.00	\$0.00
Total Amount Per Vendor						\$718.20	\$0.00	\$0.00
405 CLASSIC CHARTER INC.								
PO - 20270576	09/23/2026	187353		0100-0333-0-0000-36000-560000-000-0000	F	\$1,455.00	\$0.00	\$0.00
Description: FRESNO STATE HH								
Total Amount for Warrant						\$1,455.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,455.00	\$0.00	\$0.00
2790 CMEA CENTRAL SECTION								
PV - 270282	09/24/2026	03/8, 03/16, 04/8		0100-1100-0-1156-10000-520000-195-0000		\$775.00	\$0.00	\$0.00
Description: CMEA FESTIVALS								
Total Amount for Warrant						\$775.00	\$0.00	\$0.00
Total Amount Per Vendor						\$775.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
12243 COAST COUNTIES PETERBILT								
	PO - 20270462	09/22/2026	51218151P	0100-0333-0-0000-36000-560000-000-0000	P	\$426.51	\$0.00	\$0.00
	Description: BUS REPAIRS							
Total Amount for Warrant						\$426.51	\$0.00	\$0.00
Total Amount Per Vendor						\$426.51	\$0.00	\$0.00
9368 CULVER, KATY								
	PV - 270273	09/03/2026	10/21-10/22/2026	0100-7220-0-1110-10000-520000-096-0000		\$575.72	\$0.00	\$0.00
	Description: PBL LEADERSHIP ACADEMY REGISTRATION							
Total Amount for Warrant						\$575.72	\$0.00	\$0.00
Total Amount Per Vendor						\$575.72	\$0.00	\$0.00
2950 DAVIS, BETTY								
	PV - 270252	10/05/2026	REIMBURSEMENT	0100-0000-0-0000-72000-370100-018-0000		\$608.70	\$0.00	\$0.00
	Description: MEDICARE REIMBURSEMENT 07-09/2026							
Total Amount for Warrant						\$608.70	\$0.00	\$0.00
Total Amount Per Vendor						\$608.70	\$0.00	\$0.00
530 DAVIS, ROBERT								
	PV - 270253	10/05/2026	REIMBURSEMENT	0100-0000-0-0000-72000-370100-018-0000		\$608.70	\$0.00	\$0.00
	Description: MEDICARE REIMBURSEMENT 07-09/2026							
Total Amount for Warrant						\$608.70	\$0.00	\$0.00
Total Amount Per Vendor						\$608.70	\$0.00	\$0.00
12478 DOWNING PLANETARIUM								
	PV - 270264	09/08/2026	10/28/2026	0100-6385-0-1110-10000-520000-095-0000		\$246.00	\$0.00	\$0.00
	Description: EDUCATION ACADEMY COLLEGE VISIT							
Total Amount for Warrant						\$246.00	\$0.00	\$0.00
Total Amount Per Vendor						\$246.00	\$0.00	\$0.00
606 DULL, BRIAN								
	PV - 270278	09/21/2026	10/21-10/22/2026	0100-6385-0-1110-10000-520000-095-0000		\$747.20	\$0.00	\$0.00
	Description: PBL LEADERSHIP ACADEMY REGISTRATION							
Total Amount for Warrant						\$747.20	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$747.20	\$0.00	\$0.00
12237 EDWARD DON & COMPANY HOLDINGS, LLC								
PO - 20270762		09/15/2026	35875585	1300-5310-0-0000-37000-430000-094-0000	P	\$414.71	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270763		09/08/2026	35839558	1300-5310-0-0000-37000-430000-096-0000	P	\$401.38	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270763		09/10/2026	35855140	1300-5310-0-0000-37000-430000-096-0000	P	\$46.72	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270763		09/22/2026	35918127	1300-5310-0-0000-37000-430000-096-0000	P	\$202.96	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270763		09/22/2026	35914771	1300-5310-0-0000-37000-430000-096-0000	P	\$156.28	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270764		09/14/2026	35868252	1300-5310-0-0000-37000-430000-095-0000	P	\$468.45	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270764		09/14/2026	35871172	1300-5310-0-0000-37000-430000-095-0000	P	\$393.75	\$0.00	\$0.00
Description: NUTRITION SERVICES								
Total Amount for Warrant						\$2,084.25	\$0.00	\$0.00
Total Amount Per Vendor						\$2,084.25	\$0.00	\$0.00
10174 ELITE ALARM INC.								
PO - 20270267		09/22/2026	3089	0100-8150-0-0000-81100-580000-043-0000	P	\$360.00	\$0.00	\$0.00
Description: FIRE ALARMS M.O.T								
Total Amount for Warrant						\$360.00	\$0.00	\$0.00
Total Amount Per Vendor						\$360.00	\$0.00	\$0.00
12049 ELITE CORPORATE MEDICAL SERVICES INC								
PO - 20270461		10/02/2026	10392	6700-0000-0-0000-60000-580000-000-0000	P	\$2,946.08	\$0.00	\$0.00
Description: SECURITY SEPTEMBER								
Total Amount for Warrant						\$2,946.08	\$0.00	\$0.00
Total Amount Per Vendor						\$2,946.08	\$0.00	\$0.00
6338 FASHION CLEANERS INC								
PO - 20270837		09/10/2026	469423	0100-0000-0-1158-10000-580000-096-0000	P	\$279.31	\$0.00	\$0.00
Description: UNIFORM CARE HW								

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
6338 FASHION CLEANERS INC								
Total Amount for Warrant						\$279.31	\$0.00	\$0.00
Total Amount Per Vendor						\$279.31	\$0.00	\$0.00
10412 FERREIRA, JASON								
PV - 270268	09/03/2026	10/21-10/23/2026	0100-7010-0-3801-10000-520000-000-0000			\$165.00	\$0.00	\$0.00
Description: NATIONAL FFA CONVENTION FIELD TRIP								
Total Amount for Warrant						\$165.00	\$0.00	\$0.00
Total Amount Per Vendor						\$165.00	\$0.00	\$0.00
12249 FRESNO MOBILE RADIO								
PO - 20270296	09/30/2026	73121	0100-0333-0-0000-36000-560000-000-0000		P	\$494.00	\$0.00	\$0.00
Description: RADIO SERVICE TRANSPORTATION								
Total Amount for Warrant						\$494.00	\$0.00	\$0.00
Total Amount Per Vendor						\$494.00	\$0.00	\$0.00
12480 FULLER, EMILY								
PV - 270284	10/08/2026	OUTLAWED WARF	0100-0199-0-0000-00000-869900-000-0000			\$995.01	\$0.00	\$0.00
Description: OUTLAWED WARRANT 2ND ATTEMPT # 10453516								
Total Amount for Warrant						\$995.01	\$0.00	\$0.00
Total Amount Per Vendor						\$995.01	\$0.00	\$0.00
4906 GILBERT ELECTRIC COMPANY								
PO - 20270932	09/15/2026	4304	1300-5310-0-0000-37000-580000-095-0000		F	\$11,609.88	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270933	09/15/2026	4297	1300-5310-0-0000-37000-580000-095-0000		F	\$7,560.38	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270934	09/15/2026	4301	1300-5310-0-0000-37000-580000-096-0000		F	\$13,883.13	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270935	09/15/2026	4302	1300-5310-0-0000-37000-580000-096-0000		F	\$17,944.50	\$0.00	\$0.00
Description: NUTRITION SERVICES								
PO - 20270936	09/15/2026	4303	1300-5310-0-0000-37000-580000-094-0000		F	\$24,768.25	\$0.00	\$0.00
Description: NUTRITION SERVICES								
Total Amount for Warrant						\$75,766.14	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$75,766.14	\$0.00	\$0.00
2529 HANFORD AUTO & TRUCK PARTS INC								
PO - 20270095		09/29/2026	526935	0100-8150-0-0000-81100-430000-043-0000	P	\$268.80	\$0.00	\$0.00
Description: PARTS AND SUPPLIES M.O.T								
PO - 20270416		10/02/2026	527195	0100-0333-0-0000-36000-430000-000-0000	P	\$27.24	\$0.00	\$0.00
Description: PARTS AND SUPPLIES								
PO - 20270416		10/01/2026	527133	0100-0333-0-0000-36000-430000-000-0000	P	\$20.55	\$0.00	\$0.00
Description: PARTS AND SUPPLIES								
PO - 20270416		09/28/2026	526789	0100-0333-0-0000-36000-430000-000-0000	P	\$140.70	\$0.00	\$0.00
Description: PARTS AND SUPPLIES								
PO - 20270416		09/30/2026	526991	0100-0333-0-0000-36000-430000-000-0000	P	\$12.97	\$0.00	\$0.00
Description: PARTS AND SUPPLIES								
Total Amount for Warrant						\$470.26	\$0.00	\$0.00
Total Amount Per Vendor						\$470.26	\$0.00	\$0.00
12269 HERNANDEZ & SONS								
PO - 20270417		09/10/2026	14658	0100-0333-0-0000-36000-560000-000-0000	P	\$6,267.62	\$0.00	\$0.00
Description: TESTING AND REPAIRS								
Total Amount for Warrant						\$6,267.62	\$0.00	\$0.00
Total Amount Per Vendor						\$6,267.62	\$0.00	\$0.00
5991 HICKS, NICHOLE								
PV - 270260		09/21/2026	09/16-09/18/26	0100-0000-0-0000-74000-520000-024-0000		\$593.24	\$0.00	\$0.00
Description: PERSONNEL INSTITUTE CONFERENCE								
Total Amount for Warrant						\$593.24	\$0.00	\$0.00
Total Amount Per Vendor						\$593.24	\$0.00	\$0.00
961 HOFMANS NURSERY								
PV - 270261		08/04/2026	12582	0100-0000-0-0000-82000-430000-043-0000		\$519.60	\$0.00	\$0.00
Description: RERISSUE OF CANCELLED CHECK # 12819781								
Total Amount for Warrant						\$519.60	\$0.00	\$0.00
Total Amount Per Vendor						\$519.60	\$0.00	\$0.00
5202 HUNTINGTON, SYLVIA								

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Amount Taxable	Amount Tax
5202 HUNTINGTON, SYLVIA								
	PV - 270256	10/05/2026	REIMBURSEMENT	0100-0000-0-0000-72000-370100-018-0000		\$852.30	\$0.00	\$0.00
	Description: MEDICARE REIMBURSEMENT 07-09/2026							
Total Amount for Warrant						\$852.30	\$0.00	\$0.00
Total Amount Per Vendor						\$852.30	\$0.00	\$0.00
9876 IMPERIAL BAG & PAPER LLC								
*	PO - 20270053	09/23/2026	43265784	1300-5310-0-0000-37000-430000-094-0000	P	\$113.26	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270053	09/23/2026	43265785	1300-5310-0-0000-37000-430000-094-0000	P	\$2,093.16	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270053	09/30/2026	43358685	1300-5310-0-0000-37000-430000-094-0000	P	\$395.43	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270053	09/30/2026	43358686	1300-5310-0-0000-37000-430000-094-0000	P	\$1,897.95	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270054	09/23/2026	43265779	1300-5310-0-0000-37000-430000-095-0000	P	\$188.76	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270054	09/23/2026	43265780	1300-5310-0-0000-37000-430000-095-0000	P	\$404.39	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270054	09/30/2026	43358683	1300-5310-0-0000-37000-430000-095-0000	P	\$715.54	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270055	09/23/2026	43265781	1300-5310-0-0000-37000-430000-096-0000	P	\$689.69	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270055	09/30/2026	43358687	1300-5310-0-0000-37000-430000-096-0000	P	\$1,231.40	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270056	09/16/2026	43181834	1300-5310-0-0000-37000-430000-052-0000	P	\$398.22	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
*	PO - 20270056	09/16/2026	43181835	1300-5310-0-0000-37000-430000-052-0000	P	\$2,738.14	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
Total Amount of Payment						\$10,865.94	\$0.00	\$0.00
Total Amount Per Vendor						\$10,865.94	\$0.00	\$0.00
9204 ISQUIERDO, ROBERT								
	PV - 270277	09/29/2026	10/21-10/22/2026	0100-6385-0-1110-10000-520000-095-0000		\$747.20	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
9204 ISQUIERDO, ROBERT								
		Description:	PBL LEADERSHIP ACADEMY REGISTRATION					
Total Amount for Warrant						\$747.20	\$0.00	\$0.00
Total Amount Per Vendor						\$747.20	\$0.00	\$0.00
10297 JH TACKETT MARKETING								
PO - 20270787		09/29/2026	904585	0100-8150-0-0000-81100-430000-043-0000	P	\$108.25	\$0.00	\$0.00
		Description:	SHIRTS M.O.T					
Total Amount for Warrant						\$108.25	\$0.00	\$0.00
Total Amount Per Vendor						\$108.25	\$0.00	\$0.00
11359 JPW INDUSTRIES INC								
PO - 20270718		09/11/2026	90826809	0100-3550-0-3801-10000-430000-096-0102	F	\$256.53	\$0.00	\$0.00
		Description:	REPAIRS HW					
Total Amount for Warrant						\$256.53	\$0.00	\$0.00
Total Amount Per Vendor						\$256.53	\$0.00	\$0.00
11364 KEENEY, LISA								
PV - 270274		09/11/2026	10/21-10/22/2026	0100-7220-0-1110-10000-520000-096-0000		\$575.72	\$0.00	\$0.00
		Description:	PBL LEADERSHIP ACADEMY REGISTRATION					
Total Amount for Warrant						\$575.72	\$0.00	\$0.00
Total Amount Per Vendor						\$575.72	\$0.00	\$0.00
1137 KINGS COUNTY MOBILE GLASS								
PO - 20270294		10/01/2026	1087591	0100-0333-0-0000-36000-560000-000-0000	P	\$250.00	\$0.00	\$0.00
		Description:	GLASS REPAIRS					
Total Amount for Warrant						\$250.00	\$0.00	\$0.00
Total Amount Per Vendor						\$250.00	\$0.00	\$0.00
8495 KINGS COUNTY MOBILE LOCKSMITH SERVICE								
PO - 20270100		09/17/2026	11787	0100-8150-0-0000-81100-430000-043-0000	P	\$452.92	\$0.00	\$0.00
		Description:	SUPPLIES M.O.T					
PO - 20270100		09/08/2026	11749	0100-8150-0-0000-81100-430000-043-0000	F	\$265.00	\$0.00	\$0.00
		Description:	SUPPLIES M.O.T					

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
8495 KINGS COUNTY MOBILE LOCKSMITH SERVICE								
Total Amount for Warrant						\$717.92	\$0.00	\$0.00
Total Amount Per Vendor						\$717.92	\$0.00	\$0.00
1152 KINGS WASTE & RECYCLING AUTH.								
PO - 20270257		09/30/2026	272	0100-0000-0-0000-82000-580000-043-0000	P	\$612.45	\$0.00	\$0.00
Description: WASTE M.O.T								
PO - 20270257		09/30/2026	257	0100-0000-0-0000-82000-580000-043-0000	P	\$1,531.85	\$0.00	\$0.00
Description: WASTE M.O.T								
Total Amount for Warrant						\$2,144.30	\$0.00	\$0.00
Total Amount Per Vendor						\$2,144.30	\$0.00	\$0.00
4223 KNORR SYSTEMS INC.								
PO - 20270470		09/21/2026	320726	0100-0000-0-0000-82000-430000-063-0000	F	\$2,379.84	\$0.00	\$0.00
Description: SP POOL								
Total Amount for Warrant						\$2,379.84	\$0.00	\$0.00
Total Amount Per Vendor						\$2,379.84	\$0.00	\$0.00
1182 LAWNMOWER MAN								
PO - 20270258		09/29/2026	37308	0100-0000-0-0000-82000-430000-043-0000	P	\$129.90	\$0.00	\$0.00
Description: SUPPLIES AND REPAIRS M.O.T								
PO - 20270258		09/18/2026	37195	0100-0000-0-0000-82000-430000-043-0000	P	\$27.06	\$0.00	\$0.00
Description: SUPPLIES AND REPAIRS M.O.T								
PO - 20270258		09/30/2026	37318	0100-0000-0-0000-82000-430000-043-0000	P	\$50.88	\$0.00	\$0.00
Description: SUPPLIES AND REPAIRS M.O.T								
PO - 20270258		09/28/2026	37292	0100-0000-0-0000-82000-430000-043-0000	P	\$50.00	\$0.00	\$0.00
Description: SUPPLIES AND REPAIRS M.O.T								
PO - 20270258		09/02/2026	37032	0100-0000-0-0000-82000-430000-043-0000	P	\$145.04	\$0.00	\$0.00
Description: SUPPLIES AND REPAIRS M.O.T								
Total Amount for Warrant						\$402.88	\$0.00	\$0.00
Total Amount Per Vendor						\$402.88	\$0.00	\$0.00
12464 LEE'S SERVICE INC								
PO - 20270821		09/23/2026	2049315	0100-0333-0-0000-36000-430030-000-0000	P	\$261.93	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
12464 LEE'S SERVICE INC								
		Description:	TIRES					
Total Amount for Warrant						\$261.93	\$0.00	\$0.00
Total Amount Per Vendor						\$261.93	\$0.00	\$0.00
1574 LINDE GAS & EQUIPMENT INC.								
PO - 20270443		09/25/2026	59291342	0100-0000-0-0000-82000-430000-071-0000	P	\$605.85	\$0.00	\$0.00
		Description:	HH POOL					
PO - 20270443		09/25/2026	59289591	0100-0000-0-0000-82000-430000-063-0000	P	\$1,191.88	\$0.00	\$0.00
		Description:	SP POOL					
PO - 20270556		09/30/2026	59377096	0100-3550-0-3806-10000-430000-096-0000	P	\$37.89	\$0.00	\$0.00
		Description:	GAS HW					
Total Amount for Warrant						\$1,835.62	\$0.00	\$0.00
Total Amount Per Vendor						\$1,835.62	\$0.00	\$0.00
4082 MAYER, ART								
PV - 270257		10/05/2026	REIMBURSEMENT	0100-0000-0-0000-72000-370100-018-0000		\$608.70	\$0.00	\$0.00
		Description:	MEDICARE REIMBURSEMENT 07-09/2026					
Total Amount for Warrant						\$608.70	\$0.00	\$0.00
Total Amount Per Vendor						\$608.70	\$0.00	\$0.00
9080 MID VALLEY DISPOSAL								
PO - 20270259		10/01/2026	3625553	0100-8150-0-0000-81100-580000-043-0000	P	\$133.00	\$0.00	\$0.00
		Description:	TRASH COLLECTION M.O.T					
PO - 20270259		10/01/2026	3634274	0100-8150-0-0000-81100-580000-043-0000	P	\$265.00	\$0.00	\$0.00
		Description:	TRASH COLLECTION M.O.T					
Total Amount for Warrant						\$398.00	\$0.00	\$0.00
Total Amount Per Vendor						\$398.00	\$0.00	\$0.00
1347 MILLER'S RENTALAND INC.								
PO - 20270527		09/15/2026	841929	0100-0000-0-0000-82000-430000-043-0000	P	\$43.19	\$0.00	\$0.00
		Description:	PROPANE M.O.T					
PO - 20270527		09/18/2026	842006	0100-0000-0-0000-82000-430000-043-0000	P	\$146.85	\$0.00	\$0.00
		Description:	PROPANE M.O.T					

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1347 MILLER'S RENTALAND INC.								
PO - 20270527	09/03/2026	841714		0100-0000-0-0000-82000-430000-043-0000	P	\$90.70	\$0.00	\$0.00
Description:	PROPANE M.O.T							
Total Amount for Warrant						\$280.74	\$0.00	\$0.00
Total Amount Per Vendor						\$280.74	\$0.00	\$0.00
1363 MOBILE MODULAR MANAGEMENT CORP								
PO - 20270487	09/17/2026	2964600		3560-7710-0-0000-85000-560000-095-1365	P	\$1,230.00	\$0.00	\$0.00
Description:	MONTHLY RENT FOR CLASSROOM AND RAMP							
Total Amount for Warrant						\$1,230.00	\$0.00	\$0.00
Total Amount Per Vendor						\$1,230.00	\$0.00	\$0.00
10718 MPS c/o BEDFORD, FREEMAN & WORTH PUBLISH								
PO - 20270690	09/15/2026	92008542		0100-0311-0-1110-10000-410000-096-0000	F	\$4,224.12	\$0.00	\$0.00
Description:	WORKBOOKS HW							
Total Amount for Warrant						\$4,224.12	\$0.00	\$0.00
Total Amount Per Vendor						\$4,224.12	\$0.00	\$0.00
11166 MUNDO CHARTERS								
PO - 20270911	10/02/2026	202097		0100-0333-0-0000-36000-560000-000-0000	F	\$1,600.00	\$0.00	\$0.00
Description:	HW VOLLEYBALL							
PO - 20270912	10/02/2026	202096		0100-0333-0-0000-36000-560000-000-0000	F	\$1,600.00	\$0.00	\$0.00
Description:	SP VOLLEYBALL							
Total Amount for Warrant						\$3,200.00	\$0.00	\$0.00
Total Amount Per Vendor						\$3,200.00	\$0.00	\$0.00
11328 NORSTAR TECHNOLOGY GROUP LLC								
PO - 20270122	10/01/2026	NTG007450		0100-0000-0-0000-82000-590010-033-0000	P	\$588.00	\$0.00	\$0.00
Description:	MONTHLY PHONE SERVICE							
Total Amount for Warrant						\$588.00	\$0.00	\$0.00
Total Amount Per Vendor						\$588.00	\$0.00	\$0.00
5668 PANERA BREAD COMPANY								
PO - 20270770	10/07/2026	601060261016139		0100-0000-0-0000-72000-430000-018-0028	P	\$230.53	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
5668 PANERA BREAD COMPANY								
	Description: NEGOTIATION LUNCHES							
	PO - 20270770	10/02/2026	601060261015095	0100-0000-0-0000-72000-430000-018-0028	P	\$293.39	\$0.00	\$0.00
	Description: NEGOTIATION LUNCHES							
Total Amount for Warrant						\$523.92	\$0.00	\$0.00
Total Amount Per Vendor						\$523.92	\$0.00	\$0.00
2236 PENN, VERNON								
	PV - 270258	10/05/2026	REIMBURSEMENT	0100-0000-0-0000-72000-370100-018-0000		\$608.70	\$0.00	\$0.00
	Description: MEDICARE REIMBURSEMENT 07-09/2026							
Total Amount for Warrant						\$608.70	\$0.00	\$0.00
Total Amount Per Vendor						\$608.70	\$0.00	\$0.00
11604 PEREIRRA, JESSICA								
	PV - 270270	09/03/2026	10/21-10/25/2026	0100-7010-0-3801-10000-520000-000-0000		\$325.00	\$0.00	\$0.00
	Description: NATIONAL FFA CONVENTION FIELD TRIP							
Total Amount for Warrant						\$325.00	\$0.00	\$0.00
Total Amount Per Vendor						\$325.00	\$0.00	\$0.00
10072 PLATT ELECTRIC SUPPLY								
	PO - 20270106	09/22/2026	7R59402	0100-8150-0-0000-81100-430000-043-0000	P	\$535.16	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
	PO - 20270106	09/21/2026	7R48837	0100-8150-0-0000-81100-430000-043-0000	P	\$359.23	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
	PO - 20270106	09/17/2026	7R24449	0100-8150-0-0000-81100-430000-043-0000	P	\$358.40	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
	PO - 20270712	09/21/2026	3Y86111	0100-8150-0-0000-81100-430000-043-0000	F	\$2,567.86	\$0.00	\$0.00
	Description: SUPPLIES M.O.T							
Total Amount for Warrant						\$3,820.65	\$0.00	\$0.00
Total Amount Per Vendor						\$3,820.65	\$0.00	\$0.00
1589 PRODUCERS DAIRY FOODS INC								
	PO - 20270238	09/18/2026	59751152	1300-5310-0-0000-37000-470001-094-0000	P	\$158.54	\$0.00	\$0.00
	Description: NUTRITION SERVICES							

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1589 PRODUCERS DAIRY FOODS INC								
	PO - 20270238	09/22/2026	3422626546	1300-5310-0-0000-37000-470001-094-0000	P	\$158.54	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270238	09/25/2026	59759415	1300-5310-0-0000-37000-470001-094-0000	P	\$262.17	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270238	09/29/2026	59764175	1300-5310-0-0000-37000-470001-094-0000	P	\$169.47	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270238	09/18/2026	59751152	1300-5310-0-0000-37000-470002-094-0000	P	\$158.54	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270238	09/22/2026	3422626546	1300-5310-0-0000-37000-470002-094-0000	P	\$158.54	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270238	09/25/2026	59759415	1300-5310-0-0000-37000-470002-094-0000	P	\$262.17	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270238	09/29/2026	59764175	1300-5310-0-0000-37000-470002-094-0000	P	\$169.47	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270239	09/18/2026	59751160	1300-5310-0-0000-37000-470001-095-0000	P	\$135.58	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270239	09/22/2026	59755615	1300-5310-0-0000-37000-470001-095-0000	P	\$124.64	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270239	09/25/2026	59759423	1300-5310-0-0000-37000-470001-095-0000	P	\$146.51	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270239	09/29/2026	59764185	1300-5310-0-0000-37000-470001-095-0000	P	\$113.16	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270239	09/18/2026	59751160	1300-5310-0-0000-37000-470002-095-0000	P	\$135.58	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270239	09/22/2026	59755615	1300-5310-0-0000-37000-470002-095-0000	P	\$124.65	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270239	09/25/2026	59759423	1300-5310-0-0000-37000-470002-095-0000	P	\$146.51	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270239	09/29/2026	59764185	1300-5310-0-0000-37000-470002-095-0000	P	\$113.16	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270240	09/22/2026	3422626550	1300-5310-0-0000-37000-470001-096-0000	P	\$112.06	\$0.00	\$0.00
	Description:	NUTRITION SERVICES						
	PO - 20270240	09/25/2026	59759414	1300-5310-0-0000-37000-470001-096-0000	P	\$122.99	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
1589 PRODUCERS DAIRY FOODS INC								
	Description: NUTRITION SERVICES							
PO - 20270240		09/29/2026	59764174	1300-5310-0-0000-37000-470001-096-0000	P	\$168.92	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270240		09/18/2026	59751151	1300-5310-0-0000-37000-470002-096-0000	P	\$135.58	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270240		09/18/2026	59751151	1300-5310-0-0000-37000-470001-096-0000	P	\$135.58	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270240		09/22/2026	3422626550	1300-5310-0-0000-37000-470002-096-0000	P	\$112.07	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270240		09/25/2026	59759414	1300-5310-0-0000-37000-470002-096-0000	P	\$123.00	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270240		09/29/2026	59764174	1300-5310-0-0000-37000-470002-096-0000	P	\$168.92	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270241		09/30/2026	3472627350	1300-5310-0-0000-37000-470002-052-0000	P	\$45.38	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270241		09/16/2026	59749465	1300-5310-0-0000-37000-470001-052-0000	P	\$67.79	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270241		09/23/2026	59757691	1300-5310-0-0000-37000-470001-052-0000	P	\$45.37	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270241		09/30/2026	3472627350	1300-5310-0-0000-37000-470001-052-0000	P	\$45.37	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270241		09/16/2026	59749465	1300-5310-0-0000-37000-470002-052-0000	P	\$67.79	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
PO - 20270241		09/23/2026	59757691	1300-5310-0-0000-37000-470002-052-0000	P	\$45.38	\$0.00	\$0.00
	Description: NUTRITION SERVICES							
Total Amount for Warrant						\$3,933.43	\$0.00	\$0.00
Total Amount Per Vendor						\$3,933.43	\$0.00	\$0.00
2287 PYRAMID SYSTEMS INC.								
PO - 20270182		10/01/2026	1416	0100-6388-7-3805-10000-580000-096-1847	F	\$124,000.00	\$0.00	\$0.00
	Description: HW CULINARY CLASSROOM MODERNIZATION							
Total Amount for Warrant						\$124,000.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$124,000.00	\$0.00	\$0.00
6941 R & S ERECTION TRI-COUNTY INC.								
PO - 20270889		09/22/2026	151224	0100-8150-0-0000-81100-560000-043-0000	F	\$822.40	\$0.00	\$0.00
Description: REPAIR M.O.T								
PO - 20270890		09/22/2026	151223	0100-8150-0-0000-81100-560000-043-0000	F	\$586.00	\$0.00	\$0.00
Description: REPAIR HW								
Total Amount for Warrant						\$1,408.40	\$0.00	\$0.00
Total Amount Per Vendor						\$1,408.40	\$0.00	\$0.00
11996 RAISING CANE'S RESTAURANT, LLC								
PO - 20270876		09/24/2026	0924a562a	0100-0000-0-1110-27000-430000-096-0000	F	\$197.26	\$0.00	\$0.00
Description: HOMECOMING COURT DINNER								
Total Amount for Warrant						\$197.26	\$0.00	\$0.00
Total Amount Per Vendor						\$197.26	\$0.00	\$0.00
1666 ROE OIL CO								
PO - 20270345		09/30/2026	292059CT	0100-0000-0-0000-36000-430010-044-0000	P	\$378.55	\$0.00	\$0.00
Description: GAS FOR DISTRICT VEHICLES								
PO - 20270345		09/30/2026	292060CT	0100-0000-0-0000-36000-430010-044-0000	P	\$1,801.76	\$0.00	\$0.00
Description: GAS FOR DISTRICT VEHICLES								
PO - 20270345		09/30/2026	291981	0100-0000-0-0000-36000-430010-044-0000	P	\$1,054.17	\$0.00	\$0.00
Description: GAS FOR DISTRICT VEHICLES								
PO - 20270345		09/30/2026	291980	0100-0000-0-0000-36000-430010-044-0000	P	\$689.28	\$0.00	\$0.00
Description: GAS FOR DISTRICT VEHICLES								
PO - 20270345		09/30/2026	291979	0100-0000-0-0000-36000-430010-044-0000	P	\$810.90	\$0.00	\$0.00
Description: GAS FOR DISTRICT VEHICLES								
PO - 20270345		09/30/2026	292062CT	0100-0000-0-0000-36000-430010-044-0000	P	\$1,405.69	\$0.00	\$0.00
Description: GAS FOR DISTRICT VEHICLES								
PO - 20270346		09/30/2026	292056CT	0100-0333-0-0000-36000-430010-000-0000	P	\$11,113.06	\$0.00	\$0.00
Description: TRANSPORTATION								
Total Amount for Warrant						\$17,253.41	\$0.00	\$0.00
Total Amount Per Vendor						\$17,253.41	\$0.00	\$0.00
11429 ROGERS, JAMIE								

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
11429 ROGERS, JAMIE								
	PV - 270279	09/21/2026	10/21-10/22/2026	0100-6385-0-1110-10000-520000-095-0000		\$718.20	\$0.00	\$0.00
	Description: PBL LEADERSHIP ACADEMY REGISTRATION							
Total Amount for Warrant						\$718.20	\$0.00	\$0.00
Total Amount Per Vendor						\$718.20	\$0.00	\$0.00
9261 ROUND TABLE PIZZA								
	PO - 20270851	10/05/2026	1003592	0100-0332-0-1110-10000-430000-079-0000	P	\$112.54	\$0.00	\$0.00
	Description: ED SERVICES MEETINGS							
Total Amount for Warrant						\$112.54	\$0.00	\$0.00
Total Amount Per Vendor						\$112.54	\$0.00	\$0.00
11042 SALGADO, RACHEL								
	PV - 270280	09/21/2026	10/21-10/22/2026	0100-6385-0-1110-10000-520000-095-0000		\$718.20	\$0.00	\$0.00
	Description: PBL LEADERSHIP ACADEMY REGISTRATION							
Total Amount for Warrant						\$718.20	\$0.00	\$0.00
Total Amount Per Vendor						\$718.20	\$0.00	\$0.00
12481 SCCCF								
	PV - 270286	10/01/2026	10/28/2026	0100-6770-0-1157-10000-520000-095-0000		\$400.00	\$0.00	\$0.00
	Description: FCC FALL CHORAL FETIVAL							
Total Amount for Warrant						\$400.00	\$0.00	\$0.00
Total Amount Per Vendor						\$400.00	\$0.00	\$0.00
9654 SCHOOL NURSE SUPPLY INC								
*	PO - 20270809	09/21/2026	INV1106214	0100-0332-0-0000-31400-430000-030-0000	F	\$322.24	\$0.00	\$0.00
	Description: SUPPLIES							
*	PO - 20270810	09/22/2026	INV1106504	0100-0332-0-0000-31400-430000-030-0000	F	\$144.42	\$0.00	\$0.00
	Description: SUPPLIES							
*	PO - 20270811	09/22/2026	INV1106508	0100-0332-0-0000-31400-430000-030-0000	F	\$524.40	\$0.00	\$0.00
	Description: SUPPLIES							
*	PO - 20270812	09/21/2026	INV1106339	0100-0332-0-0000-31400-430000-030-0000	F	\$117.32	\$0.00	\$0.00
	Description: SUPPLIES							
Total Amount of Payment						\$1,108.38	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$1,108.38	\$0.00	\$0.00
12141 SHARON SANTILLAN								
PV - 270265		10/01/2026 9/14-9/30		0100-0000-0-1150-10000-520000-018-0000		\$34.80	\$0.00	\$0.00
Description: HOME INSTRUCTION								
PV - 270276		09/03/2026 10/21-10/22/2026		0100-7220-0-1110-10000-520000-096-0000		\$575.72	\$0.00	\$0.00
Description: PBL LEADERSHIP ACADEMY REGISTRATION								
Total Amount for Warrant						\$610.52	\$0.00	\$0.00
Total Amount Per Vendor						\$610.52	\$0.00	\$0.00
11606 SHEEHAN, CLAYTON								
PV - 270271		09/03/2026 10/21-10/25/2026		0100-7010-0-3801-10000-520000-000-0000		\$325.00	\$0.00	\$0.00
Description: NATIONAL FFA CONVENTION FIELD TRIP								
Total Amount for Warrant						\$325.00	\$0.00	\$0.00
Total Amount Per Vendor						\$325.00	\$0.00	\$0.00
1804 SO CALIF EDISON CO								
PV - 270263		10/01/2026 700024713523		0100-0000-0-0000-82000-550020-033-0000		\$172.59	\$0.00	\$0.00
Description: MONTHLY UTILITIES								
PV - 270263		10/01/2026 700326369678		0100-0000-0-0000-82000-550020-033-0000		\$23.90	\$0.00	\$0.00
Description: MONTHLY UTILITIES								
PV - 270266		09/24/2026 700053544852		0100-0000-0-0000-82000-550020-033-0000		\$96,033.82	\$0.00	\$0.00
Description: MONTHLY UTILITIES								
Total Amount for Warrant						\$96,230.31	\$0.00	\$0.00
Total Amount Per Vendor						\$96,230.31	\$0.00	\$0.00
1805 SO CALIF GAS CO								
PV - 270262		09/30/2026 138-415-8874-5		0100-0000-0-0000-82000-550010-033-0000		\$557.13	\$0.00	\$0.00
Description: MONTHLY UTILITIES								
PV - 270262		09/30/2026 062-815-8816-7		0100-0000-0-0000-82000-550010-033-0000		\$19.14	\$0.00	\$0.00
Description: MONTHLY UTILITIES								
PV - 270262		09/30/2026 201-515-5995-0		0100-0000-0-0000-82000-550010-033-0000		\$58.58	\$0.00	\$0.00
Description: MONTHLY UTILITIES								
Total Amount for Warrant						\$634.85	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$634.85	\$0.00	\$0.00
5572 SOUTHWEST SCHOOL SUPPLY INC								
CM - 270052		09/24/2026	6074937799	0100-1100-0-3802-10000-430000-094-0000		-\$14.29	\$0.00	\$0.00
Description: RETURN FOR INVOICE 6071331117								
PO - 20270210		09/17/2026	6074454165	0100-0000-0-0000-82000-430000-043-0000	P	\$411.34	\$0.00	\$0.00
Description: SUPPLIES M.O.T								
Total Amount for Warrant						\$397.05	\$0.00	\$0.00
Total Amount Per Vendor						\$397.05	\$0.00	\$0.00
9238 SPY SCREEN & IMAGE PRINTING								
PO - 20270815		10/06/2026	SP WELLNESS ROC	0100-1100-0-1110-10000-580000-018-0095	F	\$345.00	\$0.00	\$0.00
Description: PRIVACY STRIPS SP WELLNESS ROOM								
Total Amount for Warrant						\$345.00	\$0.00	\$0.00
Total Amount Per Vendor						\$345.00	\$0.00	\$0.00
7300 TENNANT SALES & SERVICE CO.								
* PO - 20270108		10/28/2026	US91252132	0100-8150-0-0000-81100-560000-043-0000	F	\$3,051.51	\$0.00	\$0.00
Description: REPAIRS M.O.T								
Total Amount of Payment						\$3,051.51	\$0.00	\$0.00
Total Amount Per Vendor						\$3,051.51	\$0.00	\$0.00
9384 THE HOME DEPOT PRO F/K/A SUPPLY WORKS								
PO - 20270211		09/22/2026	9254318142	0100-0000-0-0000-82000-430000-043-0000	F	\$865.50	\$0.00	\$0.00
Description: SUPPLIES M.O.T								
Total Amount for Warrant						\$865.50	\$0.00	\$0.00
Total Amount Per Vendor						\$865.50	\$0.00	\$0.00
11153 T-MOBILE								
PO - 20270488		09/20/2026	970712329-73	0100-7435-0-1110-10000-590020-018-0000	P	\$3,226.00	\$0.00	\$0.00
Description: MIFI HOTSPOT MONTHLY SERVICE								
PO - 20270488		10/08/2026	970712329-732	0900-0000-0-1110-10000-590020-000-0000	P	\$670.00	\$0.00	\$0.00
Description: HOTSPOT MONTHLY SERVICE								
Total Amount for Warrant						\$3,896.00	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN-----OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
Total Amount Per Vendor						\$3,896.00	\$0.00	\$0.00
10135 TRESONA MULTIMEDIA, LLC								
	PO - 20270927	10/01/2026	456449	0100-6770-0-1156-10000-430000-094-0000	F	\$180.00	\$0.00	\$0.00
	Description: CUSTOM ARRANGEMENT							
Total Amount for Warrant						\$180.00	\$0.00	\$0.00
Total Amount Per Vendor						\$180.00	\$0.00	\$0.00
4552 USAD								
	PO - 20270895	09/30/2026	2260939	0100-0332-0-1110-10000-580011-096-0000	F	\$760.00	\$0.00	\$0.00
	Description: DECATHLON ELECTRONIC DOWNLOAD HW							
Total Amount for Warrant						\$760.00	\$0.00	\$0.00
Total Amount Per Vendor						\$760.00	\$0.00	\$0.00
3910 VILLANUEVA, DANIEL D.								
	PV - 270259	10/05/2026	REIMBURSEMENT	0100-0000-0-0000-72000-370100-018-0000		\$608.70	\$0.00	\$0.00
	Description: MEDICARE REIMBURSEMENT 08-10/2026							
Total Amount for Warrant						\$608.70	\$0.00	\$0.00
Total Amount Per Vendor						\$608.70	\$0.00	\$0.00
12479 VINCENT PRUD'HOMME								
	PV - 270275	09/03/2026	10/21-10/22/2026	0100-7220-0-1110-10000-520000-096-0000		\$575.72	\$0.00	\$0.00
	Description: PBL LEADERSHIP ACADEMY REGISTRATION							
Total Amount for Warrant						\$575.72	\$0.00	\$0.00
Total Amount Per Vendor						\$575.72	\$0.00	\$0.00
2053 WALMART								
	PO - 20270032	09/17/2026	0B6D4CA7	1300-5310-0-0000-37000-430000-096-0000	P	\$63.04	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270229	09/24/2026	F0B97730	0100-0000-0-1110-27000-430000-096-0000	P	\$71.06	\$0.00	\$0.00
	Description: SUPPLIES HW							
	PO - 20270363	09/30/2026	a41d7d82	0100-0000-0-1110-10000-430000-094-0000	P	\$93.22	\$0.00	\$0.00
	Description: SUPPLIES HH							
	PO - 20270363	09/25/2026	882A01D3	0100-0000-0-1110-10000-430000-094-0000	P	\$66.85	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI---TY	P/F	Amount	Use Tax Taxable	Amount Tax
2053 WALMART								
		Description:	SUPPLIES HH					
PO - 20270363		09/18/2026	DF9A8884	0100-0000-0-1110-10000-430000-094-0000	P	\$72.03	\$0.00	\$0.00
		Description:	SUPPLIES HH					
PO - 20270551		09/22/2026	7EC25FEA	0100-1100-0-1110-10000-430000-018-1365	P	\$38.91	\$0.00	\$0.00
		Description:	SUPPLIES					
PO - 20270726		09/23/2026	3E4BBBB2	0100-0000-0-1167-10000-430000-096-0000	P	\$9.35	\$0.00	\$0.00
		Description:	SUPPLIES HW					
PO - 20270726		09/28/2026	8701E739	0100-0000-0-1167-10000-430000-096-0000	P	\$42.92	\$0.00	\$0.00
		Description:	SUPPLIES HW					
PO - 20270769		09/29/2026	95A56DFB	0100-0000-0-0000-72000-430000-018-0028	P	\$95.48	\$0.00	\$0.00
		Description:	SUPPLIES					
PO - 20270880		09/27/2026	84E89CD3	0100-1100-0-1167-10000-430000-095-0000	P	\$54.55	\$0.00	\$0.00
		Description:	SUPPLIES SP					
Total Amount for Warrant						\$607.41	\$0.00	\$0.00
Total Amount Per Vendor						\$607.41	\$0.00	\$0.00
11109 WALSH, RALPH								
PV - 270283		10/08/2026	OUTLAWED WARF	0100-0199-0-0000-00000-869900-000-0000		\$114.06	\$0.00	\$0.00
		Description:	OUTLAWED WARRANT 2ND ATTEMPT # 10453557					
Total Amount for Warrant						\$114.06	\$0.00	\$0.00
Total Amount Per Vendor						\$114.06	\$0.00	\$0.00
10740 WEST VALLEY SUPPLY, INC.								
PO - 20270301		09/29/2026	123702	0100-0000-0-0000-82000-430000-043-0000	P	\$372.80	\$0.00	\$0.00
		Description:	SUPPLIES M.O.T					
Total Amount for Warrant						\$372.80	\$0.00	\$0.00
Total Amount Per Vendor						\$372.80	\$0.00	\$0.00
4857 WINN, ARTHUR								
PV - 270254		10/05/2026	REIMBURSEMENT	0100-0000-0-0000-72000-370100-018-0000		\$551.70	\$0.00	\$0.00
		Description:	MEDICARE REIMBURSEMENT 07-09/2026					
Total Amount for Warrant						\$551.70	\$0.00	\$0.00

* = Credit Card Payment

Requested By: cestanislao

For Payments Due By 10/9/2026

10/08/2026

4:08:27PM

Vendor	Ref No	Inv. Date	Inv. No	FD---RE---Y-GO---FN---OB-----SI--TY	P/F	Amount	Use Tax Taxable	Amount Tax	
Total Amount Per Vendor						\$551.70	\$0.00	\$0.00	
4858 WINN, ELIZABETH									
PV - 270255		10/05/2026	REIMBURSEMENT	0100-0000-0-0000-72000-370100-018-0000			\$608.70	\$0.00	\$0.00
Description:		MEDICARE REIMBURSEMENT 07-09/2026							
Total Amount for Warrant						\$608.70	\$0.00	\$0.00	
Total Amount Per Vendor						\$608.70	\$0.00	\$0.00	
Total Amount of all Payments							\$1,563,092.32		
Total Number of Checks to print:			87	\$1,541,506.17		Use Tax			
Total Number of Credit Card Payments:			7	\$21,586.15		Taxable Amount	Tax Amount		
Total Transfer for Use Tax						\$0.00	\$0.00		

* = Credit Card Payment

Consent Agenda #3

AGENDA: Action

TOPIC: Board Meeting Minutes

DESCRIPTION: Minutes of the Regular Meeting of September 22, 2026.

RECOMMENDATION: Administration recommends approval of this item as presented.

**HANFORD JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEE
Meeting of September 22, 2026
Hanford Joint Union High School District Office
300 W. 6th St., Hanford, California
5:30PM Closed Session @ 6:00PM Open Session**

MINUTES

I. CALL TO ORDER

President Martella opened the meeting at 5:30 PM with Trustees present: Chavarin, Gillum, Martella, and Robinson. Trustee Barbeiro was absent.

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

No comments from the public.

II. ADJOURN TO CLOSED SESSION

The meeting was adjourned to closed session at 5:30PM by President Martella Trustees present: Chavarin, Gillum, Martella and Robinson. Trustee Barbeiro was absent.

Discussion took place regarding:

- ≈ Public Employee Appointment (Certificated) (GC 54957)
- ≈ Public Employee Appointment (Classified) (GC 54957)
- ≈ Public Employee Discipline/Dismissal/Release (Certificated) (GC 54947)
- ≈ Conference with Labor Negotiators (Certificated)(Classified) GC 54957 and GC 54957.6) Agency Designated Representatives: Ward Whaley (District Chief Negotiator)
- ≈ Consideration of Student Expulsions (EC 35146; 48912; 48918)

III. RECONVENE TO OPEN MEETING, FLAG SALUTE AND WELCOME – 6:00PM

President Martella reconvened the open meeting at 6:10 PM. Trustees present: Chavarin, Gillum, Martella, Robinson. Trustee Barbeiro was absent.

Administrators/staff present: Rosa, Creech, Peters, Whaley, Dowd, Ede, Fagundes, Culver, Parson, Rogers, Bell, Keran, Braswell, Stidman and Salazar.

President Martella led the flag salute.

IV. REPORTS / BUSINESS

A. REPORT OF CLOSED SESSION

President Martella reported that no action was taken during closed session.

B. COMMENTS FROM THE STAFF

No comments from the staff.

C. COMMENTS FROM THE PUBLIC

No comments from the public.

D. CORRESPONDENCE

No correspondence.

E. STUDENT BOARD REPORTS

1. Hanford High School Board Representative Bella Guevara presented the student report.
2. Hanford West High School Board Representative Melany Lepez presented the student report.
3. Sierra Pacific High School Board Representative Khloe Perez presented the student report.

F. CONSENT AGENDA

1. Student Expulsions: 26-02; 26-03
2. Warrants – Payment of Warrant Requests: 09/11/2026; 09/18/2026
3. Minutes of Regular Board Meeting: 09/08/2026

Motion was made by Trustee Chavarin seconded by Trustee Gillum to approve the Consent Agenda items as presented.

Ayes:	Chavarin, Gillum, Martella, Robinson
No:	None
Abstain:	None
Absent:	Barbeiro

G. SUPERINTENDENT'S REPORT

1. Student Field Trips

Superintendent Rosa presented the following student field trips, description and fiscal impact as approved by the Superintendent.

1. SPHS Education Academy – Santa Barbara, CA
2. HJUHS FFA – Indianapolis, IN
3. HWS Cross Country – San Luis Obispo, CA
4. HHS Musical Theater – Los Angeles, CA
5. SPHS Band, Choir & Musical Theater – San Diego, CA
6. HHS Band – Buena Park, CA

This item was presented for information only.

H. FINANCIAL REPORT

1. Financial Report

Director of Business Fagundes presented the Financial Report. This report is for the period of July 1, 2026 through August 31, 2026.

This report contains all funds of the district and shows the budget as well as the actuals for the year.

FISCAL IMPACT: The budgeted estimated ending balance for the General Fund is \$20,772,628.01.

This item was presented for information only.

I. EDUCATIONAL SERVICES/SPECIAL PROGRAMS

1. Presentation: Are Our Students Moving Forward?

Assistant Superintendent Peters presented Are Our Students Moving Forward. A matched cohort view of ELA and mathematics growth on the CAASPP test from grade 8 to grade 11.

This item was presented for information only.

PUBLIC HEARING

2. **Resolution #26-17: HJUHS 2026/2027 Instructional Materials Sufficiency**

President Martella opened the Public Hearing at 6:30 PM to take comments from the public on Resolution #26-17: HJUHS 2026/2027 Instructional Materials Sufficiency .

Hearing no comments, President Martella closed the public hearing at 6:30 PM

3. Resolution #26-17: HJUHS 2026/2027 Instructional Materials Sufficiency

Resolution #26-17: HJUHS 2026/2027 Instructional Materials Sufficiency returned for approval as submitted.

Motion was made by Trustee Robinson seconded by Trustee Gillum to approve Resolution #26-17: HJUHS 2026/2027 Instructional Materials Sufficiency as presented.

Ayes:	Chavarin, Gillum, Martella, Robinson
No:	None
Abstain:	None
Absent:	Barbeiro

4. HJUHS 2026/2027 CTE Advisory Committee Roster

Assistant Superintendent Peters presented HJUHS 2026/2027 CTE Advisory Committee Roster for information and action.

The HJUHS CTE Advisory Committee for the 2026/27 school year will provide

stakeholder engagement for the District's CTE programs. The advisory committee is made up of industry professionals, CTE teachers and other community partners.

Motion was made by Trustee Chavarin seconded by Trustee Gillum to approve HJUHS 2026/2027 CTE Advisory Committee Roster as presented.

Ayes:	Chavarin, Gillum, Martella, Robinson
No:	None
Abstain:	None
Absent:	Barbeiro

J. ADMINISTRATIVE SERVICES / HUMAN RESOURCES

1. Personnel Assignments

Assistant Superintendent Whaley presented the following revised Personnel assignments for information and action.

Certificated Resignation:

Joe McMahon, Social Science Teacher, HWHS, effective 09/22/2026

Certificated Employment:

Julio Arevalo, 2026/2027 Social Science Teacher, HWHS, effective 09/23/2026

Classified Resignation:

Michael Salyer, Campus Safety I, EFJ, effective 09/25/2026

Ramon Ruvalcaba, Bus Driver/Utility Person, MOT, effective 10/07/2026

Classified Extra-Curricular/Temporary Resignation:

Yesenia Sanchez, Head Varsity Cheer Coach, HHS, effective 09/11/2026

Classified Extra-Curricular/Temporary Employment:

Alejandro Ballardo, 2026/2027 Tutor, HHS

Darian Cunha, Head Varsity Cheer Coach, HHS

Justin Fukano, 2026/2027 Activity Director, SPHS

Robert Isquierdo, 2026/2027 Activity Director, SPHS

Austin Moules, 2026/2027 Activity Director, SPHS

Gracie Palafox, Ticket Taker, District Wide

Christa Smith, 2026/2027 Activity Director, SPHS

Aylina Aguilera, 2026/2027 Tutor, HHS

Rosa Lara, 2026/2027 Ticket Taker, District Wide

Motion was made by Trustee Gillum seconded by Trustee Robinson to approve the Personnel Assignments as presented.

Ayes:	Chavarin, Gillum, Martella, Robinson
No:	None
Abstain:	None
Absent:	Barbeiro

**PUBLIC
HEARING**

2. HSEA Negotiations Proposal for 2026/2027

President Martella opened the Public Hearing at 6:32 PM to take comments from the public on the HSEA Negotiations Proposal for 2026/2027.

Hearing no comments, President Martella closed the public hearing at 6:32 PM

**PUBLIC
HEARING**

3. HJUHS 2026-2027 Proposal for Certificated Negotiations (GC 3547)

President Martella opened the Public Hearing at 6:32 PM to take comments from the public on the HJUHS 2026-2027 Proposal for Certificated Negotiations (GC 3547).

Hearing no comments, President Martella closed the public hearing at 6:32 PM

4. Revised HJUHS Workplace Violence Plan

The Revised HJUHS Workplace Violence Plan returned for approval as submitted.

Motion was made by Trustee Gillum seconded by Trustee Chavarin to approve the Revised HJUHS Workplace Violence Plan as presented.

Ayes:	Chavarin, Gillum, Martella, Robinson
No:	None
Abstain:	None
Absent:	Barbeiro

K. MAINTENANCE, OPERATIONS AND TRANSPORTATION REPORT

Director of MOT Stidman gave the MOT report.

Mr. Stidman reported that MOT is currently focused on standard routine business, with the main highlight being an adjusted schedule for rye seeding. To ensure baseball and softball fields are fully prepped closer to the actual start of their season, work began earlier than last year. Prep on a couple of these fields has already been completed, with no other major developments to report.

V. BOARD CALENDAR

Superintendent Rosa presented the Board calendar noting the regular meeting dates and start of school information through October 19, 2026.

VI. BOARD INFORMATION/DISCUSSIONS

A. BOARD COMMITTEE REPORTS AND UPDATES

President Martella shared that she had attended some football and remarked that it had been a great game, noting that Mr. Parson would know which game she meant. She then shared that on September 17, she was selected through the California School Boards Association to validate a Golden Bell Award program. She spent the day in Coalinga Huron School District and described the experience as “really amazing.” She highlighted the district’s motto, “Two communities, one goal,” and expressed hope that it would win the award, which is presented at the association’s annual education conference in December.

VII. ADJOURNMENT

President Martella adjourned the meeting at 6:35 PM.

As presented by:

Dr. Victor Rosa, Superintendent
Secretary of the Board

Alicia, Martella, President of the Board

Janet Barbeiro, Clerk of the Board

Superintendent Report #1

AGENDA: New Business / Information Only

TOPIC: Student Field Trips

DESCRIPTION: Below are the field trips as approved by the Superintendent:

1. SPHS Girls Water Polo – Arroyo Grande, CA
2. HWHS Band – Union City, CA
3. SPHS Boys Water Polo – Morro Bay, CA

A breakdown of the field trip by topic, description and fiscal impact is attached.

RECOMMENDATION: This item is being presented for information only.

FIELD TRIP

Site:	SPHS	Transportation:	Program Funding
Date:	10/1-10/3/2026	Lodging:	Boosters
Group/Club:	SPHS Girls Water Polo	Meals:	Boosters
Event:	Arroyo Grande Water Polo Fall Classic	Substitutes:	----
Destination:	Nipomo High School	Admission:	ASB
City:	Nipomo, CA	Other:	----

Site:	HWHS	Transportation:	Program Funding
Date:	11/14-11/15/2026	Lodging:	----
Group/Club:	HWHS Band	Meals:	----
Event:	WBA James Logan	Substitutes:	----
Destination:	James Logan HS	Admission:	----
City:	Union City, CA	Other:	----

Site:	SPHS	Transportation:	Program Funding
Date:	10/9-10/10/2026	Lodging:	ASB
Group/Club:	Boys Water Polo	Meals:	ASB
Event:	Morro Bay Water Polo Tournament	Substitutes:	Site Funding
Destination:	Morro Bay HS	Admission:	----
City:	Morro Bay, CA	Other:	----

Superintendent Report #2

AGENDA: New Business / Information

TOPIC: Recommended Board Policy Updates

DESCRIPTION: Attached are the California School Board Association recommended Board Policy updates from August 2026

District staff have taken the CSBA recommended updates, along with current HJUHSD policy and attached are the final recommended revisions.

FISCAL IMPACT: None

RECOMMENDATION: This item will be brought back to the next regularly scheduled meeting for Board consideration.

Policy Title List – CSBA August 2026	
BP 0410	Nondiscrimination in District Programs and Activities
BP 1312.2	Complaints Concerning Instructional Materials
AR 1312.2	Complaints Concerning Instructional Materials
E(1) 1312.2	Complaints Concerning Instructional Materials
BP 1312.3	Uniform Complaint Procedures
AR 1312.3	Uniform Complaint Procedures
BP 3471	Parcel Taxes
BP 4119.1	Civil and Legal Rights
E(1) 4119.1	Civil and Legal Rights
BP 4219.1	Civil and Legal Rights
E(1) 4219.1	Civil and Legal Rights
BP 4319.1	Civil and Legal Rights
E(1) 4319.1	Civil and Legal Rights
BP 4131	Staff Development
BP 4231	Staff Development
BP 4331	Staff Development
BP 5020	Parent Rights and Responsibilities
AR 5020	Parent Rights and Responsibilities
BP 5022	Student and Family Privacy Rights
AR 5022	Student and Family Privacy Rights
BP 5125	Student Records
AR 5125	Student Records
BP 5131.8	Mobile Communications Devices
BP 5145.3	Nondiscrimination/Harassment
AR 5145.3	Nondiscrimination/Harassment
BP 6141	Curriculum Development and Evaluation
AR 6141	Curriculum Development and Evaluation

BP 6159	Individualized Education Program
AR 6159	Individualized Education Program
BP 6159.1	Procedural Safeguards and Complaints for Special Education
AR 6159.1	Procedural Safeguards and Complaints for Special Education
BP 6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education
AR 6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education
BP 6161.1	Selection and Evaluation of Instructional Materials
AR 6161.1	Selection and Evaluation of Instructional Materials
E(1) 6161.1	Selection and Evaluation of Instructional Materials
BP 6161.11	Supplementary Instructional Materials
BP 6163.1	Library Media Centers
BP 6164.4	Identification and Evaluation of Individuals for Special Education
AR 6164.4	Identification and Evaluation of Individuals for Special Education
BP 7214	General Obligation Bonds
AR 7214	General Obligation Bonds
BB 9220	Governing Board Elections
E(1) 9220	Governing Board Elections
BB 9240	Board Training

CSBA POLICY GUIDE SHEET

August 2026

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes and minor revisions have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0410 – Nondiscrimination in District Programs and Activities

Policy updated to make more precise the statement regarding the applicability of the policy. Additionally, policy updated to reflect **NEW LAW (AB 495, 2025)** which (1) prohibits, unless one of the limited exceptions applies, the collection and disclosure of information or documents regarding the citizenship or immigration status of students, student family members, and staff, and (2) requires the district to notify parents/guardians with specified information regarding their children's right to a free public education regardless of immigration status. In addition, policy updated to reflect **NEW LAW (AB 715, 2025)** which (1) includes staff development materials in the list of materials the Governing Board is prohibited from adopting or approving if the use would subject a student to unlawful discrimination, (2) prohibits teachers from giving instruction and districts from sponsoring any activity that promotes a discriminatory bias on the basis of race or ethnicity, gender, religion, disability, nationality, sexual orientation, or any other characteristic in specified law, (3) requires that instructional materials adopted by the Board be factually accurate, reflect specified curriculum and standards, and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partisanship, (4) prohibits the Board from adopting or approving the use of any staff development materials or services if such materials or services promote, endorse, or otherwise support actions or the use of any textbook, instructional material, supplemental instructional material, or curriculum which would subject a student to unlawful discrimination, and (5) requires the district to include in the annual parent/guardian notification the protections, requirements, and responsibilities regarding unlawful discrimination related to instruction and instructional and staff development materials. Policy also updated to reflect **NEW LAW (AB 932, 2025)** which prohibits districts from discriminating against any person on the basis of sex or gender in the operation, conduct, or administration of community youth athletics programs, or in the allocation of parks and recreation facilities and resources, or school and recreation facilities and resources, that support or enable such programs.

Board Policy 1312.2 – Complaints Concerning Instructional Materials

Policy updated to move material related to the use of established complaint procedures for complaints concerning the content or use of instructional materials so that it is chronologically placed within the order of the policy. Additionally, policy updated to reflect **NEW LAW (AB 715, 2025)** which requires instructional materials adopted by the Governing Board to be factually accurate, reflect specified curriculum and standards, and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partisanship. In addition, policy updated to add that a complaint alleging discriminatory bias be filed, investigated, and resolved in accordance with the district's uniform complaint procedures.

Administrative Regulation 1312.2 – Complaints Concerning Instructional Materials

Regulation updated to clarify language related to review committee complaint findings. Additionally, regulation updated to include that parents/guardians are not precluded from opting a student out of specified instructional content.

Exhibit (1) 1312.2 – Complaints Concerning Instructional Materials

Exhibit updated to (1) align title with use of the form "Complaint Concerning Instructional Materials," (2) include that complaints concerning discrimination, including discrimination related to instructional materials, be made in accordance with Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures, and (3) to create check boxes for stakeholders to identify their association with the district (employee, district resident, or parent/guardian), as the use of the form is limited to such persons.

Board Policy 1312.3 – Uniform Complaint Procedures

Policy updated to align with the California Department of Education’s Uniform Complaint Procedures (UCP) 2025-26 Federal Program Monitoring instrument. Additionally, policy updated to reflect **NEW LAW (AB 715, 2025)** which (1) prohibits districts from sponsoring any activity that promotes a discriminatory bias on the basis of race or ethnicity, gender, religion, disability, nationality, sexual orientation, or any other characteristic in specified law, (2) includes staff development materials in the list of materials the Governing Board is prohibited from adopting or approving if the use would subject a student to unlawful discrimination, and (3) authorizes a complaint alleging discrimination in the adoption, approval, or use of staff development materials to be brought under the district’s UCP or filed directly with the Superintendent of Public Instruction. In addition, policy updated to reflect **NEW LAW (AB 932, 2025)** which prohibits districts from discriminating against any person on the basis of sex or gender in the operation, conduct, or administration of community youth athletics programs, or in the allocation of parks and recreation facilities and resources, or school and recreation facilities and resources, that support or enable such programs.

Administrative Regulation 1312.3 – Uniform Complaint Procedures

Regulation updated to clarify the legal requirements related to uniform complaint procedure (UCP) policy notifications. Additionally, regulation updated to align with the California Department of Education’s (CDE) UCP 2025-26 Federal Program Monitoring instrument. In addition, regulation updated to reflect **NEW LAW (AB 715, 2020)** which provides that (1) discriminatory bias in instruction and district-sponsored activities does not require a showing of direct harm to members of a protected group, and members of a protected group do not need to be present while the discriminatory bias is occurring for the act to be considered discriminatory bias, (2) if the Governing Board knows or has reason to know that materials were used in a classroom, staff development materials or services were used, or an action occurred which subjected an individual to unlawful discrimination pursuant to specified law, the Board is required to remediate the action, which may include, but is not limited to, implementation of restorative justice practices, (3) if the Superintendent of Public Instruction (SPI) determines, pursuant to a complaint filed directly with the SPI or on an appeal of a district decision regarding a complaint, that a district violated specified law related to the adoption, approval, or use of any textbook, instructional material, supplemental instructional material, staff development material, or curriculum for classroom instruction, CDE is required to notify the district that it take corrective action, (4) if it is determined that any textbook, instructional material, supplemental instructional material, staff development material, or curriculum provided by an organization has violated specified law, the district is required to notify the organization that corrective action is required unless the SPI has already done so, and (5) a party to a written complaint of prohibited discrimination may appeal, directly with the SPI, if the district fails to issue an investigation report within the timeline required by the UCP, in which case the complainant is required to present evidence that supports the basis for the direct filing and why immediate action is necessary.

Exhibit (1) 1312.3 – Uniform Complaint Procedures

Exhibit reviewed in conjunction with the update to the accompanying Board policy and administrative regulation.

Exhibit (2) 1312.3 – Uniform Complaint Procedures

Exhibit reviewed in conjunction with the update to the accompanying Board policy and administrative regulation.

Board Policy 3471 – Parcel Taxes

Policy updated to clarify that ballot materials be submitted in accordance with law and Board policy. Additionally, policy updated to reflect **NEW COURT DECISION (Traiman v. Alameda Unified School District)** where the Court of Appeals held that a district may set a maximum tax liability amount per parcel and that this does not create classifications or a differential taxation in violation of the requirement for the parcel tax to be uniformly applied to all taxpayers. In addition, policy updated to add that for each election, upon receipt of the certified statement of the results of the election from the applicable county elections officials, the Governing Board is required to declare the results of the vote on the parcel tax.

Board Policy 4119.1/4219.1/4319.1 – Civil and Legal Rights

Policy updated to reference **NEW COURT DECISION (Dodge v. Evergreen School District)** where the Ninth Circuit Court of Appeals held that a principal inappropriately reprimanded a teacher who brought (but did not wear) a hat with a presidential campaign slogan on it to an on-site professional development session because (1) the teacher was expressing himself as a private citizen on a national political campaign, which was a matter of public concern and (2) the fact that some employees in attendance took offense did not create the type of substantial disruption necessary to justify limiting the teacher's right to free speech. Additionally, policy updated to clarify that, as permitted by law, districts may direct employees to search their personal accounts, devices, and records for district-related documents or information. In addition, policy updated to reflect **NEW COURT DECISION (Brown v. City of Inglewood)** where the California Supreme Court held that elected officials are not considered "employees" eligible for whistleblower protections under specified law.

NEW - Exhibit(1) 4119.1/4219.1/4319.1 – Civil and Legal Rights

New exhibit provides a copy, without the original formatting, of the model list of employees' rights and responsibilities under the whistleblower laws created by the Labor Commissioner's Office and which a district is required to prominently display pursuant to specified law.

Board Policy 4131 – Staff Development

Policy updated to reflect that staff be required to attend staff development as directed by the Superintendent or designee and in accordance with any applicable collective bargaining agreement and Board Policy. Additionally policy updated to add the requirement (1) for all teachers and other certificated staff serving students in any of grades 7-12 to receive at least one hour of training annually which incorporates the California Department of Education's (CDE) online training curriculum to support lesbian, gay, bisexual, transgender and questioning (LGBTQ+) cultural competency, (2) for districts, on or before July 1, 2029, to certify to CDE that 100 percent of its certificated employees who have direct contact with students in any of grades 7-12 have received youth behavioral health training at least one time, (3) for districts to provide annual training, using the online training module provided by the State Department of Social Services, to employees, volunteers, and persons working on their behalf who are mandated reporters on the mandated reporting requirements, and (4) for certificated staff who administer screening instruments or other instruments used to assess students in grades kindergarten-2 for risk of reading difficulties to be appropriately trained to administer such instruments. In addition, policy updated to reflect **NEW LAW (AB 715, 2025)** which (1) prohibits the Governing Board from adopting or approving the use of any staff development materials or services if such materials or services promote, endorse, or otherwise support actions or the use of any textbook, instructional material, supplemental instructional material, or curriculum which would subject a student to unlawful discrimination, (2) requires, if the Board knows or has reason to know that staff development materials or services were used, or an action occurred, which violated specified law, the Board to investigate and remediate the action, and (3) requires the district to notify an organization that the district determines provided a textbook, instructional material, supplemental instructional material, staff development material, or curriculum that violated specified law, unless the Superintendent of Public Instruction has already done so. Policy also updated to reflect **NEW LAW (SB 303, 2025)** which provides that an employee's assessment, testing, admission, or acknowledgment of the employee's own personal bias that was made in good faith and solicited or required as part of a bias mitigation training does not constitute unlawful discrimination.

Board Policy 4231 – Staff Development

Policy updated to reflect that staff be required to attend staff development as directed by the Superintendent or designee and in accordance with any applicable collective bargaining agreement and Board Policy. Additionally, policy updated to add the requirement (1) for districts, on or before July 1, 2029, to certify to the California Department of Education that 40 percent of its classified employees who have direct contact with students in any of grades 7-12 have received youth behavioral health training at least one time, (2) the requirement for districts to provide annual training, using the online training module provided by the State Department of Social Services, to employees, volunteers, and persons working on their behalf who are mandated reporters on the mandated reporting requirements, and (3) the authorization for staff development on student and campus safety to include implementation of the school safety plan. In addition, policy updated to reflect **NEW LAW (AB 715, 2025)** which (1) prohibits the Governing Board from adopting or approving

the use of any staff development materials or services if such materials or services promote, endorse, or otherwise support actions or the use of any textbook, instructional material, supplemental instructional material, or curriculum which would subject a student to unlawful discrimination, (2) requires, if the Board knows or has reason to know that materials were used in staff development materials or services were used, or an action occurred, which violated specified law, the Board to investigate and remediate the action, and (3) requires the district to notify an organization that the district determines provided a textbook, instructional material, supplemental instructional material, staff development material, or curriculum which violated specified law unless the Superintendent of Public Instruction has already done so. Policy also updated to reflect **NEW LAW (SB 303, 2025)** which provides that an employee's assessment, testing, admission, or acknowledgment of the employee's own personal bias that was made in good faith and solicited or required as part of a bias mitigation training does not constitute unlawful discrimination

Board Policy 4331 – Staff Development

Policy updated to reflect that staff be required to attend staff development as directed by the Superintendent or designee and in accordance with any applicable collective bargaining agreement and Board Policy. Additionally policy updated to add the requirement (1) for districts to provide annual training, using the online training module provided by the State Department of Social Services, to employees, volunteers, and persons working on their behalf who are mandated reporters on the mandated reporting requirements and (2) for districts, on or before July 1, 2029, to certify to the California Department of Education that 100 percent of its certificated employees and 40 percent of its classified employees who have direct contact with students in any of grades 7-12 have received youth behavioral health training at least one time. In addition, policy updated to reflect **NEW LAW (AB 715, 2025)** which (1) prohibits the Governing Board from adopting or approving the use of any staff development materials or services if such materials or services promote, endorse, or otherwise support actions or the use of any textbook, instructional material, supplemental instructional material, or curriculum which would subject a student to unlawful discrimination, (2) requires, if the Board knows or has reason to know that staff development materials or services were used, or an action occurred, which violated specified law, the Board to investigate and remediate the action, and (3) requires the district to notify an organization that provided a textbook, instructional material, supplemental instructional material, staff development material, or curriculum which violated specified law, unless the Superintendent of Public Instruction has already done so. Policy also updated to reflect **NEW LAW (SB 303, 2025)** which provides that an employee's assessment, testing, admission, or acknowledgment of the employee's own personal bias that was made in good faith and solicited or required as part of a bias mitigation training does not constitute unlawful discrimination

Board Policy 5020 – Parent Rights and Responsibilities

Policy updated in conjunction with the accompanying administrative regulation.

Administrative Regulation 5020 – Parent Rights and Responsibilities

Regulation updated to provide specific rules for classroom and school visits and observations by parents/guardians. Additionally, regulation updated to permit parents/guardians to object, in accordance with Administrative Regulation 5145.3 - Nondiscrimination/Harassment, to any treatment of the student by the district that is inconsistent with the student's sex, such as in the use of the student's preferred name and pronouns and access to sex-segregated facilities, programs, and activities. In addition, regulation updated to reference **NEW COURT DECISION (Mirabelli v. Bonta)** where the U.S. Supreme Court affirmed a lower court order that prohibits the enforcement of any laws, guidance, training, or policies that would (1) permit or require any district employee to lie to or mislead a student's parent/guardian about the student's gender presentation at school, such as using a different set of preferred pronouns/names when speaking with the parent/guardian than is being used at school, or (2) permit or require the use of a name or pronoun other than a student's legal name or pronoun assigned at birth when the parent/guardian has objected to such use.

Board Policy 5022 – Student and Family Privacy Rights

Policy updated to clarify that the Governing Board respects the privacy rights of district students and their families, which may only be limited by law, Board policy and administrative regulation. Additionally, policy updated to reference **NEW COURT DECISION (Mirabelli v. Bonta)** where the U.S. Supreme Court affirmed a lower court order that prohibits the enforcement of any laws, guidance, training, or policies that would (1) permit or require any district employee to lie to or mislead a student's parent/guardian about the

student's gender presentation at school, such as using a different set of preferred pronouns/names when speaking with the parent/guardian than is being used at school, or (2) permit or require the use of a name or pronoun other than a student's legal name or pronoun assigned at birth when the parent/guardian has objected to such use. In addition, policy updated to clarify that the Superintendent or designee ensure that parents/guardians receive notification regarding their rights, including, but not limited to, their rights in accordance with the federal Family Educational Rights and Privacy Act, and in accordance with applicable Board policy. Policy also updated to clarify that documents regarding citizenship or immigration status of students or their families may only be released in accordance with applicable Board policy or administrative regulation.

Administrative Regulation 5022 – Student and Family Privacy Rights

Regulation updated to clarify that parents/guardians may (1) file a complaint concerning the content or use of instructional materials and (2) request to opt their student out of specific instructional materials, in accordance with applicable Board policy and administrative regulation.

Board Policy 5125 – Student Records

Policy updated to move material related to the provision of documentation to an operator of a website, online service or application, or mobile application that controls student records upon a request for such documentation pursuant to law, and to amend such language to focus on the district's obligations. Additionally, policy updated to clarify that in accordance with law and applicable Board policy, the Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records.

Administrative Regulation 5125 – Student Records

Regulation updated to (1) add that the district update a current student's name and/or gender consistent with specified administrative regulation and (2) reorganize, for organization and clarity, information related to making changes to student records for purposes of name and/or gender change. Additionally, regulation updated to add that when a student with a disability transfers into the district from another district, the Superintendent or designee take reasonable steps to promptly obtain the student's records, including the individualized education program and the supporting documents related to the provision of special education services, in accordance with applicable administrative regulation. In addition, regulation updated to clarify that upon any student's initial enrollment, and at the beginning of each school year thereafter, the Superintendent or designee notify parents/guardians and eligible students, in writing, in accordance with applicable Board policy, of their rights related to student records.

Board Policy 5131.8 – Mobile Communications Devices

Policy updated to clarify, in the Governing Boards philosophical paragraph, that the use of smartphones and other mobile communication devices can have both beneficial as well as harmful effects on student learning and well-being, and on the instructional program. Additionally, policy updated to reflect **NEW LAW (AB 962, 2025)** which authorizes the district to prohibit students from possessing or using a smartphone in the case of an emergency or in response to a perceived threat of danger, if explicitly addressed in the comprehensive school safety plan. In addition, policy updated to cross-reference to sample discipline policies for instances when discipline is being considered for a student who uses a mobile communication device in an unauthorized manner while at a school site or under the supervision and control of a district employee.

Board Policy 5145.3 – Nondiscrimination/Harassment

Policy updated to reflect **NEW LAW (AB 715, 2025)** which (1) prohibits teachers from giving instruction and districts from sponsoring any activity that promotes a discriminatory bias on the basis of race or ethnicity, gender, religion, disability, nationality, sexual orientation, or any other characteristic in specified law and (2) provides that discriminatory bias in instruction and district-sponsored activities does not require a showing of direct harm to members of a protected group, and members of a protected group do not need to be present while the discriminatory bias is occurring for the act to be considered discriminatory bias.

Administrative Regulation 5145.3 – Nondiscrimination/Harassment

Regulation updated to reflect **NEW COURT DECISION (Mirabelli v. Bonta)** where the U.S. Supreme Court affirmed a lower court order that prohibits the enforcement of any laws, guidance, training, or policies that would (1) permit or require any district employee to lie to or mislead a student's parent/guardian about the student's gender presentation at school, such as using a different set of preferred pronouns/names when speaking with the parent/guardian than is being used at school, or (2) permit or require the use of a name or pronoun other than a student's legal name or pronoun assigned at birth when the parent/guardian has objected to such use. Additionally, regulation updated to delete, as repetitive, material in the list of prohibited acts related to verbal or physical assault, as that material is covered in the introductory statement to the list.

Board Policy 6141 – Curriculum Development and Evaluation

Policy updated to add the district's local control and accountability plan to the list of items with which the district's curriculum be aligned. Additionally, policy updated to clarify that the curriculum development and evaluation process be coordinated with the selection and evaluation of instructional materials and in accordance with applicable Board policy and administrative regulation. In addition, policy updated to reflect **NEW LAW (AB 715, 2025)**, which (1) requires that instructional materials adopted by the Governing Board be factually accurate, reflect specified curriculum and standards, and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partisanship and (2) prohibits the use of any textbook, instructional material, supplemental instructional material, curriculum, or staff development material if it would subject a student to unlawful discrimination.

Administrative Regulation 6141 – Curriculum Development and Evaluation

Regulation updated to clarify that any curriculum review committee established by the district may be the same committee charged with the evaluation and recommendation of instructional materials pursuant to applicable Board policy and administrative regulation. Additionally, regulation updated to add to the list of criteria to consider when recommending curriculum, the representation of diverse perspectives and cultural relevance in accordance with law.

Board Policy 6159 – Individualized Education Program

Policy updated to change the term "student with exceptional needs" to "students with disabilities" for alignment with federal law and consistency throughout CSBA sample policies. Additionally, policy updated to clarify that the membership of the individualized education program (IEP) team, the team's responsibility to develop and regularly review the IEP, the contents of the IEP, and the development, review, and revision processes be in accordance with the accompanying administrative regulation.

Administrative Regulation 6159 – Individualized Education Program

Regulation updated to change the term "student with exceptional needs" to "students with disabilities" for alignment with federal law and consistency throughout CSBA sample policies. Additionally, regulation updated to clarify language related to postsecondary goals and transition services. In addition, regulation updated to reflect **NEW LAW (AB 784, 2025)**, which clarifies that the definition of special education does not prohibit an individualized education program (IEP) from including specialized deaf and hard-of-hearing related services as the only services, **NEW LAW (AB 560, 2025)** which requires, on or before July 1, 2027, the Superintendent of Public Instruction to recommend a maximum adult-to-student staffing ratio for special classes, and **NEW LAW (SB 389, 2025)**, which authorizes, for a student with disabilities who requires specialized physical health care services, (1) the performance of suctioning and other basic respiratory tasks and services to be performed by a licensed vocational nurse under the supervision of a credentialed school nurse and (2) assistance by a licensed vocational nurse under the supervision of a credentialed school nurse for specified basic respiratory services. Regulation also updated to add material related to special education and related services provided in the home or hospital. Additionally, regulation updated to reflect **NEW LAW (SB 373, 2025)** which requires that students be given a copy of their rights and procedural safeguards, and **NEW LAW (AB 1412, 2025)** which (1) provides that the requirements related to obtaining student records from a transferring student's previous school, including the IEP and supporting documents and any other records relating to the provision of special education and related services, be consistent with specified requirements of the Interstate Compact on Educational Opportunity for Military Children and (2) requires the district, for students with disabilities who transfer into the district with an IEP, to either adopt and implement the IEP previously adopted for the student or develop, adopt, and implement a new IEP for the

student that is consistent with federal and state law, as applicable, within 30 days of receipt of official records or specified unofficial records.

Board Policy 6159.1 – Procedural Safeguards and Complaints for Special Education

Policy updated to reflect **NEW LAW (SB 373, 2025)** which requires students to be given a copy of their rights and procedural safeguards.

Administrative Regulation 6159.1 – Procedural Safeguards and Complaints for Special Education

Regulation updated to reflect **NEW LAW (SB 373, 2025)** which requires students to be given a copy of their rights and procedural safeguards. Additionally, regulation updated to include that a student with disabilities may elect to receive the procedural safeguards notice by electronic mail communication.

Board Policy 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education

Policy updated to change the term “student with exceptional needs” to “students with disabilities” for alignment with federal law and consistency throughout CSBA sample policies.

Administrative Regulation 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education

Regulation updated to change the term “student with exceptional needs” to “students with disabilities” for alignment with federal law and consistency throughout CSBA sample policies. Additionally, regulation updated to reflect **NEW LAW (SB 373, 2025)** which requires (1) for a nonpublic nonsectarian school or agency (NPS/A) located outside of California, the Superintendent of Public Instruction (SPI) to make available, upon request from a district or special education local plan area, information and documentation relating to the certification status of the NPS/A, a summary of the SPIs findings supporting the determination, and access to relevant documents used to support the determination, if available, (2) districts to disclose the information received from the SPI, if available, to parent(s)/guardian(s) at the time the individualized education program (IEP) team considers placement of the student in a NPS/A, (3) for a student placed in an NPS/A located outside of California, the district, as part of its yearly on-site monitoring visit, to conduct an in-person interview with the student, in a manner consistent with the student’s IEP, to evaluate the student’s health and safety, (4) districts to report the findings resulting from the monitoring visit to the California Department of Education (CDE) using the, “Local Educational Agency Onsite Visit for Nonpublic School,” available on CDE’s website, within 60 calendar days of the onsite visit, and (5) districts to conduct a quarterly check-in with a student attending an NPS/A located outside of California through an unmonitored telephone call in a manner consistent with the student’s IEP.

Board Policy 6161.1 – Selection and Evaluation of Instructional Materials

Policy updated to reflect **NEW LAW (AB 715, 2025)** which (1) requires that any instructional materials adopted by the Governing Board be factually accurate, reflect specified curriculum and standards, and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partisanship, (2) prohibits the Board from adopting or approving the use of any instructional materials if the use would subject a student to unlawful discrimination, (3) requires that parents/guardians have, within a reasonable amount of time, access to instructional materials in accordance with Board policy, and (4) if the Board knows or has reason to know that materials were used in a classroom or an action occurred that violated specified law, the Board is required to investigate and remediate the action. Additionally, policy updated to clarify that the Board not adopt textbooks or other instructional materials if they contain any matter reflecting adversely upon persons on the basis of race or ethnicity, gender, religion, disability, nationality, or sexual orientation, or that violates law. In addition, policy updated to clarify that parent/guardian requests to opt a student out of specified instructional content be handled in accordance with applicable Board policy.

Administrative Regulation 6161.1 – Selection and Evaluation of Instructional Materials

Regulation updated to reflect **NEW LAW (AB 715, 2025)** which (1) prohibits the Governing Board from adopting any textbooks or other instructional materials that violate specified law and (2) requires instructional materials adopted by the Board to be factually accurate, reflect specified curriculum and standards, and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partisanship. Additionally, regulation updated to add that technology-based materials recommended for adoption by the Board (1) promote active student engagement in the learning process, (2) nurture

opportunities for ongoing collaboration, (3) build on prior knowledge to reinforce essential skills, such as executive functioning, critical thinking and reasoning, creativity, communication, cross-cultural understanding, and decision-making, (4) provide means of authentically connecting students' learning to the world beyond their physical learning environment, and (5) foster student agency to set personal learning goals and plans and continuously monitor and evaluate their own progress.

Exhibit (1) 6161.1 – Selection and Evaluation of Instructional Materials

Exhibit reviewed in conjunction with the update to the accompanying Board policy and administrative regulation.

Board Policy 6161.11 – Supplementary Instructional Materials

Policy updated to add that the Governing Board or district is prohibited from adopting the use of any supplemental instructional material if the use would subject a student to unlawful discrimination. Additionally, policy updated to reflect **NEW LAW (AB 715, 2025)** which requires, if the Board knows or has reason to know that materials were used in a classroom, or an action occurred that violated specified law, the Board to investigate and remediate the action. In addition, policy updated to clarify that parent/guardian requests to opt a student out of specified instructional content be handled in accordance with applicable Board policy.

Board Policy 6163.1 – Library Media Centers

Policy updated to include that the district may coordinate with the local public library to ensure that each student is provided with the opportunity to obtain a student success card, a card issued by a local public library that provides access to library services, by grade 3, and that the district may disclose student directory information to the State Librarian and a local public library for purposes of administering the student success cards. Additionally, policy updated to add that the Governing Board may exclude from libraries all books, publications, or papers of a sectarian, partisan, or denominational character. In addition, policy updated to clarify that library materials not be used in a discriminatory manner in accordance with applicable Board policy.

Board Policy 6164.4 – Identification and Evaluation of Individuals for Special Education

Policy updated to reference **NEW LAW (SB 373, 2025)** which requires that students be given a copy of their rights and procedural safeguards.

Administrative Regulation 6164.4 – Identification and Evaluation of Individuals for Special Education

Regulation updated to clarify language related to (1) child find practices and (2) the authorization to identify a student eligible under the criteria for “emotional disturbance,” as defined in state and federal regulations, as having an “emotional disability” pursuant to state law.

Board Policy 7214 – General Obligation Bonds

Policy updated to clarify (1) that if the certificate of election results received by the Governing Board from the applicable county elections officials shows that the appropriate majority of the voters is in favor of issuing the bonds, the Board declare that the bond measure has passed and record that fact in its minutes and (2) following passage of the bond measure by the appropriate majority of voters, the Board shall pass one or more resolutions directing the issuance and sale of bonds as necessary.

Administrative Regulation 7214 – General Obligation Bonds

Regulation updated to add that the citizens' oversight committee may create bylaws for its operations, consistent with this regulation and subject to the approval of the Governing Board or Superintendent.

Board Bylaw 9220 – Governing Board Elections

Bylaw updated to add that a person duly elected to the Governing Board who also holds an incompatible office at the time the Board member is sworn in may not continue to serve in the incompatible office and to reference **NEW ATTORNEY GENERAL OPINION** which granted a request to sue an individual serving both as a county board of education member and as a school board member of a district within the jurisdiction of the county board on the grounds that there was a substantial legal question that the two offices were incompatible pursuant to specified law. Additionally, bylaw updated to reflect **NEW LAW (AB 1392, 2025)**

which requires that the residence address, telephone number, and email address of a Board candidate appearing on the affidavit of registration be kept confidential except as provided by state law, and **NEW LAW (AB 94, 2025)** which prohibits a recalled Board member from being appointed to the seat that was vacated by the recall. In addition, bylaw updated to reference **NEW LAW (AB 5, 2025)** which requires county elections officials to finish counting all ballots, with certain exceptions, and release a vote count for those ballots by the 13th day following an election. Bylaw also updated to include, for those districts with board elections that have voters in more than one county, that the Board's declaration of which individuals were elected to the Board shall be transmitted to the county elections official with primary jurisdiction for the district.

Exhibit (1) 9220 – Governing Board Elections

Exhibit updated in conjunction with the accompanying Board bylaw.

Board Bylaw 9240 – Board Training

Bylaw updated to reflect **NEW LAW (AB 640, 2025)** which (1) requires a Governing Board member to receive training on school district finance, (2) requires the district to maintain records of such trainings, and (3) authorizes Board members to satisfy the training requirement by successfully completing CSBA's Masters in Governance program. Additionally, bylaw updated, for purposes of the required ethics training, to remove references to Board members whose terms expired prior to January 1, 2026, as that provision is now outdated. In addition, bylaw updated to reference **NEW LAW (SB 848, 2025)** which (1) includes Board members among those individuals who are mandated to report known or suspected child abuse or neglect and establishes procedures for filing a report, (2) provides that Board members may receive mandated reporter training, although they are not explicitly required to do so, and (3) includes that each Board member is required to receive the annual mandated reporter training in accordance with Board Policy and Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting. Bylaw also updated to reflect **NEW LAW (SB 707, 2025)** which requires a district to provide a copy of the Brown Act to each newly elected or appointed Board member.



Policy 0410: Nondiscrimination In District Programs And Activities

Status: DRAFT

Original Adopted Date: 06/26/2018 | **Last Revised Date:** 09/09/2025

The Governing Board is committed to providing equal opportunity for all individuals in district programs and activities.

This policy shall apply to all acts related to a school activity or school attendance occurring within a school under the district's jurisdiction and to all acts of the Board and the Superintendent in enacting policies and procedures that govern the district. (Education Code 234.1)

District programs, activities, and practices shall be free from unlawful discrimination against an individual or group based on one, or a combination of two or more, protected characteristics, which include, but may not be limited to, race or ethnicity; ancestry; color; ethnic group identification; nationality; national origin; immigration status; sex; sexual orientation; sex stereotypes; gender; gender identity; gender expression; religion; religious creed; age; disability; medical condition; genetic information; pregnancy, false pregnancy, childbirth, termination of pregnancy, or related conditions or recovery; reproductive health decision-making; breastfeeding or related medical conditions; parental, marital, and family status; and veteran or military status; a perception of one or more, or any combination, of such characteristics; or association with a person or group with one or more, or any combination, of these actual or perceived characteristics. (Education Code 200, 210.1, 210.2, 210.3, 212, 212.1, 220, 221.51, 230, 260; Government Code 11135, 12920, 12926, 12940; 20 USC 1681-1688, 29 USC 621, 42 USC 2000d-2000d-7, 2000e-2)

All individuals shall be treated equitably in the receipt of district and school services. Personally identifiable information collected in the implementation of any district program, including, but not limited to, student and family information for the free and reduced-price lunch program, transportation, or any other educational program, shall be used only for the purposes of the program, except when the Superintendent or designee authorizes its use for another purpose in accordance with law. Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on any of the categories identified above. The immigration or citizenship status of a student, a student's family member, or district staff may only be collected and disclosed in accordance with Board Policy/Administrative Regulation 1445 - Response to Immigration Enforcement.

District programs and activities shall be free of any discriminatory use, selection, or rejection of textbooks, instructional materials, library books, or similar educational resources.

The use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library shall not be rejected or prohibited by the Board or district on the basis that it includes a study of the role and contributions of any individual or group consistent with the requirements of Education Code 51204.5 and 60040, unless such study would violate Education Code 51501 or 60044. (Education Code 243)

Additionally, the use of any textbook, instructional material, supplemental instructional material, staff development material, or other curriculum for classroom instruction, or any book or other resource in a school library shall not be adopted by the Board or district if the use would subject a student to unlawful discrimination as specified in Education Code 220. (Education Code 244)

The district shall not sponsor any activity, and a teacher shall not provide instruction, that promotes a discriminatory bias on the basis of race or ethnicity, gender, religion, disability, nationality, sexual orientation, or any other characteristic listed in Education Code 220. Instructional materials and teacher instruction shall be factually accurate, align with adopted curriculum and standards, as specified in Board Policy and Administrative Regulation 6161.1 - Selection and Evaluation of Instructional Materials, and be consistent with accepted standards of professional

responsibility, as specified in Board Policy 4119.21/4219.21/4319.21 and accompanying exhibits, rather than advocacy, personal opinion, bias, or partisanship. (Education Code 51500, 51501)

Additionally, the Board shall not adopt the use of any staff development materials or services that promote, endorse, or otherwise support actions or the use of any textbook, instructional material, supplemental instructional material, or curriculum which would subject a student to unlawful discrimination pursuant to Education Code 220. (Education Code 244)

District programs and activities shall be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

Derogatory Native American terms, including but not limited to, Apaches, Big Reds, Braves, Chiefs, Chieftains, Chippewa, Comanches, Indians, Redskins, Savages, Squaw, and Tribe, shall not be used for any school or athletic team name, mascot, or nickname, unless permitted in accordance with Education Code 221.3.

The district shall not discriminate against any person on the basis of sex or gender in the operation, conduct, or administration of community youth athletics programs, or in the allocation of parks and recreation facilities and resources, or school and recreation facilities and resources, that support or enable such programs. (Government Code 53080)

The Superintendent or designee shall annually review district programs and activities to ensure the removal of any derogatory or discriminatory name, image, practice, or other barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities. The Superintendent or designee shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report the findings and recommendations to the Board after each review.

Complaints

All complaints alleging unlawful discrimination in district programs and activities shall be investigated and resolved in accordance with Board Policy and Administrative Regulation 1312.3 - Uniform Complaint Procedures, for students, and Administrative Regulation 4030 - Nondiscrimination in Employment, for employees.

Notices

Pursuant to 34 CFR 104.8 and 106.8, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in the annual parent/guardian notification distributed in accordance with Board Policy/Exhibit(1) 5145.6 - Parent/Guardian Notifications and, as applicable, in announcements, bulletins, catalogs, handbooks, application forms, or other materials distributed by the district. Additionally, the notification shall be posted on the district's website, in both English and Spanish and at a reading level that may be comprehended by students in high school, and on social media and in district schools and offices, including staff lounges, student government meeting rooms, and other prominent locations as appropriate.

In addition, the Superintendent or designee shall, in accordance with Board Policy 5145.6 - Parent/Guardian notifications, include in the annual parent/guardian notification the protections, requirements, and responsibilities regarding unlawful discrimination related to instruction and instructional and staff development materials, as specified in Education Code 244, 262.3, 280, 33800, 33801, 33802, 33803, 33803.1, 33804, 51500, 51501, 60151, 60152. (Education Code 48980)

The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement in accordance with Board Policy/Administrative Regulation 1445 - Response to Immigration Enforcement.

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. Additionally, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language. (Education Code 48985; 20 USC 6312)

Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act (ADA) and any implementing standards and/or regulations. When structural changes to existing district facilities are needed to provide individuals with disabilities access to programs, services, activities, or facilities, the Superintendent or designee shall develop a transition plan that sets forth the steps for completing the changes.

The Superintendent or designee shall ensure that the district's web and mobile applications comply with technical standards prescribed by law, and as necessary, shall provide appropriate auxiliary aids and services to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of district services, programs, or activities. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, assistive technologies or other modifications to increase accessibility to district and school websites, notetakers, written materials, taped text, and Braille or large-print materials. Individuals with disabilities shall notify the Superintendent or designee if they have a disability that requires special assistance or services. Reasonable notification should be given prior to a school-sponsored function, program, or meeting.

The individual identified in Administrative Regulation 1312.3 - Uniform Complaint Procedures as the employee responsible for coordinating the district's response to complaints and for complying with state federal civil rights laws is hereby designated as the district's ADA coordinator. The compliance officer shall receive and address requests for accommodation submitted by individuals with disabilities, and shall investigate and resolve complaints regarding their access to district programs, services, activities, or facilities.

(title or position)

(address)

(telephone number)

(email)



Policy 1312.2: Complaints Concerning Instructional Materials

Status: DRAFT

Original Adopted Date: 06/13/2006 | **Last Revised Date:** 05/27/2025

In adopting textbooks and other instructional materials for use in district schools, the Governing Board uses a comprehensive process that includes opportunities for the involvement of district staff, parents/guardians, and community members, and, as appropriate, students. In accordance with law, textbooks and instructional materials adopted for district use shall be factually accurate, aligned with adopted curriculum and standards described in law, and consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partisanship.

Complaints concerning the content or use of instructional materials, including textbooks, supplementary instructional materials, library materials, or other instructional materials and equipment, shall be investigated and addressed in accordance with this Board policy and accompanying administrative regulation. Parents/guardians are encouraged to discuss any concerns regarding instructional materials with their student's teacher and/or the school principal. If the situation remains unresolved, a complaint may be filed using the process specified in the accompanying administrative regulation and exhibit.

The district shall accept complaints concerning instructional materials only from staff, district residents, or the parents/guardians of students enrolled in a district school. (Education Code 35160)

However, a complaint alleging discriminatory bias in instructional materials or related to the use or prohibited use of any existing textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library that alleges unlawful discrimination based on a violation of Education Code 243 or 244 shall be filed, investigated, and resolved in accordance with Board Policy 1312.3 - Uniform Complaint Procedures.

When deliberating upon challenged materials, the Superintendent, or any designee or committee established by the Superintendent to review the materials, shall consider the degree to which the materials align with the criteria for instructional materials as specified in law, Board policy, and administrative regulation. Additionally, such deliberations may consider the educational philosophy and vision of the district; the educational suitability of the materials including the manner in which the materials support the curriculum and appropriateness for the student's age; the professional opinions of teachers of the subject and of other competent authorities and/or experts; reviews of the materials by reputable bodies; the stated objectives in using the materials; community standards; the allegations in the complaint, including the extent to which the objections are based on the dislike of ideas contained in the materials; and the impact that keeping or removing the materials would have on student well-being.

The Superintendent, or any designee or committee established by the Superintendent to review the materials, shall not prohibit the continued use of an appropriately adopted textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library on the basis that it contains inclusive and/or diverse perspectives, as specified in Education Code 243.

Additionally, the Superintendent, or any designee or committee established by the Superintendent to the review materials, shall not authorize the continued use of an adopted textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if the use would subject a student to unlawful discrimination pursuant to Education Code 220.

If the complainant finds the Superintendent's or review committee's decision unsatisfactory, the complainant may appeal the decision to the Board.

Any challenged instructional material that is reviewed by the district shall not be subject to further reconsideration for 12 months, unless required by law.

Complaints related to the sufficiency of textbooks or instructional materials shall be resolved as specified in Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures.

DRAFT



Regulation 1312.2: Complaints Concerning Instructional Materials

Status: DRAFT

Original Adopted Date: 06/13/2006 | **Last Revised Date:** 05/27/2025

Step 1: Informal Complaint

If a staff member, district resident, or parent/guardian of a student enrolled in a district school has a complaint regarding the content or use of any specific instructional material, such individual shall informally discuss the material in question with the principal. (Education Code 35160)

Step 2: Formal Complaint

If the complainant is not satisfied with the principal's initial response, the complainant shall present a written complaint to the principal. Complaints regarding printed material shall name the author, title, and publisher and shall identify the objection by page and item numbers. In the case of nonprinted material, written information specifying the precise nature of the objection and location of such material shall be given. In order for the district to reply appropriately, complainants shall sign all complaints and provide identifying information. Anonymous complaints will not be accepted.

Upon receiving a complaint, the principal shall provide the complainant with a written acknowledgement of its receipt and respond to any procedural questions the complainant may have. The principal shall then notify the Superintendent or designee, the teacher(s), and other staff as appropriate.

During the investigation of the complaint, the challenged material may remain in use until a final decision has been reached.

Step 3: Review Committee

The Superintendent or designee shall determine whether to convene a review committee to review the complaint.

If the Superintendent or designee determines that a review committee is necessary, the Superintendent or designee shall appoint a committee composed of administrators and staff members selected from relevant instructional and administrative areas. The Superintendent or designee may also appoint parents/guardians, students, and community members, as appropriate, to serve on the committee.

The Superintendent or designee may provide training to the review committee to ensure that the review committee is informed regarding its responsibilities, the criteria to follow when reviewing instructional materials, and applicable laws, Board policy(ies), and administrative regulation(s).

Within 30 calendar days of being convened, the review committee shall summarize its findings in a written report, unless the review committee shows good cause for requiring additional time to file its report. The Superintendent or designee shall notify the complainant in writing of the committee's decision within 15 calendar days of receiving the committee's report.

Step 4: Superintendent Determination

If the Superintendent or designee determines that a review committee is not necessary, the Superintendent or designee shall, in a timely manner, issue a decision regarding the complaint.

Step 5: Appeal to the Governing Board

If the complainant remains unsatisfied, the complainant may appeal the Superintendent's or review committee's decision to the Governing Board. The Board's decision shall be final.

Nothing in the steps above preclude parents/guardians from opting a student out of specified instructional content in accordance with any applicable Board policy or administrative regulation.

DRAFT



Exhibit 1312.2-E(1): Complaints Concerning Instructional Materials

Status: DRAFT

Original Adopted Date: 11/14/2023 | **Last Revised Date:** 05/27/2025

**COMPLAINT CONCERNING
INSTRUCTIONAL MATERIALS**

This form is only for use by district employees, district residents, or parents/guardians of students enrolled in a district school to challenge the content or use of any existing textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library. Complaints concerning discrimination, including discrimination related to instructional materials, shall be made in accordance with Board Policy and Administrative Regulation 1312.3 - Uniform Complaint Procedures.

Association with district:

____ Employee
____ District resident
____ Parent/Guardian

Date: _____

Name of person filing complaint (Required): _____

Member of group (if any): _____

Phone: _____

E-mail address: _____

Address: _____

Instructional Material Being Challenged:

Title: _____

Author: _____

Publisher: _____

Date of Edition: _____

Name of school/classroom instructional material was used: _____

1. Please specifically state the nature of your concern or objection and identify your objection by page, website, webpage and/or link, recording or digital sequence, video frame, or words, as appropriate. You may use additional pages if necessary.

2. Was the instructional material of concern read/heard/viewed in isolation or was the entire selection read/heard/viewed? If the entire selection was not read/heard/viewed, what is your estimate regarding the percentage of the amount read/heard/viewed

3. What is your concern regarding the consequence if a student reads/hears/views the instructional material? In your assessment, is the instructional material appropriate for the age of the students being taught?

4. What steps you would like the school to take regarding the instructional material?

5.

Signature of complainant

For District Use:

Request received by:

Date:

Title:

Action taken:

Date:



Policy 1312.3: Uniform Complaint Procedures

Status: DRAFT

Original Adopted Date: 05/28/2019 | **Last Revised Date:** 09/09/2025

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following:

1. Accommodations for pregnant and parenting students (Education Code 46015)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500, 52616.18)
3. After School Education and Safety programs (Education Code 8482-8484.65)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)
6. Child care and development programs (Education Code 8200-8488)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.13-299.15)
9. Course periods without educational content (Education Code 51228.1-51228.3)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on one, or a combination of two or more, protected characteristics, which include, but may not be limited to, a person's actual or perceived race or ethnicity; ancestry; color; ethnic group identification; nationality; national origin; immigration status; sex; sexual orientation; sex stereotypes; gender; gender identity; gender expression; religion; disability; medical condition; genetic information; pregnancy, false pregnancy, childbirth, termination of pregnancy, or related conditions or recovery; and parental, marital, and family status; any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55; or based on the person's association with a person or group with one or more, or any combination, of these actual or perceived characteristics (Education Code 200, 210.1, 210.2, 210.3, 212, 212.1, 220, 221.51, 230, 260; Government Code 11135, 12926; 5 CCR 4610; 20 USC 1681-1688, 42 USC 2000d-2000d-7)

Unlawful discrimination includes district sponsorship of any activity or program that promotes discriminatory bias on the basis of race or ethnicity, gender, religion, disability, nationality, sexual orientation, or any other characteristic listed in Education Code 220. (Education Code 51500)

Additionally, the district is prohibited from discriminating against any person on the basis of sex or gender in the operation, conduct, or administration of community youth athletics programs, or in the allocation of parks and recreation facilities and resources, or school and recreation facilities and resources, that support or enable such programs. (Government Code 53080)

However, the UCP shall not be used to investigate and resolve employment discrimination complaints. (5 CCR 4611)

11. Educational and graduation requirements for students in foster care, students experiencing homelessness, students from military families, students formerly in a juvenile court school, students who are migratory, and newcomer students (Education Code 48645.7, 48850, 48853, 48853.5, 48911, 48915.5, 49069.5, 51225.1, 51225.2, 51225.25)
12. Every Student Succeeds Act (Education Code 12030, 52059.5, 64000; 20 USC 6301 et seq.)
13. Instruction, Instructional Materials, Staff Development Materials, and Curriculum: Diversity (Education Code 243, 244, 51500)

A complaint alleging unlawful discrimination pursuant to Education Code 243 or 244 may, in addition to or in lieu of being filed with the district, be directly filed with the Superintendent of Public Instruction (SPI). (Education Code 243, 244)

14. Local control and accountability plan (Education Code 52075)
15. Migrant child education (Education Code 54440-54445)
16. Physical education instructional minutes (Education Code 51210, 51222, 51223)
17. Student fees (Education Code 49010-49013)
18. Reasonable accommodations to a lactating student (Education Code 222)
19. Regional occupational centers and programs (Education Code 52300-52334.7)
20. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
21. School or athletic team names, mascots, or nicknames (Education Code 221.3, 33315)
22. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)
23. ~~State preschool programs (Education Code 8200-8488, 33315)~~
24. ~~State preschool health and safety issues in license-exempt programs (Education Code 8212)~~
25. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
26. Any other state or federal educational program the SPI or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process, such as mediation, may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination, the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency (5 CCR 4611)
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services (5 CCR 4611)
3. Any complaint alleging that a student, while in an education program or activity, was subjected to sexual harassment, as defined in 34 CFR 106.30

Such a complaint shall be addressed through the federal Title IX complaint procedures as specified in Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures.

4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in Administrative Regulation 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Civil Rights Department
5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with Administrative Regulation 6159.1 - Procedural Safeguards and Complaints for Special Education (5 CCR 3200-3205)
6. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with Board Policy 3555 - Nutrition Program Compliance (5 CCR 15580-15584)
7. Any complaint alleging discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with Board Policy 3555 - Nutrition Program Compliance (5 CCR 15582)

8. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures (Education Code 35186)
-

DRAFT



Regulation 1312.3: Uniform Complaint Procedures

Status: DRAFT

Original Adopted Date: 05/28/2019 | **Last Revised Date:** 09/09/2025

Except as may otherwise be specifically provided in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in the accompanying Board policy.

Compliance Officers

The district designates the individual(s), position(s), or unit(s) identified below as responsible for receiving, coordinating, and investigating complaints and for complying with state and federal civil rights laws. The individual(s), employee(s), position(s), or unit(s) also serve as the compliance officer(s) specified in Administrative Regulation 5145.3 - Nondiscrimination/Harassment, who is responsible for handling complaints regarding unlawful discrimination, harassment, intimidation, or bullying, and in Administrative Regulation 5145.7 - Sexual Harassment, who is responsible for handling complaints regarding sexual harassment.

Superintendent

(title or position)

District Office

(unit or office)

300 W. 6th St. , Hanford, CA. 93230

(address)

559-583-5901

(telephone number)

vrosa@hjuhsd.org

(email)

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which the compliance officer has a bias or conflict of interest that would prohibit the fair investigation or resolution of the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall cover current state and federal laws and regulations governing the program; applicable processes for investigating and resolving complaints, including those alleging unlawful discrimination, harassment, intimidation, or bullying; applicable standards for reaching decisions on complaints; and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

The compliance officer or, if necessary, an appropriate administrator shall determine whether interim measures are necessary during an investigation and while the result is pending. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement one or more interim measures. The interim measures shall remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

The district's UCP policy and administrative regulation shall be prominently and conspicuously displayed at each school site and district office in areas that are accessible to, and commonly frequented by, school site employees, students and members of the public, including but not limited to, school office lobbies, staff lounges, and student government meeting rooms. Additionally, such policy and administrative regulation shall be posted on the district's website. (Education Code 234.1)

In addition, the Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

The notice shall include, but need not be limited to, all of the following:

1. A statement that the district is primarily responsible for compliance with federal and state laws and regulations, including those related to prohibition of unlawful discrimination, harassment, intimidation, or bullying against any protected group, and a list of all programs and activities that are subject to UCP as identified in "Complaints Subject to UCP" in the accompanying Board policy
2. The title of the position responsible for processing complaints, the identity of the person(s) currently occupying that position if known, and a statement that such person(s) will be knowledgeable about the laws and programs that they are assigned to investigate
3. A statement that a UCP complaint, except a complaint alleging unlawful discrimination, harassment, intimidation, or bullying, must be filed no later than one year from the date the alleged violation occurred
4. A statement that a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying must be filed no later than six months from the date of the alleged conduct or the date the complainant first obtained knowledge of the facts of the alleged conduct
5. A statement that a student enrolled in a public school shall not be required to pay a fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities
6. A statement that a complaint regarding student fees or the local control and accountability plan (LCAP) may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint
7. A statement that the district will post a standardized notice of the educational and graduation requirements of foster youth, students experiencing homelessness, children of military families, former juvenile court school students now enrolled in the district, students who are migratory, and newcomer students as specified in Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2, and 51225.25, and the complaint process
8. A statement that complaints will be investigated in accordance with the district's UCP and a written decision will be sent to the complainant within 60 days from the receipt of the complaint, unless this time period is extended by written agreement of the complainant
9. A statement that, for programs within the scope of the UCP as specified in the accompanying Board policy, the complainant has a right to appeal the district's investigation report to the California Department of Education (CDE) by filing a written appeal, including a copy of the original complaint and the district's decision, within 30

calendar days of receiving the district's decision

10. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal laws prohibiting discrimination, harassment, intimidation, or bullying, if applicable
11. A statement that copies of the district's UCP are available free of charge

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.61 and 34 CFR 106.8 shall be posted on district and school websites, published in handbooks or catalogs, and may be provided through district-supported social media, if available.

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's UCP policy, regulation, forms, and notices shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

Filing of Complaints

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp. If a site administrator not designated as a compliance officer receives a complaint, the site administrator shall notify the compliance officer.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist in the filing of the complaint. (5 CCR 4600)

Additionally, complaints shall be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy may be filed by any individual, public agency, or organization (5 CCR 4600)
2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance (Education Code 49013, 52075)

A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee. (Education Code 49013)

3. A UCP complaint, except for a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying, shall be filed no later than one year from the date the alleged violation occurred (5 CCR 4630)

For complaints related to the LCAP, the date of the alleged violation is the date when the County Superintendent of Schools approves the LCAP that was adopted by the Governing Board. (5 CCR 4630)

4. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying may be filed only by a person who alleges having personally suffered unlawful discrimination, a person who believes that any specific class of

individuals has been subjected to unlawful discrimination, or a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying (5 CCR 4630)

5. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying shall be initiated no later than six months from the date that the alleged unlawful discrimination occurred, or six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination (5 CCR 4630)

The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

6. When a complaint alleging unlawful discrimination, harassment, intimidation, or bullying is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation
7. When a complainant of unlawful discrimination, harassment, intimidation, or bullying or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action

When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

8. A complaint alleging discriminatory bias in instruction or district-sponsored activities does not require a showing of direct harm to members of a protected group and members of a protected group need not be present while the discriminatory bias is occurring for the act to be considered discriminatory bias. (Education Code 51500)

Mediation

Within three business days after receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation to resolve the complaint. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall ensure that all parties agree to permit the mediator access to all relevant confidential information. Additionally, the compliance officer shall notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the complaint within the parameters of law, the compliance officer shall proceed with an investigation of the complaint.

The use of mediation shall not extend the district's timeline for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigation of Complaint

The compliance officer shall begin an investigation into the complaint within 10 business days of receiving the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform the parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall interview the alleged victim(s), any alleged offender(s), and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

To investigate a complaint alleging discriminatory bias in instruction or district-sponsored activities, the compliance officer is not required to interview members of the protected class.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in the dismissal of the complaint. Refusal by the district to provide the investigator with access to records and/or information related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Timeline for Investigation Report

OPTION 1: (Districts that do not allow complainants to appeal to the Board)

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written investigation report, as described in "Investigation Report" below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

END OF OPTION 1

OPTION 2: (Districts that allow complainants to appeal to the Board)

Unless extended by written agreement with the complainant, the investigation report shall be sent to the complainant within 60 calendar days of the district's receipt of the complaint.

Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report, as described in "Investigation Report" below. If the complainant is dissatisfied with the compliance officer's decision, the complainant may, within five business days, file the complaint in writing with the Board.

If the Board decides not to hear the complaint, the compliance officer's decision shall be final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60

calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

END OF OPTION 2

Investigation Report

For all complaints, the district's investigation report shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered

For a complaint of discriminatory bias in instruction and district-sponsored activities, a showing of direct harm to members of a protected group is not required as part of such findings of fact. (Education Code 51500)

2. A conclusion providing a clear determination for each allegation as to whether the district is in compliance with the relevant law
3. Corrective action(s) whenever the district finds merit in the complaint, including, when required by law, a remedy to all affected students and parents/guardians and, for a student fees complaint, a remedy that complies with Education Code 49013 and 5 CCR 4600
4. Notice of the complainant's right to appeal the district's investigation report to CDE, except when the district has used the UCP to address a complaint not specified in 5 CCR 4610
5. Procedures to be followed for initiating an appeal to CDE

The investigation report may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

In consultation with district legal counsel, information about the relevant part of an investigation report may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the investigation report or are affected by the complaint.

If the complaint involves a limited-English-proficient (LEP) student or parent/guardian, then the district's response, if requested by the complainant, and the investigation report shall be written in English and the primary language in which the complaint was filed.

For complaints alleging unlawful discrimination, harassment, intimidation, or bullying based on state law, the investigation report shall also include a notice to the complainant that:

1. The complainant may pursue available civil law remedies outside of the district's complaint procedures, including, but not limited to, injunctions, restraining orders or other remedies or orders, 60 calendar days after the filing of an appeal with CDE (Education Code 262.3)
2. The 60-day moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education's Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school practices or procedures; or school climate surveys.

For complaints involving retaliation or unlawful discrimination, harassment, intimidation, or bullying, appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

For complaints of retaliation or unlawful discrimination, harassment, intimidation, or bullying involving a student as the respondent, appropriate corrective actions that may be provided to the student include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law

When an employee is found to have committed retaliation or unlawful discrimination, harassment, intimidation, or bullying, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination, harassment, intimidation, or bullying, that the district does not tolerate it, and how to report and respond to it.

If the Board knows or has reason to know that materials were used in a classroom, staff development materials or services were used, or an action occurred which subjected an individual to unlawful discrimination pursuant to Education Code 220, the Superintendent or designee shall remediate the action, which may include, but is not limited to, implementation of restorative justice practices. (Education Code 244)

Additionally, if the Board is notified by the Superintendent of Public Instruction (SPI) that the district has violated Education Code 244 related to the adoption, approval, or use of any textbook, instructional material, supplemental instructional material, staff development material, or curriculum for classroom instruction, the district shall implement any required corrective actions as soon as possible and no later than the beginning of the next school year. (Education Code 60151)

If it is determined that any textbook, instructional material, supplemental instructional material, staff development material, or curriculum provided by an organization has violated Education Code 244, the district shall notify the organization that corrective action is required unless the SPI has already done so. If corrective action is not taken within 60 days, CDE may use any means authorized by law to effect compliance. (Education Code 60152)

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

However, if a complaint alleging noncompliance with the law regarding student fees, deposits, and other charges, physical education instructional minutes, courses without educational content, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51222, 51223, 51228.3, 52075)

For complaints alleging noncompliance with the law regarding student fees, the district, by engaging in reasonable efforts, shall attempt in good faith to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's investigation report on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal in writing with CDE within 30 calendar days of receiving the district's investigation report. (5 CCR 4632)

The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's investigation report for that complaint. The complainant shall specify and explain the basis for the appeal, including at least one of the following: (5 CCR 4632)

1. The district failed to follow its complaint procedures
2. Relative to the allegations of the complaint, the district's investigation report lacks material findings of fact necessary to reach a conclusion of law
3. The material findings of fact in the district's investigation report are not supported by substantial evidence
4. The legal conclusion in the district's investigation report is inconsistent with the law
5. In a case in which the district found noncompliance, the corrective actions fail to provide a proper remedy

Additionally, for complaints alleging unlawful discrimination, the complainant may file an appeal directly with the SPI if the district fails to issue an investigation report within the timeline specified above. (Education Code 262.3)

When the complainant is appealing a complaint alleging unlawful discrimination directly to the SPI on the grounds that the district failed to issue an investigation report within the timeline specified above, the complainant shall present evidence that supports the basis for the direct filing and why immediate action is necessary. (Education Code 262.3)

Upon notification by CDE that the district's investigation report has been appealed, the Superintendent or designee shall forward the following documents to CDE within 10 days of the date of notification: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the district's investigation report
3. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
4. A report of any action taken to resolve the complaint
5. A copy of the district's UCP
6. Other relevant information requested by CDE

If notified by CDE that the district's investigation report failed to address allegation(s) raised by the complaint, the district shall, within 20 days of the notification, provide CDE and the appellant with an amended investigation report that addresses the allegation(s) that were not addressed in the original investigation report. The amended report shall also inform the appellant of the right to separately appeal the amended report with respect to the allegation(s) that were not addressed in the original report. (5 CCR 4632)

Health and Safety Complaints in License-Exempt Preschool Programs

Any complaint regarding health or safety issues in a license-exempt California State Preschool Program (CSPP) shall be addressed through the procedures described in 5 CCR 4690-4694.

In order to identify appropriate subjects of CSPP health and safety issues pursuant to Health and Safety Code 1596.7925, a notice shall be posted in each license-exempt CSPP classroom in the district notifying parents/guardians, students, and teachers of the health and safety requirements of Title 5 regulations that apply to CSPP programs pursuant to Health and Safety Code 1596.7925 and the location at which to obtain a form to file any complaint alleging noncompliance with those requirements. For this purpose, the Superintendent or designee may download and post a notice available from CDE's website. (Education Code 8212; 5 CCR 4691)

The district's annual UCP notification distributed pursuant to 5 CCR 4622 shall clearly indicate which of its CSPP programs are operating as exempt from licensing and which CSPP programs are operating pursuant to requirements under Title 22 of the Code of Regulations. (5 CCR 4691)

Any complaint regarding specified health or safety issues in a license-exempt CSPP program shall be filed with the preschool program administrator or designee, and may be filed anonymously. The complaint form shall specify the location for filing the complaint, contain a space to indicate whether the complainant desires a response to the complaint, and allow a complainant to add as much text as desired to explain the complaint. (Education Code 8212; 5 CCR 4690)

If it is determined that the complaint is beyond the authority of the preschool program administrator, the matter shall be forwarded to the Superintendent or designee in a timely manner, not to exceed 10 working days, for resolution. The preschool administrator or the Superintendent or designee shall make all reasonable efforts to investigate any complaint within their authority. (Education Code 8212; 5 CCR 4692)

Investigation of a complaint regarding health or safety issues in a license-exempt CSPP program shall begin within 10 days of receipt of the complaint. (Education Code 8212; 5 CCR 4692)

The preschool administrator or designee shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. If the complainant has indicated on the complaint form a desire to receive a response to the complaint, the preschool administrator or Superintendent's designee shall, within 45 working days of the initial filing of the complaint, report the resolution of the complaint to the complainant and CDE's assigned field consultant. If the preschool administrator makes this report, the information shall be reported at the same time to the Superintendent or designee. (Education Code 8212; 5 CCR 4692)

If a complaint regarding health or safety issues in a license-exempt CSPP program involves an LEP student or parent/guardian, then the district's response, if requested by the complainant, and the investigation report shall be written in English and the primary language in which the complaint was filed.

If a complainant is not satisfied with the resolution of a complaint, the complainant has the right to describe the complaint to the Board at a regularly scheduled hearing and, within 30 days of the date of the written report, may file a written appeal of the district's decision to the SPI in accordance with 5 CCR 4632. (Education Code 8212; 5 CCR 4693, 4694)

All complaints and responses are public records. (5 CCR 4690)

On a quarterly basis, the Superintendent or designee shall report summarized data on the nature and resolution of all CSPP health and safety complaints, including the number of complaints by general subject area with the number of resolved and unresolved complaints, to the Board at a regularly scheduled Board meeting and to the County Superintendent. (5 CCR 4693)



Policy 3471: Parcel Taxes

Status: DRAFT

Original Adopted Date: 05/12/2020

The Governing Board recognizes its obligation to provide a high-quality educational program within safe facilities and secure campuses, and that additional funds are at times necessary to fulfill this responsibility. The Board may consider appropriate methods of financing and, when it is in the best interest of the district, may order the placement of a parcel tax on the ballot for approval by the voters.

The Board shall hold a noticed public hearing prior to approving a resolution for the adoption of a parcel tax. The resolution shall be approved by a two-thirds vote of the Board in order to be placed on the ballot. The resolution shall include the type and rate of the tax to be levied, the method of collection, and the date upon which an election shall be held to approve the levy of the tax. (Government Code 50077, 53724)

Ballot materials shall be submitted in accordance with law, including Elections Code 9160-9170, and Board Policy 1160 - Political Processes.

The parcel tax shall apply uniformly to all taxpayers or all real property within the district, except that unimproved property may be taxed at a lower rate than improved property. (Government Code 50079)

The Board shall consult with legal counsel to ensure compliance with all requirements of law, including its determination of the appropriate uniform rate of the proposed parcel tax, any maximum cap on tax liability per parcel, and whether exemptions from the tax will be included.

Any parcel tax to be proposed for voter approval shall provide for accountability measures, including, but not limited to, a statement indicating the specific purposes of the special tax and that the proceeds of the tax shall be used only for the specific purposes identified, creation of a separate account into which the proceeds shall be deposited, and annual reporting pursuant to Government Code 50075.3. (Government Code 50075.1)

No district funds, services, supplies, or equipment shall be used to support or defeat a parcel tax ballot measure. The Superintendent or designee may use district resources to provide students, parents/guardians, and community members with fair and impartial information related to a parcel tax ballot measure, including information about the impact of the parcel tax on the district. (Education Code 7054)

For each election, upon receipt of the certified statement of the results of the election from the applicable county elections officials, the Board shall declare the results of the vote on the parcel tax. (Elections Code 15372, 15400)

Upon approval of the tax by two-thirds of the votes, the district may levy the tax or contract with the county to collect the tax on the district's behalf. (Government Code 50077)

Exemptions

The Board may grant an exemption from the parcel tax for any or all of the following: (Government Code 50079)

1. Persons who are 65 years of age or older
2. Persons receiving Supplemental Security Income for a disability, regardless of age
3. Persons receiving Social Security Disability Insurance benefits, regardless of age, whose yearly income does not exceed 250 percent of the 2012 federal poverty guideline issued by the U.S. Department of Health and Human Services

Services

Any exemption granted by the Board shall remain in effect until the taxpayer becomes ineligible. If the taxpayer becomes ineligible for the exemption for any reason, a new exemption may be granted in the same manner. (Government Code 50079)

If the district provides for an exemption from the parcel tax and contracts or enters into an agreement with the county to collect such tax, the district shall annually provide to the tax collector a phone number where requests for exemption information may be directed and the link, if available, to the location on the district's website that contains exemption information and the application for exemption. (Government Code 50079)

DRAFT



Policy 4119.1: Civil And Legal Rights

Status: DRAFT

Original Adopted Date: 09/25/2012 | **Last Revised Date:** 11/08/2022

The Governing Board believes that the personal life of an employee is not an appropriate concern of the district, except as it may directly relate to the performance of the employee's duties.

District employees may engage in private, personal activities, including the exercise of their religious, political, cultural, social or other beliefs or activities, during personal time such as when employees are not on duty or engaged in the supervision or instruction of students.

The district shall make no inquiry concerning the personal values, attitudes, and beliefs of district employees or their sexual orientation or political or religious affiliations, beliefs, or opinions except when authorized by law. Additionally, no district employee shall be required to provide critical appraisals of other individuals with whom the employee has a familial relationship. However, the district reserves the right to access any publicly available information about any employee.

No employee shall be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in conduct authorized under Education Code 48907 or 48950.

As permitted by law, the district may conduct a search of district property under an employee's control and may direct the employee to search the employee's personal accounts, devices, and records for district-related documents or information.

Whistleblower Protection

An employee shall have the right to disclose to a Board member, a school administrator, a member of the County Board of Education, the County Superintendent of Schools, or the Superintendent of Public Instruction any improper governmental activity by the district or a district employee that violates state or federal law, is economically wasteful, or involves gross misconduct, incompetency, or inefficiency. When the employee has reasonable cause to believe that the information discloses a violation of state or federal statute or a violation of or noncompliance with a state or federal rule or regulation, the employee has the right to disclose such information to a government or law enforcement agency or to refuse to participate in any such activity. (Education Code 44112, 44113; Labor Code 1102.5)

For purposes of whistleblower protection, a Board member is not considered to be an employee.

The Superintendent or designee shall prominently display in lettering of at least 15 point type a list of employees' rights and responsibilities under the whistleblower laws, including the telephone number of the whistleblower hotline maintained by the office of the California Attorney General. (Labor Code 1102.7, 1102.8)

No employee shall use or attempt to use official authority status or influence to intimidate, threaten, coerce, or command, or attempt to intimidate, threaten, coerce, or command, another employee for the purpose of interfering with that employee's right to disclose improper governmental activity. (Education Code 44113)

An employee who has disclosed improper governmental activity and believes that acts or attempted acts of reprisal

have subsequently occurred shall file a written complaint in accordance with the district's complaint procedures. After filing a complaint with the district, the employee may also file a copy of the complaint with local law enforcement and/or seek civil law remedies against the supervisor or administrator who retaliated or attempted to retaliate against the employee, in accordance with Education Code 44114.

Protection Against Liability

No employee shall be liable for harm caused by the employee's act or omission when acting within the scope of employment or district responsibilities, the employee's act or omission is in conformity with federal, state, and local laws, district policy, or administrative regulation, and the employee's act or omission is in furtherance of an effort to control, discipline, expel, or suspend a student or to maintain order or control in the classroom or school. (20 USC 7946)

The protection against liability shall not apply when: (20 USC 7946)

1. The employee acted with willful or criminal misconduct, gross negligence, recklessness, or a conscious, flagrant indifference to rights or safety of the individual harmed
 2. The employee caused harm by operating a motor vehicle or other vehicle requiring license or insurance
 3. The employee was not properly licensed, if required, by state law for such activities
 4. The employee was found by a court to have violated a federal or state civil rights law
 5. The employee was under the influence of alcohol or any drug at the time of the misconduct
 6. The misconduct constituted a crime of violence pursuant to 18 USC 16 or an act of terrorism for which the employee has been convicted in a court
 7. The misconduct involved a sexual offense for which the employee has been convicted in a court
 8. The misconduct occurred during background investigations, or other actions, involved in the employee's hiring
-



Exhibit 4119.1-E(1): Civil And Legal Rights

Status: DRAFT

Original Adopted Date: Pending

WHISTLEBLOWERS ARE PROTECTED

It is the public policy of the State of California to encourage employees to notify an appropriate government or law enforcement agency, person with authority over the employee, or another employee with authority to investigate, discover, or correct the violation or noncompliance, and to provide information to and testify before a public body conducting an investigation, hearing or inquiry, when they have reason to believe their employer is violating a state or federal statute, or violating or not complying with a local, state or federal rule or regulation.

Who is protected?

Pursuant to California Labor Code Section 1102.5, employees are the protected class of individuals. "Employee" means any person employed by an employer, private or public, including, but not limited to, individuals employed by the state or any subdivision thereof, any county, city, city and county, including any charter city or county, and any school district, community college district, municipal or public corporation, political subdivision, or the University of California. (California Labor Code Section 1106)

What is a whistleblower?

A "whistleblower" is an employee who discloses information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate, discover, or correct the violation or noncompliance, or who provides information to or testifies before a public body conducting an investigation, hearing or inquiry, where the employee has reasonable cause to believe that the information discloses:

1. A violation of a state or federal statute
2. A violation or noncompliance with a local, state, or federal rule or regulation, or
3. With reference to employee safety or health, unsafe working conditions or work practices in the employee's employment or place of employment

A whistleblower can also be an employee who refuses to participate in an activity that would result in a violation of a state or federal statute, or a violation of or noncompliance with a local, state, or federal rule or regulation.

Even if an employee does not engage in such protected activity, but their employer believes they did or will engage in protected activity in the future, they are perceived to be a whistleblower and are protected.

What protections are afforded to whistleblowers?

1. An employer may not make, adopt, or enforce any rule, regulation, or policy preventing an employee from being a whistleblower
2. An employer may not retaliate against an employee who is a whistleblower or is perceived to be a whistleblower
3. An employer may not retaliate against an employee for refusing to participate in an activity that would result in a violation of a state or federal statute, or a violation or noncompliance with a state or federal rule or regulation
4. An employer may not retaliate against an employee for having exercised their rights as a whistleblower in any former employment

Under California Labor Code Section 1102.5, if an employer retaliates against a whistleblower, the employer may be

required to reinstate the employee's employment and work benefits, pay lost wages and civil monetary penalties, and take other steps necessary to comply with the law.

How to report improper acts

If you have information regarding possible violations of state or federal statutes, rules, or regulations, or violations of fiduciary responsibility by a corporation or limited liability company to its shareholders, investors, or employees, **call the California State Attorney General's Whistleblower Hotline at 1-800-952-5225.**

The Attorney General will refer your call to the appropriate government authority for review and possible investigation.

DRAFT



Policy 4219.1: Civil And Legal Rights

Status: DRAFT

Original Adopted Date: 09/25/2012 | **Last Revised Date:** 11/08/2022

The Governing Board believes that the personal life of an employee is not an appropriate concern of the district, except as it may directly relate to the performance of the employee's duties.

District employees may engage in private, personal activities, including the exercise of their religious, political, cultural, social or other beliefs or activities, during personal time such as when employees are not on duty or engaged in the supervision or instruction of students.

The district shall make no inquiry concerning the personal values, attitudes, and beliefs of district employees or their sexual orientation or political or religious affiliations, beliefs, or opinions except when authorized by law. Additionally, no district employee shall be required to provide critical appraisals of other individuals with whom the employee has a familial relationship. However, the district reserves the right to access any publicly available information about any employee.

No employee shall be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in conduct authorized under Education Code 48907 or 48950.

As permitted by law, the district may conduct a search of district property under an employee's control and may direct the employee to search the employee's personal accounts, devices, and records for district-related documents or information.

Whistleblower Protection

An employee shall have the right to disclose to a Board member, a school administrator, a member of the County Board of Education, the County Superintendent of Schools, or the Superintendent of Public Instruction any improper governmental activity by the district or a district employee that violates state or federal law, is economically wasteful, or involves gross misconduct, incompetency, or inefficiency. When the employee has reasonable cause to believe that the information discloses a violation of state or federal statute or a violation of or noncompliance with a state or federal rule or regulation, the employee has the right to disclose such information to a government or law enforcement agency or to refuse to participate in any such activity. (Education Code 44112, 44113; Labor Code 1102.5)

For purposes of whistleblower protection, a Board member is not considered to be an employee.

The Superintendent or designee shall prominently display in lettering of at least 15 point type a list of employees' rights and responsibilities under the whistleblower laws, including the telephone number of the whistleblower hotline maintained by the office of the California Attorney General. (Labor Code 1102.7, 1102.8)

No employee shall use or attempt to use official authority status or influence to intimidate, threaten, coerce, or command, or attempt to intimidate, threaten, coerce, or command, another employee for the purpose of interfering with that employee's right to disclose improper governmental activity. (Education Code 44113)

An employee who has disclosed improper governmental activity and believes that acts or attempted acts of reprisal

have subsequently occurred shall file a written complaint in accordance with the district's complaint procedures. After filing a complaint with the district, the employee may also file a copy of the complaint with local law enforcement and/or seek civil law remedies against the supervisor or administrator who retaliated or attempted to retaliate against the employee, in accordance with Education Code 44114.

Protection Against Liability

No employee shall be liable for harm caused by the employee's act or omission when acting within the scope of employment or district responsibilities, the employee's act or omission is in conformity with federal, state, and local laws, district policy, or administrative regulation, and the employee's act or omission is in furtherance of an effort to control, discipline, expel, or suspend a student or to maintain order or control in the classroom or school. (20 USC 7946)

The protection against liability shall not apply when: (20 USC 7946)

1. The employee acted with willful or criminal misconduct, gross negligence, recklessness, or a conscious, flagrant indifference to rights or safety of the individual harmed
 2. The employee caused harm by operating a motor vehicle or other vehicle requiring license or insurance
 3. The employee was not properly licensed, if required, by state law for such activities
 4. The employee was found by a court to have violated a federal or state civil rights law
 5. The employee was under the influence of alcohol or any drug at the time of the misconduct
 6. The misconduct constituted a crime of violence pursuant to 18 USC 16 or an act of terrorism for which the employee has been convicted in a court
 7. The misconduct involved a sexual offense for which the employee has been convicted in a court
 8. The misconduct occurred during background investigations, or other actions, involved in the employee's hiring
-



Exhibit 4219.1-E(1): Civil And Legal Rights

Status: DRAFT

Original Adopted Date: Pending

WHISTLEBLOWERS ARE PROTECTED

It is the public policy of the State of California to encourage employees to notify an appropriate government or law enforcement agency, person with authority over the employee, or another employee with authority to investigate, discover, or correct the violation or noncompliance, and to provide information to and testify before a public body conducting an investigation, hearing or inquiry, when they have reason to believe their employer is violating a state or federal statute, or violating or not complying with a local, state or federal rule or regulation.

Who is protected?

Pursuant to California Labor Code Section 1102.5, employees are the protected class of individuals. "Employee" means any person employed by an employer, private or public, including, but not limited to, individuals employed by the state or any subdivision thereof, any county, city, city and county, including any charter city or county, and any school district, community college district, municipal or public corporation, political subdivision, or the University of California. (California Labor Code Section 1106)

What is a whistleblower?

A "whistleblower" is an employee who discloses information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate, discover, or correct the violation or noncompliance, or who provides information to or testifies before a public body conducting an investigation, hearing or inquiry, where the employee has reasonable cause to believe that the information discloses:

1. A violation of a state or federal statute
2. A violation or noncompliance with a local, state, or federal rule or regulation, or
3. With reference to employee safety or health, unsafe working conditions or work practices in the employee's employment or place of employment

A whistleblower can also be an employee who refuses to participate in an activity that would result in a violation of a state or federal statute, or a violation of or noncompliance with a local, state, or federal rule or regulation.

Even if an employee does not engage in such protected activity, but their employer believes they did or will engage in protected activity in the future, they are perceived to be a whistleblower and are protected.

What protections are afforded to whistleblowers?

1. An employer may not make, adopt, or enforce any rule, regulation, or policy preventing an employee from being a whistleblower
2. An employer may not retaliate against an employee who is a whistleblower or is perceived to be a whistleblower
3. An employer may not retaliate against an employee for refusing to participate in an activity that would result in a violation of a state or federal statute, or a violation or noncompliance with a state or federal rule or regulation
4. An employer may not retaliate against an employee for having exercised their rights as a whistleblower in any former employment

Under California Labor Code Section 1102.5, if an employer retaliates against a whistleblower, the employer may be

required to reinstate the employee's employment and work benefits, pay lost wages and civil monetary penalties, and take other steps necessary to comply with the law.

How to report improper acts

If you have information regarding possible violations of state or federal statutes, rules, or regulations, or violations of fiduciary responsibility by a corporation or limited liability company to its shareholders, investors, or employees, **call the California State Attorney General's Whistleblower Hotline at 1-800-952-5225.**

The Attorney General will refer your call to the appropriate government authority for review and possible investigation.

DRAFT



Policy 4319.1: Civil And Legal Rights

Status: DRAFT

Original Adopted Date: 09/25/2012 | **Last Revised Date:** 11/08/2022

The Governing Board believes that the personal life of an employee is not an appropriate concern of the district, except as it may directly relate to the performance of the employee's duties.

District employees may engage in private, personal activities, including the exercise of their religious, political, cultural, social or other beliefs or activities, during personal time such as when employees are not on duty or engaged in the supervision or instruction of students.

The district shall make no inquiry concerning the personal values, attitudes, and beliefs of district employees or their sexual orientation or political or religious affiliations, beliefs, or opinions except when authorized by law. Additionally, no district employee shall be required to provide critical appraisals of other individuals with whom the employee has a familial relationship. However, the district reserves the right to access any publicly available information about any employee.

No employee shall be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in conduct authorized under Education Code 48907 or 48950.

As permitted by law, the district may conduct a search of district property under an employee's control and may direct the employee to search the employee's personal accounts, devices, and records for district-related documents or information.

Whistleblower Protection

An employee shall have the right to disclose to a Board member, a school administrator, a member of the County Board of Education, the County Superintendent of Schools, or the Superintendent of Public Instruction any improper governmental activity by the district or a district employee that violates state or federal law, is economically wasteful, or involves gross misconduct, incompetency, or inefficiency. When the employee has reasonable cause to believe that the information discloses a violation of state or federal statute or a violation of or noncompliance with a state or federal rule or regulation, the employee has the right to disclose such information to a government or law enforcement agency or to refuse to participate in any such activity. (Education Code 44112, 44113; Labor Code 1102.5)

For purposes of whistleblower protection, a Board member is not considered to be an employee.

The Superintendent or designee shall prominently display in lettering of at least 15 point type a list of employees' rights and responsibilities under the whistleblower laws, including the telephone number of the whistleblower hotline maintained by the office of the California Attorney General. (Labor Code 1102.7, 1102.8)

No employee shall use or attempt to use official authority status or influence to intimidate, threaten, coerce, or command, or attempt to intimidate, threaten, coerce, or command, another employee for the purpose of interfering with that employee's right to disclose improper governmental activity. (Education Code 44113)

An employee who has disclosed improper governmental activity and believes that acts or attempted acts of reprisal

have subsequently occurred shall file a written complaint in accordance with the district's complaint procedures. After filing a complaint with the district, the employee may also file a copy of the complaint with local law enforcement and/or seek civil law remedies against the supervisor or administrator who retaliated or attempted to retaliate against the employee, in accordance with Education Code 44114.

Protection Against Liability

No employee shall be liable for harm caused by the employee's act or omission when acting within the scope of employment or district responsibilities, the employee's act or omission is in conformity with federal, state, and local laws, district policy, or administrative regulation, and the employee's act or omission is in furtherance of an effort to control, discipline, expel, or suspend a student or to maintain order or control in the classroom or school. (20 USC 7946)

The protection against liability shall not apply when: (20 USC 7946)

1. The employee acted with willful or criminal misconduct, gross negligence, recklessness, or a conscious, flagrant indifference to rights or safety of the individual harmed
 2. The employee caused harm by operating a motor vehicle or other vehicle requiring license or insurance
 3. The employee was not properly licensed, if required, by state law for such activities
 4. The employee was found by a court to have violated a federal or state civil rights law
 5. The employee was under the influence of alcohol or any drug at the time of the misconduct
 6. The misconduct constituted a crime of violence pursuant to 18 USC 16 or an act of terrorism for which the employee has been convicted in a court
 7. The misconduct involved a sexual offense for which the employee has been convicted in a court
 8. The misconduct occurred during background investigations, or other actions, involved in the employee's hiring
-



Exhibit 4319.1-E(1): Civil And Legal Rights

Status: DRAFT

Original Adopted Date: Pending

WHISTLEBLOWERS ARE PROTECTED

It is the public policy of the State of California to encourage employees to notify an appropriate government or law enforcement agency, person with authority over the employee, or another employee with authority to investigate, discover, or correct the violation or noncompliance, and to provide information to and testify before a public body conducting an investigation, hearing or inquiry, when they have reason to believe their employer is violating a state or federal statute, or violating or not complying with a local, state or federal rule or regulation.

Who is protected?

Pursuant to California Labor Code Section 1102.5, employees are the protected class of individuals. "Employee" means any person employed by an employer, private or public, including, but not limited to, individuals employed by the state or any subdivision thereof, any county, city, city and county, including any charter city or county, and any school district, community college district, municipal or public corporation, political subdivision, or the University of California. (California Labor Code Section 1106)

What is a whistleblower?

A "whistleblower" is an employee who discloses information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate, discover, or correct the violation or noncompliance, or who provides information to or testifies before a public body conducting an investigation, hearing or inquiry, where the employee has reasonable cause to believe that the information discloses:

1. A violation of a state or federal statute
2. A violation or noncompliance with a local, state, or federal rule or regulation, or
3. With reference to employee safety or health, unsafe working conditions or work practices in the employee's employment or place of employment

A whistleblower can also be an employee who refuses to participate in an activity that would result in a violation of a state or federal statute, or a violation of or noncompliance with a local, state, or federal rule or regulation.

Even if an employee does not engage in such protected activity, but their employer believes they did or will engage in protected activity in the future, they are perceived to be a whistleblower and are protected.

What protections are afforded to whistleblowers?

1. An employer may not make, adopt, or enforce any rule, regulation, or policy preventing an employee from being a whistleblower
2. An employer may not retaliate against an employee who is a whistleblower or is perceived to be a whistleblower
3. An employer may not retaliate against an employee for refusing to participate in an activity that would result in a violation of a state or federal statute, or a violation or noncompliance with a state or federal rule or regulation
4. An employer may not retaliate against an employee for having exercised their rights as a whistleblower in any former employment

Under California Labor Code Section 1102.5, if an employer retaliates against a whistleblower, the employer may be

required to reinstate the employee's employment and work benefits, pay lost wages and civil monetary penalties, and take other steps necessary to comply with the law.

How to report improper acts

If you have information regarding possible violations of state or federal statutes, rules, or regulations, or violations of fiduciary responsibility by a corporation or limited liability company to its shareholders, investors, or employees, **call the California State Attorney General's Whistleblower Hotline at 1-800-952-5225.**

The Attorney General will refer your call to the appropriate government authority for review and possible investigation.

DRAFT



Policy 4131: Staff Development

Status: DRAFT

Original Adopted Date: 09/22/2015 | **Last Revised Date:** 11/09/2021

The Governing Board believes that certificated staff members' continual learning and improvement of relevant skills maximizes student learning, achievement, and well-being. The Superintendent or designee shall develop a program of ongoing professional development which includes opportunities for teachers to enhance their instructional and classroom management skills, become informed about changes in pedagogy and subject matter, and strengthen practices related to social-emotional development and learning.

Staff shall attend staff development as directed by the Superintendent or designee and in accordance with any applicable collective bargaining agreement and Board Policy 4119.1/4219.1/4319.1 - Civil and Legal Rights.

The Superintendent or designee shall involve teachers, site and district administrators, and others, as appropriate, when creating, reviewing, and amending the district's staff development program. The Superintendent or designee shall ensure that the district's staff development program is aligned with district priorities for student learning, achievement and well-being, school improvement objectives, the local control and accountability plan, and other district and school plans.

The district's staff development program shall assist certificated staff in developing knowledge and skills, including, but not limited to:

1. Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQ+) Cultural Competency

All teachers and other certificated staff serving students in any of grades 7-12 shall, through the 2029-30 school year, receive at least one hour of training annually which incorporates the California Department of Education's (CDE) online training curriculum to support LGBTQ+ cultural competency. (Education Code 218.3)

2. Youth behavioral health

On or before July 1, 2029, all certificated staff who have direct contact with students in any of grades 7-12 shall, at least one time, receive youth behavioral health training which provides instruction around the unique risk factors and warning signs of behavioral health problems in adolescents, builds understanding of the importance of early intervention, and teaches certificated staff how to help an adolescent in crisis or experiencing a behavioral health challenge. The training may also include instruction on: (Education Code 49428.2)

- a. Recognizing the signs and symptoms of youth behavioral health disorders, including, but not limited to, psychiatric conditions and substance use disorders such as opioid and alcohol abuse
- b. How to maintain student privacy and confidentiality in a manner consistent with federal and state privacy laws
- c. Safe de-escalation of crisis situations involving students with a youth behavioral health disorder

3. Mandated reporter requirements

Certificated staff shall receive training annually, or if hired during the course of the school year upon being hired, on the prevention of abuse, including sexual abuse, of children on school grounds, by school personnel, or in district-sponsored programs. The training shall include that failure to report an incident of known or reasonably suspected child abuse or neglect is a misdemeanor punishable by up to six months confinement in a

county jail, or by a fine of one thousand dollars (\$1,000), or by both imprisonment and fine. (Education Code 44691)

4. Administration of screening instruments for risk of reading difficulties

Certificated staff who administer screening instruments or other instruments used to assess students in grades kindergarten-2 for risk of reading difficulties shall be appropriately trained to administer such instruments. (Education Code 53008)

5. Mastery of subject-matter knowledge, including current state and district academic standards

6. Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students with characteristics specified in Education Code 200 and/or 220, Government Code 11135, and/or Penal Code 422.55

7. Use of effective, subject-specific teaching methods, strategies, and skills

8. Use of technologies to enhance instruction and learning, including face-to-face, remote, or hybrid instruction

9. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning

10. Knowledge of strategies that encourage parents/guardians to participate fully and effectively in their children's education

11. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, acceptance, and civility, including conflict resolution, hatred prevention, and positive behavioral interventions and supports

12. Ability to relate to students, understand their various stages of growth and development, and motivate them to learn

13. Ability to interpret and use data and assessment results to guide instruction

14. Knowledge of topics related to student mental and physical health, safety, and welfare, which may include social-emotional learning and trauma-informed practices

15. Knowledge of topics related to employee health, safety, and security

Staff Development Materials and Services

The Board shall adopt staff development materials and services that align with the district's mission, vision, and goals, are relevant to student academic achievement and well-being, and are instrumental in assisting certificated staff in developing the knowledge and skills specified in Items #1-15, above.

The Board shall not adopt the use of any staff development materials or services that promote, endorse, or otherwise support actions or the use of any textbook, instructional material, supplemental instructional material, or curriculum which would subject a student to unlawful discrimination pursuant to Education Code 220 and Board Policy 0410 - Nondiscrimination in District Programs and Activities. (Education Code 244)

If the Board knows or has reason to know that materials were used in a classroom, staff development materials or services were used, or an action occurred which subjected an individual to unlawful discrimination pursuant to Education Code 220, the Superintendent or designee shall remediate the action, which may include, but is not limited

to, implementation of restorative justice practices. (Education Code 244)

If it is determined that any textbook, instructional material, supplemental instructional material, staff development material, or curriculum provided by an organization has violated Education Code 244, the district shall notify the organization that corrective action is required unless the Superintendent of Public Instruction has already done so. If corrective action is not taken within 60 days, CDE may use any means authorized by law to effect compliance. (Education Code 60152)

The Superintendent or designee shall, in conjunction with teachers, interns, and administrators, as appropriate, develop an individualized program of professional growth to increase competence, performance, and effectiveness in teaching and classroom management and, as necessary, to assist them in meeting state or federal requirements to be fully qualified for their positions.

Professional learning opportunities offered by the district shall be evaluated based on the criteria specified in Education Code 44277. Such opportunities may be part of a coherent plan that combines school activities within a school, including lesson study or co-teaching, and external learning opportunities that are related to academic subjects taught, provide time to meet and work with other teachers, and support instruction and student learning. Learning activities may include, but are not limited to, mentoring projects for new teachers, extra support for teachers to improve practice, and collaboration time for teachers to develop new instructional lessons, select or develop common formative assessments, or analyze student data. (Education Code 44277)

The district's staff evaluation process may be used to recommend additional individualized staff development for individual employees.

An employee's assessment, testing, admission, or acknowledgment of their own personal bias that was made in good faith and solicited or required as part of a bias mitigation training does not, by itself, constitute unlawful discrimination. (Government Code 12940.2)

The Board may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the district's priorities for student achievement and well-being.



Policy 4231: Staff Development

Status: DRAFT

Original Adopted Date: 09/22/2015

The Governing Board recognizes that classified staff does essential work that supports students, helps create a healthy school environment, and furthers the educational program. Classified staff shall have opportunities to participate in staff development activities in order to improve job skills, learn best practices, retrain as appropriate in order to meet changing conditions in the district, and/or enhance personal growth.

Staff shall attend staff development as directed by the Superintendent or designee and in accordance with any applicable collective bargaining agreement and Board Policy 4219.1 - Civil and Legal Rights.

The Superintendent or designee shall involve classified staff, site and district administrators, and others, as appropriate, in the development of the district's staff development program. The Superintendent or designee shall ensure that the district's staff development program is aligned with district goals, school improvement objectives, the local control and accountability plan, and other district and school plans.

The district's staff development program shall assist classified staff in developing knowledge and skills, including, but not limited to:

1. Youth behavioral health

On or before July 1, 2029, 40 percent of classified staff who have direct contact with students in any of grades 7-12 shall, at least one time, receive youth behavioral health training which provides instruction around the unique risk factors and warning signs of behavioral health problems in adolescents, builds understanding of the importance of early intervention, and teaches classified staff how to help an adolescent in crisis or experiencing a behavioral health challenge. The training may also include instruction on: (Education Code 49428.2)

- a. Recognizing the signs and symptoms of youth behavioral health disorders, including, but not limited to, psychiatric conditions and substance use disorders such as opioid and alcohol abuse
- b. How to maintain student privacy and confidentiality in a manner consistent with federal and state privacy laws
- c. Safe de-escalation of crisis situations involving students with a youth behavioral health disorder

2. Mandated reporter requirements

Classified staff shall receive training annually, or if hired during the course of the school year upon being hired, on the prevention of abuse, including sexual abuse, of children on school grounds, by school personnel, or in district-sponsored programs. The training shall include that failure to report an incident of known or reasonably suspected child abuse or neglect is a misdemeanor punishable by up to six months confinement in a county jail, or by a fine of one thousand dollars (\$1,000), or by both imprisonment and fine. (Education Code 44691)

3. Student learning and achievement (Education Code 45391)

- a. How paraprofessionals can assist teachers and administrators to improve the academic achievement of students
- b. Alignment of curriculum and instructional materials with Common Core State Standards

- c. The management and use of state and local student data to improve student learning
 - d. Best practices in appropriate interventions and assistance to at-risk students
4. Student and campus safety, including implementation of the school safety plan (Education Code 45391)
 5. Education technology, including management strategies and best practices regarding the use of education technology to improve student performance (Education Code 45391)
 6. School facility maintenance and operations, including best practices in the operation and maintenance of school facilities, such as green technology and energy efficiency, that help reduce the use and cost of energy at school sites (Education Code 45391)
 7. Special education, including best practices to meet the needs of special education students and to comply with any new state and federal mandates (Education Code 45391)
 8. School transportation and bus safety (Education Code 45391)
 9. Parent/guardian involvement, including ways to increase parent/guardian involvement at school sites (Education Code 45391)
 10. Food service, including food preparation to provide nutritional meals, food safety, and food management (Education Code 45391)
 11. Health, counseling, and nursing services (Education Code 45391)
 12. Environmental safety, including pesticides and other possibly toxic substances so that they may be safely used at school sites (Education Code 45391)

Staff Development Materials and Services

The Board shall adopt staff development materials and services that align with the district's mission, vision, and goals, are relevant to student academic achievement and well-being, and are instrumental in assisting classified staff in developing the knowledge and skills specified in Items #1-12, above.

The Board shall not adopt the use of any staff development materials or services that promote, endorse, or otherwise support actions or the use of any textbook, instructional material, supplemental instructional material, or curriculum which would subject a student to unlawful discrimination pursuant to Education Code 220 and Board Policy 0410 - Nondiscrimination in District Programs and Activities. (Education Code 244)

If the Board knows or has reason to know that materials were used in a classroom, staff development materials or services were used, or an action occurred which subjected an individual to unlawful discrimination pursuant to Education Code 220, the Superintendent or designee shall remediate the action, which may include, but is not limited to, implementation of restorative justice practices. (Education Code 244)

If it is determined that any textbook, instructional material, supplemental instructional material, staff development material, or curriculum provided by an organization has violated Education Code 244, the district shall notify the organization that corrective action is required unless the Superintendent of Public Instruction has already done so. If corrective action is not taken within 60 days, the California Department of Education may use any means authorized by law to effect compliance. (Education Code 60152)

For classroom instructional aides or other classified staff involved in direct instruction of students, staff development activities may also include academic content of the core curriculum, teaching strategies, classroom management, or other training designed to improve student performance, conflict resolution, and relationships among students. Such professional learning opportunities shall be evaluated based on criteria specified in Education Code 44277 and Board Policy 4131 - Staff Development.

The district's staff evaluation process may be used to recommend additional individualized staff development for individual employees.

An employee's assessment, testing, admission, or acknowledgment of their own personal bias that was made in good faith and solicited or required as part of a bias mitigation training does not, by itself, constitute unlawful discrimination. (Government Code 12940.2)

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the district's priorities for student achievement and well-being.

DRAFT



Policy 4331: Staff Development

Status: DRAFT

Original Adopted Date: 04/08/2014

The Governing Board recognizes that professional development enhances employee effectiveness and contributes to personal growth. Staff development for administrative and supervisory personnel shall be designed to guide institutional improvement, build leadership skills, and enhance overall management efficiency.

Staff shall attend staff development as directed by the Superintendent or designee and in accordance with any applicable collective bargaining agreement and Board Policy 4319.1 - Civil and Legal Rights.

The Superintendent or designee shall develop a plan for administrator support and development activities that is based on a systematic assessment of the needs of district students and staff and is aligned to the district's vision, goals, local control and accountability plan, and other comprehensive plans.

The district's staff development program shall assist district and school administrators in developing knowledge and skills, including, but not limited to:

1. Mandated reporter requirements

Administrative and supervisory staff shall receive training annually, or if hired during the course of the school year upon being hired, on the prevention of abuse, including sexual abuse, of children on school grounds, by school personnel, or in district-sponsored programs. The training shall include that failure to report an incident of known or reasonably suspected child abuse or neglect is a misdemeanor punishable by up to six months confinement in a county jail, or by a fine of one thousand dollars (\$1,000), or by both imprisonment and fine. (Education Code 44691)

2. Youth behavioral health

On or before July 1, 2029, administrative and supervisory staff who have direct contact with students in any of grades 7-12 shall, at least one time, receive youth behavioral health training which provides instruction around the unique risk factors and warning signs of behavioral health problems in adolescents, builds understanding of the importance of early intervention, and teaches staff how to help an adolescent in crisis or experiencing a behavioral health challenge. The training may also include instruction on: (Education Code 49428.2)

- a. Recognizing the signs and symptoms of youth behavioral health disorders, including, but not limited to, psychiatric conditions and substance use disorders such as opioid and alcohol abuse
- b. How to maintain student privacy and confidentiality in a manner consistent with federal and state privacy laws
- c. Safe de-escalation of crisis situations involving students with a youth behavioral health disorder

3. Personnel management, including best practices on hiring, recruitment, assignment, and retention of staff

4. Effective fiscal management and accountability practices

5. Academic standards and standards-aligned curriculum and instructional materials

6. Leadership training to improve the academic achievement of all students, including capacity building in pedagogies of learning, instructional strategies that meet the varied learning needs of students, and student motivation

7. The use of student assessments, including analysis of disaggregated assessment results to identify needs and progress of student subgroups
8. The use of technology to improve student performance and district operations
9. Creation of safe and inclusive school environments
10. Parent/guardian involvement and community collaboration
11. Employee relations
12. Effective school and district planning processes

Staff Development Materials and Services

The Board shall adopt staff development materials and services that align with the district's mission, vision, and goals, are relevant to student academic achievement and well-being, and are instrumental in assisting administrative and supervisory staff in developing the knowledge and skills specified in Items #1-12, above.

The Board shall not adopt the use of any staff development materials or services that promote, endorse, or otherwise support actions or the use of any textbook, instructional material, supplemental instructional material, or curriculum which would subject a student to unlawful discrimination pursuant to Education Code 220 and Board Policy 0410 - Nondiscrimination in District Programs and Activities. (Education Code 244)

If the Board knows or has reason to know that materials were used in a classroom, staff development materials or services were used, or an action occurred which subjected an individual to unlawful discrimination pursuant to Education Code 220, the Superintendent or designee shall remediate the action, which may include, but is not limited to, implementation of restorative justice practices. (Education Code 244)

If it is determined that any textbook, instructional material, supplemental instructional material, staff development material, or curriculum provided by an organization has violated Education Code 244, the district shall notify the organization that corrective action is required unless the Superintendent of Public Instruction has already done so. If corrective action is not taken within 60 days, the California Department of Education may use any means authorized by law to effect compliance. (Education Code 60152)

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

An employee's assessment, testing, admission, or acknowledgment of their own personal bias that was made in good faith and solicited or required as part of a bias mitigation training does not, by itself, constitute unlawful discrimination. (Government Code 12940.2)

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the district's priorities for student achievement and well-being.



Policy 5020: Parent Rights And Responsibilities

Status: DRAFT

Original Adopted Date: 01/28/2003 | **Last Revised Date:** 01/27/2026

The Governing Board recognizes that parents/guardians of district students have certain rights as well as responsibilities related to the education of their students.

The Board believes that the district's relationship with parents/guardians is one of mutual support and respect. The Superintendent or designee shall work with parents/guardians, including parents/guardians of English learners, to determine appropriate roles and responsibilities of parents/guardians for continuing the intellectual, physical, emotional, and social development and well-being of their students, including the means by which the district and parents/guardians can help their students achieve academic and other standards of the district.

The district is responsible for providing a high-quality curriculum and instructional program in a safe, supportive, and effective learning environment.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their students succeed in school.

The Superintendent or designee shall ensure that district staff understand the rights of parents/guardians afforded by law, Board policy, and administrative regulation, and follow acceptable practices that respect those rights.

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights, including, but not limited to, their rights in accordance with 20 USC 1232g and 34 CFR 99.1-99.8, the federal Family Educational Rights and Privacy Act (FERPA), and as specified in Board Policy 5145.6 - Parent/Guardian Notifications.

When required by law, Board policy, or administrative regulation, the district shall notify parents/guardians that they may request to opt their student out of certain instruction. Students for whom the district has approved the opt out shall be offered an alternative activity of similar educational value.

The Superintendent or designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language, of the rights and opportunities available to them pursuant to Education Code 48985. (Education Code 51101.1)

The Superintendent or designee may establish a center for parents/guardians at a school with a substantial number of students with a home language other than English, to encourage parent/guardian understanding of, and participation in, the educational programs. (Education Code 51101.1)



Regulation 5020: Parent Rights And Responsibilities

Status: DRAFT

Original Adopted Date: 06/14/2005 | **Last Revised Date:** 01/27/2026

Parent/Guardian Rights

The rights of parents/guardians of district students include, but are not limited to, the following:

1. To observe, within a reasonable period of time after making a written request, the classroom(s) in which their student is enrolled or for the purpose of selecting the school in which their student will be enrolled (Education Code 49091.10, 51101)

Upon receiving a request to observe a specific classroom, the principal or designee shall coordinate with the parent/guardian and the classroom teacher to determine the appropriate date, time, duration, and conditions of the visit.

Upon receiving a request to observe a school, the principal or designee shall coordinate with the parent/guardian to determine the appropriate date, time, duration, and conditions of the visit.

Additionally, a principal or designee may establish, in consultation with school site staff, a regular visitation schedule for parents/guardians.

2. To meet, within a reasonable time of their request, with their student's teacher(s) and the principal (Education Code 51101)
3. Under the supervision of district employees, to volunteer their time and resources for the improvement of district facilities and programs, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher, in accordance with Board Policy and Administrative Regulation 1240 - Volunteer Assistance (Education Code 51101)
4. To be notified, on a timely basis, if their student is absent from school without permission (Education Code 51101)
5. To receive the results of their student's performance and the school's performance on standardized tests and statewide tests (Education Code 51101)

For parents/guardians of English learners, this right shall include the right to receive the results of their student's performance on the English language development test. (Education Code 51101.1)

6. To request a particular school for their student and to receive a response from the district (Education Code 51101)
7. To have a school environment for their student that is safe and supportive of learning (Education Code 51101)
8. To examine the curriculum materials of the class(es) in which their student is enrolled (Education Code 51101; 20 USC 1232h)

Parents/guardians may inspect, in a reasonable time frame, all primary supplemental instructional materials and assessments including textbooks, teacher's manuals, films, audio and video recordings, and software, stored by the classroom teacher. (Education Code 49091.10)

Each school shall make available to parents/guardians and others, upon request, a copy of the prospectus for each course, including the titles, descriptions and instructional aims of the course. (Education Code 49091.14)

The school may charge an amount not to exceed the cost of duplication if a hardcopy is created. (Education Code 49091.14)

9. To be notified of the opportunity to opt their student out of certain instruction, as required by law (Education Code 51240, 51938)
10. To be informed of their student's progress in school and of the appropriate school personnel whom they should contact if problems arise with their student (Education Code 51101)
11. For parents/guardians of English learners, to support their student's advancement toward literacy (Education Code 51101.1)

The Superintendent or designee may make available, to the extent possible, surplus or undistributed instructional materials to parents/guardians pursuant to Education Code 60510. (Education Code 51101.1)

12. For parents/guardians of English learners, to be informed, through the school accountability report card, about statewide and local academic standards, testing programs, accountability measures, and school improvement efforts (Education Code 51101.1)
13. To have access to their student's records in accordance with Board Policy and Administrative Regulation 5125 - Student Records (Education Code 51101)
14. To receive information concerning the academic performance standards, proficiencies, or skills their student is expected to accomplish (Education Code 51101)
15. To be informed in advance about school rules, including disciplinary rules and procedures in accordance with Education Code 48980, attendance policies, dress codes, and procedures for visiting the school (Education Code 51101)
16. To be notified, as early in the school year as practicable pursuant to Education Code 48070.5, if their student is identified as being at risk of retention, and of their right to consult with district personnel responsible for a decision to promote or retain their student and to appeal such a decision (Education Code 51101)
17. To receive notice and information about and to opt out of any psychological testing involving their student (Education Code 51101)
18. To receive notice and information about and to opt out of any assessment, analysis, evaluation, or monitoring of the quality or character of the student's home life, any form of parent/guardian screening or testing, any nonacademic home-based counseling program, parent/guardian training, or any prescribed family education service plan, and to inspect any survey collecting personal information in accordance with Board Policy and Administrative Regulation 5022 - Student and Family Privacy Rights (Education Code 49091.18; 20 USC 1232h)
19. To participate as a member of a parent advisory committee, school site council, or site-based management leadership team in accordance with any rules and regulations governing membership in these organizations (Education Code 51101)

For parents/guardians of English learners, this right shall include the right to participate in school and district advisory bodies in accordance with federal and state law and regulations. (Education Code 51101.1)

20. To question anything in their student's records that the parent/guardian feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school in accordance with Board Policy and Administrative Regulation 5125 - Student Records (Education Code 51101)

21. To object, in accordance with Administrative Regulation 5145.3 - Nondiscrimination/Harassment, to any treatment of the student by the district that is inconsistent with the student's sex, such as in the use of the student's preferred name and pronouns and access to sex-segregated facilities, programs, and activities
22. To provide informed, written parental consent before their child is tested for a behavioral, mental, or emotional evaluation (Education Code 49091.12)

A general consent, including medical consent used to approve admission to or involvement in a special education or remedial program or regular school activity, shall not constitute written consent for these purposes. (Education Code 49091.12)
23. For parents/guardians of English learners, to be given any required written notification, under any applicable law, in English and the student's home language pursuant to Education Code 48985 (Education Code 51101.1)

These rights shall be exercised in accordance with applicable Board policy and administrative regulation.

Parent Responsibilities

Parents/guardians may support the learning environment of their student by: (Education Code 51101)

1. Monitoring attendance
 2. Ensuring that homework is completed and turned in on time
 3. Encouraging participation in extracurricular and cocurricular activities
 4. Monitoring and prohibiting or regulating the use of social media and other forms of online entertainment
 5. Working at home on learning activities that extend the classroom learning
 6. Volunteering in their student's classroom(s) or for other school activities in accordance with Board Policy and Administrative Regulation 1240 - Volunteer Assistance
 7. Participating in decisions related to the district, their student's school, or the education of the student, as appropriate
-



Policy 5022: Student And Family Privacy Rights

Status: DRAFT

Original Adopted Date: 05/08/2018

The Governing Board respects the privacy rights of district students and their families, which shall only be limited by law, and Board policy and administrative regulation.

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights, including, but not limited to, their rights in accordance with 20 USC 1232g and 34 CFR 99.1-99.8, the federal Family Educational Rights and Privacy Act (FERPA), and as specified in Board Policy and Exhibit (1) 5145.6 - Parent/Guardian Notifications.

The Superintendent or designee may collect, disclose, or use students' personal information for the exclusive purpose of developing, evaluating, or providing educational products or services for or to students or educational institutions, such as the following: (20 USC 1232h)

1. College or other postsecondary education recruitment or military recruitment
2. Book clubs, magazines, and programs providing access to low-cost literary products
3. Curriculum and instructional materials used by elementary and secondary schools
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments
5. The sale by students of products or services to raise funds for school-related or education-related activities
6. Student recognition programs

OPTION 1: (Prohibits the collection of personal information for marketing purposes)

However, the Superintendent or designee is prohibited from collecting, disclosing, or using a student's individually identifiable information, including the student's name, parent/guardian's name, home or other physical address, telephone number, or social security number, for the purpose of marketing or selling that information or providing the information to others for that purpose.

OPTION 1 ENDS HERE

OPTION 2: (Authorizes the collection of personal information for marketing purposes)

Additionally, the Superintendent or designee may collect, disclose, or use a student's individually identifiable information, including the student's name, parent/guardian's name, home or other physical address, or telephone number for the purpose of marketing or selling that information or providing the information to others for that purpose.

However, the district shall not use surveys to collect social security numbers or the last four digits of social security numbers, or information or documents regarding citizenship or immigration status, of students or their families. (Education Code 234.7, 49076.7)

In addition, documents regarding citizenship or immigration status of students or their families may only be released in accordance with Board Policy and Administrative Regulation 1445 – Response to Immigration Enforcement.

OPTION 2 ENDS HERE

The Superintendent or designee shall consult with parents/guardians regarding the development of regulations pertaining to other uses of personal information, which shall, at a minimum, address the following: (20 USC 1232h)

1. Arrangements for protecting student privacy when collecting, disclosing, or using students' individually identifiable information for any purpose
2. Arrangements to protect student privacy in the administration of surveys that may request information about the personal beliefs and practices of students and their families
3. The rights of parents/guardians to inspect the following, and any applicable procedures for granting reasonable access to the following in a reasonable period of time:
 - a. Survey instruments requesting information about their personal beliefs and practices or those of their children
 - b. Instructional materials used as part of their children's educational curriculum
 - c. Instruments used in the collection of personal information for the purpose of marketing or sale
4. Any nonemergency physical examinations or screenings that the school may administer

The Superintendent or designee shall notify parents/guardians of the adoption or continued use of the district's policy pertaining to the rights specified in Items #1-4 above. (20 USC 1232h)



Regulation 5022: Student And Family Privacy Rights

Status: DRAFT

Original Adopted Date: 05/08/2018

Surveys Requesting Information about Beliefs and Practices

A student's parent/guardian, or a student who is an adult or emancipated minor, shall provide prior written consent before the student is required to participate in a survey inquiring about one or more of the following: (Education Code 51513; 20 USC 1232h)

1. Political affiliations or beliefs of the student or the student's parent/guardian
2. Mental or psychological problems of the student or the student's family
3. Sexual behavior or attitudes or personal beliefs and practices in family life or morality
4. Illegal, anti-social, self-incriminating, or demeaning behavior
5. Critical appraisals of other individuals with whom the student has close family relationships
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, or ministers
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian
8. Income, except to the extent that income is required to be disclosed by law for participation in a program or for receiving financial assistance under such a program

If a student participates in such a survey requesting information about personal beliefs and practices, district employees shall not request or disclose the student's identity.

Notwithstanding the above requirements for prior written consent, the district may administer to students in grades 7-12 anonymous, voluntary, and confidential research and evaluation tools to measure student health risks and behaviors, including tests and surveys about student attitudes or practices related to sex provided that parents/guardians are provided written notice and given an opportunity to request, in writing, that their child not participate. (Education Code 51938)

If the district administers a voluntary survey that already includes questions pertaining to sexual orientation and/or gender identity, the Superintendent or designee shall not remove such questions. (Education Code 51514)

Parent/Guardian Access to Surveys and Instructional Materials

The parent/guardian of any district student, upon request, shall have the right to inspect: (Education Code 51938; 20 USC 1232h)

1. A survey or other instrument to be administered or distributed to the parent/guardian's child that either collects personal information for marketing or sale or requests information about beliefs and practices
2. Any instructional material to be used as part of the child's educational curriculum

Parents/guardians may file a complaint concerning the content or use of instructional materials in accordance with Board Policy and Administrative Regulation 1312.2 - Complaints Concerning Instructional Materials or Board Policy and Administrative Regulation 1312.3 - Uniform Complaint Procedures, and may request to opt their student out of specific instructional materials in accordance with Board Policy and Administrative Regulation 5020 -- Parent Rights and Responsibilities.

Within a reasonable period of time after receiving a parent/guardian's request, the principal or designee shall permit the parent/guardian to view the survey or other requested document. A parent/guardian may view the document any time during normal business hours.

No student shall be subject to penalty for exercise of any of the rights stated above.

Health Examinations

Authorized school officials may administer to any student any physical examination or screening permitted under California law. However, no student shall be subjected to a nonemergency, invasive physical examination without prior written notice to the student's parent/guardian, unless an applicable state law authorizes the student to provide consent without parent/guardian notification. (20 USC 1232h)

Invasive physical examination means any medical examination that involves the exposure of private body parts or any act during such examination that includes incision, insertion, or injection into the body, but does not include a properly authorized hearing, vision, or scoliosis screening. (20 USC 1232h)

Notifications

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians of: (20 USC 1232h)

1. The district's policy regarding student privacy
2. The process to opt their children out of participation in any activity described in this administrative regulation and the accompanying Board policy
3. The specific or approximate dates during the school year when the following activities are scheduled:
 - a. Survey requesting personal information
 - b. Physical examinations or screenings
 - c. Collection of personal information from students for marketing or sale

Prior to administering any anonymous and voluntary survey regarding health risks and behaviors to students in grades 7-12, the district shall provide parents/guardians with written notice that the survey is to be administered. (Education Code 51938)

Additionally, parents/guardians shall be notified of any substantive change to this policy and administrative regulation within a reasonable period of time after adoption of the change. (20 USC 1232h)



Policy 5125: Student Records

Status: DRAFT

Original Adopted Date: 06/26/2018 | **Last Revised Date:** 02/24/2026

The Governing Board recognizes the importance of keeping accurate, comprehensive student records as required by law. The Superintendent or designee shall establish administrative regulations governing the identification, collection, retention, disclosure, and security of student records. These regulations shall ensure the rights of authorized persons to have timely access to student records while maintaining the confidentiality of student records in accordance with state and federal law.

The Superintendent or designee shall designate a certificated employee to serve as custodian of records with responsibility for student records at the district level. At each school, the principal or a certificated employee shall be designated as custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. (5 CCR 431)

All appropriate personnel shall receive training regarding district policies and procedures for gathering and handling sensitive student information, including which information should not be solicited.

The district shall not collect or solicit social security numbers or the last four digits of social security numbers of students or their parents/guardians, unless otherwise required to do so by state or federal law. (Education Code 49076.7)

Records Related to Immigration or Citizenship Status

The immigration or citizenship status of a student or a student's family member may only be collected and disclosed in accordance with Board Policy and Administrative Regulation 1445 - Response to Immigration Enforcement.

The district or any district employee shall not compile a list, registry, or database based on students' national origin, ethnicity, or religious belief, practice, or affiliation, or disclose student information to federal government authorities for the purpose of compiling such a list, registry, or database for purposes of immigration enforcement. This prohibition does not apply to information that is aggregated and is not personally identifiable. (Government Code 8310.3)

Family Court Records

The Superintendent or designee shall develop protocols to comply with a court's restraining order that prohibits a party from accessing specified records and information pertaining to a student. (Family Code 6323.5)

Student Records from Social Media

The Superintendent or designee may gather and maintain information from the social media of any district student, provided that the district first notifies students and parents/guardians about the proposed program, offers an opportunity for public comment at a regularly scheduled Board meeting, and gathers only information that directly pertains to school safety or student safety. (Education Code 49073.6)

Retention, Disclosure, and Security of Student Records

The Superintendent or designee shall ensure the confidentiality of student records as required by law. Additionally, the Superintendent or designee shall establish processes and procedures to safeguard student records against

damage, loss, or theft that may be caused by any technology used in the retention or disclosure of student records, including artificial intelligence, or by a breach to the district's digital infrastructure.

The Superintendent or designee shall ensure that employees receive information and training about cybersecurity, including ways to protect student records from breaches to the district's digital infrastructure.

If the district experiences a cyberattack that impacts more than 500 students or personnel, the Superintendent or designee shall report the cyberattack to the California Cybersecurity Integration Center. (Education Code 35266)

In accordance with law and Board Policy 3312 - Contracts, the Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records.

The operator of a website, online service or application, or mobile application that controls such student record shall delete any student data under the control of the school or district upon request by the district. Additionally, the student's parent/guardian, or the student if 18 years of age or older, may request the operator to delete any student's records containing covered information which is not subject to the California Consumer Privacy Act. (Business and Professions Code 22584, 22586)

DRAFT



Regulation 5125: Student Records

Status: DRAFT

Original Adopted Date: 06/26/2018 | **Last Revised Date:** 02/24/2026

Definitions

Access means a personal inspection and review of a record or an accurate copy of a record, or receipt of an accurate copy of a record or an oral description or communication of a record, and a request to release a copy of any record. (Education Code 49061)

Adult student is a person who is or was enrolled in the district and who is at least 18 years of age. (5 CCR 430)

Attendance includes, but is not limited to, attendance in person or by paper correspondence, videoconference, satellite, Internet, or other electronic information and telecommunication technologies for students who are not physically present in the classroom, and the period during which a person is working under a work-study program. (34 CFR 99.3)

Contractor or consultant is anyone with a formal written agreement or contract with the district regarding the provision of services or functions outsourced by the district. Contractor or consultant shall not include a volunteer or other party. (Education Code 49076)

County placing agency means the county social service department or county probation department. (Education Code 49061)

Custodian of records is the employee responsible for the security of student records maintained by the district and for devising procedures for assuring that access to such records is limited to authorized persons. (5 CCR 433)

Disclosure means to permit access to, or the release, transfer, or other communication of, personally identifiable information contained in student records to any party, except the party that provided or created the record, by any means including oral, written, or electronic. (34 CFR 99.3)

District officials and employees are officials or employees, including teachers, whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require access to student records. (34 CFR 99.31)

Legitimate educational interest is an interest held by any district official, employee, contractor, or consultant whose official duties, responsibilities, or contractual obligations to the district, whether routine or as a result of special circumstances, require access to information contained in student records.

Mandatory interim student records are those records which the district is directed to compile and maintain for specified periods of time and are then destroyed in accordance with state law, regulation, or administrative directive. (5 CCR 430)

Mandatory permanent student records are those records which are maintained in perpetuity and which the district has been directed to compile by state law, regulation, or administrative directive. (5 CCR 430)

Parent/guardian means a natural parent, an adopted parent, legal guardian, surrogate parent, or foster parent. (Education Code 49061, 56050, 56055)

Permitted student records are those records having clear importance only to the current educational process of the student. (5 CCR 430)

Personally identifiable information includes, but is not limited to: (34 CFR 99.3)

1. The student's name
2. The name of the student's parent/guardian or other family members
3. The address of the student or student's family
4. A personal identifier, such as the student's social security number, student number, biometric record, fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting
5. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name
6. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty
7. Information requested by a person who the district reasonably believes knows the identity of the student to whom the student record relates

Student means any individual who is or has been in attendance at the district and regarding whom the district maintains student records. (34 CFR 99.3)

Student records are any items of information (in handwriting, print, tape, film, computer, or other medium) gathered within or outside the district that are directly related to an identifiable student and maintained by the district, required to be maintained by an employee in the performance of the employee's duties, or maintained by a party acting for the district. Any information maintained for the purpose of second-party review is considered a student record. Student records include the student's health record. (Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3)

Student records do not include: (Education Code 49061, 49062; 34 CFR 99.3)

1. Directory information
2. Informal notes compiled by a district official or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute employee
3. Records of the law enforcement unit of the district, as specified in 34 CFR 99.8
4. Records created or received by the district after an individual is no longer a student and that are not directly related to the individual's attendance as a student
5. Grades on peer-graded papers before they are collected and recorded by a teacher

Persons Granted Access

In accordance with law, access to any student records shall be granted to:

1. Parents/guardians of students younger than 18 years of age, including the parent who is not the student's custodial parent (Education Code 49069.7; Family Code 3025; 34 CFR 99.4)

However, the district shall not disclose student records to a party, including a parent/guardian, who is legally prohibited from accessing records and information of a student pursuant to a restraining order. (Family Code 6323.5; 34 CFR 99.4)

2. An adult student, or a student under 18 years of age, who attends a postsecondary institution, in which case the

student alone shall exercise rights related to the student's records and grant consent for the release of records (34 CFR 99.3, 99.5)

3. Parents/guardians of an adult student with exceptional needs who is 18 years of age or older and has been declared incompetent under state law (Education Code 56041.5)

Access for Limited Purpose/Legitimate Educational Interest

The following persons or agencies shall have access to those particular records that are relevant to their legitimate educational interest or other legally authorized purpose:

1. Parents/guardians of a student 18 years of age or older who is a dependent child as defined in 26 USC 152 (Education Code 49076; 34 CFR 99.31)
2. Students who are 16 years of age or older or who have completed the 10th grade (Education Code 49076)
3. District officials and employees, consistent with the definition provided in "Definitions," above (Education Code 49076; 34 CFR 99.31)
4. Members of a school attendance review board (SARB) appointed pursuant to Education Code 48321 who are authorized representatives of the district and any volunteer aide 18 years of age or older who has been investigated, selected, and trained by the SARB to provide follow-up services to a referred student (Education Code 49076)
5. Officials and employees of other districts, school systems, or postsecondary institutions where the student intends or is directed to enroll, including local, county, or state correctional facilities where educational programs leading to high school graduation are provided, or where the student is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer (Education Code 49076; 34 CFR 99.31)

Unless the annual parent/guardian notification issued pursuant to Education Code 48980 includes a statement that the district may disclose students' personally identifiable information to officials of another district, school system, or postsecondary institution where the student seeks or intends to enroll, the Superintendent or designee shall, when such a disclosure is made, make a reasonable attempt to notify the parent/guardian or adult student at the last known address, provide a copy of the record that is disclosed, and give the parent/guardian or adult student an opportunity for a hearing to challenge the record. (34 CFR 99.34)

6. The Student Aid Commission, to provide the grade point average (GPA) of all district students in grade 12 and, when required, verification of high school graduation or its equivalent of all students who graduated in the prior academic year, for use in the Cal Grant postsecondary financial aid program

However, such information shall not be submitted when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)

No later than January 1 each year, the Superintendent or designee shall notify each student in grade 11, and the student's parents/guardians if the student is under 18 years of age, that the student's GPA will be forwarded to the Student Aid Commission by October 1, unless the student opts out within a period of time specified in the notice, which shall not be less than 30 days. (Education Code 69432.9)

Students' social security numbers shall not be included in the submitted information unless the Student Aid Commission deems it necessary to complete the financial aid application and the Superintendent or designee obtains permission from the student's parent/guardian, or from the adult student, to submit the social security number. (Education Code 69432.9)

7. The California College Guidance Initiative (CCGI) in accordance with a data sharing agreement pursuant to Education Code 60900, to provide data for use when planning for and applying to California public colleges and universities (Education Code 60900, 60900.5)
8. Federal, state, and local officials, as needed for an audit or evaluation of, or compliance with, a state or federally funded education program and in accordance with a written agreement developed pursuant to 34 CFR 99.35 (Education Code 49076; 34 CFR 99.3, 99.31, 99.35)
9. Any county placing agency acting as an authorized representative of a state or local educational agency which is required to audit or evaluate a state or federally supported education program pursuant to Item #8 above (Education Code 49076)
10. Any person, agency, or organization authorized in compliance with a court order or lawfully issued subpoena (Education Code 49077; 5 CCR 435; 34 CFR 99.31)

Unless otherwise instructed by the court, the Superintendent or designee shall, prior to disclosing a record pursuant to a court order or subpoena, give the parent/guardian or adult student at least three days' notice of the name of the requesting agency and the specific record requested, if lawfully possible within the requirements of the judicial order. (Education Code 49077; 5 CCR 435; 34 CFR 99.31)

11. Any district attorney who is participating in or conducting a truancy mediation program or participating in the presentation of evidence in a truancy petition (Education Code 49076)
12. A district attorney's office for consideration against a parent/guardian for failure to comply with compulsory education laws (Education Code 49076)
13. Any probation officer, district attorney, or counsel of record for a student who is a minor for the purposes of conducting a criminal investigation or an investigation in regards to declaring the minor a ward of the court or involving a violation of a condition of probation, subject to evidentiary rules specified in Welfare and Institutions Code 701 (Education Code 49076)

When disclosing records for these purposes, the Superintendent or designee shall obtain written certification from the recipient of the records that the information will not be disclosed to another party without prior written consent of the student's parent/guardian or the holder of the student's educational rights, unless specifically authorized by state or federal law. (Education Code 49076)

14. Any judge or probation officer for the purpose of conducting a truancy mediation program for a student or for the purpose of presenting evidence in a truancy petition pursuant to Welfare and Institutions Code 681 (Education Code 49076)

In such cases, the judge or probation officer shall certify in writing to the Superintendent or designee that the information will be used only for truancy purposes. Upon releasing student information to a judge or probation officer, the Superintendent or designee shall inform, or provide written notification to, the student's parent/guardian within 24 hours. (Education Code 49076)

15. A foster family agency with jurisdiction over a currently enrolled or former student; short-term residential treatment program staff responsible for the education or case management of a student; or a caregiver who has direct responsibility for the care of a student, including a certified or licensed foster parent, an approved relative or nonrelated extended family member, or a resource family, as defined (Education Code 49076)

Such individuals shall have access to the student's current or most recent records of grades, transcripts, attendance, discipline, online communication on platforms established by the district for students and parents/guardians, and any individualized education program or Section 504 plan developed and maintained by the district. (Education Code 49069.3)

16. A student 14 years of age or older who is an unaccompanied minor experiencing homelessness as defined in 42 USC 11434a (Education Code 49076)
17. An individual who completes Items #1-4 of the Caregiver's Authorization Affidavit pursuant to Family Code 6552 and signs the affidavit for the purpose of enrolling a minor in school (Education Code 49076)
18. A caseworker or other representative of a state or local child welfare agency or tribal organization that has legal responsibility in accordance with state or tribal law for the care and protection of a student, provided that the individual is authorized by the agency or organization to receive the records and the information requested is directly related to providing assistance to address the student's educational needs (Education Code 49076; 20 USC 1232g)
19. Appropriate law enforcement authorities, in circumstances where Education Code 48902 requires that the district provide special education and disciplinary records of a student with a disability who is suspended or expelled for committing an act violating Penal Code 245 (Education Code 48902, 49076)

When disclosing such records, the Superintendent or designee shall obtain written certification by the recipient of the records as described in Item #13 above. (Education Code 49076)

20. Designated peace officers or law enforcement agencies in cases where the district is authorized by law to assist law enforcement in investigations of suspected criminal conduct or kidnapping and a written consent by a parent/guardian, lawfully issued subpoena, or court order is submitted to the district, or information is provided to it indicating that an emergency exists in which the student's information is necessary to protect the health or safety of the student or other individuals (Education Code 49076.5)

In such cases, the Superintendent or designee shall provide information about the identity and location of the student as it relates to the transfer of that student's records to another district in California or any other state or to a California private school. (Education Code 49076.5)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing information to another person, agency, or organization without written permission from the parent/guardian or adult student unless specifically allowed by state law or the federal Family Educational Rights and Privacy Act (FERPA). (Education Code 49076; 20 USC 1232g; 34 CFR 99.1-99.8)

Additionally, the parent/guardian or adult student may provide written consent for access to be granted to persons, agencies, or organizations not afforded access rights by law. The written consent shall specify the records to be released and the party or parties to whom they may be released. (Education Code 49061, 49075)

Only a parent/guardian having legal custody of the student may consent to the release of records to others. Either parent/guardian may grant consent if both parents/guardians notify the district, in writing, that such an agreement has been made. (Education Code 49061)

Discretionary Access

At the discretion of the Superintendent or designee, information may be released from a student's records to the following:

1. Appropriate persons, including parents/guardians of a student, in connection with an emergency if the knowledge of the information is necessary to protect the health or safety of the student or other persons (Education Code 49076; 34 CFR 99.31, 99.32, 99.36)

When releasing information to any such appropriate person, the Superintendent or designee shall record information about the threat to the health or safety of the student or any other person that formed the basis for the disclosure and the person(s) to whom the disclosure was made. (Education Code 49076; 34 CFR 99.32)

Unless it would further endanger the health or safety of the student or other persons, the Superintendent or designee shall inform the parent/guardian or adult student within one week of the disclosure that the disclosure was made, of the articulable and significant threat to the health or safety of the student or other individuals that formed the basis for the disclosure, and of the parties to whom the disclosure was made.

2. Accrediting associations in order to carry out their accrediting functions (Education Code 49076; 34 CFR 99.31)
3. Organizations conducting studies on behalf of educational institutions or agencies for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction, provided that: (Education Code 49076; 34 CFR 99.31)
 - a. The study is conducted in a manner that does not permit personal identification of students or parents/guardians by individuals other than representatives of the organization who have legitimate interests in the information
 - b. The information is destroyed when no longer needed for the purposes for which the study is conducted
 - c. The district enters into a written agreement with the organization that complies with 34 CFR 99.31
4. Officials and employees of other districts, private schools, or school systems where the student is enrolled or intends to enroll, subject to the rights of parents/guardians as provided in Education Code 49068 and in compliance with 34 CFR 99.34 (Education Code 49076; 34 CFR 99.31, 99.34)
5. Local health departments operating countywide or regional immunization information and reminder systems and the California Department of Public Health, unless the parent/guardian has requested that no disclosures of this type be made (Health and Safety Code 120440)
6. Contractors and consultants having a legitimate educational interest based on services or functions which have been outsourced to them through a formal written agreement or contract with the district, excluding volunteers or other parties (Education Code 49076)
7. Agencies or organizations in connection with the student's application for or receipt of financial aid, provided that information permitting the personal identification of a student or the student's parents/guardians for these purposes is disclosed only as may be necessary to determine the eligibility of the student for financial aid, determine the amount of financial aid, determine the conditions which will be imposed regarding the financial aid, or enforce the terms or conditions of the financial aid (Education Code 49076; 34 CFR 99.31)
8. County elections officials for the purpose of identifying students eligible to register to vote or offering such students an opportunity to register, subject to the limits set by 34 CFR 99.37 and under the condition that any information provided on this basis shall not be used for any other purpose or transferred to any other person or agency (Education Code 49076; 34 CFR 99.37)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing information to another person, agency, or organization without written permission from the parent/guardian or adult student unless specifically

allowed by state law or FERPA. (Education Code 49076; 20 USC 1232g; 34 CFR 99.1-99.8)

Persons Generally Denied Access

A request for student records by an officer or employee of an agency conducting immigration enforcement shall be denied except in accordance with Board Policy and Administrative Regulation 1445 - Response to Immigration Enforcement.

De-identification of Records

When authorized by law for any program audit, educational research, or other purpose, the Superintendent or designee may release information from a student record without prior consent of the parent/guardian or adult student after the removal of all personally identifiable information. Prior to releasing such information, the Superintendent or designee shall make a reasonable determination that the student's identity is not personally identifiable, whether through single or multiple releases and taking into account other reasonably available information. (Education Code 49074, 49076; 20 USC 1232g; 34 CFR 99.31)

Process for Providing Access to Records

Student records shall be maintained in a central file at the school attended by the student or, when records are maintained at different locations, a notation shall be placed in the central file indicating where other records may be found. Parents/guardians and adult students shall be notified of the location of student records if not centrally located. (Education Code 49069.7; 5 CCR 433)

The custodian of records shall be responsible for the security of student records and shall ensure that access is limited to authorized persons. (5 CCR 433)

The custodian of records shall develop reasonable methods, including physical, technological, and administrative policy controls, to ensure that district officials and employees obtain access to only those student records in which they have legitimate educational interests. (Education Code 49076; 5 CCR 431; 34 CFR 99.31)

To inspect, review, or obtain copies of student records, authorized persons shall submit a request to the custodian of records. Prior to granting the request, the custodian of records shall authenticate the individual's identity. For any individual granted access based on a legitimate educational interest, the request shall specify the interest involved.

Within five business days following the date of request, the authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours. (Education Code 49069.7; 5 CCR 431)

When required by law, a student's parent/guardian or an adult student shall provide written, signed, and dated consent before the district discloses the student record. Such consent may be given through electronic means in those cases where it can be authenticated. The district's consent form shall specify the records that may be disclosed, state the purpose of the disclosure, and identify the party or class of parties to whom the disclosure may be made. Upon request by the parent/guardian or adult student, the district shall provide a copy of the records disclosed. (34 CFR 99.30)

If the parent/guardian or adult student refuses to provide written consent for the release of student information, the Superintendent or designee shall not release the information, unless it is otherwise subject to release based on a court order or a lawful subpoena.

Qualified certificated personnel shall be available to interpret records when requested. (Education Code 49069.7)

The custodian of records or the Superintendent or designee shall prevent the alteration, damage, or loss of records during inspection. (5 CCR 435)

Access Log

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record and the legitimate educational interest of the requester. (Education Code 49064)

In every instance of inspection by persons who do not have assigned educational responsibility, the custodian of records shall make an entry in the log indicating the record inspected, the name of the person granted access, the reason access was granted, and the time and circumstances of inspection. (5 CCR 435)

Additionally, the custodian of records shall make an entry in the log regarding any request for record(s) that was denied and the reason for the denial.

The log need not include requests for access to records by: (Education Code 49064)

1. Parents/guardians or adult students
2. Students who are 16 years of age or older or who have completed the 10th grade
3. Parties obtaining district-approved directory information
4. Parties who have received written consent by a parent/guardian and have provided it to the district, in which case the consent notice shall be filed with the record pursuant to Education Code 49075
5. District officials and employees who have a legitimate educational interest

The log shall be open to inspection only by the parent/guardian, adult student, dependent adult student, custodian of records, and certain state or federal officials specified in Education Code 49064. (Education Code 49064; 5 CCR 432)

Duplication of Student Records

To provide copies of any student record, the district may charge a reasonable fee not to exceed the actual cost of providing the copies. No charge shall be made for providing up to two transcripts or up to two verifications of various records for any former student. No charge shall be made to locate or retrieve any student record. (Education Code 49065)

Changes to Student Records

Only a parent/guardian having legal custody of a student or a student who is 18 years of age or is attending an institution of postsecondary education may challenge the content of a record or offer a written response to a record. (Education Code 49061)

No addition or change shall be made to a student's record after high school graduation or permanent departure, other than routine updating, unless required by law or with prior consent of the parent/guardian or adult student. (Education Code 49070; 5 CCR 437)

The district shall update a current student's name and/or gender consistent with Administrative Regulation 5145.3-Nondiscrimination/Harassment.

However, when a former student submits a state-issued driver's license, birth certificate, passport, social security card, court order, or other government-issued documentation demonstrating that the former student's legal name and/or gender has changed, the district shall update the former student's records to include the updated legal name and/or gender. Upon request by the former student, the district shall reissue any documents conferred upon the former student, including, but not limited to, a transcript, a high school diploma, a high school equivalency certificate, or other similar documents. (Education Code 49062.5)

If the former student's name or gender is changed and the requested records are reissued, a new document shall be added to the former student's file that includes all of the following information: (Education Code 49062.5)

1. The date of the request
2. The date the requested records were reissued to the former student
3. A list of the records that were requested by and reissued to the former student
4. The type of documentation, if any, provided by the former student to demonstrate a legal change to the student's name and/or gender
5. The name of the employee who completed the request
6. The current and former names and/or genders of the student

Any former student who submits a request to change the legal name and/or gender on the student's records but is unable to provide any government-issued documentation demonstrating the legal name or gender change, may request a name or gender change through the process described in Education Code 49070 and Administrative Regulation 5125.3 - Challenging Student Records. (Education Code 49062.5)

Any challenge to the content of a student's record shall be filed in accordance with Education Code 49070 and the process specified in Administrative Regulation 5125.3 - Challenging Student Records.

Retention and Destruction of Student Records

All anecdotal information and assessment reports maintained as student records shall be dated and signed by the individual who originated the data. (5 CCR 431)

The following mandatory permanent student records shall be kept indefinitely: (5 CCR 432, 437)

1. Legal name of student
2. Date and place of birth and method of verifying birth date
3. Sex of student
4. Name and address of parent/guardian of minor student
 - a. Address of minor student if different from the above
 - b. Annual verification of parent/guardian's name and address and student's residence

5. Entrance and departure dates of each school year and for any summer session or other extra session
6. Subjects taken during each year, half-year, summer session, or quarter, and marks or credits given towards graduation
7. Verification of or exemption from required immunizations
8. Date of high school graduation or equivalent

Mandatory interim student records, unless forwarded to another district, shall be maintained subject to destruction during the third school year after the school year in which they originated, following a determination that their usefulness has ceased or the student has left the district. These records include: (Education Code 48918, 51747; 5 CCR 432, 437, 16027)

1. Expulsion orders and the causes therefor
2. A log identifying persons or organizations who request or receive information from the student record
3. Health information, including verification or waiver of the health screening for school entry
4. Information on participation in special education programs, including required tests, case studies, authorizations, and actions necessary to establish eligibility for admission or discharge
5. Language training records
6. Progress slips/notices required by Education Code 49066 and 49067
7. Parent/guardian restrictions/stipulations regarding access to directory information
8. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action
9. Parent/guardian authorization or prohibition of student participation in specific programs
10. Results of standardized tests administered within the past three years
11. Written findings resulting from an evaluation conducted after a specified number of missed assignments to determine whether it is in a student's best interest to remain in independent study

Permitted student records may be destroyed six months after the student completes or withdraws from the educational program and their usefulness ceases, including: (5 CCR 432, 437)

1. Objective counselor and/or teacher ratings
2. Standardized test results older than three years
3. Routine discipline data
4. Verified reports of relevant behavioral patterns
5. All disciplinary notices
6. Supplementary attendance records

Records shall be destroyed in a way that assures they will not be available to possible public inspection in the process of destruction. (5 CCR 437)

Transfer of Student Records

When a student transfers into the district from any other district, a private school, or school system, the Superintendent or designee shall inform the student's parent/guardian of rights regarding student records, including a parent/guardian's right to review, challenge, and receive a copy of student records. (Education Code 49068; 5 CCR 438)

When a student transfers into the district from another district, the Superintendent or designee shall request that the student's previous district provide any records, either maintained by that district in the ordinary course of business or received from a law enforcement agency, regarding acts committed by the transferring student that resulted in the student's suspension or expulsion. (Education Code 48201)

When a student with a disability transfers into the district from another district, the Superintendent or designee shall take reasonable steps to promptly obtain the student's records, including the individualized education program and the supporting documents related to the provision of special education services, in accordance with Administrative Regulation 6159 - Individualized Education Program.

When a student transfers from this district to another school district or to a private school, the Superintendent or designee shall forward a copy of the student's mandatory permanent record within 10 school days of the district's receipt of the request for the student's records. The original record or a copy shall be retained permanently by this district. If the transfer is to another California public school, the student's entire mandatory interim record shall also be forwarded. If the transfer is out of state or to a private school, the mandatory interim record may be forwarded. Permitted student records may be forwarded to any other district or private school. (Education Code 48918, 49068; 5 CCR 438)

Upon receiving a request from a county placing agency to transfer a student in foster care out of a district school, the Superintendent or designee shall transfer the student's records to the next educational placement within two business days. (Education Code 49069.5)

Additionally, when a student in foster care is enrolling in a district school, the district's liaison for foster youth shall contact, within two business days of the student's request for enrollment, the school last attended by the student to obtain all academic and other records. (Education Code 48853.5)

All student records shall be updated before they are transferred. (5 CCR 438)

Student records shall not be withheld from the requesting district because of any charges or fees owed by the student or parent/guardian. (5 CCR 438)

If the district is withholding grades, diploma, or transcripts from the student because of damage or loss of district property, this information shall be sent to the requesting district along with the student's records.

Notification of Parents/Guardians

Upon any student's initial enrollment, and at the beginning of each school year thereafter, the Superintendent or designee shall notify parents/guardians and eligible students, in writing, in accordance with Board Policy/Exhibit(1) 5145.6 - Parent/Guardian Notifications, of their rights related to student records. If 15 percent or more of the students enrolled in the district speak a single primary language other than English, then the district shall provide these notices in that language. Otherwise, the district shall provide these notices in the student's home language insofar as practicable. The district shall effectively notify parents/guardians or eligible students with exceptional needs. (Education Code 48985, 49063; 5 CCR 431; 34 CFR 99.7)

The notice shall include: (Education Code 49063, 60900.5; 34 CFR 99.7, 99.34)

1. The types of student records kept by the district and the information contained therein
2. The title(s) of the official(s) responsible for maintaining each type of record
3. The location of the log identifying those who request information from the records
4. District criteria for defining district officials and employees and for determining legitimate educational interest
5. District policies for reviewing and expunging student records
6. The right to inspect and review student records and the procedures for doing so
7. The right to challenge and the procedures for challenging the content of a student record that the parent/guardian or student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights
8. The cost, if any, charged for duplicating copies of records
9. The categories of information defined as directory information pursuant to Education Code 49073
10. The right to consent to disclosures of personally identifiable information contained in the student's records except when disclosure without consent is authorized by law
11. Availability of the curriculum prospectus developed pursuant to Education Code 49091.14 containing the titles, descriptions, and instructional aims of every course offered by the school
12. The sharing with CCGI of specified district data and data collected by the California Department of Education for the purposes of college admissions, academic placement, and eligibility for student financial aid (Education Code 60900)
13. Any other rights and requirements set forth in Education Code 49060-49085, and the right of parents/guardians to file a complaint with the U.S. Department of Education concerning an alleged failure by the district to comply with 20 USC 1232g
14. A statement that the district forwards education records to other agencies or institutions that request the records and in which the student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student's enrollment

Additionally, the annual parent/guardian notification shall include a statement that a student's citizenship status, immigration status, place of birth, or any other information indicating national origin will only be released in accordance with Board Policy and Administrative Regulation 1445 - Response to Immigration Enforcement.

Student Records from Social Media

For the purpose of gathering and maintaining records of students' social media activity, the Superintendent or designee shall: (Education Code 49073.6)

1. Gather or maintain only information that pertains directly to school safety or student safety
2. Provide a student with access to any information that the district obtained from the student's social media activity and an opportunity to correct or delete such information
3. Destroy information gathered from social media and maintained in student records within one year after a

student turns 18 years of age or within one year after the student is no longer enrolled in the district, whichever occurs first

4. Notify each parent/guardian that the student's information is being gathered from social media and that any information maintained in the student's records shall be destroyed as provided in Item #3 above

Additionally, the notification shall include, but is not limited to, an explanation of the process by which a student or the student's parent/guardian may access the student's records for examination of the information gathered or maintained and the process by which removal of the information may be requested or corrections to the information may be made. The notification may be provided as part of the annual parent/guardian notification required pursuant to Education Code 48980.

5. If the district contracts with a third party to gather information on a student from social media, ensure that the contract:
 - a. Prohibits the third party from using the information for purposes other than those specified in the contract or from selling or sharing the information with any person or entity other than the district, the student, or the student's parent/guardian
 - b. Requires the third party to destroy the information immediately upon satisfying the terms of the contract, or when the district notifies the third party that the student has turned 18 years of age or is no longer enrolled in the district, whichever occurs first
-



Policy 5131.8: Mobile Communication Devices

Status: DRAFT

Original Adopted Date: 11/26/2019 | **Last Revised Date:** 05/27/2025

The Governing Board recognizes that student use of smartphones and other mobile communication devices on campus may have beneficial as well as harmful and disruptive effects on student learning and well-being, and on the instructional program. When on campus or when under the supervision of district employees, students may use smartphones and other mobile communication devices only as permitted under this policy.

Students may, subject to this Board policy, use smartphones or other mobile communication devices on campus during noninstructional time as long as the device is utilized in accordance with law and any applicable school rules.

Mobile communication devices shall be turned off during instructional time.

However, a student shall not be prohibited from possessing or using a mobile communication device under any of the following circumstances: (Education Code 48901.5, 48901.7)

1. When a teacher or administrator grants permission to the student to possess or use a mobile communication device, subject to any reasonable limitation imposed by that teacher or administrator
2. When a licensed physician or surgeon determines that the possession or use is necessary for the student's health and well-being
3. When the possession or use is required by the student's individualized education program

Additionally, a student shall not be prohibited from possessing or using a smartphone or other communication device in the case of an emergency or in response to a perceived threat of danger. (Education Code 48901.7)

The Superintendent or designee may undertake measures or strategies in accordance with law, to limit student access to smartphones and other mobile communication devices on campus. (Education Code 48901.7)

Smartphones and other mobile communication devices shall not be used in any manner which infringes on the privacy rights of any other person.

A student's personal electronic device shall not be searched without the consent of the student's parent/guardian, except pursuant to a lawfully issued warrant, when a school official, in good faith, believes that an emergency involving danger of death or serious physical injury to the student or others requires access to the electronic device information, or when the search is otherwise permitted pursuant to Penal Code 1546.1.

When a student uses a mobile communication device in an unauthorized manner while at a school site or under the supervision and control of a district employee, the student may be disciplined in accordance with Board Policy/Administrative Regulation 5144 - Discipline, Board Policy/Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process, and Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities). Additionally, the district employee may temporarily confiscate the device, in which case the employee shall store the device securely until it is returned to the student or turned over to the principal or designee, as appropriate.

In addition, a student may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for off-campus use of a mobile communication device which poses a threat or danger to the safety of students, staff, or district property or substantially disrupts school activities.

The district is not responsible or liable for a student's mobile communication device which is brought on campus or to a school activity and is lost, stolen, or damaged.

The Board shall review and, as necessary, update this policy at least once every five years. Any such review or update shall include significant stakeholder participation to ensure that the policy is responsive to the unique needs and desires of students, parents/guardians, and educators. (Education Code 48901.7)

DRAFT



Regulation 5145.3: Nondiscrimination/Harassment

Status: DRAFT

Original Adopted Date: 06/26/2018 | **Last Revised Date:** 09/09/2025

The district designates the individual(s) identified below as the Compliance Officer(s). The employee(s) is responsible for coordinating the district's efforts to comply with applicable state and federal civil rights laws and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the Compliance Officer(s) specified in Administrative Regulation 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination of a student, and the Title IX Coordinator specified in Administrative Regulation 5145.7 - Sexual Harassment as the responsible employee to handle complaints alleging unlawful sexual harassment, as permitted by law. The Compliance Officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

Assistant Superintendent of Administrative Services

(title or position)

300 W. 6th Street, Hanford, CA. 93230

(address)

559-583-5901 ext. 3126

(telephone number)

wwhaley@hjuhsd.org

(email)

Measures to Prevent Discrimination

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of students at district schools or activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures, including the Compliance Officer's contact information, to students, parents/guardians, employees, volunteers, and the general public by posting them in prominent locations and providing easy access to them through district-supported communications
2. Post the district's policies and procedures prohibiting discrimination, harassment, student sexual harassment, intimidation, bullying, and cyberbullying, including a section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media, in a prominent location on the district's website in a manner that is easily accessible to students and parents/guardians (Education Code 234.1, 234.6)
3. Post the definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the district's website in a manner that is easily accessible to students and parents/guardians (Education Code 234.6)
4. Post in a prominent location on the district's website in a manner that is easily accessible to students and parents/guardians information regarding Title IX prohibitions against discrimination based on a student's sex, including the following: (Education Code 221.6, 221.61, 234.6)
 - a. The name and contact information of the district's Title IX Coordinator, including the phone number and email address
 - b. The rights of students and the public and the responsibilities of the district under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the websites of the Office for Equal Opportunity and the U.S. Department of

Education's Office for Civil Rights (USOCR)

- c. A description of how to file a complaint of noncompliance under Title IX, which shall include:
 - i. An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of limitations
 - ii. An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on USOCR's website
 - iii. A web link to the USOCR complaints form and the contact information for the office, including the phone number and email address for the office
 - d. A link to the Title IX information included on the California Department of Education's (CDE) website
- 5. Post CDE's standardized incident form to track racial discrimination, harassment, or hazing that occurs at high school sporting games or events, including information on how to submit a completed incident form to the district (Education Code 33353)
 - 6. Post a link to statewide CDE-compiled resources, including community-based organizations, that provide support to youth who have been subjected to school-based discrimination, harassment, intimidation, or bullying and to their families (Education Code 234.5. 234.6)

Such resources shall be posted in a prominent location on the district's website in a manner that is easily accessible to students and parents/guardians. (Education Code 234.6)

- 7. Provide to students a handbook that contains age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior
- 8. Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students

The notice shall inform students and parents/guardians that they may request to meet with the Compliance Officer to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. Additionally, the notice shall inform all students and parents/guardians that, to the extent possible, the district will address any individual student's interests and concerns in private.

- 9. Ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

- 10. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and/or information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them

Such training and information shall include details of guidelines the district may use to provide a discrimination-free environment for all district students.

11. Provide to certificated employees serving students in grades 7-12 information on existing school and community resources related to the support of lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ+) students, or related to the support of students who may face bias or bullying on the basis of any of the actual or perceived characteristics specified in Penal Code 422.55, including immigration status; Education Code 220; and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation; or association with a person or group with one or more of these actual or perceived characteristics (Education Code 234.1)
12. Until the 2029-2030 school year, provide annually to certificated employees serving students in grades 7-12 at least one hour of training to support LGBTQ+ cultural competency in accordance with Education Code 218.3
13. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so (Education Code 234.1)
14. At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect students from threatened or potentially discriminatory behavior and ensure their privacy rights

Process for Initiating and Responding to Complaints

Students who feel that they have been subjected to unlawful discrimination described above or in district policy are strongly encouraged to immediately contact the Compliance Officer, Title IX Coordinator, principal, or any other staff member. Additionally, students who observe any such incident are strongly encouraged to report the incident to the Compliance Officer, Title IX Coordinator, or principal, regardless of whether the alleged victim files a complaint.

Any district employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported, shall report the incident to the Compliance Officer, Title IX Coordinator, or principal within one workday, regardless of whether the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When a report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to or received by the principal, Compliance Officer, or Title IX Coordinator, the principal, Compliance Officer, or Title IX Coordinator shall notify the student or parent/guardian of the right to file a formal complaint in accordance with Administrative Regulation 1312.3 - Uniform Complaint Procedures or, for complaints of sexual harassment that meet the federal Title IX definition, Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures. Once notified verbally or in writing, regardless of whether a formal complaint is filed, the Compliance Officer or Title IX Coordinator shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination by the principal, Compliance Officer, Title IX Coordinator, or any other person to whom a report would ordinarily be made or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

Support for Intersex, Nonbinary, Transgender and Gender-Nonconforming Students

Gender refers to a student's sex, and includes a student's gender identity and gender expression. (Education Code 210.7)

Gender identity refers to a student's gender-related identity, appearance, or behavior as determined from the student's internal sense, regardless of whether that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression refers to a student's gender-related appearance and behavior, regardless of whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming refers to when a student's gender expression differs from stereotypical expectations.

Intersex refers to when a student has natural bodily variations in anatomy, hormones, chromosomes, and other traits that differ from expectations generally associated with female and male bodies.

Nonbinary refers to when a student's gender identity falls outside of the traditional conception of strictly either female or male, regardless of whether the student identifies as transgender, was born with intersex traits, uses gender-neutral pronouns, or uses agender, genderqueer, pangender, gender nonconforming, gender variant, or such other more specific term to describe their gender.

Sex refers to the biological condition of being a female or male human being. (5 CCR 4910)

Transgender refers to when a student's gender identity is different from the sex assigned at birth.

The district shall ensure that all students, regardless of sex, gender, gender identity, or gender expression, are afforded the same rights, benefits, and protections provided to students by law and Board policy. (Education Code 200)

To do so, the Superintendent or designee shall address each situation that arises on a case-by-case basis and in accordance with the following guidelines and Board Policy and Administrative Regulation 5020 - Parent Rights and Responsibilities:

1. **Acceptance and Treatment of a Student's Gender Identity:** The district shall accept the student's assertion of the student's gender identity and treat the student consistent with that gender identity unless the student's parent/guardian objects or district personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose
2. **Use of Names and Pronouns:** Upon request by a student, district personnel shall address the student by the requested name and pronoun(s), without the necessity of a court order or a change to the student's mandatory permanent student record, unless the student's parent/guardian objects

District personnel shall be consistent in the use of the student's name and pronoun such that the same name and pronoun is used when addressing the student at school as when speaking to the student's parent/guardian in regard to the student.

Inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or pronouns may not constitute a violation of this administrative regulation or the accompanying Board policy.

3. Accessibility to Sex-Segregated Facilities, Programs, and Activities: When the district maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their gender identity unless the student's parent/guardian objects

Additionally, a student shall be permitted to participate in accordance with the student's gender identity in other circumstances where students are separated by sex, such as for class discussions, yearbook pictures, and field trips unless the student's parent/guardian objects.

In addition, to address any student's privacy concerns in using sex-segregated facilities, the district shall consider offering a gender-neutral or single-use changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, or use of the locker room before or after the other students. However, in no case shall the district require a student to utilize these options because of the student's sex, gender, gender identity, or gender expression. A student's right to participate in a sex-segregated activity in accordance with the student's gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.

Each district school shall provide and maintain at least one all-gender restroom for student use that meets the requirements of Education Code 35292.5.

4. Equal Access to Educational Programs and Activities: Upon request by a student based on the student's gender identity or gender expression, the Compliance Officer shall identify and develop strategies for ensuring that the student's access to educational programs and activities is maintained, unless the student's parent/guardian objects to doing so

As necessary, the Compliance Officer shall involve the student's parent/guardian in the development of such strategies unless there is a reasonable belief that doing so would endanger the well-being of the student.

The Compliance Officer shall consider the rights of all students and how those rights may affect and be affected by the rights of other students. Additionally, the Compliance Officer shall identify specific school site employee(s) to whom the student may report any problem related to the student's sex, gender, gender identity, or gender expression so that prompt action can be taken to address it. Alternatively, if appropriate and desired by the student, the school may form a support team for the student that will meet periodically to assess whether the arrangements for the student are providing equal access to programs and activities.

5. Right to privacy: A student's sex, gender, gender identity, and gender status is private information

The district shall disclose such information upon request by a student's parent/guardian unless there is a reasonable belief that doing so would endanger the well-being of the student. Additionally, the district shall disclose such information when the disclosure is required or permitted by law, with the student's prior written consent, or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. (Education Code 220.3, 220.5; 34 CFR 99.31, 99.36)

6. Student Records: A student's sex and legal name shall be maintained as part of a student's mandatory permanent student record as specified in 5 CCR 432 and shall only be changed with proper documentation (Education Code 49061-49072)

When a request to change a student's gender or name is submitted without proper documentation, any change to the student's gender or name shall be applied only to documents not included in the mandatory permanent student record such as attendance sheets, report cards, and school identification. However, no such change shall be made if the student's parent/guardian objects.

The Superintendent or designee shall follow this guideline such that it does not change or alter the obligations of the district to maintain student records in accordance with Board Policy and Administrative Regulation 5125 - Student Records, and to ensure access to such records in accordance with Board Policy and Administrative Regulation 1340 - Access to District Records.

A student has the right to dress in any manner consistent with Board Policy and Administrative Regulation 5132 - Dress and Grooming, subject to any dress code adopted on a school site.

In accordance with law, the district prohibits any act of verbal, nonverbal, or physical aggression, intimidation, or hostility, including any such act based on sex, gender, gender identity, or gender expression, or that has the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment, regardless of whether the acts are sexual in nature, including, but not limited to:

1. Refusing to address or refer to a student in a manner consistent with the student's gender identity
 2. Disciplining a student or excluding the student from participating in activities, for behavior or appearance that is consistent with the student's gender identity or that does not conform to stereotypical notions of masculinity or femininity
 3. Blocking, prohibiting, or restricting a student's entry to the restroom that corresponds to the student's gender identity
 4. Disclosing student records that reveal a student's gender identity to individuals who do not have a legitimate need for the information
 5. Causing, attempting to cause, threatening to cause, or participating in an act of hate violence on the basis of sex, gender, gender identity, or gender expression
-



Policy 5145.3: Nondiscrimination/Harassment

Status: DRAFT

Original Adopted Date: 06/26/2018 | **Last Revised Date:** 09/09/2025

The Governing Board desires to provide a welcoming, safe, and supportive school environment that allows all students equal access to and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities.

This policy shall apply to all acts constituting unlawful discrimination or harassment related to district activity or attendance, to acts which occur off campus or outside of district-related or district-sponsored activities but which may have an impact on or create a hostile environment at school, and to all acts of the Board and the Superintendent in enacting policies and procedures that govern the district.

The Board prohibits, at any district school or activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, against an individual or group based on one, or a combination of two or more, protected characteristics, which include, but may not be limited to, race or ethnicity; ancestry; color; ethnic group identification; nationality; national origin; immigration status; sex; sexual orientation; sex stereotypes; gender; gender identity; gender expression; religion; disability; medical condition; genetic information; pregnancy, false pregnancy, childbirth, termination of pregnancy, or related conditions or recovery; and parental, marital, and family status; a perception of one or more, or any combination, of such characteristics; or association with a person or group with one or more, or any combination, of these actual or perceived characteristics. (Education Code 200, 210.1, 210.2, 210.3, 212, 212.1, 220, 221.51, 230, 260; Government Code 11135, 12926; 20 USC 1681-1688, 42 USC 2000d-2000d-7)

Additionally, the Board prohibits teacher instruction and district-sponsored activities that promote discriminatory bias based on any of the characteristics specified above. Discriminatory bias in instruction and school-sponsored activities does not require a showing of direct harm to members of a protected group and members of a protected group do not need to be present while the discriminatory bias is occurring for the act to be considered discriminatory bias. (Education Code 51500)

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Additionally, unlawful discrimination occurs when prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

In addition, unlawful discrimination includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in district programs or activities or the provision or receipt of educational benefits or services.

Because unlawful discrimination could occur when disciplining students, including suspension and expulsion, the Superintendent or designee shall ensure that staff enforce discipline rules fairly, consistently, and in a non-discriminatory manner, as specified in Board Policy and Administrative Regulation 5144 - Discipline, Board Policy and Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process, and Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students With Disabilities).

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates, participates, or refuses to participate in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as discrimination complaints.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. Additionally, the Superintendent or designee shall post the district's policies prohibiting discrimination, harassment, intimidation, and bullying and other required information on the district's website in a manner that is easily accessible to students and parents/guardians, in accordance with law and the accompanying administrative regulation. (Education Code 234.1, 234.6; 34 CFR 106.8)

The Superintendent or designee shall provide training and/or information on the scope and use of the policy and complaint procedures and take other measures designed to increase understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. The Superintendent or designee shall report the findings and recommendations to the Board after each review.

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action shall be taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation, shall be subject to appropriate consequences or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination related to a district activity, attendance, or district-related or district-sponsored activity, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

When a student has been suspended, or other means of correction have been implemented against the student for an incident of racist bullying, harassment, or intimidation, the principal or designee may engage both the victim and perpetrator in a restorative justice practice suitable to the needs of the students. Additionally, the principal or designee may require the perpetrator to engage in a culturally sensitive program that promotes racial justice and equity and combats racism and ignorance and regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues. (Education Code 48900.5)

When appropriate based on the severity or pervasiveness of the bullying or when otherwise required, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

Complaints alleging unlawful discrimination in district programs and activities shall be investigated and resolved in accordance with Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures, when required by law. However, complaints alleging sexual harassment under Title IX shall be investigated and resolved in accordance with the procedures specified in Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools.



Policy 6141: Curriculum Development And Evaluation

Status: DRAFT

Original Adopted Date: 01/12/1994 | **Last Revised Date:** 10/28/2008

The Governing Board desires to provide a research-based, sequential curriculum which promotes high levels of student achievement and emphasizes the development of basic skills, problem solving, and decision making. Upon recommendation of the Superintendent or designee, the Board shall adopt a written district curriculum which describes, for each subject area and grade level, the content objectives which are to be taught in all district schools.

The district's curriculum shall be aligned with the district's vision and goals for student learning, Board policies, academic content standards, state curriculum frameworks, state and district assessments, graduation requirements, school and district improvement plans, local control and accountability plan, and, when necessary, related legal requirements.

The Superintendent or designee shall establish a process for curriculum development, selection, and/or adaptation which utilizes the professional expertise of teachers, principals, and district administrators representing various grade levels, disciplines, special programs, and categories of students as appropriate. Additionally, the process may provide opportunities for input from students, parents/guardians, representatives of local businesses and postsecondary institutions, and other community members.

The curriculum development and evaluation process shall be coordinated with the process specified in Board Policy and Administrative Regulation 6161.1 - Selection and Evaluation of Instructional Materials, for selecting and evaluating instructional materials for use in district schools.

When presenting a recommended curriculum for adoption, the Superintendent or designee shall provide research, data, or other evidence demonstrating the proven effectiveness of the proposed curriculum. Additionally, the Superintendent or designee shall present information about the resources that would be necessary to successfully implement the curriculum and describe any modifications or supplementary services that would be needed to make the curriculum accessible to all students.

Any instructional materials recommended by the Superintendent or designee to implement the curriculum shall be factually accurate and reflect the adopted curriculum and standards reflected in Education Code 60200, and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partisanship. (Education Code 51501)

Additionally, any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library, shall not be recommended by the Superintendent or designee to implement the curriculum if the use would subject a student to unlawful discrimination as specified in Education Code 220. (Education Code 244)

In addition, any textbook or other instructional material shall not be recommended by the Superintendent or designee to implement the curriculum if it contains any matter reflecting adversely upon persons on the basis of race or ethnicity, gender, religion, disability, nationality, or sexual orientation, or because of a characteristic listed in Education Code 220, or that violates Education Code 243, 244, 51500, or 60044. (Education Code 51501)

The Board shall establish a review cycle for regularly evaluating the district's curriculum in order to ensure continued alignment with state and district goals for student achievement. At a minimum, these reviews shall be conducted whenever the State Board of Education adopts new or revised content standards or the curriculum framework for a particular subject or when new law requires a change or addition to the curriculum.

Additionally, the Board may require a review of the curriculum in one or more subject areas as needed in response to student assessment results; feedback from teachers, administrators, or parent/guardians; new research on program

effectiveness; or changing student needs.

DRAFT



Regulation 6141: Curriculum Development And Evaluation

Status: DRAFT

Original Adopted Date: 02/16/1989 | **Last Revised Date:** 10/28/2008

Curriculum Review Committee

The Superintendent or designee may establish a curriculum review committee to evaluate and recommend curriculum for Governing Board approval. This committee shall consist of a majority of teachers and may also include administrators, other staff who have subject-matter expertise, parents/guardians, representatives of local businesses and postsecondary institutions, other community members, and students as appropriate. This committee may be the same committee charged with the evaluation and recommendation of instructional materials pursuant to Board Policy and Administrative Regulation 6161.1 - Selection and Evaluation of Instructional Materials.

Curriculum Development/Selection Process

The Superintendent or designee shall research and identify available curriculum in the subject area(s) and grade level(s) scheduled for review. The Superintendent or designee may select a limited number of programs to present to the curriculum review committee for evaluation.

The committee shall recommend the curriculum that best meets the district's needs based on the following criteria and any additional factors deemed relevant by the committee:

1. Analysis of the effectiveness of the existing district curriculum for all students, including student achievement data disaggregated by grade level and student population
2. Alignment of the proposed curriculum with expectations established by the Board and the State Board of Education as to what students need to know and be able to do in the subject(s) and grade level(s) under consideration
3. Evidence of proven effectiveness of the proposed curriculum in raising student achievement, including the research and learning theory upon which the curriculum is based
4. Applicability and accessibility of the curriculum to all students, including, but not limited to, underperforming students, students with disabilities, English learners, and gifted and talented students
5. The estimated cost to purchase, adapt, and/or develop the curriculum
6. Resources required to implement the curriculum, such as time, facilities, instructional materials and technology, staffing, staff development, and funding
7. If the curriculum includes instructional materials, the extent to which the materials meet criteria established by law and the district
8. Represent diverse perspectives and be culturally relevant in accordance with Education Code 60040-60043
9. Any potential impact on other parts of the educational program

If it is determined that available prepackaged curriculum is not cost effective or is inadequate to meet the needs of the district's students, the Superintendent or designee may adapt curriculum or develop new curriculum. Curriculum modification or development shall be performed by teachers, school administrators, and district administrators, with support and assistance, when available, from curriculum experts from the county office of education, postsecondary institutions, and/or curriculum or professional associations. Any modified or new curriculum shall be reviewed by the curriculum committee in accordance with the above criteria prior to being recommended to the Board.

Upon approval by the Board, a new curriculum may be implemented in a limited number of schools or classrooms on a pilot basis so that modifications may be made as necessary before implementing the curriculum districtwide.

DRAFT



Policy 6159: Individualized Education Program

Status: DRAFT

Original Adopted Date: 09/19/2019 | **Last Revised Date:** 05/27/2025

The Governing Board desires to provide full educational opportunities to all students with disabilities. Students with disabilities who require special education and related services to meet their unique needs shall receive a free appropriate public education (FAPE) and, to the maximum extent possible, shall be educated in the least restrictive environment with nondisabled students.

For each student with disabilities, an individualized education program (IEP) shall be developed which identifies the special education instruction and related services to be provided to the student. The membership of the IEP team, the team's responsibility to develop and regularly review the IEP, the contents of the IEP, and the development, review, and revision processes shall be in accordance with the accompanying administrative regulation.

The district shall make FAPE available to individuals with disabilities ages 3-21 who reside in the district, including: (Education Code 56040, 56440; 20 USC 1412; 34 CFR 300.17, 300.101, 300.104)

1. Students who have been suspended or expelled from school
 2. Students who are placed by the district in a nonpublic, nonsectarian school
 3. Individuals 18-21 years of age who are incarcerated in an adult correctional facility and were identified as being an individual with disabilities or had an IEP in their prior educational placement
-



Regulation 6159: Individualized Education Program

Status: DRAFT

Original Adopted Date: 07/24/2012 | **Last Revised Date:** 05/27/2025

At the beginning of each school year, the district shall have an individualized education program (IEP) in effect for each student with a disability within district jurisdiction. The IEP shall be a written statement that is developed, reviewed, and revised by the IEP team to meet the unique educational needs of a student with a disability. (Education Code 56344, 56345; 34 CFR 300.320, 300.323)

Members of the IEP Team

Unless excused by written agreement in accordance with Education Code 56341, the IEP team for any student with a disability shall include the following members: (Education Code 56341, 56341.5; 20 USC 1414; 34 CFR 300.321)

1. One or both of the student's parents/guardians and/or a representative selected by them

To the extent permitted by federal law, a foster parent shall have the same rights relative to a foster child's IEP as a parent/guardian, subject to juvenile court orders regarding the foster child's educational rights holder(s). (Education Code 56055)

2. If the student is or may be participating in the general education program, at least one of the student's general education teachers designated by the Superintendent or designee to represent the student's general education teachers

The general education teacher shall, to the extent appropriate, participate in the development, review, and revision of the student's IEP, including assisting in the determination of appropriate positive behavioral interventions, supports, and other strategies for the student, and supplementary aids and services, program modifications, and supports for school personnel that will be provided for the student, consistent with 34 CFR 300.320. (Education Code 56341; 20 USC 1414; 34 CFR 300.324)

3. At least one of the student's special education teachers or, where appropriate, special education providers
4. A representative of the district who is:
 - a. Qualified to provide or supervise the provision of specially designed instruction to meet the unique needs of students with disabilities
 - b. Knowledgeable about the general education curriculum
 - c. Knowledgeable about the availability of district resources

5. An individual who can interpret the instructional implications of assessment results

This individual may already be a member of the team as described in Items #2-4 above or in Item #6 below.

6. At the discretion of the parent/guardian or the Superintendent or designee, other individuals who have knowledge or special expertise regarding the student, including related services personnel, as appropriate

The determination of whether the individual has knowledge or special expertise regarding the student shall be made by the party who invites the individual to be a member of the IEP team. (Education Code 56341)

7. Whenever appropriate, the student

In the development, review, or revision of the IEP, the student shall be allowed to provide confidential input to any representative of the IEP team. (Education Code 56341.5)

8. When the IEP team is determining eligibility for a student who is suspected of having a specific learning disability, at least one individual who is qualified to conduct individual diagnostic examinations of the student such as a school psychologist, speech language pathologist, or remedial reading teacher (34 CFR 300.308)

In accordance with 34 CFR 300.310, at least one team member other than the student's general education teacher shall observe the student's academic performance and behavior in the areas of difficulty in the student's learning environment, including in the general education classroom setting. If the child is younger than five years of age or not enrolled in school, a team member shall observe the child in an environment appropriate for a child of that age.

In the following circumstances, the Superintendent or designee shall invite other specified individuals to an IEP team meeting:

1. When the student has been placed in a group home by the juvenile court, a representative of the group home shall be invited to attend the IEP team meeting (Education Code 56341.2)
2. Whenever the IEP team is meeting to consider the student's postsecondary goals and the transition services needed to assist the student in reaching the goals, the following individuals shall be invited to attend: (34 CFR 300.321)
 - a. The student, regardless of the student's age

If the student does not attend the IEP team meeting, the Superintendent or designee shall take other steps to ensure that the student's preferences and interests are considered.

- b. To the extent appropriate, and with the consent of the parent/guardian or adult student, a representative of any other agency that is likely to be responsible for providing or paying for the transition services
3. If the student was previously served under the Early Education for Individuals with Exceptional Needs (Education Code 56425-56432) or the California Early Intervention Services Act (Government Code 95000-95004), and upon request of the student's parent/guardian, the Superintendent or designee shall invite the Infant and Toddlers with Disabilities Coordinator or other representative of the early education or early intervention system to the initial IEP team meeting to assist with the smooth transition of services (Education Code 56341; 20 USC 1414; 34 CFR 300.321)

A member of the IEP team shall not be required to attend an IEP team meeting, in whole or in part, if the parent/guardian and the district agree, in writing, that the attendance of the member is not necessary because the member's area of the curriculum or related services is not being modified or discussed at the meeting. When the meeting involves a discussion of the IEP team member's area of the curriculum or related service, the member may be excused from the meeting if the parent/guardian, in writing, and the district consent to the excusal after conferring with the member and the member submits to the parent/guardian and IEP team written input into the development of the IEP prior to the meeting. (Education Code 56043, 56341; 20 USC 1414; 34 CFR 300.321)

Contents of the IEP

The IEP shall include, but not be limited to, all of the following: (Education Code 56345, 56345.1; 20 USC 1414; 34 CFR 300.320)

1. A statement of the present levels of the student's academic achievement and functional performance, including:
 - a. The manner in which the disability affects the student's involvement and progress in the general education curriculum, which is the same curriculum as for a student without disabilities

- b. For a preschool student, as appropriate, the manner in which the disability affects the student's participation in appropriate activities
 - c. For a student with a disability who takes alternate assessments aligned to alternate achievement standards, a description of benchmarks or short-term objectives
- 2. A statement of measurable annual goals, including academic and functional goals, designed to:
 - a. Meet the student's needs that result from the disability in order to enable the student to be involved in and make progress in the general education curriculum
 - b. Meet each of the student's other educational needs that result from the disability
- 3. A description of the manner in which the student's progress toward meeting the annual goals described in Item #2, above, will be measured and when the district will provide periodic reports on the progress the student is making toward meeting the annual goals, such as through quarterly or other periodic reports, concurrent with the issuance of report cards
- 4. A statement of the special education instruction and related services and supplementary aids and services, based on peer-reviewed research to the extent practicable, to be provided to the student or on behalf of the student, and a statement of the program modifications or supports for school personnel that will be provided to enable the student to:
 - a. Advance appropriately toward attaining the annual goals
 - b. Be involved and make progress in the general education curriculum in accordance with Item #1, above, and to participate in extracurricular and other nonacademic activities
 - c. Be educated and participate with other students with disabilities and students without disabilities in the activities described in the IEP
- 5. An explanation of the extent, if any, to which the student will not participate with students without disabilities in the regular class and in extracurricular and other nonacademic activities described in the IEP
- 6. A statement of any appropriate individual accommodations necessary to measure the academic achievement and functional performance of the student on state and districtwide assessments

If the IEP team determines that the student shall take an alternate assessment instead of a particular regular state or districtwide assessment, the student's IEP shall also include a statement of the reason that the student cannot participate in the regular assessment and the reason that the particular alternate assessment selected is appropriate for the student.

- 7. The projected date for the beginning of the services and modifications described in Item #4, above, and the anticipated frequency, location, and duration of those services and modifications
- 8. If determined appropriate by the IEP team, when the student starts high school or not later than the first IEP to be in effect when the student is 16 years of age, or younger, as appropriate, and updated annually thereafter, the following:
 - a. Appropriate measurable postsecondary goals based upon age-appropriate transition assessments related to training, education, employment, and where appropriate, independent living skills
 - b. The transition services, including courses of study, needed to assist the student in reaching those goals

If the IEP team determines the student would benefit from postponing the measurable postsecondary

goals and transition services until the student is 16 years of age, the IEP team should document the reason(s) for the postponement.

9. A description of the means by which the IEP will be provided under emergency conditions, as described in Education Code 46392, in which instruction and/or services cannot be provided to the student either at the school or in person for more than 10 school days

The description shall take into account public health orders and shall include special education and related services, supplementary aids and services, transition services, and extended school year services.

10. Beginning at least one year before the student reaches 18 years of age, a statement that the student has been informed of the rights, if any, that will transfer to the student upon reaching 18 years of age, pursuant to Education Code 56041.5
11. For a student in grades 7-12, any alternative means and modes necessary for the student to complete the district's prescribed course of study and to meet or exceed proficiency standards required for graduation
12. For a student whose native language is not English, linguistically appropriate goals, objectives, programs, and services
13. Extended school year services when the IEP team determines, on an individual basis, that the services are necessary for the provision of a free appropriate public education (FAPE)
14. If the student is to be transferred from a special class or nonpublic, nonsectarian school into a general education program in a public school for any part of the school day, provision for transition into the general education program including descriptions of activities intended to:
 - a. Integrate the student into the general education program, including the nature of each activity and the time spent on the activity each day or week
 - b. Support the transition of the student from the special education program into the general education program
15. For a student with low incidence disabilities, specialized services, materials, and equipment consistent with the guidelines pursuant to Education Code 56136

To assist a student who is blind, has low vision, or is visually impaired to achieve the student's maximum potential, the IEP team may consider instruction in the expanded core curriculum, including compensatory skills such as Braille, concept development, or other skills needed to access the core curriculum; orientation and mobility; social interaction skills; career technical education; assistive technology, including optical devices; independent living skills; recreation and leisure; self-determination; and sensory efficiency. When appropriate, such services may be offered before or after school. (Education Code 56353)

Development of the IEP

Within 30 days of an initial determination that a student needs special education and related services, the Superintendent or designee shall ensure that a meeting to develop an initial IEP is conducted. (Education Code 56043; 34 CFR 300.323)

Any IEP required as a result of an assessment of a student shall be developed within 60 days from the date of receipt of the parent/guardian's written consent for assessment, unless the parent/guardian agrees, in writing, to an extension, or repeatedly fails or refuses to produce the child for the assessment. (Education Code 56043, 56302.1, 56344)

Days between the student's regular school sessions, terms, or school vacation of more than five school days shall not be counted. In the case of school vacations, the 60-day time limit shall recommence on the date that the student's school days reconvene. (Education Code 56043, 56344)

However, when a student has been referred for assessment with 30 or fewer days remaining until the end of the regular school year, the IEP shall be developed within 30 days after the commencement of the subsequent regular school year. (Education Code 56344)

In developing the IEP, the IEP team shall consider all of the following: (Education Code 56040.6, 56341.1, 56345; 20 USC 1414; 34 CFR 300.324)

1. The strengths of the student
2. The concerns of the parents/guardians for enhancing the education of their child
3. The results of the initial or most recent assessment of the student
4. The academic, developmental, and functional needs of the student
5. In the case of a student whose behavior impedes the student's learning or that of others, the use of positive behavioral interventions and supports and other strategies to address that behavior
6. In the case of a student with limited English proficiency, the language needs of the student as such needs relate to the student's IEP
7. In the case of a student who is blind or visually impaired, the need to provide for instruction in Braille and instruction in the use of Braille

However, such instruction need not be included in the IEP if the IEP team determines that instruction in Braille or the use of Braille is not appropriate for the student. This determination shall be based upon an assessment of the student's reading and writing skills, needs, and appropriate reading and writing media, including an assessment of future needs for instruction in Braille or the use of Braille.

8. The communication needs of the student and, in the case of a student who is deaf, hard of hearing, or deaf-blind, the student's language and communication needs, opportunities for direct communications with peers and professional personnel in the student's language and communication mode, academic level, and full range of needs, including opportunities for direct instruction in the student's language and communication mode

Additionally, the team shall consider placements, related services, and program options that provide the student with an equal opportunity for communication access in the least restrictive environment, as specified in Education Code 56040.6 and 56345.

9. Whether the student requires assistive technology devices and services, including artificial intelligence devices and services

If, in considering the special factors in Items #1-9 above, the IEP team determines that the student needs a particular device or service, including an intervention, accommodation, or other program modification, in order to receive FAPE, the team shall include a statement to that effect in the student's IEP. (Education Code 56341.1)

Provision of Special Education and Related Services

Special education is specially designed instruction, at no cost to the parent/guardian, to meet the unique needs of individuals with disabilities, including instruction conducted in the classroom, in the home, in hospitals and institutions, and other settings, and instruction in physical education. This definition does not prohibit an IEP from

including specialized deaf and hard-of-hearing related services as the only services provided to a student with disabilities. (Education Code 56031)

The district shall ensure that, as soon as possible following development of the IEP, special education and related services are made available to the student in accordance with the IEP. (Education Code 56344; 34 CFR 300.323)

The Superintendent or designee shall ensure that the student's IEP is accessible to each general education teacher, special education teacher, related service provider, and any other service provider who is responsible for its implementation. Additionally, the Superintendent or designee shall ensure that such teachers and providers are informed of their specific responsibilities related to implementing the IEP and the specific accommodations, modifications, and supports that shall be provided to the student in accordance with the IEP. (34 CFR 300.323)

If an orientation and mobility evaluation is determined to be needed for a student who is blind, has low vision, or is visually impaired, the evaluation shall be conducted by a person who is appropriately certified as an orientation and mobility specialist and shall occur in familiar and unfamiliar environments, in varying lighting conditions, and in the home, school, and community, as appropriate. The Superintendent or designee may require annual written parent/guardian consent to provide orientation and mobility services when such services are provided before or after school and when they are provided away from the school site. (Education Code 56354; 5 CCR 3051.3)

If a student's IEP requires the provision of assistive technology devices or services, including artificial intelligence services, the district shall provide such devices or services and shall, on a case-by-case basis, provide for the use of school-purchased devices or services in the student's home or other settings if the IEP team determines that the student needs access to those devices or services in order to receive FAPE. If a student who requires the use of an assistive technology device or services transfers to another local educational agency, the district shall provide the student with continued access to that device or services or a comparable device or service for two months from the date the student ceased to be enrolled in the district or until alternative arrangements can be made to provide access to the device, whichever occurs first. (Education Code 56040.3; 34 CFR 300.105)

Students with disabilities who require specialized physical health care services during the regular school day may be assisted by the persons authorized in Education Code 49423.5.

Special education and related services provided in the home or hospital are limited to students who have been identified as students with disabilities and for whom the IEP team recommends such instructions or services. Such services shall be provided in accordance with law, including 5 CCR 3051.4, and Administrative Regulation 6183 - Home and Hospital Instruction.

Review and Revision of the IEP

The Superintendent or designee shall ensure that the IEP team reviews the IEP periodically, but at least annually, in order to: (Education Code 56043, 56341.1, 56380; 20 USC 1414; 34 CFR 300.324)

1. Determine whether the annual goals for the student are being achieved
2. Revise the IEP, as appropriate, to address:
 - a. Any lack of expected progress toward the annual goals and in the general education curriculum, where appropriate
 - b. The results of any reassessment conducted pursuant to Education Code 56381

- c. Information about the student provided to or by the parents/guardians regarding review of evaluation data pursuant to 34 CFR 300.305 and Education Code 56381
 - d. The student's anticipated needs
 - e. Any other relevant matter
3. Consider the special factors listed in Items #5-9 above, under "Development of the IEP," when reviewing the IEP of any student with a disability to whom one of those factors may apply

Additionally, the IEP team shall meet at any other time upon request by the student's parent/guardian or teacher to review or revise the IEP. (Education Code 56343)

When a parent/guardian requests an IEP team meeting to review the IEP, the team shall meet within 30 days of receiving the parent/guardian's written request, not counting days between the student's regular school sessions or terms or days of school vacation in excess of five school days. If a parent/guardian makes an oral request, the district shall notify the parent/guardian of the need for a written request and the procedure for filing such a request. (Education Code 56043, 56343.5)

A regular education or special education teacher may request a review of the classroom assignment of a student with a disability by submitting a written request to the Superintendent or designee. The Superintendent or designee shall consider the request within 20 days of receiving it, not counting days when school is not in session or, for year-round schools, days when the school is off track. If the review indicates a need for change in the student's placement, instruction, and/or related services, the Superintendent or designee shall convene an IEP team meeting, which shall be held within 30 days of the Superintendent or designee's review, not counting days when school is not in session or days when school is off track, unless the student's parent/guardian consents in writing to an extension of time.

If a participating agency other than the district fails to provide the transition services described in the student's IEP, the team shall reconvene to identify alternative strategies to meet the transition service objectives set out for the student in the IEP. (Education Code 56345.1; 20 USC 1414; 34 CFR 300.324)

If a student with a disability residing in a licensed children's institution or foster family home has been placed by the district in a nonpublic, nonsectarian school, the Superintendent or designee shall conduct an annual evaluation as part of the IEP process of whether the placement is the least restrictive environment that is appropriate to meet the student's needs. (Education Code 56157)

To the extent possible, the Superintendent or designee shall encourage the consolidation of reassessment meetings and other IEP team meetings for a student. (20 USC 1414; 34 CFR 300.324)

When a change is necessary to a student's IEP after the annual IEP team meeting for the school year has been held, the parent/guardian and the Superintendent or designee may agree not to convene an IEP team meeting for the purpose of making the change and instead may develop a written document to amend or modify the student's current IEP. The IEP team shall be informed of any such changes. Upon request, the Superintendent or designee shall provide the parent/guardian with a revised copy of the IEP with the incorporated amendments. (Education Code 56380.1; 20 USC 1414; 34 CFR 300.324)

Audio Recording of IEP Team Meetings

Parents/guardians and the Superintendent or designee shall have the right to audio record the proceedings of IEP team meetings, provided members of the IEP team are notified of this intent at least 24 hours before the meeting. If the Superintendent or designee gives notice of intent to audio record a meeting and the parent/guardian objects or refuses to attend because the meeting would be audio recorded, the meeting shall not be audio recorded.

Parents/guardians also have the right to: (Education Code 56341.1)

1. Inspect and review the audio recordings
2. Request that an audio recording be amended if they believe it contains information that is inaccurate, misleading, or in violation of the student's privacy rights or other rights
3. Challenge, in a hearing, information that the parents/guardians believe is inaccurate, misleading, or in violation of the student's privacy rights or other rights

Parent/Guardian Participation and Other Rights

The Superintendent or designee shall take steps to ensure that one or both of the parents/guardians of the student with a disability are present at each IEP team meeting or are afforded the opportunity to participate. These steps shall include notifying the parents/guardians of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the meeting at a mutually agreed upon time and place. (Education Code 56341.5; 34 CFR 300.322)

The Superintendent or designee shall send parents/guardians notices of IEP team meetings that: (Education Code 56341.5; 34 CFR 300.322)

1. Indicate the purpose, time, and location of the meeting
2. Indicate who will be in attendance at the meeting
3. Inform them of:
 - a. Their right to bring to the meeting other individuals who have knowledge or special expertise about the student, pursuant to Education Code 56341
 - b. The provision of Education Code 56341 relating to the participation of the Infant and Toddlers with Disabilities Coordinator at the initial IEP team meeting, if the student was previously served under Early Education for Individuals with Exceptional Needs (Education Code 56425-56432) or the California Early Intervention Services Act (Government Code 95000-95004)

Additionally, when the IEP team convenes at the start of the student's high school experience, or not later than the first IEP meeting, to develop the IEP of a student with a disability who will be 16 years of age, the Superintendent or designee's notice to the student's parents/guardians shall include the following: (Education Code 56341.5)

1. An indication that one purpose of the meeting will be the consideration of postsecondary goals and transition services for the student pursuant to Education Code 56345.1, 20 USC 1414, and 34 CFR 300.320
2. An indication that the student is invited to the IEP team meeting

At each IEP team meeting convened by the district, the district administrator or specialist on the team shall inform the parent/guardian and student of the federal and state procedural safeguards included in the notice of parental rights provided pursuant to Education Code 56321. (Education Code 56301, 56500.1)

The parent/guardian shall have the right and opportunity to examine all of the student's school records upon request, before any IEP meeting, and in connection with any hearing or resolution session on matters affecting the student, including, but not limited to, initial formal assessment, procedural safeguards, and due process. Upon receipt of an oral or written request, the Superintendent or designee shall provide complete copies of the records within five business days. (Education Code 56043, 56504)

The parent/guardian shall have the right to present information to the IEP team in person or through a representative

and the right to participate in meetings that relate to eligibility for special education and related services, recommendations, and program planning. (Education Code 56341.1)

If neither parent/guardian can attend the meeting, the Superintendent or designee shall use other methods to ensure parent/guardian participation, including video conferences or individual or conference telephone calls. (Education Code 56341.5; 20 USC 1414; 34 CFR 300.322)

An IEP team meeting may be conducted without a parent/guardian in attendance if the Superintendent or designee is unable to convince the parent/guardian to attend. In such a case, the Superintendent or designee shall maintain a record of the attempts to arrange a mutually agreed upon time and place for the meeting, including: (Education Code 56341.5; 34 CFR 300.322)

1. Detailed records of telephone calls made or attempted and the results of those calls
2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits

The Superintendent or designee shall take any action necessary to ensure that the parents/guardians understand the proceedings of the meeting, including arranging for an interpreter for parents/guardians with deafness or whose native language is not English. (Education Code 56341.5; 34 CFR 300.322)

The Superintendent or designee shall give the parents/guardians of a student with a disability a copy of the IEP at no cost. (Education Code 56341.5; 34 CFR 300.322)

Parent/Guardian Consent for Provision of Special Education and Services

Before providing special education and related services to any student pursuant to 20 USC 1414, the Superintendent or designee shall seek to obtain informed consent of the student's parent/guardian. (Education Code 56346)

If the parent/guardian fails to respond or refuses to consent to the initiation of services, the district shall not use the due process hearing procedures pursuant to 20 USC 1415 to obtain agreement or a ruling that the services may be provided to the student. In such circumstances, the district shall not be required to convene an IEP team or develop an IEP for the student. (Education Code 56346)

If the parent/guardian consents in writing to the receipt of special education and related services for the student but does not consent to all the components of the IEP, then those components to which the parent/guardian has consented shall be implemented so as not to delay providing instruction and services to the student. If the Superintendent or designee determines that a part of a proposed IEP to which the parent/guardian does not consent is necessary in order to provide the student with FAPE, a due process hearing shall be initiated in accordance with 20 USC 1415. While the due process hearing is pending, the student shall remain in the current placement unless the parent/guardian and the Superintendent or designee agree otherwise. (Education Code 56346)

If at any time subsequent to the initial provision of services, the student's parent/guardian, in writing, revokes consent for the continued provision of special education services, the Superintendent or designee shall provide prior written notice within a reasonable time before ceasing to provide services to the student. The Superintendent or designee shall not request a due process hearing or pursue mediation in order to require an agreement or ruling that services be provided to the student. (Education Code 56346; 34 CFR 300.300, 300.503)

Prior to the discontinuation of services, the Superintendent or designee may offer to meet with the parents/guardians to discuss concerns for the student's education. However, this meeting shall be voluntary on the part of the parent/guardian and shall not delay the implementation of the parent/guardian's request for discontinuation of

services.

When the district ceases to provide special education services in response to the parent/guardian's revocation of consent, the student shall be classified as a general education student.

Transfer Students

To facilitate the transition of a student with a disability who is transferring into the district, the Superintendent or designee shall take reasonable steps to promptly obtain the student's records, including the IEP and the supporting documents related to the provision of special education services. The district shall accept unofficial records provided by the student's parent/guardian pending validation by the official records, consistent with the requirements of the Interstate Compact on Educational Opportunity for Military Children. (Education Code 56325; 34 CFR 300.323)

If the student transfers into the district from another school district within the same Special Education Local Plan Area (SELPA) during the school year, the district shall continue to provide services comparable to those described in the student's existing IEP, unless the student's parent/guardian and the district agree to develop, adopt, and implement a new IEP that is consistent with state and federal law. (Education Code 56325; 34 CFR 300.323)

If the student transfers into the district from a school district outside of the district's SELPA during the school year, the district shall provide the student with FAPE, including services comparable to those described in the previous district's IEP in consultation with the student's parent/guardian, for a period not to exceed 30 days. By the end of that period, the district shall either adopt the previous district's IEP or shall develop, adopt, and implement a new IEP that is consistent with state and federal law. (Education Code 56325; 34 CFR 300.323)

If the student transfers into the district within the same academic year from outside the state, within the state, or from district to district within the same SELPA, within 30 days of receipt of official records or specified unofficial records, the Superintendent or designee shall either adopt and implement the IEP previously adopted for the student or develop, adopt, and implement a new IEP for the student that is consistent with federal and state law, as applicable. For students transferring into the district from outside the state, the district may conduct a full and individual initial assessment pursuant to 20 USC 1414 when such assessment is necessary to develop an IEP that is consistent with federal and state law. (Education Code 56325)



Regulation 6159.1: Procedural Safeguards And Complaints For Special Education

Status: DRAFT

Original Adopted Date: 03/13/2007 | **Last Revised Date:** 09/22/2020

Prior Written Notice

The Superintendent or designee shall send to the parents/guardians of any student with disabilities a prior written notice: (Education Code 56346, 56500.4, 56500.5; 20 USC 1415; 34 CFR 300.102, 300.300, 300.503)

1. Before the district initially refers the student for assessment
2. Within a reasonable time before the district proposes to initiate or change the student's identification, assessment, educational placement, or the provision of a free appropriate public education (FAPE) to the student
3. Within a reasonable time before the district refuses to initiate or change the student's identification, assessment, or educational placement or the provision of FAPE to the student
4. Within a reasonable time before the student graduates from high school with a regular diploma thus resulting in a change in placement
5. Upon receipt of the parent/guardian's written revocation of consent for the continued provision of special education and related services to the student

This prior written notice shall include: (Education Code 56500.4; 20 USC 1415; 34 CFR 300.503)

1. A description of the action proposed or refused by the district
2. An explanation as to why the district proposes or refuses to take the action
3. A description of each assessment procedure, assessment, record, or report the district used as a basis for the proposed or refused action
4. A statement that the parents/guardians of the student have protection under procedural safeguards and, if this notice is not an initial referral for assessment, the means by which a copy of the description of procedural safeguards can be obtained
5. Sources for parents/guardians to obtain assistance in understanding these provisions
6. A description of any other options that the individualized education program (IEP) team considered and why those options were rejected
7. A description of any other factors relevant to the district's proposal or refusal

Procedural Safeguards Notice

A procedural safeguards notice shall be made available to students with disabilities and each of their parents/guardians once each school year and: (Education Code 56301; 20 USC 1415; 34 CFR 300.504)

1. Upon initial referral or parent/guardian request for assessment
2. Upon receipt of the first state compliance complaint in a school year, filed in accordance with "State Compliance Complaints," below

3. Upon receipt of the first due process hearing request in a school year
4. In accordance with the discipline procedures pursuant to 34 CFR 300.530(h), when removal of a student because of a violation of a code of conduct constitutes a change of placement
5. Upon request by a parent/guardian or student with disabilities

The procedural safeguards notice shall include a full explanation of the procedural safeguards available under 34 CFR 300.148, 300.151-300.153, 300.300, 300.502-300.503, 300.505-300.518, 300.520, 300.530-300.536, and 300.610-300.625 relating to: (Education Code 56301; 20 USC 1415; 34 CFR 300.504)

1. Independent educational evaluation
2. Prior written notice
3. Parental consent, including a parent/guardian's right to revoke consent, in writing, to the student's continued receipt of special education and related services
4. Access to educational records
5. Opportunity to present complaints and resolve complaints through the due process complaint and state compliance complaint procedures, including the time period in which to file a complaint, the opportunity for the district to resolve the complaint, and the difference between a due process complaint and the state compliance complaint procedures, including the jurisdiction of each procedure, issues that may be raised, filing and decisional timelines, and relevant procedures
6. The availability of mediation
7. The student's placement during the pendency of any due process complaint
8. Procedures for students who are subject to placement in an interim alternative educational setting
9. Requirements for unilateral placement by parents/guardians of students in private schools at public expense
10. Hearings on due process complaints, including requirements for disclosure of assessment results and recommendations
11. State-level appeals
12. Civil actions, including the time period in which to file those actions
13. Availability of attorneys' fees pursuant to 34 CFR 300.517

Additionally, this notice shall include the rights and procedures contained in Education Code 56500-56509, including: (Education Code 56321, 56321.5, 56321.6)

1. Information on the procedures for requesting an informal meeting, prehearing mediation conference, mediation conference, or due process hearing
2. The timelines for completing each process
3. Whether the process is optional
4. The type of representative who may be invited to participate

5. The right of the parent/guardian and/or the district to electronically record the proceedings of IEP meetings in accordance with Education Code 56341.1
6. Information regarding the state special schools for students who are deaf, hard of hearing, blind, visually impaired, or deaf-blind

A copy of this notice shall be attached to the student's assessment plan. At each IEP meeting, the Superintendent or designee shall inform the parent/guardian of the federal and state procedural safeguards that were provided in the notice. (Education Code 56321, 56500.1)

Format of Parent/Guardian Notices

The parents/guardians of a student with a disability shall be provided written notice of their rights in language easily understood by the general public and in their native language or other mode of communication used by them, unless to do so is clearly not feasible. (Education Code 56341, 56506; 34 CFR 300.503, 300.504)

If the native language or other mode of communication of the parent/guardian is not a written language, the district shall take steps to ensure that the notice is translated orally or by other means in the parent/guardian's native language or other mode of communication and that the parent/guardian understands the contents of the notice. (34 CFR 300.503)

The district may place a copy of the procedural safeguards notice on the district's website. (20 USC 1415)

A parent/guardian of a student with disabilities may elect to receive the prior written notice or procedural safeguards notice by electronic mail communication. (34 CFR 300.505)

A student with disabilities may elect to receive the procedural safeguards notice by electronic mail communication.

Filing Due Process Complaints

A parent/guardian and/or the district may initiate due process hearing procedures whenever: (Education Code 56501; 20 USC 1415)

1. There is a proposal to initiate or change the student's identification, assessment, or educational placement or the provision of FAPE to the student
2. There is a refusal to initiate or change the student's identification, assessment, or educational placement or the provision of FAPE to the student
3. The parent/guardian refuses to consent to an assessment of the student
4. There is a disagreement between a parent/guardian and the district regarding the availability of a program appropriate for the student, including the question of financial responsibility, as specified in 34 CFR 300.148

Prior to having a due process hearing, the party requesting the hearing, or the party's attorney, shall provide the opposing party a due process complaint, which shall remain confidential, specifying: (Education Code 56502; 20 USC 1415; 34 CFR 300.508)

1. The student's name

2. The student's address or, in the case of a student identified as homeless pursuant to 42 USC 11434, available contact information for that student
3. The name of the school the student attends
4. A description of the nature of the student's problem relating to the proposed or refused initiation or change, including facts relating to the problem
5. A proposed resolution to the problem to the extent known and available to the complaining party at the time

Parties filing a due process complaint shall file their request with the California Office of Administrative Hearings, Special Education Division.

The request shall be filed within two years from the date the party initiating the request knew or had reason to know of the facts underlying the basis for the request. This timeline shall not apply if the district misrepresented that it had solved the problem or withheld required information from the parent/guardian. (Education Code 56505; 20 USC 1415; 34 CFR 300.507, 300.511)

District's Response to Due Process Complaints

If the district has sent prior written notice to the parent/guardian regarding the subject matter of the parent/guardian's due process complaint, the district shall, within 10 days of receipt of the complaint, send a response specifically addressing the issues in the complaint. (20 USC 1415; 34 CFR 300.508)

If the district has not sent a prior written notice to the parent/guardian regarding the subject matter contained in the parent/guardian's due process complaint, the district shall send a response to the parent/guardian within 10 days of receipt of the complaint containing: (20 USC 1415; 34 CFR 300.508):

1. An explanation of why the district proposed or refused to take the action raised in the complaint
2. A description of other options that the IEP team considered and the reasons that those options were rejected
3. A description of each assessment procedure, assessment, record, or report the district used as the basis for the proposed or refused action
4. A description of the factors that are relevant to the district's proposal or refusal

Upon the filing of a due process complaint by either party or upon request of the parent/guardian, the district shall inform the parent/guardian of any free or low-cost legal and other relevant services available in the area. (34 CFR 300.507)

Informal Process/Pre-Hearing Mediation Conference

Prior to or upon initiating a due process hearing, the Superintendent or designee and a parent/guardian may, if the party initiating the hearing so chooses, agree to meet informally to resolve any issue(s) relating to the identification, assessment, education and placement, or provision of FAPE for a student with disabilities. The Superintendent or designee shall have the authority to resolve the issue(s). (Education Code 56502)

Additionally, either party may file a request with the state Office of Administrative Hearings for a mediation conference. (Education Code 56500.3)

If resolution is reached that resolves the due process issue(s), the parties shall enter into a legally binding agreement

that satisfies the requirements of Education Code 56500.3. (Education Code 56500.3)

Attorneys may attend or otherwise participate only in those mediation conferences that are scheduled after the filing of a request for due process hearing. (Education Code 56500.3, 56501)

State Compliance Complaints

Any individual, including a person's duly authorized representative or an interested third party, public agency, or organization may file with the California Department of Education (CDE) a written and signed statement alleging that, within the previous year, any of the following occurred: (5 CCR 3200, 3201)

1. The district violated Part B of the Individuals with Disabilities Education Act (20 USC 1411-1419) and its implementing regulations (34 CFR 300.1-300.818)
2. The district violated Part 30 of the Education Code (Education Code 56000-56865) and 5 CCR 3200-3205
3. The district violated the terms of a settlement agreement related to the provision of FAPE, excluding any allegation related to an attorney fees provision in a settlement agreement
4. The district failed or refused to implement a due process hearing order to which the district is subject
5. Physical safety concerns interfered with the provision of FAPE

The complaint shall include: (5 CCR 3202; 34 CFR 300.153)

1. A statement that the district has violated or failed to comply with any provision set forth in 5 CCR 3201
2. The facts on which the statement is based
3. The signature and contact information for the complainant
4. If alleging violations with respect to a specific student, the student's name and address (or other available contact information for a homeless student), the name of the school that the student is attending, a description of the nature of the student's problem and facts related to the problem, and a proposed resolution of the problem to the extent known and available to the party at the time the complaint is filed

The complainant shall forward a copy of the complaint to the Superintendent or designee at the same time the complaint is filed with CDE. (5 CCR 3202)

Within 30 days of the date of CDE's investigation report, the district or complainant may request reconsideration of the decision in accordance with 5 CCR 3204. Pending CDE's response, any corrective actions set forth in the report shall remain in effect and enforceable, unless stayed by a court. (5 CCR 3204)



**Policy 6159.2: Nonpublic, Nonsectarian School And Agency Services For
Special Education**

Status: DRAFT

Original Adopted Date: 09/10/2013 | **Last Revised Date:** 05/27/2025

The Governing Board recognizes its responsibility to provide a free appropriate public education to students with disabilities in accordance with law. When the district is unable to provide direct special education and/or related services to students with disabilities, the Board may enter into a contract with a nonpublic, nonsectarian school or agency (NPS/A) to meet student needs consistent with the comprehensive local plan of the Special Education Local Plan Area.

Prior to entering into a contract to place any student in an NPS/A, the Superintendent or designee shall verify that the school or agency is certified to provide special education and related services to individuals with disabilities and complies with staff training requirements in accordance with Education Code 56366 and 56366.1.

Additionally, the Superintendent or designee, such as the district's liaison for foster youth, shall verify that for any student served by an NPS/A who is a foster youth, the NPS/A agrees to serve as the school of origin of the foster youth and allow the foster youth to continue the foster youth's education in the NPS/A in accordance with Education Code 56366.1.

The Superintendent or designee shall monitor, on an ongoing basis, the certification of any NPS/A with which the district has a contract to ensure that the certification has not expired.

Within 14 days of becoming aware of any change to the certification status of an NPS/A, including, but not limited to, receiving notification of a determination to suspend or revoke the certification of the NPS/A pursuant to Education Code 56366.4, the district shall notify, through email or regular mail, the parents/guardians of any district student who attends the NPS/A of the change in certification status, which includes a copy of procedural safeguards. The district shall maintain a record of such notice and make the notice available for inspection upon request by the California Department of Education. (Education Code 56366.45)

No district student with disabilities shall be referred to, or placed in, an NPS/A unless the student's individualized education program (IEP) team has determined that the placement is appropriate for the student. (Education Code 56342.1)

The district shall pay to the NPS/A the full amount of the tuition or fees, as applicable, for students with disabilities who are enrolled in programs or receiving services provided by the NPS/A pursuant to the contract. (Education Code 56365)

In accordance with law, any student with disabilities placed in an NPS/A shall have all the rights and protections to which students with disabilities are generally entitled, including, but not limited to, procedural safeguards, due process rights, and periodic review of the student's IEP.

During the period when any student with disabilities is placed in an NPS/A, the student's IEP team shall retain responsibility for monitoring the student's progress towards meeting the goals identified in the IEP.

The Superintendent or designee shall ensure that any contract with an NPS/A contains a requirement for the NPS/A to comply with district policy, procedures, and practices related to student rights, health, and safety, including the use of seclusion and restraint. All NPS/A staff that serve district students shall be made aware of, and trained in such policies, procedures, and practices.

The Superintendent or designee shall notify the Board prior to approving an out-of-state placement for any district student.

The Superintendent or designee may apply to the Superintendent of Public Instruction to waive any of the requirements of Education Code 56365, 56366, and 56366.6. (Education Code 56366.2)

DRAFT



Regulation 6159.2: Nonpublic, Nonsectarian School And Agency Services For Special Education

Status: DRAFT

Original Adopted Date: 09/10/2013 | **Last Revised Date:** 05/27/2025

Master Contract

Every master contract between the district and a nonpublic, nonsectarian school or agency (NPS/A) shall specify the general administrative and financial agreements for providing special education and designated instruction and services. The master contract shall be for a term not to exceed one year and shall be renegotiated prior to June 30. Provisions of the contract shall include, but not be limited to: (Education Code 56366; 5 CCR 3062)

1. Student-teacher ratios
2. Transportation specified in a student's individualized education program (IEP)

The contract shall not include special education transportation provided through the use of services or equipment owned, leased, or contracted by the district for students enrolled in the NPS/A unless provided directly or subcontracted by that NPS/A.
3. Procedures for recordkeeping and documentation
4. The maintenance of school records by the district to ensure that appropriate high school graduation credit is received by any participating student
5. An individual services agreement for each student, which will be negotiated for the length of time for which NPS/A special education and designated instruction and services are specified in the student's IEP
6. A description of the process to be utilized by the district to oversee and evaluate placements in the NPS/A, including a method for evaluating whether each student is making appropriate educational progress
7. Procedures and responsibilities for attendance and unexcused absences
8. General provisions related to modifications and amendments to the contract, waivers, disputes, contractor's status, conflicts of interest, termination, inspection and audits, compliance with applicable state and federal laws and regulations, and indemnification and insurance requirements
9. Payment schedules, including, but not limited to, payment amounts, payment demand, right to withhold, and audit exceptions

The contract may allow for partial or full-time attendance at the NPS/A. (Education Code 56366)

With mutual agreement of the district and NPS/A, changes may be made to the administrative and financial agreements in the master contract at any time, provided the change does not alter a student's educational instruction, services, or placement as outlined in the student's individual services agreement. (Education Code 56366)

The master contract or individual services agreement may be terminated for cause if either party gives 20 days' notice. However, the availability of a public education program initiated during the period of the contract shall not give cause for termination unless the parent/guardian agrees to transfer the student to the program. (Education Code 56366)

Placement and Services

For any student to be placed in an NPS/A, the Superintendent or designee shall develop an individual services agreement based on the student's IEP. Each individual services agreement shall specify the length of time authorized in the student's IEP for the NPS/A services, not to exceed one year. Changes in a student's educational instruction, services, or placement shall be made only on the basis of revisions to the student's IEP. (Education Code 56366)

At least once each year, the district shall: (Education Code 56366)

1. Evaluate the educational progress of each student placed in an NPS/A, including a review of state assessment results
2. During the annual meeting held to review the student's IEP pursuant to Education Code 56343, consider whether the student's needs continue to be best met at the NPS/A and whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting

Prior to the annual review of a student's IEP, the Superintendent or designee shall notify any high school district to which the student may transfer of the student's enrollment in an NPS/A. (5 CCR 3069)

When a special education student meets the district requirements for completion of the prescribed course of study as designated in the student's IEP, the district shall award the student a diploma of graduation. (5 CCR 3070)

However, a student with disabilities who entered the ninth grade in the 2022-23 school year or later shall be exempted from all coursework and other requirements adopted by the Governing Board that are in addition to the statewide course requirements for high school graduation, if the student's IEP meets the criteria specified in law and Board Policy 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities. (Education Code 51225.31)

Additionally, the Superintendent or designee may, until July 1, 2031, exempt a student with disabilities who was enrolled in grade 10 or higher in the 2022-23 school year from all coursework and other requirements adopted by the Board that are in addition to the statewide course requirements for high school graduation if the student meets the eligibility criteria specified in Education Code 51225.32.

Out-of-State Placements

Before contracting with an NPS/A outside California, the Superintendent or designee shall document the district's efforts to use public schools and/or to find an appropriate program offered by an NPS/A within California. (Education Code 56365)

Within 15 days of any decision for an out-of-state placement, the student's IEP team shall submit to the Superintendent of Public Instruction (SPI) a report with information about the services provided by the out-of-state program, the costs of the special education and related services provided, and the district's efforts to locate an appropriate public school or NPS/A within California. (Education Code 56365)

If the district decides to place a student with an NPS/A out-of-state, the district shall indicate the anticipated date of the student's return to a placement within California and shall document efforts during the previous year to return the student to California. (Education Code 56365)

For an NPS/A located outside of California, the district may request the SPI to make available information and documentation relating to the NPS/A's certification status, if available. The district shall disclose the information received, if available, to parent(s)/guardian(s) at the time the IEP considers placement of the student in an out-of-state NPS/A. (Education Code 56366.1)

On-Site Visits

The Superintendent or designee shall conduct an on-site visit to an NPS/A before the placement of a student at the NPS/A if the district does not have any other students currently enrolled at the NPS/A. (Education Code 56366.1)

At least once per year, the Superintendent or designee shall conduct an on-site monitoring visit to each NPS/A at which the district has a student attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to: (Education Code 56366.1)

1. A review of services provided to the student through the individual services agreement
2. A review of progress the student is making toward the goals set forth in the student's IEP
3. A review of progress the student is making toward the goals set forth in the student's behavioral intervention plan, if applicable
4. An observation of the student during instruction
5. A walkthrough of the facility
6. For a student placed in an NPS/A located outside of California, an in-person interview with the student to evaluate the student's health and safety.

The district shall report the findings resulting from the monitoring visit to the California Department of Education, using the "Local Educational Agency Onsite Visit for Nonpublic School" form, within 60 calendar days of the on-site visit. (Education Code 56366.1)

Additionally, the district shall conduct quarterly check-ins with any student attending an out-of-state NPS/A through an unmonitored telephone call in a manner consistent with the student's IEP. (Education Code 56366.1)



Policy 6161.1: Selection And Evaluation Of Instructional Materials

Status: DRAFT

Original Adopted Date: 09/26/2017 | **Last Revised Date:** 11/14/2023

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, accurately reflect and value society's diversity, stimulate thought and the exploration of ideas and intellectual exchanges, and enhance instructors' ability to educate all students through the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the district's curriculum to ensure that they effectively support the district's adopted courses of study.

The Board shall select instructional materials for use in grades kindergarten-8 that have been approved by the State Board of Education (SBE) or that, during the district's review process, have been determined to be aligned with the state academic content standards adopted by SBE. For mathematics and English language arts, only instructional materials that are aligned to Common Core State Standards shall be selected. (Education Code 60200, 60210)

The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and the accompanying administrative regulation. (Education Code 60400)

Any instructional materials adopted by the Board shall be factually accurate and reflect the adopted curriculum and standards reflected in Education Code 60200, and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partisanship. (Education Code 51501)

The Board shall not adopt or approve any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library, if the use would subject a student to unlawful discrimination as specified in Education Code 220. (Education Code 244)

Additionally, the Board shall not adopt any textbook or other instructional material if it contains any matter reflecting adversely upon persons on the basis of race or ethnicity, gender, religion, disability, nationality, sexual orientation, or any other characteristic listed in Education Code 220, or that violates Education Code 243, 244, 51500, or 60044. (Education Code 51501)

In selecting or adopting instructional materials, the Board shall consider the recommendation of the Superintendent or designee and/or an advisory committee established to review the materials.

The degree to which every student has sufficient access to standards-aligned instructional materials shall be included in the district's local control and accountability plan. (Education Code 52060)

The Superintendent or designee shall ensure that parents/guardians have, within a reasonable amount of time, access to instructional materials in accordance with Board Policy and Administrative Regulation 5020 - Parent Rights and Responsibilities. (Education Code 49091.10, 49091.14, 51101, 51500)

Sufficiency of Instructional Materials and Public Hearing

The Board shall annually conduct one or more public hearings on the sufficiency of the district's instructional materials, including textbooks, technology-based materials, other educational materials, and tests. Technology-based materials include, but are not limited to, software programs, video disks, compact disks, optical disks, video and audio

tapes, lesson plans, databases, and the electronic equipment required to make use of those materials by students and teachers as a learning resource. (Education Code 60010, 60119)

The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

The Board shall encourage participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing, the Superintendent or designee shall post a notice in three public places within the district containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks and/or other instructional materials that are aligned to the content standards adopted by SBE and consistent with the content and cycles of the curriculum framework adopted by SBE in each of the following subjects: (Education Code 60119)

1. Mathematics
2. Science
3. History-social science
4. English language arts, including the English language development component of an adopted program
5. World language
6. Health

The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks or other instructional materials to use in class and to take home. This does not require that each student have two sets of materials. However, materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

If materials are in a digital format, they shall be considered sufficient as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district, and has the ability to use and access them at home. (Education Code 60119)

If the Board determines that there are insufficient textbooks or other instructional materials, the Board shall, by resolution, provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall submit a copy of the resolution to the County Superintendent of Schools no later than three business days after the hearing. The Board shall take any action to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

Additionally, if the County Superintendent, in accordance with Education Code 1240, makes the district aware of a school that does not have sufficient textbooks or instructional materials, the district shall take any action to ensure

that each student has sufficient materials within two months of the beginning of the school year.

Prohibition Against Refusal to Approve or Prohibit the Use of Specified Instructional Materials

The use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library shall not be rejected or prohibited by the Board or district on the basis that it includes a study of the role and contributions of any individual or group consistent with the requirements of Education Code 51204.5 and 60040, unless such study would violate Education Code 51501 or 60044. (Education Code 243)

Investigations, Complaints, and Opt-Outs

If the Board knows or has reason to know that materials were used in a classroom or an action occurred that violated Education Code 220, the Board shall investigate and remediate the action, which may include, but is not limited to, the implementation of restorative justice practices. (Education Code 244)

Complaints concerning instructional materials shall be handled in accordance with Board Policy 1312.2 - Complaints Concerning Instructional Materials, Board Policy 1312.3 - Uniform Complaint Procedures, or Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures, as applicable.

Any request by a parent/guardian to opt a student out of specified instructional content shall be handled in accordance with Board Policy 5020 - Parent Rights and Responsibilities and Board Policy and Administrative Regulation 6141.2 - Recognition of Religious Beliefs and Customs.



Regulation 6161.1: Selection And Evaluation Of Instructional Materials

Status: DRAFT

Original Adopted Date: 04/09/2013 | **Last Revised Date:** 11/14/2023

Review Process

The district's review process for evaluating instructional materials shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members in accordance with Education Code 60002. Additionally, the review process may involve administrators, other staff who have subject-matter expertise, and students as appropriate. The Superintendent or designee shall seek input from stakeholders with diverse backgrounds and perspectives.

If the district is considering the use of instructional materials for grades kindergarten-8 that have not been adopted by the State Board of Education (SBE), the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)

The Superintendent or designee may establish an advisory committee to conduct the review of instructional materials.

The Superintendent or designee shall present to the Governing Board recommendations for instructional materials and documentation that supports the recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

When possible, the district may pilot instructional materials in a representative sample of classrooms for a specified period of time during a school year, in order to determine the extent to which the materials support the district's curricular goals and academic standards, and accurately reflect and value society's diversity. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Criteria for Selection and Adoption of Instructional Materials

In recommending instructional materials for adoption by the Board, the Superintendent or designee shall ensure that the materials:

1. Are aligned to the content standards adopted by SBE and consistent with the content and cycles of the curriculum framework adopted by SBE

For grades K-8, only instructional materials on the list of materials adopted by SBE and/or other instructional materials that have not been adopted by SBE but are aligned with the state academic content standards or the Common Core State Standards may be recommended for selection. (Education Code 60200, 60210)

For grades 9-12, instructional materials in history-social science, mathematics, English/language arts, and science shall be reviewed using a standards map in order to determine the extent to which the materials are aligned to state academic content standards.

2. Do not discriminate against or reflect adversely upon persons because of any characteristic as defined by Education Code 51501 and Board Policy 0410 - Nondiscrimination in District Programs and Activities, nor contain any sectarian or denominational doctrine or propaganda contrary to law (Education Code 220, 243,

244, 51500, 51501, 60044)

3. Instructional materials shall be factually accurate and reflect the adopted curriculum and standards as described in Education Code 60200, and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partisanship (Education Code 51501)
4. To the satisfaction of the Board, are accurate, objective, current, and suited to the differing needs and comprehension of district students at their respective grade levels (Education Code 60045)
5. With the exception of literature and tradebooks, use proper grammar and spelling (Education Code 60045)
6. Do not expose students to a commercial brand name, product, or corporate or company logo unless the Board makes a specific finding that the use is appropriate based on one of the following: (Education Code 60048, 60200)
 - a. The commercial brand name, product, or corporate or company logo is used in text for an educational purpose as defined in guidelines or frameworks adopted by SBE
 - b. The appearance of a commercial brand name, product, or corporate or company logo in an illustration is incidental to the general nature of the illustration
7. Meet the requirements of Education Code 60040-60043 for specific subject content, including, but not limited to:
 - a. Accurately portraying society's cultural and racial diversity, including:
 - i. The contributions of all genders in all types of roles, including professional, vocational, and executive roles
 - ii. The role and contributions of Native Americans, African Americans, Latino Americans, Asian Americans, Pacific Islanders, European Americans, LGBTQ+ Americans, persons with disabilities, and members of other ethnic, cultural, religious, and socioeconomic groups to the total development of California and the United States
 - iii. The role and contributions of the entrepreneur and labor in the total development of California and the United States
 - b. Accurately portraying humanity's place in ecological systems and the necessity for the protection of the environment
 - c. Accurately portraying the effects on the human system of the use of tobacco, alcohol, and narcotics, and restricted dangerous drugs as defined in Health and Safety Code 11032, and other dangerous substances
 - d. Encouraging thrift, fire prevention, and the humane treatment of animals and people
 - e. Requiring, when appropriate to the comprehension of students, that textbooks for social science, history, or civics classes contain the Declaration of Independence and the United States Constitution
8. Support the district's adopted courses of study and curricular goals, including the district's local control and accountability plan
9. Contribute to a comprehensive, balanced curriculum
10. Demonstrate reliable quality of scholarship as evidenced by:

- a. Accurate, up-to-date, and well-documented information
 - b. Objective presentation of diverse viewpoints
 - c. Clear, concise writing and appropriate vocabulary
 - d. Thorough treatment of subject matter
11. Provide for a wide range of materials at all levels of difficulty, with appeal to students of varied interests, abilities, and developmental levels
 12. Stimulate discussion of contemporary issues, exploration of ideas, and intellectual exchanges, and improve students' thinking and decision-making skills
 13. As appropriate, have corresponding versions available in languages other than English
 14. Include high-quality teacher's guides
 15. When available, include options for lighter weight materials, including materials in digital format, in order to help minimize any injury to students by the combined weight of instructional materials

In addition to meeting the above criteria as applicable, technology-based materials shall:

1. Be both available and comparable to other, equivalent instructional materials (Education Code 60052)
2. Be accessible to all students, including economically disadvantaged students, students with disabilities, and English learners
3. Protect the privacy of student data
4. Promote active student engagement in the learning process
5. Nurture opportunities for ongoing collaboration
6. Build on prior knowledge to reinforce essential skills, such as executive functioning, critical thinking and reasoning, creativity, communication, cross-cultural understanding, and decision-making
7. Provide means of authentically connecting students' learning to the world beyond their physical learning environment
8. Foster student agency to set personal learning goals and plans and continuously monitor and evaluate their own progress

Conflict of Interest

To ensure integrity in the evaluation and selection of instructional materials, individuals who are participating in the evaluation of instructional materials and are not otherwise designated in the district's conflict of interest code shall sign a disclosure statement indicating that they:

1. Will not accept any emolument, money, or other valuable thing or inducement to directly or indirectly introduce, recommend, vote for, or otherwise influence the adoption or purchase of any instructional material (Education Code 60072)

Sample copies of instructional materials are excepted from this prohibition (Education Code 60075)

2. Are not employed by nor receive compensation from the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it
 3. Do not have an interest as a contributor, author, editor, or consultant in any textbook or other instructional material submitted to the district
-

DRAFT



Exhibit 6161.1-E(1): Selection And Evaluation Of Instructional Materials

Status: DRAFT

Original Adopted Date: 11/14/2023

RESOLUTION ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS

Whereas, the Governing Board of the (name of school district), in accordance with the requirements of Education Code 60119, held a public hearing on (date), at (time), which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or other instructional materials were provided to all students, including English learners, in the (name of school district), and;

Whereas, the definition of sufficient textbooks or instructional materials means that each student, including each English learner, has standards-aligned textbooks and/or instructional materials to use in class and to take home, which may include materials in a digital format as long as each student, at a minimum, has and can access the same materials in the class and at home as other students in the same class or course in the district, but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards and/or the Common Core State Standards adopted by the State Board of Education.

Finding of Sufficient Textbooks or Instructional Materials

Therefore, be it resolved, for the (year) school year, the (name of school district), sufficient standards-aligned textbooks or other instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, at the following schools in the following subjects:

- Mathematics: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

Course	Grade Level	Instructional Material	Subject	Adoption Cycle	Publisher	Edition
Calculus AP	12	Calculus for AP	Math	7/26/2019	Cengage	2017
College Level Math Prep	12	Excursions in Modern Mathematics	Math	N/A	Pearson	2014

Common Core Math	9	Core Connections, Course 3	Math	1/15/2014	CPM Educational Program	2013
Integrated Math 1	9-10	Core Connections, Integrated 1	Math	N/A	CPM Educational Program	2013
Integrated Math 2 or 2H	10-11	Core Connections, Integrated 2	Math	N/A	CPM Educational Program	2015
Statistics AP	11-12	Updated: The Practice of Statistics, 6th Edition	Math	12/4/2020	Bedford, Freeman & Worth	2020
Integrated Math 3 or 3H	11	Core Connections, Integrated 3	Math	N/A	CPM Educational Program	2016
Algebra Readiness	9-10	Math 180	Math	N/A	Houghton Mifflin Harcourt	2017
Math Readiness	9-10	Math 180	Math	N/A	Houghton Mifflin Harcourt	2017
MRWC	11-12	MRWC Workbook	Math	N/A	The California State University	2021

•

- Science: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

Course	Grade Level	Instructional Material	Subject	Adoption Cycle	Publisher	Edition
Anatomy/Physiology H	11-12	Fundamentals of Anatomy & Physiology	Science	7/30/2021	Pearson	2018
Biology	9	The Living Earth	Science	N/A	Houghton Mifflin Harcourt	2020
Biology AP	11-12	Masteringbiology w/ Pearson eText	Science	8/12/2021	Pearson	2020
Chemistry	10-11	Inspire Chemistry	Science	N/A	McGraw Hill	2020
Integrated Science	10-11	Inspire Physical Science	Science	N/A	McGraw Hill	2021
Physics H	11-12	Physics: Principles and Problems	Science	N/A	Glencoe	2008

- History-social science: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

Course	Grade Level	Instructional Material	Subject	Adoption Cycle	Publisher	Edition
--------	-------------	------------------------	---------	----------------	-----------	---------

AP Gov & Pol US	12	American Government Institutions & Policies, 16th Updated AP Edition	Social Studies	3/23/2023	Cengage	2022
Economics	12	Economics - CA 2019	Social Studies	N/A	Savvas Learning Company	2019
Macroeconomics AP	12	Macroeconomics for the AP Course	Social Studies	N/A	Bedford, Freeman & Worth	2019
Geography West Civ	9-12	World Geography	Social Studies	N/A	McDougal Littell	2006
Government	12	Magruder's American Government	Social Studies	N/A	Pearson	2019
Modern World History AP	10	Ways of the World	Social Studies	N/A	Bedford St. Martins	2013
Modern World History	10	World History CA 2019	Social Studies	N/A	Savvas Learning Company	2019
Psychology	10-12	Psychology, Thinking About	Social Studies	N/A	Bedford, Freeman & Worth	2019
Psychology AP	11-12	Myers' Psychology for the AP Course	Social Studies	N/A	Bedford, Freeman & Worth	2024
Sports Psych	10-12	Closing the Gap: Applied Sport Psychology for High School	Social Studies	N/A	Rockwood	2011
U.S. History	11	IMPACT: US Hist. & Geog.	Social Studies	N/A	McGraw Hill	2019
U.S. History AP	11 no	Give Me Liberty! An American History	Social Studies	N/A	W.W. Norton	2004

- English language arts, including the English language development component of an adopted program: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

Course	Grade Level	Instructional Material	Subject	Adoption Cycle	Publisher	Edition
English 1 and Advanced	9	Language of Literature 9	English	N/A	McDougal Littell	2006
ERWC 9	9	Expository Reading and Writing Curriculum	English	N/A	The California State University	2025

English 2 and Honors	10	Language of Literature 10	English	N/A	McDougal Littell	2006
ERWC 10	10	Expository Reading and Writing Curriculum	English	N/A	The California State University	2026
English 3	11	Language of Literature 11	English	N/A	McDougal Littell	1997
English 4	12	Expository Reading & Writing Course	English	N/A	The California State University	2019
English Survey 11	11	Expository Reading & Writing Course	English	N/A	The California State University	2019
English Survey 12	12	Expository Reading & Writing Course	English	N/A	The California State University	2019
Lang/Comp AP	11	Frames of Mind	English	N/A	Thomson Wadsworth	2005
Lang/Comp AP	11	Language and Composition: The Art of Voice	English	N/A	McGraw Hill	2014
Lit/Comp AP	12	Literature: Reading Fiction, Poetry, & Drama	English	N/A	McGraw-Hill	2002
English Seminar/Reading Skills	9-12	Read 180	English	N/A	Houghton Mifflin Harcourt	2017
English Language Development	9-12	Exact Path	English	N/A	Edmentum	2025

- World language: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

Course	Grade Level	Instructional Material	Subject	Adoption Cycle	Publisher	Edition
American Sign Language 1	9-11	Master ASL! Fingerspelling, Numbers, and Glossing	LOTE	N/A	Sign Media, Inc.	2006
American Sign Language 2, 3	10-12	Learning American Sign Language	LOTE	N/A	Paramount Comm. Company	1992
Spanish 1	9-11	Senderos Level 1	LOTE	N/A	Vista Higher Learning	2023
Spanish 2	10-12	Senderos Level 2: Spanish for a Connected World	LOTE	N/A	Vista Higher Learning	2023
Spanish 3	11-12	Senderos Level 4	LOTE	N/A	Vista Higher Learning	2023

Spanish for Span Speakers 1	9-10	Galeria de lengua y cultura 1	LOTE	N/A	Vista Higher Learning	2025
Spanish for Span Speakers 2	10-11	Galeria de lengua y cultura 2	LOTE	N/A	Vista Higher Learning	2025
Spanish Language AP	11-12	Temas	LOTE	7/1/24	Vista Higher Learning	2024
Spanish Literature AP	11-12	Azulejo	LOTE	7/1/24	Wayside Publishing	2012

- Health: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

Course	Grade Level	Instructional Material	Subject	Adoption Cycle	Publisher	Edition
Physical Education 1	9	Sexual Health Education for America's Youth for High School and Community Settings	Health	N/A	Positive Prevention Plus	2020

Finding of Insufficient Textbooks or Instructional Materials in One or More Subjects

Be it further resolved, for the (year) school year, the (name of school district), insufficient standards-aligned textbooks or other instructional materials were provided to students at the following schools in the following subjects:

- Mathematics: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

- Science: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

- History-social science: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

- English language arts, including the English language development component of an adopted program: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

- World language: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

- Health: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient standards-aligned textbooks or other instructional materials in all subjects that are consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made. (List actions to be taken to resolve insufficiency.)

Finding of Available Science Laboratory Equipment for Grades 9-12

Be it further resolved, laboratory science equipment was available or was not available for science laboratory courses offered in grades 9-12, inclusive, as indicated below:

- Available: (List all science laboratory courses offered in grades 9-12 for which science laboratory equipment was available.)

- Not Available: (List all science laboratory courses offered in grades 9-12 for which science laboratory equipment was not available.)

Be it further resolved, that the Superintendent or designee, on behalf of the Board, shall submit a copy of this resolution to the County Superintendent of Schools within three business days of the hearing.

PASSED AND ADOPTED THIS _____ day of _____, _____ at a meeting, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Attest:

_____, Secretary

_____, President

DRAFT



Policy 6161.11: Supplementary Instructional Materials

Status: DRAFT

Original Adopted Date: 04/09/2013 | **Last Revised Date:** 11/14/2023

The Governing Board encourages the use of supplementary instructional materials to enrich the curriculum and enhance student learning. Such materials shall be aligned with district goals, curriculum objectives, and academic standards and shall supplement and not supplant the use of Board-adopted basic instructional materials that serve as the primary learning resources.

Supplementary instructional materials include, but are not limited to, instructional materials that are designed to serve one or more of the following purposes: (Education Code 60010)

1. To provide more complete coverage of one or more subjects included in a given course
2. To meet the various learning ability levels of students in a given age group or grade level
3. To meet the diverse educational needs of students with a language disability in a given age group or grade level
4. To meet the diverse educational needs of students reflective of a condition of cultural pluralism
5. To use current, relevant technology that further engages interactive learning in the classroom and beyond

Supplementary instructional materials may be selected by the Superintendent or designee, school administrators, or teachers, as applicable, and obtained through donations to the district and/or available funding sources designated for these purposes.

The use of any supplemental instructional material shall not be rejected or prohibited by the Board or district on the basis that it includes a study of the role and contributions of any individual or group consistent with the requirements of Education Code 51204.5 and 60040, unless such study would violate Education Code 51501 or 60044. (Education Code 243)

The use of any supplemental instructional material shall not be adopted by the Board or district if the use would subject a student to unlawful discrimination as specified in Education Code 220. (Education Code 244)

As appropriate, supplementary instructional materials shall meet the criteria developed for the selection and evaluation of basic instructional materials as described in AR 6161.1 - Selection and Evaluation of Instructional Materials.

Supplementary instructional materials shall be directly related to the course of study in which they are being used and shall be appropriate for the age and maturity level of the students.

The use or reproduction of supplementary instructional materials shall be in accordance with federal copyright law.

Appropriateness of Materials

Whenever a district employee proposes to use a supplementary resource which is not included in the approved learning resources of the district, the employee shall preview the material to determine whether, in the employee's professional judgment, it is appropriate for the grade level taught and is consistent with district criteria for the selection of supplementary instructional materials.

The employee shall confer with the Superintendent or designee as necessary to determine the compliance of the material with district criteria. The primary considerations should be the educational value, factual accuracy,

appropriateness, including whether the material contains pervasive vulgarity or profanity, and relevance of the materials, as well as the ages and maturity of the students.

The Superintendent or designee may provide training to administrators and teachers in the selection and evaluation of supplementary instructional materials, including the criteria to be utilized and applicable legal considerations.

Investigations, Complaints, and Opt-Outs

If the Board knows or has reason to know that materials were used in a classroom or an action occurred that violated Education Code 220, the Board shall investigate and remediate the action, which may include, but is not limited to, the implementation of restorative justice practices. (Education Code 244)

Complaints concerning supplemental instructional materials shall be handled in accordance with Board Policy 1312.2 - Complaints Concerning Instructional Materials and Board Policy 1312.3 - Uniform Complaint Procedures, as applicable.

Any requests by a parent/guardian to opt a student out of specified instructional content shall be handled in accordance with Board Policy 5020 - Parent Rights and Responsibilities and Board Policy/Administrative Regulation 6141.2 - Recognition of Religious Beliefs and Customs.



Policy 6163.1: Library Media Centers

Status: DRAFT

Original Adopted Date: 09/13/2011 | **Last Revised Date:** 11/14/2023

The Governing Board recognizes that school libraries support the educational program by providing access to a variety of informational and supplemental resources that can inspire a love of reading, stimulate thought, the exploration of ideas and intellectual exchanges, and contribute to the academic achievement of all students. The Board desires that school libraries be stocked with up-to-date books, reference materials, and electronic resources that promote literacy, support academic standards, contain a broad spectrum of knowledge and viewpoints, accurately reflect and value society's diversity, and prepare students to become lifelong learners.

The Superintendent or designee may, in consultation with teacher librarians, classroom teachers, administrators, parents/guardians, and students as appropriate, develop and regularly update a plan for school libraries that describes the district's goals for school libraries and the distribution of funds to school sites to support libraries. As appropriate, the plan may also address staffing, facilities, selection and evaluation of materials, the development and maintenance of classroom libraries, prevention of loss or damage of library materials, prioritization of needs, and other related matters. The Superintendent or designee shall ensure that the library plan is aligned with the district's local control and accountability plan and other district and school plans.

Student Success Cards

The district may coordinate with the local public library to ensure that, by grade 3, each student is provided with the opportunity to obtain a student success card issued by a local public library that provides access to library services. (Education Code 19341, 19342)

The district may disclose student directory information to the State Librarian and a local public library for purposes of administering the student success cards. (Education Code 19344, 49061; 34 CFR 99.3)

Staffing

To staff school libraries, the district may employ one or more teacher librarians who possess appropriate credentials issued by the Commission on Teacher Credentialing. (Education Code 18120, 44868; 5 CCR 80024.6, 80053)

The Superintendent or designee may assign teacher librarians to perform the following duties in accordance with the authorizations of their credential: (5 CCR 80053, 80053.1)

1. Instruct students in accessing, evaluating, using, and integrating information and resources in the library program and/or provide departmentalized instruction in information literacy, digital literacy, and digital citizenship
2. Plan and coordinate school library programs with the district's instructional programs through collaboration with teachers
3. Select materials for school and district libraries
4. Develop and deliver staff development programs for school library services
5. Coordinate or supervise library programs at the school or district level
6. Plan and conduct a course of instruction for students who assist in the operation of school libraries

7. Supervise classified personnel assigned school library duties
8. Develop procedures for and management of the school and district libraries

Additionally, the Board may appoint classified paraprofessionals to serve as library aides or library technicians. Volunteers may assist with school library services in accordance with law, Board policy, and administrative regulation.

Hours of Operation

School libraries shall be open for use by students and teachers during the school day. (Education Code 18103)

With the approval of the Board, a school library may be open at other hours outside the school day, including evenings and Saturdays. Any library open to serve students during evening and Saturday hours shall be under the supervision of a certificated employee who consents to the assignment. (Education Code 18103)

Selection, Evaluation, and Use of School Library Materials

Library materials shall include print and electronic resources that align with the curriculum and are accessible to students with varying cognitive and/or language needs.

Library materials shall be selected and evaluated through a process that invites recommendations from administrators, teachers, other staff, parents/guardians, and students as appropriate.

The Board may exclude from libraries all books, publications, or papers of a sectarian, partisan, or denominational character. (Education Code 18111)

The use of any book or other resource in a school library shall not be rejected or prohibited by the Board or district on the basis that it includes a study of the role and contributions of any individual or group consistent with the requirements of Education Code 51204.5 and 60040, unless such study would violate Education Code 51501 or 60044. (Education Code 243)

Library materials shall be use in accordance with Board Policy 0410 - Nondiscrimination in District Programs and Activities.

Library materials shall be continually evaluated in relation to evolving curricula, new formats of materials, new instructional methods, and the needs of students and teachers. Materials that contain outdated subject matter or are no longer appropriate shall be removed.

All gifts and donations of school library materials shall be subject to the same criteria as materials selected for purchase by the district.

Complaints regarding the appropriateness of library materials shall be addressed in accordance with Board Policy 1312.2 - Complaints Concerning Instructional Materials and Board Policy 1312.3 - Uniform Complaint Procedures, as applicable.

Fees

Students shall be allowed to borrow school library materials at no charge for use in the library and classrooms as well as out of school. (5 CCR 16042)

OPTION 1: (No late fees)

Students shall be encouraged to return library materials in a timely manner, but no charge shall be assessed for the late return of materials.

OPTION 1 ENDS HERE **OPTION 2: (Late fees charged)**

To encourage students to return materials in a timely manner, a nominal fee shall be charged for the late return of materials. **OPTION 2 ENDS HERE**

Library Instruction

Teacher librarians and/or classroom teachers shall provide library instruction to support the development of students' information literacy skills. Such instruction shall be aligned with the state academic standards for library instruction, consistent with Board policy and administrative regulation, and shall prepare students to:

1. Access information by applying knowledge of the organization of libraries, print materials, digital media, and other sources
2. Evaluate and analyze information to determine appropriateness in addressing the scope of inquiry
3. Organize, synthesize, create, and communicate information
4. Integrate information literacy skills into all areas of learning and pursue information independently to become life-long learners

Additionally, teacher librarians may provide support to teachers, administrators, and other staff by identifying instructional materials that will aid in the development of curriculum and instructional activities and by providing information about effective and ethical uses of school library services and equipment.

Program Evaluation

The Superintendent or designee shall annually assess and report to the Board regarding the condition and use of school libraries. The assessment shall evaluate, at a minimum:

1. Access of students and staff to school libraries during school hours and, as appropriate, access outside the school day
2. The process and frequency by which students are allowed to check out library materials
3. Staffing levels, qualifications, and number of hours worked
4. The quality of the collection at each library, including, but not limited to, the total number of books in the collection, number of books per student, types of materials (fiction, non-fiction, newspapers, magazines, encyclopedias, materials in other languages, and reference materials), alignment with curriculum, provision of a broad spectrum of knowledge and viewpoints, amount expended during the year for the purchase of new resources, and the number of resources discarded and added during the year
5. Any special programs offered at the school to encourage reading and/or library use
6. The adequacy of the facility space and equipment designated for the school library
7. The source(s) and adequacy of funding for school libraries

8. Knowledge by principals, teachers, and library personnel of the process to follow when a library material(s) is challenged

The district shall, on or before August 31 each year, report to the California Department of Education on the condition of its school libraries for the preceding year ending June 30. (Education Code 18122)

DRAFT



Policy 6164.4: Identification And Evaluation Of Individuals For Special Education

Status: DRAFT

Original Adopted Date: 06/14/2011 | **Last Revised Date:** 11/09/2021

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth to 21 years of age who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

The Superintendent or designee shall establish a comprehensive child find system that includes procedures for the identification, screening, referral, assessment, and triennial assessment of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the special education and related services provided to such individuals. (Education Code 56301)

The district's identification procedures shall include systematic methods for utilizing referrals from parents/guardians, teachers, agencies, appropriate professionals, and other members of the public, and shall be coordinated with school site procedures for referral of students whose needs cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians and students, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the right to consent to an assessment of the student. Additionally, the Superintendent or designee shall notify parents/guardians and students of procedures for initiating a referral for assessment to identify individuals for special education services. (Education Code 56301)



Regulation 6164.4: Identification And Evaluation Of Individuals For Special Education

Status: DRAFT

Original Adopted Date: 06/14/2011 | **Last Revised Date:** 02/28/2023

The Superintendent or designee shall ensure that the district's child find process includes the collection of student data at reasonable intervals, to identify, locate and evaluate students with known or suspected disabilities and determine whether special education and related services are needed.

A student shall be referred for special education instruction and services only after the resources of the regular education program have been considered and used where appropriate. (Education Code 56303)

However, the district shall ensure that evaluations of children suspected of having a disability are not delayed or denied because of the implementation of response to intervention strategies.

A parent/guardian or the district may initiate a request for an initial evaluation to determine if the student is a student with a disability. (34 CFR 300.301)

When a verbal referral is made, staff shall offer assistance to the individual to make the request in writing and shall assist the individual if the individual requests such assistance. (5 CCR 3021)

All referrals from school staff for an initial evaluation shall include a brief reason for the referral and description of the regular program resources that were considered and/or modified for use with the student and, when appropriate, the results of intervention. This documentation shall not delay the timelines for completing the assessment plan or assessment. (5 CCR 3021)

Initial Evaluation for Special Education Services

Before the initial provision of special education and related services to a student with a disability, the district shall conduct an individual initial evaluation of the student's educational needs related to all areas of suspected disability. (Education Code 56320; 34 CFR 300.301)

Upon receipt of a referral of any student for special education and related services, a proposed evaluation plan shall be developed within 15 calendar days, not counting days between the student's regular school sessions or terms or calendar days of school vacation in excess of five school days, unless the parent/guardian agrees, in writing, to an extension. If the referral is made with 10 or fewer days remaining before the end of the student's regular school year or term, the proposed evaluation plan shall be developed within 10 days after the beginning of the next regular school year or term. (Education Code 56043, 56321)

The proposed evaluation plan shall meet all of the following requirements: (Education Code 56321)

1. Be in a language easily understood by the general public
2. Be provided in the native language of the parent/guardian or other mode of communication used by the parent/guardian unless it is clearly not feasible
3. Explain the type(s) of evaluation(s) to be conducted
4. State that no individualized education program (IEP) will result from the evaluation without parent/guardian consent

A copy of the notice of a parent/guardian's rights and procedural safeguards shall be attached to the evaluation plan. (Education Code 56321)

The proposed written evaluation plan shall include a description of recent assessments conducted, including available independent assessments and assessment information requested by the parent/guardian to be considered, as well as information indicating the student's primary language and the student's primary language proficiency as determined by Education Code 52164.1. (5 CCR 3022)

Before conducting an initial evaluation, the district shall provide the parent/guardian with prior written notice in accordance with 34 CFR 300.503. Additionally, as part of the evaluation plan, the parent/guardian shall receive written notice that includes all of the following information: (Education Code 56329; 34 CFR 300.304, 300.502, 300.504)

1. Upon completion of the administration of tests and other evaluation materials, an IEP team meeting that includes the parent/guardian or the parent/guardian's representative shall be scheduled pursuant to Education Code 56341

At this meeting, the team shall determine whether the student is a student with disabilities, as defined in Education Code 56026, and shall discuss the evaluation, the educational recommendations, and the reasons for the recommendations.

2. When making a determination of eligibility for special education, the district shall not determine that the student is disabled if the primary factor for such determination is lack of appropriate instruction in reading, including the essential components of reading instruction as defined in 20 USC 6368, lack of appropriate instruction in mathematics, or limited English proficiency, if the student does not otherwise meet the eligibility criteria under 34 CFR 300.8
3. A copy of the evaluation report and the documentation of determination of eligibility shall be given to the parent/guardian
4. If the parent/guardian disagrees with an evaluation obtained by the district, the parent/guardian has the right to obtain, at public expense, an independent educational evaluation (IEE) of the student from qualified specialists, in accordance with 34 CFR 300.502

The parent/guardian is entitled to only one such evaluation at public expense each time the district conducts an assessment with which the parent/guardian disagrees.

If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of the student, an equivalent opportunity shall apply to the IEE. This equivalent opportunity shall apply to the student's current placement and setting as well as observation of the district's proposed placement and setting, if any, regardless of whether the IEE is initiated before or after the filing of a due process hearing proceeding.

5. The district may initiate a due process hearing pursuant to Education Code 56500-56508 to show that its evaluation is appropriate

If the final decision resulting from the due process hearing is that the evaluation is appropriate, the parent/guardian maintains the right for an IEE, but not at public expense.

If the parent/guardian obtains an IEE at private expense, the results of the IEE shall be considered by the district with respect to the provision of a free appropriate public education (FAPE) to the student, and may be presented as evidence at a due process hearing regarding the student. If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to an IEE of the student in the student's current educational placement and setting and in any educational placement and setting proposed by the district, regardless of whether the IEE is initiated before or after the filing of a due process hearing.

6. If the parent/guardian proposes a publicly financed placement of the student in a nonpublic school, the district shall have an opportunity to observe the proposed placement and, if the student has already been unilaterally placed in the nonpublic school by the student's parent/guardian, the student in that proposed placement

Any such observation shall only be of the student who is the subject of the observation and shall not include the observation or evaluation of any other student in the proposed placement unless that other student's parent/guardian consents to the observation or evaluation. The results of any observation or evaluation of another student in violation of Education Code 56329(d) shall be inadmissible in any due process or judicial proceeding regarding FAPE of that other student.

Parent/Guardian Consent for Evaluations

Consent means that the parent/guardian: (Education Code 56021.1; 34 CFR 300.9)

1. Has been fully informed, in the parent/guardian's native language or other mode of communication, of all information relevant to the activity for which consent is sought
2. Understands and agrees, in writing, to the carrying out of the activity for which parent/guardian consent is sought and the consent describes that activity and lists the records (if any) that will be released and to whom
3. Understands that the granting of consent is voluntary on the parent/guardian's part and may be revoked at any time
4. Understands that if the parent/guardian revokes consent, that revocation is not retroactive, such that it does not negate an action that has occurred after the consent was given and before the consent was revoked

The district is not required to amend the education records of a student to remove any reference to the student's receipt of special education and services if the student's parent/guardian submits a written revocation of consent after the initial provision of special education and related services to the student.

Upon receiving the proposed evaluation plan, the parent/guardian shall have at least 15 days to decide whether to consent to the initial evaluation. The district shall not interpret parent/guardian consent for initial evaluation as consent for initial placement or initial provision of special education services. (Education Code 56321; 34 CFR 300.300)

The district shall make reasonable efforts to obtain the consent of the parent/guardian for an initial evaluation or reevaluation of a student. (Education Code 56321; 34 CFR 300.300, 300.322)

The district shall maintain a record of its attempts to obtain consent, such as: (Education Code 56341.5)

1. Detailed records of telephone calls made or attempted and the results of those calls
2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits

If a parent/guardian refuses to consent to the initial evaluation or fails to respond to a request to provide consent, the district may, but is not required to, pursue an evaluation by utilizing the procedural safeguards, including the mediation and due process procedures pursuant to 20 USC 1415 and 34 CFR 300.506-300.516. (Education Code 56321; 34 CFR 300.300)

For a student who is a ward of the state and not residing with the student's parent/guardian, the district shall make reasonable efforts to obtain the consent from the parent/guardian of the student for an initial evaluation to determine whether the student is a student with a disability. The district may conduct an initial evaluation without obtaining consent of the parent/guardian if any of the following situations exists: (Education Code 56321.1; 20 USC 1414; 34 CFR 300.300)

1. Despite reasonable efforts to do so, the district cannot discover the whereabouts of the parent/guardian of the student
2. The rights of the parent/guardian of the student have been terminated in accordance with state law
3. The rights of the parent/guardian to make educational decisions have been subrogated by a judge in accordance with state law and consent for an initial evaluation has been given by an individual appointed by the judge to represent the student

The district need not obtain parent/guardian consent before reviewing existing data as part of an evaluation or reevaluation, or before administering a test or other evaluation that is administered to all students, unless consent is required from the parents/guardians of all students. (Education Code 56321; 34 CFR 300.300)

Conduct of the Evaluation

Within 60 calendar days of receiving parent/guardian consent for the initial assessment of a student, not counting days between the student's regular school sessions, terms, or days of school vacation in excess of five schooldays, a determination of whether the student is eligible for special education and the educational needs of the student shall be made, an IEP team meeting shall occur, and an IEP shall be developed, unless the parent/guardian agrees in writing to an extension, pursuant to Education Code 56344. If the 60-day time is interrupted by a student school vacation, the 60-day time shall recommence on the date that student school days reconvene. A meeting to develop an initial IEP for the student shall be conducted within 30 days of a determination that the student needs special education and related services. (Education Code 56043, 56344)

However, when a referral has been made for a student 30 days or less prior to the end of the regular school year, an IEP required as a result of an assessment of the student shall be developed within 30 days after the commencement of the subsequent regular school year. (Education Code 56043, 56344; 34 CFR 300.301, 300.323)

The evaluation shall be conducted by qualified personnel who are competent to perform the assessment as determined by the district. (Education Code 56322)

Additionally, evaluations and reevaluations shall be administered by qualified personnel who are competent in the oral or sign language skills and written skills of the student's primary language or mode of communication and have a knowledge and understanding of the cultural and ethnic background of the student. If it is clearly not feasible to do so, an interpreter shall be used, and the assessment report shall document this condition and note that the validity of the assessment may have been affected. The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance shall not be diagnosed as a disabling condition. (5 CCR 3023)

The screening of a student by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation shall not be considered to be an evaluation for eligibility for special education and related services. (Education Code 56321; 20 USC 1414; 34 CFR 300.302)

In conducting the evaluation, the district shall use a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information about the student. The district shall also use any information provided by the parent/guardian that may assist the district in making the determination as to whether the student is a student with a disability and, if so, the necessary components of the student's IEP when the IEP is developed, including information related to enabling the student to be involved in and to progress in the general education curriculum. (34 CFR 300.304)

The district's evaluation shall not use any single measure or assessment as the sole criterion for determining whether a student is a student with a disability and for determining the appropriate educational program for the student. The assessment shall use technically sound instruments that may assess the relative contribution of cognitive and behavioral factors in addition to physical or developmental factors. (Education Code 56320; 34 CFR 300.304)

Additionally, the district shall ensure that assessments and other evaluation materials provide relevant information that assists in determining the student's educational needs and are: (Education Code 56320; 34 CFR 300.304)

1. Selected and administered so as not to be discriminatory on the basis of race, culture, or sex
2. Provided and administered in the student's native language or other mode of communication and in the form most likely to yield accurate information on what the student knows and can do academically, developmentally, and functionally, unless it is clearly not feasible to so provide or administer
3. Used for the purposes for which the assessments or measures are valid and reliable
4. Administered by trained and knowledgeable personnel, ensuring that any individually administered tests of intellectual or emotional functioning are administered by a credentialed school psychologist
5. Administered in accordance with any instructions provided by the producer of the assessments
6. Tailored to assess specific areas of educational need and not merely designed to provide a single general intelligence quotient
7. If administered to a student with impaired sensory, manual, or speaking skills, selected and administered to best ensure that the results accurately reflect the student's aptitude or achievement level or whatever other factors the test purports to measure, rather than reflecting the child's impaired sensory, manual, or speaking skills, unless those skills are the factors that the test purports to measure

Students shall be assessed in all areas related to the suspected disability, including, if appropriate, health and development, vision (including low vision), hearing, motor abilities, language function, general intelligence, academic performance, communicative status, self-help, orientation and mobility skills, career and vocational abilities and interests, and social and emotional status. When appropriate, a developmental history shall be obtained. For students with residual vision, a low vision assessment shall be provided in accordance with guidelines established pursuant to Education Code 56136. The district shall ensure that the evaluation is sufficiently comprehensive to identify all of the student's special education and related service needs, regardless of whether commonly linked to the disability category in which the student has been classified. (Education Code 56320; 34 CFR 300.304)

As part of the initial evaluation and any reevaluation, the IEP team and other qualified professionals shall, if appropriate, review existing evaluation data on the student, including evaluations and information provided by the parents/guardians, current classroom-based local or state assessments and classroom-based observations, and observations by teachers and related services providers. On the basis of that review and input from the student's parent/guardian, the team shall identify what additional data, if any, are needed to determine: (Education Code 56381; 34 CFR 300.305)

1. Whether the student is a student with a disability, or in the case of a reevaluation, whether the student continues to have a disability, and the educational needs of the student
2. The present levels of academic achievement and related developmental needs of the student
3. Whether the student needs, or continues to need, special education and related services
4. Whether any additions or modifications to the special education and related services are needed to enable the student to meet the measurable annual goals set out in the student's IEP and to participate, as appropriate, in the general education curriculum

If a student has transferred from another district in the same school year or leaves this district, the district shall coordinate with the student's prior or subsequent district as necessary and as expeditiously as possible to ensure prompt completion of full evaluations. (Education Code 56320; 34 CFR 300.304)

Evaluation Report

The personnel who evaluate the student shall prepare a written report of the results of each evaluation. The report shall include, but not be limited to, the following: (Education Code 56327)

1. Whether the student may need special education and related services
2. The basis for making the determination
3. The relevant behavior noted during the observation of the student in an appropriate setting
4. The relationship of that behavior to the student's academic and social functioning
5. The educationally relevant health, developmental, and medical findings, if any
6. For students with learning disabilities, whether there is such a discrepancy between achievement and ability that it cannot be corrected without special education and related services
7. A determination concerning the effects of environmental, cultural, or economic disadvantage, where appropriate
8. The need for specialized services, materials, and equipment for students with low incidence disabilities, consistent with Education Code 56136

Eligibility Determination

Upon completion of the administration of assessments and other evaluation measures, a group of qualified professionals and the parent/guardian shall determine whether the student is a student with a disability as defined in 5 CCR 3030 and 34 CFR 300.8 and, if so, the student's educational needs. In interpreting the data, the group shall draw information from a variety of sources, including aptitude and achievement tests, parent/guardian input, and teacher recommendations, as well as information about the student's physical condition, social or cultural background, and adaptive behavior. The group shall ensure that the information obtained from these sources is documented and carefully considered. (34 CFR 300.306)

If the student is eligible under the criteria for "emotional disturbance," as defined in 5 CCR 3030 and 34 CFR 300.8, the student may be identified as having an "emotional disability" pursuant to Education Code 97.

When making a determination of eligibility for special education and related services, the district shall not determine that a student is disabled if the primary factor for such determination is a lack of appropriate instruction in reading, including the essential components of reading instruction pursuant to 20 USC 6368, lack of instruction in mathematics, limited English proficiency, or that the student does not otherwise meet the eligibility criteria. (Education Code 56329; 34 CFR 300.306)

The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance, shall not be diagnosed as a disabling condition. (5 CCR 3023)

Independent Educational Evaluation

An *independent educational evaluation* is defined as an evaluation conducted by a qualified examiner who is not employed by the district. (34 CFR 300.502)

Public expense means that the district either pays for the full cost of the IEE or ensures that the evaluation is otherwise provided at no cost to the parent/guardian. (34 CFR 300.502)

The parents/guardians of a student with a disability have the right to obtain an IEE at public expense under the same criteria, including the location of the evaluation and the qualifications of the examiner, that the district uses for a district-initiated evaluation. (34 CFR 300.502)

The parent/guardian is entitled to only one IEE at public expense each time the district conducts an evaluation with which the parent/guardian disagrees. (Education Code 56329; 34 CFR 300.502)

If a parent/guardian has requested an IEE, the district may ask for the reason that the parent/guardian objects to the district's evaluation. However, the parent/guardian is not required to provide an explanation and the district may not unreasonably delay either providing the IEE at public expense or filing a due process complaint to request a due process hearing to defend the public evaluation. (34 CFR 300.502)

Upon receiving the request for an IEE, the district shall, without unnecessary delay, either: (34 CFR 300.502)

1. File a due process complaint to request a hearing to show that its evaluation is appropriate
2. Ensure that an IEE is provided at public expense, unless the district demonstrates at a hearing that the evaluation obtained by the parent/guardian did not satisfy the district's criteria

If a due process hearing decision determines that the district's evaluation is appropriate, then the parent/guardian may obtain an IEE but not at public expense. (Education Code 56329; 34 CFR 300.502)

In any decision made with respect to providing FAPE to a student with a disability, the result of any IEE obtained by the student's parent/guardian shall be considered by the district if it meets district criteria. Any such result also may be presented as evidence at a hearing on a due process complaint. (Education Code 56329; 34 CFR 300.502)

Coordinating Transitions

The district designates the individual listed below as the main point of contact for coordinating and completing, with other agencies and persons, the transition of a child and family from infant/toddler programs to preschool (Part C to Part B of the federal Individuals with Disabilities Education Act), including establishing practices to educate and support families during the transition: (Government Code 95013.1)

(title or position)

(address)

(telephone number)

(email)

Reevaluation

A reevaluation shall be conducted when the district determines that the educational or related service needs of the student, including improved academic achievement and functional performance, warrant a reevaluation or if the student's parent/guardian or teacher requests reevaluation. Such reevaluations shall occur every three years, unless

the parent/guardian and district agree in writing that a reevaluation is unnecessary. A reevaluation may not occur more than once a year, unless the parent/guardian and the district agree otherwise. (Education Code 56043, 56381; 34 CFR 300.303)

The district shall ensure that any reevaluations of the student are conducted in accordance with the evaluation procedures pursuant to 34 CFR 300.304-300.311. (34 CFR 300.303)

Before entering kindergarten or first grade children with disabilities who are in a preschool program shall be reevaluated to determine if they still need special education and services. IEP teams shall identify a means of monitoring the continued success of children who are determined to be eligible for less intensive special education programs. (Education Code 56445)

The district's point of contact for coordinating and completing the transition of a child and family from infant/toddler programs to preschool, may coordinate the reevaluation and monitoring as described above for kindergarten or first grade.

DRAFT



Policy 7214: General Obligation Bonds

Status: DRAFT

Original Adopted Date: 08/08/2017 | **Last Revised Date:** 08/27/2024

The Governing Board recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the district's facilities needs are met in the most cost-effective manner possible. The Board may direct the Superintendent to explore the possibility of a bond measure, which may include, but is not limited to, conducting community focus groups, surveys, and Board presentations. When the Board determines that it is in the best interest of district students, it may order an election on the question of whether bonds shall be issued to pay for school facilities.

The Board's decision to order a bond election, as well as its determination regarding the appropriate amount, timing, and structure of the bond issuance, shall be consistent with law and the district's debt management policy.

Before ordering a bond election, the Board shall obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor. (Education Code 15100)

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot materials for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

The Board, by a two-thirds vote and subject to Education Code 15100, may adopt a resolution to incur bonded indebtedness and order an election. Pursuant to the California Constitution, Article 13A, Section 1(b)(3) and Article 16, Section 18(b), a bond election authorized pursuant to Education Code 15266 requires the approval of at least a 55 percent majority of the voters voting in the election. (Education Code 15266)

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the district are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the district pursuant to Education Code 15266 shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities
2. The acquisition or lease of real property for school facilities
3. The refunding of any outstanding debt issuance used for the purposes specified in Items #1-2 above

The proposition approved by the voters shall include the following accountability requirements:

1. Certification that proceeds from the sale of the bonds will be used only for the purposes specified in Items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses (California Constitution Article 13A, Section 1(b)(3))
2. A list of specific school facilities projects to be funded and certification that the Board has evaluated safety,

class size reduction, and information technology needs in developing that list (California Constitution Article 13A, Section 1(b)(3))

3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed (California Constitution Article 13A, Section 1(b)(3))
4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects (California Constitution Article 13A, Section 1(b)(3))
5. A requirement that the Board shall appoint an independent citizens' oversight committee to inform the public concerning the expenditure of bond revenues as specified in Education Code 15278 and the accompanying administrative regulation (Education Code 15278)

This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

The Superintendent or designee shall ensure that the annual, independent performance and financial audits required pursuant to Items #3-4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards and submitted to the citizens' oversight committee at the same time they are submitted to the Superintendent or designee and no later than March 31 of each year. (Education Code 15286)

The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns addressed in the performance and financial audits within three months of receiving the audits. (Education Code 15280)

The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

Bonds Requiring Two-thirds Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of a two-thirds majority of the voters pursuant to Education Code 15100 and California Constitution, Article 13A, Section 1(b)(2). If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by two-thirds majority of voters. (Education Code 15100)

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Subject to limits specified in Article 13A, Section 1 of the California Constitution, bonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public

calamity

5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature
6. Permanently improving school grounds
7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state school building aid loans
8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577
9. Purchasing school buses with a useful life of at least 20 years
10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by an order of the Board entered into the minutes. (Education Code 15100)

The Board may appoint a citizens' oversight committee to review and report to the Board and the public as to whether the expenditure of bond revenues complies with the intended purposes of the bond.

Certificate of Results

If the certificate of election results received by the Board from the applicable county elections officials shows that the appropriate majority of the voters is in favor of issuing the bonds, the Board shall declare that the bond measure has passed and record that fact in its minutes. The Board shall then certify to the County Board of Supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274; Elections Code 15372, 15400)

Resolutions Regarding Sale of Bonds

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass one or more resolutions directing the issuance and sale of bonds as necessary. In accordance with law, each resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable. (Education Code 15140; Government Code 53508.6)

In passing each resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

Prior to the sale of bonds, the Board shall place an agenda item at a public meeting and adopt as part of the bond issuance resolution, or in a separate resolution, disclosures of the available funding instruments, the costs and sustainability of each, and all of the following information: (Education Code 15146)

1. Express approval of the method of sale, such as competitive or negotiated sales
2. Statement of the reasons for the method of sale selected
3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial

adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected

4. Estimates of the costs associated with the bond issuance, including, but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, underwriting fees, and other miscellaneous costs and expenses of issuing the bonds

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), the resolution to be adopted by the Board shall include Items #1-4 above as well as the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the district over the term of the bonds. The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest
2. A comparison to the overall cost of current interest bonds
3. The reason bonds that allow for the compounding of interest are being recommended
4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal

Municipal Securities Rulemaking Board

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). (Government Code 8855)

After the sale, the Board shall be presented with the actual issuance cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the CDAIC. (Education Code 15146; Government Code 53509.5)

Bond Anticipation Notes

Whenever the Board determines that it is in the best interest of the district, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Code 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose
2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the district to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

Deposit of Bond Proceeds

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

DRAFT



Regulation 7214: General Obligation Bonds

Status: DRAFT

Original Adopted Date: 04/08/2014 | **Last Revised Date:** 08/27/2024

Election Notice

Whenever the Governing Board orders an election on the question of whether general obligation bonds shall be issued to pay for school facilities, the Superintendent or designee shall ensure that the election notice and ballot requirements comply with Education Code 15120-15126 and 15272, as applicable, and the section "Ballot Materials" below.

At least 88 days prior to the date of the election, the Superintendent or designee shall deliver to the officer conducting the election the resolution calling the election, including the date and purpose of the election; the authority for ordering the election and the specification of the election order; the signature of the officer or the clerk of the Board authorized to make such designations; and all other applicable ballot materials. (Education Code 5322)

Ballot Materials

The ballot question to appear on the ballot shall not exceed 75 words and shall appear in the form specified in Elections Code 13119. (Education Code 5322)

The Superintendent or designee shall ensure that the ballot materials comply with applicable laws including a brief statement of the measure setting forth the amount of the bonds to be voted upon, the maximum rate of interest, and the purposes for which the proceeds of the sale of the bonds are to be used. (Education Code 15122)

In addition to the 75 word ballot question, a separate statement shall be included with the sample ballot, which includes the best estimate from official sources of all of the following: (Elections Code 9401)

1. The average annual tax rate that would be required to be levied to fund the bond issue over the entire duration of the bond debt service, based on assessed valuations available at the time of the election or a projection based on experience within the same jurisdiction or other demonstrable factors

Additionally, the estimate shall identify the final fiscal year in which the tax is anticipated to be collected.

2. The highest tax rate that would be required to be levied to fund the bond issue, and an estimate of the year in which that rate will apply, based on assessed valuations available at the time of the election or a projection based on experience within the same jurisdiction or other demonstrable factors
3. The total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold

The estimate may include information about the assumptions used to determine the estimate.

For bond measures requiring 55 percent majority of the voters, the Superintendent or designee shall ensure that the text of the ballot measure includes a statement that the Board will appoint a citizens' oversight committee and that annual independent audits will be conducted to assure that funds are spent only on school and classroom improvements and for no other purposes. (Education Code 15272)

For bond funded projects that require state matching funds, the Superintendent or designee shall ensure the sample ballot contains a statement advising the voters that the project is subject to the approval of state matching funds and, therefore, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Arguments in support or in opposition of the bond measure shall be submitted in accordance with Elections Code 9160-9170.

Citizens' Oversight Committee

If a bond is approved pursuant to the 55 percent majority threshold in accordance with Proposition 39 to the California Constitution, Article 13A, Section 1(b)(3) and Article 16, Section 18(b), then the district's citizens' oversight committee shall consist of at least seven members, including, but not limited to: (Education Code 15282)

1. One member active in a business organization representing the business community located within the district
2. One member active in a senior citizens' organization
3. One member active in a bona fide taxpayers' organization
4. One member who is a parent/guardian of a district student
5. One member who is a parent/guardian of a district student and is active in a parent-teacher organization, such as the Parent Teacher Association or school site council

Members of the citizens' oversight committee shall be subject to the conflict of interest prohibitions regarding incompatibility of office pursuant to Government Code 1125-1129 and financial interest in contracts pursuant to Government Code 1090-1099. (Education Code 15282)

No employee, Board member, vendor, contractor, or consultant of the district shall be appointed to the citizens' oversight committee. (Education Code 15282)

Members of the citizens' oversight committee may serve for no more than three consecutive terms of two years each. They shall serve without compensation. (Education Code 15282)

The purpose of the citizens' oversight committee shall be to inform the public concerning the expenditure of bond revenues. The committee shall actively review and report on the proper expenditure of taxpayers' money for school construction and shall convene to provide oversight for, but not limited to, the following: (Education Code 15278)

1. Ensuring that bond revenues are expended only for the purposes described in California Constitution, Article 13A, Section 1(b)(3), including the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities
2. Ensuring that, as prohibited by California Constitution, Article 13A, Section 1(b)(3)(A), no funds are used for any teacher and administrative salaries or other school operating expenses

In furtherance of its purpose, the committee may engage in any of the following activities: (Education Code 15278)

1. Receiving and reviewing copies of the annual, independent performance and financial audits required by California Constitution, Article 13A, Section 1(b)(3)(C) and (D)
2. Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of California Constitution, Article 13(A), Section 1(b)(3)
3. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the district
4. Reviewing efforts by the district to maximize bond revenues by implementing cost-saving measures, including,

but not limited to, the following:

- a. Mechanisms designed to reduce the costs of professional fees
- b. Mechanisms designed to reduce the costs of site preparation
- c. Recommendations regarding the joint use of core facilities
- d. Mechanisms designed to reduce costs by incorporating efficiencies in school site design
- e. Recommendations regarding the use of cost-effective and efficient reusable facility plans

The district shall, without expending bond funds, provide the citizens' oversight committee with any necessary technical assistance and shall provide administrative assistance in furtherance of the committee's purpose and sufficient resources to publicize the committee's conclusions. Additionally, the district shall provide the citizens' oversight committee with responses to any and all findings, recommendations, and concerns addressed in the annual independent financial and performance audits within three months of receiving the audits. (Education Code 15280)

All citizens' oversight committee proceedings shall be open to the public and noticed in the same manner as proceedings of the Board. Committee meetings shall be subject to the provisions of the Ralph M. Brown Act. (Education Code 15280; Government Code 54952)

The citizens' oversight committee shall issue regular reports, at least once a year, on the results of its activities. Minutes of the proceedings and all documents received and reports issued shall be a matter of public record and shall be made available on the district's website. (Education Code 15280)

The citizens' oversight committee may create bylaws for its operations consistent with this regulation, subject to the approval of the Board or Superintendent.

Reports

Within 30 days after the end of each fiscal year, the district shall submit to the County Superintendent of Schools a report concerning any bond election(s) containing the following information: (Education Code 15111)

1. The total amount of the bond issue, bonded indebtedness, or other indebtedness involved
2. The percentage of registered electors who voted at the election
3. The results of the election, with the percentage of votes cast for and against the proposition

By each January 31 following a bond issuance, the district shall submit an annual report to the California Debt Investment and Advisory Commission in accordance with Government Code 8855 and as specified in Board Policy 3470 - Debt Issuance and Management.



Bylaw 9220: Governing Board Elections

Status: DRAFT

Original Adopted Date: 09/26/2017 | **Last Revised Date:** 08/27/2024

Board Member Qualifications

Any person is eligible to be a member of the Governing Board, without further qualifications, if the person is: 18 years of age or older; a citizen of California; a resident of the school district or, if required, the trustee area; a registered voter; and not legally disqualified from holding civil office. (Education Code 35107)

A person is not eligible to be a member of the Board if they have been convicted of an offense(s) as specified in law, except when the person has been granted a pardon in accordance with law.

A district employee duly elected to the Board shall resign from district employment, or shall otherwise cease being a district employee, before being sworn in. If a district employee duly elected to the Board is sworn in and remains a district employee, then the district's employment of the employee shall automatically terminate upon being sworn into office. (Education Code 35107)

Additionally, a person duly appointed or elected to the Board who holds an incompatible office at the time the Board member is sworn in to office as a Board member may not continue to serve in the incompatible office, and shall be deemed to have forfeited the incompatible office in accordance with Government Code 1099.

The Board encourages all candidates to become knowledgeable about the role of board members. Upon request by a Board candidate, the Superintendent or designee shall provide the candidate with:

1. Information regarding the responsibilities and expectations of a Board member, including information regarding available workshops, seminars, and/or training
2. The county election official's contact information and general information about school programs, district operations, and Board responsibilities

A candidate's residence address, telephone number, and email address recorded with the applicable county election official shall be kept confidential in accordance with state law. (Elections Code 2166.9)

Recalling a Board Member

To commence a recall of a Board member, proponents shall serve, file, and publish or post a notice of intention to circulate the recall petition as specified by law and any applicable elections official directives. Additionally, the recall petition shall be in the format provided by the Secretary of State and include, among other things, an estimate of the cost of conducting the special election, as determined by the elections official, in consultation with the district. (Elections Code 11000-11386)

Within 14 days after the regular meeting at which the Board receives a certificate of sufficiency of signatures on a recall petition from an elections official, the Board shall order an election to be held to determine whether the Board member named in the petition shall be recalled. The election shall be held not less than 88, nor more than 125, days after the date that the Board orders the election. However, the election may be conducted within 180 days after the issuance of the Board's order to consolidate the election with a regularly scheduled election. (Elections Code 11240-11242)

A recall election of a Board member shall be conducted in accordance with Elections Code 11381-11386.

If a recall of a Board member is successful, that Board member's seat becomes vacant and shall be filled in accordance with Education Code 5090-5095 and Board Bylaw 9223 - Filling Vacancies.

However, a recalled Board member may not be appointed to the seat that was vacated by the recall. (Elections Code 11382)

Consolidation of Elections

The Board may consolidate Board elections with the local municipal or statewide primary or general election in accordance with Elections Code 1302. Additionally, if a regularly scheduled Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the average local turnout for the previous four statewide general elections, the Board shall take action to consolidate Board elections with statewide elections in accordance with Elections Code 14051-14052.

In order to consolidate elections, the Board shall adopt a resolution and submit it to the County Board of Supervisors for approval not later than 240 days prior to the date of the currently scheduled district election. (Elections Code 10404.5)

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Elections Process and Procedures

For each election, upon receipt of the certified statement of the results of the election from the applicable county elections officials, the Board shall declare which individuals have been elected to the Board in accordance with law. (Elections Code 15372, 15400)

The declaration shall be transmitted to the county elections official with primary jurisdiction for the district, who shall then issue and deliver a certificate of election to each person elected. (Elections Code 15400-15401)

A Board member whose term has expired shall continue to discharge the duties of the office until a successor has qualified by taking the oath of office. (Government Code 1302, 1360)

Each Board member shall reside in the trustee area they represent and shall be elected by voters residing within that trustee area. Trustee areas shall be balanced by population as required by state and federal law.

Following each decennial federal census the Board shall adjust the boundaries of the district's trustee areas in accordance with Elections Code 21100-21180. (Education Code 5019.5)

The Board may review the district's Board election method to determine whether any modification is necessary.

If the district seeks to change its election method, the Board shall follow procedural requirements and hold public hearings in accordance with Elections Code 10010 and 21100-21150 before adopting a resolution at an open meeting specifying the change and obtaining approval from the county committee on school district organization with

primary jurisdiction for the district in accordance with Education Code 5019.

The election method or trustee-area boundaries in effect at the beginning of a Board member's term shall be used when any vacancy that occurs during that term is to be filled, even if, during the term, the district has adopted "by-trustee area" election method or trustee area boundaries have been adjusted.

Campaign Finance

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign contributions, funding, and expenditures.

A Board candidate shall not expend or accept any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

Statement of Qualifications

On the 125th day prior to the day fixed for the general district election, the Board secretary or designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the applicable election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution. (Elections Code 13307)

The district shall assume no part of the cost of printing, handling, translating, mailing, or electronically distributing candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

Tie Votes in Board Member Elections

Whenever the County Superintendent of Schools with primary jurisdiction for the district certifies to the Board that there is a tie vote such that it is impossible to determine which of two or more candidates has been elected to the

Board, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time and place shall determine the winner by lot. (Education Code 5016)

DRAFT



Exhibit 9220-E(1): Governing Board Elections

Status: DRAFT

Original Adopted Date: 08/27/2024

This exhibit is a non-exhaustive list of offenses the conviction of which disqualifies a person from holding public office, including as a Governing Board member of a school district, in the State of California.

1. California Constitution, Article VII, Section 8: Giving or offering a bribe to procure personal election or appointment
2. California Constitution, Article VII, Section 8: Committing bribery, perjury, forgery, malfeasance in office, or other high crimes
3. Penal Code 67: Giving or offering a bribe to any executive officer in the state to influence any decision made by that officer in their official capacity
4. Penal Code 68: While an executive or ministerial officer, employee, or appointee of the state, a county, a city, or another political subdivision of the state, asking for, receiving, or agreeing to receive any bribe to influence any decision made by that person in their official capacity
5. Penal Code 74: As a public officer, for gratuity or reward, appointing another person to public office, or permitting another person to exercise or discharge the duties of their office
6. Penal Code 88: While a member of the Legislature or of a legislative body of a city, county, city and county, school district, or other special district, committing any of various crimes against the Legislative power, including bribery and logrolling
7. Penal Code 98: While an officer, committing any of various bribery and corruption crimes against the public justice as specified in Penal Code 92-100, including bribing or threatening judges or jurors
8. Penal Code 165: Giving or offering a bribe to a member of a city council or a board of supervisors to influence any decision made by that member in their official capacity
9. Penal Code 424: While an officer of the state or of any county, city, town, or district of the state, or while otherwise charged with the receipt, safekeeping, transfer, or disbursement of public moneys, appropriating such moneys for personal use, or refusing to pay any public moneys as required by law
10. Penal Code 2772: Interfering with the work of prisoners employed at a road camp, or giving or attempting to give such prisoners any controlled substances, intoxicating liquors, firearms, weapons, or explosives of any kind
11. Penal Code 2790: Interrupting the work of prisoners employed at a public park or camp, or giving or attempting to give such prisoners any controlled substances, intoxicating liquors, firearms, weapons, or explosives of any kind
12. Government Code 1021: Committing designated crimes as specified in the California Constitution or state law
13. Government Code 1097: While a public official, being financially interested in a contract made in their official capacity, or by any body or board of which the public official is a member, or aiding or abetting a public official in committing such a violation
14. Government Code 9055: While a member of the Legislature or of a legislative body of a city, county, city and county, school district, or other special district, committing any of various crimes against the Legislative power, including bribery and logrolling
15. Government Code 9412: While a member of the Legislature, refusing to appear before the Senate, Assembly,

or any committee of the Legislature after being summoned to testify, or while appearing before the Senate, Assembly, or any committee, refusing to be sworn or to answer any material and proper question, or refusing to produce, upon reasonable notice, any material and proper books, papers, or documents in their possession and under their control

16. Elections Code 20: Committing a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes
 17. Elections Code 18501: While a public official, aiding the illegal casting of a vote at an election or otherwise facilitating the perpetration of election fraud
-

DRAFT



Bylaw 9240: Board Training

Status: DRAFT

Original Adopted Date: 02/28/2017 | **Last Revised Date:** 02/25/2025

The Governing Board believes that its ability to effectively and responsibly govern the district is essential to promoting student achievement, building positive community relations, and protecting the public interest in district schools. Board members shall participate in trainings on school district finance, ethics, and mandated reporting as required by this Bylaw. Additionally, Board members are encouraged to participate in ongoing opportunities for professional development to help them understand their responsibilities, stay abreast of new developments in education, and improve their governance skills.

Each Board member shall complete a training in district finance in accordance with Education Code 35220-35223. For Board members in office as of April 1, 2027, the deadline to complete the training is April 1, 2028, unless their term of office ends before April 1, 2028. For Board members elected or appointed to office after April 1, 2027, including a Board member newly elected or appointed to a nonconsecutive term, the deadline to complete the training is one year from the first day of serving as a Board member. Completion of CSBA's Masters in Governance (MIG) Program shall be deemed to satisfy the district finance training requirement.

Additionally, each Board member shall complete ethics training in accordance with Government Code 53234-53235.2 within six months from the first day of serving as a Board member and at least once every two years thereafter. (Government Code 53235)

In addition, each Board member shall receive annual mandated reporter training in accordance with Board Policy/Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting. (Education Code 44691; Penal Code 11165.7)

Each Board member shall inform the Board president and Superintendent or designee of the completion of any training required by this Bylaw, and the Superintendent or designee shall ensure that records of participation and completion are retained for each Board member. (Education Code 35222; Government Code 44691, 53235.2)

Upon each Board member's election or appointment, the district shall provide the Board member with a copy of the Brown Act. (Government Code 54952.7)

The Board president and/or the Superintendent or designee shall provide an orientation to newly elected or appointed Board members consistent with Board Bylaw 9230 - Orientation.

The Board president shall work with the Superintendent or designee to include funds in the district's proposed annual budget for professional development, and associated reasonable travel expenses, for the Board as a whole and for each individual Board member.

Consistent with the availability of funds in the district's adopted annual budget, the Board president or designee shall annually develop, and bring to the Board for consideration at a Board meeting, a Board professional development calendar designed to assist the Board as a whole in understanding the principles of effective governance, including, but not limited to, information on the district's budget, student achievement and assessment, labor relations, community relations, program evaluation, open meeting laws (the Brown Act), conflict of interest laws, and other topics necessary to govern effectively and in compliance with law.

Consistent with the availability of funds in the district's adopted annual budget, individual Board members may identify and participate in additional professional development opportunities, and shall timely inform the Board

president and the Superintendent upon doing so. Additionally, the Superintendent or designee shall establish timelines and procedures for how an individual Board member shall request that the district pay for such professional development opportunities, whether in advance or by reimbursement.

Board members are encouraged to consider participating in the professional development opportunities offered by CSBA such as the Institute for New and First-Term Board Members, MIG Program, Annual Education Conference and Trade Show, Legal Symposium for Experienced Board Members, Board Presidents Workshop, Brown Act Workshop, Policy Update Webinars, and Ethics Trainings.

Individual Board members are encouraged to share the knowledge or skills acquired from individual professional development opportunities with the full Board, thereby benefiting the Board as a whole and the district.

Consistent with Board Bylaw 9320 - Meetings and Notices, Board members may attend a professional development opportunity as part of a conference or similar public gathering, such as the Annual Education Conference and Trade Show hosted by CSBA, so long as a majority of the Board members do not discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the district's jurisdiction.

DRAFT

Superintendent Report #3

AGENDA:	New Business/Information/Action
TOPIC:	2026/2027 Student Parent Handbook Updates
DESCRIPTION:	Updates to the 2026/2027 Student Parent Handbook are attached. This includes additional language and guidelines for student attendance at District athletic events and activities and various other small additions. All changes are highlighted.
FISCAL IMPACT:	None
RECOMMENDATION:	Administration recommends approval of this item as presented.



HANFORD JOINT UNION HIGH SCHOOL DISTRICT

Preparing Today's Students for Tomorrow's World

HJUHS Student & Parent Handbook 2026-2027

This handbook is designed to give you a brief summary of the rights and responsibilities that you and your child have within Hanford Joint Union High School District. In the following links, pages, and attachments, you will find key policies and laws that affect your child's education; processes for accessing services; and procedures for finding answers to questions or voicing concerns. The handbook is updated and in the data confirmation process that parents complete every year. This handbook covers everything from dress code to graduation ceremonies, so we encourage you to become familiar with its contents. This guide also directs you to resources relating to policies adopted by the Governing Board to identify and avoid any forms of harassment, hate-motivated behavior and/or discrimination in our schools.

Click on the items below to read the student/parent handbook areas you are looking for. If you have any questions, contact the Superintendent's Office at 559-583-5901 ext. 3101 or ssalazar@hjuhsd.org

Board of Trustees

Lisa Chavarin - Area 1, Janet Barbeiro - Area 2, Melonie Robinson - Area 3, Alicia Martella - Area 4, Paul Gillum - Area 5

HJUHS MISSION

The Mission of HJUHS is to provide a positive learning environment that fosters academic and extra-curricular achievement, social-emotional well-being, and the life skills necessary to allow our students to thrive within our community and make our community thrive.

District Office Contacts

DISTRICT OFFICE: 559-583-5901
300 W. 6th St, Hanford, CA 93230
www.hjuhsd.org

Superintendent: Victor Rosa, Ed.D.

Assistant Superintendent, Administrative Services: Ward Whaley

Assistant Superintendent, Business Services and Operations: Renee Creech

Assistant Superintendent, Educational Services: Bobby Peters

Director of Business Services: Julie Fagundes

Director of Student Services: Janice Ede

Director of IT: Richard Braswell

Director of MOT: Ben Stidman

Coordinator of Safety and Activities: Lance Dowd

Food Service Manager: Brooke Kenney

District Nurse: KiAsha Maciel

Español: Ext. 3120

School Site Contacts

HANFORD HIGH SCHOOL: 583-5902

Principal: Ext. 4000

Counseling: Ext. 4018

Attendance: Ext. 4023

Registrar: Ext. 4006

HANFORD WEST HIGH SCHOOL: 583-5903

Principal: Ext. 6000

Counseling: Ext. 6006

Attendance: Ext. 6013

Registrar: Ext. 6003

SIERRA PACIFIC HIGH SCHOOL: 583-5912

Principal: Ext. 2010

Counseling: Ext. 2204

Attendance: Ext. 2003

Registrar: Ext. 2002

EARL. F. JOHNSON HIGH SCHOOL: 583-5904

Principal: Ext. 7000

Attendance: 7004

Registrar: Ext. 7000

HANFORD COMMUNITY DAY SCHOOL:

559-583-5916

Principal: Ext. 7711

Counseling: Ext. 4806

Attendance: Ext. 7710

Registrar: Ext. 7000

HANFORD ONLINE CHARTER HIGH SCHOOL:

559-583-5941

Principal: Ext. 5950

Counseling: Ext. 4812

Attendance: Ext. 5949

Registrar: Ext. 5950

HANFORD ADULT SCHOOL: 559-583-5905

Principal: Ext. 7508

Counseling: Ext. 7503

Attendance: Ext. 7504

Registrar: Ext. 7508

FOGGY DAY INFORMATION: 559-583-5909

BELL SCHEDULES

Hanford High School, Hanford West High School, Sierra Pacific High School

MONDAY TUESDAY THURSDAY FRIDAY					WEDNESDAY/FOGGY DAY			
PERIOD	TIME IN	TIME OUT	TOTAL MIN		PERIOD	TIME IN	TIME OUT	TOTAL MIN
0 HOUR	7:45	8:25	40		SIP	7:45	8:45	45
1	8:30	9:20	50		1	8:55	9:40	45
2	9:25	10:15	50		2	9:45	10:30	45
BREAK	10:15	10:25	10		BREAK	10:30	10:40	10
3	10:30	11:20	50		3	10:45	11:30	45
4	11:25	12:15	50		4	11:35	12:20	45
5	12:20	1:10	50		5	12:25	1:10	45
LUNCH	1:10	1:50	40		LUNCH	1:10	1:50	40
6	1:55	2:45	50		6	1:55	2:40	45
7	2:50	3:40	50		7	2:45	3:30	45

Earl F. Johnson High

MONDAY TUESDAY THURSDAY FRIDAY					WEDNESDAY/FOGGY DAY			
PERIOD	TIME IN	TIME OUT	TOTAL MIN		PERIOD	TIME IN	TIME OUT	TOTAL MIN
1	8:30	9:17	47		SIP	7:45	8:45	45
2	9:20	10:07	47		1	9:00	9:41	41
BREAK	10:07	10:19	12		2	9:44	10:25	41
3/HR	10:22	11:22	60		BREAK	10:25	10:37	12
4	11:25	12:12	47		3	10:40	11:21	41
LUNCH	12:12	12:50	38		4	11:24	12:05	41
5	12:53	1:40	47		5	12:08	12:49	41
6	1:43	2:30	47		LUNCH	12:49	1:27	38
7	2:33	3:20	47		6	1:30	2:11	41
					7	2:14	2:55	41

Community Day School

DAILY

PERIOD	TIME IN	TIME OUT	TOTAL MIN
Breakfast	8:25	8:40	15
1	8:40	9:30	50
2	9:30	10:20	50
3	10:20	11:10	50
LUNCH	11:10	11:35	25
4	11:40	12:30	50
5	12:30	1:20	50
6	1:35	2:25	50
7	2:25	3:15	50

FOGGY DAY SCHEDULES - are announced on a day-to-day basis. Foggy Day information is available at 583-5909 or on Channel 18. *Parents must send a note or call if students are late due to fog.*

- Plan A: Buses on a 1 1/4 hour delay
- Plan B: Buses delayed 3 hours total
- Plan C: Morning buses canceled On all plans, classes begin at 8:55 a.m. for HHS, HWHS and SPHS and 9 a.m. for EFJ. Afternoon buses run as usual. Shuttles run between HHS, HWHS, and SPHS at 8:30 a.m.

SIGNIFICANT DATES and HOLIDAYS

(Please review your School's Calendar for specific daily details)

MONTH	DATE	SIGNIFICANCE
August	13	First day of school
September	7	Labor Day
September	25	End of 1st Grading Period
October	16	NO SCHOOL - Teacher workday
November	6	End of 2nd Grading Period
November	11	NO SCHOOL - Veteran's Day
November	25-27	NO SCHOOL - Thanksgiving Break
December	18	End of 1st Semester
December 21	January 8	NO SCHOOL - Winter Break
January	18	NO SCHOOL - MLK Day
January	29	NO SCHOOL - Teacher workday
February	8	NO SCHOOL - Lincoln's Birthday
February	15	NO SCHOOL - Washington's Birthday
February	26	End of 1st Grading Period
March 22	March 26	NO SCHOOL - Spring Break
March	29	NO SCHOOL - Floating Holiday
April	16	End of 2nd Grading Period
May	31	NO SCHOOL - Memorial Day
June	4	End of 2nd Semester /Last Day of School
June	18	NO SCHOOL - Juneteenth

General Student Information

EMERGENCY CARDS: Updated contact information ensures an effective response in the case of a student emergency. Parents/Guardians must ensure students have updated contact information on file with the school.

LIBRARY/TEXTBOOKS/ ELECTRONIC DEVICES - Students checking out library materials, textbooks, or electronic devices must have proper ID. Students must have a pass from a teacher to visit the library during class. Failure to observe library rules may result in loss of library privilege. Students are responsible for all items left in classrooms or on campus. Charges will be assessed for lost or damaged books. A fine of \$5 will be assessed for any book or electronic devices returned

without a barcode. If a student feels a textbook/electronic device was damaged before it was checked out to her/him, the student should report the damage to the library and file a "Prior Damage" report. Textbooks/electronic devices stolen from personal property (backpack, car, house, etc.) must be reported to police and a copy of a police report is needed to clear the debt. Students who have a library/textbook/electronic device debt or overdue fees will not be allowed to participate in the graduation ceremony.

SAT/ACT TESTING - Although HJUHS D may offer testing dates at one of our sites, not all students take College Board Exams at one of our sites. HJUHS D has no distinct affiliation with the College Board and is not made aware when HJUHS D students sign up for the exam. Taking these exams requires specific applications which may not be available on a school issued device. It is critical that the student/parent make the Career Center Technicians aware of the location and date in which the student will take the exam. This way, our IT department can ensure a school issued device will function properly. The student may also choose to take their own personal device instead of the school issued one to avoid any issues.

ONLINE PORTAL - The Online Portal allows parents and students to access grades and attendance online. Gradebook access is available at HJUHS D schools and local Family Resource Centers. For more information or to create or update an account, please call: HH: Kristen Rodrigues, 583-5902 x 3122 HW: Daisy Fuentes, 583-5903 x 3128 SP: Sharon Prichard, 583-5912 x 2006 EFJ:Charlise Gonzales, 582-5904 x 7000

CALIFORNIA COLLEGE GUIDANCE INITIATIVE (CCGI) DATA SHARING DISCLOSURE - Information about your child, including courses and grades, may be shared with the California College Guidance Initiative ("CCGI"). CCGI works with the California Department of Education to ensure students and families have direct access to online tools and resources for college and career planning. This data sharing is designed to help pupils smoothly navigate higher education admissions, academic placement, and financial aid applications. For more information about CCGI and how your student's data is utilized through the [CaliforniaColleges.edu](https://californiacolleges.edu) platform, please visit California College Guidance Initiative. If you have questions regarding this data sharing policy or wish to discuss your student's account, please contact the Hanford Joint Union High School District at 559-583-5901.

PHOTOS OF STUDENTS - Occasionally, HJUHS D uses the name, photo, video or comments of students for educational or promotional purposes, including news releases, publications, and websites. If you DO NOT want your child's likeness to be used, contact your school.

PHYSICAL EDUCATION - Students are encouraged to wear the P.E. apparel. Up to 3 loaners may be provided per semester with student ID. P.E. students are not to loiter around classrooms and are to remain in the P.E. area until the passing bell rings. Locker rooms and P.E. facilities are off-limits unless attending class.

PROPERTY: PERSONAL/SCHOOL - HJUHS D staff cannot accept non-school related items (including gifts and food) for delivery to students. School-related items may be brought to the Attendance Office. Students may pick them up during non-instructional times. HJUHS D is not responsible for food or personal property dropped off at school.

The school cannot be responsible for theft from lockers or classrooms. Keep lockers locked and combinations confidential. Safeguard and protect personal belongings.

Lockers and desks are the property of the District and are subject to inspection anytime to protect the safety of the students and staff and to prevent possession of drugs/weapons at school. Students are responsible for the contents of their lockers.

Students who willfully deface, damage or vandalize school or personal property may be suspended or expelled and parents/guardians are liable for damages. Parents/guardians are also liable for District property loaned to students and not returned.

Weapons, controlled substances, electronics (musical devices, electronic games, and other non-communication devices, etc.) clothing /items in violation of Dress Code, or other items disruptive to the learning environment are not allowed on campus. Items may be confiscated. The District is not responsible for confiscated items. Students may be suspended for contraband possession and/or subject to further discipline for repeated offenses.

Students may carry cell phones or other electronic communication devices at school /activities, but they are not to cause a disruption during instructional time or activities where a request has been made to turn off the device. Students are not to leave class to take or make a call. Students may use such devices at break, lunch or after school. The District is not responsible for lost, stolen or damaged devices.

Office phones are for school business and emergencies. Students using school phones may be required to provide the name of the person called, the reason and the number for staff to make the call.

STUDENT INSURANCE - Students are covered by accident insurance at school and school-sponsored activities (excluding participation in football). If a student is injured, he/she should report the injury to a staff member. Student accident insurance is secondary to any private insurance and pays a maximum of \$2,500.

SCHOOL TRAFFIC

- HHS, student drop-off/pick-up should be at the Douty Street Parking Lot/Drop Off Zone. The curb area is designated for drop off only - no parking will be permitted. Please note that the curbs along Grangeville Boulevard in front of the school are red – no stopping or parking is allowed at any time. The Service Drive and Grangeville Parking Lot are not for drive-through traffic or drop-off/pick-up. Parking is never allowed along the Service Drive.
- HWHS, student drop-off/pick-up should be in the area on Campus Drive, within the drop off/pick-up area in the main parking lot, or in the back service drive before and after school. The curb west of Campus Drive is not to be used for drop-off/pick-up at any time. Only buses are to access the bus drive. Parking along Campus Drive is allowed outside of school hours only.

- SPHS, parents dropping off students should enter off of 13th Avenue in front of the school entering the driveway just south of the 200 building and staying to the right. The area in front of the 200 building is dedicated for student drop off/pick up and all traffic should travel from south to north.

English Learners

ENGLISH LEARNERS All programs for English Learners share the following goals: Building academic fluency in the English language and supporting the achievement of grade-level academic standards. In accordance with California law, students with lower levels of English proficiency will be placed in a Structured English Immersion Program. Parents have the right to choose the program model that they feel best meets the needs of their children. Parent requests for program changes are reviewed and acted on immediately.

Structured English Immersion: Classes are designed for students learning English and at “less than reasonable fluency in English” in listening, speaking, reading and writing. Small group instruction is organized around the English Learner curriculum and is taught by District English Language Development (ELD) instructors. Activities are designed to give each student a solid start in the process of learning a second language and succeeding academically.

English Mainstream: Classes are designed for native speakers of English and for English Learners who have acquired “reasonable levels of fluency in English” in the areas of listening, speaking, reading and writing. Instruction is in English. Students who are not yet re-designated as “fluent English proficient” receive instructional accommodations and ELD support through a Language Acquisition Support class. This ensures full access to the curriculum for students who are not yet proficient in English.

Alternative (bilingual) program: Most instruction takes place in the student’s primary language. Daily English Language Development instruction is also provided. If parents wish their student to be placed in this type of program, they may apply for a waiver. A bilingual program will be offered if at least 20 waivers for students speaking the same primary language, at the same grade level, have been approved.

- English learners receiving Special Ed. services will be scheduled according to their Individualized Education Program.
- Waiver process: A parent may apply for a waiver if they would prefer an alternative (bilingual) program of instruction. The student may be eligible for a waiver if one of the following applies:
 - The student already knows English (EC 311(b))
 - The student is at least 10 yrs old (EC 311(a))
 - The student has special physical, emotional, psychological or educational needs (EC 311(c))

If a student is not yet fluent in English, he/she must remain enrolled in an English language program for at least thirty days. During this time, the student's language proficiency and academic achievement will be further assessed. Parents may obtain a waiver from the school site. To submit a waiver requesting an Alternative Program, the parent/guardian must come to the school and meet personally with the principal and complete the form. A waiver committee will review the request and contact the parent. The waiver process is further explained in the District's ELL Master Plan, available on the District website and at each school.

Exit from the English Learners Program- Reclassification to Fluent English Proficient: Upon receipt of ELPAC scores, students scoring at eh overall 4 level will be flagged for possible re-designation. District criteria that determine that an EL student is working at a comparable level to the average native speaker will be combined with the ELPAC scores and studied by school and District staff. Parents of EL students who meet reclassification criteria will be informed and have an opportunity to discuss program options. Redesignated Fluent English Proficient (RFEP) students will be monitored at the end of each semester for four years to ensure they continue to work at a comparable level to the average native-speaking student.

Important Legal Information:

- Mainstream placement may be requested by a parent/guardian at any time, regardless of English language test scores.
- Parents have the right to make arrangements through the school office to visit different classroom programs.
- If a parent is not in agreement with their student's placement, they have the option to request a change in programs.

Questions? Call 559-583–5901 ext. 3120. Spanish language translation is available.

STUDENT-PARENT-STAFF COMPACT

Students, parents, and staff all share the responsibility for student learning. By reading and signing this Compact of Shared Responsibilities we can better understand how everyone contributes to a student's success.

HIGH STANDARDS & EXPECTATIONS

STUDENTS WILL	PARENTS/GUARDIANS WILL	STAFF WILL
<ul style="list-style-type: none"> • come to class on time prepared to learn and dressed appropriately, having had adequate sleep and nutrition. • take responsibility for my learning. • be an active learner. • Participate in educational requirements and vocational opportunities. 	<ul style="list-style-type: none"> • ensure my student attends school on time every day prepared to learn with appropriate sleep, nutrition & clothing. • monitor homework and academic progress. • assist my student in setting short and long term goals. 	<ul style="list-style-type: none"> • provide a welcoming environment. • set high standards for student performance. • make recommendations to further the student's educational goals.

STUDENTS WILL	PARENTS/GUARDIANS WILL	STAFF WILL
<ul style="list-style-type: none"> • maximize opportunities to understand material, using strategies that best support my learning style. • contribute my ideas and skills to my classroom, school, and community. • apply and practice what I've learned. • take responsibility for completing and returning assignments on time. 	<ul style="list-style-type: none"> • help my student capitalize on their learning style & abilities. • offer to share appropriate skills and expertise with the school. • help my student learn life skills: planning, self-sufficiency, goal- setting, and decision-making. • support timely completion of homework and school assignments. 	<ul style="list-style-type: none"> • provide appropriate instruction based on Ca Content Standards, District curriculum, and various student learning styles. • keep up with current research and best practices. • hold students responsible for work completion, quality. • inform parents of ways to support.

LEARNING STUDENTS WILL PARENTS/GUARDIANS WILL STAFF WILL

SAFE AND DRUG-FREE SCHOOLS STUDENTS WILL PARENTS/GUARDIANS WILL/STAFF WILL

STUDENTS WILL	PARENTS/GUARDIANS WILL	STAFF WILL
<ul style="list-style-type: none">● respect the personal rights and property of myself and others.● behave responsibly and dress appropriately.● inform an adult about bullying, harassment, and unsafe behavior.● learn how to keep myself safe and drug-free.	<ul style="list-style-type: none">● talk with my student about respecting people and property.● set positive behavior and attire expectations and reinforce school policies.● talk with my student about bullying, harassment, peer pressure, safety and drug-free behavior.	<ul style="list-style-type: none">● treat students and parents with respect.● clearly communicate school rules and behavior expectations to students and parents.● take steps to prevent bullying and harassment and provide a sanctuary for learning.● promote safe and drug-free schools.

COMMUNICATING STUDENTS WILL PARENTS/GUARDIANS WILL STAFF WILL

STUDENTS WILL	PARENTS/GUARDIANS WILL	STAFF WILL
<ul style="list-style-type: none">● pay attention to information and seek assistance when needed.● talk with my family about what occurs at school.● explore extra-curricular, co-curricular and alternative activities in school.	<ul style="list-style-type: none">● use information sources (planners, newsletters, e-mail, web) to keep up with school issues and activities.● talk with teachers as needed.● participate in class and school activities, parent-teacher conferences and other activities.	<ul style="list-style-type: none">● maintain regular communication with parents, including student academic progress.● encourage parent and student involvement in class and at school activities.

STATEMENT OF NON-DISCRIMINATION

STATEMENT OF NON-DISCRIMINATION: The Hanford Joint Union High School District (HJUHS) prohibits discrimination, harassment, intimidation and bullying on the basis of actual or perceived characteristics including: physical or mental disability, genetic information, gender, gender identity, gender expression, nationality, race or ethnicity, color, ancestry, age, marital or parental status, religion, sex, sexual orientation, and/or association with a person or group with one or more of these actual or perceived characteristics, in any HJUHS program or activity, which is funded directly by, or that receives or benefits from any state financial assistance, including in its educational programs, activities, or employment policies, as required by state and federal law. (See, e.g., Title VI of the Civil Rights Act of 1964; Title IX of the 1972 Educational Amendments; Section 504 of the Rehabilitation

Act of 1973; Age Discrimination Act of 1975; EC §§ 200, 220; Government Code § 11135.) Inquiries regarding compliance with applicable state and federal anti-discrimination statutes may be directed to Ward Whaley, Assistant Superintendent - Administrative Services, 300 W. 6th St., Hanford CA. 93230, the Director of the Office of Civil Rights, Department of Education, Washington, D.C. The lack of English language skills will not be a barrier to the admission and participation in HJUHS D programs. (P.L. 92-318; 34 CFR 106.9) The District's Sexual Harassment Complaint Procedures are available at www.hjuhsd.org and/or 300 W. 6th St., Hanford, California. A copy of the District's Uniform Complaint Procedures are available at 300 W. 6th St., Hanford, CA 93230. The District's Title IX Coordinator is: Ward Whaley, Assistant Superintendent - Administrative Services, 300 W. 6th St., Hanford CA 93230. Contact information is wwhaley@hjuhsd.org and/or (559) 583-5901 extension 3126. The District's 504 Coordinator is : Janice Ede, Director of Student Services, 300 W. 6th St., Hanford CA. 93230. Contact information is jede@hjuhsd.org and/or (559) 583-5901, extension 3117.

*** This handbook is a summary of HJUHS D policies and practices. It is not a complete compilation. Policies may change without notice. ***

DRESS CODE

HJUHS D is committed to establishing a positive educational atmosphere in class, on campus, and at school events. The dress code represents that commitment and applies to all students. Its purpose is to emphasize that school is the student's place of work and that respect for self and others places some restrictions on dress/grooming.

Students and parents share the responsibility that students comply with the dress code for HJUHS D schools and school events. Students will follow the dress code during school, school functions, and after-school activities.

- Undesirable group affiliation and or gang symbols, colors, insignias, or other items or apparel will not be worn at school or any school-sponsored activity.
- Dangerous clothing and or accessories are not permitted.
- Clothing, accessories, and tattoos may not be sexually suggestive or depict alcohol, tobacco, drugs, profanity, obscenity, weapons, violence, or defamation of any ethnic, religious, gender, or social group.
- Students' undergarments must be covered at all times.
- Clothing that becomes revealing when standing, sitting, or moving to the midriff, pubic area, buttocks, or chest is prohibited.
- No pajama/lounge pants are allowed.
- Shoes must be worn and must not be a safety hazard. Shops, labs, and physical education classes will require students to wear appropriate footwear for the activity and student safety.
- No slippers allowed. All shoes must have a hard sole.
- Wearing sunglasses indoors is not permitted unless prescribed by an Optometrist.

School employees will send students to the office for potential dress code violations. The administration may contact parents and or guardians to provide appropriate clothing; If the student cannot correct the dress code violation, the student may be assigned a discipline consequence. Nothing in this code is construed as prohibiting the school from requiring students to comply with a determination that their dress or grooming is harmful or distracting (BP 5132).

Graduation Ceremony Dress Code

- Business Attire, such as dress shirts, ties, slacks or dark denim, blouses, dresses, well-maintained shoes, etc. is expected to be worn by graduates.
- No shorts of any kind.
- Undesirable group affiliation and or gang symbols, colors, insignias, or other items or apparel will not be worn at school or any school-sponsored activity.
- No sponsorship, advertising, or political campaign references of any kind.
- Dangerous clothing and or accessories are not permitted (i.e. spikes or chains).
- No clothing, accessories, and/or tattoos may be sexually suggestive or depict alcohol, tobacco, drugs, profanity, obscenity, weapons, violence, or defamation of any ethnic, religious, gender, or social group.
- Students' undergarments must be covered at all times.
- Clothing that becomes revealing when standing, sitting, or moving to the midriff, pubic area, buttocks, or chest is prohibited.
- No sunglasses allowed.
- No purses, bags, backpacks, cell phones, and keys or key rings that do not easily fit in a pocket, are allowed.

The school-approved Cap, Gown, and Stole, worn appropriately, are the only approved dress items for the graduation ceremony.

Exception - Students who have enlisted in a US Military branch and have completed basic training, may choose to wear their military dress uniform or stole/sash in accordance with CA Education Code 35183.3.

Allowable adornments include:

- Cords from any approved school program (CSF, FFA, Pathways, etc.) (See chart below)
- Medallions from any approved school programs (Valedictorian, Salutatorian, Academy) (See chart below)
- V Stole - National Honor Society
- Pins representing approved school programs or clubs may be pinned on the stole only
- Our Native American/Indigenous students have specific permission under the law (AB 1248, adding Education Code section 35183.1) and our guidelines to adorn their caps with beading as is culturally relevant to their tribal traditions. In addition, they are able to adorn their tassels and graduation regalia within the parameters of the law. Like other students below, the

adornments must be culturally significant, appropriate as described in the graduation dress code, and cannot distract from the ceremony.

- One flower, money, braided ribbon, or candy type of lei or stole is allowed for any student. The school-approved stole must be the most visible/prominent.

HJUHSD Graduation Cap Decoration Guidelines

HJUHSD graduates are allowed to decorate their graduation caps within the guidelines mentioned below. We remind our students and families that graduation ceremonies are a privilege for our students and not an education code requirement. Therefore, we are allowing this type of decoration for all students, but will closely monitor to ensure that our ceremonies remain dignified and formal while still allowing for students to express their culture, heritage, and accomplishments. To be clear, this is allowed, but certainly not required. Your school graduation cap as it was purchased is more than appropriate.

Our Native American/Indigenous students have specific permission under the law (AB 1248, adding Education Code section 35183.1) and our guidelines to adorn their caps with beading as is culturally relevant to their tribal traditions. In addition, they are able to adorn their tassels and graduation regalia within the parameters of the law. Like other students below, the adornments must be culturally significant and cannot distract from the ceremony.

For all students, the decorating of the graduation cap is allowed within the following rules and guidelines. Decorations that do not follow these rules will be asked to be removed from the cap, or the student **WILL NOT** be allowed to participate in the ceremony.

- Cannot contain any sponsorship, advertisement, political campaign candidates or slogans, symbols, abbreviations, initials, words, slogans, patches, or pictures that refer to drugs or controlled substances, tobacco, alcohol, or weapons, or to be of a sexual nature.
- Cannot denote an affiliation with gangs or which advocate drug use, violence, illegal activity, or disruptive behavior which is detrimental to the safety and welfare of other students.
- All decorations and adornments must be appropriate at a dignified commencement ceremony.
- Cannot be obscene, profane, vulgar, or lewd.
- Cannot contain words or items diminishing or slandering toward any individual or institution, the school, or any staff/faculty member is prohibited.
- Cannot include numbers other than the graduation year.
- Cannot threaten the safety and welfare of any person.
- Cannot make noise or have moving parts. No bells, horns, or anything that can produce sound, spin, or move in any way.
- All cap personalizations must follow the HJUHSD Student Dress Code.
- Decorations cannot rise more than a ½ inch above the base (flat, top part) of the mortarboard.
- Only the flat, top area and brim of the cap may be decorated. There may be nothing hanging down from any sides of the cap other than the graduation tassel.
- Decoration should not interfere with attaching the tassel to the cap and moving the tassel from side to side for the ceremony.

Appropriate Suggestions:

- Recognizing the university or post-secondary school you will be attending
- Your graduation year
- The branch of the military you will be joining
- Athletic or academic achievement during high school

It is highly suggested that you trace your cap onto cardboard, cardstock, paper, or any other separate material, and decorate the separate material. In case you make a mistake you can start over with a new piece of paper. **YOU WILL NOT GET ANOTHER CAP.** After decorating, stick it to your cap with double-sided tape or velcro. Allowing for decoration to be easily removable if deemed inappropriate.

In line with our rule of no stoles other than approved school stole, no religious, national, ethnic, or cultural stoles are allowed other than those outlined in (AB 1248, adding Education Code section 35183.1) for Native American/Indigenous people. However, students may have a pin on their approved school stole representing any of these items. (ie, National Flag Pin)

Do not wear anything that would detract from the dignity of the occasion. Administration may set additional restrictions/guidelines.

Cell phones or other electronic devices are not allowed during the ceremony.

District Approved Graduation Recognition Adornments

Academic/Co-Curricular		Clubs, Extra Curricular, and Activities
The following are the ONLY approved items for Academics and Co-Curriculars. Students who qualify to wear these items must meet all of the grade, participation, completion, etc. requirements outlined for each program and by the program lead/advisor.		All clubs and activities are to be represented by pins or small patches on the school-approved stole. Students who qualify to wear these items must meet all of the grade, participation, completion, etc. requirements outlined for each club or activity advisor. Examples include: 1. Minimum two years of active participation (except EFJ/HOC) or holds officer position in any one year
V Stole - National Honor Society Only		
Medallions <ul style="list-style-type: none">• Valedictorian• Salutatorian• Business Finance Academy SP Only• Hanford West Academic Medals		
Cords		The following is a general list of clubs at our various schools. Please refer to your school's website for the specific list at your school of attendance
Gold	CSF Lifetime Members who also meet all club requirements for participation	
Navy & Burgundy	Career Technical Education (CTE) Pathway Completer	<ul style="list-style-type: none">• Athletics• California Scholarship Federation (CSF)• Black Student Union (BSU)• Interact Club• Latin Dance• MeChA• FBLA
Navy & Gold	FFA	
White & Silver	Medical Academy	

School Colors	ASB	<ul style="list-style-type: none"> • Adventure Club • Sports • Salad Bowl • GSA • Portuguese Club • Skills USA • Leadership Club (EFJ) • E-Sports • S-Club
Pink & White	Performing Arts	
Black & Gold	NJROTC	
Silver & Gold	Graduates of Distinction (All)	
Bronze	CPA (All)	
Black, Yellow, Magenta, & Cyan	Yearbook	
White	English Proficiency (CAASPP)	
Golden Yellow & White	Math Proficiency (CAASPP)	
Golden Yellow	Science Proficiency (CAST)	
Green	State Seal of Biliteracy	

ELIGIBILITY

All students are encouraged to participate in extracurricular activities regardless of race, color, national origin or gender. “Ineligible” students may not participate in any extra-curricular activities, athletics, or off-campus lunch privileges. HJUHSD’s Eligibility Policy is based on student performance in Academics, Attendance, and Behavior/Citizenship. Extracurricular activities include athletic competitions, performances which are not co-curricular, dances, field trips which are not co-curricular, student activities outside of school, and off-campus lunch privileges. Off-campus lunch privileges are only allowed for 11th and 12th grade students who meet the eligibility requirements.

Eligibility is reviewed every six-week grading period. Incoming freshmen are eligible for extracurricular activities for the first six weeks of school, then they must meet the requirements of eligibility. For all others, the eligibility standards are in effect on the 10th calendar day after the end of each grading period or the Monday after report cards are due, whichever comes first.

To meet eligibility requirements, students must maintain all of the following:

1. 2.0 Grade Point Average (GPA) or better
2. Cannot have two or more F’s in a grading period
3. Must meet 90% Attendance Requirement
 - Saturday School available for make-up
 - Students shall not participate in an activity during or after school if, on the day of the activity, they:
 - have a medical excuse that prevents participation
 - are absent any portion of the school day other than for official school business or a valid reason (as decided by the administration)

Students/parents should notify the school of the circumstances. Getting clearance prior to the absence can prevent problems.

4. No more than six tardies in a six week grading period
 - Saturday School available for make-up
 - Lunch Detentions can be used for make-up at sites where lunch detention is available
 - Tardies start over every new grading period
 - Students have one week to make up tardies from the previous 6-week grading period. Once the eligibility list is released, no tardy make-ups will be accepted for that period.
5. No Suspensions
 - Students suspended from school will be ineligible to participate in or attend extracurricular activities while under suspension as well as their next extracurricular activity after a suspension. If no activity is scheduled during the suspension, the ineligibility will be the first activity within five school days of the student's return. If no activity is scheduled within five days, there will be no ineligibility penalty other than the time missed from school.
 - In addition, any student who is suspended in any week of the six-week grading period will be ineligible for the following six-week grading period.
6. Students on a Credit Recovery Contract that are not making regular progress on their contract, ie Not attending Zero Hour, After School, or Summer School will be deemed ineligible.

Other Eligibility Rules and Considerations

Academics - A grade change affecting eligibility must have the approval of an administrator. The teacher must complete a Change of Grade form and return it to the Counseling Office within five school days after the grade was initially submitted by the teacher.

Intervention Center - Any student sent to the Intervention Center for discipline reasons during the school day will be ineligible to participate in any type of extracurricular activity for that day.

Additional Athletic Eligibility Rules and Considerations

Alcohol/Drugs - Any student in possession of or using tobacco, alcohol, drugs at school or a school activity while they are engaged in an extracurricular activity:

- Will be dropped from the team or activity and will not be allowed to participate in any other sport or activity until that activity is completed.
- Will forfeit all awards and privileges for the sport or activity during which the infraction occurred.

- Will face school discipline, which may include suspension and/or recommendation for expulsion.
- Will be suspended from participation in all activities, which may include the graduation ceremony, for one calendar year.
- Must complete the district Drug & Alcohol Program (DAP)
- May appeal to the Principal for reinstatement after 45 days of actual attendance.
- The Administration has the right to suspend any athlete using or in possession of any tobacco or electronic cigarettes that can deliver nicotine vaporized solution products at any time during the designated season of sport. Athletes are also accountable for CIF policy.

Quitting - If an athlete quits/is dropped from a sport for discipline reasons prior to the end of the season, s/he will not be allowed to participate in another sport until the first team's season is completed unless the Athletic Director gives permission after consulting with the original coach. The athlete may appeal any decision to the principal.

Restricted Eligibility All transferring athletes will be ineligible to participate in any sport(s) at any level in their new school for a sit-out period of half the season in accordance with CIF Guidelines. This includes any sport(s) they participated in at the previous school 12 months prior to the transfer.

Transfers that are deemed to be athletically motivated by CIF will result in a 12-month sit-out period in accordance with CIF Guidelines.

As defined by the California Interscholastic Federation (CIF), student-athletes who move with their entire family ("full-family move") into another attendance area are eligible immediately for interscholastic athletics at the new school of attendance as soon as attendance has been verified. Should another full-family move take place within 12 calendar months of the first move, the affected student-athlete would become ineligible for participation in interscholastic sports at the new school

Student Admission Policy for District Athletic Events & Activities

1. HJUHS students may attend if they are currently enrolled, are eligible for extracurricular activities, and present their current Minga digital student ID for verification.
2. Students from traditional comprehensive public or private high schools outside the district may attend only with a valid current school-issued ID.
3. Students from charter schools not operated by HJUHS are not eligible for student admission. (Learn for Life, West Park Charter, etc.)
4. Charter programs that operate as part of a comprehensive public high school inside and outside the HJUHS District may attend with a valid current school-issued ID. (Hanford Online Charter, Lemoore Online Charter, etc.)

5. Middle school students may attend HJUHS D athletic events only when accompanied by a responsible adult and must remain with that adult for the duration of the event. Middle school students may not be dropped off or attend unsupervised.
6. All attendees must follow directions from staff and may be denied entry or removed for safety or conduct reasons.

HJUHS D Clear Bag Policy for all Public Events

To help ensure student and spectator safety at our athletic events, performances, and other public events on campus, HJUHS D has a clear bag policy for all spectators as outlined in the graphic below.

CLEAR BAG POLICY

Only clear bags allowed
at all Neighbor Bowl,
HJUHS D Presentation Center,
& school gym events!



Prohibited Items

- Non-Clear Purses, Backpacks, or Bags
- Guns/Knives
- Other Weapons
- Coolers/Ice Chests
- Alcohol
- Tobacco/Vapes
- Drugs

Medical Device Bags such as oxygen, Stoma, etc. will be handled on a case by case basis and may be subject to search

Let's be
CLEAR
about it!

For the safety
of our students,
parents, and fans!



HJUHS D Photographer and Media Equipment Entry Policy

Hanford Joint Union High School District maintains a Clear Bag Policy for spectators attending District athletic contests and other events. The purpose of the policy is to support consistent screening procedures and maintain a safe environment for students, staff, participants, and spectators.

District-Approved Photographer

Professional/semi-professional photographers may be permitted to bring photography equipment into HJUHS events in protective camera bags that do not otherwise meet the District Clear Bag Policy only when they have been approved as a **District-Approved Photographer**.

A photographer may not independently request or designate themselves for this exception.

Sponsorship and Approval Process

A photographer must first be **sponsored by an HJUHS school Administrator** who has a legitimate school or District-related need for the photographer's services.

The sponsoring school official must submit the photographer's information to the **Coordinator of Safety & Activities** and request that the photographer be approved for District events.

Once approved, the photographer may be recognized as a **District-Approved Photographer** and may receive authorization to bring professional photography equipment into HJUHS events, subject to the requirements below.

District approval does not guarantee access to every event, sideline, field, or restricted area. Event-specific access remains subject to school administration and event management.

Entry Requirements

District-Approved Photographers:

- Must identify themselves as an approved photographer when entering the event.
- Must present any District-issued credential, pass, authorization, or other verification requested by event staff.
- May bring professional photography equipment in protective camera bags necessary to safely transport and protect their equipment.
- Must submit all camera bags, cases, and equipment to inspection prior to entry.
- Must open compartments when requested by Campus Safety, administration, or event staff.
- May carry reasonable photography-related equipment, including:
 - o Cameras
 - o Lenses
 - o Batteries and chargers
 - o Memory cards
 - o Flashes
 - o Monopods or similar equipment
 - o Rain protection
 - o Other necessary photography accessories
- May not use the professional equipment exception to bring unrelated personal bags or prohibited items into the venue.
- Remain subject to all other District and venue rules.

A photographer who refuses inspection will not be permitted to bring the equipment bag into the venue.

Restricted Areas

Approval as a District Photographer allows the photographer to utilize the professional equipment exception to the Clear Bag Policy.

Photographers must comply with instructions from administrators, Campus Safety personnel, officials, and event staff at all times.

General Public

Spectators and members of the general public remain subject to the HJUHS Clear Bag Policy.

Possession of professional camera equipment, a business card, media identification, social media account, website, or photography business does not by itself qualify an individual for the District photographer exception.

No school sponsorship + no District approval = normal Clear Bag Policy applies.

HJUHSB reserves the right to deny, suspend, or revoke photographer/vendor privileges when an individual fails to comply with District policies, event procedures, safety requirements, or staff direction.

HJUHSB Reduced Schedule Policy Language

In grades eleven and twelve, students may qualify to enroll in fewer than seven courses. Reduced schedules are only granted by a signed agreement with a parent/guardian if students meet the criteria below. Transportation to and from release periods is the responsibility of the parent and students cannot remain on campus during release time. The purpose of a reduced schedule is for students to have time to pursue opportunities such as early college credit in which they would take college coursework during that time, internship opportunities, work/job opportunities, or the Work Experience course.

Students participating in the Work Experience course may not have additional periods off for other opportunities beyond their Work Experience period(s). All students must be enrolled in and physically present on campus for a minimum of five instructional periods per day.

Reduced Schedule Requirements	
11th Grade (Junior)	12th Grade (Senior)
<p>Must meet all District Eligibility Requirements</p> <p>In addition:</p> <ul style="list-style-type: none">• Must not be credit deficient in any way (140 credit minimum)• Score Met or Exceeded Standard on CAST (effective 2026-27)• Show proof of enrollment in a college course, internship, or employment• Failure or withdrawal from a College Course or quitting a job or internship disqualifies the student from participation the remainder of the semester and the next.	<p>Must meet all District Eligibility Requirements</p> <p>In addition:</p> <ul style="list-style-type: none">• Must not be credit deficient in any way (210 credit minimum)• Score Met or Exceeded Standard on CAASPP ELA & Math (effective 2026-27)• Show proof of enrollment in a college course, internship, or employment• Failure or withdrawal from a College Course or quitting a job or internship disqualifies the student from participation the remainder of the semester and the next.

Eligibility for a reduced schedule will be evaluated each semester	Eligibility for a reduced schedule will be evaluated each semester
--	--

HJUHSD Early Credit Recovery Intervention Language

HJUHSD strives toward student success and the ultimate graduation of all of our students. At times, some students fall behind in the required class credits they will need to be able to graduate from high school due to failing one or multiple classes. Unlike elementary and middle school, classes in high school must be completed and passed or they must be repeated in some form. The following information explains the HJUHSD process for providing our students opportunities to make up credits and to get back on track toward graduation. It also explains the ramifications of not making up credits in a timely manner.

Graduation from one of our comprehensive high schools (Hanford High, Hanford West, Sierra Pacific) requires the completion of 265 credits. Students from Earl F Johnson and Community Day School are required to complete 220 credits. Students from Hanford Online Charter are required to complete either 140 or 180 credits depending on the path in which the student is enrolled. Earl F. Johnson, Community Day School, and Hanford Online Charter already have credit recovery opportunities built into their daily program. Therefore, the process outlined below is primarily for the three comprehensive high schools (Hanford High, Hanford West, Sierra Pacific).

Although grades are reviewed regularly and progress reports go out every six weeks to help ensure successful completion of a course, a student's completed credits are only reviewed at the end of each semester. When a student fails a course or courses and becomes deficient in credits, a school counselor will meet with the student and determine a plan of action to bring the student current on credits. One of the following will take place:

1. Counselor and student will discuss the course or courses that were failed and determine if the particular course is required or recommended to be recovered immediately or possibly be able to be made up later in the student's high school career.
2. If the counselor determines that the course or courses failed must be repeated in credit recovery, a Credit Recovery Contract will be completed and the student will be enrolled in a credits Recovery class during zero hour (7:45AM-8:25AM) or after school (3:45PM-4:25PM). They may also be enrolled in Summer School for credit Recovery. This first attempt is considered the "Initial Contract" and will require both a counselor and student signature. A copy will be sent to parents to inform them of the additional courses or summer school enrollment and requirements to attend.

The Credit Recovery Class utilizes an online curriculum/website called APEX. The Credit Recovery teacher will give your student login information and instructions on how to access their online course(s). Because it is a web-based program, the student can work on classes in addition to the times listed above at any time, including after school and weekends. Once the credits have been recovered, the counselor will review the student's contract and transcript to determine if the student can stop attending the credit recovery classes. Attendance and progress in these credit recovery courses is mandatory as outlined in the contract.

3. In situations in which the student does not complete the credits in the contract due to lack of work, attendance, etc. or if the student fails additional classes, the counselor may issue a second or even third contract. However, if a second or third contract is required, a parent conference will be held with the counselor, student, parent, and an administrator. All of which will sign the contract and acknowledge that failure to complete the contract will result in the student being involuntarily transferred to an alternative school program district such as Earl F. Johnson High School or voluntarily to Hanford Online Charter High School if they meet conditions for independent study.
4. If the second, third, or final contract has a credit deficiency of 35 credits or more, the student will be a junior or senior, and at least sixteen years of age, and attendance has contributed to the lack of credit completion or recovery, the contract will be an Involuntary Transfer Contract and the student will be transferred to an alternative school within the district. In this situation a meeting between the Student, Parent, and school Administrator will take place and the contract will be signed by all parties. Refusal to sign the contract or attend a parent conference does not change the involuntary transfer process. School sites will make a maximum of three attempts to make parent contact within a two week period before the student will be referred to the Administrative Panel involuntary transfer.

For students on an IEP- The process of making up credits will be discussed through the IEP process

Contract monitoring of students will be conducted by the contract issuing counselor with information and input from credit recovery teachers.

Students who are involuntarily transferred will always be encouraged to complete enough credits in their alternative school to return to their comprehensive high school to graduate. However, they may also choose to meet the credit requirements of the alternative school and graduate from there. The ultimate goal for the district is to provide every opportunity to earn a diploma possible.

OPEN LUNCH PRIVILEGE

Hanford High, Hanford West, and Sierra Pacific 11th and 12th-grade students who maintain good discipline standards and grade requirements have the privilege of leaving campus at lunch. Students are required to stay on campus during breaks. Failure to maintain good standards may result in the loss of this privilege for up to one calendar year. Students tardy to class after lunch may lose this privilege. Students involved in unacceptable behavior off-campus may lose this privilege. For Hanford High, Hanford West High and Sierra Pacific High 9th and 10th-grade students it is a CLOSED CAMPUS.

DISCIPLINE

The District believes all students have the right to be educated in a positive learning environment free from disruptions. To and from school, on school grounds and at school activities, students are expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program. Behavior is considered appropriate when students are diligent in study, careful with school property, and courteous and respectful to others.

The District has adopted a Multi-Tiered System of Support process that is an approach to focus on the needs of the victims and the offenders, as well as the involved community. Multi-Tiered System of Support is an integrated, comprehensive framework that focuses on CCSS, core instruction, differentiated learning, student-centered learning, individualized student needs, and the alignment of systems necessary for all students' academic, behavioral, and social success.

Hanford High Posture	Hanford West Posture	Sierra Pacific Posture	Earl F. Johnson Posture
Perseverance Respect Integrity Diligence Excellence	The Husky Way	Accountability Self-Motivation Positivity Integrity Respect Excellence	Knowledgeable Noble Integrity Grateful Hard-Working Trustworthy

Students are expected to:

1. Be on time, at a workstation and ready to work
2. Be courteous to and cooperative with teachers
3. Be dismissed by a teacher, not a bell
4. Respect/not disrupt the learning environment
5. Respect school and personal property
6. Leave food/drink outside of class
7. Observe classroom rules

Students who violate district/school rules and regulations may be subject to discipline. (BP 5131)

The District desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, effective classroom management, and parent involvement can minimize the need for discipline.

When misconduct occurs, staff shall implement appropriate mediation to attempt to identify and address the causes of the behavior. Continually disruptive students may be assigned to alternative programs, intervention centers, or removed from school in accordance with law and District policy.

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. Staff shall enforce rules fairly, consistently and without discrimination. (BP 5144)

In accordance with Education Code 48904:

(a) (1) Notwithstanding Section 1714.1 of the Civil Code, the parent or guardian of any minor whose willful misconduct results in injury or death to any pupil or any person employed by, or performing volunteer services for, a school district or private school or who willfully cuts, defaces, or otherwise injures in any way any property, real or personal, belonging to a school district or private school, or personal property of any school employee, shall be liable for all damages so caused by the minor. The liability of the parent or guardian shall not exceed ten thousand dollars (\$10,000), adjusted annually for inflation. The parent or guardian shall be liable also for the amount of any reward not exceeding ten thousand dollars (\$10,000), adjusted annually for inflation, paid pursuant to Section 53069.5 of the Government Code. The parent or guardian of a minor shall be liable to a school district or private school for all property belonging to the school district or private school loaned to the minor and not returned upon demand of an employee of the school district or private school authorized to make the demand.

(2) The Superintendent annually shall compute an adjustment of the liability limits prescribed by this subdivision to reflect the percentage change in the average annual value of the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States, as published by the United States Department of Commerce for the 12-month period ending in the prior fiscal year. The annual adjustment shall be rounded to the nearest one hundred dollars (\$100).

(b) (1) Any school district or private school whose real or personal property has been willfully cut, defaced, or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee of the school district or private school authorized to make the demand may, after affording the pupil his or her due process rights, withhold the grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damages thereto, as provided in subdivision (a).

(2) The school district or private school shall notify the parent or guardian of the pupil in writing of the pupil's alleged misconduct before withholding the pupil's grades, diploma, or transcripts pursuant to this subdivision. When the minor and parent are unable to pay for the damages, or to return the property, the school district or private school shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Upon completion of the voluntary work, the grades, diploma, and transcripts of the pupil shall be released.

(3) The governing board of each school district or governing body of each private school shall establish rules and regulations governing procedures for the implementation of this subdivision. The procedures shall conform to but are not necessarily limited to, those procedures established in this code for the expulsion of pupils.

ACADEMIC HONESTY

Students are expected to act with integrity, respect for their own intellectual and creative work as well as that of others, acknowledge sources consistently and completely, act honestly during exams and on assignments, and report grades accurately. Academic honesty requires that students produce work that is their own work. In contrast, Academic Dishonesty is a student's attempt to claim work that he or she did not solely produce, and/or to mislead as to one's skills.

Cheating or Academic Dishonesty in any form will not be tolerated. First offense: Parent notification, "F" on the work, student to see administrator with completed Student Referral Form. Second offense: Parent notification, "F" on work, student to see administrator with Referral Form, Assistant Principal/student conference. Third offense: Parent notification, "F" on work, student to counselor with Referral Form, counselor/Assistant Principal/student conference, failure of the course, and the student may become ineligible. Administration may impose detention or other disciplinary measures to offenses.

We define Academic Dishonesty as the act of fraud or deception in any academic setting. Students should understand that Academic Dishonesty includes but is not limited to:

- Communicating with another student during an exam
- Copying material during an exam, allowing another student to copy from their exam paper
- Using unauthorized notes or devices without explicit teacher permission
- Submitting falsified information for grading purposes

- Obtaining and supplying a copy and/or information about an exam without the knowledge and consent of the teacher
- Submitting work written by another person or generated via Artificial Intelligence (AI) technology (except as outlined below *)
- Submitting work written by the student for another assignment without the instructor's knowledge or consent (self-plagiarism)
- Copying another person's assignment(s), allowing another student to copy his or her assignment
- Intentionally failing to use quotation marks where appropriate.
- Failing to acknowledge paraphrased materials via textual attribution properly, footnotes, endnotes and/or a bibliography.
- Making up data for an experiment.
- Citing nonexistent sources (articles, books, etc.).
- Taking a photo of an exam.
- Taking home exams without the knowledge and consent of the instructor.

Students are responsible to understand and respect the standards of Academic Honesty and apply these standards to their work.

We acknowledge that methods and tools for cheating and plagiarism are always changing. Therefore, we expect students to interpret the standards of academic honesty with integrity and in good faith. If you are unclear whether a particular act constitutes academic dishonesty, ask a teacher before you do it! .

We recognize the potential benefits that Artificial Intelligence (AI) can have on student learning. In an effort to guide students in the use of this technology appropriately in the school setting, we have outlined the following acceptable uses: Use AI to support your learning, not to replace it. AI is a tool that can help you learn, but it is not a substitute for your own effort. You should still do the work required to learn the material.

- Be honest about your use of AI. If you use AI to help you with an assignment, be sure to cite your sources. Submitting AI generated content as a substitute for original student work will be considered plagiarism.
- Be aware of the potential risks of using AI, such as copyright infringement, false information and data privacy.
- Teachers can use their discretion to assign or allow students to use these tools at certain times. Make sure to respect the rules of each of your teachers. Teachers do monitor student use of AI to ensure that students are using AI tools ethically and responsibly.

ACTIVITIES

All school rules, including Dress Code, apply at all activities. Purchasing an Associated Student Body Card covers the cost of academic and athletic awards and provides free or reduced admission to activities. Students participating in athletics and other specific activities are encouraged to purchase an ASB card. A free School ID Card is available for students who do not wish to purchase an ASB card. In case of loss, replacement ASB/ID Cards may be purchased at the ASB Office. Misuse of

ASB Cards may result in loss of ASB privileges and fees.

Only HJUHS D students and their guests are admitted to dances. Improper behavior may result in removal from the dance and disciplinary action. No students will be allowed into any dance without an ASB/ID card. Ineligible students may not attend dances.

Formal Dress is required at Winter Formal and Prom. Excessively revealing clothing, in the judgment of the administration, will not be allowed. Guidelines for formal dress will be provided in advance of dances. School debts must be cleared to attend Formal and Prom.

Students may request to bring guests to the Formal and Prom. Guests must be a current High School student during the time of the dance and must be pre-approved by administration. Elementary students or students who no longer attend high school may not attend high school dances. Improper behavior of a guest may result in loss of privileges for the student who brought him/her. No student or guest may return to a dance after leaving.

ALCOHOL AND DRUGS

The use of alcohol or other drugs adversely affects academic success, is physically and emotionally harmful, and has serious social and legal consequences. The District desires to keep schools free of alcohol and other drugs, including unlawful use of prescription drugs, and to reduce student use of these substances. Any student using alcohol/drugs is strongly encouraged to talk to a parent/guardian or staff member.

Students who disclose their use of alcohol/drugs when seeking help from an intervention or recovery program shall not be disciplined for such.

Any student who has unlawfully possessed, used, sold or otherwise furnished or been under the influence of any controlled substance, alcoholic beverage or intoxicant of any kind, or who has sold or furnished in any manner a controlled substance while enrolled in HJUHS D may be, after due process, suspended up to five school days.

Students may be suspended for drug/alcohol offenses on school grounds, to/from school, during lunch (on or off campus), during/to/from activities, etc.

During suspension, a student-parent- administrator conference will be scheduled, after which, one of the following may occur:

- If it is established the student sold or furnished a controlled substance or a substance represented as a controlled substance; possessed one ounce or more of marijuana; has been cited by the police with possession for sale, or violated the alcohol and drugs policy on any prior occasion during his/her school career, s/he will be referred to the Board for expulsion.
- If the student was in possession of less than one ounce of marijuana, possessed/used marijuana or alcohol and was a first-time violator, one of the following alternatives will

apply. All aspects will be considered, including past record of the student, circumstances of the case and potential for change in behavior.

- (1) The student will be placed on administrative probation for one year and will be ineligible for activities. S/he may petition for reinstatement of eligibility after 45 days of regular school attendance. Administration may recommend an approved alcohol/drug abuse program (at no cost to the District/school). Failure to maintain satisfactory scholarship, attendance, conduct or violation of probation terms will result in transfer to an alternative program or an expulsion recommendation.
- (2) The student will be transferred to an alternative educational program. The student will be placed on administrative probation for one year. S/he may petition for reinstatement of eligibility and/or admission to the regular school program after 45 days of regular school attendance. Return to the regular school program is normally granted at the semester. The principal will conduct an administrative review to determine if the student will be returned to the regular program.

Drug and Alcohol Program (DAP)

HJUHS D offers an alternative to suspension to those students who meet the qualifications of the program. For a student's first drug or alcohol offense, not including drug sales or possession of Fentanyl, a student and parent may be offered the opportunity to participate in our District run Drug and Alcohol (DAP) program instead of being suspended. If the administrative team, the student, and that parent are in agreement, the student will enter into a DAP contract and must attend six sessions/weeks of DAP meetings during zero hour between 7:45 and 8:25 once per week. If a student does not complete the assigned program, or has another drug related incident during the six weeks of DAP intervention meetings, they will be exited from DAP and their suspension will be invoked both on their record and suspension days will be served. The DAP intervention program consists of module courses to inform and equip students with better choices as well as educating them on the dangers of drug and alcohol usage. First offense students who meet the qualification for DAP will be offered the program by the administrator handling the discipline. Any student or parent can request their student voluntarily participate in DAP if the student is using drugs or alcohol regardless of whether they had a violation at school.

SMOKING, TOBACCO, SPITTING - No smoking, Vaping or use of tobacco or electronic cigarettes that can deliver nicotine and non-nicotine vaporized solution products by any person is permitted on any campus or on the streets, sidewalks, and properties adjacent to campus. Possession/use of tobacco or electronic cigarettes that can deliver nicotine and non-nicotine vaporized solution will result in disciplinary action, up to a five-day suspension. The student may also be cited by the police. Spitting is an extreme health hazard and will not be tolerated on school facilities.

AGGRESSION REPLACEMENT PROGRAM (ARP)

HJUHS D offers an alternative to suspension to those students who meet the qualifications of this program. For a student's first fighting offense, not including assault or battery, a student and parent may be offered the opportunity to participate in our Aggression Replacement Program (ARP) instead of being suspended. If the administrative team, the student, and that parent are in agreement, the student will enter into an ARP contract. The student will be placed on Short-Term Independent Study

(STIS) for 1-5 days as determined by the administrator, and must complete all assigned modules while on STIS, and all components of the ARP contract including attending sessions/weeks of ARP meetings during zero hour between 7:45 and 8:25 once per week. The ARP intervention program consists of module courses to inform and equip students with better choices as well as educating them on alternatives to aggression and self-regulation practices along with required in person meetings with program staff and administration.

In order to qualify for participation in ARP, the following criteria must be met:

- First aggression offense in entire high school attendance timeframe
- Must be a minor/mutual fight or verbal altercation and cannot include assault or battery
- Student must not have been on any sort of No Contact, Aggression Contract, or signed Mediation Resolution Agreement with any student and at any point prior to the offense
- Any student with noted participation in Small Group Aggression Resistance meetings or noted counseling tied to conflict resolution and deescalation strategies, will not qualify to participate in ARP

First offense students who meet the qualification for ARP will be offered the program by the administrator handling the discipline. If a student does not complete the assigned program, or has another aggression related incident during the six weeks of ARP intervention meetings, they will be exited from ARP and their suspension will be invoked both on their record and suspension days will be served.

Any student or parent can request their student voluntarily participate in ARP if the student is demonstrating signs of physical aggression regardless of whether they had a violation at school.

DISCIPLINE VIOLATIONS

All school rules are in effect from the time the student leaves for school until the student arrives home, including lunch. The rules apply on and off-campus and at school activities.

MINOR OFFENSES- Addressed by Teacher/Counselor/ Administrator.

Consequences could include: Intervention Center, Suspension (for habitual violations of minor offenses), Lunch Detention, Campus Beautification, and or Loss of Off Campus Privileges.

- | | | |
|--|-------------------------------------|--|
| • Abusing/defacing property (minor) | • Drug paraphernalia | • Overt public display of affection |
| • Bus violation | • Electronic devices violation | • Profanity |
| • Classroom rules violation (habitual) | • Gambling | • Rough/boisterous activity, horseplay |
| • Cutting class | • Honesty Policy | • Student Vehicle violation |
| • Defiance of authority | • Leaving school w/out checking out | • Tardy to class (habitual) |
| • Detention cut | • Littering/Spitting | • Tobacco/lighter/matches possession |
| | • Loitering/off-limits area | |

- Disrespect to students/staff
- Dress Code violation (to office)
- Out of class without pass (including e-cigarettes and other vaporizer devices)

MAJOR OFFENSES - *Addressed by Administrator.*

Minimum Consequences May Require: a suspension, possible referral to police, possible referral for expulsion, administrative probation for the school year

- | | | |
|---|--------------------------------|--|
| • Alcohol/drugs (possession or use) | • Fireworks (possession/use) | • Theft |
| • Arson | • Harassment | • Threat to adult |
| • Assault/battery of adults/students | • Hate Activity | • Threat to student |
| • Bomb Threats | • Hazing | • Undesirable group affiliation activity (e.g.: gangs) |
| • Bullying | • Inappropriate sexual conduct | • Vandalism/Electronic Vandalism |
| • Dangerous behavior | • Sexual Assault | • Vulgarity |
| • Extortion/Blackmail | • Sexual Harassment | • Weapons/Weapon replicas of homemade devices (possession/use/brandishing) |
| • Fighting (verbal or physical*)
*Automatic police investigation.
(Two fights in one school year may result in recommended expulsion) | • Stolen Property (possession) | |

DISCIPLINARY ACTIONS

Lunch Restriction: Students may be restricted to campus during lunch.

Saturday School: Students may be assigned to four-hour Thursday and/or Saturday School for moderate or repeated offenses. Students must bring school work. Thursday and/or Saturday School may also be used to make-up absences (see Graduation Requirements).

Intervention Center: The Board believes that, in many cases, it would be better to remediate the student's behavior by keeping the student at school and providing him/her with support that is coordinated with the counseling department, parent, student and/or teacher. Students will be assigned to work if they do not bring a class assignment. Students in the intervention center may be required to assist with campus beautification under staff supervision. Students may be suspended from specific classes and required to attend Intervention Center instead. (BP 5144.1)

Suspension: When efforts to improve behavior have not worked or when violations are of a serious nature, students may be suspended from school for 1-5 days. Except where suspension

for a first offense is warranted in accordance with law, the suspension shall be imposed only when other means of correction fail to bring about proper conduct. (EC 48900.5) Suspended or expelled students shall be excluded from all school-related extracurricular activities during the period of suspension or expulsion. (BP 5144.1)

Administrative Probation/Behavior Contract: Students with severe or chronic attendance or behavior issues may be placed on a behavior contract. Students who violate contracts may be placed on administrative probation (restricted from activities and privileges), placed in an alternative program or referred for expulsion.

Involuntary Transfer to an alternative program may be imposed when other means fail to bring improvement and if the student:

- habitually violate minor offenses
- violated major offense
- is habitually truant/irregular in attendance
- A student may be transferred or referred for expulsion on the first violation if the student commits an illegal act (arson, bomb threat, fake alarms) or if the administration determines the student's presence is a danger to persons /property or threatens to disrupt the instructional process. Following referral, a conference will determine appropriate placement. Students with continuing behavior problems may be placed on administrative probation or expelled. Parents are notified of disciplinary action by mail. If a student has a chronic discipline problem, every effort is made to have a parent/teacher /administrator conference.

Expulsion: For severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others. (EC 48915) On a case-by-case basis, the enforcement of an expulsion order may be suspended by the Board pursuant to the requirements of law. (BP 5144.1) The Board supports the removal of potentially dangerous students from the classroom as a top priority. It ensures fair and equal treatment of all students and requires that all offenders be punished to the fullest extent allowed by law. Staff shall immediately report to the Superintendent or designee any incidence of offenses specified in law, Board policy and administrative regulation as cause for suspension or expulsion. (BP 5144.1)

ACTS RESULTING IN EXPULSION

(EC 48900) A student may be expelled for the following acts related to school activity/attendance, including, but not limited to: On school grounds, to/from school, during lunch (on/off campus), during/to/from a school-sponsored activity.

A hearing will be held by an Administrative Panel. Parents /guardians will be notified in writing at least 10 days in advance of the hearing. Parents/students may be represented by counsel. The Panel will

consider all evidence, including the student's record, and make a recommendation to the Board, which will make the final decision. Parents will be notified of the decision/appeal process.

Level I Expulsions (EC 48915(c))

Administration will immediately suspend and recommend expulsion and the Board will expel any student who has committed any of the following acts at school or an off-site school activity:

- Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
- Brandishing a knife at another person.
- Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.
- Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
- Possession of an explosive.

Level II Expulsions (EC 48915(a))

Administration will recommend expulsion and the Board may expel students for any of the following acts committed at school or a school activity unless the principal or superintendent finds that expulsion is inappropriate, due to the particular circumstance:

- Causing serious physical injury to another person, except in self- defense.
- Possession of any knife or other dangerous object of no reasonable use to the pupil.
- Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
- Robbery or extortion.
- Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

Level III Expulsions (EC 48900)

Administration may recommend expulsion and the Board may expel a student for any of the following acts committed at school or a school activity:

- Caused, attempted to cause, or threatened to cause physical injury to another person.
- Willfully used force or violence upon the person of another, except in self-defense.

- Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous objects, unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- Committed or attempted to commit robbery or extortion.
- Caused or attempted to cause damage to school property or private property.
- Stolen or attempted to steal school property or private property.
- Possessed or used tobacco, or any products containing tobacco or nicotine products, or e-cigarette and vaping products, JUULs and or electronic cigarettes that can deliver nicotine and non-nicotine vaporized solution including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his/her own prescription products.
- Committed an obscene act or engaged in habitual profanity or vulgarity.
- Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- Knowingly received stolen school property or private property.
- Possessed an imitation firearm. As used in this section, “imitation firearm” means a replica of a firearm that is as substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- Engaged in, or attempted to engage in, hazing as defined in Section 32050.
- Committed sexual harassment as defined in Section 212.5. The conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual’s academic performance or to create an intimidating, hostile, or offensive educational environment.

- Caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in Section 233(e).
- Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment. Upon ordering an expulsion, the Board will set a date for a readmission review. For Level 1 Expulsions that date will be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis.

GANGS

The Governing Board desires to keep District schools free from the threats or harmful influence of any groups or gangs which exhibit drug use, violence or disruptive behavior.

To discourage the influence of gangs, school staff shall take the following measures: Any student displaying behavior, gestures, apparel or paraphernalia indicative of gang affiliation shall be referred to the principal or designee. The student's parent/guardian shall be contacted and may be asked to meet with school staff. Students may be sent home to change clothes. Students will be required to cover gang-related tattoos while at school/activities.

Students who seek help in rejecting gang associations may be referred to community-based gang suppression and prevention organizations. Staff shall actively promote membership in authorized student organizations that can provide students with companionship, safety, and a sense of purpose and belonging, including Positive sports and cultural activities and affiliations with the local community and structured, goal-oriented community service projects.

Students displaying undesirable group affiliations or activities may be placed on administrative probation /behavior contract, suspended, expelled or referred to law enforcement as provided in policies. (BP/AR 5136)

General Discipline

The use of skateboards, rollerblades, skate shoes, bikes, etc. is prohibited at all times on school grounds.

Vandalism, Theft, and Graffiti: Vandalism includes the negligent, willful, or unlawful damaging or theft of any District-owned real or personal property, including the writing of graffiti. Any student who commits an act of vandalism

shall be subject to disciplinary action by the District and also may be prosecuted through other legal means. If reparation of damages is not made, the District also may withhold the student's grades, diploma and/or transcripts in accordance with law. (BP 5135.5) The District shall seek

reimbursement of damages and rewards from any individual or from the parent/guardian of any minor who commits any act of theft or vandalism. (BP 3515.4)

SCHOOL RESOURCE OFFICERS - Hanford Police Officers serve as School Resource Officers at Hanford High, Hanford West High, and Sierra Pacific High School. SROs assist with daily operations and act under the authority of the District and the Hanford Police. SROs help ensure a safe environment, investigate campus-related crimes/incidents and advise staff, parents, and students on legal matters.

SROs may conduct random searches (classes, lockers, vehicles, common areas) for drugs, weapons, etc. SROs may interview students. It may be necessary for SROs to take students into police custody.

Release to Peace Officer: If a student is released to a peace officer during school hours, the school will immediately contact the parent /guardian by phone to notify them where the student is reportedly being taken, except when the minor has been taken into custody as a suspected victim of child abuse (PC Section 11165, WIC Section 305). Parents/ guardians should ensure accurate Emergency Cards are on file at the school.

BULLYING/HARASSMENT

BULLYING - The District prohibits student conduct that intentionally instills fear through bullying tactics. Bullying behavior includes, but is not limited to, threats, teasing and taunting by asserting power through physical or verbal aggression, including online or cyberbullying.

Bullying may be direct or indirect, such as gossip or exclusion. Bullying usually causes the victim to become increasingly distressed and fearful.

Students who are the victims of bullying should immediately contact the principal or designee. If the student believes the situation has not been remedied, he/she may file a complaint with the Superintendent's Office.

Staff who receive notice of bullying or personally observe such behavior shall notify administration or law enforcement, as appropriate. Students engaging in bullying behavior shall be subject to discipline in accordance with District policy.

Students who engage in bullying will be suspended per EC 48900. Continued bullying may result in expulsion. (BP 5138.1) The District recognizes that creating a safe learning environment is a critical part of helping each child to achieve academic success. Students and parents can utilize the anonymous phone reporting and Students, parents, staff and community members are encouraged to quickly and anonymously report school safety concerns with the STOPit app, available on Google Play Store or Apple App Store or on the web.

STOPit School Access Codes:

Hanford High - hhsstopit
Hanford West - hwhsstopit
Sierra Pacific - sphsstopit
Earl F. Johnson - efjstopit
Hanford Community Day - hcdsstopit
Hanford Online Charter - holcstopit
Hanford Adult School - hasstopit

HARASSMENT - The District prohibits intimidation or harassment of any student. Harassment is defined as intentional threats or intimidation directed against a student or group of students that is so severe it materially disrupts classwork, creates substantial disorder and invades the rights of students by creating an intimidating or hostile environment.

Students who are being harassed should immediately contact the staff or administration. If a situation is not remedied, a complaint may be filed with the Superintendent. Students who harass other students shall be subject to appropriate discipline, including counseling, suspension, and expulsion.

District programs and activities shall be free from discrimination, including harassment, with respect to the actual or perceived ethnic group, religion, gender, color, race, ancestry, national origin, and physical or mental disability, age or sexual orientation. (BP 5145.3)

SEXUAL HARASSMENT - The District prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The District also prohibits retaliatory behavior or action against people who complain, testify, assist or otherwise participate in the complaint process. Sexual harassment includes unwelcome sexual advances, requests for sexual favors and/or other verbal, visual or physical conduct of a sexual nature.

Students who are being or have been sexually harassed shall immediately contact the school staff or administration. A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee. The principal or designee shall immediately investigate the complaint in accordance with administrative regulation. Where the principal or designee finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the Superintendent and refer the matter to law enforcement authorities, where required.

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. Disciplinary action may include suspension or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident shall be taken into account. (BP 5145.7)

The district shall notify students, parents/guardians, employees, bargaining units, and applicants for employment of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR 106.8)

Prohibited Conduct

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Messaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Any prohibited conduct that occurs off campus or outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of district policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

Notifications

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)
2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted (Education Code 231.5)
3. Be summarized on a poster which shall be prominently and conspicuously displayed in each bathroom and locker room at each school. The poster may be displayed in public areas that are accessible to and frequented by students, including, but not limited to, classrooms, hallways, gymnasiums, auditoriums, and cafeterias. The poster shall display the rules and procedures for reporting a charge of sexual harassment; the name, phone number, and email address of an appropriate school employee to contact to report a charge of sexual harassment; the rights of the reporting student, the complainant, and the respondent; and the responsibilities of the school. (Education Code 231.6)
4. Be posted in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. This shall include the name or title, office address, email address, and telephone number of the employee(s) designated as the district's Title IX Coordinator. (Education Code 234.6; 34 CFR 106.8)
5. Be provided as part of any orientation program conducted for new and continuing students at the beginning of each quarter, semester, or summer session (Education Code 231.5)
6. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)
7. Be included in any handbook provided to students, parents/guardians, employees, or employee organizations (34 CFR 106.8)

Reporting Complaints

A student or parent/guardian who believes that the student has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to a teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Within one school day of receiving such a report, the principal or other school employee shall forward the report to the district's Title IX Coordinator. Any school employee who observes an incident of sexual harassment

involving a student shall, within one school day, report the observation to the principal or Title IX Coordinator, regardless of whether the alleged victim files a formal complaint.

When a report or complaint of sexual harassment involves off-campus conduct, the Title IX Coordinator shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If the Title IX Coordinator determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same manner as if the prohibited conduct occurred at school.

When a verbal or informal report of sexual harassment is submitted, the Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with applicable district complaint procedures.

Complaint Procedures

All complaints of sexual harassment by and against students shall be investigated and resolved in accordance with law and district procedures. The Title IX Coordinator shall review the allegations to determine the applicable procedure for responding to the complaint. All complaints that meet the definition of sexual harassment under Title IX shall be investigated and resolved in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Other sexual harassment complaints shall be investigated and resolved pursuant to AR 1312.3 - Uniform Complaint Procedures.

HATE ACTIVITY - The District affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated.

Any student who is a victim of hate-motivated behavior shall immediately contact the principal or designee. If the student believes that the situation has not been remedied, he/she may file a complaint with the Superintendent's Office. (BP 5145.9)

HAZING - No student shall conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any person. Students violating this regulation shall be subject to District discipline and penalties specified in law. (AR 6145.5, EC 32051)

Hazing includes any method of initiation or pre-initiation into a student organization or student body or any pastime or amusement engaged in with respect to these

organizations which causes, or is likely to cause, bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm, to any pupil or other person attending any school. (EC 32050)

Off Campus Discipline

OFF-CAMPUS VIOLATIONS - If the administration anticipates a problem on or off-campus, it may take action. If a student makes a threat on campus and follows through off-campus, the administration may take action. Police may be involved. If a threat of illegal activity occurs off-campus and is reported to the school, the school may investigate. However, the incident is the responsibility of the police and a police report should be filed. (EC 48900, 44808)

OFF-LIMITS AREAS - All HJUHS D campuses are off-limits to students not enrolled at the school. All elementary and junior high schools are off-limits without prior authorization from high school and elementary/junior high administration. Earl F. Johnson Memorial Park is off-limits before school, during lunch, and after school until 4:30 p.m. adjacent hospitals (including parking lots), the Kings County Government Center, and all homes, garages, lawns, yards, lots, etc. adjacent to campus are off-limits. Students may not loiter before/after school or at lunch on streets, sidewalks or properties adjacent to the school, including property surrounding each campus at a distance of one lot down each side street. Administration works with law enforcement to enforce these regulations. School parking lots are off-limits during class time and break.

There is no loitering allowed in school parking lots at any time.

Also off-limits - HH: In front of the office (except for business), the gym (w/out supervision), areas adjacent to the gym, Neighbor Bowl, Douty Street fields, baseball/softball fields, and EFJ. HW: Hanford Adult School; athletic fields during class without supervision. SPSHS: Outside perimeter fence without supervision.

SCHOOL CLUBS AND ACTIVITIES

HJUHS D is pleased to offer students a variety of extra-curricular opportunities, including athletics, activities, and clubs. Studies show participation in activities can positively affect attendance and academic success. Please go to your school's website for a list of clubs and activities available at that school. Parents are encouraged to go over this list with students. Parents also have the right to deny student participation with the "Student Exemption Form" at the school office.

SCHOOL DANCE/ACTIVITY RIDE REQUIREMENTS

It is the goal of the District's transportation department to provide students with safe transportation. Safe transportation does not stop during events where you may choose to allow your student to use

transportation from a limousine, party bus, or other ride service provider for a school function. To protect the safety of our students HJUHSd adheres by the laws listed below.

- Assembly Bill 830 requires limousine companies to get a specific type of permit from the DMV, and chauffeurs driving students must receive additional training. The law also addresses vehicle classified as a School Pupil Activity Bus (SPAB). If a limousine transports students to and from school function it has a SPAB vehicle classification.
- Not all limousine services have authorization to operate limos classified as SPAB limos. The seating capacity of a limo determines whether the license is required to lawfully transport students and school personnel.
- A PAB is a motor vehicle that is designed, used, or maintained to transport more than ten passengers, including the driver, but not more than 25 persons including the driver while being used for the transportation of pupils to or from school-related activities. This vehicle is regulated by the Public Utilities Commission (PUC), and must be currently registered with them. A PAB is contracted by a parent or someone other than a school or school district and unlike a school bus or SPAB, a PAB is not issued and required to display a vehicle inspection certificate (CHP 292). However, a PAB operator is required to have each PAB pass an annual inspection and place the vehicle inspection report, issued by the California Highway Patrol (CHP), in an easy to reach location within the vehicle.
- The driver of a PAB must possess a driver's license of a class appropriate to the vehicle driven and that is endorsed for passenger transportation. The driver must also possess either a school bus or SPAB driver certificate issued by the CHP.

This ensures the driver has received proper training and a thorough background check which will prevent ex-felons from operating these vehicles. Finally, the driver of a PAB must possess a parental authorization form for each pupil signed by a parent or legal guardian of the pupil that gives permission for that pupil to be transported to or from the school-related activity.

We also strongly recommend verifying the validity of the company's authority. You can do this in two ways. You can check the CPUC Web site at www.cpuc.ca.gov/MoveandRide and search using the carrier's company information or download a complete spreadsheet of all passenger carriers and search through the list to verify the carrier's operating authority. The other option is to contact the CPUC's Transportation enforcement Intake Desk at 800-894-9444 and ask to verify the carrier's operating authority.

HJUHSd will conduct spot checks during events where limos and party buses may be present. These spot checks could result in students not being allowed back on to a limo or party bus if proper qualifications are not present. Please check with the company you are contracting with to ensure their vehicles have proper CHP inspection certificates and the driver of that vehicle has the proper license to transport students to a school function. If you have questions or concerns please contact HJUHSd transportation department at 583-5908.

ATTENDANCE

Attendance is taken each period. Parents are recommended to call the Attendance Office on the day of an absence to verify the reason; however, parents have up to three days to clear absences. Failure

to clear an absence may result in Thursday/Saturday School or other consequences. Excused absences include: (BP 5113)

- Medical appointments
- Personal illness/injury (doctor's note required after 14 days). (If the illness is long-term, the doctor's excuse must be renewed each grading period or upon request. At doctor's request, a home teacher may be provided for an illness of more than three weeks.)
- Quarantine directed by county/city health officer
- Funeral service for immediate family members (parents, grandparents, siblings). 1 day in California, 3 out-of-state.
- Subpoena/jury duty
- Religious holiday

Students absent for these reasons may be cleared by a parent/doctor note. Notes must be submitted to the attendance office within 20 calendar days and must include the student's full name and grade, dates /reason for absence and parent/guardian signature and phone number.

Absences other than illness and emergencies should be arranged in advance when possible. Medical appointments should be after school when possible. If that is not possible, please schedule so the student can be at school part of the day. Ask the doctor for a note any time your student is absent for medical appointments /illness. Doctor-verified absences do not affect the 90% attendance requirement. If your student has a chronic medical condition that causes frequent absence, a doctor's a family situation, you may request a short-term Independent Study. Contact a Counselor for information in advance of the absence. School activity absences are limited to 10 days/periods per class, per semester. (Area/state or national competition excluded.)

Students who arrive late must check-in at the Attendance Office with a note from a parent/guardian before going to class. Leaving school early should only be permitted when absolutely necessary.

All students must be checked out or released by parent/guardian or emergency contact before leaving campus. Verification of parent/guardian or emergency contact may be required. If a student does not return after lunch a parent/guardian or emergency contact must verify the absence.

Tardy: Students are to be in class on time and prepared to learn. Students who are late to class must have a pass from a teacher or staff member. Habitually tardy students may be assigned a consequence. A parent conference may be called.

If a student is absent, the parent/guardian will receive an automated phone message from the school to their primary phone the same day. Please refer to page 44 for School Attendance Review Board (SARB) for any and all habitual truancy.

To participate in graduation ceremonies, students must attend a minimum of 90% of the days they are enrolled. Students cannot miss more than 18 days per year. The period with the most absences will determine total days absent for 90% requirement. (BP 5113, EC 48205, 45194, 46014, 46012)

Attendance Make-up: With prior administrative approval, Saturday School can be used to make up for days already absent, but may not be used as credit for future absences. (5 units of Summer School/College courses earns 12 days attendance; 10 units earns 25 days; max. 25 days per summer.)

A "chronic absentee" has been defined in EC Section 60901(c)(1) as "a pupil who is absent on 10 percent or more of the school days in the school year when the total number of days a pupil is absent is divided by the total number of days the pupil is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays."

The California Legislature defined a truant in very precise language. In summary, it states that a student missing more than 30 minutes of instruction without an excuse three times during the school year must be classified as a truant and reported to the proper school authority. This classification and referral helps emphasize the importance of school attendance and is intended to help minimize interference with instruction. Effective January 1, 2013, the law was amended to authorize school administrators to excuse school absences due to the pupil's circumstances, even if the excuse is not one of the valid excuses listed in the California Education Code (EC) or the uniform standards established by the governing board of the district.

IMMUNIZATIONS - Childhood diseases such as measles can spread quickly in a school setting. By law, to attend school in California, your child must be immunized. This is for the protection of students and staff alike. Under a new law known as SB 277, beginning January 2016, exemptions based on personal beliefs, including religious beliefs will no longer be an option for the vaccines that are currently required for entry into child care or school in California. Check your child's immunization records for these **REQUIRED** immunizations:

- Polio: 4 doses (3 doses OK if one was given on or after 2nd birthday).
- Diphtheria, Tetanus, and Pertussis: 4 doses of DTap, DTP, DT, Tdap, or Td (3 doses OK if last dose was given on or after 2nd birthday. At least one dose must be Tdap or DtaP/DTP given on or after 7th birthday for all 7th-12th graders).
- Measles, Mumps, and Rubella MMR: 1 dose (Dose given on or after 1st birthday. Mumps vaccine is not required if given separately).
- Hepatitis B: 3 doses
- Varicella (Chicken Pox): 2 doses If you cannot find your child's record and are not sure when he/she was immunized, we strongly urge that he/she be immunized against childhood diseases right away. Any student new to Kings County schools must present Mantoux Skin Test Documentation measured in millimeters within six months of entry into grades 7 - 12 for Tuberculosis. A chest x-ray will be required if Mantoux was positive. Has your child received all required immunizations? If not, make an appointment with your doctor or at the KC Health Dept. Immunization Clinic at 330 Campus Drive Hanford, CA Monday through Friday 8:30 a.m. to 4:00 p.m. Take your records with you to this appointment. We can grant only **CONDITIONAL ADMISSIONS** to school until these additional immunizations are complete.

MEDICATION AT SCHOOL - All student medication (prescription and non-prescription) must be stored in the office. Upon parent request and with doctor instructions, students may be given medication by a school employee. Parents/guardians must provide:

- A written doctor's statement detailing: Student's name, medication name, dosage, method, length of time the medicine is to be taken, and a statement that it is required during school hours. Parents can pick up the order for administration of medication during the school day form at the school site's Health Services Office or find it online [here](#).
- A parent/guardian authorization: Parents must sign the medication in school form to authorize a school employee to administer the medication.
- Parents/guardians must deliver medication to school in the original container/label. All prescription labels must include the patient's name, doctor's name and instructions.
- All expired or unused medication not picked up by a parent/guardian of the last day of school will be discarded in accordance with district policy. Self-Medication: Students are only allowed to carry medication if the school receives a written doctor's statement that it is medically required and a parent request form. Failure to follow directions/endangering self /others may result in the loss of this privilege. All student medical information is confidential. (BP 5141.21a)

GRADUATION

To earn an HH/HW/SP diploma, students must earn at least 265 units in the required areas of English, Math, Science, History, PE and electives. Students may be allowed to use alternative means to complete the required course of study. See the Course Catalog for more information.

Students may earn a diploma from EFJ/CDS with a minimum of a total of 220 if they meet all other requirements. Students graduating from HOC must earn at least the 140/180 credit requirement.

To participate in HH/HW/SP graduation ceremonies, students must attend 90% each year. This means students cannot miss more than 18 days per year. The period with the most absences will determine total days absent. With prior administrative approval, Saturday School can be used to make up for days already absent, but may not be used as credit for future absences. (5 units of Summer School/College courses earns 12 days attendance; 10 units earns 25 days; max. 25 days per summer.)

To participate in HH/HW/SP/EFJ/HOC graduation ceremonies, seniors must have:

1. Attained the required number of units.
2. Attained 90% attendance as detailed above. (HOC calculated differently)
3. Parents/families will not receive tickets to graduation if outstanding debts are owed to any district school.
4. No more than one out-of-school suspension for a major offense during the senior year.*

5. Must be eligible at the time of the ceremony.
7. No more than two semester F's senior year.

Seniors eligible for graduation from any alternative program (EFJ, CDS, HOC) will not be allowed to transfer back to a comprehensive site after the second grading period of the spring semester of their senior year. Any Alternative Education Program senior who has not transferred to a comprehensive high school by the second grading period of the spring semester will graduate from, and may participate in, that school's graduation ceremony.

Graduation Ceremony Dress Code:

See Dress Code section for Graduation Ceremony Dress Code details.

Cell phones or other electronic devices are not allowed during the ceremony.

High School Graduation Requirements Exemptions and Waivers - A foster youth, homeless student, former juvenile court school student, migrant child, or child of a military family who transfers schools any time after completing his/her second year of high school shall be required to complete all state minimum graduation requirements specified in Education Code 51225.3, but shall be exempt from any additional district-adopted graduation requirements unless the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of his/her fourth year of high school. Within 30 days of the transfer, any such student shall be notified of the availability of the exemption and whether he/she qualifies for it. (Education Code 51225.1)

ATTENDANCE AREAS & PROOF OF RESIDENCY

The Hanford Joint Union High School District (HJUHS) has outlined specific school attendance boundaries for its three comprehensive high schools including Hanford High School, Hanford West High School, and Sierra Pacific High School. Although these boundaries can change depending on growth patterns in the city and our schools, the current boundaries should remain consistent for the next several years. Our district does have a transfer request process, however transfers will not be considered to schools that are already at capacity with students from within that school's attendance boundary. For more information about those attendance boundaries and where your residence falls, please visit www.hjuhsd.org.

HJUHS provides transportation shuttles between all of our schools both before and after school. Therefore, students on caregiver affidavits who may be living with a caregiver, will still be required to attend the school within their parent/Education Rights Holder's residence. For example, if a student is living with a caregiver who resides within Hanford West High School's attendance boundary, but their parents live within Hanford High School's boundary, they would be able to walk to Hanford West and catch the shuttle to Hanford High where they would be required to enroll. This same rule applies to students who may be doubled up in a residence under the McKinney Vento Act who cannot provide proof of homelessness status. The bottom line is that we will get your student to the school in which the parent/guardian/education rights holder resides.

For the purpose of attendance, residence is determined by the person actually living at the residence in question. Property owners who lease or rent their property relinquish their right to residence and may not use that property for their own student's attendance. Falsified or duplicated lease/rental agreements will be turned over to the Board of Realtors and Better Business Bureau for review. For the purpose of residence, property must include an actual registered and livable residence. It cannot be a vacant lot, a business, or farmland.

Our student information system recognizes any duplications in residence with both current and past students. Any system alert that recognizes two residents in one property will be required to share additional proof of actual residence including regular quarterly checks of documents and possible residence visits. Any student who is determined to have entered a school under falsified documentation will be made to move to their attendance boundary school immediately regardless of time of school year or grade level. All incoming students, starting school after 2025, will be required to show proof of residence regardless of a sibling having attended a school in another attendance area. To report a student or family you know is attending a school outside of their attendance boundary under false pretenses, use our StopIt Reporting System by clicking [here](#).

Although we make every effort, please know the district cannot guarantee student attendance at a particular school, regardless of their home address. There may be instances when a school or grade level is filled to capacity resulting in a student being redirected to another school within the district, however, every student is guaranteed enrollment within our district.

The student registration process starts at the assigned school based on your home address.

Resources

Attendance Boundary Map Link - <https://www.hjuhsd.k12.ca.us/superintendent/transfers>

Caregiver Affidavit Information Link - https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=6550.&lawCode=FAM

Education Rights Holder's Information Link- <https://www.cde.ca.gov/sp/se/qa/pssummary.asp>

McKinney Vento Act Information Link - <https://www.cde.ca.gov/sp/hs/>

As stated above HJUHSd has attendance areas for high school enrollment. School of attendance is based on home address. Attendance areas were implemented to create neighborhood schools and balance the student population. To request to attend a school outside their attendance area, students must complete an [Intradistrict Transfer Request](#). Requests are accepted, but very rarely granted beyond lottery acceptance into a specific school four-year Academy such as the Business Finance Academy, the Medical Academy, and the upcoming Law and Justice Academy. Beyond that, transfers to and between schools are automatically denied due to our impacted numbers on our school campuses.

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities and resources. The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of their residence within the district. (Education Code 35160.5) Enrollment Priorities No student currently residing within a school's

attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

The Superintendent or designee shall grant priority for the enrollment of a student in a district school outside of the student's attendance area, if the student:

1. Is enrolled in a district school designated by the California Department of Education (CDE) as "persistently dangerous" (20 USC 7912; 5 CCR 11992)
2. Is a victim of a violent crime while on school grounds (20 USC 7912)
3. Is a victim of an act of severe or pervasive bullying as outlined by ed code, committed by another district student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code 234.1 (Education Code 46600) For example, a fight is not considered severe or pervasive whereas a physical assault may be.

If the district school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code 46600)

Application and Selection Process In order to ensure that priorities for enrollment in district schools are implemented in accordance with law and Board policy, applications for intradistrict open enrollment shall be submitted between September 1 through October 31 for the upcoming Spring Semester and between December 1 and January 31 for incoming 9th graders and February 1 through March 31 for incoming 10th, 11th and 12th graders entering the upcoming Fall Semester. The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5) Except for the enrollment priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine which students shall be admitted whenever a district school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5) Enrollment decisions shall not be based on a student's academic or athletic performance. However, existing entrance criteria may be used for enrolling students in specialized schools or programs, provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

Transportation

In general, the district shall not be obligated to provide transportation for students who attend school outside their attendance area. However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being a victim of bullying. (Education Code 46600)

TRANSFERS FOR VICTIMS OF A VIOLENT CRIMINAL OFFENSE Within a reasonable amount of time, not to exceed 14 calendar days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered

an option to transfer their child to an eligible school identified by the Superintendent or designee. In making the determination that a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes. The Superintendent or designee shall consider the needs and preferences of the affected student and parent/guardian in making the offer. If the parent/guardian elects to transfer the student, the transfer shall be completed as soon as practicable. Transfers from a "Persistently Dangerous" School Upon receipt of notification from the California Department of Education (CDE) that a district school has been designated as "persistently dangerous," intradistrict transfers shall be granted as follows:

1. Within 10 days of receipt of the notification from CDE, the Superintendent or designee shall provide parents/guardians of students attending the school with notice of the school's designation. Along with this notification, or at least 14 calendar days before the start of the school year, the Superintendent or designee shall provide a list of other district schools to which any student of the school that is designated as persistently dangerous may transfer.
2. Parents/guardians who desire to transfer their child out of the school shall provide a written response to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students.
3. The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. The Superintendent or designee shall notify the parents/guardians of the assigned school.
4. For students whose parents/guardians accept the offer, the transfer shall be made as quickly as possible. If the parents/guardians decline the assigned school, the student may remain in the current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin.

The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

Other Intradistrict Open Enrollment Except for transfers for victims of a violent crime and from a "persistently dangerous school," the following procedures shall apply to intradistrict open enrollment:

1. After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. A waiting list shall be established to

indicate the order in which applicants may be accepted if openings occur during the year. Late applicants shall not be added to the waiting list for the current year but shall instead wait for a subsequent lottery.

2. The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
3. Approved applicants must confirm their enrollment within 10 school days.

A student granted intradistrict enrollment under other circumstances shall not be required to reapply for readmission but may be subject to displacement due to excessive enrollment. Any complaints regarding the open enrollment process shall be submitted in accordance with the applicable complaint procedure.

PARENT NOTICE OF RIGHTS AND RESPONSIBILITIES

California Education Code, section 48980, requires a school District (Hanford Joint Union High School District (HJUHS)) to provide annual notice to a parent or guardian (hereinafter referred to as "parent") of certain rights and responsibilities. The parent is required to acknowledge receipt of this notice by completing the online summer data confirmation process. As a parent or guardian, you are invited to request additional information regarding HJUHS policies related to these activities or programs from the office of your child's school of attendance or by contacting the Educational Services Department at 559-583-5901 ext. 3105. Information in this document may also be accessed from Hanford Joint Union High School District's Website: www.hjuhsd.k12.ca.us.

HJUHS recognizes that parents/guardians are their children's first and most influential teachers and that continued parental involvement in the education of children contributes greatly to student achievement and a positive school environment.

HJUHS makes student directory information available in accordance with state and federal laws. This means that each student's name, birthday, birthplace, address, telephone number, major course of study, participation in school activities, dates of attendance, awards, and the previous school attendance may be released to agencies such as the local PTA or

Parent Club, or the military services (high school seniors). If you do not wish this information released, please sign and return the form provided for this purpose to the school or county office program. (Education Code section 49073)

HJUHS is committed to continually improving instruction and providing a safe and healthy environment for students. We maintain high expectations for proper student behavior on our school campuses and program sites. Responsible and appropriate student behavior is achievable when the

expectations and responsibilities outlined in the Student/Parent Handbook are understood, positively reinforced, and followed.

Your acknowledgment of receipt of this notice does not indicate your consent for your child to participate or not to participate in any activity or program listed. In conclusion, please read the handbook, including the Discipline section carefully and return the appropriate signed forms to your student's school as soon as possible.

1. Absence for Religious Exercises and Instruction: Pupils may be excused, with written permission from a parent or guardian, in order to participate in religious exercises or receive moral and religious instruction away from school property. Every pupil so excused must attend at least the minimum school day. No pupil shall be excused from school for such purpose on more than four days per school month. (Ed. Code, § 46014)

2. Comprehensive Sexual Health Education and HIV/AIDS Prevention Education: A parent or guardian has the right to excuse their child from comprehensive sexual health education, human immunodeficiency virus ("HIV") prevention education, and assessments related to that education. A parent or guardian who wishes to exercise this right must state their request in writing. (Ed. Code, § 51938) A parent or guardian may inspect the written and audiovisual educational materials used in comprehensive sexual health education and HIV and acquired immunodeficiency syndrome ("AIDS") prevention education. Parents have a right to request that the District provide them with a copy of the California Healthy Youth Act. (Ed. Code, § 51930 et. seq.)

Parents or guardians shall be notified in writing if the District plans to administer an anonymous, voluntary and confidential test, questionnaire, or survey containing age-appropriate questions about the pupils' attitudes concerning or practices related to sex in grades 7 to 12 and given the opportunity to review the test, questionnaire, or survey. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey by stating their request in writing. (Ed. Code, § 51938)

Every child's parent will be notified prior to the commencement of any comprehensive sexual health education and HIV/AIDS prevention education instruction whether the instruction will be taught by District personnel or by outside consultants. If outside consultants or guest speakers are used, the notice shall include the date of the instruction, and the name of the organization or affiliation of each guest speaker will be identified. Parents have a right to request that the District provide them with a copy of Education Code sections 51933, 51934, and 51938. (Ed. Code, § 51938) If arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the Superintendent or designee shall notify parents/guardians no less than 14 days before instruction is given. (Ed. Code, § 51938)

3. Excuse from Instruction in Health: Upon written request of a parent or guardian, a pupil may be excused from any part of instruction in health which conflicts with the parent(s)' or guardian(s)' religious training or beliefs (including personal moral convictions). (Ed. Code, § 51240)b

4. Administration of Medication: Medication prescribed by a physician or ordered by a physician assistant for a child may be administered during the school day by the school nurse or other designated school personnel, or the student may carry and self-administer a prescription epinephrine delivery system, but only if the parent consents in writing and provides detailed written instructions from a physician, or a physician assistant as specified by law.

In order for a student to be assisted by a school nurse or other designated school personnel, the District must obtain both (1) a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and (2) a written statement from the parent, foster parent, or guardian indicating the desire that the District assist the student in the matters set forth in the statement of the physician and surgeon or physician assistant.

In order for a child to carry and self-administer a prescription epinephrine delivery system, the District must obtain both (1) a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the student is able to self-administer the epinephrine delivery system, and (2) a written statement from the parent, foster parent, or guardian consenting to the self-administration, providing a release for the school nurse or other designated school personnel to consult with the health care provider of the student regarding any questions that may arise regarding the medication, and releasing the District and school personnel from civil liability if the self-administering student suffers an adverse reaction as a result medication pursuant to this section. The written statements specified in this section shall be provided at least annually and more frequently if the medication, dosage, frequency of administration, or reason for administration changes. Forms for administering medication may be obtained from the school secretary. A student may be subject to disciplinary action if the student uses an epinephrine delivery system in a manner other than as prescribed. (Ed. Code, §§ 49423, 49423.5)

5. Students on Medication: Parents are to notify the school nurse or other designated certificated school employee if their child is on a continuing medication regimen. This notification shall include the name of the medication being taken, the dosage, and the name of the supervising physician. With parental consent, the school nurse may confer with the physician regarding possible effects of the drug, including symptoms of adverse side effects, omission or overdose and counsel with school personnel as deemed appropriate. (Ed. Code, § 49480)

6. Immunizations: The District shall exclude from school any pupil who has not been immunized properly, unless the pupil is exempted from the immunization requirement pursuant to Chapter 1 (commencing with section 120325) of part 2 of division 105 of the Health and Safety Code. The immunization exemption based on personal beliefs has been eliminated. (Health & Saf. Code, § 120335) A student who, prior to January 1, 2016, submitted a letter or affidavit on file at the District, stating beliefs opposed to immunization, is permitted to enroll in that institution until the student enrolls in the next grade span. Grade span means: 1) birth to preschool; 2) kindergarten and grades 1 through 6, inclusive, including transitional kindergarten; and 3) grades 7 through 12, inclusive. On or after July 1, 2016, the District shall exclude from school for the first time or deny admittance or deny advancement to any student to the 7th grade unless the student has been immunized for their age as required by law. (Health & Saf. Code, § 120335) A student may still be exempted from the

immunization requirement based on medical condition or circumstances. A licensed physician or surgeon must transmit a completed medical exemption certification form from the California Department of Public Health directly to the local educational agency and the California Immunization Registry. The standardized medical exemption form shall be the only documentation of a medical exemption that shall be accepted by the District. (Health & Saf. Code, §§ 120370, 120372)

A parent or guardian may consent in writing for a physician, surgeon, or health care practitioner acting under the direction of a supervising physician and surgeon to administer an immunizing agent to a pupil at school. The health care practitioner may administer immunizations for the prevention and control of diseases that present a current or potential outbreak as declared by a federal, state, or local public health officer. (Ed. Code, §§ 48216, 48980(a), 49403; Health & Saf. Code, §§ 120325, 120335)

Students are advised to adhere to current immunization guidelines regarding full human papillomavirus (“HPV”) immunization before admission or advancement to the eighth-grade level. HPV vaccination can prevent over 90 percent of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. A fact sheet has been attached describing the benefits of an HPV vaccination. (Ed. Code, § 48980.4, Health & Saf. Code, § 120336)

7. Physical Exams and Testing: The District is required to conduct certain physical examinations and vision and hearing testing of students, unless the parent has a current written objection on file. However, the child may be sent home if they are believed to be suffering from a recognized contagious or infectious disease, and shall not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist. (Ed. Code, §§ 49451, 49452, 49452.5, 49455; Health & Saf. Code, § 124085).

8. Confidential Medical Services: For students in grades 7 through 12, the District may release a student for the purpose of obtaining confidential medical services without obtaining the consent of the student’s parent or guardian. (Ed. Code, § 46010.1)

9. Medical Coverage for Injuries: Hanford Joint Union High School District may provide or make available medical or hospital services, or both, for injuries to pupils arising from school programs or activities. No pupil shall be compelled to accept such services without their consent or, if the pupil is a minor, without the consent of a parent or guardian.. (Ed. Code, § 49472)

10. Athletic Participation Insurance Information: Under state law, school districts are required to ensure that all members of school athletic teams have accidental insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses. More information about the district provided insurance coverage can be obtained by calling:

BMI Benefits, LLC: 1-800-445-3126

Some pupils may qualify to enroll in no-cost or low-cost local, state or federally sponsored health insurance programs. Information about these programs may be obtained by calling:

Health Families: 1-888-747-1222

Medi-Cal: 1-800-880-5305

11. Mental Health Services: The District shall notify pupils and parents or guardians no less than twice each school year of the steps to initiate access to available pupil mental health services on campus and/or in the community. (Ed. Code, § 49428) The mental health services available include:

National Resources

- National Suicide Prevention Lifeline - 1-800-273-8255
 - Crisis Text Line by texting TALK to 74171

Community Resources - Behavioral Health

- Kings Behavioral Health, 460 Kings County Dr. #101, Hanford, CA 93230, (559) 852-2444
- Kings View Counseling Services, 1393 Bailey Dr., Hanford, CA 93230; (559) 582-4481; Warmline: 1-877-306-2413

Community Resources - Substance Abuse

- WestCare, 410 E. 7th St., Hanford, CA 93230, (559) 584-8100
- Champions Recovery, 311 N. Douty St, Hanford, CA 93230; (559) 583-9307

County Resource Phone App

- 211 Intelliful

School District Resources

The district serves its students through onsite resources and a community referral system to mental health providers. The district has on staff full-time:

- | | |
|--|--------------------------------|
| • 13 School Counselors | • 4 Licensed Vocational Nurses |
| • 3 School Psychologists | |
| • 4 School Social Workers | • 1 Credentialed School Nurse |
| • 1 Licensed Marriage & Family Therapist | |

To receive support for your child, please contact their school site and speak with their assigned school counselor or an administrator.

Hanford High School – (559)
583-5902

Hanford West High School –
(559)583-5903

Earl F. Johnson High School –
(559) 583-5904

Hanford Community Day School –
(559) 583-5916

12. Services for Students with Exceptional Needs or a Disability: State and federal law require that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. Students classified as individuals with exceptional needs for whom a special education placement is unavailable or inappropriate may receive services in a private nonsectarian school. Please contact the local director of special education for specific information. (Ed. Code, § 56040 et seq.) In addition, services are available for students who have a disability which interferes with their equal access to educational opportunities. (Section 504 of the Rehabilitation Act of 1973, 34 C.F.R. § 104.32) The District official listed below is responsible for handling requests for services under Section 504 and may be reached at the following address and telephone:

Janice Ede, Director of Student Services
300 W. 6th Street, Hanford, CA 93230
(559) 583-5901 ext. 3117

13. No Academic Penalty for Excused Absence: No pupil may have their grade reduced or lose academic credit for any absence or absences which are excused for the reasons specified below when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. (Ed. Code, §§ 48205, 48980(i))

A pupil shall be excused from school when the absence is:

- (a) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
- (b) Due to quarantine under the direction of a county or city health officer.
- (c) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
- (d) For the purpose of attending the funeral services of a member of the pupil's immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
- (e) For the purpose of jury duty in the manner provided for by law.
- (f) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a doctor's note.
- (g) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.

- (h) For the purpose of serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.
- (i) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in section 49701 of the Education Code, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
- (j) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
- (k) For the purpose of participating in a cultural ceremony or event.
- (l) For the purpose of a middle or high school pupil engaging in a civic or political event, provided the pupil notifies the school in advance. A pupil absent pursuant to this section is required to be excused for only one day-long absence per year. A school administrator may permit additional absences pursuant to section 48260(c) of the Education Code.
- (m) For any of the following purposes, inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family member, has died, so long as the absence is not more than three (3) days per incident.
- (i) To access services from a victim services organization or agency.
 - (ii) To access grief support services.
 - (iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family member, including, but not limited to, temporary or permanent relocation.
 - (iv) Any absence beyond three days for the reasons described above shall be subject to the discretion of a school administrator, or their designee, pursuant to section 48260.
- (n) Due to the pupil's participation in a military entrance processing.
- (o) Authorized at the discretion of a school administrator based on the facts of the pupil's circumstances, which are deemed to constitute a valid excuse, including, but not limited to, working for a period of not more than five consecutive days in the entertainment or allied industries if the pupil holds a work permit, or participating with a not-for-profit performing arts organization in a performance for a public school pupil audience for a maximum of up to five days per school year provided the pupil's parent or guardian provides a written note to the school authorities explaining the reason for the pupil's absence. (Ed. Code, §§ 48260, 48205, 48225.5)

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be

reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

For purposes of this section, attendance at religious retreats shall not exceed one school day per semester.

Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

A “civic or political event” includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls. (Ed. Code, § 48205)

“Cultural” means relating to the habits, practices, beliefs, and traditions of a certain group of people. (Ed. Code, § 48205)

“Immediate family,” as used in this section refers to the parent or guardian, brother or sister, grandparent, or any relative living in the household of the pupil. (Ed. Code, § 48205)

“Victim services organization or agency” means an agency or organization that has a documented record of providing services to victims. (Ed. Code, § 48205; Labor Code § 230.1)

14. Equal Opportunity: Equal opportunities for both sexes in all educational programs and activities run by the District is a commitment made by the District to all students. (Title IX of the Education Amendments of 1972) (34 C.F.R. § 106.8) The District does not discriminate, including in admission and employment, on the basis of sex in any education programs or activities operated by the District, as is required by Title IX. Inquiries on all matters, including complaints, regarding the implementation of Title IX in the District may be referred to the District official listed below at the following address and telephone:

Ward Whaley, Assistant Superintendent of Administrative Services
300 W. 6th Street, Hanford, CA 93230
(559) 583-5901 ext. 3126

15. Complaints (Special Education): Parents may file a complaint concerning violations of federal or state law or regulations governing special education related services. Parents may submit a description of the manner in which the parent believes special education programs do not comply with state or federal law or regulations to:

Janice Ede, Director of Student Services
300 W. 6th Street, Hanford, CA 93230
(559) 583-5901 ext. 3117

16. Release of Student Information: The District does not release information or records concerning a child to noneducational organizations or individuals without parent consent except by court order, receipt of a lawfully issued subpoena, or when otherwise allowed by law. The following categories of

directory information may be made available to various persons, agencies or institutions unless the parent or guardian notifies the District in writing not to release such information:

Name, address, telephone, date of birth, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, diplomas and awards received, and most recent previous educational institution attended. (Ed. Code, §§ 49060 et seq., 49073; 20 U.S.C. § 1232g; 34 C.F.R. § 99.7) In accordance with state and federal law, the District may also make available photographs, videos, and class rosters.

Directory information will not be released regarding a pupil identified as a homeless child or youth unless a parent, or pupil accorded parental rights, has provided written consent that directory information may be released. (Ed. Code, § 49073(c); 20 U.S.C. § 1232g; 42 U.S.C. § 11434a(2))

Directory information may be disclosed regarding a pupil identified as a homeless child or youth to facilitate an eye examination by a nonprofit eye examination provider or a free oral health assessment hosted by schools, unless the parent or pupil has provided written notice to the school that they do not consent to the physical examination. (Ed. Code, § 49073(c), 20 U.S.C. § 1232g; 42 U.S.C. § 11434a(2))

17. Inspection of Student Records: State law requires that the District notify parents of the following rights which pertain to student records. (Ed. Code, §§ 49063, 49069.7; 34 C.F.R. § 99.7)

- (a) A parent or guardian has the right to inspect and review student records relating directly to their child during school hours or obtain a copy of such records within five (5) business days of their request.
- (b) Any parent who wishes to review the types of student records and information contained therein may do so by contacting the principal at their child's school. The principal of each school is ultimately responsible for maintenance of student records.
- (c) A parent with legal custody has a right to challenge information contained in their child's records. Any determination to expunge a student's record is made after a review of said record(s) by site administrators and certificated staff. Following an inspection and review of student records, the parent may challenge the content of the student's record. The right to challenge becomes the sole right of the student when the student becomes eighteen (18) years of age.
- (d) A parent or guardian has the right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent disclosure is authorized without consent.

A parent may file a written request with the Superintendent of the District to remove any information recorded in the written records concerning the child which is alleged to be:

- (i) Inaccurate.
- (ii) An unsubstantiated personal conclusion or inference.

- (iii) A conclusion or inference outside of the observer's area of competence.
- (iv) Not based on the personal observation of a named person with the time and place of the observation noted.
- (v) Misleading.
- (vi) In violation of the privacy or other rights of the pupil.

Within thirty (30) days, the Superintendent or designee shall meet with the parent/guardian and the certificated employee who recorded the information, if any, and if the person is still employed with the District, and sustain or deny the allegations. If the allegations are sustained, the Superintendent shall order the correction, removal or destruction of the information. If the Superintendent denies the allegations, the parent may appeal the decision to the Governing Board within thirty (30) days. The Board shall determine whether or not to sustain or deny the allegations. If the Board sustains the allegations, it shall order the Superintendent to immediately correct, remove or destroy the information from the written records of the student. (Ed. Code, § 49070)

If the final decision of the Board is unfavorable to the parents, or if the parent accepts an unfavorable decision by the District Superintendent, the parent shall have the right to submit a written statement of objections to the information. This statement shall become a part of the student's school record until such time as the information objected to is removed.

Both the Superintendent and the Board have the option of appointing a hearing panel in accordance with Education Code sections 49070-49071 to assist in the decision making, provided that the parent has given written consent to release information from the relevant student records to the members of the panel. The decision as to whether a hearing panel is to be used shall be made at the discretion of the Superintendent or the Board and not of the challenging party.

(e) A Student Records Log is maintained for each student. The Student Records Log lists persons, agencies or organizations requesting and/or receiving information from the records and the legitimate interests therefore to the extent required by law. Student Records Logs are located at each school and are open to inspection by parents or guardians. (Ed. Code, § 49064)

(f) School officials and employees having a legitimate educational interest, as well as persons identified in Education Code sections 49076 and 49076.5 and in the Family Educational Rights and Privacy Act, may access student records without first obtaining parental consent. "School officials and employees" are persons employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and District-employed law enforcement personnel), a Board member, a person or company with whom the District has contracted to perform a special service (such as an attorney, auditor, medical consultant, or therapist), or a parent, student, foster family agency, short-term residential treatment staff, or caregiver whose access to student records is legally authorized. A "legitimate educational

interest” is one held by a school official or employee whose duties and responsibilities create a reasonable need for access. (Ed. Code, §§ 49063(d), 49076, 49076.5; 20 U.S.C. § 1232g)

(g) Parents and guardians have the right to authorize the release of student records to themselves. Only parents and guardians with legal custody can authorize the release of student records to others.

(h) Parents and guardians will be charged ten (\$0.10) cents per page for the reproduction of student records.

(i) Parents have a right to file a complaint with the U.S. Department of Education for alleged violations of parent rights related to student records. (20 U.S.C. § 1232g(g))

(j) Parents may obtain a copy of the District’s complete student records policy by contacting the Superintendent.

18. Family Educational Rights and Privacy Act: Parents have certain rights regarding student information and records which are guaranteed under federal law. A handout notifying parents of these rights is attached.

19. Student Discipline: District and school rules pertaining to student discipline are available to parents or guardians of district students in the school office. (Ed. Code, § 35291) Students may be subject to discipline for off-campus misconduct if the misconduct is related to school activity or attendance and causes or is reasonably likely to cause a substantial disruption to school activity. For example, a student using technology such as a home computer, cellular phone, or other electronic device may be disciplined for bullying, engaging in unlawful harassment, or making threats against students, staff, or district property even if such misconduct occurred off-campus and during non-school hours. (Ed. Code, § 48900(r))

20. Dissection of Animals: If a student has a moral objection to dissecting (or otherwise harming or destroying) animals, or any part of an animal, the pupil must notify the teacher regarding such objection, and the objection must be substantiated with a note from the pupil’s parent or guardian. If the pupil chooses to refrain from participating in such a project or test, and if the teacher believes that an adequate alternative education project or test is possible, then the teacher may work with the pupil to develop and agree upon an alternate education project or test for the purpose of providing the pupil an alternate avenue for obtaining the knowledge, information or experience required by the course of study. No student shall be discriminated against based upon their decision to exercise their rights under this section. (Ed. Code, §§ 32255-32255.6)

21. Temporary Disability: A temporary disability which makes it impossible or inadvisable for a student to attend class may entitle the student to receive individualized instruction. It is the responsibility of the pupil’s parent or guardian to notify the school district in which the pupil is deemed to reside of the pupil’s need for individualized instruction.

Home Instruction: The district in which the student resides is to provide individual instruction if the student is receiving the instruction in their home. Individual instruction in a pupil’s home pursuant to

Education Code section 48206.3 shall commence no later than five working days after a school district has determined that the pupil shall receive this instruction.

Hospital or Health Facility Instruction: The school district in which the hospital or other residential health facility, excluding a state hospital, is located must provide individual instruction to a student with a temporary disability. Within five working days of receipt of the notification, the district must determine whether the pupil will be able to receive individual instruction, and, if so, when the individual instruction will begin. Individual instruction will commence no later than five working days after a positive determination has been rendered. A student with a temporary disability who is in a hospital or other residential health facility, other than a state hospital, which is located outside the student's school district of residence shall be deemed to comply with the residency requirements of the school district in which the hospital is located. A school district may continue to enroll a pupil with a temporary disability who is receiving individual instruction in a hospital or residential health facility to facilitate the timely reentry of the pupil in their prior school after the hospitalization has ended, or in order to provide a partial week of instruction. On days in which the student is not receiving individual instruction in a hospital or other residential health facility, they may attend school in their district of residence if well enough to do so. A pupil receiving individual instruction who is well enough to return to a school shall be allowed to return to the school, including a charter school, that they attended immediately before receiving individual instruction, if returning during the same school year. (Ed. Code, §§ 48206.3, 48207, 48207.3, 48207.5, 48208, 48980(b))

Pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom shall be treated in the same manner and under the same policies as any other temporary disabling condition. (Ed. Code, § 221.51)

22. Student Residency: A student may be enrolled in the District if (1) the student's parent, legal guardian or other person having control and charge of the student resides in the District (Ed. Code, § 48200); (2) the District has approved interdistrict attendance (Ed. Code, § 46600); (3) the student is placed in a regularly established children's institution, licensed foster home, or family home; (4) the student is a foster child who remains in their school of origin pursuant to Education Code section 48853.5(f) and (g); (5) the student is emancipated and lives within the District; (6) the student lives in the home of an adult who has submitted a caregiver affidavit; (7) the student resides in a state hospital within the District; or (8) the student's parent or legal guardian resides outside of the boundaries of the school district but is employed and lives with the student at the place of their employment within the school district boundaries for a minimum of three days during the school week. (Ed. Code, § 48204) The law allows, but does not require, a district to accept a student for enrollment where at least one parent or legal guardian of the student is physically employed within the district's boundaries for a minimum of 10 hours during the school week. (Ed. Code, § 48204) A student (including a student eligible for services under the federal Individuals with Disabilities Education Act (20 U.S.C. § 1400 et seq.), Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. § 794), or the federal Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq. as applicable), A student also complies with the residency requirements for school attendance in a school district if they are a student whose parent is transferred or pending transfer to a military installation within the state while on active duty pursuant to an official military order. However, the parent must provide proof of residence in the school district within ten (10) days after the published arrival date provided

on official documentation. Upon notification that a student enrolling pursuant to their parent's active military duty is receiving, or may be eligible to receive, services or accommodations as applicable, the District shall promptly coordinate with the student's parents and previous school to ensure the timely exchange of records and to reduce any delays in the student receiving comparable services or accommodations, including, but not limited to, implementation of their individualized education program, individualized family service plan, or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973. (Ed. Code, § 48204.3) A student also complies with the residency requirement if the student's parent/guardians were residents of the state but departed California against their will if the student provides official documentation evidencing the departure of their parent/guardians against their will; that the student moved outside of California as a result of their parent/guardians departing California against their will; and that the student lived and was enrolled in school in California immediately before moving outside of California. (Ed. Code, § 48204.4)

23. Attendance Options: Students who attend schools other than those assigned by the District are referred to as "transfer students" throughout this notification. There is one process for choosing a school within the District which the parent lives (intradistrict transfer), and three separate processes for selecting schools in other districts (interdistrict transfer). (Ed. Code, § 48980(h))

Attached is a copy of the District's Policy on Interdistrict and Intradistrict Transfers. Parents interested in interdistrict or intradistrict transfers should contact the Superintendent's office. The general requirements and limitations of each process are described as follows:

(a) Choosing a School Within the District in Which Parent Lives: Education Code section 35160.5(b) requires the school board of each district to establish a policy that allows parents to choose the schools their children will attend, regardless of where the parent lives in the district. The law limits choice within a school district as follows:

- Students who live in the attendance area of a school must be given priority to attend that school over students who do not live in the school's attendance area.
- In cases in which there are more requests to attend a school than there are openings, the selection process must be "random and unbiased," which generally means students must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a student's academic or athletic performance as a reason to accept or reject a transfer. However, a district may consider special circumstances that might be harmful or dangerous to a particular pupil in the current attendance area of the pupil, including physical threats of bodily harm or threats to the emotional stability of the pupil documented by a state or local agency, licensed or registered professional, or court order.
- Each district must decide the number of openings at each school which can be filled by transfer students. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.
- A district is not required to provide transportation assistance to a student who transfers to another school in the district under these provisions.

- If a transfer is denied, a parent does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents to appeal a decision.
- Victims of Bullying: A school district of residence must approve an intradistrict transfer request for a victim of an act of bullying unless the requested school is at maximum capacity, in which case the district must accept an intradistrict transfer request for a different school within the district. A school district of residence may not prohibit the interdistrict transfer of a victim of an act of bullying if there is no available school for an intradistrict transfer and if the school district of proposed enrollment approves the transfer application. (Ed. Code, § 46600)
- A school district of proposed enrollment shall ensure that pupils admitted under this law are selected through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether a pupil should be enrolled based on academic or athletic performance, physical condition, English proficiency, family income, or any of the individual characteristics set forth in Education Code section 220, including, but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status.

(b) Choosing a School Outside the District in Which Parent Lives: Parents have two different options for choosing a school outside the district in which they live. The two options are:

(i) Interdistrict Transfers (Ed. Code, §§ 46600–46610): The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. The law on interdistrict transfers also provides for the following:

- Once a pupil is enrolled in a school pursuant to an interdistrict transfer agreement, the pupil must be allowed to continue to attend the school in which they are enrolled without reapplying, unless revocation of the interdistrict transfer is a term and condition of the agreement between the districts; however, a district must not rescind existing transfer permits for pupils entering grade 11 or 12 in the subsequent school year.
- Upon request, a pupil determined to be the victim of an act of bullying by a pupil of the district of residence must be given priority for interdistrict attendance under any existing interdistrict attendance agreement or additional consideration for the creation of an interdistrict attendance agreement. (Ed. Code, §§ 46600(b), 48900(r))
- If either district denies a transfer request, a parent may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision. (Ed. Code, § 46601)
- A school district of residence shall not prohibit the transfer of a student who is a homeless child or youth, a current or former migratory child, a foster youth, the victim of an act of bullying, or a child of an active military duty parent to a school

district of proposed enrollment if the school district of proposed enrollment approves the transfer application.

- If a pupil is a victim of an act of bullying and their school district of residence has only one school offering their grade level, such that there is no option for an intradistrict transfer, the pupil may apply for an interdistrict transfer, and the school district of residence shall not prohibit the transfer if the school district of proposed enrollment approves the application for transfer. (Ed. Code, § 46600)
- A school district that elects to accept an interdistrict transfer pursuant to this subdivision shall accept all pupils who apply to transfer under this subdivision until the school district is at maximum capacity and shall ensure that pupils admitted under this subdivision are selected through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a pupil should be enrolled based on their academic, performance, athletic performance, physical condition, proficiency in English, family income, actual or perceived characteristics, such as disability (mental and physical), gender (includes gender identity, gender expression, and gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth), actual or potential parental, family, or marital status, pregnancy (including childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), nationality (includes citizenship, country of origin and national origin), immigration status, race or ethnicity (includes ancestry, color, ethnic group identification and ethnic background), religion (includes all aspects of religious belief, observance and practice, including agnosticism and atheism), sexual orientation (heterosexuality, homosexuality or bisexuality), or association with a person or group with one or more of these actual or perceived characteristics. (Ed. Code, § 46600)
- Upon request of the parent on behalf of a pupil eligible for transfer pursuant to this subdivision, a school district of enrollment will provide transportation assistance to a pupil who is eligible for free or reduced-price meals. (Ed. Code, § 46600)
- A school district of enrollment may provide transportation assistance to any pupil admitted under this subdivision. (Ed. Code, § 46600(d))

(ii) "Allen Bill" Transfers (Ed. Code, § 48204(b)): The law allows, but does not require, each school district to adopt a policy whereby the student may be considered a resident of the school district in which their parents (or legal guardian(s)) physically work for a minimum of 10 hours during the school week if that is different from the school district in which the student resides. This code section does not require that a school district accept a student requesting a transfer on this basis, but a student may not be rejected on the basis of race/ethnicity, sex, parental income, academic achievement, or any other "arbitrary" consideration. Other provisions of Education Code section 48204(b) include:

- Either the district in which the parent (or legal guardian) lives or the district in which the parent (or legal guardian) physically works may prohibit the student's

transfer if it is determined that there would be a negative impact on the district's desegregation plan.

- The district in which the parent (or legal guardian) physically works may reject a transfer if it determines that the cost of educating the student would be more than the amount of state funds the district would receive for educating the student.
- There are set limits (based on total enrollment) on the net numbers of students that may transfer out of a district under this law, unless the district approves a greater number of transfers.
- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a student is encouraged to provide in writing to the parent the specific reasons for denying the transfer.

(c) Transferring a Student Convicted of a Felony/Misdemeanor: Education Code section 48929 authorizes the governing board of a school district to transfer a student enrolled in the district who has been convicted of a violent felony as defined in Penal Code section 667.5 or misdemeanor listed in Penal Code section 29805 to another school within the district when the student and victim of the crime are enrolled in the same school. The governing board has adopted a policy regarding such transfers at a regular meeting pursuant to Education Code section 48929. The policy requires: 1) notice to be provided to the student and student's parent or guardian of the right to request to meet with the principal or designee of the school or District; and 2) that the school first attempt to resolve the conflict before transfer by using restorative justice, counseling, or other services. The policy also includes information regarding whether the transfer decision is subject to periodic review and the procedure used to conduct the review, and the process the board will use to consider and approve or disapprove the recommendation of the school principal or other school or school district designee to transfer the student.

24. Sexual Harassment Policy: Each student will receive a written copy of the district policy on sexual harassment. The purpose of this policy is to provide notification of the prohibition against sexual harassment as a form of sexual discrimination and to provide notification of available remedies. A copy of the District's policy on sexual harassment is attached. (Ed. Code, §§ 231.5, 48980(f))

25. Notice of Alternative Schools: California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of the student's desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in their own time to follow their own interests. These interests may be conceived by the student totally and independently or may result in whole or in part from a presentation by the student's teachers of choices of learning projects.

(d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous permanent process.

(e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to, the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for parent information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. (Ed. Code, § 58501)

26. Nutrition Program: The State Department of Education has established a statewide program to provide nutritious meals and milk at school for pupils, and to provide free meals to the neediest children. In some instances, nominal cash payments may be required. (Ed. Code, § 49510 et seq.)

27. Leaving School Grounds: The District, pursuant to section 44808.5 of the Education Code, Hanford Joint Union High School has decided to permit the pupils enrolled in 11th and 12th grade in accordance with district criteria as detailed in the handbook, to leave the school grounds during the lunch period. Section 44808.5 of the Education Code further states: "Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil has left the school grounds pursuant to this section." (Ed. Code, § 44808.5)

28. U.S. Department of Education Programs: The following applies only to programs directly funded by the U.S. Department of Education:

All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation shall be available for inspection by the parents or guardians of the children.

No student shall be required, as part of any applicable U.S. Department of Education funded program, to submit to a survey, analysis, or evaluation that reveals information concerning:

- (a) political affiliations or beliefs of the student or student's parents;
- (b) mental and psychological problems of the student or their family;
- (c) sex behavior or attitudes;
- (d) illegal, anti-social, self-incriminating or demeaning behavior;
- (e) critical appraisals of other individuals with whom respondents have close family relationships;
- (f) legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- (g) religious practices, affiliations, or beliefs of the student or student's parent; or

(h) income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program)

without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent. (20 U.S.C. § 1232h)

29. Uniform Complaint Procedures:

Complaints Alleging Discrimination, Harassment, Intimidation, and Bullying:

State and federal law prohibit discrimination in education programs and activities. The District is primarily responsible for compliance with federal and state laws and regulations. (Cal. Code Regs., tit. 5, § 4620.)

Under state law, all pupils have the right to attend classes on school campuses that are safe, secure, and peaceful. (Ed. Code, § 32261) State law requires school districts to afford all pupils equal rights and opportunities in education, regardless of their actual or perceived characteristics, such as disability (mental and physical), gender (includes gender identity, gender expression, and gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth), actual or potential parental, family, or marital status, pregnancy (including childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), nationality (includes citizenship, country of origin and national origin), immigration status, race or ethnicity (includes ancestry, color, ethnic group identification and ethnic background), religion (includes all aspects of religious belief, observance and practice, including agnosticism and atheism), sexual orientation (heterosexuality, homosexuality or bisexuality), or association with a person or group with one or more of these actual or perceived characteristics. (Ed. Code, §§ 210-214, 220 et seq., 234 et seq.; Cal. Code Regs., tit. 5, § 4900 et seq.; 20 U.S.C. § 1681 et seq.; 29 U.S.C. § 794; 42 U.S.C. § 2000d et seq.; 42 U.S.C. § 12101 et seq.; 34 C.F.R. § 106.9) The District prohibits discrimination, harassment, intimidation, bullying, and retaliation in all acts related to school activity or attendance. In addition to being the subject of a complaint, a pupil engaging in an act of bullying as defined by Education Code section 48900(r) may be suspended from school or recommended for expulsion.

The District's Uniform Complaint Procedures may be used in cases where individuals or a group have suffered discrimination, harassment, intimidation, or bullying. (Cal. Code Regs., tit. 5, §§ 4610, 4630, 4650; Ed. Code, §§ 234 et seq., 48900(r))

(a) Any individual, public agency or organization has the right to file a written complaint alleging that they have personally suffered unlawful discrimination or that an individual or specific class of individuals has been subjected to unlawful discrimination. (Cal. Code Regs., tit. 5, §§ 4610, 4630(b)(1))

(b) Copies of the District's complaint procedures are available free of charge. (Cal. Code Regs., tit. 5, § 4622)

(c) Complaints must usually be filed with the superintendent/designee of the District.

(d) Discrimination complaints must be filed within six (6) months of the date the alleged discrimination occurred, or within six (6) months of the date the complainant first obtained knowledge of the facts of the alleged discrimination. Within that six (6) month period,

complainant may file a written request with the district superintendent or designee for an extension of up to ninety (90) days following the six (6) month time period. Extensions will not be automatically granted, but may be granted for good cause. (Cal. Code Regs., tit. 5, § 4630(b))

e) Within 60 days from the date of receipt of the complaint, the District's responsible officer or their designee shall conduct and complete an investigation of the complaint in accordance with local procedures adopted pursuant to California Code of Regulations, title 5, section 4621 and prepare a written decision. The time period may be extended by mutual written agreement of the parties.

(f) A party to a written complaint of discrimination may appeal to the California Department of Education if the District fails to issue a report within the timeline specified above. The appeal shall present the Department with the basis for the direct filing and why immediate action is necessary.

(g) A person who alleges a violation of Section 220, 243, 244, 51500, 51501, or 60044 may seek civil remedies after 60 days have elapsed from the filing of an appeal to the Department. (Ed. Code, §§ 262.3, 48980(o))

Complaints Other Than Discrimination, Harassment, Intimidation, and Bullying:

The District has a written complaint procedure which may be used in cases where any individual, public agency or organization alleges violations of state or federal law, other than those relating to discrimination, harassment, intimidation, and bullying.

(h) Written complaints may be made regarding:

- i) Adult Education
- ii) After School Education and Safety
- iii) Agricultural Career Technical and/or Vocational Education
- iv) American Indian Education Centers and American Indian Early Childhood Education
- v) Bilingual Education
- vi) California Peer Assistance and Review Programs for Teachers
- vii) Consolidated Categorical Aid Programs
- viii) Migrant Child Education Programs
- ix) Every Student Succeeds Act (formerly No Child Left Behind)
- x) Career Technical and Technical Education and Technical Training Programs
- xi) Child Care and Development
- xii) Child Nutrition
- xiii) Compensatory Education
- xiv) Consolidated Categorical Aid
- xv) Economic Impact Aid
- xvi) Special Education
- xvii) "Williams Complaints"
- xviii) Pupil Fees
- xix) Instructional Minutes for Physical Education

- xx) Local Control Funding Formula (LCFF) and Local Control and Accountability Plan (LCAP)
- xxi) Pregnant and Parenting Pupils, including parental leave
- xxii) Student Parent Lactation Accommodations
- xxiii) Course Assignments already Completed or without Educational Content
- xxiv) Physical Education Instructional Minutes
- xxv) Foster Youth, Homeless Youth, former Juvenile Court School Student Services, Migrant Youth, and Pupils of Military Families
- xxvi) Regional Occupational Centers and Programs
- xxvii) Continued Education Options for Former Juvenile Court School Students
- xxviii) School Safety Plans
- xxix) School Plans for Student Achievement (SPSA)
- xxx) Tobacco-Use Prevention Education
- xxxi) School Site Councils
- xxxii) State Preschool
- xxxiii) State Preschool Health and Safety Issues in Local Education Agencies Exempt From Licensing
- xxxiv) Any other district-implemented state categorical program that is not funded through the local control funding formula pursuant to Education Code section 64000
- xxxv) Any other educational programs the Superintendent deems appropriate

(Cal. Code Regs., tit. 5, §§ 4610(b), 4622, 4630; Ed. Code, §§ 222, 8200-8498, 8500-8538, 32289, 33315, 33380-33384, 35186, 46015, 47606.5, 47607.3, 48853.5, 49013, 49069.5, 49490-49590, 49701, 51210, 51223, 51225.1, 51225.2, 51226-51226.1, 51228.1, 51228.2, 51228.3, 52060-52075, 52160-52178, 52300-52490, 52334.7, 52500-52616.24, 54000-54029, 54400-54425, 54440-54445, 54460-54529, 56000-56867, 59000-59300, 64001; 20 U.S.C. §§ 1400, 6601, 6801, 7101, 7201, 6301 et. seq.; Health & Saf. Code, §§ 1596.792, 1596.7925, 104420)

Any individual, public agency or organization has the right to file a written complaint alleging that the District has violated a federal or state law or regulation governing any program listed above. (Cal. Code Regs., tit. 5, § 4630 et seq.)

Copies of the District's complaint procedures are available free of charge. (Cal. Code Regs., tit. 5, § 4622)(d))

Complaints must usually be filed with the superintendent or designee of the District under the timelines established by District policy. (Cal. Code Regs., tit. 5, § 4630(b))

Within 60 days from the date of receipt of the complaint, the District's responsible officer or their designee shall conduct and complete an investigation of the complaint in accordance with local procedures adopted pursuant to California Code of Regulations, title 5, section 4621 and prepare a written decision. The time period may be extended by mutual written agreement of the parties.

(i) Williams Complaints: Complaints, including anonymous complaints, may be made and addressed on a different timeline for the following areas: (Ed. Code, §§ 8235.5, 35186)

(i) Insufficient textbooks and instructional materials;

(ii) Emergency or urgent school facilities conditions that pose a threat to the health and safety of pupils;

(iii) Noncompliance with the requirement of Education Code section 35292.6 to stock, at all times, all women's restrooms, all-gender restrooms, and at least one men's restroom in the school with adequate supply of menstrual products, available and accessible free of charge.

(iv) Teacher vacancy or misassignment; or

(v) Noncompliance of a license-exempt California State Preschool Program (CSPP) with health and safety standards specified in Health and Safety Code section 1596.7925 and related state regulations.

[NOTE: In order to identify appropriate subjects of complaint, a notice shall be posted in each classroom in each school in the school district notifying parents, guardians, and pupils of the following:

There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home. School facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or misassignments.

In case of a shortage of complaint forms, a form may be obtained at Hanford Joint Union High School District Office located at 300 W. 6th St., Hanford, CA 93230

A complaint of noncompliance with Education Code section 35186 may be filed with the school principal or designee under the Uniform Complaint Procedures. A complainant not satisfied with the resolution of a Williams Complaint has the right to bring the complaint to the district governing board at a regularly scheduled hearing. In the case of a complaint regarding emergency or urgent school facilities conditions, a complainant has the right of appeal to the State Superintendent of Public Instruction.

(j) Pupil Fees Complaints: A pupil enrolled in the District shall not be required to pay a pupil fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Ed. Code, § 49010 et seq.)

A pupil fee includes, but is not limited to, all of the following: a fee charged to a pupil as a condition for registering for school or classes, as a condition for participation in a class or an extracurricular activity, as a security deposit to obtain materials or equipment, or a purchase that a pupil is required to make to obtain materials or equipment for an educational activity.

A complaint of noncompliance with Education Code section 49010 et seq. may be filed with the school principal under the Uniform Complaint Procedures. A complaint shall be filed not later than one calendar year from the date the alleged violation occurred. A complaint may be filed

anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance. A complainant not satisfied with the decision of the school may appeal the decision to the California Department of Education.

(k) Foster, homeless, former juvenile court pupils and pupils in military families: the District will post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in Education Code sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

Responsible Official: The District official responsible for processing complaints is listed below at the following address:

Ward Whaley, Assistant Superintendent of Administrative Services
300 W. 6th Street, Hanford, CA 93230
(559) 583-5901 ext. 3126

Complaints Made Directly to the State Superintendent:

Complaints may be filed directly with the State Superintendent of Public Instruction in the following cases:

- (l) Complaints alleging that the District failed to comply with the complaint procedures described herein, including failure or refusal to cooperate with the investigation.
- (m) Complaints regarding Child Development and Child Nutrition programs not administered by the District.
- (n) Complaints requesting anonymity, but only where complainant also provides clear and convincing evidence that complainant would be in danger of retaliation and would suffer immediate and irreparable harm if filing complaint at District level.
- (o) Complaints alleging that the District failed or refused to implement a final decision regarding a complaint originally filed with the District.
- (p) Complaints alleging that the District took no action within sixty (60) days regarding a complaint originally filed with the District.
- (q) Complaints alleging immediate and irreparable harm as a result of applying a district-wide policy in conflict with state or federal law and that complaining at the local level would be futile. (Cal. Code Regs., tit. 5, §§ 4630, 4650)

Appeals:

- (r) Except for Williams Complaints, a complainant may appeal the District's decision to the California Department of Education. (Ed. Code, § 262.3(a); Cal. Code Regs., tit. 5, §§ 4622, 4632)
 - (i) Appeals must be filed within thirty (30) days of receiving the District decision.
 - (ii) Appeals must be in writing.
 - (iii) Appeals must specify the reason(s) for appealing the District decision, including whether the facts are incorrect and/or the law has been misapplied.

(iv) Appeals must include a copy of the original complaint and a copy of the District decision.

(v) Pupil fee complaints appealed to the California Department of Education will receive a written appeal decision within 60 days of the department's receipt of the appeal.

(vi) If the school/District finds merit in a complaint, or the California Department of Education finds merit in an appeal, the school/District will provide a remedy to all affected pupils, parents, and guardians. For pupil fee complaints, this includes reasonable efforts by the school to ensure full reimbursement to all affected pupils, parents, and guardians, subject to procedures established through regulations adopted by the state board.

(s) If a complaint is denied, in full or in part, by the Department of Education, the complainant may request reconsideration by the State Superintendent of Public Instruction. (Cal. Code Regs., tit. 5, § 4665)

(i) Reconsideration must be requested within thirty (30) days of receiving the Department of Education report.

(ii) The original decision denying the complaint will remain in effect and enforceable unless and until the State Superintendent of Public Instruction modifies that decision.

Civil Law Remedies:

In addition to the above-described complaint procedure, or upon completion of that procedure, complainants may have civil law remedies under state or federal discrimination, harassment, intimidation or bullying laws. These civil law remedies can include, but are not limited to, injunctions and restraining orders. These civil law remedies are granted by a court of law and may be used, in part, to prevent the District from acting in an unlawful manner. Delay in pursuing civil law remedies before a court of law may result in loss of rights to those remedies. Any questions regarding civil law remedies should be directed to an attorney. (Ed. Code, § 262.3(b); Cal. Code Regs., tit. 5, § 4622)

30. Pupil-Free Staff Development Day and Minimum Day Schedule: A copy of the District's pupil-free staff development day and minimum day schedules is attached for reference. A pupil's parent or guardian will be notified during the school year of any additional minimum days and pupil-free staff development days no later than one month before the actual date. (Ed. Code, § 48980(c))

31. Review of Curriculum: A prospectus of curriculum, including titles, descriptions, and instructional aims of every course offered by each public school, is available at the school site for review upon request. Copies are available upon request for a reasonable fee not to exceed the actual copying cost. (Ed. Code, § 49091.14)

32. Pupil Find System; Policies and Procedures: Any parent suspecting that a child has exceptional needs may request an assessment for eligibility for special education services through the Director of Student Services and/or Special Education, or their designee. Policy and procedures

shall include written notification to all parents of their rights pursuant to Education Code section 56300 et seq. (Ed. Code, § 56301; 34 C.F.R. § 104.32(b))

33. School Accountability Report: Parents/guardians may request a hard copy of the School Accountability Report Card which is issued annually for each school of the District. (Ed. Code, § 35256)

34. Asbestos Management Plan: The current management plan for asbestos-containing material in school buildings is available at the District Office. (40 C.F.R. § 763.93)

35. Assistance to Cover Costs of Advanced Placement Examination Fees: The District may help pay for all or part of the costs of one or more advanced placement examinations that are charged to economically disadvantaged students. (Ed. Code, §§ 48980(j), 52242)

36. Every Student Succeeds Act (ESSA): The Every Student Succeeds Act (ESSA) took full effect in 2018 to replace the No Child Left Behind Act in modifying the Elementary and Secondary Education Act of 1965 (ESEA). If updates are provided by the California Department of Education, the following notice may change and new information may be added.

- **Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides:** Upon request, parents have a right to information regarding the professional qualifications of their student's classroom teachers, paraprofessionals, and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects they teach, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the major or field of discipline for any degrees or certifications held by the teacher, and whether any instructional aides or paraprofessionals provide services to the parents' child and, if so, their qualifications. In addition, parents have a right to notice when the parent's child has been taught for four or more weeks by a teacher who is not highly qualified. (ESEA § 1112(e)(1)(A) (as amended by ESSA))
- **Information Regarding Individual Student Reports on Statewide Assessments:** Upon request, parents have a right to information on the level of achievement of their student on every State academic assessment administered to the student. (ESEA § 1112(e)(1)(B) (as amended by ESSA))
- **School Identified for School Improvement:** A local educational agency shall promptly provide notice to a parent or parents of each student enrolled in an elementary school or a secondary school identified for school improvement (school that fails for two consecutive years to make adequate yearly progress as defined in the State's plan) for comprehensive support and improvement activities or targeted support and improvement activities. The notice will be in an understandable and uniform format, and to the extent practicable, in a language the parents can understand. The notice will include an explanation of what the identification means; how the school compares in terms of academic achievement to other elementary schools or secondary schools served by the local educational agency and the State educational agency; the reasons for the identification; an explanation of what the school identified for school

improvement is doing to address the problem of low achievement; an explanation of what the local educational agency or State educational agency is doing to help the school address the achievement problem; an explanation of how parents can become involved in addressing the academic issues that caused the school to be identified for school improvement; and an explanation of the parents' option to transfer their child to another public school (with transportation provided by the agency when required or to obtain supplemental educational services for the child). (ESEA § 1111(c-d) (as amended by ESSA))

- Parent and Family Engagement: ESSA requires the District to notify parents of a written parent and family engagement policy. (ESEA § 1116) (as amended by ESSA) (20 U.S.C. § 6318(b)). The policy must include how each school will: convene an annual meeting to which all parents of participating students shall be invited and encouraged to attend, to inform parents of the requirements of this policy and the right of parents to be involved; offer a flexible number of meetings; involve parents in an organized and timely manner in the review and development of programs under this part including development of the parent and family engagement policy; provide parents timely notice about programs under this part, a description of the curriculum in use at the school, the forms of academic achievement, and if requested by parents, opportunities for regular meetings to formulate suggestions and participate in decisions related to the education of their children; allow parents to submit comments on the plan when the school makes it public; jointly develop a compact with parents describing the school's responsibility to provide high-quality curriculum in a supportive and effective learning environment and addresses the importance of communication between parents and teachers; provide assistance to parents of children served by the school in understanding academic standards, assessments, and the requirements of this part; provide materials and training to help parents work with their children to improve their children's achievement; educate teachers on the importance of parent outreach and communication; coordinate parent involvement in school programs; provide information related to school and parent programs in a format and language the parents can understand; adopt and implement model approaches to improving parental involvement; and provide other reasonable support for parental involvement activities as parents may request. This policy shall be provided in a format and, to the extent practicable, in a language that parents will understand.
- Limited English Proficient Students: ESSA requires notice be given to parents of limited English proficient students regarding limited English proficiency programs, not later than 30 days after the beginning of the school year (or, for students identified later in the school year, within two weeks). Notice includes: the reasons for the identification of the student as limited English proficient; the need for placement in a language instruction educational program; the student's level of English proficiency and how such level was assessed; the status of the student's academic achievement; the methods of instruction used in the available programs (including content, instructional goals, and the use of English and native language); the exit requirements for the program; how the program meets the objectives of the student's IEP, if applicable; and, parent options for removing a student from a program, declining initial enrollment and/or choosing another program. (ESEA § 1112(e)(3)(A) (as amended by ESSA)) In addition, the notice shall include the following: (1) whether the student is a long-term English learner or at risk of becoming a long-term English learner; (2) the manner in which the program will meet the needs of long-term English learners or those at risk of becoming long-term English learners; and (3) the manner in which the program will help long-term English learners

or those at risk of becoming long-term English learners develop English proficiency and meet age-appropriate academic standards. (Ed. Code, §§ 313.2, 440; 20 U.S.C. § 6312)

The information provided above is available upon request from each student's school or the district office. Additional notices that may be required shall be sent separately. (20 U.S.C. § 6301 et seq.)

37. Military Recruiter Information: 20 U.S.C. section 7908 requires that school districts disclose the names, addresses and telephone numbers of high school students to military recruiters upon request, unless parents request that this information not be released without prior written consent. Parents have the option of making such a request. If parents do not wish this information to be provided to military recruiters, they must notify the District office of this fact in writing. The writing should be directed to the District official listed below at the following address:

Dr. Victor Rosa, Superintendent
300 W. 6th Street
Hanford, CA 93230

38. Children in Homeless/Foster Care Situations, Former Juvenile Court School Students, Migrant Students, and Newcomers: Each local district shall designate a staff person as a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations. (Ed. Code, § 48852.5; 42 U.S.C. § 11432(g)(1)(J)(ii)) The District's liaison is Janice Ede and can be contacted at (559)583-5901 ext. 3117 or jede@hjuhsd.org.

A homeless child will be allowed to continue their education in their school of origin through the duration of homelessness at the point of any change or any subsequent change in residence once a child becomes a homeless child. If the child's status changes before the end of the academic year so that they are not homeless, the District will allow a child in high school to continue their education in the school of origin through graduation. For a child in grades K through 8, the District will allow the formerly homeless child to continue their education in the school of origin until the end of the academic school year. A homeless child transitioning between school grade levels will be allowed to continue in the school district of origin in the same attendance area. If a homeless child is transitioning to a middle or high school where the school designated for matriculation is in another school district, the homeless child must be allowed to continue to the school designated for matriculation in that school district. The new school will be required to enroll the child immediately regardless of any outstanding fees, fines, textbooks or other items or moneys due to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including academic records, medical records, proof of immunization history, proof of residency, other documentation, or school uniforms. (Ed. Code, § 48852.7)

The District has designated Janice Ede as the educational liaison for foster children and can be contacted at (559)583-5901 ext. 3117 or jede@hjuhsd.org. The educational liaison will disseminate a standardized notice to foster children that has been developed by the State Department of Education and includes complaint process information. (Ed. Code, § 48853.5)

A foster child shall be allowed to continue their education in the school of origin under specified circumstances. If it is determined that it is in the best interests of the foster child to transfer to a

school other than the school of origin, the foster child shall immediately be enrolled in the new school, regardless of any outstanding fees, fines, textbooks, or other items or moneys owed to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including academic records, medical records, immunization history, proof of residency, other documentation, or school uniforms. The last school attended must provide all records to the new school within two business days of receiving the request. (Ed. Code, §§ 48853, 48853.5)

Upon receiving a transfer request or notification of a student in foster care, the District shall, within two business days, transfer the student out of school and deliver the educational information and records to the next educational placement. Grades and credits will be calculated as of the day the student left school and no lowering of grades will occur as a result of the student's absence due to the decision to change placement or for a verified court appearance or related court activity. (Ed. Code, § 49069.5)

The District shall exempt from local graduation requirements or consult with the student and their educational rights holder about the option to remain in school for a fifth year to complete the local graduation requirements, a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or newcomer student for recently arrived immigrant pupils and who transfers between schools under certain circumstances. (Ed. Code, §§ 51225.1, 51225.2)

The District shall accept coursework done by a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or newcomer student while attending another school. The District will not require those students to retake courses or partial courses they have satisfactorily completed elsewhere. (Ed. Code, § 51225.2)

“Newcomer student” means a student who is between the ages 3-21, was not born in any of the 50 States, the District of Columbia, or the Commonwealth of Puerto Rico, and has not been attending one or more schools in any of the referenced locations for more than three (3) full academic years. (Ed. Code, § 51225.2; 20 U.S.C. § 7011)

A complaint of noncompliance alleging violations of these sections, except for Education Code section 48852.7, may be filed under the District's Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations.

39. Continued Education Options For Juvenile Court School Students: When a student transfers into a juvenile court school any time after the completion of the student's second year of high school and completes the statewide coursework requirements for graduation specified in section 51225.3 while attending a juvenile court school, and the student is in their third or fourth year of high school, the county office of education shall exempt the student from all coursework or other requirements that are in addition to the statewide coursework requirements in section 51225.3, unless the county office finds that the student is reasonably able to complete the local graduation requirements in time to graduate by their fourth year of high school. Within thirty (30) days of a student transferring into a juvenile court school, the county office of education shall notify the student, the person holding to right to make educational decisions for the student, and the student's social worker and probation officer of

the availability of the exemption and whether the student qualifies. (Ed. Code, § 48645.5(d).) A county office of education shall also exempt a student from local graduation requirements if it determines that a juvenile court school student is unable to complete local graduation requirements after the fourth year of high school but is able to complete the statewide coursework requirements. (Ed. Code, § 48645.7.)

When a juvenile school student qualifies for an exemption from local graduation rights, the county office of education shall notify the student, the person holding the right to make educational decisions for the student, and the student's social worker and probation officer of the following:

- (a) How any of the local graduation requirements that are waived may affect the student's post-secondary education or vocation plans, including the ability to gain admission to a post-secondary educational institution;
- (b) Opportunities available to the student, including, but not limited to, staying enrolled in high school beyond a fourth year, possible credit recovery, and any transfer opportunities available through the California Community Colleges;
- (c) The option to defer or decline the diploma and take additional coursework; and
- (d) The student's academic data and other information relevant to making an informed decision on whether to accept the exemption from local graduation requirements (Ed. Code, §§ 48645.3(a), 48645.7)

If the county office of education determines that the juvenile court student is reasonably able to complete local graduation requirements after the student's fourth year of high school, the county office of education shall:

- (e) Consult with the student and the person holding the right to make educational decisions for the student regarding the student's option to remain in school after the student's fourth year to complete local graduation requirements;
- (f) Consult with the student and the person holding the right to make educational decisions for the student, about how remaining in school after the student's fourth year to complete the local graduation requirements will affect the student's ability to gain admission to a post-secondary educational institution;
- (g) Consult with and provide information to the student about transfer opportunities through the California Community Colleges; and
- (h) Permit the student to stay in school after the student's fourth year to complete the local graduation requirements upon agreement with the student, if the student is 18 years or older, or, if the student is under 18 years, upon agreement with the person holding the right to make educational decisions for the student.

A juvenile court school student who is eligible for the exemption from local graduation requirements and who would otherwise be entitled to remain in attendance shall not be required to accept the exemption. If a student who is eligible for an exemption has previously deferred or declined an exemption, the county office of education shall grant an exemption within thirty (30) days if it is requested by the student. A student shall not be required to transfer schools in order to qualify for an exemption. A student shall not request a transfer solely to qualify the student for an exemption. A complaint of noncompliance with this section may be filed with the county office of education pursuant to the Uniform Complaint Procedures. (Ed. Code, § 48645.7.)⁴⁰

40. Sex Equity In Career Planning: Parents shall be notified in advance of career counseling and course selection commencing with course selection in Grade 7, to promote sex equity and allow parents to participate in counseling sessions and decisions. (Ed. Code, § 221.5(d))

41. Pesticide Products: Persons wishing to be notified in advance of individual pesticide applications may register with the Hanford Joint Union High School District for that purpose. (EC §§ 17612, 48980.3) Contact District Operations at 559-583-5902.

The Healthy Schools Act of 2000 requires California schools to notify parents/guardians of pesticides they expect to apply during the year. We intend to use any of the following pesticides listed this year.

All of the chemicals listed are EPA approved and registered for use on school grounds in compliance with the Safety School Act. (Ed. Code, §§ 48980.3, 17611.5, 17612) More information about these pesticides and pesticide use reduction is at the Dept. of Pesticide Regulation website: www.cdpr.ca.gov. (Ed. Code, §§ 48980.3, 17611.5, 17612)

- | | | |
|--------------|--------------|---------------|
| ● Masterline | ● DEMAND CS | ● Tengard |
| ● Suspend SC | ● Speedzone | ● Revolver |
| ● Monument | ● Roundup | ● Hasten |
| ● Primo Maxx | ● Reward | ● Fusilade II |
| ● Pendulum | ● Ranger Pro | |

Parents/guardians may request prior notification of individual pesticide applications at the school. If you would like to be notified every time we apply a pesticide, please complete the form and return it to Ben Stidman at 8710 E. Lacey Blvd., Hanford. If you have any further questions or concerns, you may contact Ben at 583-5908 ext. 3297.

42. Pregnant and Parenting Pupils: Pregnant and parenting pupils are entitled to accommodations that provide them with the opportunity to succeed academically while protecting their health and the health of their children. "Pregnant or parenting pupil" means a pupil who gives or expects to give birth or a parenting pupil who has not given birth and who identifies as the parent of the infant.

A pregnant or parenting pupil is entitled to eight weeks of parental leave. This leave may be taken before the birth of the pupil's infant if there is a medical necessity and/or after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. A pregnant or parenting pupil is entitled to additional leave if deemed medically necessary by the student's physician. (Ed. Code, § 46015)

The person holding the student's educational rights (i.e. the pupil if over 18 or the parent if under 18) may notify the school of the student's intent to exercise this right. Leave may still be taken even if notice was not provided.

During the leave, the student's absences shall be deemed excused and the student shall not be required to complete academic work or other school requirements.

A pregnant or parenting pupil may return to the school and the course of study in which they were enrolled before taking parental leave. Upon return to school after taking parental leave, a pregnant or parenting pupil is entitled to opportunities to make up work missed during their leave, including, but not limited to, makeup work plans and reenrollment in courses.

A pregnant or parenting pupil may remain enrolled for a fifth year of instruction in the school in which the pupil was previously enrolled when it is necessary in order for the pupil to be able to complete state and any local graduation requirements, unless the local educational agency makes a finding that the pupil is reasonably able to complete its graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school.

A student who chooses not to return to the school in which they were enrolled before taking the leave is entitled to alternative education options offered by the local educational agency to include educational programs, activities, and courses equal to those they would have been in if participating in the regular education program.

A student will not incur any academic penalties as a result of using the accommodations in this section. (Ed. Code, § 46015)

A complaint of noncompliance may be filed under the District's Uniform Complaint Procedures in accordance with Title 5 of the California Code of Regulations.

43. Student Parent Lactation Accommodations: The District is required to provide reasonable accommodations to a lactating student on a school campus to address breastfeeding needs. (Ed. Code, § 222)

A student may not be penalized academically because of the reasonable accommodations provided during the school day. A student must also be given the opportunity to make up missed work.

A complaint of noncompliance may be filed under the District's Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations.

44. Course Assignments: The District is prohibited from assigning a student enrolled in any of grades 9 through 12 to any course period without educational content for more than one week in any semester, except under specified conditions. Under no circumstances will the District assign a student enrolled in any of grades 9 through 12 to a course period without educational content because there are not sufficient curricular course offerings for the student to take during the relevant period of the designated school day. (Ed. Code, § 51228.1)

The District is prohibited from assigning a student enrolled in grades 9 through 12 to a course that the student has previously completed and received a grade determined by the District to be sufficient to satisfy the requirements and prerequisites for admission to the California public post-secondary schools and the minimum high school graduation requirements, except under specified conditions. Under no circumstances will the District assign a student enrolled in any of grades 9 through 12 to a course the student has previously completed and received a sufficient grade, as specified, because there are not sufficient curricular course offerings for the student to take during the relevant period of the designated school day. (Ed. Code, § 51228.2)

These sections do not apply to students in alternative schools, community day schools, continuation high schools or an opportunity school. The District may continue to authorize dual enrollment in

community college, to run evening high school programs, and to offer independent study, work experience education, and other specified courses.

A complaint of noncompliance may be filed under the District's Uniform Complaint Procedures and Title 5 of the California Code of Regulations. (Ed. Code, § 51228.3)

45. Regional Occupational Centers and Programs/County Offices of Education

Programs/Adult Education Programs: A regional occupational center or program, county office of education program, or adult education program must meet specified requirements for certification by the Superintendent of Public Instruction in order to provide an employment training program for adults or to authorize an education program beyond secondary education that leads to a degree or certificate. (Ed. Code, § 52334.7)

A complaint alleging that a local agency violated federal or state laws or regulations governing adult education programs under Education Code section 52501 or regional occupational centers and programs may be filed under the District's Uniform Complaint Procedures and Title 5 of the California Code of Regulations. A complaint alleging that a county office of education violated federal or state laws or regulations governing the county office's participation in any student financial assistance program authorized by Title IV may also be filed under the Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

46. Pupil Fees: A pupil enrolled in a public school will not be required to pay a pupil fee for participation in an educational activity. (Ed. Code, § 49011)

(a) The following requirements apply to prohibited pupil fees:

- (i) All supplies, materials, and equipment needed to participate in educational activities must be provided to pupils free of charge.
- (ii) A fee waiver policy shall not make a pupil fee permissible.
- (iii) The District and its schools shall not establish a two-tier educational system by requiring a minimal educational standard and also offering a second, higher educational standard that pupils may only obtain through payment of a fee or purchase of additional supplies that the school district or school does not provide.
- (iv) The District and its schools shall not offer course credit or privileges related to educational activities in exchange for money or donations of goods or services from a pupil or a pupil's parents or guardians, and the District and its schools shall not remove course credit or privileges related to educational activities, or otherwise discriminate against a pupil, because the pupil or the pupil's parents or guardians did not or will not provide money or donations of goods or services to the District or school.

(b) Solicitation of voluntary donations of funds or property and voluntary participation in fundraising activities are not prohibited. The District and its schools are not prohibited from providing pupils prizes or other recognition for voluntarily participating in fundraising activities. (Ed. Code, § 49010 et seq.)

A complaint of noncompliance may be filed under the District's Uniform Complaint Procedures and Title 5 of the California Code of Regulations. (Ed. Code, § 49013)

47. Safe Storage of Firearms: The District is required to provide parents notice of California's child access prevention laws and laws relating to the safe storage of firearms. The District has attached a memorandum describing such laws. (Ed. Code, §§48986, 49392)

48. Synthetic Drugs: The District is required to provide parents notice of the dangers associated with using synthetic drugs that are not prescribed by a physician, such as fentanyl, the possibility that dangerous synthetic drugs can be found in counterfeit pills and the risks of social media platforms being used as a way to market and sell synthetic drugs, such as fentanyl. The District has attached a memorandum describing such laws. (Ed. Code, § 48985.5)

49. California Assessment of Student Performance and Progress: The California Assessment of Student Performance and Progress (CAASPP) includes Smarter Balanced Summative assessments in English Language Arts and Math in grades 3-8 and 11 and California Alternative Assessments (CAA) in English Language Arts and Math in grades 3-8 and 11 for students with significant cognitive disabilities. The California Science Test (CAST) for science is required for all students in grades 5, 8, and once in high school unless the student's IEP indicates administration of the CAA. Students in grades 3-8 and in high school may choose to take the optional standards-based test in Spanish (CSA) for reading/language arts. The CAASPP includes an assessment for students whose primary language is a language other than English upon enrollment in a California public school. A parent or guardian may make a written request to excuse their child from any or all parts of the assessments. (Ed. Code, §§ 52052, 60604, 60615, 60640; 5 C.C.R. § 852.

50. Instructional Materials and Unlawful Discrimination: The District shall not adopt or approve the use of any textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if the use of the textbook, instructional material, supplemental instructional material, professional development materials, or curriculum would subject a student to unlawful discrimination. A complaint regarding an alleged violation of this provision may be filed under the Uniform Complaint Procedures by any member of the public, including anyone electing to file anonymously if they provide enough information to support an allegation of noncompliance. (Ed. Code, § 244.)

51. Internet Use: A link to the Hanford Joint Union High School District Policy on Student Use of Technology is attached at Appendix A. (See AR 6163.4). A school district that provides pupils with access to the Internet and online services shall adopt a policy regarding such access and inform parents of "harmful matter" as defined in Penal Code Section 313 subdivision. (A). Such a policy shall be attached to the annual notification required by Education Code Section 48980 (EC 51870.5). Any student using HJUHSD Network facilities must sign the Internet Usage Agreement indicating they agree to follow the policies, conditions, and rules of the Kings County Office of Education.

52. Dual Enrollment Courses: The District offers the following dual enrollment courses: (Ed. Code, § 48980.6.)

See attached list

53. Pupil Safety and Learning Environment: The District has attached a written policy promoting safe environments for pupil learning and engagement. The policy addresses “professional boundaries” between employees and students and establishes appropriate limits on contact during or outside the school day between students and employees via social media internet platforms, text messaging, and other forms of communication that do not otherwise include the students’ parent or guardian. (Ed. Code, § 32100.)

54. Unlawful Discrimination in Schools: The District is prohibited from adopting or approving the use of any textbook, instructional material, supplemental instructional material, professional development material, or curriculum for classroom instruction if the use of such material would subject a student to unlawful discrimination. If the District has reason to believe that such materials have been used in a classroom, the District shall investigate and remediate any violation. A complaint pursuant to this section may be filed under the Uniform Complaint Procedures. A complaint may be filed by any member of the public, including anonymously, if the complaint provides evidence or information supporting an allegation of noncompliance with this requirement. (Ed. Code, §§ 244, 48980(o), 51501)

A teacher shall not give instruction and the District shall not sponsor any activity which promotes a discriminatory bias on the basis of race or ethnicity, gender, religion, disability, nationality, or sexual orientation, or pursuant to a characteristic listed in Section 220. Teacher instruction shall be factually accurate and align with the adopted curriculum and standards and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partnership. (Ed. Code, §§ 48980(o), 51500)

55. Off Campus Cyberbullying: School districts are authorized but not required to address reported acts of cyberbullying that occur outside of school hours and outside of the campus. On or before July 1, 2027, the District will adopt or modify its existing procedures for preventing acts of bullying, to address certain reported acts of cyberbullying occurring outside of school hours and outside of the campus. (Ed. Code, § 234.41.)

56. Education Rights - Immigration Enforcement: The District has attached an informational guide describing the educational rights of families. In addition to the information in the guide, schools, County Offices of Education and colleges are required to notify staff, students, and parents when immigration enforcement is confirmed on or near campus. Notifications must protect privacy and may include links to educational rights resources and counseling services. Each California Community College, CSU, and qualifying private institution must notify students, faculty, and campus staff when immigration is confirmed on campus. Notifications must include date, time, and location of the enforcement activity and resource links but cannot include any personally identifiable information.

Gathering and Handling Student and Family Information

California law prohibits schools from, at any time, collecting any information or documents regarding citizenship or immigration status of pupils or family members, unless required by state or federal law to administer a state or federally supported education program. For

example, local educational agencies may ask for certain national origin related information – student’s place of birth, U.S. entry date, and the date of the student first attended school in the U.S. – to comply with federal or state reporting requirements for special programs. Federal and California law also prohibit local educational agencies from engaging in any practices with the purpose or effect of discriminating against students on the basis of race, color, or national origin. California law specifically prohibits discrimination on the basis of an individuals’ immigration status, for any program or activity conducted by an education institution that receives or benefits from state financial assistance.

Sharing Student and Family Information

Local educational agencies must provide students and families with annual notice of school policies for student privacy and the abilities of parents to inspect student information. Schools must also inform parents or guardians if and when the school may release student information and the policies regarding the handling and destruction of such information. Under the federal Family Education Rights and Privacy Act (FERPA), local educational agencies are restricted from releasing certain private student information without the consent of the student’s parents, or the student if the student has reached 18 years of age or is attending an institution of postsecondary education. An agency may provide access to educational records without consent in limited circumstances such as in response to a judicial order or a lawfully issued and effective subpoena. However, none of these exceptions authorize or require disclosing information for immigration enforcement. Except in instances in which the matter involves child abuse, neglect, or dependency, or if the local agency is served with a subpoena prohibiting disclosure, the parents and the students must be notified of any judicial order or subpoena before the school complies with the order. California Government Code also prohibits school police from providing “personal information” about an individual for immigration-enforcement purposes, unless that information is publicly available. Directory information (basic student information) can be shared with outside parties, unless a parent or guardian opts out of the release of the Information.

Responding to Requests for Access to School Grounds for Immigration-Enforcement Purposes

Schools are “protected areas” at which immigration enforcement should not generally occur. Except in cases of suspected child abuse, neglect, or dependency matters, local education agencies must immediately notify parents or guardians if they release a student to a law-enforcement officer, including an ICE officer, for the purpose of removing the student from the school premises. Additionally, except in matters regarding child abuse, neglect, or dependency, California law does not prohibit schools from notifying parents or guardians before law-enforcement officers question a child at school.

Responding to the Detention or Deportation of a Student’s Family Member

If local educational agency personnel become aware that a student’s parent or guardian is not available to provide care for the student, California law requires the school first follow the parental instructions relating to the student’s care detailed in the emergency contact information provided by the parent or guardian. Therefore, it is very important for parents

and guardians to work with schools to keep the emergency contact information updated. Additionally, completing a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, gives a trusted adult the authority to make educational and medical decisions for the student. The completion of a Caregiver's Authorization Affidavit can also be the basis for enrolling your child in school. A Caregiver's Authorization Affidavit (<http://www.courts.ca.gov/documents/caregiver.pdf>) permits certain people who have familial relationships with the student to authorize school enrollment and medical care for the student but does not provide for legal custody. Schools, doctors, and dentists are required to accept this form.

Responding to Hate Crimes and Bullying Related to National Origin or Ethnicity

California requires each local educational agency to have a policy that prohibits discrimination, harassment, intimidation, and bullying based on a student's actual or perceived characteristics, including nationality, ethnicity, or immigration status. The use or threat of force to intimidate or injure a student, in whole or in part, because of the student's actual or perceived nationality or ethnicity, is a hate crime under state law. Students who are victims of or witnesses to hate crimes are protected from being detained because of their actual or perceived immigration status, and if not charged with or convicted of committing any crime under state law, are protected from being reported to federal immigration authorities.

APPENDIX

HJUHS District Policy on Sexual Harassment

[POLICY 5116.1: Intradistrict Open Enrollment](#)

[REGULATION 5116.1: Intradistrict Open Enrollment](#)

[POLICY 5117: Interdistrict Attendance](#)

[REGULATION 5117: Interdistrict Attendance](#)

HJUHS District Policy on Professional Standards

[POLICY 5145.7: Sexual Harassment](#)

[REGULATION 5145.7: Sexual Harassment](#)

HJUHS District Policy on Professional Standards

[POLICY 4119.21: Professional Standards](#)

[POLICY 4219.21: Professional Standards](#)

[POLICY 4319.21: Professional Standards](#)

College Admission Requirements and Higher Education Information

All information regarding college admission requirements can be found in our course catalog.
See link below.

[HJUHS 2024-25 Course Catalog](#)

[Dual Enrollment Classes](#)

[HPV Information](#)

[Automated External Defibrillator Placement](#)

Danger of Synthetic Drugs Memorandum

To: Parents and Guardians of Students in the Hanford Joint Union High School District

From: Dr. Victor Rosa, Superintendent

Subject: Dangers of Synthetic Drugs

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the Hanford Joint Union High School District the dangers of the illicit use and abuse of synthetic drugs.

The illicit use and abuse of synthetic drugs represent an emerging and ongoing public health threat in California. The fentanyl crisis specifically has impacted communities across the state, leading to a sharp increase in fentanyl poisonings and deaths in recent years.

This notice aims to address the crisis with a preventative approach, ensuring students and families are educated on the deadly consequences of recreational drug use.

A synthetic drug is a drug with properties and effects similar to a known hallucinogen or narcotic but having a slightly altered chemical structure, especially such a drug created to evade existing restrictions against illegal substances.

Synthetic drugs include but are not limited to synthetic cannabinoids (“synthetic marijuana,” “spice,” “K2”), methamphetamines, bath salts, and fentanyl.

The California Department of Public Health (“CDPH”) has expounded on the extreme danger of drugs laced with fentanyl. Illicit fentanyl can be added to other drugs to make them cheaper, more powerful, and more addictive. Illicit fentanyl has been found in many drugs, including heroin, methamphetamine, counterfeit pills, and cocaine. Fentanyl mixed with any drug increases the likelihood of a fatal overdose. Furthermore, it is nearly impossible to tell if drugs have been laced with fentanyl without additional testing because fentanyl cannot be seen, smelled, or tasted when used as a lacing agent.

Additional information regarding fentanyl from the CDPH’s Substance and Addiction Prevention Branch can be found at the [California Department of Public Health Substance and Addiction Prevention Branch](#)

“KNOW YOUR EDUCATIONAL RIGHTS” IMMIGRATION ENFORCEMENT FROM THE CALIFORNIA ATTORNEY GENERAL

Your Child Has the Right to a Free Public Education

All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the student's parents or guardians.

In California:

- All children have the right to a free public education.
- All children ages 6 to 18 years must be enrolled in school.
- All students and staff have the right to attend safe, secure, and peaceful schools.
- All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
- All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student “directory information.” If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

Family Safety Plans If You Are Detained or Deported

- You have the option to provide your child's school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.

- You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

For more information on resources for responding to immigration enforcement activities at California schools, or to file a complaint, please contact:

Bureau of Children's Justice
California Attorney General's Office
P.O. Box 944255
Sacramento, CA 94244-2550
Phone: (800) 952-5225
E-mail: BCJ@doj.ca.gov
<https://oag.ca.gov/bcj/complaint>

The Attorney General's publications can be downloaded at: <https://www.oag.ca.gov/bcj>

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right for parents of minor students to:

A. Consent before students are required to submit a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

B. Receive notice and an opportunity to opt a student out of:

Any other protected information survey, regardless of funding;

9. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screening, or any physical exam or screening permitted or required under State law; and
10. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

C. Inspect, upon request and before administration or use:

11. Protected information surveys of students;
12. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
13. Instructional material used as part of the education curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

The District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. HJUHSD will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. HJUHSD will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to

participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. HJUHSD will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. The following is a list of the specific activities and surveys covered under this requirement:

14. Collection, disclosure, or use of personal information for marketing, sales or other distribution.
15. Administration of any unprotected information survey not funded in whole or in part by the Department of Education.
16. Any non-emergency, invasive physical examination or screening as described above.

Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

TYPE 1 DIABETES INFORMATION SHEET

Type 1 diabetes in children is an autoimmune disease that can be fatal if untreated, and the guidance provided in this information sheet is intended to raise awareness about this disease.

Type 1 diabetes usually develops in children and young adults, but can occur at any age.

According to the U.S. Centers for Disease Control and Prevention (CDC), cases of type 1 diabetes in youth increased nationally from 187,000 in 2018 to 244,000 in 2019, representing an increase of 25 per 10,000 youths to 35 per 10,000 youths, respectively.

The peak age of diagnosis of type 1 diabetes is 13-14 years, but diagnosis can also occur much earlier or later in life.

Type 1 diabetes affects insulin production.

As a normal function, the body turns the carbohydrates in food into glucose (blood sugar), the basic fuel for the body's cells.

The pancreas makes insulin, a hormone that moves glucose from the blood into the cells.

In type 1 diabetes, the body's pancreas stops making insulin, and blood glucose levels rise.

Over time, glucose can reach dangerously high levels in the blood, which is called hyperglycemia.

Untreated hyperglycemia can result in diabetic ketoacidosis (DKA), which is a life-threatening complication of diabetes.

Risk Factors Associated with Type 1 Diabetes

It is recommended that students displaying warning signs associated with type 1 diabetes, which are described below, should be screened (tested) for the disease by their health care provider.

Researchers do not completely understand why some people develop type 1 diabetes and others do not; however, having a family history of type 1 diabetes can increase the likelihood of developing type 1 diabetes.

Other factors may play a role in developing type 1 diabetes, including environmental triggers such as viruses.

Type 1 diabetes is not caused by diet or lifestyle choices.

Warning Signs and Symptoms Associated with Type 1 Diabetes

Warning signs and symptoms of type 1 diabetes in children develop quickly, in a

few weeks or months, and can be severe. If your child displays the warning signs below, contact your child's primary health care provider or pediatrician for a consultation to determine if screening your child for type 1 diabetes is appropriate:

- Increased thirst.

- Increased urination, including bed-wetting after toilet training.

- Increased hunger, even after eating.

- Unexplained weight loss.

- Feeling very tired.

- Blurred vision.

- Very dry skin.

- Slow healing of sores or cuts.

- Moodiness, restlessness, irritability, or behavior changes.

DKA is a complication of untreated type 1 diabetes. DKA is a medical emergency.

Symptoms include:

- Fruity breath.

- Dry/flushed skin.

- Nausea.

- Vomiting.

- Stomach pains.

- Trouble breathing.

- Confusion.

Types of Diabetes Screening Tests that are Available

Glycated hemoglobin (A1C) test:

- A blood test measures the average blood sugar over two to three months.

- An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.

Random (non-fasting) blood sugar test:

- A blood sample is taken any time without fasting.

- A random blood sugar level of 200 milligrams per deciliter (mg/dl) or higher suggests diabetes.

Fasting blood sugar test:

- A blood sample is taken after an overnight fast.

- A level of 126 mg/dl or higher on two separate tests indicates diabetes.

Oral glucose tolerance test:

- A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid.

- A reading of more than 200 mg/dl after two hours indicates diabetes.

Type 1 Diabetes Treatments

There are no known ways to prevent type 1 diabetes. Once type 1 diabetes develops, medication is the only treatment.

If your child is diagnosed with type 1 diabetes, their health care provider will be able to help develop a treatment plan.

Your child's health care provider may refer your child to an endocrinologist, a doctor specializing in the endocrine system and its disorders, such as diabetes.

Please contact your student's school nurse, school administrator, or health care provider if you have any questions.

TYPE 2 DIABETES INFORMATION SHEET

Type 2 diabetes is the most common form of diabetes in adults.

Until recently, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens

According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in their lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.

As a normal function, the body turns the carbohydrates in food into glucose (blood sugar), the basic fuel for the body's cells.

The pancreas makes insulin, a hormone that moves glucose from the blood into the cells.

In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.

Over time, glucose can reach dangerously high levels in the blood, which is called hyperglycemia.

Untreated hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying warning signs associated with type 2 diabetes, which are described below, should be screened (tested) for the disease by their health care provider.

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

Being overweight. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.

Family history of diabetes. Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.

Inactivity. Being inactive further reduces the body's ability to respond to insulin.

Specific racial/ethnic groups. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.

Puberty. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased thirst, dry mouth, and frequent urination.

- Increased hunger, even after eating.

- Unexplained weight loss.

- Feeling very tired.

- Blurred vision.

- Slow healing of sores or cuts.

- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms.

- Irregular periods, no periods, and/or excess facial and body hair growth in girls.

- High blood pressure or abnormal blood fat levels.

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal body weight and normal blood glucose levels.

- Eat healthy foods. Make wise food choice. Eat foods low in fat and calories.

- Get more physical activity. Increase physical activity to at least 60 minutes every day.

- Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

Types of Diabetes Screening Tests that are Available

Glycated hemoglobin (A1C) test:

- A blood test measures the average blood sugar over two to three months.

- An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.

Random (non-fasting) blood sugar test:

- A blood sample is taken any time without fasting.

- A random blood sugar level of 200 milligrams per deciliter (mg/dl) or higher suggests diabetes.

- This test must be confirmed with a fasting blood glucose test.

Fasting blood sugar test:

- A blood sample is taken after an overnight fast.

- A fasting blood sugar level less than 100 mg/dl is normal.

- A level of 100 to 125 mg/dl is considered pre-diabetes.

- A level of 126 mg/dl or higher on two separate tests indicates diabetes.

Oral glucose tolerance test:

- A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid.

- A reading of more than 200 mg/dl after two hours indicates diabetes.

Type 2 diabetes is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Please contact your student's school nurse, school administrator, or health care provider if you have any questions.

IMMUNIZATION INFORMATION SYSTEMS RECORD SHARING

Pursuant to Health and Safety Code section 120440, the District is required to disclose certain immunization records to Kings County Department of Public Health (330 Campus Dr., Hanford, CA 93230) and the State Department of Public Health (6101 W.

Centinela Avenue, Suite 300, Culver City, California, 90230), including:

- The name of the pupil and names of the parents or guardians of the pupil;
- Date of birth of the pupil;
- Types and dates of immunizations received by the pupil;
- Manufacturer and lot number for each immunization received;
- Adverse reaction to immunizations received;
- Other nonmedical information necessary to establish the pupil's unique identity and record;
- Results of tuberculosis screening;
- Current address and telephone number of the pupil and the parents or guardians of the pupil;
- Pupil's gender;
- Pupil's place of birth;
- Pupil's race and ethnicity;
- Pupil's information needed to comply with education and childcare immunization requirements including:

- Diphtheria;
- Hepatitis B;
- Haemophilus influenza type b;
- Measles;
- Mumps;
- Pertussis (whooping cough);
- Poliomyelitis;
- Rubella;
- Tetanus;
- Varicella (chickenpox);

Any other disease deemed appropriate by the State Department of Public Health.

An adult patient's or client's sexual orientation, gender identity, and variations in sex characteristics/intersex status (SOGISC) and sex assigned at birth.

- a. With respect to this information, the District is only required to share information that is voluntarily shared by the student.

Any of the information shared with Kings County Department of Public Health and the State Department of Public Health shall be treated as confidential medical information and shall be used only to share with each other, and, upon request, with health care providers, schools, childcare facilities, family childcare homes, Women, Infant, and Child service providers, county human services agencies, foster care agencies, and health care plans. These providers, agencies, and institutions shall, in turn, treat the shared information as confidential, and shall use it only to:

1. Provide immunization services to the pupil, including issuing reminder notifications to parents or pupils when immunizations are due.
2. Provide or facilitate provision of third-party payer payments for immunizations;
3. Compile and disseminate statistical information of immunization status on groups of pupils in California, without identifying information for these pupils included in these groups or populations;
4. Carry out the responsibilities regarding immunization for attendance or participation benefits in education programs;
5. In regard to the COVID-19 health emergency, perform immunization status assessments of pupils and adults to ensure health and safety. The District will limit the use of this data for verifying immunization status of COVID-19.[Note: bullet #5 only applies if your governing board has adopted a policy mandating COVID-19 immunization for school attendance]

You and your pupil have the right to examine any immunization-related information or tuberculosis screening results shared pursuant to this requirement and to correct any errors therein.

You or your pupil may refuse to allow this information to be shared pursuant to this requirement or to receive immunization reminder notifications at any time, or both.

If you do not want this information to be shared or to receive reminder notifications, please contact:

KiAsha Maciel, District Nurse
559-583-5901, ext. 4038
kiasha.maciel@hjuhsd.org

Regardless of whether you do wish to share immunization-related information, your pupil's physician may maintain access to this information for the purposes of pupil care or protecting the public health. In addition, Kings County Department of Public Health and the State Department of Public Health may maintain access to this information for the purposes of protecting the public health.

AUTHORIZATION FOR MEDICATION ADMINISTRATION

Pursuant to Education Code section 49423, students who are required to take medication prescribed by a physician, surgeon, or physician assistant during the regular school day (including over-the-counter medications such as aspirin, cold medicine, etc.) may obtain assistance from a school nurse or other designated employee if the District receives a written statement from both the student's physician, surgeon, or physician's assistant ("Provider"), and the student's parent/guardian authorizing the use of the medication and requesting assistance in its administration.

Except for certain self-administered medications ("epi-pen," "inhaler," or "insulin") authorized for personal use, students may not self-medicate or possess any over-the-counter or prescription medication while on District property. Unless otherwise governed by an Individualized Education Plan or Section 504 Plan, completion of this Authorization and compliance with its obligations by the parent/guardian and student is required to maintain the privilege afforded by section 49423. In addition, pursuant to Education Code section 49480 and this Authorization, the school nurse is authorized to contact the Provider below to have any question, issue, or safety concern addressed regarding the proper storage, handling, or administration of the medication, and the possible effects of the drug on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose. District employees may also communicate the existence of this Authorization to teachers and other employees who may supervise the Student.

Student Information

Student Name: _____

School Year: _____

Date of Birth: _____

School ID: _____

School: _____

Grade: _____

Parent/Guardian Authorization: I hereby authorize as follows:

- ☐ Designated District personnel may assist my child with medication administration, monitoring, and testing according to the Provider's instructions and approval below.
- ☐ My child may carry and self-administer an auto-injector epinephrine pen, an asthma inhaler, or insulin according to the Provider's instructions and approval below.
- ☐ The school nurse may communicate with the Provider and may communicate with District employees regarding the possible effects of the medication on my child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission of medication, or overdose.

I will provide the medications authorized by the Provider in original prescription containers, labeled with the name of the student, the name of the prescribing Provider, and the medication name, dosage, method, and time schedule for administration. If an over-the-counter medicine, it will be provided in the original, purchased container. I will pick up any remaining medication on the last day of the school year.

Waiver of Liability:

By signing below, I hereby release the District from any and all claims against the District and its personnel if my child suffers an adverse reaction as a result of self-administering auto-injectable epinephrine.

I understand that Education Code section 49407 states: "Notwithstanding any provision of any law, no school district, officer of any school district, school principal, physician, or hospital treating any child enrolled in any school in any district shall be held liable for the reasonable treatment of a child without the consent of a parent or guardian of the child when the child is ill or injured during regular school hours, requires reasonable medical treatment, and the parent or guardian cannot be reached, unless the parent or guardian has previously filed with the school district a written objection to any medical treatment other than first aid." To the fullest extent allowed by Section 49407 and California law, I understand that I am waiving any potential claim I may have against the District, its officers, and employees regarding their assistance in compliance with this Authorization.

A new Authorization Form must be completed (1) when a medication, dosage, frequency of administration changes, or reason for administration changes; or (2) at the commencement of a new school year. I may revoke this Authorization, in writing, at any time, by providing written notice to KiAsha Maciel at kiasha.maciел@hjuhsd.org

Date: _____

Student Name: _____

Parent/Guardian Printed Name: _____

Signature: _____

Address: _____

Emergency Contact: _____ Emergency Phone: _____

Home Phone: _____ Cell Phone: _____

PROVIDER AUTHORIZATION

(To be completed only by a California Provider issuing the prescription(s))

Patient/Student Name: _____

DOB: _____

Name of Medication	Dosage/Method of Admin/Time of Day	Discontinue Date
#1)		
#2)		
#3)		
#4)		

Special Instructions/Storage/Administration Procedures/Precautions:

#1) _____

#2) _____

#3) _____

#4) _____

_____ I authorize designated school district personnel to assist my patient with medication administration, monitoring, and testing according with these Instructions.

_____ I authorize my patient to carry and self-administer ____ an auto-injector epinephrine pen, ____ an asthma inhaler, or ____ insulin according to instructions I have provided to my patient. I further confirm that the patient is able to self-administer ____ an auto-injector epinephrine pen, ____ an asthma inhaler, or ____ insulin according to such instructions.

Print Name of Provider

CA Medical License Number

NPI# _____

Provider's Signature

ORP: _____ Yes ____ No ____

Provider's Telephone Number

Date: _____

Provider's Facsimile Number

Superintendent Report

#4

AGENDA: New Business / Action

TOPIC: Agreements, Contracts, and/or Applications Signed
by Superintendent or Designee

DESCRIPTION: **Kings County Office of Education** – this agreement with Kings County Office of Education (KCOE) is for one day of professional learning for instructional aids in Special Education. The cost of this agreement is \$1,300.

City of Hanford – this modification to the agreement with City of Hanford is to clarify the development, scheduling, maintenance, and use of the 10.1 acres of open sports fields located on the Eastside of Hanford High School.

West Ed – this agreement with West Ed is for participation in the Silicon Valley Artificial Intelligence Project that is being expanded by The Krause Center. Professional Learning will be provided to our staff. WestEd will pay stipends to some staff for research support.

Foothill-Deanza – this agreement with The Krause Center for Innovation at Foothill-DeAnza Community College District is to support AI Literacy professional development. HJUHSd will be a subgrantee and will receive \$21,000.

FISCAL IMPACT: As noted in the description.

RECOMMENDATION: Administration recommends approval of the agreements signed by the Superintendent as noted above.



ES-652

2026-2027

MEMORANDUM OF UNDERSTANDING

between **KINGS COUNTY OFFICE OF EDUCATION**
and **HANFORD JOINT UNION HIGH SCHOOL DISTRICT**

Agreement for Consultative Services/Academic and Learning Support:

Special Education Training

THIS agreement is made and entered into by and between the Kings County Office of Education, herein after called **KCOE** and **HANFORD JOINT UNION HIGH SCHOOL DISTRICT**, herein after called the **DISTRICT**. **DISTRICT** and **KCOE** are authorized under Education Code Sections 10400 and 10401 to enter into cooperative agreements for improvement of local education program.

WHEREAS, **DISTRICT** and **KCOE** desire to enter into this agreement for services, herein after called the **AGREEMENT** upon the terms, covenants, and conditions, and for the consideration as set forth below:

- The term shall be from July 1, 2026 through June 30, 2027
- If **DISTRICT** believes that **KCOE** is not performing their responsibilities, **DISTRICT** shall notify **KCOE** in writing

KCOE:

- Shall provide **KCOE** staff for **up to one (1) day** to train **DISTRICT** instructional aids in Special Education
- Days of service to include objectives as determined by the **DISTRICT** with tools and techniques in meeting the needs of individual students of all types of disabilities
 - o New instructional aides will receive the same training that was provided last year; veteran instructional aides will have a follow-up session that builds on last year's training and takes the next step

THE DISTRICT:

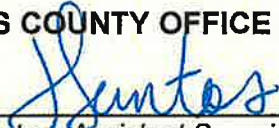
- Shall work with **KCOE** staff to determine the dates of service for **up to one (1) days**. Days of service can include full (8-hour) days, half (4-hour) days, and/or a combination thereof

- Shall pay **KCOE** the amount of up to **\$1,300.00** for services provided by **KCOE** consultant(s); **KCOE** days are equivalent to a daily rate of \$1,300.00 per staff member and prorated equivalent to \$650.00 for one half day per staff member
- Will be invoiced for the actual number of service days provided upon the last day of training or by two billing periods, wherein half of the contracted amount will be billed no later than November 15, 2026 and actual number of service days provided will be billed no later than May 1, 2027
- Shall pay **KCOE** for any scheduled days/times, unless notice of cancellation is given one (1) business day prior. This will be charged according to the daily rate for any scheduled full or half days. If the required notice is given, an attempt will be made to replace the canceled time with another time, as agreed upon by both parties. No guarantee can be made that a replacement date will be available due to KCOE's other commitments, but efforts will be made to reschedule
- May be charged a \$30.00 per participant materials fee for training materials for the school year. Materials fees will be invoiced in full by the first billing period
- May be charged a planning/prep time fee needed for up to one (1) day of Professional Development. Planning and preparation time is considered a consulting activity, is billed at the consulting rate calculated at \$650.00 (.5 per consulting day), and will be billed in full by the first billing period

CONTRACT TERMS AND CONDITIONS:

- This **AGREEMENT** is written for developing sustainability of effective reform for positive change at HANFORD JOINT UNION HIGH SCHOOL DISTRICT
- Any changes must be submitted in writing within 30 days in advance of proposed changes and must be mutually agreed upon by both parties
- The DISTRICT agrees to the terms and conditions set forth in this agreement

KINGS COUNTY OFFICE OF EDUCATION:


Joy Santes, Assistant Superintendent of Educational Services

8/31/26
Date

HANFORD JOINT UNION HIGH SCHOOL DISTRICT:


Dr. Victor Rosa, Superintendent

9/25/26
Date

**Agreed for Modifications to the Agreement
for the 10.1 Acres Open Sports Fields
Located on the East Side of the Hanford High School Campus Property Between
Hanford Joint Union High School District (District)
And
City of Hanford (City)**

Joint-Use Agreement

The purpose of this modification, effective on the date executed, is to clarify the development, scheduling, maintenance, and use of the 10.1 acres of open sports fields located on the Eastside of Hanford High School (see Attachment #1 Site Map).

Both parties intend to divide the property into two areas, separated by a six-foot chain-link fence, and jointly share the existing restroom/concession building. The northern area contains two developed softball fields (Fields 1 and 2) for Hanford High School athletics. The southern area contains one developed softball field (Field 4), one unmaintained baseball field (Field 3), and a future softball field (Field 5).

Fields 1 and 2 (North Area)

1. Will be used solely by District or permitted through District's permit process.
2. District is responsible for all irrigation repairs (i.e. Main line, valves, control wires, sprinklers, nozzles, lateral lines, etc.)
3. District is responsible for all landscape and field maintenance (i.e. mowing, weed control, pruning/trimming, bleachers, dugouts, infields, fencing, backstops, etc.)
4. District will maintain the existing ADA parking area in a safe, functional and serviceable condition. (i.e. signage, striping, concrete)
5. District is responsible for all structural repairs to the restroom facility (i.e. roof, doors, windows, foundation, walls) and annual testing of facility backflow devices.
6. District will schedule all use.

Fields 3, 4, and Future Field 5 (South Area)

1. Will be used solely by the City or permitted through the City's field permit process.
2. The City is responsible for all irrigation repairs (i.e. Main line, valves, control wires, sprinklers, nozzles, lateral lines, etc.)
3. The City is responsible for all landscape and field maintenance (i.e. mowing, weed control, pruning/trimming, bleachers, dugouts, infields, fencing, backstops, etc.)
4. The City will schedule all use.
5. The City will maintain the existing gravel parking area west of 10th Avenue in a safe, functional and serviceable condition. (i.e. minimal grading, pothole repair, weed control).

Should the City and District decide to improve the parking area (e.g., replace the gravel surface with pavement), improvement costs will be shared 50/50.

6. The City will convert Field 4 into a softball field as funds become available.
7. The City will develop the future Field 5 into a softball field as funds become available.

Joint/Shared Use and Future Development

1. The District and the City will share the use of the existing restroom/concession building during scheduled use.
2. Each party is responsible for the maintenance and custodial services of the associated with the party's use of restroom/concession building. For purposes of this document, "maintenance" shall mean routine, recurring, and preventative activities to ensure clean, safe, and sanitary conditions, and "repair" shall mean corrective work to restore, fix, or replace damaged, defective, or broken components. The District will provide the supplies for the supplies for the restroom facility and the City will provide trash service.
3. Each party agrees to allow access to the irrigation controller to program an irrigation schedule to allow proper watering and ensure turf health for high-quality athletic fields. Both parties agree to coordinate and schedule their respective watering programs to ensure they do not overlap or conflict. Each party shall provide the other with a copy of their current watering schedule upon request, or within 2 days of any modification to said schedule.
4. The installation of the chain-link fencing dividing Fields 1 and 2 from Fields 3-5 will be shared 50/50. The City has invited bids through a competitive bidding process as required by state law. The City will, as required by state law, award the fencing project to the party submitting the lowest responsive bid. City will invoice the District for the District's share of costs following the completion of the fencing work, and the District will render payment, in full, within thirty (30) calendar days of its receipt of the City's invoice.
5. The City and the District agree to share the water and sewer utility costs 50/50 for the following meters:: 260112412, 21341501, and 19484085. The City will invoice the District on a monthly basis for the District's share of water and sewer utility costs, and the District will render payment, in full, within thirty (30) calendar days of its receipt of each City invoice. At the time of the future sports field lighting installation, the City and District will negotiate how electrical utility costs will be shared.
6. Major repairs will be shared 50/50. Major repairs include monument sign, common area sidewalks, irrigation controllers, booster pump, backflow devices, shared fencing, plumbing, sewer lateral(s), water service(s), and installation of greater than 5 tons within the gravel parking lot. For purposes of this document, "major repairs" are defined as substantial, non-routine repairs, replacements, or corrective work necessary to restore structural integrity or long-term functionality.

7. The District and the City agree that, as a result of the financial investment that the City will make to improve the facility as described herein, Section 11 of the parties' Agreement ("Agreement"), which is dated May 6, 1997, is hereby deleted.

The Agreement will remain in effect for five (5) years from the last date of execution identified below and will automatically renew for two (2) successive one (1) year terms unless either party provides written notice of non-renewal to the other at least one hundred eighty (180) calendar days prior to the expiration of the then-current term.

Both parties agree to the above modifications in good faith.

HANFORD JOINT UNION HIGH SCHOOL DISTRICT

By: 

Dr. Victor Rosa, Superintendent



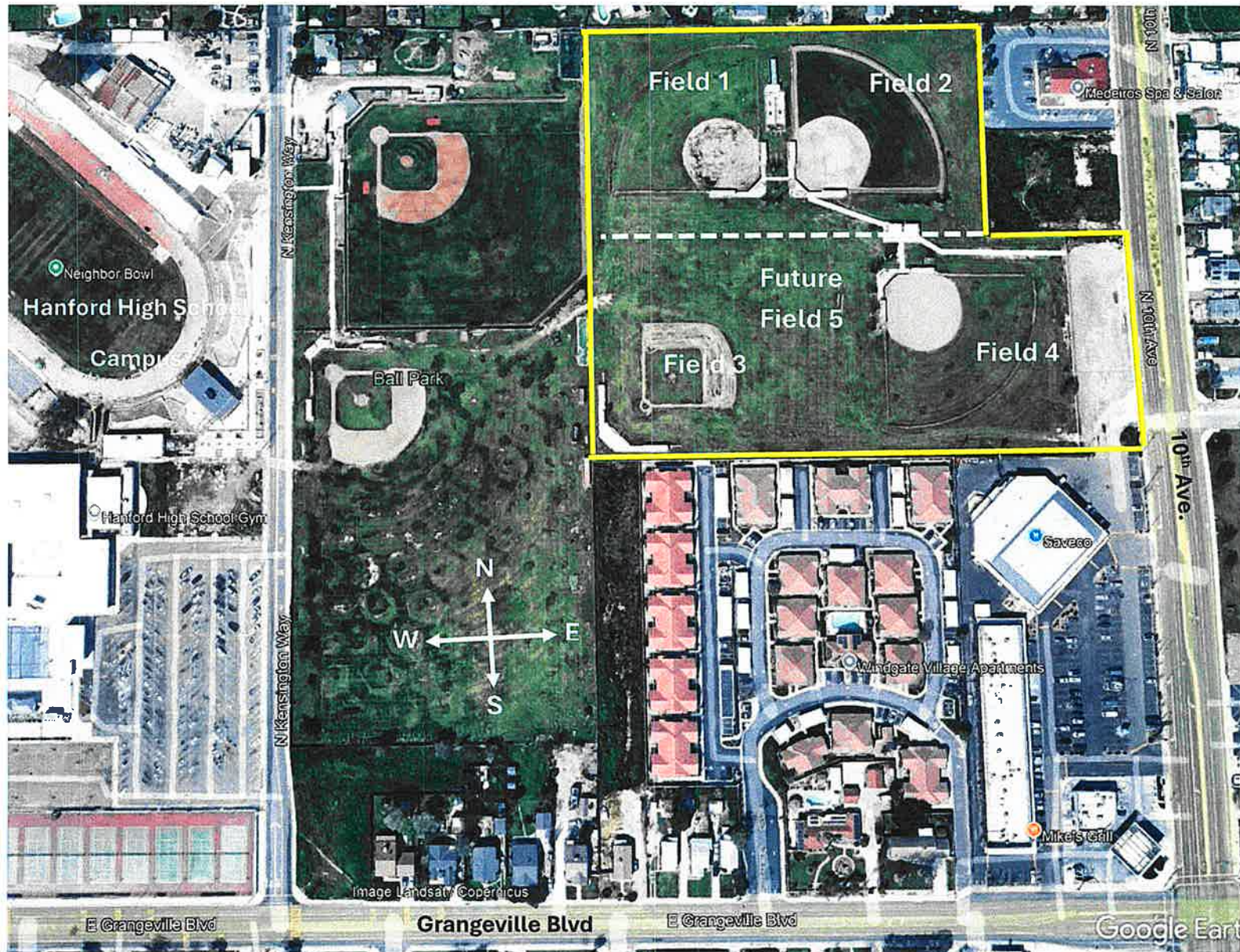
Date

CITY OF HANFORD

By: _____
Chris Tavarez, City Manager

Date

Attachment #1 Site Map





SUBGRANTEE AGREEMENT

This Subgrantee Agreement ("Agreement") is made and entered on October 5, 2026,

by and between the **Foothill-De Anza Community College District** (hereinafter referred to as "District"), a public community college district organized and existing under the laws of the State of California with its principal place of business at: 12345 El Monte Rd. Los Altos Hills, CA 94022,

And **Hanford Joint Union High School District** (herein after referred to as "Subgrantee"), a public school district with its principal place of business at 823 W Lacey Blvd, Hanford, CA 93230, in response to the Grant ("Grant") received by District.

District and Subgrantee are each a "Party" and together the "Parties."

1. **SCOPE OF WORK.** Subgrantee, in partnership with District, shall provide the following:

PLEASE SEE APPENDIX A

2. **TERM.** The term of this Agreement shall correspond with that of the Grant and shall commence on **9/01/2026**, and end on **6/30/2027**. This Agreement may be terminated by either Party, in accordance with the Grant, at any time with or without cause by giving written notice to the other no less than thirty (30) calendar days prior to the requested termination date. In such event, District shall pay compensation for services completed through the date of termination
3. **COMPENSATION, EXPENSES AND INVOICING.** District agrees to compensate Subgrantee as itemized below, subject to the **Not-To-Exceed amount of TWENTY-ONE THOUSAND DOLLARS (\$21,000.00)**
 - 3.1. District shall reimburse for costs and expenses incurred in the performance of the Agreement, in accordance with the Grant, upon receipt of an itemized list with copies of paid invoices, receipts, or other proof of payment. District shall reimburse for mileage at the rate allowed by IRS regulation in effect on the service date incurred, if applicable to the terms of this Agreement and Grant.
 - 3.2. District shall pay on a net-30 day basis upon receipt of invoice. Invoices shall identify the billing period, Contract Number of this Agreement, and Taxpayer Identification Number. Invoices shall itemize services performed by service date, with a brief description, associated hours worked, and billing rates.
 - 3.3. District must receive a Department of the Treasury IRS Form W-9 to make payment.
4. **INDEMNIFICATION.** Each Party and their successors or assignees agree to indemnify, defend and hold harmless the other and its Board of Trustees, officers, employees, agents and volunteers from and against any and all liabilities, costs, penalties, fines, forfeitures, demands, claims, causes of action, suits, and costs and expenses related thereto (including reasonable attorney's fees) which any or all of them may thereafter suffer, incur, be responsible for or pay out as a result of bodily injuries (including death) to any person or damage to any property (public or private), to be caused by or arising from: (a) the negligent acts, errors, or omissions; (b) any violations of federal, state, or local statutes or regulations arising out of or resulting from any negligent act, error or omission; or, (c) the use of any copyrighted materials or patented inventions. The rights and obligations created by this indemnification provision shall survive termination or expiration of this Agreement for one year.

5. **INSURANCE.** Each Party agrees to insure or self-insure itself, at its sole expense, in the insurance coverages with the limits of not less than those specified below:
 - 5.1. **Workers' Compensation:** Statutory Form.
 - 5.2. **Employers' Liability:** \$1,000,000 per occurrence.
 - 5.3. **Commercial General Liability:** \$2,000,000 combined single limit per occurrence, including bodily injury, broad form property damage and blanket contractual liability, written on an "occurrence" basis.
 - 5.4. **Automobile Liability Insurance:** \$1,000,000 combined single limit covering all owned, non-owned, and hired vehicles.
 - 5.5. Prior to commencing work, each Party may be required to furnish the other upon request with properly endorsed certificates of insurance that provide that the coverage will not be canceled or materially changed except upon thirty (30) days written notice to the other. All certificates must be mailed to the address for notices per this Agreement.
6. **INDEPENDENT CONTRACTOR.** Each Party, in the performance of this Agreement, shall be and act as an independent contractor. Each Party understands and agrees that its employees shall not be considered officers, employees or agents of the other, and are not entitled to benefits of any kind or nature normally provided employees of the other, including, but not limited to, State Unemployment Compensation, Workers' Compensation insurance. Each Party assumes the full responsibility for its acts or liabilities including those of its employees or agents as they relate to the services performed under this Agreement. Each Party shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes, with respect to its employees. Each Party will not withhold taxes for the other or the other's employees or independent subcontractors. Each Party agrees to indemnify, defend and hold the other harmless from and against any and all liability arising from any failure of the other to pay or withhold any applicable tax when due.
7. **EMPLOYMENT WITH PUBLIC AGENCY.** No employee of another public agency can receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time expended in the execution of the services under this Agreement.
8. **CONFLICT OF INTEREST.** Neither Party shall hire any officer or employee of the other to perform any service under this Agreement. Each Party affirms that to the best of its knowledge, there exists no actual or potential conflict between family, business, or financial interests and the services provided under this Agreement, and in the event of change in either private interests or service under this Agreement, any question regarding possible conflict of interest which may rise as a result of such change will be raised with the other. Neither Party, its officials, officers, employees, agents or volunteers, shall be in a reporting relationship to an employee who is a near relative, nor shall the near relative be in a decision-making position with respect to a Party.
9. **COMPLIANCE WITH APPLICABLE LAWS.** The services completed herein must meet the approval of District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Both Parties agree to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to them. Both Parties' employees and agents shall secure and maintain, in full force, such permits and licenses as are required by law in connection with performing the services under this Agreement.
10. **RECORDS ABOUT INDIVIDUALS.** California law, as well as District policy, sets forth certain requirements and safeguards regarding records pertaining to individuals.
 - 10.1. Unless otherwise provided in writing, records containing confidential or personal information about individuals will become the property of District and subject to state law and District policies governing privacy and access to files.
 - 10.2. Each Party shall have access to and the right to examine any pertinent books, documents, papers, and records of the other involving transactions and work related to this Agreement until the expiration of five years after final payment hereunder. Each Party shall retain such records for a period of five years from the date of final payment.

- 10.3. Each Party shall use best efforts to keep confidential any information provided by the other and marked "Confidential Information," or any oral information conveyed to one by the other and followed by a written communication within thirty (30) days that said information shall be considered Confidential Information. This non-disclosure provision shall not apply to any of the following: (i) information which can be demonstrated by written records was known prior to the effective date of this Agreement; (ii) is currently in, or in the future enters, the public domain other than through a breach of this Agreement or through other acts or omissions of one Party; or (iii) is obtained lawfully from a third party.
11. **DRUG-FREE WORKPLACE POLICY AND REQUIREMENTS.** While performing any service under this Agreement, the Parties' employees, agents, or subcontractors shall not: (a) be under the influence of alcohol or any controlled substance, (b) use, possess, distribute, or sell illicit or unprescribed controlled drugs, drug paraphernalia, or alcoholic beverages, or (c) misuse legitimate prescription drugs.
12. **ANTIDISCRIMINATION IN EMPLOYMENT.** Each Party agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
13. **FORCE MAJEURE.** Neither Party shall be in default for any failure or delay in performance hereunder when such failure or delay is the result of a force majeure, which is hereby defined as any unforeseeable event which is beyond that Party's reasonable control and without its fault or negligence. Such events may include, but are not restricted to: (a) acts of God or of the public enemy, (b) acts of government in either its sovereign or contractual capacity, (c) strikes, lockouts or other industrial disputes, (d) riots, mutinies, civil commotion, war or war like operations, or sabotage.
14. **GOVERNING LAW.** The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in the County of Santa Clara, California.
15. **ASSIGNMENT AND APPROVAL TO SUBCONTRACT.** The obligations of one Party to the other pursuant to this Agreement shall not be assigned or subcontracted to another entity or individual without the express written approval of the other.
16. **NO THIRD-PARTY RIGHTS.** Nothing in this Agreement is intended to make any person or entity who has not signed this Agreement a third-party beneficiary of any right created by this Agreement or by operation of law.
17. **NOTICES.** Notices required or permitted under this Agreement shall be given in writing and served on the Parties personally, or by certified or registered mail, postage prepaid, return receipt requested, or will be emailed to the attention of the designated primary contact person at the address set forth below:

For District:

Name: Gay Krause

Title: Executive Director Krause Center for Innovation, Foothill-De Anza CCD

Address: 12345 El Monte Rd, Los Altos Hills, CA

Email: krausegay@fhda.edu

Phone: 650-949-7113

For Subgrantee:

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

18. **SECTION HEADINGS.** The section headings contained herein are for convenience in reference and are not intended to define the scope of any provision of this Agreement.
19. **EXECUTION IN COUNTERPARTS.** This Agreement may be signed in counterparts, each of which shall constitute an original document.
20. **NON-WAIVER.** The failure of either Party to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement shall not be deemed a waiver by that Party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
21. **SEVERABILITY.** If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.
22. **ENTIRE AGREEMENT; MODIFICATION OF AGREEMENT.** This Agreement, and any attachments or exhibits incorporated by reference, constitute the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be modified only by a writing signed by both Parties.

In Witness Hereof, the Parties have entered into the Agreement on the day and year set forth beneath the respective names below.

FOR SUBGRANTEE:	FOR FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT:
Signature: 	Signature:
Name: <u>Victor Rosa</u>	Name: Mark Hua
Title: <u>Superintendent</u>	Title: Director, Contracts & Risk Management
Date: <u>10/05/2026</u>	Date:

FOR FOOTHILL-DE ANZA COMMUNITY COLLEGE FOUNDATION:
Signature:
Name: Dennis Cima
Title: Executive Director, FHDA Foundation
Date:

Appendix A

\$21,000 Subgrantee

KCI AI Literacy Partnership — HANFORD JOINT UNION HIGH SCHOOL DISTRICT

The Krause Center for Innovation at Foothill–De Anza Community College District (KCI) received grant funding to support AI Literacy professional development in school districts across the Bay Area, Central Valley, and the 101 Corridor to Ventura County. HANFORD JOINT UNION HIGH SCHOOL DISTRICT has agreed to partner with KCI on a **\$25,000 investment** in the district's AI project. Of this total, KCI will send **\$21,000 directly to the district** to distribute as stipends and indirect costs, and KCI will pay **\$4,000 directly to the district's Point of Contact**, reducing administrative overhead for both parties. The breakdown is as follows:

1. **AI Capstone Program (4 teachers — \$4,000):** 4 HJUHS D teachers will complete a 10-week, asynchronous quarter-long program (LINC 51C and LINC 51D), two three-unit courses totaling six units. KCI covers all course and enrollment fees. Each teacher who completes the program receives \$1,000 from the district.
2. **Educator Professional Learning (30 educators — \$12,000):** The district will select one of the following two tracks for all 30 HJUHS D educators. Each participant receives a \$400 stipend regardless of track:
 - **PD Track:** All 30 educators participate in up to 6 hours of in-person, district-wide professional development, delivered by a facilitator familiar with the KCI AI Capstone material.
 - **Policy Track:** All 30 educators participate in an HJUHS D working policy group for 2–4 hours, plus each delivers a minimum 1-hour session to their own department, school, or informal group on the resulting policy work.
3. **Indirect Costs (\$5,000):** HJUHS D receives \$5,000 for broader program costs — additional stipends, administrative allocation fees, licenses, meeting expenses, etc.
4. **Point of Contact (\$4,000, paid directly by KCI):** The district will designate a Point of Contact to coordinate professional learning, support recruitment, and facilitate a separate non-credit AI Capstone PLC (Professional Learning Community). KCI pays this person \$4,000 directly — separate from the district's \$21,000 allocation.

Budget check: \$4,000 (Item 1) + \$12,000 (Item 2) + \$5,000 (Item 3) = \$21,000 to the district, plus \$4,000 to the Point of Contact = \$25,000 total investment.

Sincerely,

Justin Sewell
Director of Programs and Partnerships
jsewell@krauseinnovationcenter.org

Memorandum of Understanding

by and between

WestEd and

Hanford Joint Union High School District

This Memorandum of Understanding ("MOU") is effective as of the date fully signed by the Parties, and sets forth the agreement between WestEd and

Hanford Joint Union High School District

("District") to implement the Study or Project outlined in Exhibit 1 ("Study"). At times herein, WestEd and District are referred to each as a "Party" and collectively referred to as "the Parties."

1. Purpose

- A. The Parties enter into this MOU for the purpose of outlining their respective obligations and duties for the Study and to comply with applicable laws and regulations regarding the protection of study participants and data.

2. Term and Termination

- A. This MOU is effective as of the date first set forth above and expires 12/31/2027.
- B. Either Party may terminate this MOU at any time without cause, provided that written notice is given to the other Party at least 30 days in advance.
- C. The termination or expiration of this MOU shall not affect the rights or obligations regarding confidentiality or the retention, storage, or destruction of Data, as set forth in Sections 5 and 6 herein. Such rights and obligations shall survive the term of this MOU.

3. Description of Research Study Activities and Contacts

- A. A description of the Study and the activities that WestEd will engage in and the District will participate in are outlined in Exhibit 1.
- B. Each Party designates a liaison to facilitate communications between WestEd and District for coordinating the activities necessary to carry out this MOU. The study liaisons are identified in Exhibit 2.

4. Definitions Regarding Shared Data

- A. "Data," as used in this MOU, shall mean and refer to the Data elements listed in Exhibit 3. No Personally Identifiable Information will be collected.
- B. "Personally Identifiable Information" or "PII," as used in this MOU, shall mean any information or Data that, alone or in combination, is linked or linkable to a specific individual that would allow a reasonable person, who does not have personal knowledge of the relevant circumstances, to identify an individual with reasonable certainty.

- C. "De-identified Data," as used in this MOU, shall mean Data from which all Personally Identifiable Information has been removed or obscured so that a reasonable person, who does not have personal knowledge of the relevant circumstances, would not be able to identify any individual with reasonable certainty.
- D. "Non-Financial" as used in this MOU, shall mean agreements that are typically non-monetary by nature, but occasionally involve the provision or exchange of something of value (e.g. Stipends). These types of arrangements set out expectations, terms, and requirements that protect the interests of the investigators and the participating organizations.

5. Confidentiality

- A. WestEd agrees to take all necessary precautions to safeguard the Data and comply with all applicable Federal, State, Tribal, or local laws, ordinances, regulations, and directives relating to confidentiality. These include, but are not limited to, the California Information Practices Act (California Civil Code § 1798 *et. seq.*), and the Privacy Act of 1974, as amended, (5 U.S.C. § 552).
- B. Reports containing aggregate-level data and results may be shared with the funder of the Study, members of professional associations, or published in professional association publications or scientific journals. WestEd owns the intellectual property rights to all of its preexisting works and the original works created under the Study, including without limitation, data analyses, research methods and data collection tools, materials used in the Study, and research reports. WestEd will share final research reports with the District
- C. De-identified Data may be retained by WestEd after the completion of the Study, and may be further used, shared, released or disclosed by WestEd without consent, to the extent permitted under FERPA.
- D. WestEd will not receive student educational records under this MOU. In the event that student educational records or student PII will be disclosed or accessible to WestEd, the Parties will enter a separate data sharing agreement describing the data to be disclosed and the applicable legal provisions (including the Family Educational Rights and Privacy Act).

6. Data Handling, and Storage

- A. All computers used to upload, analyze, or store Data will be encrypted and password-protected. WestEd will store Data in a password-protected and encrypted cloud-based content management system. WestEd will store the Data in accordance with a Data Security Plan, available upon reasonable request.
- B. WestEd will take steps to maintain the confidentiality and security of the Data at all times. The Data may be stored securely at WestEd or at an entity (subprocessor) under a written agreement with WestEd to provide cloud-based data storage, hosting services, or collection, storage, processing or analysis of some or all of the Data. Subprocessors agree to protect Data in a manner no less stringent than the terms of this MOU. Upon

request of the District WestEd will provide a list of the subprocessors used by WestEd.

7. WestEd's Responsibilities

- A. WestEd will lead the Study activities outlined in Exhibit 1 in a professional manner.
- B. ☒ [Check if applicable] WestEd will pay stipends for research support as described in Exhibit 5. The Parties acknowledge and agree that nothing in this MOU is intended to create an employment relationship between the District and WestEd or between any District employee and WestEd.

8. District Responsibilities:

- A. District will participate in the Study activities outlined in Exhibit
- B. District will provide the Data outlined in Exhibit 2.
- C. District will provide to WestEd any local policies or requirements relating to conduct of research in the District or any of the particular Study activities, including without limitation surveys or use of online data collection instruments.
- D. District understands and agrees that WestEd is independent of and not affiliated with any education technology vendor providing educational services to District students who may be related to the Study. WestEd is not responsible for District's use of the application or web-based platform or the data maintained by the application which is governed by independent terms of use, privacy, and other agreements between the District and the education technology vendor. District will obtain any licenses needed for use of the educational services and obtain any necessary consents or agreements for students' use.

10. General Provisions:

- A. Governing Law. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of California, without regard to conflict of law principles.
- B. Amendments. This MOU may be amended at any time by mutual agreement of the Parties without additional consideration, provided that before any amendment shall take effect, it shall be in writing and signed by both Parties.
- C. Assignment. Neither Party shall voluntarily or by operation of law, assign or otherwise transfer its rights or obligations under this MOU without the other Party's prior written consent. Any purported assignment in violation of this paragraph shall be void.
- D. Severability. The provisions of this MOU are severable and the unenforceability of any provision of this MOU shall not affect the enforceability of any other provisions hereof.

- E. Indemnification. Each Party shall indemnify, defend, and hold harmless the other Party from and against any liability, loss, damage, expense, costs (including without limitation reasonable attorneys' fees) arising from any third party claim, demand, assessment, action, suit or proceeding related to this MOU and/or any Exhibit, unless such loss or damage was caused by the sole negligence or willful misconduct of the Party seeking indemnification.
- F. Limitation of liability. Except as stated in Section E, each Party shall bear all costs, risks, and liabilities incurred by it arising out of its obligations and efforts under this MOU. Neither Party shall have any right to any reimbursement, payment or compensation of any kind from the other Party, unless expressly agreed to in writing by both Parties.
- G. Relationship between the Parties. Nothing in this Agreement shall be construed to grant either Party the right to make commitments of any kind for or on behalf of the other Party, without the prior written consent of the other Party. Nothing in this Agreement shall be deemed to constitute, create, give effect to, or otherwise recognize an employment relationship between the parties or a joint venture, Districtship, or formal entity of any kind.
- H. Dispute resolution. The Parties shall exercise commercially reasonable efforts to settle any claim, controversy, or dispute (collectively "Disputes") arising out of or relating to this Agreement. The Parties shall discuss any such Dispute no later than 30 days after either Party gives written notice to the other Party of a Dispute, including the legal and factual basis for such Dispute. No suit, arbitration or other proceeding may be commenced before the Parties have met pursuant to this provision, except as described herein.

In the event that a Dispute cannot be resolved through good faith negotiations, the Parties agree that such Dispute shall be finally settled through binding arbitration. The arbitration shall be administered by JAMS, in a mutually agreed upon neutral location, pursuant to its Comprehensive Arbitration Rules and Procedures. The decision of the arbitrator shall be final and conclusive upon the Parties. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction.

Notwithstanding the foregoing, either Party may seek injunctive or provisional relief to protect confidential information at any time.

- I. Notices. All notices permitted or required under this MOU shall be in writing and shall be delivered by electronic mail, or by certified or registered mail, return receipt requested, to each Party's respective contact listed in Exhibit 2, and will be deemed given upon personal delivery, five (5) days after deposit in the mail, or upon acknowledgment of receipt of electronic transmission. All notices related to the Data or Educational Records shall be delivered to Director of Privacy and Data Security: infosecurity@wested.org. Notices of intent to terminate this MOU shall be provided to the applicable contact above, and, if to WestEd, also be delivered to the signatory of this MOU at WestEd's principal place of business at 730 Harrison Street, San Francisco, CA 94107.

- J. Negotiation and execution. This MOU has been negotiated by both Parties and shall not be strictly construed against either Party. This MOU may be executed in one or more original, electronic, or faxed counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. Each of the persons signing this MOU represents that he or she has the authority to sign on behalf of and bind their respective party.
- K. Authorized signatory. Each Party represents that it is authorized to bind its agency/ organization/ entity and its respective Board, employees, and agents to all of the terms of this MOU, including, without limitation, the disclosure of Data under the terms in the MOU. If the MOU is not signed by the District 's Superintendent or Board member, please attach as Exhibit 4 a delegation of signature authority or other documentation reflecting the signatory's authorization to sign.
- L. Additional or amended terms. Additional provisions or amendments required by State or LEA are set forth in Exhibit 6 and incorporated herein.
- M. Order of precedence. In the event of any conflict or inconsistency between the provisions of this Agreement, the following order of precedence shall apply: Exhibit 6 shall take priority over all other terms. The Memorandum of Understanding (MOU) shall govern in cases where there is a conflict with any Exhibits or other documents other than Exhibit 6.

IN WITNESS WHEREOF, the Parties have, by their respective duly authorized representative, executed this MOU, including the referenced Exhibits incorporated into the MOU, as of the day and year first written above.

WestEd

Hanford Joint Union High School District

By: _____

By:  _____

Name: Andy Latham

Name: Victor Rosa

Title: Vice President, Mobility and Measurement

Title*: Superintendent

Date: _____

Date: 10/5/2026

*See Paragraph 10(K)

EXHIBIT 1

Project Description & Activities

Brief Project Description:

[Include Funder, any other research partners, what the study is about]

To address the growing gap between rapid advances in artificial intelligence (AI) and TK–12 systems' ability to integrate these tools effectively and responsibly, KCI will expand the Silicon Valley Artificial Intelligence Project (SVAIP) into a regional, systems-level initiative. The project combines educator pathways, district-level professional learning, and a regional ecosystem model that enables practice to spread through educator networks and district systems. Through an AI Capstone, professional learning, and leadership working series, educators build practical strategies for integrating AI into instruction, then apply, share, and extend those practices across their schools and districts.

As part of this project, WestEd will conduct an independent, mixed-methods evaluation of SVAIP during the 2026-2027 school year, focused on the AI Capstone and the district-level AI professional learning offered through KCI. The evaluation compares educators participating in the AI Capstone and in district-level AI professional learning to a comparison group of non-participating educators, drawing on surveys, interviews, focus groups, and student use-case studies to examine changes in educator practice and confidence, student AI literacy and engagement, and how the professional learning is implemented across districts. Findings are intended to generate practical, transferable evidence to inform program iteration and to support effective AI professional learning in other districts, regions, and statewide systems.

The project and evaluation are funded by Google.org.

Activities:

[Describe all activities (surveys, focus groups, assessments, professional development, observations, interviews (and whether recorded or not), interaction with online tools, etc.)]

WestEd will conduct the following research activities as part of its independent, mixed-methods evaluation of the AI Capstone and district-level AI professional learning.

- Teacher surveys: AI Capstone, district-level AI professional learning, and control teachers will complete pre/post surveys.
- Semi-structured teacher interviews: AI Capstone, district-level AI professional learning, and control teachers will participate in interviews; interviews will be recorded for later transcription and coding.
- Student surveys: Students in AI Capstone, district-level AI professional learning, and control conditions will complete pre/post surveys.
- Student focus groups: Students in AI Capstone, district-level AI professional learning, and control conditions will participate in focus groups; focus groups will be recorded for later transcription and coding.
- Student use case studies: Students in AI Capstone, district-level AI professional learning, and control conditions will complete a grade-adjusted academic task on their school device for approximately 15 minutes, with screen recording enabled, followed by a researcher-led review of the recording and probing questions about the student's decisions. Recordings will be coded by researchers after the session.
- Attendance/participation logs: WestEd will review AI Capstone and district professional learning attendance records to identify the population of participants for random sampling.
- Professional development observation/implementation review: WestEd will observe professional development and document how the AI Capstone and district professional learning are implemented.

All interviews, focus groups, and use case study sessions involving audio, video, or screen recording will be conducted only with appropriate consent, and recordings will be stored securely in accordance with Section 6 of this MOU.

EXHIBIT 2

The contacts for the Parties for implementing the Study are as follows:

WestEd:

Name: Anne Porterfield
Title: Research Manager
Address: 2470 Mariner Square Loop #200, Alameda, CA 94501
Email: anne.porterfield@wested.org
Phone: 510-302-4207

District

Name: Bobby Peters
Title: Assistant Superintendent Educational Services
Address: 300 W 6th Street, Hanford, CA 93230
Email: bpeters@hjuhsd.org
Phone: 559-583-5901

EXHIBIT 3

"Data" as used in this MOU refers to the following: District or School-level variables provided by the District -

- Rosters/attendance logs identifying which educators participated in the AI Capstone and in district-level AI professional learning.
- School and educator characteristics used to select and match the comparison group (e.g., grade levels taught, content areas, school-level demographic profile).

EXHIBIT 4

Attach Board of Directors or Superintendent's delegation of signature authority to the individual signing this agreement or the Board of Directors or Superintendent may sign below acknowledging that the signatory to the MOU has authority to sign and bind the LEA to the terms of this MOU.

Signature

Printed name

Check one:

☐

Superintendent of LEA

☐

Board of Directors signatory of LEA

EXHIBIT 5

If checked in Paragraph 7(b) of the MOU and in recognition of the research support provided by research participants, WestEd will pay the following stipends to the research participants. These payments are not intended to constitute wages or reimbursements or to create any type of employment relationship between WestEd and the District or WestEd and the research participants.

[Describe the amounts, payment timing, method of payment (gift card, Tremendous, 1099 payment) for each type of participant who will receive a stipend]

WestEd will provide the following stipends to research participants:

- The Project Lead will receive a \$2,000 stipend for coordinating research activities.
- AI Capstone and district-level AI professional learning teachers will complete surveys as part of the program and will not receive an additional stipend from WestEd.
- Comparison teachers completing the pre/post surveys: \$100 gift card per teacher
- Teachers who additionally participate in an interview: \$200 stipend per teacher
- Teachers who administer pre/post surveys to students: \$400 stipend per teacher
- Teachers who support recruitment of students for focus groups: \$200 stipend per teacher
- Students who participate in focus groups: a complimentary meal.
- Teachers who support recruitment of students for the use case studies: \$200 stipend per teacher
- Students who participate in the use case studies: a \$50 gift card.

Gift cards and stipends will be issued approximately one month after the corresponding activity is completed. Gift cards will be disbursed through Tremendous digital payment platform. Stipends will be paid by WestEd, and recipients will receive a 1099 tax form.

EXHIBIT 6

Standardized Term Modifications

The parties agree to modify the standardized language in the following way:

Section #

Title:

Check One: ☐ Add ☐ Replace

Section #

Title:

Check One: ☐ Add ☐ Replace

(If you need more space, please continue on the last page, Exhibit 6(A): Additional Space)

EXHIBIT 6(A)
Additional Space

Section #

Title:

Check One: ☐ Add ☐ Replace

Section #

Title:

Check One: ☐ Add ☐ Replace

Hanford Joint Union High School District

CERTIFICATION OF SIGNATURES

As Clerk/Secretary to the governing board of the above-named school district, I certify that the signatures shown below in column 1 are the verified signatures of the members of the governing board. I certify that the signatures as shown in Column 2 are the verified signatures of the person or persons authorized to sign Notices of Employment, Contracts, and Orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education code Sections below.* If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of December 16, 2025 to December 15, 2026 in accordance with governing board approval dated December 16, 2025.

NOTE: Please TYPE names under signatures.

Signed: _____

Clerk (Secretary) of the Board

Column 1

Signatures of Members of Governing Board

Signature: _____

Type: Alicia Martella

President of the Board of Trustees

Signature: _____

Type: Janet Barbeiro

Clerk of the Board of Trustees

Signature: _____

Type: Melanie Robinson

Member of the Board of Trustees

Signature: _____

Type: Paul Gillum

Member of the Board of Trustees

Signature: _____

Type: Lisa Chavarin

Member of the Board of Trustees

Column 2

Signatures of Personnel and/or Members of the Governing Board authorized to sign Warrants, Orders for Salary Payment, Notices of Employment, and Contracts.

Signature: _____

Type: Dr. Victor Rosa

Title: Superintendent

Signature: _____

Type: Renee Creech

Title: Assistant Superintendent Business Services & Operations

Signature: _____

Type: Bobby Peters

Title: Assistant Superintendent Educational Services

Signature: _____

Type: Ward Whaley

Title: Assistant Superintendent Administrative Services

Signature: _____

Type: Julie Pagundes

Title: Director of Business

If the Board has given special instructions for signing warrants

or orders, please attach a copy of the resolution to this form.

K-12 Districts 42632; 42633; 44843

Number of Signatures Required:

On Orders of Payment: at least 3 board members

On Notices of Employment: 1

On Contracts: 1

Financial Report

#1

AGENDA: New Business / Action

TOPIC: Measure W Bond Citizens Oversight Committee
Bylaws Update

DESCRIPTION: The Board of Trustees of the Hanford Joint Union High School District previously adopted a resolution to establish an independent citizen's bond oversight committee and bylaws for the committee in July of 2017. The current committee membership has requested to make an amendment to the term section 5.4 of the bylaws so that existing members whose terms that expired in September 2026 may continue to serve on the committee because it is the final year of Measure W spending and the members may continue to serve until the approval of the Measure W fiscal audit in 2027.

FISCAL IMPACT: None

RECOMMENDATION: Administration recommends approval of the Measure W bond oversight committee bylaw update.

**HANFORD JOINT UNION HIGH SCHOOL DISTRICT
INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE
BYLAWS**

Section 1. Committee Established. The Hanford Joint Union High School District (the "District") was successful on November 8, 2016 in obtaining authorization from the District's voters to issue up to \$33,000,000 aggregate principal amount of the District's general obligation bonds (the "Measure W"). The measure W election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is obligated to establish an Independent Citizens' Bond Oversight Committee in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of the Hanford Joint Union High School District (the "Board") has established an Independent Citizens' Bond Oversight Committee (the "Committee") and has granted it the duties and rights set forth in these Bylaws. The Committee does not have independent legal capacity from the District.

Section 2. Purposes. The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Measure W are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure W. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review. However, to the extent that facilities are financed with a combination of Measure W monies and other non-bond funds, such projects shall be subject to Committee oversight and review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform only the duties set forth in Sections 3.1, 3.2, and 3.3 hereof, and shall refrain from those activities set forth in Sections 3.4 and 3.5.

3.1 **Inform the Public.** The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the majority view of the Committee.

3.2 **Review Expenditures.** The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in Measure W; and (b) no bond proceeds were used for any teacher or administrative salaries or other operating expenses in compliance with Attorney General Opinion 04-110, issued on November 9, 2004.

3.3 **Annual Report.** The Committee shall present to the Board, in public session an annual written report for Measure W which shall include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.

3.4 Duties of the Board/Superintendent. Either the Board or the Superintendent, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (i) Approval of contracts,
- (ii) Approval of change orders,
- (iii) Expenditures of bond funds,
- (iv) Handling of all legal matters,
- (v) Approval of project plans and schedules,
- (vi) Approval of all deferred maintenance plans, and
- (vii) Approval of the sale of bonds.

3.5 Measure W Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

(a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.

(b) The establishment of priorities and order of construction for the bond projects, which shall be made by the Board in its sole discretion.

(c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.

(d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) which shall be determined by the Board in its sole discretion.

(e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.

(f) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.

Section 4. Authorized Activities.

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(a) Receive copies of the District's annual, independent performance audit and annual, independent financial audit required by Prop 39 (Article XIII A of the California Constitution) (together, the "Audits") at the same time said Audits are submitted to the District, no later than March 31 of each year, and review the Audits.

(b) Inspect District facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Superintendent.

(c) Review copies of deferred maintenance plans developed by the District.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

(e) Receive from the Board, within three months of the District receiving the Audits, responses to any and all findings, recommendations, and concerns addressed in the Audits, and review said responses.

Section 5. Membership.

5.1 Number.

The Committee shall consist of at least seven (7) members appointed by the Board from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) member shall be the parent or guardian of a child enrolled in the District.
- One (1) member shall be both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the P.T.A. or a school site council.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- Two (2) members of the community at-large.

5.2 Qualification Standards.

(a) To be a qualified person, he or she must be at least 18 years of age.

(b) The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest.

(a) Members of the Committee are not subject to the Political Reform Act (Gov. Code §§ 81000 *et seq.*), and are not required to complete Form 700; but each member shall comply with the Committee Ethics Policy attached as “Attachment A” to these Bylaws.

(b) Pursuant to Section 35233 of the Education Code, the prohibitions contained in Article 4 (commencing with Section 1090) of Division 4 of Title 1 of the Government Code (“Article 4”) and Article 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code (“Article 4.7”) are applicable to members of the Committee. Accordingly:

(i) Members of the Committee shall not be financially interested in any contract made by them in their official capacities or by the Committee, nor shall they be purchasers at any sale or vendors at any purchase made by them in their official capacity, all as prohibited by Article 4; and

(ii) Members of the Committee shall not engage in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to duties as a member of the Committee or with the duties, functions, or responsibilities of the Committee or the District. A member of the Committee shall not perform any work, service, or counsel for compensation where any part of his or her efforts will be subject to approval by any other officer, employee, board, or commission of the Board, except as permitted under Article 4.7.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing as of the date of appointment by the Board. No member may serve more than three (3) consecutive terms in a specific membership role. At the Committee’s first meeting, members will draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term. Members who no longer qualify under their specific membership role may continue in the role until the current term ends. Members whose terms have expired may continue to serve on the Committee until a successor has been appointed. In the final year of Measure W spending, members whose terms have expired, or will expire within the following fiscal year, may continue to serve until the approval of Measure W’s final fiscal audit.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) the District will advertise in the local newspapers, on its website, and in other customary forums, as well as solicit appropriate local groups for applications; (b) the Superintendent will review the applications; and (c) the Superintendent will make recommendations to the Board.

5.6 Removal; Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse, for failure to comply with the Committee Ethics Policy or a failure to adequately carry out their functions as members of the Committee. Upon a member’s removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on

the Committee. The Board shall seek to fill vacancies within 90 days of the date of occurrence of a vacancy.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District; (b) individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual; (c) the Committee shall not establish sub- committees for any purpose; and (d) the Committee shall have the right to request and receive copies of any public records relating to projects funded by Measure W.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee shall meet at least once a year, but shall not meet more frequently than quarterly.

6.2 Location. All meetings shall be held within the boundaries of the Hanford Joint Union High School District, located in Kings County, California.

6.3 Procedures. All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business of the Committee.

Section 7. District Support.

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

- (a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the Board;

- (b) provision of a meeting room, including any necessary audio/visual equipment;

- (c) preparation, translation and copies of any documentary meeting materials, such as agendas and reports; and

- (d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend Committee proceedings in order to report on the status of projects and the expenditure of bond proceeds.

Section 8. Reports. In addition to the Annual Report required in Section 3.3, the Committee may report to the Board from time to time in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

Section 9. Officers. The Superintendent shall appoint the Chair. Thereafter, the Committee

shall elect a Chair and a Vice-Chair who shall act as Chair only when the Chair is absent. The Chair and Vice-Chair shall serve in such capacities for a term of one year and may be re-elected by vote of a majority of the members of the Committee.

Section 10. Amendment of Bylaws. Any amendment to these Bylaws shall be approved by a majority vote of the Board. The Committee shall have no authority to amend these Bylaws.

Section 11. Termination. The Committee shall automatically terminate and disband concurrently with the Committee's submission of the final Annual Report which reflects the final accounting of the expenditure of all Measure W monies.

CITIZENS' BOND OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds, or (2) any construction project which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to bidding on projects funded by the bond proceeds.

- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Hanford Joint Union High School District.
- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

Financial Report

#2

AGENDA: New Business / Action

TOPIC: Measure W Bond Citizens Oversight Committee Membership

DESCRIPTION: An election was held in the Hanford Joint Union High School District on November 8, 2016 for the issuance and sale of general obligation bonds of the Hanford Joint Union High School District. Measure W was approved under Proposition 39 which requires that the District establish, populate and empower an independent citizens' bond oversight committee. In July 2017 the Board adopted Resolution #17-12 which established the Measure W Committee and approved the Bylaws governing the Measure W Committee.

The Bond Citizens Oversight Committee (BCOC) had three positions that were going to term out in September 2026. With the proposed bylaw language these three members would be allowed to stay on the committee to close out the current restroom concession project and review the final financial audit in 2027.

FISCAL IMPACT: Education Code prohibits the use of bond funds for the support of the Committee, there may be minimal fiscal impact to the General Fund resulting from the creation of and the District's support of the Committee.

RECOMMENDATION: Administration recommends approval of the BCOC membership listing attached.

**Hanford Joint Union High School District
Measure W Bond Citizens Oversight Committee**

Position	Name	Term Expires	Board Approved
Member that is a Parent or Guardian of Child enrolled in HJUHS	Lisa Peterson	September 2027	9/23/2025
Member that is a Parent or Guardian of Child enrolled in HJUHS & active in School Site Council or other parent-teacher organization	Maria Ortiz Briones	September 2028	Pending 10/13/2026
Member active in a Business Organization representing the business community located in HJUHS boundaries	Amy Simmons	September 2027	9/23/2025
Member active in a senior citizens' organization	Cheryl Silva	September 2027	9/23/2025
Member active in a bona-fide taxpayers association	Karen Sowala	September 2028	Pending 10/13/2026
Member of the community at-large	Bernadette Bracy	September 2027	9/23/2025
Member of the community at-large	Dale Drew	September 2028	Pending 10/13/2026

Financial Report #3

AGENDA: New Business / Action

TOPIC: Declaration of Surplus Property

DESCRIPTION: Hanford High School has replaced its wrestling mats and wants to dispose of the old mats that are in very bad condition

- Brand: Flexi-Connect through Dollamur – total dimensions 40ft x 84ft x 1 5/8in

FISCAL IMPACT: Not applicable

RECOMMENDATION: Administration recommends approving this surplus property.

Financial Report

#4

AGENDA: New Business / Action

TOPIC: Resolution #26-18: RESOLUTION OF THE BOARD OF EDUCATION OF THE HANFORD JOINT UNION HIGH SCHOOL DISTRICT FINDING CERTAIN TINY HOME TO BE NO LONGER NEEDED FOR SCHOOL PURPOSES, AND NOT SUITABLE FOR SCHOOL USE; AUTHORIZING THE PUBLIC SALE OF THE TINY HOME; AND DELEGATING AUTHORITY TO SELL THE TINY HOME PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 17545

DESCRIPTION: This resolution gives authorization through Education Code 17545 for the District to sell the tiny home constructed in the Hanford High School Advanced Construction class. The building will be sold in 'as-is' condition as explained in the Sales Agreement that will be required for the sale.

FISCAL IMPACT: Offer of \$14,500. Funds will be reinvested into current and future building projects for the program.

RECOMMENDATION: Administration recommends approval of Resolution #26-18.

RESOLUTION NO. 26-18

RESOLUTION OF THE BOARD OF EDUCATION OF THE HANFORD JOINT UNION HIGH SCHOOL DISTRICT FINDING CERTAIN TINY HOME TO BE NO LONGER NEEDED FOR SCHOOL PURPOSES, AND NOT SUITABLE FOR SCHOOL USE; AUTHORIZING THE PUBLIC SALE OF THE TINY HOME; AND DELEGATING AUTHORITY TO SELL THE TINY HOME PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 17545

WHEREAS, the Hanford Joint Union High School District (“District”) currently owns a Tiny Home specifically listed and identified in Exhibit “A”(collectively, the “Tiny Home”);

WHEREAS, the Tiny Home is the personal property of the District;

WHEREAS, the District’s Board of Education (“District Board”) wishes to sell the Tiny Home as it is no longer required for school purposes;

WHEREAS, section 17545 of the California Education Code authorizes the sale of school district personal property not required for school purposes or not suitable for school use by soliciting bids;

NOW, THEREFORE, the Governing Board of the Hanford Joint Union High School District hereby finds, determines, declares, orders and resolves as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That the Tiny Home is not required for District school purposes and is not suitable for school use.

Section 3. That the District Board authorizes District staff to take all necessary action to proceed with the sale of the Tiny Home as provided in Education Code section 17545, which may include the use of a third party to conduct the sale(s).

Section 4. That District staff is hereby granted authority to determine the terms of the sale(s), including how the Tiny Home will be sold to maximize its overall value.

Section 5. That the sale(s) shall be on an “as is” basis with the buyer(s) responsible for the condition of the Tiny Home and all associated costs.

Section 6. This Resolution shall take effect immediately upon adoption.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Hanford Joint Union High School District on the _____ day of _____, 2026, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

President of the Governing Board of the
Hanford Joint Union High School District

Attested to:

Clerk of the Governing Board of the
Hanford Joint Union High School District

EXHIBIT “A”

TINY HOME





PURCHASE AND SALE AGREEMENT
PERSONAL PROPERTY

This Purchase and Sale Agreement (“Agreement”) is entered into by and between the Hanford Union High School District, a California Public School District (“District” or “Seller”), and _____ (“Buyer”), on October 13, 2026 (“Effective Date”), as to the following:

WHEREAS, the District, through its Buildings & Construction class, has developed and owns a Tiny Home on Wheels (the “Property”), and desires to sell the Property identified with trailer serial number 1T9RT2028S1042791, in accordance with the terms and conditions of this Agreement; and

WHEREAS, Buyer is aware of the potential constraints and legal issues associated with the ownership of a Tiny House on Wheels and desires to purchase the Property

NOW, THEREFORE, the parties agree:

1. The Buyer has had the opportunity to view and inspect the Property and understands the specialized nature of the Property and enters into this Agreement with that awareness.
2. Seller agrees to make the Property available to Buyer upon payment of the Purchase Price.
3. As the Purchase Price, Buyer shall pay Seller the amount of **\$14,500** as full and complete payment for the Property. Buyer shall make the payment in manner stipulated by the online auction company. Auction company then makes payment to Hanford Joint Union High School District.
4. Buyer shall be responsible for filing all required sales and use tax returns in connection with the transfer of the Property. Buyer will also pay all required sales and use taxes and any other transfer costs and/or expenses that arise as a result of the transfer of the Property.
5. Buyer will take possession of the Property on or after October 15, 2026 but before October 20, 2026 and is solely responsible for transporting the Property off of the District’s school campus, located at Hanford High School, 120 E Grangeville Blvd., Hanford, CA 93230.
6. Buyer understands and agrees that the Property is sold, conveyed, and transferred AS-IS. The District, its Board of Education, officers, employees, representatives and agents assume no liability with respect to the design, quality, safety, performance, or any other aspect of the Property or any equipment that is installed as part of the Property. The District, its Board of Education, officers, employees, representatives, and agents disclaim any and all such representations of warranty or liability.
7. Buyer shall indemnify, defend and hold Seller and its Board of Education, officers, employees, representatives, and agents from and against any and all demands, claims, actions, causes of action, proceedings, assessments, losses, damages, liabilities, settlements, judgments,

finances, penalties, interest, costs and expenses (including fees of counsel), including without limitation damages for personal injury or death, arising out of Buyers use, transportation, occupancy of the Property, or subsequent transfer of the Property.

8. This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof, and supersedes all negotiations, prior discussions or other agreements, oral or written with respect to its subject matter. This Agreement may only be amended or modified by the written agreement of the parties.

9. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Any action arising out of this Agreement may be brought and maintained before a court of competent jurisdiction in Kings County.

10. All representations and obligations of the parties set forth in this Agreement shall survive the date of this Agreement.

11. This Agreement may be executed in counterparts. Duly acknowledged facsimile signatures shall be deemed as originals.

IT IS SO AGREED.

Hanford Joint Union High School District

BUYER

Dated: _____, 2026

Dated: _____, 2026

The Governing Board of Education of the Hanford Union High School District approved this Agreement on _____, 2026.

Attested by:

Clerk of the Governing Board

Financial Report #5

AGENDA: New Business / Action

TOPIC: Concession Buildings at HHS, HWHS and SPHS – Change Order #1

DESCRIPTION: Change Order #1 is for a Construction Change Directives (CCD) approved in the field for the installation of additional conduits to each building for future use and to reroute an irrigation line at Hanford West that was interfering with the foundation. The cost for Change Order #1 is \$12,361.45 with no additional days.

FISCAL IMPACT: \$12,361.45 to be paid from the Bond Fund.

RECOMMENDATION: Administration recommends approval of Concession Buildings at HHS, HWHS and SPHS – Change Order #1.

CHANGE ORDER

PROJECT:

Hanford West High School Concession Building

CHANGE ORDER NO.:

01

DATE OF ISSUANCE:

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

6/11/2026

NOTICE TO PROCEED:

6/11/2026

CONTRACTOR:

Holloway Construction Inc
13101 13th Road West
Hanford CA 93230-

Architect Project No.:

2457

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHPD No.:

The Contract is changed as follows:

Description:

See Attached pages for Change Order Items

CCD 01 / COR 002: Labor and Materials to reroute Irrigation Line that was unforeseen. \$4,723.60

CCD 02 / COR 003: Labor and Materials to install 2 additional conduits to each building. \$7,637.85

It is mutually agreed that the affixed signature to this Change Order is evidence that all compensation with respects to the changes defined herein have been satisfied with the execution of this document. Furthermore, no additional compensation either monetarily or via time extension to this contract will be sought in respect to this Change Order.

The Original Contract Sum and Contract Completion Date:	\$1,313,615.00	1/1/2021
Net change (Contract Sum and Contract Time) by previous Change Orders:	\$0.00	0 days
Contract Sum and Contract Completion Date prior to this Change Order:	\$1,313,615.00	1/1/2021
Contract Sum and Contract Time (increased or decreased) by this Change Order:	\$12,361.45	0 days
New Contract Sum and Contract Completion Date including this Change Order:	\$1,325,976.45	1/1/2021

CONTRACTOR

Holloway Construction Inc
13101 13th Road West
Hanford CA 93230-

ARCHITECT

Darden Architects
6790 N. West Ave
Fresno, California 93711

OWNER

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

By:

Date: 10/7/2026

DocuSigned by:

AEA2CESDCB624D7...

By:

Date: 10-7-26

By:

Date: 10/8/2026

☒ OWNER ☒ CONTRACTOR ☒ ARCHITECT ☐ CONSULTANT ☐ INSPECTOR ☐ OTHER



6790 N. West Ave
Fresno, California 93711
559.448.8051
559.446.1765

www.dardenarchitects.com

CONSTRUCTION CHANGE DIRECTIVE

PROJECT:
Hanford West High School Concession Building

DIRECTIVE NO.: 01

DATE OF ISSUANCE: 9/8/2026

OWNER:
Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

NOTICE TO PROCEED:

Architect Project No.: 2457

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHPD No.:

CONTRACTOR:
Holloway Construction Inc
13101 13th Road West
Hanford CA 93230-

You are hereby directed to make the following change(s) in this Contract:

Reroute Irrigation Line at Bldg V

Labor and Material to reroute an irrigation line that was unforeseen,

CONTRACT ADJUSTMENT

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☒ Lump Sum (increase) of \$4,723.60
☐ Unit Price of \$0.00
☐ As provided for in General Conditions and the Supplemental Conditions of the contract.
☐ As Follows:

2. The Contract Time is proposed to (be adjusted). The proposed adjustment, if any, is increase of 0 days

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

ARCHITECT

Darden Architects

6790 N. West Ave

Fresno, California 93711

OWNER

Hanford Joint Union High School Distric

823 W. Lacey Blvd.

Hanford CA 93230-

CONTRACTOR

Holloway Construction Inc

13101 13th Road West

Hanford CA 93230-

By:

Date: 9-8-26

By:

Date: 09.08.2026

By:

Date: 09/08/2026

☒ OWNER

☒ CONTRACTOR

☒ ARCHITECT

☐ CONSULTANT

☐ INSPECTOR

☐ OTHER



6790 N. West Ave

Fresno, California 93711

Tel: 559.448.8051

Fax: 559.446.1765

www.dardenarchitects.com

CHANGE ORDER REQUEST REVIEW

PROJECT:

Hanford West High School Concession Building

CHANGE ORDER REQUEST NO.:

002

DATE OF ISSUANCE:

9/3/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Architect Project No.:

2457

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHPD No.:

CONTRACTOR:

Holloway Construction Inc
13101 13th Road West
Hanford CA 93230-

DESCRIPTION OF PROPOSED CHANGE:

Requested By: Unknown, Unfo

Scope:

Reroute Irrigation Line at Bldg V

Necessary for:

DESIGN CONSULTANT'S REVIEW:

Date Sent:

9/8/2026

ACTION:

Referred To:

Date Returned:

- ☐ NO EXCEPTION TAKEN RELATIVE TO COST
☐ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Consultants Remarks

ARCHITECT'S REVIEW:

Date Returned:

9/8/2026

ACTION:

Architects Remarks:

- ☒ NO EXCEPTION TAKEN RELATIVE TO COST
☐ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Attachments:

REVIEWED:

Darden Architects
6790 N. West Ave
Fresno, California 93711

APPROVED:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Justin Darden

Darden Architects :

Date : 9-8-26

Renee Creech

Owner :

Date : 09.08.2026

The Architect is hereby directed to instruct the Contractor to make the above changes in the Project and to include these changes in a subsequent Change Order:

- ☒ OWNER ☒ CONTRACTOR ☐ INSPECTOR ☐ STRUCTURAL ☐ MECHANICAL ☐ ELECTRICAL ☒ OTHER



Request for Change

RFC Number: 2
Date: 09/03/2026

Regarding:

Re-Route Irrigation Line at Bldg. "V" HWHS per RFI #12 Response

To:

Hanford Joint Union HS
823 W Lacey Blvd
Hanford, CA 93230

Job Site:

HJUHS Concession Stands
HHS, HWHS & SPS
Hanford, CA 93230

Requested By:

Brandon Holloway

Phone:

(559) 585-0368

E-mail:

brandon@hollowayconstructioninc.net

Recipients:

Renee Creech

Phone:

(559) 583-5901

E-mail:

rcreech@hjuhsd.k12.ca.us

Requested Change:

Change to Contract

Labor	\$ 3247.89
Equipment	\$ 828.79
Materials	\$ 162.75
Bonds (1%)	\$ 54.32
O&P (10%)	\$ 429.85

RFC Total

\$ 4723.60

Please respond by: 09/08/2026

DocuSigned by:

Brandon Holloway

Holloway Construction, Inc

Renee Creech
Hanford Joint Union HS

13101 13th Road West
Hanford, Ca 93230
Phone: 559.585.0368
Fax: 559.582.3398
www.hollowayconstructioninc.net



SBA 8(a) 308270
SB #2006479
DUNS # 027343943
CAGE CODE #7MDD7
DIR #1000034305
CA LIC # 873511 A & B

Cost Detail

Project Name:	Hanford High Concessions Stands	Customer:	Hanford Joint Union High School
Job Number:	Bid Number: HCI-476	Billing Address:	823 W Lacey Blvd
Bid As:	Prime		Hanford, CA 93230
Estimator:	Brandon Holloway	Phone:	(559) 583-5901
Project Address:		Contact:	
Completion Date:			

Change Order: RFC #2 - Reroute Irrigation At Building "V" At Hanford West

Pay Items

Description	Quantity	UM	Unit Direct Cost	Total Direct Cost
D 33001 - Irrigation Reroute	70.00	LF	\$60.56	\$4,239.42
Excavation & Install Pipe	70.00	LF	\$29.12	\$2,038.34
4 Man Crew - E50 - T76 - WTR (140.00 LF/DY, 0.50 DY)	70.00	LF	\$29.12	\$2,038.34
Bobcat E-50 (HCI)	4.00	HR	\$24.31	\$97.23
Bobcat T-76 (HCI)	4.00	HR	\$24.31	\$97.23
Ram 5500 W/trailer	4.00	HR	\$12.80	\$51.19
Operating Engineer - Excavator Group 3	4.00	HR	\$127.13	\$508.53
Water Truck 2000 Gallon (HCI)	4.00	HR	\$17.23	\$68.92
Construction Specialist Area 2..	4.00	HR	\$92.95	\$371.80
Ram 5500 W/trailer	4.00	HR	\$12.80	\$51.19
Construction Specialist Area 2.	4.00	HR	\$92.95	\$371.80
Ram 4500	4.00	HR	\$12.16	\$48.62
Construction Specialist Area 2.	4.00	HR	\$92.95	\$371.80
Backfill	70.00	LF	\$29.12	\$2,038.34
4 Man Crew - E50 - T76 - WTR (140.00 LF/DY, 0.50 DY)	70.00	LF	\$29.12	\$2,038.34
Bobcat E-50 (HCI)	4.00	HR	\$24.31	\$97.23
Bobcat T-76 (HCI)	4.00	HR	\$24.31	\$97.23
Ram 5500 W/trailer	4.00	HR	\$12.80	\$51.19
Operating Engineer - Excavator Group 3	4.00	HR	\$127.13	\$508.53
Water Truck 2000 Gallon (HCI)	4.00	HR	\$17.23	\$68.92
Construction Specialist Area 2..	4.00	HR	\$92.95	\$371.80
Ram 5500 W/trailer	4.00	HR	\$12.80	\$51.19
Construction Specialist Area 2.	4.00	HR	\$92.95	\$371.80
Ram 4500	4.00	HR	\$12.16	\$48.62
Construction Specialist Area 2.	4.00	HR	\$92.95	\$371.80
Misc. Materials & Parts	1.00	LS	\$162.75	\$162.75



6790 N. West Ave
Fresno, California 93711
559.448.8051
559.446.1765

www.dardenarchitects.com

CONSTRUCTION CHANGE DIRECTIVE

PROJECT:

Hanford West High School Concession Building

DIRECTIVE NO.:

02

DATE OF ISSUANCE:

9/10/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:**NOTICE TO PROCEED:**

Architect Project No.: 2457
DSA Appl. No.:
DSA File No.:
OPSC Appl. No.:
OSHPD No.:

CONTRACTOR:

Holloway Construction Inc
13101 13th Road West
Hanford CA 93230-

You are hereby directed to make the following change(s) in this Contract:

Additional Spare Conduits at all school sites

Labor and Materials for 2 additional spare conduits at each concession building located at Hanford High, Hanford West and Sierra Pacific High Schools.

CONTRACT ADJUSTMENT

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☒ Lump Sum (increase) of \$7,637.85
☐ Unit Price of \$0.00
☐ As provided for in General Conditions and the Supplemental Conditions of the contract.
☐ As Follows:

2. The Contract Time is proposed to (be adjusted). The proposed adjustment, if any, is increase of 0 days

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

ARCHITECT

Darden Architects

6790 N. West Ave

Fresno, California 93711

OWNER

Hanford Joint Union High School District

823 W. Lacey Blvd.

Hanford CA 93230-

CONTRACTOR

Holloway Construction Inc

13101 13th Road West

Hanford CA 93230-

By:

Date: 9-10-26

By:

Date: 9/10/2026

By:

Date: 9/10/2026

DocuSigned by:

AEA2CE9DC8824DT...

☒ OWNER ☒ CONTRACTOR ☒ ARCHITECT ☐ CONSULTANT ☐ INSPECTOR ☐ OTHER



6790 N. West Ave	
Fresno, California 93711	
Tel:	559.448.8051
Fax:	559.446.1765

www.dardenarchitects.com

CHANGE ORDER REQUEST REVIEW

PROJECT:

Hanford West High School Concession Building

CHANGE ORDER REQUEST NO.:

003

DATE OF ISSUANCE:

9/10/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Architect Project No.:

2457

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHPD No.:

CONTRACTOR:

Holloway Construction Inc
13101 13th Road West
Hanford CA 93230-

DESCRIPTION OF PROPOSED CHANGE:

Requested By:

Scope:

Additional Conduit spares

Necessary for:

DESIGN CONSULTANT'S REVIEW:

Date Sent:

9/10/2026

ACTION:

Referred To:

Darden

Date Returned:

9/10/2026

- ☐ NO EXCEPTION TAKEN RELATIVE TO COST
☐ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Consultants Remarks

ARCHITECT'S REVIEW:

Date Returned:

ACTION:

Architects Remarks:

- ☒ NO EXCEPTION TAKEN RELATIVE TO COST
☒ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Attachments:

REVIEWED:

Darden Architects
6790 N. West Ave
Fresno, California 93711

APPROVED:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Darden Architects :

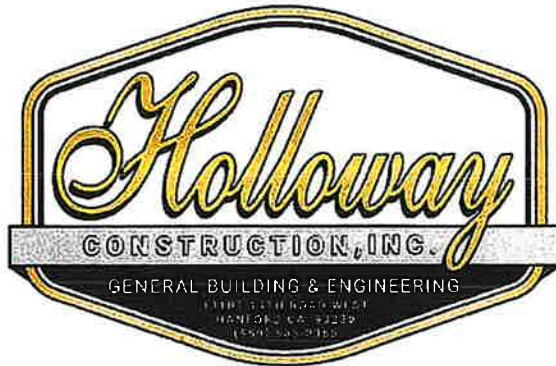
Date : 9-10-26

Owner :

Date : 9/10/2026

The Architect is hereby directed to instruct the Contractor to make the above changes in the Project and to include these changes in a subsequent Change Order:

- ☒ OWNER ☒ CONTRACTOR ☒ INSPECTOR ☐ STRUCTURAL ☐ MECHANICAL ☐ ELECTRICAL ☒ OTHER



Request for Change

RFC Number: 3
Date: 09/10/2026

Regarding:

RFP 001 - Additional Spare Conduits at All Sites (Dawn Electric, Inc.)

To:

Hanford Joint Union HS
823 W Lacey Blvd
Hanford, CA 93230

Job Site:

HJUHSD Concession Stands
HHS, HWHS & SPHS
Hanford, CA 93230

Requested By:

Brandon Holloway

Phone:

(559) 585-0368

E-mail:

brandon@hollowayconstructioninc.net

Recipients:

Renee Creech

Phone:

(559) 583-5901

E-mail:

rcreech@hjuhsd.k12.ca.us

Requested Change:

Change to Contract

Hanford High School	\$ 1800.53
Sierra Pacific High School	\$ 1800.53
Hanford West High School (North & South)	\$ 3601.06
Bonds (1%)	\$ 72.02
O&P (5%)	\$ 363.71

Please respond by: 09/11/2026

DocuSigned by:

Brandon Holloway

Holloway Construction, Inc

RFC Total

\$ 7637.85

Renee Creech

Hanford Joint Union HS

Dawn Electric, Inc.

103 E. Eighth Street, Hanford, CA 93230

Phone: (559) 732-1715 □ Fax: (559) 741-9351 □ LICENSE #: 872381

DIR#100001018

COST PROPOSAL

CONTRACTOR: Holloway Construction, Inc.

Date: 9/10/2026

JOB: HJUHS D Concession Stands

DESCRIPTION: RFI #1/Hanford High School

LABOR COST

1) MAN POWER 8 HRS. @ \$90.00 HR. (Prevailing Wage)	\$	720.00
2) INSURANCE, BENEFITS, TAXES (PAYROLL) 50% OF (1)	\$	360.00
3) SUBSISTANCE	\$	
4) ESTIMATING TIME _____ HRS. @ _____ HR.	\$	
5) SUBTOTAL		\$ 1,080.00

MATERIAL COST

6) EQUIPMENT COST	\$	
7) DIRECT MATERIAL COST	\$	210.00
8) SHIPPING AND HANDLING 10% OF (7)	\$	
9) SALES TAX 9% OF (7) + (8)	\$	18.90
10) EXPENDABLES 50% OF (9)	\$	
11) SUBTOTAL		\$ 228.90

MISCELLANEOUS DIRECT COST

12) SUBCONTRACTS	\$	
13) PERMIT FEE	\$	
14) RENTAL	\$	250.00
15) SMALL TOOLS 3% OF (7)	\$	
16) PROJECT ENGINEERING -0- HRS. @ \$100.00 HR.	\$	
17) BACKFILL/TRENCHING -0- HRS. @ \$150.00 HR.	\$	
18) OTHER (Fuel Surcharge)	\$	
19) SUBTOTAL:	\$	250.00
20) TOTAL PRIME COST:	\$	1,558.90
21) OVERHEAD 10% OF (20)	\$	155.89
22) TOTAL (20) + (21)	\$	1,714.79
23) PROFIT 5% OF (22)	\$	85.74
24) TOTAL OF COST PROPOSAL:	\$	<u>1,800.53</u>

Dawn Electric, Inc.

103 E. Eighth Street, Hanford, CA 93230

Phone: (559) 732-1715 □ Fax: (559) 741-9351 □ LICENSE #: 872381
DIR#100001018

COST PROPOSAL

CONTRACTOR: Holloway Construction, Inc.

Date: 9/10/2026

JOB: HJUHSO Concession Stands

DESCRIPTION: RFI #1/Sierra Pacific High School

LABOR COST

1) MAN POWER 8 IIRS. @ \$90.00 IIR. (Prevailing Wage)	\$	720.00
2) INSURANCE, BENEFITS, TAXES (PAYROLL) 50% OF (1)	\$	360.00
3) SUBSISTANCE	\$	
4) ESTIMATING TIME _____HRS. @ _____HR.	\$	
5) SUBTOTAL		\$1,080.00

MATERIAL COST

6) EQUIPMENT COST	\$	
7) DIRECT MATERIAL COST	\$	210.00
8) SHIPPING AND HANDLING 10% OF (7)	\$	
9) SALES TAX 9% OF (7) + (8)	\$	18.90
10) EXPENDABLES 50% OF (9)	\$	
11) SUBTOTAL		\$ 228.90

MISCELLANEOUS DIRECT COST

12)SUBCONTRACTS	\$	
13)PERMIT FEE	\$	
14)RENTAL	\$	250.00
15)SMALL TOOLS 3% OF (7)	\$	
16)PROJECT ENGINEERING -0- HRS. @ \$100.00 HR.	\$	
17)BACKFILL/TRENCHING -0- HRS. @ \$150.00 HR.	\$	
18)OTHER (Fuel Surcharge)	\$	
19) SUBTOTAL:		\$ 250.00
20) TOTAL PRIME COST:	\$	1,558.90
21) OVERHEAD 10% OF (20)	\$	155.89
22) TOTAL (20) + (21)	\$	1,714.79
23) PROFIT 5% OF (22)	\$	85.74
24) TOTAL OF COST PROPOSAL:	\$	<u>1,800.53</u>

Dawn Electric, Inc.

103 E. Eighth Street, Hanford, CA 93230

Phone: (559) 732-1715 □ Fax: (559) 741-9351 □ LICENSE #: 872381
DIR#100001018

COST PROPOSAL

CONTRACTOR: Holloway Construction, Inc.

Date: 9/10/2026

JOB: HJUHSD Concession Stands

DESCRIPTION: RFI #1/Hanford West High School

LABOR COST

1) MAN POWER <u>16</u> HRS. @ \$90.00 HR. (Prevailing Wage)	\$	1,440.00
2) INSURANCE, BENEFITS, TAXES (PAYROLL) 50% OF (1)	\$	720.00
3) SUBSISTANCE	\$	
4) ESTIMATING TIME _____ HRS. @ _____ HR.	\$	
5) SUBTOTAL		\$2,160.00

MATERIAL COST

6) EQUIPMENT COST	\$	
7) DIRECT MATERIAL COST	\$	420.00
8) SHIPPING AND HANDLING	10% OF (7)	\$
9) SALES TAX	9% OF (7) + (8)	\$ 37.80
10) EXPENDABLES	50% OF (9)	\$
11) SUBTOTAL		\$ 457.80

MISCELLANEOUS DIRECT COST

12) SUBCONTRACTS	\$	
13) PERMIT FEE	\$	
14) RENTAL	\$	500.00
15) SMALL TOOLS	3% OF (7)	\$
16) PROJECT ENGINEERING	<u>-0- HRS. @ \$100.00 HR.</u>	\$
17) BACKFILL/TRENCHING	<u>-0- HRS. @ \$150.00 HR.</u>	\$
18) OTHER (Fuel Surcharge)	\$	
19) SUBTOTAL:		\$ 500.00

	20) TOTAL PRIME COST:	\$ 3,117.80
21) OVERHEAD	10% OF (20)	\$ 311.78
22) TOTAL (20) + (21)		\$ 3,429.58
23) PROFIT	5% OF (22)	\$ 171.48
24) TOTAL OF COST PROPOSAL:		\$ <u>3,601.06</u>

Financial Report

#6

AGENDA: New Business / Action

TOPIC: Sierra Pacific High School Buildings J3 & M1 Project
– Change Order #15

DESCRIPTION: Change Order #15 is for a Construction Change Directives (CCD) approved in the field for various work and costs approved in the field. CCD 028 in the amount of \$2,342.42 is for overtime cost associated with a power shutdown that affected half of the campus. CCD 029 in the amount of \$6,295.50 is for labor and materials to repair a damaged lateral line due to tree removal. The combined cost for Change Order #15 is \$8,637.92 with no additional days.

FISCAL IMPACT: \$8,637.92 to be paid from the School Facilities Fund.

RECOMMENDATION: Administration recommends approval of Sierra Pacific Buildings J3 & M Project – Change Order #15.

CHANGE ORDER

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

CHANGE ORDER NO.:

15

DATE OF ISSUANCE:**OWNER:**

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

10/9/2025

NOTICE TO PROCEED:

10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

Architect Project No.:

2278

DSA Appl. No.:**DSA File No.:****OPSC Appl. No.:****OSHDP No.:**

The Contract is changed as follows:

Description:

CCD 028/COR 030.1: Overtime Cost for Power Shutdown on Building M1. \$2,342.42

CCD 029/COR 023.1: Labor & Materials to repair damaged lateral line, due to tree removal. \$6,295.50

It is mutually agreed that the affixed signature to this Change Order is evidence that all compensation with respects to the changes defined herein have been satisfied with the execution of this document. Furthermore, no additional compensation either monetarily or via time extension to this contract will be sought in respect to this Change Order.

The Original Contract Sum and Contract Completion Date:

\$16,195,000.00 3/26/2027

Net change (Contract Sum and Contract Time) by previous Change Orders:

\$448,010.33 0 days

Contract Sum and Contract Completion Date prior to this Change Order:

\$16,643,010.33 3/26/2027

Contract Sum and Contract Time (increased or decreased) by this Change Order:

8,637.42 0 days

New Contract Sum and Contract Completion Date including this Change Order:

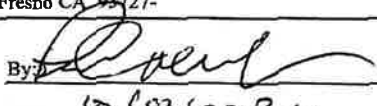
16,651,648.25 3/26/2027

CONTRACTOR

Ardent General, Inc.

2960 N. Burl Ave

Fresno CA 93727-

By: 

Date: 10/8/2024

ARCHITECT

Darden Architects

6790 N. West Ave

Fresno, California 93711

By: 

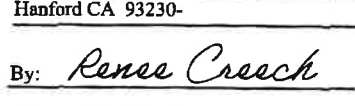
Date: 10-7-26

OWNER

Hanford Joint Union High School District

823 W. Lacey Blvd.

Hanford CA 93230-

By: 

Date: 10.08.2026

☒ OWNER

☒ CONTRACTOR

☒ ARCHITECT

☐ CONSULTANT

☐ INSPECTOR

☐ OTHER



6790 N. West Ave
Fresno, California 93711
559.448.8051
559.446.1765

www.dardenarchitects.com

CONSTRUCTION CHANGE DIRECTIVE

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

DIRECTIVE NO.:

028

DATE OF ISSUANCE:

9/2/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

10/9/2025

NOTICE TO PROCEED:

10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

Architect Project No.:

2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHDP No.:

You are hereby directed to make the following change(s) in this Contract:

Building M1 Shutdown

Overtime cost to shut down building M1.

CONTRACT ADJUSTMENT

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☒ Lump Sum (increase) of \$2,342.42
☐ Unit Price of \$0.00
☐ As provided for in General Conditions and the Supplemental Conditions of the contract.
☐ As Follows:

2. The Contract Time is proposed to (be adjusted). The proposed adjustment, if any, is increase of 0 days)

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

ARCHITECT

Darden Architects

6790 N. West Ave

Fresno, California 93711

OWNER

Hanford Joint Union High School District

823 W. Lacey Blvd.

Hanford CA 93230-

CONTRACTOR

Ardent General, Inc.

2960 N. Burl Ave

Fresno CA 93727-

By:

Date: 9/2/2026

By:

Date: 10.06.2026

By:

Date: 9/2/2026

☒ OWNER

☒ CONTRACTOR

☒ ARCHITECT

☐ CONSULTANT

☐ INSPECTOR

☐ OTHER



6790 N. West Ave

Fresno, California 93711

Tel: 559.448.8051

Fax: 559.446.1765

www.dardenarchitects.com

CHANGE ORDER REQUEST REVIEW

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

CHANGE ORDER REQUEST NO.: 030.1

DATE OF ISSUANCE: 8/24/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Architect Project No.: 2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHDP No.:

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

DESCRIPTION OF PROPOSED CHANGE:

Requested By:

Scope:

Building M1 Shutdown

Necessary for:

DESIGN CONSULTANT'S REVIEW:

Date Sent: 8/24/2026

ACTION:

Referred To: Darden

Date Returned: 9/2/2026

- ☐ NO EXCEPTION TAKEN RELATIVE TO COST
☐ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Consultants Remarks

ARCHITECT'S REVIEW:

Date Returned: 9/2/2026

ACTION:

Architects Remarks:

- ☒ NO EXCEPTION TAKEN RELATIVE TO COST
☒ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Attachments:

REVIEWED:

Darden Architects
6790 N. West Ave
Fresno, California 93711

Justo Panton
Darden Architects :

Date : 9/2/26

APPROVED:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Owner :

Date :

The Architect is hereby directed to instruct the Contractor to make the above changes in the Project and to include these changes in a subsequent Change Order:

☒ OWNER ☒ CONTRACTOR ☐ INSPECTOR ☐ STRUCTURAL ☐ MECHANICAL ☐ ELECTRICAL ☒ OTHER



PCO #030

Ardent General Inc.
2960 N. Burl Ave
Fresno, California 93727
Phone: (559) 492-3969

Project: 25-09 - 25-09 Sierra Pacific High School Buildings J3 and M1
Project
1259 13th Ave
Hanford, California 93230

Prime Contract Potential Change Order #030: Bldg M1 Shutdown

TO:	Hanford Joint Union High School 823 West Lacey Boulevard Hanford California, 93230	FROM:	
PCO NUMBER/REVISION:	030 / 0	CONTRACT:	1 - Standard Template [Change Name]
REQUEST RECEIVED FROM:		CREATED BY:	Stephanie Perkins (Ardent General, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	8/24 /2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$2,342.42

POTENTIAL CHANGE ORDER TITLE: Bldg M1 Shutdown

CHANGE REASON: Design development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #049 - Bldg M1 Shutdown

Cost for building M1 shutdown.

ATTACHMENTS:

[VR0357 CR 17.01 Change Order Cost Summary_REV 1.pdf](#)

#	Cost Code	Description	Type	Amount
1	26-0000 - Electrical	Bldg M1 Shutdown	Commitment	\$ 2,098.00
Subtotal:				\$2,098.00
OH&P: 10.00% Includes Cost Type (13)				\$ 209.80
Insurance: 1.50% Includes Cost Type (13)				\$ 34.62
Grand Total:				\$2,342.42

Hanford Joint Union High School
823 West Lacey Boulevard
Hanford California 93230

SIGNATURE DATE

SIGNATURE DATE



A-C Electric Company

— CALIFORNIA C-10 LICENSE 99849

ENGINEERING-CONSTRUCTION-TECHNOLOGY-SERVICE

VISALIA DIVISION

Box 328
1035 West Murray Street
Visalia, CA 93279-0328
Phone 559/732-4733
Fax 559/732-0954
www.a-c-electric.com

August 26, 2026

To: Ardent General, Inc./Darden Architects

Subject: Response to Justo Padron's PCO #030 Review Letter

1. Direct Time / Premium Labor Rates

A-C has revised the Change Request to include **only the premium portion of the applicable labor rates** associated with the Building M1 shutdown. The premium hours are based on the applicable working-hour requirements, as follows:

- Time worked **prior to 6:00 AM** is paid at the overtime (OT) premium.
- Time worked during the **8th through 10th hour** is paid at the overtime (OT) premium.
- Time worked **after the 10th hour** is paid at the double-time (DT) premium.

Accordingly, the revised Change Request does not include straight-time labor costs for these hours and captures only the additional premium cost resulting from the shutdown work.

2. Normal Eight-Hour Shift

Yes, the employees worked their normal eight-hour shift in addition to the premium hours associated with the shutdown. However, A-C has removed the cost of the normal eight-hour shift from the Change Request total. The revised Change Request therefore includes only the incremental premium labor costs attributable to the shutdown.

3. Employee Start and Stop Times – July 29, 2026

All employees began work at **6:00 AM**, with the following exceptions:

- Frank Baltazar – 5:30 AM: Early start was required to complete and submit daily paperwork prior to the shutdown/pull.
- Clint Champlin – 4:00 AM: Early start was required to perform setup and preparation for the shutdown/pull prior to the crew arriving onsite.

All employees completed work at **6:30 PM on July 29, 2026**.

4. Service Truck / Equipment

The Service Truck charge included in the original Change Request was included in error. A-C has removed this equipment time from the revised Change Request.

A-C has revised the Change Request accordingly to reflect only the incremental premium labor costs directly associated with the Building M1 shutdown.

Best Regards,

A-C Electric Company

A-C Electric Company
Change Order Cost Summary

Job Name Sierra Pac HS
Customer Job No. _____
A-C Job No. VR0357

Date: 8/26/2026
PCO No.: N/A
RFI No.: N/A
A-C ELECTRIC CR# 17.01

Reference: BLDG M1 SHUTDOWN PT

MATERIAL

1.	Material		\$0.00	
2.	Fixture Quote		\$0.00	
3.	Switchgear Quote		\$0.00	
4.	Other		\$0.00	
5.	Other		\$0.00	
6.	Sales Tax	8.35%		\$0
7.	TOTAL MATERIAL			\$0

SUBCONTRACT

8.			\$0.00	
9.			\$0.00	
10.	TOTAL SUBCONTRACT			\$0

LABOR

11.	Foreman OT	2.00 Hrs @	\$57.00 /hr	\$114.00
12.	Foreman DT	4.00 Hrs @	\$114.00 /hr	\$456.00
13.	Journeyman OT	6.00 Hrs @	\$53.00 /hr	\$318.00
14.	Journeyman DT	6.50 Hrs @	\$106.00 /hr	\$689.00
15.	Apprentice OT	4.00 Hrs @	\$42.00 /hr	\$168.00
16.	Apprentice DT	4.00 Hrs @	\$83.00 /hr	\$332.00
17.	TOTAL LABOR COST			\$2,077

EXPENSES

18.	Expendables	0% of Line 17		\$0.00
19.	Service Truck	0.00 Hrs @	\$17.50 /hr	\$0.00
20.	Fuel Charge	0.00 Days @	\$10.00 /day	\$0.00
21.	Drawing Reproduction	0 sheets @	\$4.00 per sheet	\$0.00
22.	Engineering Coordination	0.00 Hrs @	\$0.00 /hr	\$0.00
23.	Rental Equipment & A-C EQ			\$0.00
24.	TOTAL EXPENSES			\$0

OVERHEAD, PROFIT & BOND

25.	Subtotal		\$0.00
26.	Overhead & Profit	15%	\$0.00
27.	Labor		\$2,077.00
28.	Bond	1%	\$20.77

28.	TOTAL COST SUMMARY	\$2,098
-----	--------------------	---------



6790 N. West Ave
Fresno, California 93711
559.448.8051
559.446.1765

www.dardenarchitects.com

CONSTRUCTION CHANGE DIRECTIVE

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

DIRECTIVE NO.:

029

DATE OF ISSUANCE:

9/22/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

10/9/2025

NOTICE TO PROCEED:

10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

Architect Project No.:

2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHDP No.:

You are hereby directed to make the following change(s) in this Contract:

Damaged Lateral Line

Labor and Material to repaired damaged lateral line. Damage was from additional tree removal on west side.

CONTRACT ADJUSTMENT

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☒ Lump Sum (increase) of \$6,295.50
☐ Unit Price of \$0.00
☐ As provided for in General Conditions and the Supplemental Conditions of the contract.
☐ As Follows:

2. The Contract Time is proposed to (be adjusted). The proposed adjustment, if any, is increase of 0 days)

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

ARCHITECT

Darden Architects
6790 N. West Ave
Fresno, California 93711

OWNER

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACTOR

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

By:

Date: 9-22-26

By:

Date: 09.28.2026

By:

Date: 9/22/26

☒ OWNER

☒ CONTRACTOR

☒ ARCHITECT

☐ CONSULTANT

☐ INSPECTOR

☐ OTHER



6790 N. West Ave

Fresno, California 93711

Tel: 559.448.8051

Fax: 559.446.1765

www.dardenarchitects.com

CHANGE ORDER REQUEST REVIEW**PROJECT:**

Hanford Sierra Pacific High School Buildings J & M

CHANGE ORDER REQUEST NO.: 023.1**DATE OF ISSUANCE:** 9/22/2026**OWNER:**Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-Architect Project No.: **2278**

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHDP No.:

CONTRACTOR:Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-**DESCRIPTION OF PROPOSED CHANGE:**

Requested By:

Scope:

Damaged Lateral Line

Necessary for:**DESIGN CONSULTANT'S REVIEW:**

Date Sent: 9/22/2026

ACTION:

Referred To: Darden

Date Returned: 9/22/2026

☒ NO EXCEPTION TAKEN RELATIVE TO COST☒ NO EXCEPTION TAKEN RELATIVE TO TIME☐ AMEND AS NOTED AND RESUBMIT☐ REJECTED**Consultants Remarks****ARCHITECT'S REVIEW:**

Date Returned: 9/22/2026

ACTION:**Architects Remarks:**☒ NO EXCEPTION TAKEN RELATIVE TO COST☒ NO EXCEPTION TAKEN RELATIVE TO TIME☐ AMEND AS NOTED AND RESUBMIT☐ REJECTED**Attachments:****REVIEWED:**Darden Architects
6790 N. West Ave
Fresno, California 93711

Darden Architects :

Date : 9-22-26

APPROVED:Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

09.28.2026

Owner :

Date :

The Architect is hereby directed to instruct the Contractor to make the above changes in the Project and to include these changes in a subsequent Change Order:

☒ OWNER ☒ CONTRACTOR ☐ INSPECTOR ☐ STRUCTURAL ☐ MECHANICAL ☐ ELECTRICAL ☒ OTHER



PCO #023

Ardent General Inc.
2960 N. Burl Ave
Fresno, California 93727
Phone: (559) 492-3969

Project: 25-09 - 25-09 Sierra Pacific High School Buildings J3 and M1
Project
1259 13th Ave
Hanford, California 93230

Prime Contract Potential Change Order #023: Damaged Lateral Line

TO:	Hanford Joint Union High School 823 West Lacey Boulevard Hanford California, 93230	FROM:	
PCO NUMBER/REVISION:	023 / 0	CONTRACT:	1 - Standard Template [Change Name]
REQUEST RECEIVED FROM:		CREATED BY:	Stephanie Perkins (Ardent General, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	6/12 /2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$6,295.50

POTENTIAL CHANGE ORDER TITLE: Damaged Lateral Line

CHANGE REASON: Design development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #034 - Damaged Lateral Line

Repaired damaged lateral line. Damage was from additional tree removal on west side.

ATTACHMENTS:

[Rev CO.pdf](#)

#	Cost Code	Description	Type	Amount
1	32-9000 - Planting/Landscape		Commitment	\$ 5,638.60
Subtotal:				\$5,638.60
OH&P: 10.00% Includes Cost Type (13)				\$ 563.86
Insurance: 1.50% Includes Cost Type (13)				\$ 93.04
Grand Total:				\$6,295.50

Hanford Joint Union High School
823 West Lacey Boulevard
Hanford California 93230

Renee Creech 09.28.2026
SIGNATURE DATE

SIGNATURE DATE



Change Order Request

New Vision Landscape & Designers, Inc

4376 N Gregory Ave

Fresno, CA 93722

License #: 1096708 DIR# PW-LR: 1001186909

Ph: 559-765-7963 Email: nvlandscape.co@gmail.com

Job Info:

Job Name: Sierra Pacific HS Date: 5/22/26-6/3/26

General Contractor: Ardent General RFI #: PCO#023

Extra Work Description & Location:

5/22/2026: Investigation and Exposure

5/26/26 & 5/28/26: Remove and Replacement

6/3/2026: Tested the lateral lines and back filled open trenches

Labor:	Hours	Rate	Amount
1	36	77	\$2,772.00
2			
3			
4			
5			
6			
TOTALS:			

Equipment:	Hours	Rate	Amount
1 Bobcat	7	\$95.00	\$665.00
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			
TOTALS:			\$665.00

Materials	Amount
1. Irrigation Materials: Fitting, Pipes, Glue, & Sprinkler Heads	\$1,689.00
2	
3	
4	
5	

SUMMARY

LABOR:	\$2,772.00
EQUIPMENT:	\$665.00
MATERIAL:	\$1,689.00
10% OH & PROFIT	\$512.60
TOTAL EXTRA WORK:	\$5,638.60

Approvals:

Jose Flores

see attached signed Extra Work Reports

New Vision Landscape & Designers, Inc

Work Accepted - General Contractor

Financial Report

#7

AGENDA: New Business / Action

TOPIC: Sierra Pacific High School Buildings J3 & M1 Project
– Change Order #16

DESCRIPTION: Change Order #16 is for a Construction Change Directives (CCD) approved in the field for various work and costs approved in the field. CCD 024 in the amount of \$5,314.89 is for labor and material to paint exposed duct work in the performing arts room per District request. CCD 030 in the amount of \$9,690.87 is for labor and materials to install a sink in the ASB classroom per District request. The combined cost for Change Order #16 is \$15,005.76 with no additional days.

FISCAL IMPACT: \$15,005.76 to be paid from the School Facilities Fund.

RECOMMENDATION: Administration recommends approval of Sierra Pacific Buildings J3 & M Project – Change Order #16.

CHANGE ORDER

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

CHANGE ORDER NO.:

16

DATE OF ISSUANCE:**OWNER:**

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

10/9/2025

NOTICE TO PROCEED:

10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

Architect Project No.:

2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHDP No.:

The Contract is changed as follows:

Description:

CCD 024/ COR 029: Labor and Materials to paint the exposed ceiling and duct work in Room 138 Performing Arts Classroom Building J3: \$5,314.89

CCD 030 / COR 033: Labor and Materials to install new sink and insta hot water tank in Room 105 Building M1: \$9,690.87

It is mutually agreed that the affixed signature to this Change Order is evidence that all compensation with respects to the changes defined herein have been satisfied with the execution of this document. Furthermore, no additional compensation either monetarily or via time extension to this contract will be sought in respect to this Change Order.

The Original Contract Sum and Contract Completion Date:

\$16,195,000.00 3/26/2027

Net change (Contract Sum and Contract Time) by previous Change Orders:

456,648.25 0 days

Contract Sum and Contract Completion Date prior to this Change Order:

16,651,648.25 3/26/2027

Contract Sum and Contract Time (increased or decreased) by this Change Order:

\$15,005.76 0 days

New Contract Sum and Contract Completion Date including this Change Order:

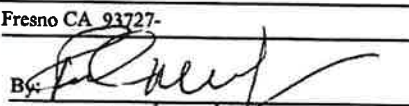
16,666,654.01 3/26/2027

CONTRACTOR

Ardent General, Inc.

2960 N. Burl Ave

Fresno CA 93727-

By: 

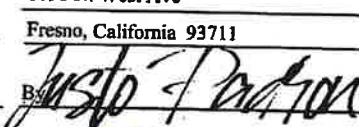
Date: 10/8/2026

ARCHITECT

Darden Architects

6790 N. West Ave

Fresno, California 93711

By: 

Date: 10-6-26

OWNER

Hanford Joint Union High School District

823 W. Lacey Blvd.

Hanford CA 93230-

By: 

Date: 10/8/2026

☐ OWNER ☐ CONTRACTOR ☐ ARCHITECT ☐ CONSULTANT ☐ INSPECTOR ☐ OTHER



6790 N. West Ave
Fresno, California 93711
559.448.8051
559.446.1765

www.dardenarchitects.com

CONSTRUCTION CHANGE DIRECTIVE

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

DIRECTIVE NO.:

024

DATE OF ISSUANCE:

7/30/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

10/9/2025

NOTICE TO PROCEED:

10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

Architect Project No.:

2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHDP No.:

You are hereby directed to make the following change(s) in this Contract:

Paint Exposed Ceiling in Room 138

Labor and Materials to paint the exposed ceiling and duct work in Room 138 Performing Arts Classroom.

CONTRACT ADJUSTMENT

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☒ Lump Sum (increase) of \$5,314.89
☐ Unit Price of \$0.00
☐ As provided for in General Conditions and the Supplemental Conditions of the contract.
☐ As Follows:

2. The Contract Time is proposed to (be adjusted). The proposed adjustment, if any, is increase of 0 days)

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

ARCHITECT

Darden Architects
6790 N. West Ave
Fresno, California 93711

OWNER

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACTOR

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

By:

Date: 7/30/26

By:

Date: 08.03.2026

By:

Date: 7/30/2026

☒ OWNER

☒ CONTRACTOR

☒ ARCHITECT

☐ CONSULTANT

☐ INSPECTOR

☐ OTHER



6790 N. West Ave
Fresno, California 93711
Tel: 559.448.8051
Fax: 559.446.1765

www.dardenarchitects.com

CHANGE ORDER REQUEST REVIEW

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

CHANGE ORDER REQUEST NO.: 029

DATE OF ISSUANCE: 7/30/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Architect Project No.: 2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHPD No.:

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

DESCRIPTION OF PROPOSED CHANGE:

Requested By:

Scope:

Paint Exposed Ceiling in Room 138

Necessary for:

DESIGN CONSULTANT'S REVIEW:

Date Sent: 7/30/2026

ACTION:

Referred To: Darden

Date Returned: 7/30/2026

- ☐ NO EXCEPTION TAKEN RELATIVE TO COST
☐ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Consultants Remarks

ARCHITECT'S REVIEW:

Date Returned: 7/30/2026

ACTION:

Architects Remarks:

- ☒ NO EXCEPTION TAKEN RELATIVE TO COST
☒ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Attachments:

REVIEWED:

Darden Architects
6790 N. West Ave
Fresno, California 93711

Justin Pardon
Darden Architects

Date : 7/30/26

APPROVED:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Rensse Creech

08.03.2026

Owner :

Date :

The Architect is hereby directed to instruct the Contractor to make the above changes in the Project and to include these changes in a subsequent Change Order:

☒ OWNER ☒ CONTRACTOR ☐ INSPECTOR ☐ STRUCTURAL ☐ MECHANICAL ☐ ELECTRICAL ☒ OTHER



PCO #029

Ardent General Inc.
2960 N. Burl Ave
Fresno, California 93727
Phone: (559) 492-3969

Project: 25-09 - 25-09 Sierra Pacific High School Buildings J3 and M1
Project
1259 13th Ave
Hanford, California 93230

Prime Contract Potential Change Order #029: Exposed Ceiling Rm 138

TO:	Hanford Joint Union High School 823 West Lacey Boulevard Hanford California, 93230	FROM:	
PCO NUMBER/REVISION:	029 / 0	CONTRACT:	1 - Standard Template [Change Name]
REQUEST RECEIVED FROM:		CREATED BY:	Stephanie Perkins (Ardent General, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	7/30 /2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$5,314.89

POTENTIAL CHANGE ORDER TITLE: Exposed Ceiling Rm 138

CHANGE REASON: Design development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #042 - Exposed Ceiling Rm 138

Additional cost to paint exposed ceiling in Rm 138.

ATTACHMENTS:

[Ro's Proposal.pdf](#)

#	Cost Code	Description	Type	Amount
1	09-9000 - Painting		Commitment	\$ 4,760.31
Subtotal:				\$4,760.31
OH&P: 10.00% Includes Cost Type (13)				\$ 476.03
Insurance: 1.50% Includes Cost Type (13)				\$ 78.55
Grand Total:				\$5,314.89

Hanford Joint Union High School
823 West Lacey Boulevard
Hanford California 93230

SIGNATURE DATE

SIGNATURE DATE

RO'S PRECISE

Painting & Powder Coating, Inc.

1830 Industrial Way
Sanger, CA 93657
PH: (559) 875-6861
accounting@rppaintinginc.com

CHANGE ORDER REQUEST

ATTN: Ardent General

PROJECT NAME: Sierra Pacific HS Building J3 & M1

CONTRACTOR: Ardent General Inc.

PH: 559.492.3969

CELL: 559.862.5382

TODAY'S DATE: 7/24/2026

RFP#:

COR #: 2

DESCRIPTION OF CHANGE: Additional cost to paint exposed ceilings in rm 138

COST SUMMARY:

ADDITIVE COSTS					
	DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL
LABOR		40	HRS	\$ 84.11	\$ 3,364.40
MATERIAL	Primer	6	GAL	\$ 40.00	\$ 240.00
	Finish	10	GAL	\$ 45.00	\$ 450.00
	Sundries	1	KIT	\$ 85.00	\$ 85.00
EQUIPMENT					
INSTALLED RATE (INCLUDES LABOR & MATERIAL)					\$0.00
ADDITIVE SUBTOTAL					\$ 4,139.40

DEDUCTIVE COST					
	DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL
LABOR					\$ -
MATERIAL					\$ -
					\$ -
DEDUCTIVE SUBTOTAL					\$ -

SUBTOTAL:	\$ 4,139.40
15% MARK UP:	\$ 620.91
TOTAL:	\$ 4,760.31

SIGNED:

Juliet Garza

Juliet Garza
Project Administrator



6790 N. West Ave
Fresno, California 93711
559.448.8051
559.446.1765
www.dardenarchitects.com

CONSTRUCTION CHANGE DIRECTIVE

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

DIRECTIVE NO.:

030

DATE OF ISSUANCE:

10/6/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

10/9/2025

NOTICE TO PROCEED:

10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

Architect Project No.:

2278

DSA Appl. No.:**DSA File No.:****OPSC Appl. No.:****OSHDP No.:**

You are hereby directed to make the following change(s) in this Contract:

Added Sink in Room 105

Labor and Materials to install a new sink and insta hot water tank in Room 105 / Building M1.

CONTRACT ADJUSTMENT

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☒ Lump Sum (increase) of \$9,690.87
☐ Unit Price of \$0.00
☐ As provided for in General Conditions and the Supplemental Conditions of the contract.
☐ As Follows:

2. The Contract Time is proposed to (be adjusted) . The proposed adjustment, if any, is increase of 0 days)

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

ARCHITECT

Darden Architects

6790 N. West Ave

Fresno, California 93711

By: Justin Darden
Date: 10-6-2026

OWNER

Hanford Joint Union High School District

823 W. Lacey Blvd.

Hanford CA 93230-

By: Renee Creech
Date: 10/8/2026

CONTRACTOR

Ardent General, Inc.

2960 N. Burl Ave

Fresno CA 93727-

By: [Signature]
Date: 10/6/2026

☒ OWNER

☒ CONTRACTOR

☒ ARCHITECT

☐ CONSULTANT

☐ INSPECTOR

☐ OTHER



6790 N. West Ave
Fresno, California 93711
Tel: 559.448.8051
Fax: 559.446.1765

www.dardenarchitects.com

CHANGE ORDER REQUEST REVIEW

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

CHANGE ORDER REQUEST NO.:

033

DATE OF ISSUANCE:

10/6/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Architect Project No.:

2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHDP No.:

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

DESCRIPTION OF PROPOSED CHANGE:

Requested By:

Scope:

Added Sink in Room 105

Necessary for:

DESIGN CONSULTANT'S REVIEW:

Date Sent:

10/6/2026

ACTION:

Referred To:

Darden

Date Returned:

10/6/2026

- ☐ NO EXCEPTION TAKEN RELATIVE TO COST
☐ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Consultants Remarks

ARCHITECT'S REVIEW:

Date Returned:

10/6/2026

ACTION:

Architects Remarks:

- ☒ NO EXCEPTION TAKEN RELATIVE TO COST
☒ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Attachments:

REVIEWED:

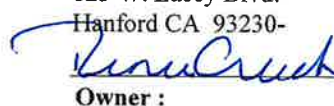
Darden Architects
6790 N. West Ave
Fresno, California 93711


Darden Architects :

Date : 10-6-2026

APPROVED:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-


Owner :

Date : 10/8/2026

The Architect is hereby directed to instruct the Contractor to make the above changes in the Project and to include these changes in a subsequent Change Order:

☒ OWNER ☒ CONTRACTOR ☐ INSPECTOR ☐ STRUCTURAL ☐ MECHANICAL ☐ ELECTRICAL ☒ OTHER



PCO #033

Ardent General Inc.
2960 N. Burl Ave
Fresno, California 93727
Phone: (559) 492-3969

Project: 25-09 - 25-09 Sierra Pacific High School Buildings J3 and M1
Project
1259 13th Ave
Hanford, California 93230

Prime Contract Potential Change Order #033: Add Sink RM 105 RFP#08

TO:	Hanford Joint Union High School 823 West Lacey Boulevard Hanford California, 93230	FROM:	
PCO NUMBER/REVISION:	033 / 0	CONTRACT:	1 - Standard Template [Change Name]
REQUEST RECEIVED FROM:		CREATED BY:	Stephanie Perkins (Ardent General, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	9/22 /2026
REFERENCE:	RFP#08	PRIME CONTRACT CHANGE ORDER:	
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$9,690.87

POTENTIAL CHANGE ORDER TITLE: Add Sink RM 105 RFP#08

CHANGE REASON: Design development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #056 - Add Sink RM 105 RFP#08
Install new S-3 sink and IVWH-2 in room 105 Bldg M.

ATTACHMENTS:

[\(A\) CR 20.00 RFP 008 BLDG M1 ADDED SINK WH.pdf](#) [_#5.Added S-3 Sink.pdf](#) [_2278_008_Add Sink and instahot tankless water heater in Room.pdf](#)

#	Cost Code	Description	Type	Amount
1	22-0000 - Plumbing	RFP#08	Commitment	\$ 3,937.69
2	26-0000 - Electrical	RFP#08	Commitment	\$ 4,742.00
Subtotal:				\$8,679.69
OH&P: 10.00% Includes Cost Type (13)				\$ 867.97
Insurance: 1.50% Includes Cost Type (13)				\$ 143.21
Grand Total:				\$9,690.87

Hanford Joint Union High School
823 West Lacey Boulevard
Hanford California 93230

SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____



6790 N. West Ave
Fresno, California 93711
Tel: 559.448.8051
Fax: 559.446.1765

www.dardenarchitects.com

REQUEST FOR PROPOSAL

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
#Type!

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
#Type!

REQUEST FOR PROPOSAL NO.: 008

DATE OF ISSUANCE: 9/18/2026

CONTRACT DATE: 10/9/2025

NOTICE TO PROCEED: 10/9/2025

Architect Project No.: 2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHPD No.:

Please submit an itemized proposal for change in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Submit proposal promptly or notify the Architect in writing of the date on which you anticipate submitting your proposal.

This is not a Change Order, Construction Change Directive, or a direction to proceed with the Work described in the proposed modifications.

Description:

Add Sink and instahot tankless water heater in Room

Provide labor and materials to install a sink and install hot tankless water heater in Room 105 ASB Classroom as indicated on the attachd drawings.

Attachments

RFP#008/PX001,002, & 003

Darden Architects, Inc.

ISSUED BY:

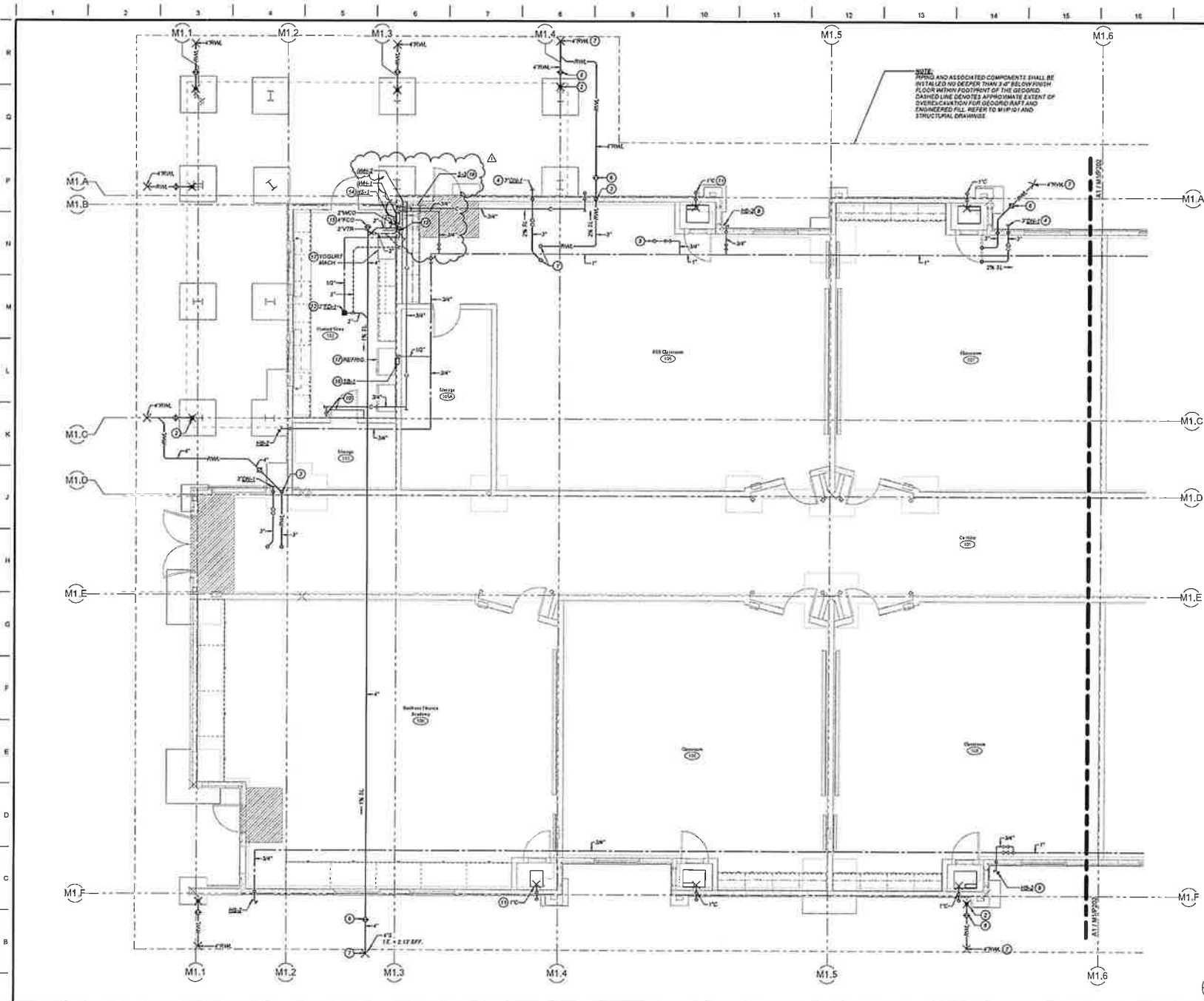

Justo Padron, Architect

☒ OWNER ☒ CONTRACTOR ☒ ARCHITECT ☐ CONSULTANT ☐ INSPECTOR ☒ OTHER

[illegible][illegible]

 LAWRENCE ENGINEERING GROUP <small>ARCHITECTS • ENGINEERS • PLANNERS</small>		
Sierra Pacific High School - Building M1 & J3 Hamilton Joint Union High School District Hamilton, CA 94303		
Project		
Funding Schedules		
Drawings		
	ARCHITECTURE PLANNING & INTERIORS www.danekharrell.com 8761 N. Woodway • Fresno, CA 93710 • T. 559.454.2017	
		
Architect		
No.	Revision/Submission	Date
1	ISSUE	03/12/2006
Revision		
	Designed By: DM	Copyright © 2004 David A. Lawrence
Scale As Indicated	Drawn By: LFG	X/P401
Original Number: 2278	Checked By: DM	
Date: 03/08/2006	Released By: DM	
	Shw: _____	St: _____

9/10/2025 9:29:29 AM
C:\Users\jdoyle\Documents\90_2371_Building_M1_3_Concrete_1_022_M1P201.dwg



DSA File No: 1642
DSA File
DSA Application No: 02-123102
DSA App
Agency Approval

- PLUMBING KEYNOTES (THIS SHEET ONLY)**
1. R/W AND GO DOWN FROM ROOF DRAIN TO CEILING SPACE IMMEDIATELY BELOW ROOF. ROUTE TO WALL OR COLUMN AS INDICATED. REFER TO SHEET M1P1 FOR ROOF PLAN, TYPICAL.
 2. PROVIDE DOWNDRAFT BOSTON M1P100 SERIES OR J.R. SMITH (EQUAL) AND CONNECT TO ARCH DUCTER DOWNDRAFT. REFER TO ARCH SHEET 21042. EXTEND R/W BELOW GRADE, ABOVE TOP OF FOOTING (T.O.F.) AT 1" PER FOOT PER STRUCTURAL PLAN, 2" BEYOND BUILDING EXTERIOR WALL, WHERE CONSTRUCTIBILITY CONDITIONS ARE RELEVANT, REFER TO STRUCTURAL DETAIL 30X550, TYPICAL.
 3. 2" R/W IN WALL, TRANSITION TO 4" BELOW GRADE, EXTEND R/W DEL. DIR. ABOVE TOP OF FOOTING (T.O.F.) AT 1" PER FOOT PER STRUCTURAL PLAN, 2" BEYOND BUILDING EXTERIOR WALL, WHERE CONSTRUCTIBILITY CONDITIONS ARE RELEVANT, REFER TO STRUCTURAL DETAIL 30X550, TYPICAL.
 4. OVERFLOW DRAIN IN WALL & DAYLIGHT THROUGH FACE OF EXTERIOR WALL WITH DOWNSPOUT NOZZLE. DEL. REFER TO ARCHITECTURAL DETAIL 30X550, TYPICAL.
 5. 4" CLEANOUT-TO-GRADE PER DETAIL 30X550, TYPICAL.
 6. 4" TWO-WAY CLEANOUT-TO-GRADE PER DETAIL 30X550, TYPICAL.
 7. REFER TO CIVIL UTILITY PLAN FOR CONTINUATION, TYPICAL.
 8. 3/4" CW IN WALL TO HOSE BIBB AT 1" PER FOOT, FIN. FLAVOR, TYP.
 9. 3/4" CW UP TO HOSE BIBB ON ROOF PER DETAIL 40X100.
 10. MECHANICAL INDOOR UNIT. CONNECT CONDENSATE PIPING TO CONDENSATE PUMP INTEGRAL TO MECH. UNIT. OFFSET & SLOPE COND. PIPING AT MIN. 1/8" AND DISCHARGE THRU WALL WITH 3/4" ELBOW DOWN @ 4" ABOVE FINISH GRADE OF PLANTER. PROVIDE CLEANOUTS AT ALL CHANGE OF DIRECTIONS AND AS INDICATED. DO NOT ROUTE PIPING ABOVE ELECTRICAL PANELS OR DATA EQUIPMENT. REFER TO MECH. DRAWINGS FOR ADDITIONAL INFO AND CONNECTION LOCATION. REFER TO DETAIL 310X100 FOR DU COND. CONNECTION.
 11. 1" CONDENSATE PIPING FROM MECHANICAL AIR HANDLER UNIT. REFER TO MECHANICAL DRAWINGS FOR ADDITIONAL INFO AND CONNECTION LOCATION. PROVIDE TRAP PER DETAIL 40X100 AND DISCHARGE THRU WALL WITH 3/4" ELBOW DOWN @ 4" ABOVE FINISH GRADE OF PLANTER, TYPICAL.
 12. 1/2" CW MAKE-UP LINE FROM TAILPIECE TRAP SEAL PRIMER. EXTEND 12" MAKE-UP WATER DOWN TO UNDER-SLAB TO FLOOR DRAIN AT TRAP. MAKE-UP LINE FROM THE TRAP PRIMER TO FUTURE TRAP SHALL HAVE CONTINUOUS SLOPE.
 13. WASTE, VENT AND 1/2" CW TRAP PRIMER TO AND FROM FLOOR SINK OR FLOOR DRAIN. REFER TO PLAN FOR OUTLET SIZE, TYPICAL.
 14. 1/2" CW 1/2" VENT VIA 1/2" CW 2" VENT TO AND FROM HAND SINK. PROVIDE WCO FOR SINKS AND SLOPS. REFER TO DETAIL 40X100 FOR INSTANTANEOUS WATER HEATER.
 15. FLOOR CLEANOUT PER DETAIL 40X100, TYPICAL.
 16. 1/2" CW DOWN IN WALL TO RECESSED SUPPLY BOX. CONFIRM MOUNTING HEIGHT WITH DISTRICT.
 17. CONFIRM FINAL LOCATION AND SPECIFICATIONS OF DISTRICT FURNISHED EQUIPMENT. PRIOR TO PLUMBING ROUGH-IN AND CONNECTION, SUBMIT TO E.O.R. AS NECESSARY IF UNIT MODELS ARE REVISED, TYPICAL.
 18. 1/2" CW 1/2" VENT VIA 1/2" CW 2" VENT TO AND FROM SINK. PROVIDE BACK-TO-BACK 2" WASTE AND VENT CONNECTIONS WITH EXISTING SINK ON OPPOSITE WALL. PROVIDE WCO PER GROUP. BRANCH 1/2" CW TO SURFACE MOUNTED INSTANTANEOUS WATER HEATER. SINKS EQUIPPED WITH ELECTRICAL DISCONNECT SWITCHES AND FACILITY INTEGRATED ASSE 100% COMPLIANT THERMOSTATIC MIXING VALVE. COORDINATE SINK LOCATION ON WALL BELOW SINK WITH ARCHITECTURAL CADDRETRY. REFER TO TAILPIECE DETAIL 40X100.
- NOTES:**
1. PROVIDE CEILING OR WALL ACCESS PANELS FOR TRAP PRIMERS, VALVES, SHOCK ABSORBERS, ETC. WHERE ACCESS IS NOT IMMEDIATELY AVAILABLE, TYPICAL.
 2. COORDINATE PIPE DROPS DOWN IN SHEAR WALLS TO BELOW GRADE. MOUNTAIN MINIMUM 1' CLEAR FROM HOLODOCK LOCATIONS. REFER TO STRUCTURAL DRAWINGS.

LAWRENCE ENGINEERING GROUP
Sierra Pacific High School - Building M1 & J3
Haworth Joint Union High School District
Haworth, CA 93220
Project
BUILDING M1
Partial Plumbing Floor Plan - Building "M1"
Drawing
M1/P201

ARCHITECTURE
PLANNING
INTERIORS
architects
www.danielarchitect.com
4150 N. Main Ave. • Fresno, CA 93711 • P. 555.434.8931
Architect

No.	Revision/Description	Date
1A	CCOM	09/18/2025

Revision	
Designed By: DM	Copyright: 2024 Daniel Architects
Drawn By: LEO	
Checked By: DM	
Reviewed By: RC	

Sheet: 11 of 11

RFP #008/ PX-002

Stainless Steel 33" x 22" x 5-1/2" Single Bowl Drop-in ADA Sink Model(s) SLADA2133A55-J

SPECIFICATIONS

PRODUCT SPECIFICATIONS

Stainless Steel 33" x 22" x 5-1/2" Single Bowl Drop-in ADA Sink. Sink is manufactured from 18 gauge 304 Stainless Steel with a Lustrous Satin finish, Center drain placement, and Bottom only pads.

Installation Type:	Drop-in
Material:	304 Stainless Steel
Finish:	Lustrous Satin
Gauge:	18
Sound Deadening:	Bottom only pads
Number of Bowls:	1
Sink Dimensions:	33" x 21-1/4" x 5-1/2"
Bowl 1 Dimensions:	28" x 16" x 5-1/2"
Drain Size:	3-1/2" (89mm)
Drain Location:	Center
Minimum Cabinet Size:	27"
Mounting Hardware:	Included



Quality Grade Plumbing Products.

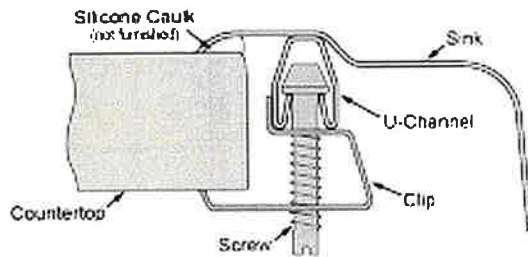
Since 1933 we have become the industry standard for designing and producing quality grade plumbing products and fixtures. Our role as an industry leader remains unsurpassed.



Hole Drilling Configurations:



Installation Profile:



Product Compliance:

ASME A112.19.3/CSA B45.4
 ADA & ICC A117.1



Sinks are listed by IAPMO® as meeting the applicable requirements of the Uniform Plumbing Code®, International Plumbing Code®, and National Plumbing Code of Canada.

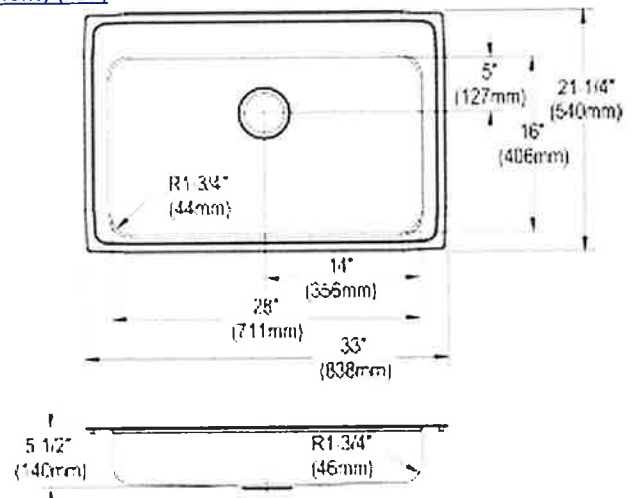


Complies with ADA & ICC A117.1 accessibility requirements when installed according to the requirements outlined in these standards.

[Clean and Care Manual \(PDF\)](#)

[Installation Instructions \(PDF\) - 2000000856](#)

[Warranty \(PDF\)](#)



PART: _____ QTY: _____
 PROJECT: _____
 CONTACT: _____
 DATE: _____
 NOTES: _____
 APPROVAL: _____

RFP #008/ PX-003

In keeping with our policy of continuing product improvement, Just Mfg reserves the right to change product specifications without notice. Please visit justmfg.com for the most current version of Just Mfg product specification sheets. This specification describes a product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.



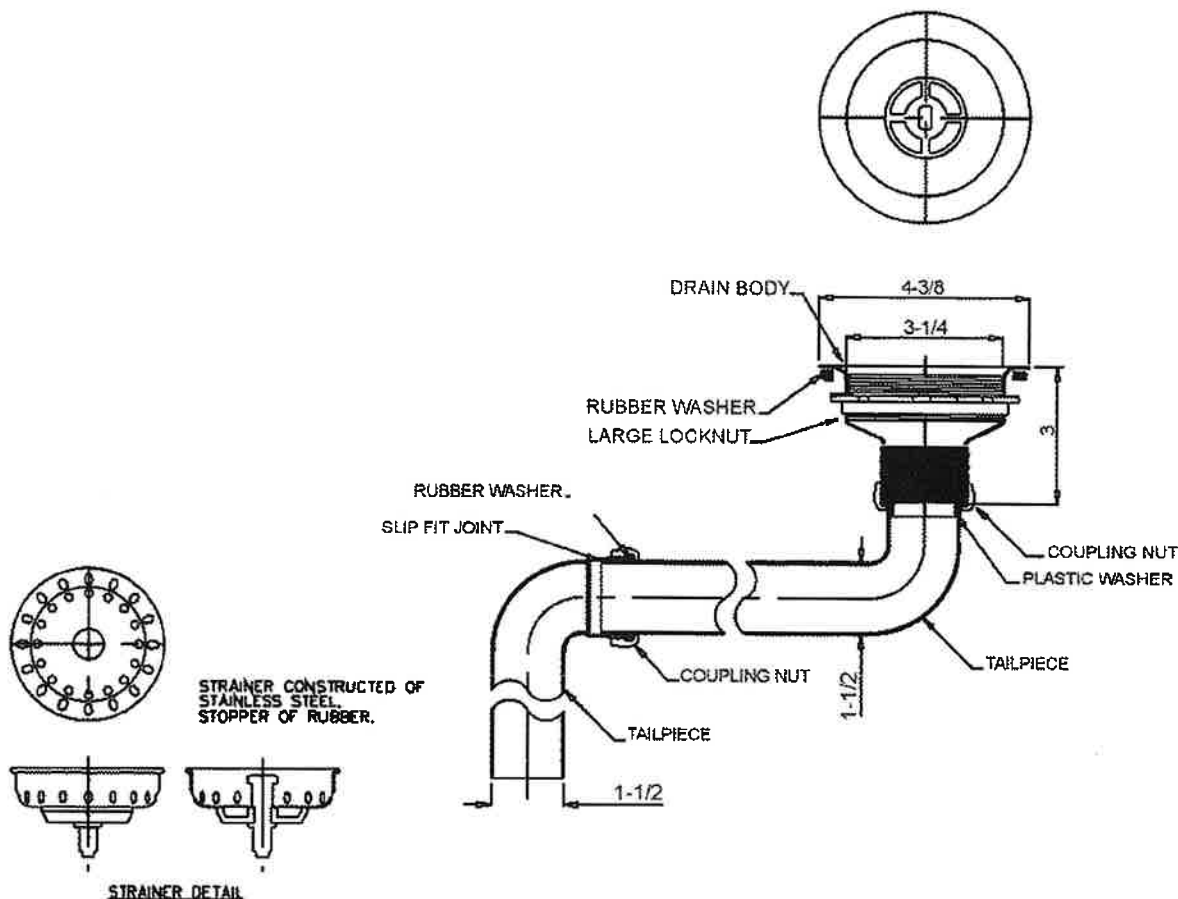
FITTINGS GROUP

S-3

J-ADA-35

ADA Compliant Stainless Steel Drain Assembly

SUBMITTAL DATA



TECHNICAL DATA

DRAIN:

Body of stainless steel
Strainer of stainless steel
Stopper of rubber

TAILPIECE:

17 ga. Chrome plated brass

LOCK NUT:

Die-cast zinc

COUPLING NUT:

Die-cast

VARIANTS

None

Dimensions tolerance +/- 1/4".

Dimensions may vary and are subject to change. No responsibility is assumed for use of superseded or voided data.

FUNCTIONAL DESIGN, QUALITY, AND SPECIFICATIONS LISTED DESCRIBE THE JUST STANDARD OF QUALITY. WHEN MAKING COMPARISONS WITH OTHER OFFERINGS, INSIST ON THE JUST QUALITY OF CONSTRUCTION. FOR ADDITIONAL INFORMATION REGARDING THE COMPLETE LINE OF JUST SINKS, FAUCETS AND DRAINS, VISIT OUR WEB SITE AT www.justmfg.com

JUST MANUFACTURING COMPANY

9233 KING STREET . FRANKLIN PARK . ILLINOIS . 60131-2111

PH: 847-678-5150 . FAX: 847-678-6817

E-MAIL: custserv@justmfg.com . www.justmfg.com

Job Name _____
Customer _____
Architect/Engineer _____

APPROVED FOR MANUFACTURING

MODEL NO. J-ADA-35 _____ QTY. _____

COMPANY _____

TITLE _____ DATE _____

SIGNATURE _____

Manual Sink Faucets

895-317GN8AE35ABCP

Product Type

Deck-mounted manual faucet with 4" centers

Features & Specifications

- Handles include color-coded index
- 4" fixed centers
- 8" Rigid/swing gooseneck spout
- Pressure compensating Softflo aerator, 1.5 GPM
- Vandal Proof 4" Wristblade handle (pair)
- Quatern™ compression operating cartridge, right-hand
- Quatern™ compression operating cartridge, left-hand
- ECAST® design provides durable cast brass construction with total lead content equal to or less than 0.25% by weighted average
- Complies with the requirements of the Buy American Act of 1933.
- CFNow! Item Ships in 3 Days

Performance Specification

- Rated Operating Pressure: 20-125 PSI
- Rated Operating Temperature: 40-140°F

Warranty

- 5-Year Limited Cartridge Warranty
- Lifetime Limited Faucet Warranty
- 1-Year Limited Finish Warranty

Codes & Standards

- ASME A112.18.1/CSA B125.1
- ADA ANSI/ICC A117.1
- Complies with CALGreen requirements
- NSF/ANSI/CAN 372 Low Lead Content
- NSF/ANSI/CAN 61: Q ≤ 1
- Certified to WaterSense by ICC-ES

Job Name _____

Item Number _____

Section/Tag _____

Model Specified _____

Architect _____

Engineer _____

Contractor _____

☐ Submitted as Shown ☐ Submitted with Variations

Date _____

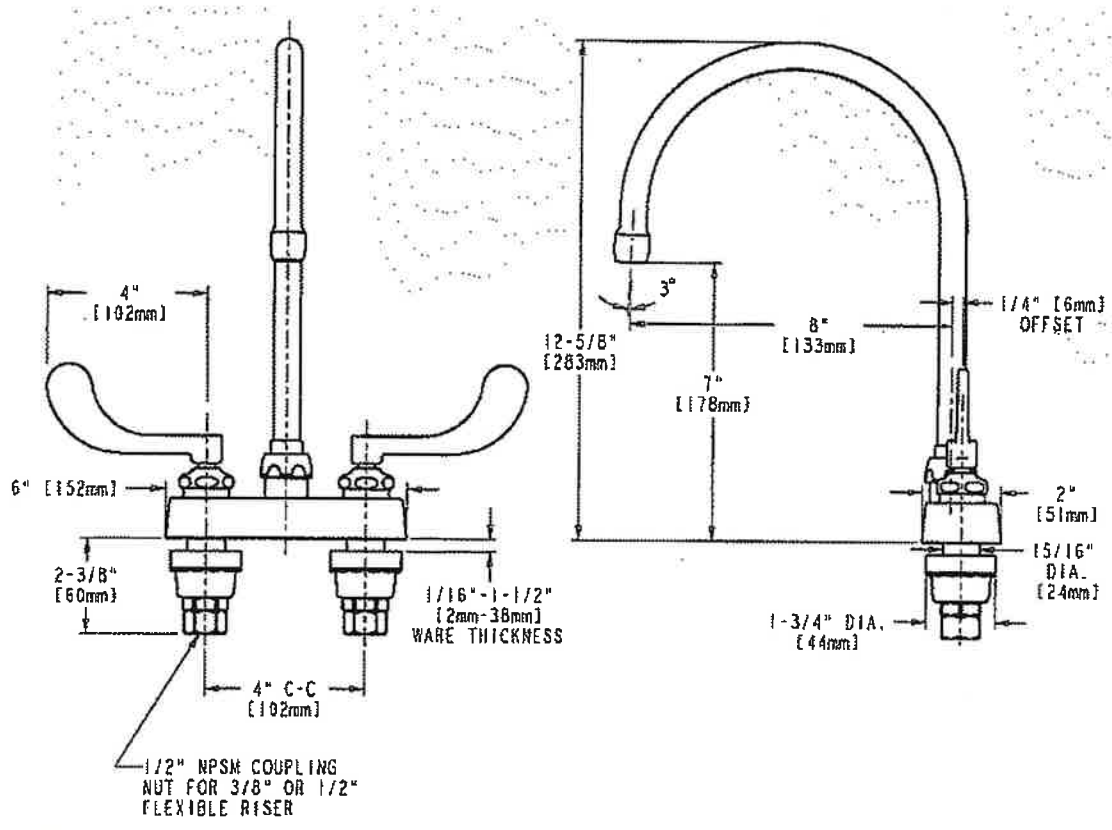


ECAST

ECAST products are intended for installation where state laws and local codes mandate lead content levels or in any location where lead content is a concern.

Architect/Engineer Specification

Chicago Faucets No. 895-317GN8AE35ABCP, Sink Faucet for hot and cold water, deck-mounted with 4" fixed centers, chrome plated. Rigid/swing gooseneck spout, 8" center-to-center. 1.5 GPM (5.7 L/min) pressure compensating Softflo aerator, 4" metal, vandal-proof, wristblade handles with sixteen-point, tapered broach and secured blue and red index buttons. Quaturn™ rebuildable compression cartridge, opens and closes 90°, closes with water pressure, features square, tapered stem. 1/2" NPSM supply inlets and coupling nut for 3/8" or 1/2" flexible riser. ECAST® construction with less than 0.25% lead content by weighted average. CALGreen compliant. This product meets ADA ANSI/ICC A117.1 requirements and is tested and certified to industry standards: ASME A112.18.1/CSA B125.1, Certified to NSF/ANSI 61, Section 9, California Health and Safety Code 116875 (AB1953-2006), Vermont Bill S.152, NSF/ANSI 372 Low Lead Content, and California Green Building Standards Code (CALGreen).



Operation and Maintenance

Installation should be in accordance with local plumbing codes. Flush all pipes thoroughly before installation. After installation, remove spout outlet or flow control and flush faucet thoroughly to clear any debris. Care should be taken when cleaning the product. Do not use abrasive cleaners, chemicals or solvents as they can result in surface damage. Use mild soap and warm water for cleaning and protecting the life of Chicago Faucet products. For specific operation and maintenance refer to the installation instructions and repair parts documents that are located at www.chicagofaucets.com.

Chicago Faucets, member of the Geberit Group, is the leading brand of commercial faucets and fittings in the United States, offering a complete range of products for schools, laboratories, hospitals, office buildings, food service, airports and sport facilities. Call 1.800.TECTRUE or 1.847.803.5000 Option 1 for installation or other technical assistance.



2100 South Clearwater Drive
 Des Plaines, IL
 P: 847/803-5000
 F: 847/803-5454
 Technical: 800/TEC-TRUE
www.chicagofaucets.com



ELECTRIC TANKLESS WATER HEATER - POINT OF USE

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

IDEAL APPLICATION: public lavatories

PRODUCT FEATURES

- Heater plus integrated thermostatic mixing valve meeting ASSE 1069, CSA B125.3-12 and ASSE 1070 compliancy
- Uses a digital microprocessor for temperature control, Ultra quick response times for temperature variations - 120 times per second. Microprocessor use is the most energy efficient means of heating water
- Unlimited hot water
- Ideal for sensor /hands-free faucets with the 104°F (40°C) factory preset setting
- Ultra Low Flow Activation - 0.20 GPM (0.75 LPM)
- Saves water and energy - 99% energy efficient
- Meet all CAL GREEN low flow requirements
- Meets LEED v4 low flow requirements
- Vandal resistant rugged cast aluminum housing
- Space saving compact size:
6-1/4" (H) x 12-5/8" x 2-3/4"
(159 (H) x 327 x 70mm)
- Meets applicable building codes including ADA, UL, IAPMO, UPC, CSA.
- Environmentally friendly
- Made in the U.S.A.
- Patent Pending

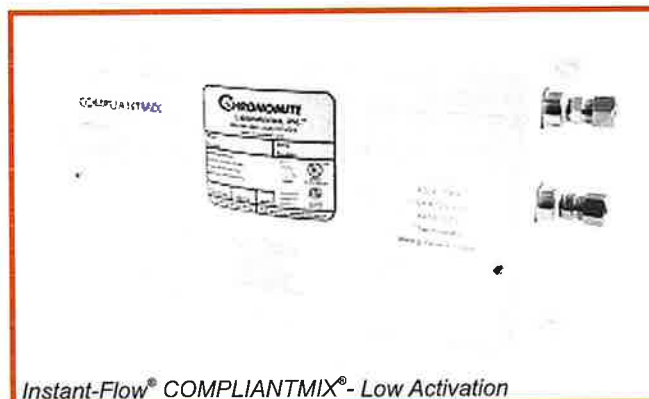
Chronomite Instant-Flow® COMPLIANTMIX® - Low Activation models are manufactured to provide reliable point-of-use hot water. There is no pressure and temperature relief valve needed (unless required by code), saving time and money on installation.

Housing is fabricated from rugged cast aluminum alloy.

Element assembly is fabricated from Celcon plastic.

Heating coils are nichrome.

Faucet flow controls are supplied with each unit. 3/8" compression fittings are supplied (standard). Optional 1/2" male NPT water connections available.



Instant-Flow® COMPLIANTMIX® - Low Activation

GUIDE SPECIFICATION

Tankless Water Heater shall be a Chronomite Laboratories Model

CMI - 40 **L /** 277
AMPS VOLTS

2095-1
OPTIONS

with 40 Amps and 277 Volts

to heat to a preset temperature of

☐ 104°F (40°C) ☒ 110°F (43°C)
(Meets ADA)

Unit shall be provided with Celcon waterways, and Nichrome heating coils. Temperature controlled by microprocessor and integrated thermostatic mixing valve meeting ASSE 1069, CSA B125.3-12 and ASSE 1070 compliancy.

OPTIONS

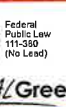
- ☐ Pressure & Temp Relief Valve Assembly (TP)
- ☐ 1/2" Male NPT (NPT08)
- ☒ Disconnect Switch, Rotary 40A - Lockable Nema 4X (2095-1)
- ☐ Electrical Conduit Metallic (C)
- ☐ Electrical Conduit Non-Metallic (C-NM)
- ☐ Nema 4X Cabinet (N4X) (15-3/4" x 7-7/8" x 4-11/16") 304SS



Complies with Standards for:

LISTED TO:
UL STD 499

CERTIFIED TO:
CAN/CSA STD C22.2 NO. 88



CHRONOMITE LABORATORIES, INC.

17451 Hurley St. :: City of Industry, CA 91744
Phone 800-447-4962 :: 626-937-4270
Fax 626-937-4279 :: www.chronomite.com

MEMBER OF





ELECTRIC TANKLESS WATER HEATER - POINT OF USE

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

For the model being selected, please place the corresponding amps and volts values in the Guide Specifications on the first page.

MODEL	AMPS	VOLTS	90°C WIRE	WATTS	ACTIVATION GPM	°F TEMPERATURE RISE @				
						0.35 GPM	0.50 GPM	1.00 GPM	1.50 GPM	2.00 GPM
CMI-12L/120	12	120	14 AWG	1440	0.20	28	20	---	---	---
CMI-12L/208	12	208	14 AWG	2500	0.20	49	34	---	---	---
CMI-12L/240	12	240	14 AWG	2880	0.20	56	39	20	---	---
CMI-12L/277	12	277	14 AWG	3320	0.20	65	45	23	---	---
CMI-15L/120	15	120	14 AWG	1800	0.20	35	25	---	---	---
CMI-15L/208	15	208	14 AWG	3120	0.20	61	43	21	---	---
CMI-15L/240	15	240	14 AWG	3600	0.20	70	49	25	---	---
CMI-15L/277	15	277	14 AWG	4150	0.20	70+	57	28	---	---
CMI-20L/120	20	120	12 AWG	2400	0.20	47	33	---	---	---
CMI-20L/208	20	208	12 AWG	4160	0.20	70+	57	28	---	---
CMI-20L/240	20	240	12 AWG	4800	0.20	70+	66	33	22	---
CMI-20L/277	20	277	12 AWG	5540	0.20	70+	70+	38	25	---
CMI-30L/120	30	120	10 AWG	3600	0.20	70	49	25	16	---
CMI-30L/208	30	208	10 AWG	6240	0.20	70+	70+	43	28	21
CMI-30L/240	30	240	10 AWG	7200	0.20	70+	70+	49	33	25
CMI-30L/277	30	277	10 AWG	8310	0.20	70+	70+	57	38	28
CMI-40L/208	40	208	8 AWG	8320	0.20	70+	70+	57	38	28
CMI-40L/240	40	240	8 AWG	9600	0.20	70+	70+	66	44	33
CMI-40L/277	40	277	8 AWG	11080	0.20	70+	70+	70+	50	38

Note 1: Maximum temperature rise may be governed by preset outlet temperature.

Note 2: Local plumbing and electrical codes must be followed for installation of water heater and the accessories.

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION METRIC CHART

MODEL	AMPS	VOLTS	90°C WIRE	WATTS	ACTIVATION LPM	°C TEMPERATURE RISE @				
						1.30 LPM	2.00 LPM	4.00 LPM	6.00 GPM	8.00 LPM
CMI-12L/120	12	120	14 AWG	1440	0.75	16	10	---	---	---
CMI-12L/208	12	208	14 AWG	2500	0.75	28	18	---	---	---
CMI-12L/240	12	240	14 AWG	2880	0.75	32	21	10	---	---
CMI-12L/277	12	277	14 AWG	3320	0.75	37	24	12	---	---
CMI-15L/120	15	120	14 AWG	1800	0.75	20	13	---	---	---
CMI-15L/208	15	208	14 AWG	3120	0.75	34	22	11	---	---
CMI-15L/240	15	240	14 AWG	3600	0.75	40	26	13	---	---
CMI-15L/277	15	277	14 AWG	4150	0.75	40+	30	15	10	---
CMI-20L/120	20	120	12 AWG	2400	0.75	27	17	---	---	---
CMI-20L/208	20	208	12 AWG	4160	0.75	40+	30	15	10	---
CMI-20L/240	20	240	12 AWG	4800	0.75	40+	34	17	11	---
CMI-20L/277	20	277	12 AWG	5540	0.75	40+	40	20	13	10
CMI-30L/120	30	120	10 AWG	3600	0.75	40	26	13	---	---
CMI-30L/208	30	208	10 AWG	6240	0.75	40+	40+	22	15	11
CMI-30L/240	30	240	10 AWG	7200	0.75	40+	40+	26	17	13
CMI-30L/277	30	277	10 AWG	8310	0.75	40+	40+	30	20	15
CMI-40L/208	40	208	8 AWG	8320	0.75	40+	40+	30	20	15
CMI-40L/240	40	240	8 AWG	9600	0.75	40+	40+	34	23	17
CMI-40L/277	40	277	8 AWG	11080	0.75	40+	40+	40	27	20

Note 1: Maximum temperature rise may be governed by preset outlet temperature.

Note 2: Local plumbing and electrical codes must be followed for installation of water heater and the accessories.

Chronomite Laboratories assumes no responsibility for use of void or suspended data. © Copyright Chronomite Laboratories, Inc.
Member of Morris Group International, City of Industry, CA Please visit www.chronomite.com for most current specifications.

SELECTION SUMMARY & APPROVAL FOR MANUFACTURING	Company _____	
	Model Number & Options _____	Quantity _____
	Contact _____	Title _____
	Signature (Approval for Manufacturing) _____	Date _____

CHRONOMITE
LABORATORIES, INC.
 PH. 800-447-4962
 626-937-4270
 FAX 626-937-4279
www.chronomite.com



ELECTRIC TANKLESS WATER HEATER - POINT OF USE

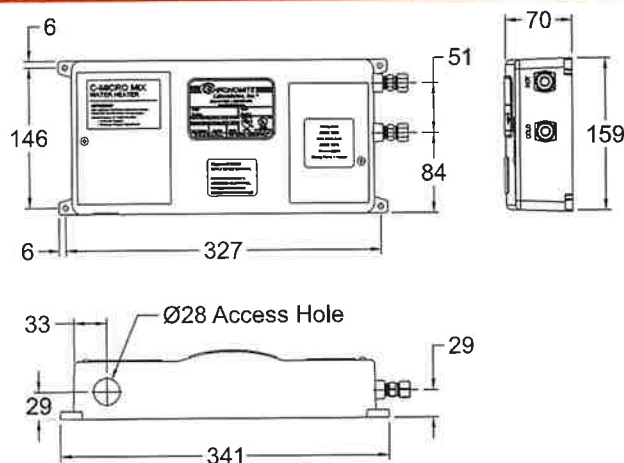
INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

TECHNICAL DIMENSIONS

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

Dimensions:	159 (H) x 327 x 70mm
Weight:	2.27 Kg
Materials:	Rugged cast aluminum housing Celcon plastic element assembly with nichrome coils
Housing Color:	White
Minimum Operating Flow Rate:	0.75 LPM
Minimum Operating Pressure:	172 kPa
Maximum Operating Pressure:	552 kPa
Maximum Pressure:	1034 kPa
Maximum Water Temperature:	*40°/43°C
Maximum Ambient Operating Temperature:	*40°/43°C
Listing:	UL, IAPMO, UPC, ADA, ETL

*Limited to preset temperature selected

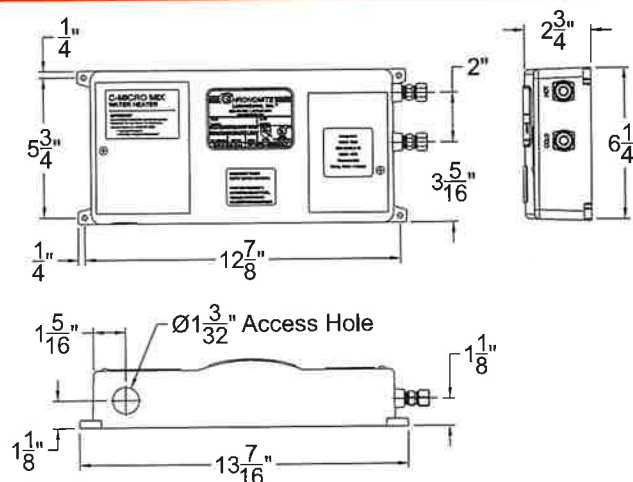
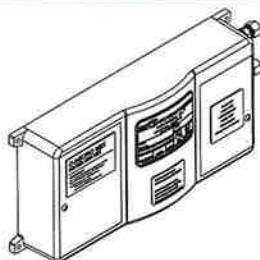


TECHNICAL DIMENSIONS

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

Dimensions:	6-1/4" (H) x 12-7/8" x 2-3/4"
Weight:	5 lbs.
Materials:	Rugged cast aluminum housing Celcon plastic element assembly with nichrome coils
Housing Color:	White
Minimum Operating Flow Rate:	0.2 GPM
Minimum Operating Pressure:	25 PSI
Maximum Operating Pressure:	80 PSI
Maximum Pressure:	150 PSI
Maximum Water Temperature:	*104°/110°F
Maximum Ambient Operating Temperature:	*104°/110°F
Listing:	UL, IAPMO, UPC, ADA, ETL

*Limited to preset temperature selected



GENERAL NOTES:

- The microprocessor adjusts the heater's power for variations in flow rates, inlet water temperature and pressure to assure the selected factory preset water temperature.
- 240V models when operated at 220V will have approximately a 15% wattage decrease.
- 120V models when operated 110V will have approximately a 15% wattage decrease.
- Instant-Flow COMPLIANT Mix is ideal for sensor/hands-free faucets with the 104°F (40°C factory preset setting temperature)
- Microprocessor and integrated thermostatic mixing valve limits temperature increase according to the pre-selected temperature.

Chronomite Laboratories assumes no responsibility for use of void or suspended data. © Copyright Chronomite Laboratories, Inc.
Member of Morris Group International, City of Industry, CA Please visit www.chronomite.com for most current specifications.

SELECTION SUMMARY
& APPROVAL FOR
MANUFACTURING

Company	_____
Model Number & Options	_____ Quantity _____
Contact	_____ Title _____
Signature (Approval for Manufacturing)	_____ Date _____

CHRONOMITE
LABORATORIES, INC.

PH. 800-447-4962

626-937-4270

FAX 626-937-4279

www.chronomite.com



ELECTRIC TANKLESS WATER HEATER - POINT OF USE

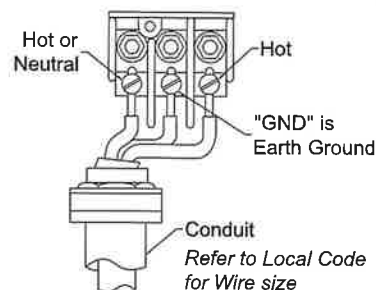
INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

Notes:

1. Heater to be installed below the level of all hot water outlets serviced by the Heater.
2. Diagram shown with standard 3/8" Compression Fitting. Optional 1/2" NPT Male water connections available.

- ① Instant-Flow® COMPLIANTMIX® Heater
- ② Electrical Junction Supply Box (Optional)
- ②A 2095-1 Disconnect Switch (Optional)
- ③ Electrical Supply Conduit
- ④ Electrical Supply Wire
- ⑤ Dual Outlet Stop, 3/8" Comp. Outlet Connections
- ⑥ 3/8" Comp. x 1/4" NPT Fittings (supplied)
- ⑦ 3/8" Hot Water Outlet
- ⑧ 3/8" Cold Water Inlet

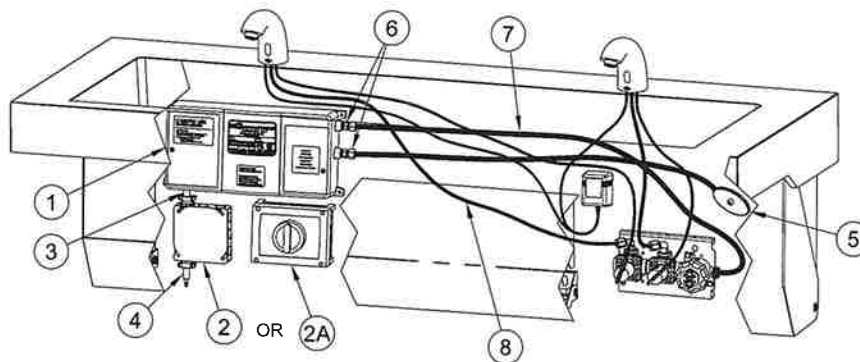
WIRING CONNECTION



ATTENTION:

Unit must be hard wired.

NOTE: Heaters are single phase. All tests are measured at the output of the heater.



Chronomite Laboratories assumes no responsibility for use of void or suspended data. © Copyright Chronomite Laboratories, Inc.
Member of Morris Group International, City of Industry, CA Please visit www.chronomite.com for most current specifications.

SELECTION SUMMARY
& APPROVAL FOR
MANUFACTURING

Company _____
Model Number & Options _____ Quantity _____
Contact _____ Title _____
Signature (Approval for Manufacturing) _____ Date _____

CHRONOMITE
LABORATORIES, INC.

PH. 800-447-4962

626-937-4270

FAX 626-937-4279

www.chronomite.com

T.P. Thomas Plumbing, Inc.P.O. Box 835
Dinuba, California 93618

License # 613719

Phone 559-591-6499

Fax 559-802-3306

CP # 5.0

Project # 716

Project: SIERRA PACIFIC HIGH SCHOOL

Contractor: ARDENT GENERAL, INC.

Date: 9/21/2026

Attention: STEPHANIE / ALEX

Ref: RFP 008

Cost Proposal**1 Scope of Work**

2

3 **Install a new S-3 sink and IWH-2 in room 105, Building M.**

4

5 NOTE: The fixture legend calls for a wall sleeve with the Instant Water Heater. This would be applicable in the cabinet
6 **and is omitted from the proposal**

7 NOTE: This proposal expires on

10/21/2026

AND IS SUBJECT TO RE-PRICING.

8 Material Description	Extension	Units	Notes	\$ per unit
9 S-3 Sink, Chicago 895 faucet, & Assessories	\$ 1,421.32	1	EA	\$ 1,421.32
10 IWH-2 Instant Water Heater & Disconnect	\$ 843.83	1	EA	\$ 843.83
11 2 x 2 x 1 1/2" tapped cast iron figure 5	\$ 43.00	1	EA	\$ 43.00
12 2" Heavy Duty Couplings	\$ 34.00	4	EA	\$ 8.50
13 3/4 x 1/2" Propress Tee	\$ 6.73	1	EA	\$ 6.73
14 3/4" PP Coupling	\$ 3.72	1	EA	\$ 3.72
15 Additional Material	\$ 62.45			
16 SUBTOTAL MATERIAL	\$ 2,415.05			
17 SALES TAX @ 8.25%	\$ 199.24			
18 OVERHEAD & PROFIT @ 0.15	\$ 392.14			
19 TOTAL MATERIAL COST	\$ 3,006.43			

20 **EQUIPMENT / SUBCONTRACT**

21 BOBCAT	\$ -		SKID STEER	\$ 40.00 PER HOUR
22 MINI EXCAVATOR	\$ -		MINI EXCAVATOR	\$ 45.00 PER HOUR
23 BACKHOE	\$ -		BACKHOE	\$ 60.00 PER HOUR
24 SCISSOR LIFT	\$ -		SCISSOR LIFT	\$ 25.00 PER HOUR
25 OTHER: DELIVERY	\$ -			
26 TRUCK/FUEL	\$ 37.50	1.00	TRIP CHARGE @.075/MILE	50.00 ROUND TRIP
27 WELDING EQUIPMENT RENTAL	\$ -		WELDING EQUIP TRAILER	62.00 PER HR
28 SUBTOTAL EQUIPMENT	\$ 37.50			
29 OVERHEAD & PROFIT @ 0.15	\$ 5.63			
30 TOTAL EQUIPMENT COST	\$ 43.13			

31 **LABOR**

32 PLUMBER- JOURNEYMAN	\$ 606.36	6	*HRS - JOURNEYMAN PLMB	101.06 PER HOUR
33 PLUMBER- APPRENTICE	\$ -		*HRS- APPRENTICE (8th)	82.90 PER HOUR
34 OTHER	\$ -		* HRS	0.00 PER HOUR
35 PLUMBER- PIPETRADES	\$ -		*HRS- PIPETRADES	41.00 PER HOUR
36 ADMINISTRATIVE	\$ -		*HRS- ADMINISTRATIVE	55.00 PER HOUR

37 **LABOR BURDEN**

* Includes Benefits

38 JOURNEYMAN PLUMBER	\$ 133.70	22.05%	EA. TAXES, INSURANCE	
39 APPRENTICE	\$ -	23.00%	EA. TAXES, INSURANCE	
40 UTILITY- Pipefitter	\$ -	26.00%	EA. TAXES, INSURANCE	
41 PIPETRADES	\$ -	20.30%	EA. TAXES, INSURANCE	
42 ADMINISTRATIVE	\$ -	18.95%	EA. TAXES, INSURANCE	

43 SUBTOTAL LABOR & LABOR BURDEN

\$ 740.06

44 OVERHEAD & PROFIT @ 0.15

\$ 111.01

45 **TOTAL LABOR & LABOR BURDEN**

\$ 851.07

46

47 **BOND COST?**

YES

\$ 37.06

0

48

49 **TOTAL COST PROPOSAL****\$ 3,937.69**

Labor Rate Changes - 7.1/2026

By: Mike Lansford, Mgr.

Additional Material

48	Qty	Description	Unit Cost	Extended
49	2	1/2" PP 90 Elbow	\$ 3.10	\$ 6.20
50	2	1/2" PP 45 Elbow	\$ 2.20	\$ 4.40
51	2	Caddy Straps	\$ 3.20	\$ 6.40
52	5	LF - 1/2" copper pipe	\$ 2.80	\$ 14.00
53	1	Chrome wall cleanout cover	\$ 15.00	\$ 15.00
54	1	2" Tapped tee	\$ 16.45	\$ 16.45
55			\$ -	\$ -
56			\$ -	\$ -
57			\$ -	\$ -
58			\$ -	\$ -
59			\$ -	\$ -
60			\$ -	\$ -
61			\$ -	\$ -
62			\$ -	\$ -
63			\$ -	\$ -
64			\$ -	\$ -
65			\$ -	\$ -
66			\$ -	\$ -
67			\$ -	\$ -
68			\$ -	\$ -
69			\$ -	\$ -
70			\$ -	\$ -
71			\$ -	\$ -
72			\$ -	\$ -
73			\$ -	\$ -
74			\$ -	\$ -
75			\$ -	\$ -
76			\$ -	\$ -
77			\$ -	\$ -
78			\$ -	\$ -
79			\$ -	\$ -
80			\$ -	\$ -
81			\$ -	\$ -
82			\$ -	\$ -
83			\$ -	\$ -
84			\$ -	\$ -
85			\$ -	\$ -
86			\$ -	\$ -
87			\$ -	\$ -
88			\$ -	\$ -
89			\$ -	\$ -
90			\$ -	\$ -
91			\$ -	\$ -
92			\$ -	\$ -
93			\$ -	\$ -
94			\$ -	\$ -
95				\$ 62



Showroom Quotation

149 VISALIA PIPE & SUPPLY
9941 W LEGACY AVE
VISALIA, CA 93291-9544
559-739-7473

09/22/2026
S015297573

Quote To:

T P THOMAS PLUMBING INC
38789 ROAD 74
PO BOX 835
DINUBA, CA 93618-0835

Ship To:

T P THOMAS PLUMBING INC
38789 ROAD 74
PO BOX 835
DINUBA, CA 93618-0835

Customer#	Custom Order #	Release #	Sales Person	
14260	SIERRA		House	
Consultant	Ship Via	Terms	Expiration	Freight
Scott Watson	OT OUR TRUCK	210N25.6.C	11/06/2026	Not Included

PN	Description	Qty	Unit Price	Ext Price
S-3*				
1545340	 Just SLADA2133A552-J Lustrous Satin 33 x 22 x 5 1/2in 18 Gauge Stainless Steel 2 Hole Drop In/Self Rimming ***** Above not returnable *****	1	\$879.91	\$879.91
382848	JUS J-ADA-35-316 316 SS OFFSET STRAINER ***** Above not returnable *****	1	\$89.56	\$89.56
887496	 Chicago Faucets 895-317GN8AE35ABCP Polished Chrome 1.5 GPM 2 Hole 4 in. Centerset Deck Mount Double Wrist Blade Handle Bar Faucet ***** Above not returnable *****	1	\$346.25	\$346.25
730332	 MAINLINE ML711BSH CHROME PLATED 11/2 P-TRAP WITH BRASS NUT SHALLOW ESCUTCHEON AND CLEANOUT	1	\$28.02	\$28.02
30247	 PASCO 1897 11/2 F WASTE CONNECTOR	1	\$6.60	\$6.60
1021791	 MAINLINE ML90114 POLISHED CHROME 1-1/2 TUBE BOX SURE GRIP FLANGE	1	\$1.08	\$1.08
748469	 BRASSCRAFT STR17X C 1/2X3/8OD FIPXCOMP CHROME PLATED ANGLE STOP WITH STUFFING BOX & LOOSE KEY LEAD FREE	2	\$27.47	\$54.95
1033014	 MAINLINE ML10741 POLISHED CHROME 3/8 OD X 20 INCH COPPER LAVATORY RISER TUBE	2	\$7.23	\$14.46

PN	Description	Qty	Unit Price	Ext Price
1020773	 MAINLINE ML90102 POLISHED CHROME 1/2 IPS LOW PATTERN SURE GRIP FLANGE	2	\$0.25	\$0.49
Section Total:				\$1,421.32

IWH-2*				
1351682	CHRONOMITE CMI-40L/277 INSTANT-FLOW COMPLIANT MIX 277V 40AMPS THERMOSTATIC TANKLESS WATER HEATER W/INTEGRAL MIXING VALVE ***** Above not returnable *****	1	\$638.82	\$638.82
1201334	CHRONOMITE 2095-1 DISCONNECT SWITCH ***** Above not returnable *****	1	\$205.00	\$205.00
Section Total:				\$843.82

			Subtotal:	\$2,265.14
			Sales Tax:	\$175.55
			Freight:	\$0.00
			Handling:	\$0.00
			Total:	\$2,440.69

DISCLAIMER: Sales tax is an estimate only and subject to change based on enacted tax rates at the time of sales entry or modifications to the sale, such as quantity, product selection, shipping address, and/or routing.

Prices contained in this quote are the prices in effect at the time of quotation, and are subject to change at any time. Seller is not responsible for inaccurate quantity descriptions. Quantities should be checked against plans and specifications for accuracy. Seller is not responsible for delays not within our control. Returned goods must be unused and in their original packaging (which must be in resaleable condition). Special order material is non-cancellable. All returns must be approved by Seller and may be subject to freight, handling and restocking charges. All orders are subject to Seller's [Sales Order Terms and Conditions](#).

A-C Electric Company

TO: ARDENT GENERAL

CUSTOMER JOB # _____
CUSTOMER APR/PCO # _____

A-C JOB # VR0357
A-C PCO # 20

JOB: Sierra Pacific HS Bldgs J3 & M1

Date 8/17/26

RE: A-C ELECTRIC WILL PROVIDE LABOR AND MATERIALS TO INSTALL A NEW CIRCUIT FOR THE ADDED INSTANT WATER HEATER (IWH-2) ASSOCIATED WITH THE NEW SINK IN ROOM 105, AS DIRECTED BY RFP 008. SCOPE INCLUDES A NEW 40A, 277V BREAKER, REQUIRED CIRCUIT WIRING, EXTENSION OF THE EXISTING ELECTRICAL PATHWAY TO THE NEW WATER HEATER LOCATION, AND ALL REQUIRED TERMINATIONS AT THE PANEL AND WATER HEATER. EXISTING SOG INFRASTRUCTURE WILL BE UTILIZED WHERE AVAILABLE, WITH FLEX EXTENDED TO THE NEW IWH LOCATION. MINOR DRYWALL DEMOLITION MAY BE REQUIRED TO ACCESS AND COMPLETE THE INSTALLATION; DRYWALL PATCHING, REPAIR, AND PAINTING ARE EXCLUDED FROM THIS SCOPE.

MATERIAL

Material	\$1,228	
TOTAL MATERIAL		\$1,228

SUBCONTRACT

1. _____		
2. _____		
3. _____		
4. _____		
TOTAL SUBCONTRACT	\$	-

LABOR

APPRENTICE		Hrs @	\$ 110.00 /hr	
JOURNEYMAN	8.00	Hrs @	\$ 140.00 /hr	\$1,119.30
GENERAL FOREMAN	8.00	Hrs @	\$ 162.00 /hr	\$1,295.19
DETAILING/DWG UPDATES		Hrs @	\$ 120.00 /hr	
DIRECT SUPERVISION		Hrs @	\$ 150.00 /hr	
Administration	1.00	Hrs @	\$ 55.00 /hr	\$55.00
Material Runner		Hrs @	\$ 40.00 /hr	
Substance		Days @	\$ 20.00 /day	
TOTAL LABOR COST				\$2,469.49

EXPENSES

Consumable Items	of Labor Dollars	
Delivery Truck	Hrs @	\$75.00 /hr
Material Storage		
Equipment Rental		
A-C Owned Equipment		\$215.00
Drawing Updates	1 sheets @	/sheet
TOTAL EXPENSES		\$215.00

OVERHEAD, PROFIT, BOND, TAX & SUBCONTRACT MARK-UP

Subtotal of Material and Labor		\$ 3,698
Overhead & Profit	10%	\$ 370
Tax	8.25%	\$ 101
Expenses		\$ 215.00
Mark Up on Expenses		\$ -
Total Subcontract Dollars		\$ -
Mark Up on Subcontract	10%	\$ -
Bond	2%	88

TOTAL COST SUMMARY \$ **4,472**

2560 S. EAST AVE
FRESNO, CALIFORNIA 93706

Project: Sierra Pacific HS Bldgs J3 & M1

Bid # : VR0357

Estimator: LGH

Bid Date October 2, 2026

10/2/2026

A-C Electric Company

2560 S. EAST AVE
FRESNO, CALIFORNIA 93706

DIRECT JOB EXPENSE

PROJECT: Sierra Pacific HS Bldgs J3 & M1
ESTIMATOR: LGH

BID NO: VR0357
BID DATE: October 2, '26

EQUIPMENT RENTAL

QTY

FIELD OFFICE RENTAL		@ \$ 50 PER DAY	=	\$	
STORAGE TRAILER RENTAL		@ \$ 25 PER DAY	=	\$	
TRIMBLE		@ \$ 190 PER DAY	=	\$	
19' SCISSOR LIFT		@ \$ 150 PER DAY	=	\$	
26' SCISSOR LIFT		@ \$ 160 PER DAY	=	\$	
54' SCISSOR LIFT		@ \$ 275 PER DAY	=	\$	
30' JLG		@ \$ 285 PER DAY	=	\$	
60' JLG		@ \$ 445 PER DAY	=	\$	
10K GRADALL		@ \$ 520 PER DAY	=	\$	
SKID STEER		@ \$ 345 PER DAY	=	\$	
WATER TRUCK		@ \$ 440 PER DAY	=	\$	
COMPACTOR		@ \$ 250 PER DAY	=	\$	
BACKHOE		@ \$ 310 PER DAY	=	\$	
TEMP POWER SKID		@ \$ 125 PER WEEK	=	\$	
RENTAL Delivery OR Pick Up		@ \$ 100 PER TRIP	=	\$	

DIRECT JOB EXPENSE

TOTAL EQ RENTAL

	OFFICE SUPPLIES		@ \$ 75 PER MO.	=	\$	
	UTILITIES		@ \$ 75 PER MO.	=	\$	
	SITE PHONE		@ \$ 50 PER MO.	=	\$	
1	A-C EQUIPMENT	1 DAYS	@ \$ 50 PER DAY	=	\$	50.00
1	A-C TOOLS	1 DAYS	@ \$ 25 PER DAY	=	\$	25.00
	A-C LINE TRUCK		@ \$ 125 PER DAY	=	\$	
	A-C BUCKET TRUCK		@ \$ 595 PER DAY	=	\$	
	A-C CRANE		@ \$ 527 PER DAY	=	\$	
	A-C TRUCK	1 DAYS	@ \$ 140 PER DAY	=	\$	140.00
	FUEL CHARGE		@ \$ 0.85 PER MILE	=	\$	

PERMIT

DIRECT JOB EXPENSE COST \$ 215.00



6790 N. West Ave
Fresno, California 93711
Tel: 559.448.8051
Fax: 559.446.1765
www.dardenarchitects.com

REQUEST FOR PROPOSAL

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

REQUEST FOR PROPOSAL NO.: 008

DATE OF ISSUANCE: 9/18/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
#Type!

CONTRACT DATE: 10/9/2025

NOTICE TO PROCEED: 10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
#Type!

Architect Project No.: 2278
DSA Appl. No.:
DSA File No.:
OPSC Appl. No.:
OSHDP No.:

Please submit an itemized proposal for change in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Submit proposal promptly or notify the Architect in writing of the date on which you anticipate submitting your proposal.

This is not a Change Order, Construction Change Directive, or a direction to proceed with the Work described in the proposed modifications.

Description:

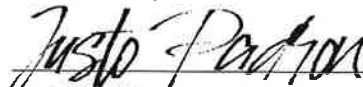
Add Sink and instahot tankless water heater in Room
Provide labor and materials to install a sink and install hot tankless water heater in Room 105 ASB Classroom as indicated on the attachd drawings.

Attachments

RFP#008/PX001,002, & 003

Darden Architects, Inc.

ISSUED BY:


Justo Padron, Architect

☒ OWNER ☒ CONTRACTOR ☒ ARCHITECT ☐ CONSULTANT ☐ INSPECTOR ☒ OTHER

PLUMBING FIXTURES AND EQUIPMENT SCHEDULE						
MARK	FEATURE	CONNECTION SIZES				DESCRIPTION
		1/2" W	1" C	1 1/2" F	2" F	
						KOHLER "HINTER" #6-6110. 14" x 14" CLEAR MOUNT. CHROME STYLE ENAMELED CAST IRON SINK.
						KOHLER #6-4340 RIM GUARD.
						KOHLER #6-5145 SERVICE SINK STRAINER.
M-5	NOV SINK	2"	1"	1 1/2"	3/4"	CHICAGO #817-COP (OR T&B BRASS) EVALUATE WALL MOUNT POLISHED CHROME FLANGE WITH VACUUM BREAKER. INTERNAL CHECK VALVES, STOPS, & WALL BRACE. FLORESTONE #MR-373 8" HOSE WITH WALL BRACKET. FLORESTONE #MR-373 MOUNT HANGER. PROVIDE 3" WALL CLEWOUT. PROVIDE 3" WALL CLEWOUT.
CD-1 (A)	FLOOR DRAIN	-	2"	1 1/2"	-	MFAP F110A-GL-1253 (OR JR SMITH) FLUSH LAMINATED CAST IRON BODY WITH 5" SQUARE "STAINLESS STEEL" HHEEL POUR STRAINER. PROVIDE TAP PRIMER CONNECTION FLOOR WITH 1/2" PRIMER TAP. REFER TO ANCHOR BOP003 REFER TO DRAWINGS FOR OUTLET SIZE.
ES-1	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. DOSE BOTTOM STRAINER & STAINLESS STEEL RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. PROVIDE TAP PRIMER CONNECTION FLOOR WITH 1/2" PRIMER TAP. REFER TO DRAWINGS FOR OUTLET SIZE.
ES-2	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP002, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-3	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-4	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-5	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-6	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-7	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-8	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-9	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-10	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-11	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-12	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-13	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-14	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-15	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-16	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-17	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL-1350 (OR JR SMITH EQUAL) 12" x 15" x 14" CDP WITH ANCHOR FLANGE. FLASING CLAMP, DOSE BOTTOM STRAINER, 1/2" HOLE, BRONZE RIM WITH 1/2" GRATE. INSTALL FLUSH WITH FINISH FLOOR. REFER TO DRAWINGS FOR OUTLET SIZE. REFER TO DETAIL ANP003, FOR INDIRECT WASTE AIR GAP DRAIN DISCHARGE.
ES-18	FLOOR SINK	-	2"	1 1/2"	-	MFAP F1120A-GL

PLUMBING FIXTURE AND EQUIPMENT SCHEDULE						
MARK	FIXTURE	CONNECTION SIZES				DESCRIPTION
		3" or W	2"	1 1/2"	1"	
						KOHLER "GENOSTAT" ULTRA MC4423-SS FLOOR/DRY WALL MOUNT. TOP SPED FLUSH/MECHANICAL. ANTI-CROBIAL FINISH.
						KOHLER "ROYAL" #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
WC-1	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-2	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-3	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-4	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-5	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-6	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-7	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-8	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-9	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-10	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-11	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-12	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-13	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-14	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-15	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-16	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION EXPOSED WATER CLOSURE FINISH. DAMPER/DA VALVE TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ROMA #15555557 COMMERCIAL EXTRA HEAVY-DUTY PLASTIC WHITE TOILET SEAT. OPEN/FRONT LIFT COVER. SELF-SUSTAINING CHECK RINGS. WITH STATITE FASTENING SYSTEM.
						JAY R. SMITH TUFFPOT SUPPORT SERIES WAFER, 1/4" IN. 1/2" HUBS EQUAL REFER TO PLAN LAYOUT FOR APPLICABLE CARRIER. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						REFER TO SIMILAR DETAIL (XDP001)
						REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
WC-17	WATER CLOSET (BATTERY TENSOR WITH MECHANICAL OVERDRIVE)	2"	2"	1"		CDC ACCESS COMPLIANT. REFER TO ARCH. DMS-1 FOR MOUNTING HEIGHT.
						SEALON EXPOSED. BATTERY POWHERD FLUSH/DRY WALL MOUNT. TOP SPED CONNECTION. SINGLE FLUSH WITH TRUE MECHANICAL. OVERDRISE FLUSH BUTTON
						ALL 1/2" SP. 1/2" HUBS INCLUDING MODEL AND MANUFACTURER.
						KOHLER WALL-HUNG "GENOSTAT" MC4423-SS. CDC ACCESS COMPLIANT. 1/2" HUBS EQUAL. WALL-MOUNTED ANY CARRIER. JAY R. SMITH TUFFPOT SUPPORT SERIES. LIST DETAIL OR DETAILED AND SILENT CONNECTIONS
						CHIEF OF POLICE #111-SP24L-2 TWO (2) TO 1/2" EQUAL, 1/2 SP. BATTERY TENSION

Address: Address

Plumbing Schedule



No.		Revision/Submission	Date
TN	07-96		08/16/2016
		Revision	
Scales As indicated	Designed By : DM	Copyright © 2016 Devlin Architects	X/P401
	Drawn By : LEO		
Project Number: 2278	Checked By : DM		
Civil No.: 16-0005	Reviewed By :		
		Sheet:	_____ of _____

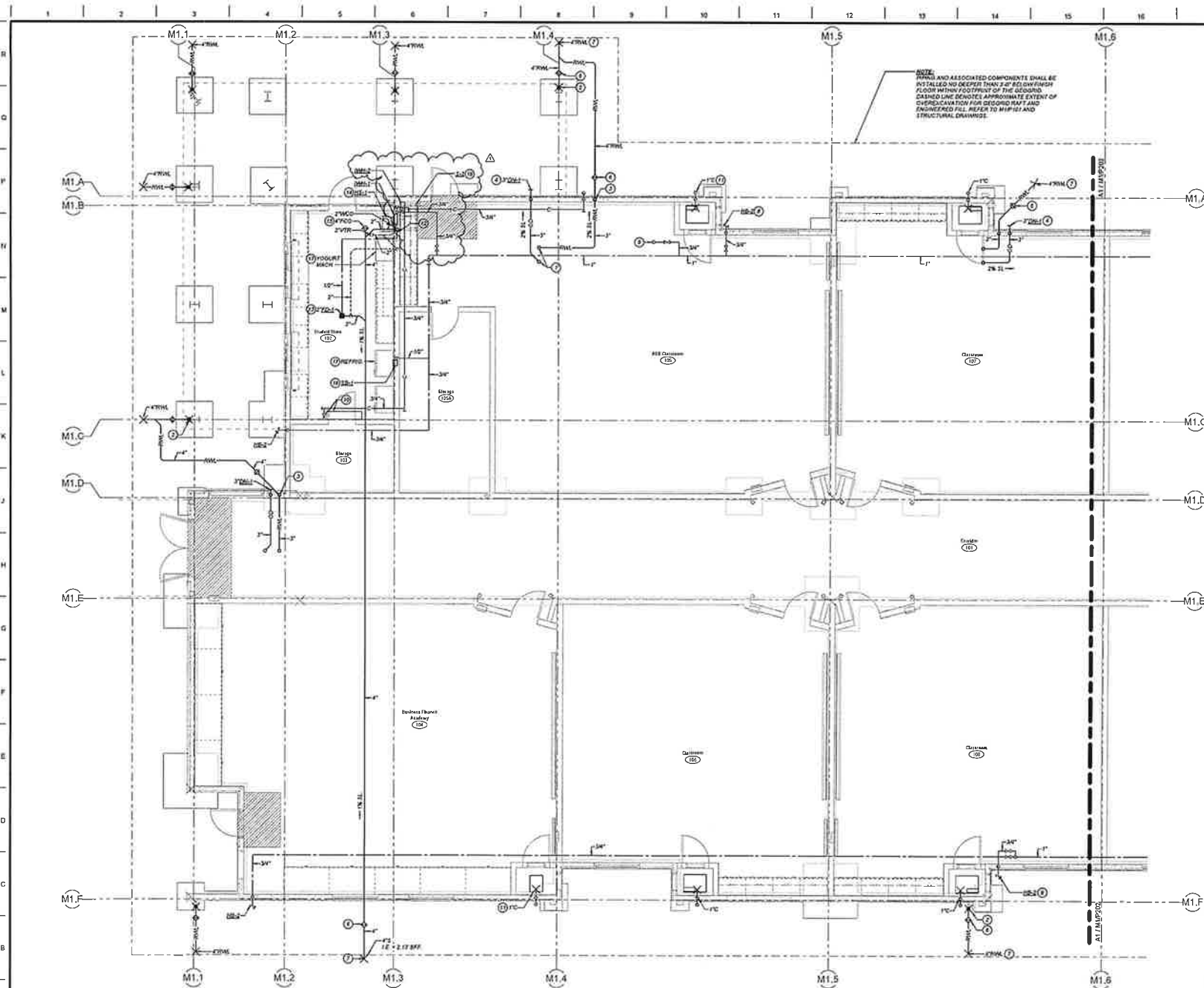
RFP #008/ PX-001

X/P401

of _____ of _____

20

9/16/2025 9:52:39 AM
C:\Users\jldouglas\OneDrive\Documents\100_2771_Building_M1_P21_Construction_1_022_M1P21.dwg



DSA File No.: 15472
DSA File

DSA Application No.: 02-123102
DSA App

Agency Approval

BUILDING KEYNOTE: (THIS SHEET ONLY)

- 1) RIM AND OD PIPING DOWN FROM ROOF DRAIN TO CEILING SPACE IMMEDIATELY BELOW ROOF. ROUTE TO WALL OR COLUMN AS INDICATED. REFER TO SHEET M1P20 FOR ROOF PLAN. TYPICAL.
 - 2) PROVIDE DOWNSPOUT BOOT (BIFAB R1600 SERIES OR 1/4" SMV EQUAL) AND CONNECT TO ARCH. GUTTER DOWNSPOUT. REFER TO ARCH. SHEET M1P20. EXTEND RIM BELOW GRADE, ABOVE TOP OF FOOTING (T.O.F. AT 1'0" BFF) UNLESS STRUCTURAL PLANS) - 5'0" BEYOND LANDING WALL. WHERE CONSTRUCTABILITY CONDITIONS ARE RELEVANT, REFER TO STRUCTURAL DETAIL 3A/530.1. TYPICAL.
 - 3) 2" R/W IN WALL. TRANSITION TO 4" BELOW GRADE. EXTEND RIM BEL. OR, ABOVE TOP OF FOOTING (T.O.F. AT 1'0" BFF) UNLESS STRUCTURAL PLANS) 5'0" OUTSIDE OF BUILDING WALL WHERE CONSTRUCTABILITY CONDITIONS ARE RELEVANT, REFER TO STRUCTURAL DETAIL 3A/530.1. TYPICAL.
 - 4) OVERFLOW DRAIN IN WALL & DAYLIGHT THROUGH FACE OF FINISH WALL WITH COVERED HOSE DRAIN. REFER TO ARCHITECTURAL DETAIL E4A/540. TYPICAL.
 - 5) 4" CLEANSUIT-TO-GRADE PER DETAIL 600P20.1.
 - 6) 4" TWO-WAY CLEANSUIT-TO-GRADE PER DETAIL 600P20.1. TYPICAL.
 - 7) REFER TO CIVIL UTILITY PLAN FOR CONTINUATION. TYPICAL.
 - 8) 3/4" CW IN WALL TO HOSE BIB AT 12" ABV. FIN. FLOOR. TYP.
 - 9) 3/4" CW UP TO HOSE BIB ON ROOF PER DETAIL 600P20.2.
 - 10) MECHANICAL INDOOR UNIT. CONNECT CONDENSATE PIPING TO CONDENSATE PUMP INTEGRAL TO MECH. UNIT. OFFSET & SLOPE COND. PIPING AT MIN. 1/8" AND DISCHARGE THROUGH WALL WITH 1/2" ELBOW DOWN 6'-4" ABOVE FINISH GRADE OF PLANTER. PROVIDE CLEANSUIT AT ALL CHANGES OF DIRECTION AND AS INDICATED. DO NOT PROVIDE PIPING ABOVE ELECTRICAL PANELS OR DATA EQUIPMENT. REFER TO MECH. DRAWINGS FOR ADDITIONAL INFO AND CONNECTION LOCATION. REFER TO DETAIL E4A/540 FOR DRAIN COND. CONNECTION.
 - 11) 1" CONDENSATE PIPING FROM MECHANICAL AIR HANDLER UNIT. REFER TO MECHANICAL DRAWINGS FOR ADDITIONAL INFO AND CONNECTION LOCATION. PROVIDE TRAP PER DETAIL 600P20.1 AND DISCHARGE THROUGH WALL WITH 1/2" ELBOW DOWN 6'-4" ABOVE FINISH GRADE OF PLANTER. TYPICAL.
 - 12) 1/2" CW MAKE-UP LINE FROM TAIL PIECE TRAP SEAL PRIMER. EXTEND 1/2" MAKE-UP LINE DOWN TO UNDER-SLAB TO FLOOR DRAIN P-TRAP. MAKE-UP LINE FROM THE TRAP PRIMER TO FUTURE TRAP SHALL HAVE CONTINUOUS SLOPE.
 - 13) 1/2" CW, 1/2" HW VIA WALL, 2" W. 2" V. R. TO AND FROM HAND SINK. PROVIDE WCO PER DETAIL 600P20.2 AND SLOPE. REFER TO DETAIL 600P20.2 FOR INSTANTANEOUS WATER HEATER.
 - 14) FLOOR CLEANSUIT PER DETAIL 600P20.2. TYPICAL.
 - 15) 1/2" CW DOWN IN WALL TO RECESSED SUPPLY BOX. CONFORM MOUNTING HEIGHT WITH DET1902.
 - 16) CONFIRM FINAL LOCATION AND SPECIFICATIONS OF DISTRICT PROVIDED EQUIPMENT. PRIOR TO PLUMBING ROUGH-IN AND CONNECTION. SUBMIT RFI TO E.O.R. AS NECESSARY IF UNIT MODEL/AGE REQUIRED. TYPICAL.
 - 17) 1/2" CW, 1/2" HW VIA WALL, 2" W. 2" V. R. TO AND FROM SINK. PROVIDE BACK-TO-BACK 2" WATER AND VENT CONNECTIONS WITH EXTENDING SINK ON COMPACTE WALL. PROVIDE WCO PER DETAIL 600P20.2. BRANCH 1/2" CW TO SURFACE MOUNTED INSTANTANEOUS WATER HEATER (WALL). EQUIPPED WITH 1/2" CW CONNECTION SWITCH AND FACTORY INTEGRATED ASSE 1/8" COMPATIBLE THERMOSTATIC MIXING VALVE. COORDINATE VALVE LOCATION WITH BELLEVUE SINK WITH ARCHITECTURAL CADD. REFER TO SIMILAR DETAIL 600P20.2.
- NOTES:**
1. PROVIDE CEILING OR WALL ACCESS PANEL/DOOR FOR TRAP PRIMER, VALVE, SHOCK ABSORBER, ETC. WHERE ACCESS IS NOT IMMEDIATELY AVAILABLE. TYPICAL.
 2. COORDINATE PIPE DROPS DOWN IN SHEAR WALLS TO BELOW GRADE. MAINTAIN MINIMUM 12" CLEAR FROM HOLDDOWN LOCATIONS. REFER TO STRUCTURAL DRAWINGS.

LAWRENCE
ENGINEERING GROUP



Sierra Pacific High School - Building M1 & J3
Hanford Joint Union High School District
Hanford, CA 93230

BUILDING M1

Partial Plumbing Floor Plan - Building "M1"

Drawing

ARCHITECTURE
PLANNING
INTERIORS
architects
www.dededearchitects.com
4150 N. Main St. • Fresno, CA 93721 • T: 553.143.8081



No.	Revision/Description		Date
1	0204		09/16/2025
Revision			
	Designed By:	DM	Copyright © 2024, Dedede Architects
Scale:	1/4" = 1'-0"	Drawn By:	LEG
Project Number:	2271	Checked By:	DM

RFP #008/ PX-002

Stainless Steel 33" x 22" x 5-1/2" Single Bowl Drop-in ADA Sink Model(s) SLADA2133A55-J

SPECIFICATIONS

PRODUCT SPECIFICATIONS

Stainless Steel 33" x 22" x 5-1/2" Single Bowl Drop-in ADA Sink. Sink is manufactured from 18 gauge 304 Stainless Steel with a Lustrous Satin finish, Center drain placement, and Bottom only pads.

Installation Type:	Drop-in
Material:	304 Stainless Steel
Finish:	Lustrous Satin
Gauge:	18
Sound Deadening:	Bottom only pads
Number of Bowls:	1
Sink Dimensions:	33" x 21-1/4" x 5-1/2"
Bowl 1 Dimensions:	28" x 16" x 5-1/2"
Drain Size:	3-1/2" (89mm)
Drain Location:	Center
Minimum Cabinet Size:	27"
Mounting Hardware:	Included



Quality Grade Plumbing Products.

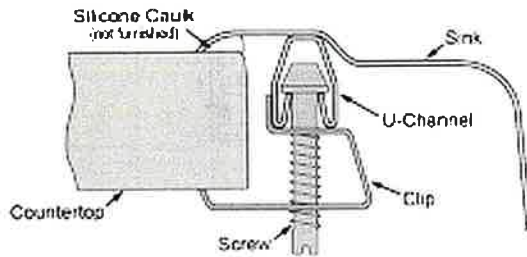
Since 1933 we have become the industry standard for designing and producing quality grade plumbing products and fixtures. Our role as an industry leader remains unsurpassed.



Hole Drilling Configurations:



Installation Profile:



Product Compliance:

ASME A112.19.3/CSA B45.4
 ADA & ICC A117.1



Sinks are listed by IAPMO® as meeting the applicable requirements of the Uniform Plumbing Code®, International Plumbing Code®, and National Plumbing Code of Canada.

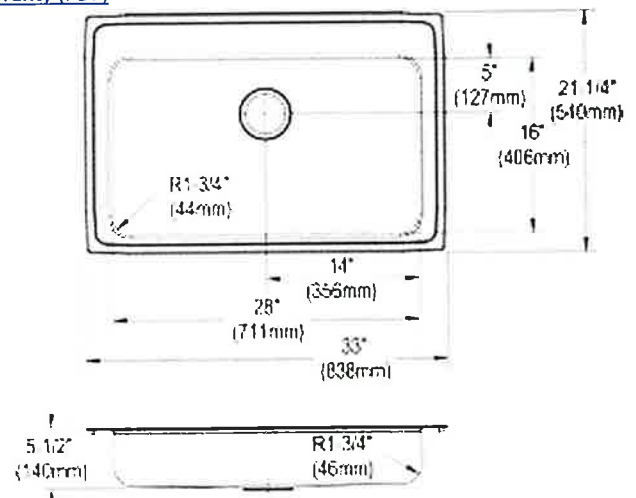


Complies with ADA & ICC A117.1 accessibility requirements when installed according to the requirements outlined in these standards.

[Clean and Care Manual \(PDF\)](#)

[Installation Instructions \(PDF\) - 2000000856](#)

[Warranty \(PDF\)](#)



PART: _____ QTY: _____

PROJECT: _____

CONTACT: _____

DATE: _____

NOTES: _____

APPROVAL: _____

RFP #008/ PX-003

In keeping with our policy of continuing product improvement, Just Mfg reserves the right to change product specifications without notice. Please visit justmfg.com for the most current version of Just Mfg product specification sheets. This specification describes a product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.



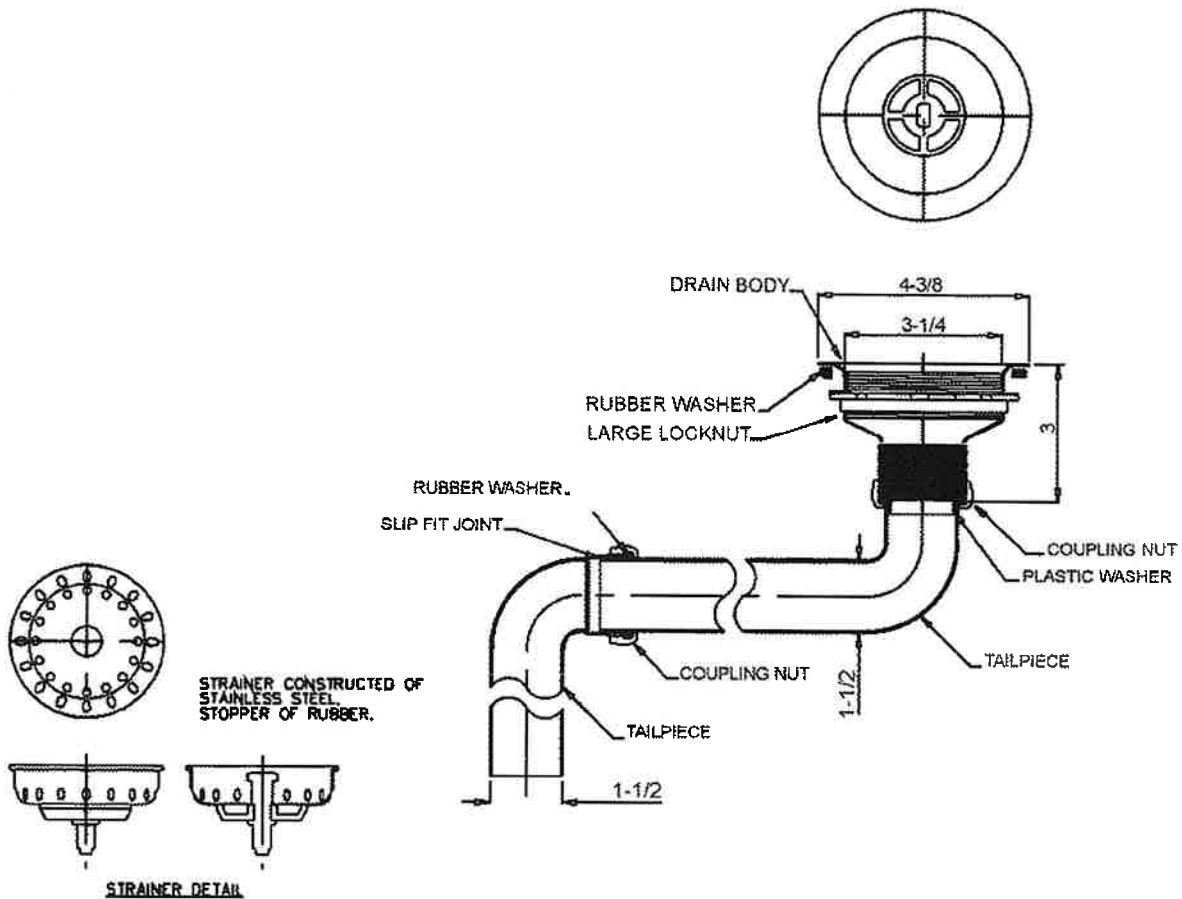
FITTINGS GROUP

S-3

J-ADA-35

ADA Compliant Stainless Steel Drain Assembly

SUBMITTAL DATA



TECHNICAL DATA

DRAIN:

Body of stainless steel
Strainer of stainless steel
Stopper of rubber

TAILPIECE:

17 ga. Chrome plated brass

LOCK NUT:

Die-cast zinc

COUPLING NUT:

Die-cast

VARIANTS

None

Dimensions tolerance +/- 1/4".

Dimensions may vary and are subject to change. No responsibility is assumed for use of superseded or voided data.

FUNCTIONAL DESIGN, QUALITY, AND SPECIFICATIONS LISTED DESCRIBE THE JUST STANDARD OF QUALITY. WHEN MAKING COMPARISONS WITH OTHER OFFERINGS, INSIST ON THE JUST QUALITY OF CONSTRUCTION. FOR ADDITIONAL INFORMATION REGARDING THE COMPLETE LINE OF JUST SINKS, FAUCETS AND DRAINS, VISIT OUR WEB SITE AT www.justmfg.com

JUST MANUFACTURING COMPANY

9233 KING STREET . FRANKLIN PARK . ILLINOIS . 60131-2111

PH: 847-678-5150 . FAX: 847-678-6817

E-MAIL: custserv@justmfg.com . www.justmfg.com

Job Name _____

Customer _____

Architect/Engineer _____

APPROVED FOR MANUFACTURING

MODEL NO. J-ADA-35 _____ QTY. _____

COMPANY _____

TITLE _____ DATE _____

SIGNATURE _____

REVISED-5/2004

Manual Sink Faucets 895-317GN8AE35ABCP

Product Type

Deck-mounted manual faucet with 4" centers

Features & Specifications

- Handles include color-coded index
- 4" fixed centers
- 8" Rigid/swing gooseneck spout
- Pressure compensating Softflo aerator, 1.5 GPM
- Vandal Proof 4" Wristblade handle (pair)
- Quatern™ compression operating cartridge, right-hand
- Quatern™ compression operating cartridge, left-hand
- ECAST® design provides durable cast brass construction with total lead content equal to or less than 0.25% by weighted average
- Complies with the requirements of the Buy American Act of 1933.
- CFNow! Item Ships in 3 Days

Performance Specification

- Rated Operating Pressure: 20-125 PSI
- Rated Operating Temperature: 40-140°F

Warranty

- 5-Year Limited Cartridge Warranty
- Lifetime Limited Faucet Warranty
- 1-Year Limited Finish Warranty

Codes & Standards

- ASME A112.18.1/CSA B125.1
- ADA ANSI/ICC A117.1
- Complies with CALGreen requirements
- NSF/ANSI/CAN 372 Low Lead Content
- NSF/ANSI/CAN 61: Q ≤ 1
- Certified to WaterSense by ICC-ES

Job Name _____

Item Number _____

Section/Tag _____

Model Specified _____

Architect _____

Engineer _____

Contractor _____

☐ Submitted as Shown ☐ Submitted with Variations

Date _____



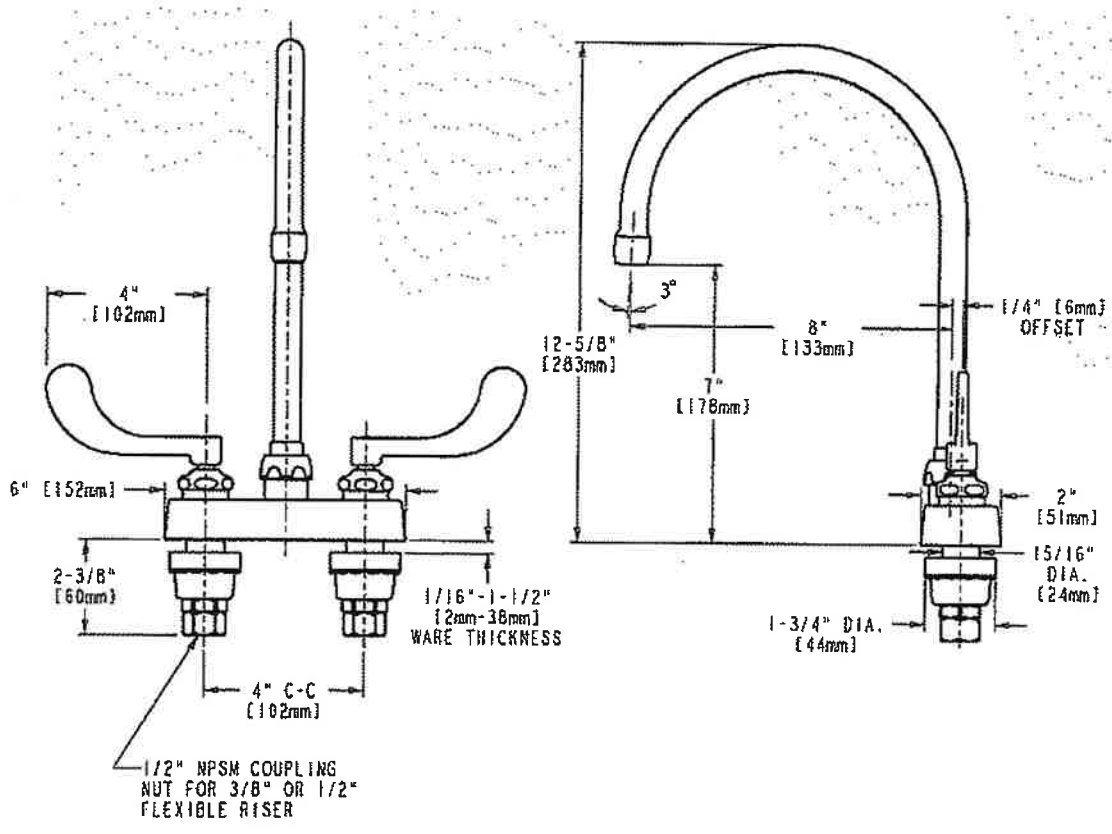
ECAST

ECAST products are intended for installation where state laws and local codes mandate lead content levels or in any location where lead content is a concern.

2100 South Clearwater Drive
Des Plaines, IL
P: 847/803-5000
F: 847/803-5454
Technical: 800/TEC-TRUE
www.chicagofaucets.com

Architect/Engineer Specification

Chicago Faucets No. 895-317GN8AE35ABCP, Sink Faucet for hot and cold water, deck-mounted with 4" fixed centers, chrome plated. Rigid/swing gooseneck spout, 8" center-to-center. 1.5 GPM (5.7 L/min) pressure compensating Softflo aerator. 4" metal, vandal-proof, wristblade handles with sixteen-point, tapered broach and secured blue and red index buttons. Quaturn™ rebuildable compression cartridge, opens and closes 90°, closes with water pressure, features square, tapered stem. 1/2" NPSM supply inlets and coupling nut for 3/8" or 1/2" flexible riser. ECAST® construction with less than 0.25% lead content by weighted average. CALGreen compliant. This product meets ADA ANSI/ICC A117.1 requirements and is tested and certified to industry standards: ASME A112.18.1/CSA B125.1, Certified to NSF/ANSI 61, Section 9, California Health and Safety Code 116875 (AB1953-2006), Vermont Bill S.152, NSF/ANSI 372 Low Lead Content, and California Green Building Standards Code (CALGreen).



Operation and Maintenance

Installation should be in accordance with local plumbing codes. Flush all pipes thoroughly before installation. After installation, remove spout outlet or flow control and flush faucet thoroughly to clear any debris. Care should be taken when cleaning the product. Do not use abrasive cleaners, chemicals or solvents as they can result in surface damage. Use mild soap and warm water for cleaning and protecting the life of Chicago Faucet products. For specific operation and maintenance refer to the installation instructions and repair parts documents that are located at www.chicagofaucets.com.

Chicago Faucets, member of the Geberit Group, is the leading brand of commercial faucets and fittings in the United States, offering a complete range of products for schools, laboratories, hospitals, office buildings, food service, airports and sport facilities. Call 1.800.TECTRUE or 1.847.803.5000 Option 1 for installation or other technical assistance.





ELECTRIC TANKLESS WATER HEATER - POINT OF USE

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

IDEAL APPLICATION: public lavatories

PRODUCT FEATURES

- Heater plus integrated thermostatic mixing valve meeting ASSE 1069, CSA B125.3-12 and ASSE 1070 compliancy
- Uses a digital microprocessor for temperature control, Ultra quick response times for temperature variations - 120 times per second. Microprocessor use is the most energy efficient means of heating water
- Unlimited hot water
- Ideal for sensor /hands-free faucets with the 104°F (40°C) factory preset setting
- Ultra Low Flow Activation - 0.20 GPM (0.75 LPM)
- Saves water and energy - 99% energy efficient
- Meet all CAL GREEN low flow requirements
- Meets LEED v4 low flow requirements
- Vandal resistant rugged cast aluminum housing
- Space saving compact size:
6-1/4" (H) x 12-5/8" x 2-3/4"
(159 (H) x 327 x 70mm)
- Meets applicable building codes including ADA, UL, IAPMO, UPC, CSA.
- Environmentally friendly
- Made in the U.S.A.
- Patent Pending

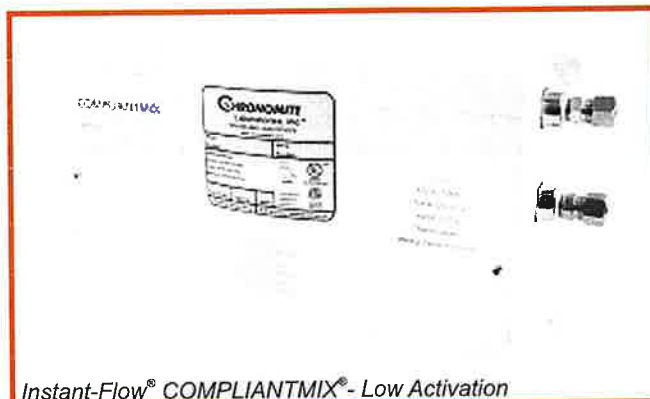
Chronomite Instant-Flow® COMPLIANTMIX® - Low Activation models are manufactured to provide reliable point-of-use hot water. There is no pressure and temperature relief valve needed (unless required by code), saving time and money on installation.

Housing is fabricated from rugged cast aluminum alloy.

Element assembly is fabricated from Celcon plastic.

Heating coils are nichrome.

Faucet flow controls are supplied with each unit. 3/8" compression fittings are supplied (standard). Optional 1/2" male NPT water connections available.



Instant-Flow® COMPLIANTMIX® - Low Activation

GUIDE SPECIFICATION

Tankless Water Heater shall be a Chronomite Laboratories Model

CMI - 40 L / 277
AMPS VOLTS

2095-1
OPTIONS

with **40 Amps** and **277 Volts**

to heat to a preset temperature of

☐ 104°F (40°C) ☒ 110°F (43°C)
(Meets ADA)

Unit shall be provided with Celcon waterways, and Nichrome heating coils. Temperature controlled by microprocessor and integrated thermostatic mixing valve meeting ASSE 1069, CSA B125.3-12 and ASSE 1070 compliancy.

OPTIONS

- ☐ Pressure & Temp Relief Valve Assembly (TP)
- ☐ 1/2" Male NPT (NPT08)
- ☒ Disconnect Switch, Rotary 40A - Lockable Nema 4X (2095-1)
- ☐ Electrical Conduit Metallic (C)
- ☐ Electrical Conduit Non-Metallic (C-NM)
- ☐ Nema 4X Cabinet (N4X) (15-3/4" x 7-7/8" x 4-11/16") 304SS



Made in
the USA

Complies
with
Standards
for:

LISTED TO:
UL STD 499

CERTIFIED TO:
CAN/CSA STD C22.2 NO. 88



Federal
Public Law
111-580
(No Lead)



CHRONOMITE LABORATORIES, INC.

17451 Hurley St. :: City of Industry, CA 91744
Phone 800-447-4962 :: 626-937-4270
Fax 626-937-4279 :: www.chronomite.com

MEMBER OF





ELECTRIC TANKLESS WATER HEATER - POINT OF USE

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

For the model being selected, please place the corresponding amps and volts values in the Guide Specifications on the first page.

MODEL	AMPS	VOLTS	90°C WIRE	WATTS	ACTIVATION GPM	°F TEMPERATURE RISE @				
						0.35 GPM	0.50 GPM	1.00 GPM	1.50 GPM	2.00 GPM
CMI-12L/120	12	120	14 AWG	1440	0.20	28	20	---	---	---
CMI-12L/208	12	208	14 AWG	2500	0.20	49	34	---	---	---
CMI-12L/240	12	240	14 AWG	2880	0.20	56	39	20	---	---
CMI-12L/277	12	277	14 AWG	3320	0.20	65	45	23	---	---
CMI-15L/120	15	120	14 AWG	1800	0.20	35	25	---	---	---
CMI-15L/208	15	208	14 AWG	3120	0.20	61	43	21	---	---
CMI-15L/240	15	240	14 AWG	3600	0.20	70	49	25	---	---
CMI-15L/277	15	277	14 AWG	4150	0.20	70+	57	28	---	---
CMI-20L/120	20	120	12 AWG	2400	0.20	47	33	---	---	---
CMI-20L/208	20	208	12 AWG	4160	0.20	70+	57	28	---	---
CMI-20L/240	20	240	12 AWG	4800	0.20	70+	66	33	22	---
CMI-20L/277	20	277	12 AWG	5540	0.20	70+	70+	38	25	---
CMI-30L/120	30	120	10 AWG	3600	0.20	70	49	25	16	---
CMI-30L/208	30	208	10 AWG	6240	0.20	70+	70+	43	28	21
CMI-30L/240	30	240	10 AWG	7200	0.20	70+	70+	49	33	25
CMI-30L/277	30	277	10 AWG	8310	0.20	70+	70+	57	38	28
CMI-40L/208	40	208	8 AWG	8320	0.20	70+	70+	57	38	28
CMI-40L/240	40	240	8 AWG	9600	0.20	70+	70+	66	44	33
CMI-40L/277	40	277	8 AWG	11080	0.20	70+	70+	70+	50	38

Note 1: Maximum temperature rise may be governed by preset outlet temperature.

Note 2: Local plumbing and electrical codes must be followed for installation of water heater and the accessories.

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION METRIC CHART

MODEL	AMPS	VOLTS	90°C WIRE	WATTS	ACTIVATION LPM	°C TEMPERATURE RISE @				
						1.30 LPM	2.00 LPM	4.00 LPM	6.00 GPM	8.00 LPM
CMI-12L/120	12	120	14 AWG	1440	0.75	16	10	---	---	---
CMI-12L/208	12	208	14 AWG	2500	0.75	28	18	---	---	---
CMI-12L/240	12	240	14 AWG	2880	0.75	32	21	10	---	---
CMI-12L/277	12	277	14 AWG	3320	0.75	37	24	12	---	---
CMI-15L/120	15	120	14 AWG	1800	0.75	20	13	---	---	---
CMI-15L/208	15	208	14 AWG	3120	0.75	34	22	11	---	---
CMI-15L/240	15	240	14 AWG	3600	0.75	40	26	13	---	---
CMI-15L/277	15	277	14 AWG	4150	0.75	40+	30	15	10	---
CMI-20L/120	20	120	12 AWG	2400	0.75	27	17	---	---	---
CMI-20L/208	20	208	12 AWG	4160	0.75	40+	30	15	10	---
CMI-20L/240	20	240	12 AWG	4800	0.75	40+	34	17	11	---
CMI-20L/277	20	277	12 AWG	5540	0.75	40+	40	20	13	10
CMI-30L/120	30	120	10 AWG	3600	0.75	40	26	13	---	---
CMI-30L/208	30	208	10 AWG	6240	0.75	40+	40+	22	15	11
CMI-30L/240	30	240	10 AWG	7200	0.75	40+	40+	26	17	13
CMI-30L/277	30	277	10 AWG	8310	0.75	40+	40+	30	20	15
CMI-40L/208	40	208	8 AWG	8320	0.75	40+	40+	30	20	15
CMI-40L/240	40	240	8 AWG	9600	0.75	40+	40+	34	23	17
CMI-40L/277	40	277	8 AWG	11080	0.75	40+	40+	40	27	20

Note 1: Maximum temperature rise may be governed by preset outlet temperature.

Note 2: Local plumbing and electrical codes must be followed for installation of water heater and the accessories.

Chronomite Laboratories assumes no responsibility for use of void or suspended data. © Copyright Chronomite Laboratories, Inc.
Member of Morris Group International, City of Industry, CA Please visit www.chronomite.com for most current specifications.

SELECTION SUMMARY & APPROVAL FOR MANUFACTURING	Company _____
	Model Number & Options _____ Quantity _____
	Contact _____ Title _____
	Signature (Approval for Manufacturing) _____ Date _____

CHRONOMITE
LABORATORIES, INC.

PH. 800-447-4962

626-937-4270

FAX 626-937-4279

www.chronomite.com



ELECTRIC TANKLESS WATER HEATER - POINT OF USE

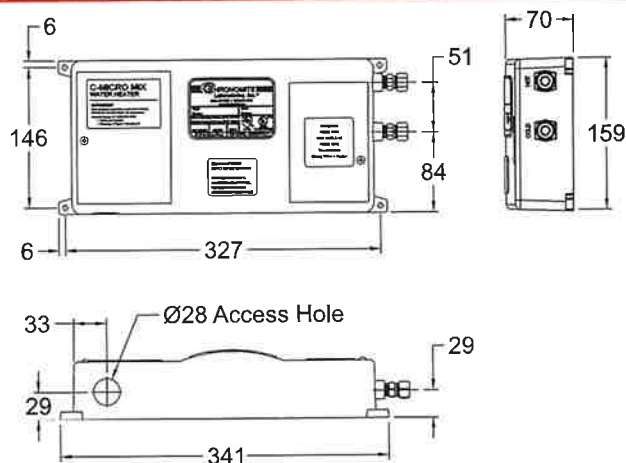
INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

TECHNICAL DIMENSIONS

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

Dimensions:	159 (H) x 327 x 70mm
Weight:	2.27 Kg
Materials:	Rugged cast aluminum housing Celcon plastic element assembly with nichrome coils
Housing Color:	White
Minimum Operating Flow Rate:	0.75 LPM
Minimum Operating Pressure:	172 kPa
Maximum Operating Pressure:	552 kPa
Maximum Pressure:	1034 kPa
Maximum Water Temperature:	*40°/43°C
Maximum Ambient Operating Temperature:	*40°/43°C
Listing:	UL, IAPMO, UPC, ADA, ETL

*Limited to preset temperature selected

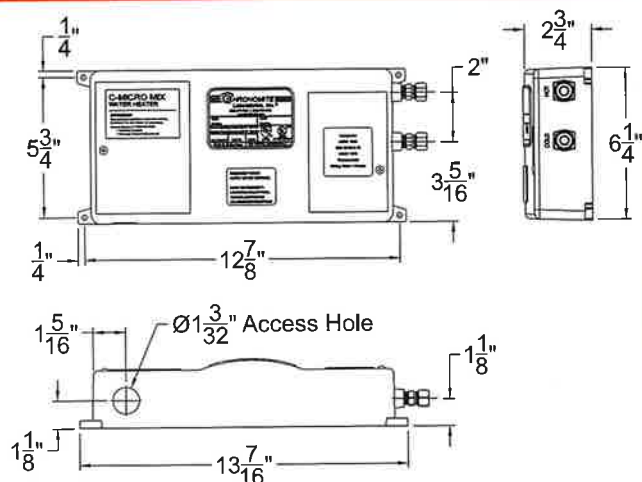
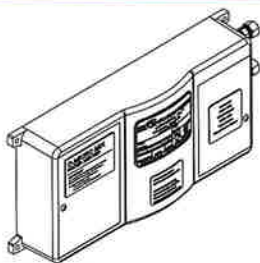


TECHNICAL DIMENSIONS

INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

Dimensions:	6-1/4" (H) x 12-7/8" x 2-3/4"
Weight:	5 lbs.
Materials:	Rugged cast aluminum housing Celcon plastic element assembly with nichrome coils
Housing Color:	White
Minimum Operating Flow Rate:	0.2 GPM
Minimum Operating Pressure:	25 PSI
Maximum Operating Pressure:	80 PSI
Maximum Pressure:	150 PSI
Maximum Water Temperature:	*104°/110°F
Maximum Ambient Operating Temperature:	*104°/110°F
Listing:	UL, IAPMO, UPC, ADA, ETL

*Limited to preset temperature selected



GENERAL NOTES:

- The microprocessor adjusts the heater's power for variations in flow rates, inlet water temperature and pressure to assure the selected factory preset water temperature.
- 240V models when operated at 220V will have approximately a 15% wattage decrease.
- 120V models when operated 110V will have approximately a 15% wattage decrease.
- Instant-Flow COMPLIANT Mix is ideal for sensor/hands-free faucets with the 104°F (40°C factory preset setting temperature)
- Microprocessor and integrated thermostatic mixing valve limits temperature increase according to the pre-selected temperature.

Chronomite Laboratories assumes no responsibility for use of void or suspended data. © Copyright Chronomite Laboratories, Inc.
Member of Morris Group International, City of Industry, CA Please visit www.chronomite.com for most current specifications.

SELECTION SUMMARY
& APPROVAL FOR
MANUFACTURING

Company	_____
Model Number & Options	_____ Quantity _____
Contact	_____ Title _____
Signature (Approval for Manufacturing)	_____ Date _____

CHRONOMITE
LABORATORIES, INC.

PH. 800-447-4962

626-937-4270

FAX 626-937-4279

www.chronomite.com



ELECTRIC TANKLESS WATER HEATER - POINT OF USE

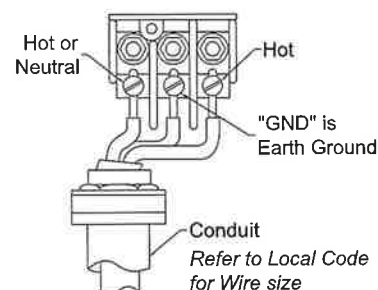
INSTANT-FLOW® COMPLIANTMIX® - LOW ACTIVATION

Notes:

1. Heater to be installed below the level of all hot water outlets serviced by the Heater.
2. Diagram shown with standard 3/8" Compression Fitting. Optional 1/2" NPT Male water connections available.

- 1 Instant-Flow® COMPLIANTMIX® Heater
- 2 Electrical Junction Supply Box (Optional)
- 2A 2095-1 Disconnect Switch (Optional)
- 3 Electrical Supply Conduit
- 4 Electrical Supply Wire
- 5 Dual Outlet Stop, 3/8" Comp. Outlet Connections
- 6 3/8" Comp. x 1/4" NPT Fittings (supplied)
- 7 3/8" Hot Water Outlet
- 8 3/8" Cold Water Inlet

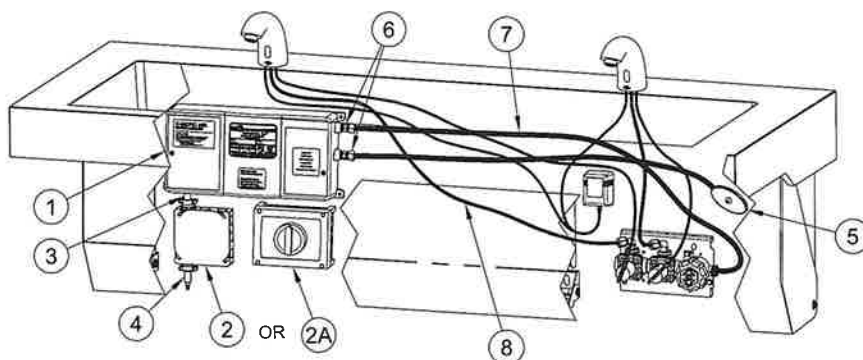
WIRING CONNECTION



ATTENTION:

Unit must be hard wired.

NOTE: Heaters are single phase. All tests are measured at the output of the heater.



Chronomite Laboratories assumes no responsibility for use of void or suspended data. © Copyright Chronomite Laboratories, Inc.
Member of Morris Group International, City of Industry, CA Please visit www.chronomite.com for most current specifications.

SELECTION SUMMARY
& APPROVAL FOR
MANUFACTURING

Company _____

Model Number & Options _____ Quantity _____

Contact _____ Title _____

Signature (Approval for Manufacturing) _____ Date _____

CHRONOMITE
LABORATORIES, INC.

PH. 800-447-4962

626-937-4270

FAX 626-937-4279

www.chronomite.com

Financial Report #8

AGENDA: New Business / Action

TOPIC: Sierra Pacific High School Buildings J3 & M1 Project
– Change Order #17

DESCRIPTION: Change Order #17 is for Construction Change Directives #031 in the amount of \$35,617.26 for labor and materials to re-route existing chiller lines near building M1 that were causing a problem with their location. The cost for Change Order #17 is \$35,617.26 with no additional days.

FISCAL IMPACT: \$35,617.26 to be paid from the School Facilities Fund.

RECOMMENDATION: Administration recommends approval of Sierra Pacific Buildings J3 & M Project – Change Order #17.

CHANGE ORDER

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

CHANGE ORDER NO.:

17

DATE OF ISSUANCE:

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

NOTICE TO PROCEED:

10/9/2025

Architect Project No.:

2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHPD No.:

The Contract is changed as follows:

Description:

CCD 031 / COR 035: Labor and Materials to re-route existing Chiller Lines near Building M1. \$ 35,617.26

It is mutually agreed that the affixed signature to this Change Order is evidence that all compensation with respects to the changes defined herein have been satisfied with the execution of this document. Furthermore, no additional compensation either monetarily or via time extension to this contract will be sought in respect to this Change Order.

The Original Contract Sum and Contract Completion Date:

\$16,195,000.00 3/26/2027

Net change (Contract Sum and Contract Time) by previous Change Orders:

471,654.01 0 days

Contract Sum and Contract Completion Date prior to this Change Order:

16,666,654.01 3/26/2027

Contract Sum and Contract Time (increased or decreased) by this Change Order:

\$35,617.26 0 days

New Contract Sum and Contract Completion Date including this Change Order:

16,702,271.27 3/26/2027

CONTRACTOR

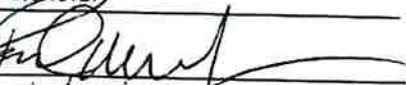
Ardent General, Inc.

2960 N. Burl Ave

Fresno CA 93727

By:

Date:


10/8/2024

ARCHITECT

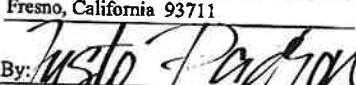
Darden Architects

6790 N. West Ave

Fresno, California 93711

By:

Date: 10-7-26



OWNER

Hanford Joint Union High School District

823 W. Lacey Blvd.

Hanford CA 93230-

By:

Date:

☐ OWNER ☐ CONTRACTOR ☐ ARCHITECT ☐ CONSULTANT ☐ INSPECTOR ☐ OTHER



6790 N. West Ave
Fresno, California 93711
559.448.8051
559.446.1765

www.dardenarchitects.com

CONSTRUCTION CHANGE DIRECTIVE

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

DIRECTIVE NO.:

031

DATE OF ISSUANCE:

10/6/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

10/9/2025

NOTICE TO PROCEED:

10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

Architect Project No.:

2278

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHPD No.:

You are hereby directed to make the following change(s) in this Contract:

Bldg M1 Existing Chiller Lines

Labor and Materials due to unforeseen condition of the existing chiller lines.
Sawcut and remove the required section of existing concrete and excavate to expose the 6-inch chilled water supply and return mains. Install a 6 x 6 x 4 ductile iron tee in each main using restrained mechanical joints and MEGALUG fittings. Route the 4-inch branches up at 45 degrees to meet the elevation of the Building M1 piping. Furnish and install two new 4-inch isolation valves at the drawing locations (shown as original valve location) SD/M101. Pour concrete thrust blocks to support the valves, sleeve the valve stems to grade, and provide small ro

CONTRACT ADJUSTMENT

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☒ Lump Sum (increase) of \$35,617.23
☐ Unit Price of \$0.00
☐ As provided for in General Conditions and the Supplemental Conditions of the contract.
☐ As Follows:

2. The Contract Time is proposed to (be adjusted) . The proposed adjustment, if any, is increase of 0 days)

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

ARCHITECT

Darden Architects
6790 N. West Ave
Fresno, California 93711

OWNER

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACTOR

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

By:

Date: 10-6-2026

By:

Date:

By:

Date: 10/6/2026

☒ OWNER ☒ CONTRACTOR ☒ ARCHITECT ☐ CONSULTANT ☐ INSPECTOR ☐ OTHER



6790 N. West Ave
Fresno, California 93711
Tel: 559.448.8051
Fax: 559.446.1765

www.dardenarchitects.com

CHANGE ORDER REQUEST REVIEW

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

CHANGE ORDER REQUEST NO.: 035

DATE OF ISSUANCE: 10/6/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Architect Project No.: **2278**

DSA Appl. No.:

DSA File No.:

OPSC Appl. No.:

OSHPD No.:

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

DESCRIPTION OF PROPOSED CHANGE:

Requested By:

Scope:

Bldg M1 Existing Chiller Lines

Necessary for:**DESIGN CONSULTANT'S REVIEW:**

Date Sent: 10/6/2026

ACTION:

Referred To: Darden

Date Returned: 10/6/2026

- ☐ NO EXCEPTION TAKEN RELATIVE TO COST
☐ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Consultants Remarks**ARCHITECT'S REVIEW:**

Date Returned: 10/6/2026

ACTION:**Architects Remarks:**

- ☒ NO EXCEPTION TAKEN RELATIVE TO COST
☒ NO EXCEPTION TAKEN RELATIVE TO TIME
☐ AMEND AS NOTED AND RESUBMIT
☐ REJECTED

Attachments:**REVIEWED:**

Darden Architects
6790 N. West Ave
Fresno, California 93711

Darden Architects :

Date :10-6-2026

APPROVED:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

Owner :

Date :

The Architect is hereby directed to instruct the Contractor to make the above changes in the Project and to include these changes in a subsequent Change Order:

☒ OWNER ☒ CONTRACTOR ☐ INSPECTOR ☐ STRUCTURAL ☐ MECHANICAL ☐ ELECTRICAL ☒ OTHER



PCO #035

Ardent General Inc.
2960 N. Burl Ave
Fresno, California 93727
Phone: (559) 492-3969

Project: 25-09 - 25-09 Sierra Pacific High School Buildings J3 and M1
Project
1259 13th Ave
Hanford, California 93230

Prime Contract Potential Change Order #035: Bldg M1 Existing Chiller Lines SI02

TO:	Hanford Joint Union High School 823 West Lacey Boulevard Hanford California, 93230	FROM:	
PCO NUMBER/REVISION:	035 / 0	CONTRACT:	1 - Standard Template [Change Name]
REQUEST RECEIVED FROM:		CREATED BY:	Stephanie Perkins (Ardent General, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	10/6 /2026
REFERENCE:	SI02	PRIME CONTRACT CHANGE ORDER:	
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$35,617.26

POTENTIAL CHANGE ORDER TITLE: Bldg M1 Existing Chiller Lines SI02

CHANGE REASON: Design development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #016 - SI02 Bldg M1 Existing Chiller Lines

Sawcut and remove the required section of existing concrete and excavate to expose the 6-inch chilled water supply and return mains. Install a 6 x 6 x 4 ductile iron tee in each main using restrained mechanical joints and MEGALUG fittings. Route the 4-inch branches up at 45 degrees to meet the elevation of the Building M1 piping. Furnish and install two new 4-inch isolation valves at the drawing locations (shown as original valve location) SD/M101. Pour concrete thrust blocks to support the valves, sleeve the valve stems to grade, and provide small round covers for stem access. Include required Thermacor insulation and jacket repairs. Excavate the previously designated tie-in lines, cut and cap the abandoned supply and return lines, then backfill and compact the excavations. Include testing of the new connections.

ATTACHMENTS:

[Change Request #4 Building M1 Underground Chilled Water..pdf](#) [Change Request #3 T&M for Building M1 Hydronics.pdf](#) [2278 SI02 Building M1 - Existing Chiller Lines.pdf](#)

#	Cost Code	Description	Type	Amount
1	23-0000 - Heating, Ventilating, and Air Conditioning (HVAC)		Commitment	\$ 31,900.82
Subtotal:				\$31,900.82
OH&P: 10.00% Includes Cost Type (13)				\$ 3,190.08
Insurance: 1.50% Includes Cost Type (13)				\$ 526.36
Grand Total:				\$35,617.26



PCO #035

Hanford Joint Union High School
823 West Lacey Boulevard
Hanford California 93230

SIGNATURE **DATE**

SIGNATURE **DATE**



6790 N. West Ave
Fresno, California 93711
Tel: 559.448.8051
Fax: 559.446.1765
www.dardenarchitects.com

SUPPLEMENTAL INSTRUCTIONS

PROJECT:

Hanford Sierra Pacific High School Buildings J & M

SUPPL. INST. NO.:

002

DATE OF ISSUANCE:

1/15/2026

OWNER:

Hanford Joint Union High School District
823 W. Lacey Blvd.
Hanford CA 93230-

CONTRACT DATE:

10/9/2025

NOTICE TO PROCEED:

10/9/2025

CONTRACTOR:

Ardent General, Inc.
2960 N. Burl Ave
Fresno CA 93727-

Architect Project No.:

2278

DSA Appl. No.:**DSA File No.:****OPSC Appl. No.:****OSHPD No.:**

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in the Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgement that there will be no change in the Contract Sum or Contract Time.

If the Contractor considers that this supplemental instruction requires a change in the Contract Sum or Contract Time, the Contractor shall not proceed with this Work and shall promptly submit an itemized proposal to the Architect for doing this work. If your proposal is found to be satisfactory and in order, this supplemental instruction will be superceded by a Construction Change Directive.

Description:

Building M1 - Existing Chiller Lines

Following up on the issues discussed during our meeting this morning, I wanted to document the situation and outline the proposed path forward to keep the project moving.

After reviewing the as-built drawings with the Owner, it was confirmed that there is no feasible way to isolate this line without shutting down the entire campus. Due to this constraint, the following approach is being proposed:

1. The area where the valves are currently located will be over-excavated in accordance with the approved drawings. The intent is to continue the over-excavation to a depth of five (5) feet below finished grade. Since the top of the valves is approximately two (2) feet below the bottom of the footing, the contractor shall encapsulate the existing valves in concrete and then construct the building pad above this area using the Geo-Grid pad system.
2. During the summer shutdown, the District plans to flush the chiller lines and shut down the entire campus, the contractor will cap the lines feeding the existing valves and abandon the valves in place.
3. The contractor use the existing valves located to the north to feed Building M1.

Please let us know if you have any questions or concerns regarding this approach.

Trade/Contractor:

Schedule Task No/Item:

Attachments:

SI002 /M/X01

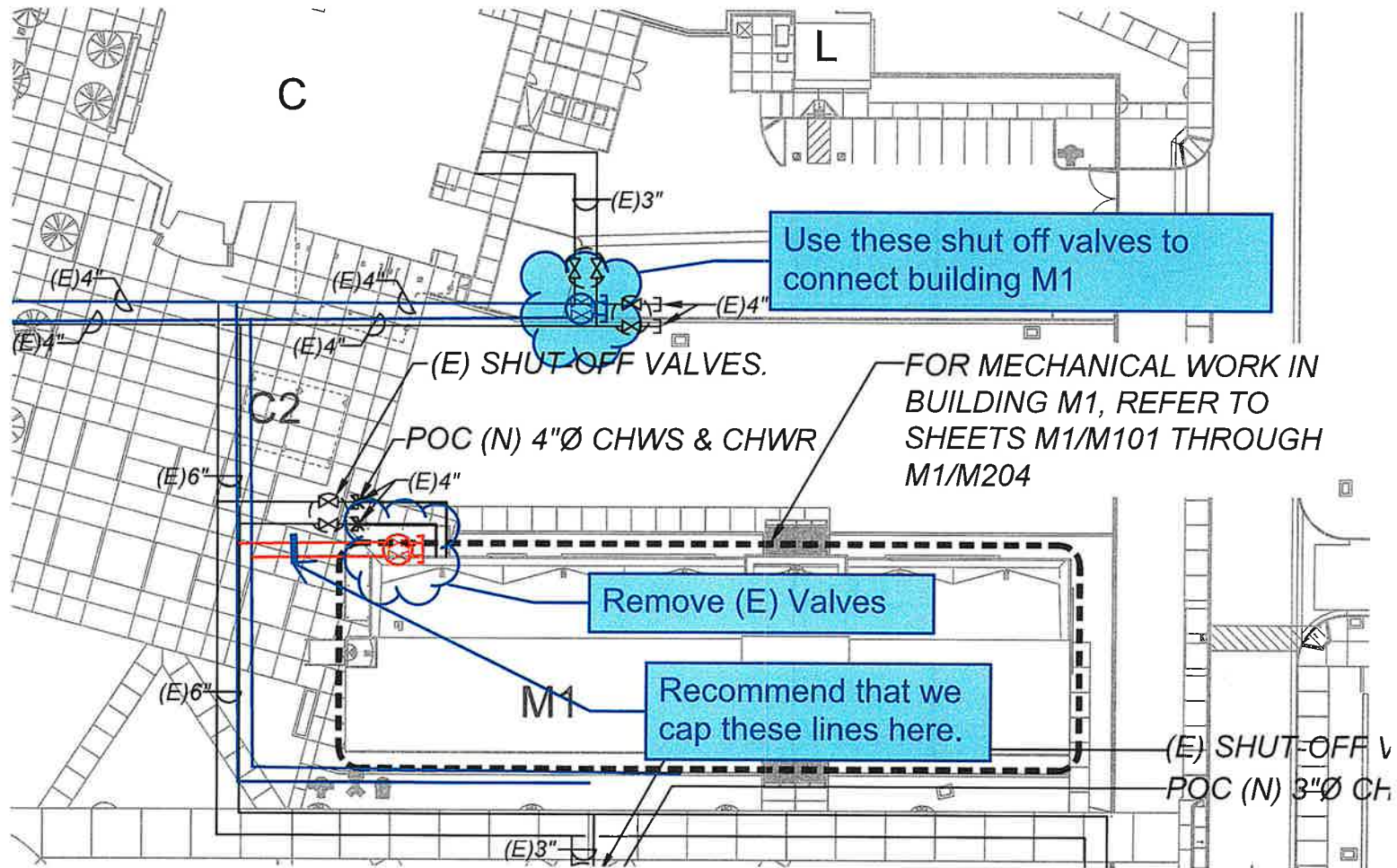
Darden Architects, Inc.

Issued By:

Justo Padron
Justo Padron, Architect

☒ OWNER ☒ CONTRACTOR ☒ INSPECTOR ☐ TESTING LAB ☐ STRUCTURAL ☐ MECHANICAL ☐ ELECTRICAL ☒ OTHER

10/2/2018 3:44:53 PM
C:\Users\landrewc\Documents\1859_HooverHS_CTE_Construction_Lab_andrewc.rvt



DSA File No.: 16-H2
DSA App. No.: 02-123102

Partial Mechanical Site Plan
Sheet SD/M101

Sierra Pacific High School - Bldg J1 & M1
Hanford Joint Union High School District
823 W Lacey Blvd, Hanford, CA 93230



ARCHITECTURE • PLANNING • INTERIORS
Edwin S. Darden Jr. AIA • Martin E. Dietz AIA CCS • Edwin C. Goodwin AIA
Robert L. Peithonmune AIA • Grant E. Dodson AIA • DeDe Darnell ASID
Antonio J. Ayala AIA • Michael K. Faunacy AIA • Michael J. Nelson
Sean P. Mendoza AIA • Leslie A. Rau UIDA • Martin A. Ilie
Gerardo Padron • Madew R. Heiss AIA • Andrew A. Corral
6790 N. West Avenue • Fresno, California 93711 • 559 448-8051 • Fax 559 448-1765

Designed By <i>JPadron</i>	Project Number: 2278
Drawn By: <i>JPadron</i>	Scale: <i>No Scale</i>
Checked By: <i>JPadron</i>	Copyright 2026 Darden Architects
Reviewed	SI02 - MX01
Date: 01/15/26	

American Incorporated

1345 N. American Street
Visalia, CA 93291
Ph : 559-651-1776

Change Request

To: Marc Lopez
ARDENT GENERAL INC.
3122 N. SUNNYSIDE AVE #101
FRESNO, CA 93727
Ph: (559)492-3969 Fax: (559)492-3972

Number: 3
Date: 2/5/26
Job: 30-13392 ARDENT-SPHS BLDGS J3 & M1
Phone:

Description: T&M for building M1 Hydronics

Reason: Change in Scope

We are pleased to offer the following specifications and pricing to make the following changes:

Expose valves and excavate around valves and pipe 12" and get ready for concrete.

Work performed by us:

Description	Labor	Quantity	Unit	Unit Price	Price
Plumber Field Labor PW		24.00		\$136.50	\$3,276.00
				Subtotal:	\$3,276.00
				Subtotal:	\$3,276.00
				OH&P	\$3,276.00
				15.00%	\$491.40
				Total:	\$3,767.40

If you have any questions, please contact me at .

Submitted by: American Incorporated

Approved by: _____
Date: _____

American Incorporated

1345 N. American Street
Visalia, CA 93291
Ph : 559-651-1776

Change Request

To: Marc Lopez
ARDENT GENERAL INC.
3122 N. SUNNYSIDE AVE #101
FRESNO, CA 93727
Ph: (559)492-3969 Fax: (559)492-3972

Number: 4
Date: 9/25/26
Job: 30-13392 ARDENT-SPHS BLDGS J3 & M1
Phone:

Description: Building M1 Underground Chilled Water

Reason: Change in Scope

We are pleased to offer the following specifications and pricing to make the following changes:

Inclusions:

Sawcut and remove the required section of existing concrete and excavate to expose the 6-inch chilled water supply and return mains.

Install a 6 × 6 × 4 ductile iron tee in each main using restrained mechanical joints and MEGALUG fittings. Route the 4-inch branches up at 45 degrees to meet the elevation of the Building M1 piping.

Furnish and install two new 4-inch isolation valves at the drawing locations (shown as original valve location) SD/M101. Pour concrete thrust blocks to support the valves, sleeve the valve stems to grade, and provide small round covers for stem access. Include required Thermacor insulation and jacket repairs.

Excavate the previously designated tie-in lines, cut and cap the abandoned supply and return lines, then backfill and compact the excavations. Include testing of the new connections.

Exclusions: Concrete slab pour-back; chilled water system drain-down and isolation.

Work performed by us:

Description		Quantity	Unit	Unit Price	Price
Plumber Field Labor PW (3 Men , 4 days)	Labor	96.00		\$149.56	\$14,357.76
Materials	Material				\$8,200.00
Equipment Rental	Equipment				\$1,300.00
Subtotal:					\$23,857.76
Subtotal:					\$23,857.76
	Sales Tax	\$8,200.00	8.50%		\$697.00
	OH&P	\$23,857.76	15.00%		\$3,578.66
Total:					\$28,133.42

If you have any questions, please contact me at .

Submitted by: Matt Silva

Approved by: _____
Date: _____

CRITICAL NOTES

1. THE INTENT OF THE DRAWING AND SPECIFICATIONS IS TO CONSTRUCT THE BUILDING IN ACCORDANCE WITH THE 2022 EDITION OF TITLE 24, CALIFORNIA CODE OF REGULATIONS. CHANGES TO THE STRUCTURAL, ACCESSIBILITY OR FIRE AND LIFE SAFETY PORTIONS OF THE APPROVED PLANS AND SPECIFICATIONS SHALL BE MADE BY AN ADDENDUM OR CONSTRUCTION CHANGE DOCUMENT AS REQUIRED IN SECTION 4.3.4, PART 1, TITLE 24, AND SHALL BE SUBMITTED TO AND APPROVED BY DSA PRIOR TO COMMENCEMENT OF THE WORK. DOCUMENTS SHALL BE PREPARED AND SUBMITTED TO DSA IN COMPLIANCE WITH DSA INTERPRETATION OF REGULATION 14-4.

2. LAYOUT OF MATERIALS, EQUIPMENT AND SYSTEMS IS GENERALLY INDICATED UNLESS SPECIFICALLY DIMENSIONED. SOME WORK MAY BE SHOWN OFFSET FOR CLARITY. THE WORK SHOWN ON THIS PLAN HAS BEEN PREPARED TO MATCH THE ARCHITECTURAL PLANS. IF DIFFERENCES OCCUR, THE ARCHITECTURAL PLANS ARE TO TAKE PRECEDENCE. THE ACTUAL LOCATION OF MATERIALS, PIPING, EQUIPMENT, SUPPORTS, ETC., SHALL BE CAREFULLY PLANNED PRIOR TO INSTALLATION OF ANY WORK TO AVOID ALL INTERFERENCE WITH EXISTING OR NEW STRUCTURAL, ELECTRICAL, MECHANICAL, OR OTHER ELEMENTS. ALL DUCT AND PIPING OFFSET ELEMENTS FOR COORDINATION BETWEEN TRACES ARE NOT SHOWN. CONTRACTOR SHALL INCLUDE SUFFICIENT FUNDS FOR THE COORDINATION OFFSET IN THE BID. VERIFY THE POWER VOLTAGE AND PHASE OF ALL EQUIPMENT WITH THE ELECTRICAL PLANS. ALL CONFLICTS SHALL BE CALLED TO THE ATTENTION OF THE ARCHITECT AND THE ENGINEER PRIOR TO THE INSTALLATION OF ANY WORK OR THE ORDERING OF ANY EQUIPMENT.

3. WHEN INSTALLING DRILLED-IN ANCHORS AND/OR POWDER-DRIVEN PINS IN EXISTING NON-PRESTRESSED CONCRETE, USE CARE AND CAUTION TO AVOID CUTTING OR DAMAGING THE EXISTING REINFORCING BARS. WHEN INSTALLING STEEL EXISTING PRESTRESSED CONCRETE, PRESTRESSED REINFORCING, LOCATE THE PRESTRESSED TENDONS BY USING A NON-DESTRUCTIVE METHOD PRIOR TO INSTALLATION. EXERCISE EXTREME CARE AND CAUTION TO AVOID CUTTING OR DAMAGING THE TENDONS DURING INSTALLATION. MAINTAIN A MINIMUM CLEARANCE OF ONE INCH BETWEEN THE REINFORCEMENT AND THE DRILLED-IN ANCHOR AND/OR PIN.

4. ALL MECHANICAL, PLUMBING, AND ELECTRICAL COMPONENTS SHALL BE ANCHORED AND RETAINED PER THE DETAILS ON THE DSA APPROVED CONSTRUCTION DOCUMENTS. WHERE THERE IS NO DETAIL INDICATED, THE FOLLOWING COMPONENTS SHALL BE ANCHORED OR BRACED TO MEET THE FORCE AND DISPLACEMENT REQUIREMENTS SPECIFIED IN THE 2022 CBC, SECTIONS 1912A.1.1.1 THROUGH 1912A.1.1.3 AND ASSE 7.14 CHAPTERS 12, 24 AND 30.

1. ALL PERMANENT EQUIPMENT AND COMPONENTS.
2. TENDONARY OR MOVABLE EQUIPMENT THAT IS PERMANENTLY ATTACHED TO HARD WIRING TO THE BUILDING UTILITY SERVICES SUCH AS ELECTRICITY, GAS OR WATER.
3. MOVABLE EQUIPMENT WHICH IS STATIONED IN ONE PLACE FOR MORE THAN 8 HOURS AND HEAVIER THAN 400 POUNDS ARE REQUIRED TO BE ANCHORED WITH TEMPORARY ATTACHMENTS.

THE ATTACHMENT OF THE FOLLOWING MECHANICAL AND ELECTRICAL COMPONENTS SHALL BE POSITIVELY ATTACHED TO THE STRUCTURE, BUT NEED NOT BE DETAIL ON THE PLANS. THESE COMPONENTS SHALL HAVE FLEXIBLE CONNECTIONS PROVIDED BETWEEN THE COMPONENT AND ASSOCIATED DUCTWORK, PIPING AND CONDUIT:

- A. COMPONENTS WEIGHING LESS THAN 400 POUNDS AND HAVE A CENTER MASS LOCATED 4 FEET OR LESS ABOVE THE ADJACENT FLOOR OR ROOF LEVEL, THAT DIRECTLY SUPPORT THE COMPONENT.
- B. COMPONENTS WEIGHING LESS THAN 20 POUNDS, OR IN THE CASE OF DISTRIBUTED SYSTEMS, LESS THAN 25 POUNDS FOR FEET, WHICH ARE SUSPENDED FROM A ROOF OR FLOOR OR HUNG FROM A WALL.

FOR THOSE ELEMENTS THAT DO NOT REQUIRE DETAILS ON THE APPROVED DRAWINGS, THE INSTALLATION SHALL BE SUBJECT TO THE APPROVAL OF THE STRUCTURAL ENGINEER OF RECORD AND THE DSA DISTRICT STRUCTURAL ENGINEER. THE PROJECT INSPECTOR WILL VERIFY THAT ALL COMPONENTS AND EQUIPMENT HAVE BEEN ANCHORED IN ACCORDANCE WITH THESE REQUIREMENTS.

5. PIPING, DUCTWORK AND ELECTRICAL DISTRIBUTION SYSTEM BRACING NOTE:

PIPING, DUCTWORK AND ELECTRICAL DISTRIBUTION SYSTEMS SHALL BE BRACED TO COMPLY WITH THE FORCES AND DISPLACEMENTS PRESCRIBED IN ASSE 7 SECTION 13.3 AS DERIVED IN ASSE 7 SECTION 13.4.5, 13.4.6, 13.4.7, 13.4.8, AND 2022 CBC, SECTIONS 1912A.1.1.1, 1912A.1.1.2, 1912A.1.1.3.

THE METHOD OF SHOWING BRACING AND ATTACHMENTS TO THE STRUCTURE FOR THE IDENTIFIED DISTRIBUTION SYSTEM ARE AS NOTED BELOW. THE MEP DESIGN PROFESSIONAL ENGINEER RESPONSIBLE FOR THE CONTENT ON THE SHEETS HAS VERIFIED THAT THE DESIGN METHODS IDENTIFIED BELOW ARE IN ACCORDANCE WITH DSA 1912-1.

MECHANICAL PIPING (MP), MECHANICAL DUCTS (MD), PLUMBING PIPING (PP), ELECTRICAL DISTRIBUTION SYSTEMS (ES)

- MP ☐ MD ☐ PP ☐ ES ☐ OPTION 1: DETAILED ON THE APPROVED DRAWINGS WITH PROJECT SPECIFIC NOTES AND DETAILS.
- MP ☐ MD ☐ PP ☐ ES ☐ OPTION 2: SHALL COMPLY WITH THE APPLICABLE OSHPO OSHA WITHIN PROJECT SUBMITTAL.
- MP ☐ MD ☐ PP ☐ ES ☐ OPTION 3: SHALL COMPLY WITH THE APPLICABLE OSHPO OSHA DEFERRED SUBMITTAL.

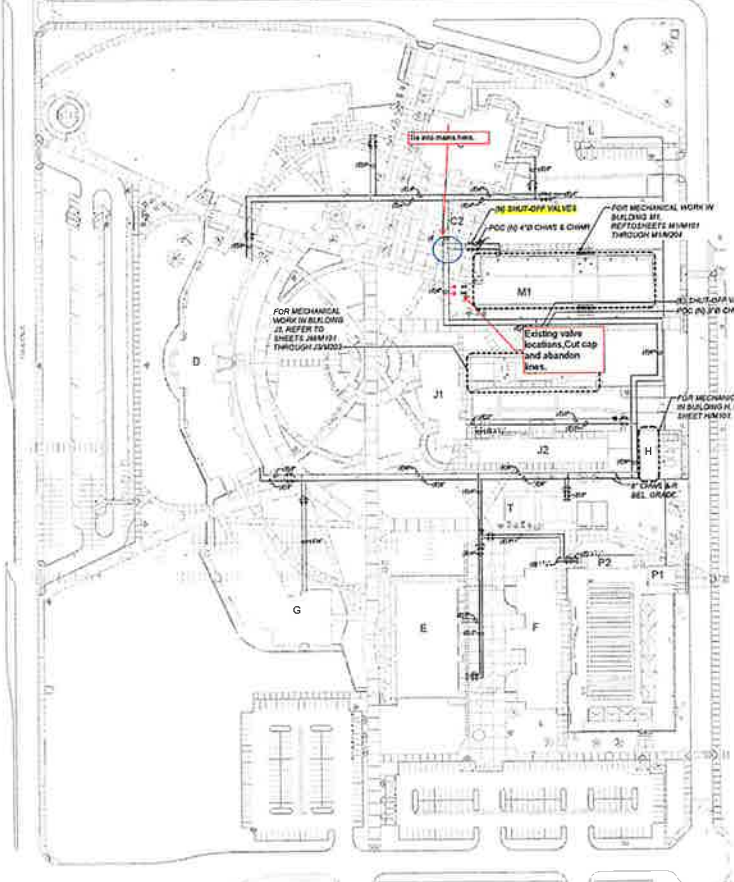
6. PENETRATIONS THROUGH FIRE RATED WALLS, FLOOR/CEILING AND ROOF/CEILING ASSEMBLIES SHALL BE SEALED USING AN APPROVED SYSTEM CAPABLE OF PREVENTING THE PASSAGE OF FLAMES AND HOT GASES WHEN SUBJECTED TO THE REQUIREMENTS OF THE TEST STANDARDS SPECIFIC TO FIRE STOPS FOR 2022 CBC SECTION 714. THIS INCLUDES EXISTING PIPE AND CONDUIT THROUGH NEW ASSEMBLIES. CUSTOM DESIGNED SYSTEMS MATCHING COMPONENTS FROM DIFFERENT APPROVED SYSTEMS BUT HAVE NOT BEEN TESTED AS A COMPLETE ASSEMBLY WILL NOT BE ACCEPTABLE. FOR FIRE STOPS FOR PIPE PENETRATIONS SEE SPECIFICATIONS.

7. DUCTWORK SIZES SHOWN ARE INSIDE CLEAR DIMENSIONS. WHERE ACQUITE LISTS IS SHOWN, INCREASE EACH SHEET METAL DIMENSION TO ACCOMMODATE LISTS & MAINTAIN CLEAR INSIDE DIMENSIONS SHOWN.

8. SA DUCTWORK SHALL BE 1" PRESSURE CLASS, AND PA & EA DUCTWORK SHALL 1" PRESSURE CLASS UNLESS OTHERWISE NOTED.

9. A DSA CERTIFIED PROJECT INSPECTOR (CLASS II) EMPLOYED BY THE DISTRICT & APPROVED BY DSA SHALL PROVIDE CONTINUOUS INSPECTION OF THE WORK. THE DUTIES OF THE INSPECTOR ARE DERIVED IN SECTION 4.3.4, PART 1, TITLE 24, CDR.

10. A DSA ACCEPTED TESTING LABORATORY DIRECTLY EMPLOYED BY THE DISTRICT SHALL CONDUCT ALL THE REQUIRED TESTS AND INSPECTIONS FOR THE PROJECT.



AIR CONDITIONING LEGEND			
SYMBOL	ITEM	SYMBOL	ITEM
	ROUND DUCT		AIR-CONDITIONED WATER SUPPLY
	FLAT OVAL DUCT		HOT WATER RETURN
	SHEET METAL DUCT		CHILLED WATER SUPPLY
	ACOUSTIC LINING FOR DUCT OR GRILLES		CHILLED WATER RETURN
	DUCT INSULATION		CHILLED WATER SUPPLY (K15 P35)
	SUPPLY AIR DUCT DROP		STEAM SUPPLY (K15 P35)
	RETURN AIR DUCT DROP		STEAM RETURN
	SUPPLY AIR DUCT RISE		CONDENSATE DRAIN
	RETURN AIR DUCT RISE		BALL VALVE
	EXHAUST AIR DUCT DROP		BUTTERFLY VALVE
	EXHAUST AIR DUCT RISE		CHECK VALVE
	FURNISH VENTS		GATE VALVE
	EXTRACTOR		SHUT-OFF VALVE
	VOLUME CONTROL DAMPER		PLUS VALVE
	MOTORIZED DAMPER		PRESSURE RELIEF VALVE
	BACKDRAFT DAMPER		UNFLOW
	VOLUME CONTROL DAMPER WITH MOTORIZED ACTUATOR		INSTRUMENT WELL
	SMOKE DAMPER WITH ACCESS PANEL		FLOW SWITCH
	FIRE DAMPER WITH ACCESS PANEL		FLEXIBLE CONNECTION
	SMOKE DAMPER WITH ACCESS PANEL		REDUCER OR IN-REDUCER
	FIRE DAMPER WITH ACCESS PANEL		POINT OF CONNECTION
	SMOKE DAMPER WITH ACCESS PANEL		EXISTING DESIGNATION
	FIRE DAMPER WITH ACCESS PANEL		PRECAST TURN DOWN
	SMOKE DAMPER WITH ACCESS PANEL		TYPECAST TURN UP
	FIRE DAMPER WITH ACCESS PANEL		DIRECTION OF FLOW
	SMOKE DAMPER WITH ACCESS PANEL		NEW DESIGNATION
	FIRE DAMPER WITH ACCESS PANEL		ABOVE GRADE
	SMOKE DAMPER WITH ACCESS PANEL		BELOW GRADE
	FIRE DAMPER WITH ACCESS PANEL		CONDENSER WATER RETURN
	SMOKE DAMPER WITH ACCESS PANEL		CONDENSER WATER SUPPLY
	FIRE DAMPER WITH ACCESS PANEL		REFRACTORY DISCHARGE
	SMOKE DAMPER WITH ACCESS PANEL		REFRIGERANT LIQUID
	FIRE DAMPER WITH ACCESS PANEL		REFRIGERANT SUCTION
	SMOKE DAMPER WITH ACCESS PANEL		ENERGY MANAGEMENT SYSTEM CABLE CHOCK
	FIRE DAMPER WITH ACCESS PANEL		EMS STAND PRESSURE SENSOR
	SMOKE DAMPER WITH ACCESS PANEL		EMS DIFFERENTIAL PRESSURE SENSOR
	FIRE DAMPER WITH ACCESS PANEL		EMS CURRENT SENSOR
	SMOKE DAMPER WITH ACCESS PANEL		EMS MOTORIZED DAMPER VALVE ACTUATOR
	FIRE DAMPER WITH ACCESS PANEL		RETURN AIR
	SMOKE DAMPER WITH ACCESS PANEL		EXHAUST AIR
	FIRE DAMPER WITH ACCESS PANEL		OUTSIDE AIR
	SMOKE DAMPER WITH ACCESS PANEL		DUCT SMOKE DETECTOR
	FIRE DAMPER WITH ACCESS PANEL		LEVEL
	SMOKE DAMPER WITH ACCESS PANEL		ADMINISTRATIVE ALARM
	FIRE DAMPER WITH ACCESS PANEL		BYPASS DAMPER

DSA File No: 16-42

DSA Application No: 00-123102

REVISIONS
APP: 42-123102 R/C
REVIEWED FOR
AS ID
DATE: 03-12-2023

LAWRENCE
ENGINEERING GROUP
2020 E. 1st St.
Hawthorne, CA 93230



Sierra Pacific High School - Building M1 & J3
Hawthorne Joint Union High School District
Hawthorne, CA 93230

MECHANICAL SITE PLAN

ARCHITECTURE
PLANNING
INTERIORS
www.danmushach.com
4782 N. Wood Ave. • Fresno, CA 93724 • P. 555.998.8141



Architect

No. Revision/Submission Date

Reason

Designed by: AS Drawn by: AS

Project Number: 2275 Checked by: AS

Date: 03/14/2023 Revised by: AS

Scale: As indicated

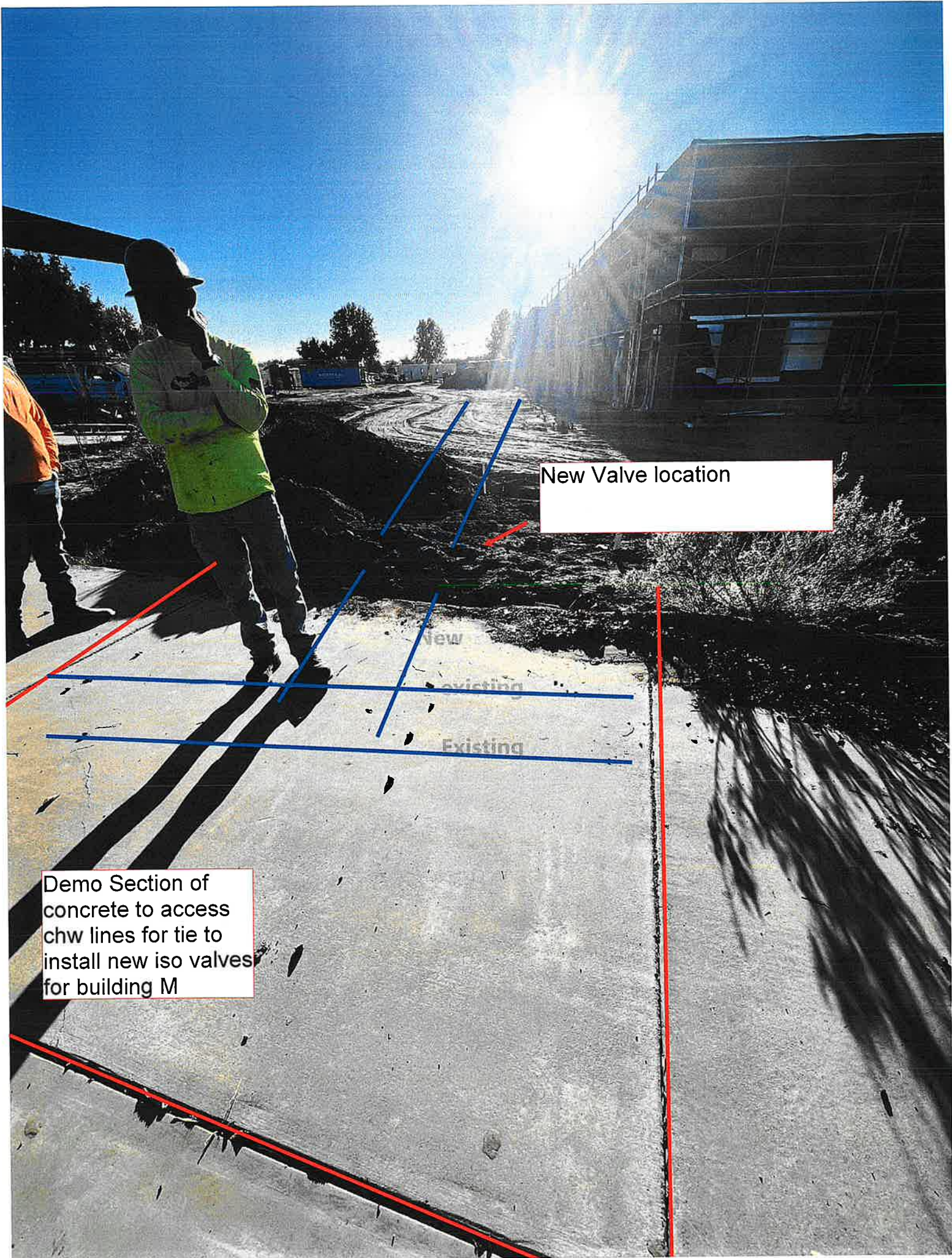
SD/M101

A1 Overall Mechanical Site Plan

Chw, Stub
out location

80'





New Valve location

Demo Section of
concrete to access
chw lines for tie to
install new iso valves
for building M



FERGUSON #3303 (FRESNO)
2812 S ORANGE AVE
FRESNO, CA 93725-1922

Phone: 559-442-3333
Fax: 559-266-0858

Deliver To:
From: Bob Kaufmann
bob.kaufmann@ferguson.com
Comments:

17:18:50 SEP 28 2026

Page 1 of 2

FERGUSON ENTERPRISES LLC #2777

Price Quotation
Phone: 559-442-3333
Fax: 559-266-0858

Bid No: B030950
Bid Date: 09/22/26
Quoted By: BWK

Cust Phone: 559-651-1776
Terms: NET 10TH PROX

Customer: AMERICAN INCORPORATED
1345 NORTH AMERICAN STREET
VISALIA, CA 93291

Ship To: AMERICAN INCORPORATED
1345 NORTH AMERICAN STREET
VISALIA, CA 93291

Cust PO#: SIERRA PACIFIC

Job Name: SIERRA PACIFIC

Item	Description	Quantity	Net Price	UM	Total
MJTLAUP	6X4 MJ C153 TEE L/A	2	227.500	EA	455.00
MJ4LAP	4 MJ C153 45 BEND L/A	2	87.500	EA	175.00
IMJAPU	6 MJ C153 ACCY PK W/GLND	8	47.515	EA	380.12
IMJAPP	4 MJ C153 ACCY PK W/GLND	4	35.088	EA	140.35
AFC2504MMLAOL	4 DI MJ RW OL GATE VLV L/A	2	768.500	EA	1537.00
MJLSLAU	6X12 MJ C153 LONG SLV L/A	2	155.400	EA	310.80
AFT350PDU	6 CL350 DCL DI FASTITE PIPE	20	31.498	FT	629.96
AFT350PDP	4 CL350 DCL DI FASTITE PIPE	20	46.807	FT	936.14
Net Total:					\$4564.37
Tax:					\$387.99
Freight:					\$0.00
Total:					\$4952.36

Item Code	Description	Notice
IMJAPU	6 MJ C153 ACCY PK W/GLND	⚠ WARNING: Cancer and Reproductive Harm - www.P65Warnings.ca.gov
IMJAPP	4 MJ C153 ACCY PK W/GLND	⚠ WARNING: Cancer and Reproductive Harm - www.P65Warnings.ca.gov



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=3303&on=563>

Fax: 559-266-0858

17:18:50 SEP 28 2026

Reference No: B030950

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

Due to the uncertain impact of potential tariffs, Ferguson's quotation/proposal has not included any provision or contingency for future tariffs or increase of existing tariffs. Ferguson reserves the right to adjust prices to reflect the impact of any new or increased tariffs that affect our costs at the time of shipment. Ferguson will provide notice of any such adjustments along with documentation supporting the changes.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=3303&on=563>



THERMACOR[®] PROCESS, Inc.

P.O. BOX 79670 • 1670 HICKS FIELD ROAD EAST • FORT WORTH, TX 76179

PHONE (817) 847-7300 • FAX (817) 847-7222

QUOTATION NO. N14681A – 91

9/24/2026

TO:

**RE: SIERRA PACIFIC HS ADD
VISALIA, CA**

C/O: PACIFIC SALES ASSOC. // Ron Dunn

IN RESPONSE TO YOUR INQUIRY, WE SUBMIT THE FOLLOWING QUOTATION

ESTIMATED DELIVERY WILL ADVISE AFTER RECEIPT OF APPROVED SUBMITTALS	TERMS NET 30 DAYS	F.O.B. CHEHALIS, WA.	TO BE SHIPPED VIA BEST WAY
--	------------------------------	---------------------------------	---------------------------------------

THERMACOR PROCESS PIPING SYSTEM consisting of:

- A THERMACOR PROCESS FERRO-THERM DI:
Ductile Iron carrier pipe in 18' lengths with polyurethane insulation
in a HDPE jacket with mastic end seals. Joint & Fitting Kits consist of flex foam, sleeve &
heat shrink sleeves & HS tape for fittings. 12" long sleeve extenders for fittings and 16" long
sleeve for Joint Kits

Pipe	Foam	Jacket	45/Kits	Red Tee/Kits	Jt/Kits
6"	2.55"	12.8"		2 ea	4 ea
4"	2.85"	10.6"	2 ea		2 ea

PRICE FOR THE ABOVE SCOPE OF MATERIALS, NO TAXES INCLUDED: **\$2,773.00**

DI FITTINGS NOT INCLUDED

NO TAXES, HEAT TRACE COMPONENTS, WALL SLEEVES, LINK SEALS, VALVES, OR FLANGES INCLUDED.
QUOTED WITHOUT THE BENEFIT OF PLANS OR SPECS PER CONTRACTOR'S TAKE-OFF

FULL FREIGHT ALLOWED TO JOB SITE

FIELD SERVICE IF REQUIRED, ADD \$600 PER DAY TO QUOTED PRICE.

THIS QUOTATION IS FIRM FOR 30 DAYS. FAXED QUOTATIONS NOT VALID WITHOUT TERMS & CONDITIONS PAGE. THE TOTAL PRICING ABOVE IS FOR QUANTITIES INDICATED. ANY ADDITIONAL FOOTAGES OR ACCESSORIES REQUIRED WILL BE INVOICED AT PREVAILING PRICES.

OUR PRODUCTS ARE WARRANTED ONLY TO THE EXTENT THAT WE WILL REPLACE WITHOUT CHARGE, PRODUCTS PROVED TO HAVE MANUFACTURING DEFECTS WITHIN ONE YEAR OF THE DATE OF DELIVERY THEREOF, AND PROVIDED WE HAVE BEEN GIVEN AN OPPORTUNITY TO REMEDY THE DEFECT. NO WARRANTY IS INCLUDED AGAINST ANY EXPENSE FOR REMOVAL, RE-INSTALLATION OR OTHER CONSEQUENTIAL DAMAGES ARISING FROM ANY DEFECT. OWNERS TO THE WORK VARYING CONDITIONS UNDER WHICH OUR PRODUCTS ARE INSTALLED AND USED WE CANNOT BE AND ARE NOT BOUND, AND NO PERSON IS AUTHORIZED TO BIND US, BY ANY FURTHER WARRANTY WHATSOEVER EXPRESSED OR IMPLIED INCLUDING THE WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THEREAFTER WE WILL NOT ACCEPT ANY PURCHASE ORDERS INVOLVING RETAILER AND/OR JOINT VENTURE AGREEMENTS, THIS QUOTE AND ANY PURCHASE ORDER (TWO) ARE VALID ONLY WITH, AND SUBJECT TO, THERMACOR PROCESS INC.'S TERMS AND CONDITIONS OF SALE PUBLISHED AT <http://www.thermacorprocess.com>, WHICH ARE INCORPORATED HEREIN BY REFERENCE.

PLEASE REFER TO THE ABOVE QUOTATION NUMBER WHEN PLACING YOUR ORDER.

PREPARED BY: *Ken Foote*



Ready Mix Concrete

Dispatch - 559-205-1325

Price Expiration:

7-1-2027

See "acceptance" clause below

Customer Name AMERICAN INC Attention MATT
 Project Name SIERRA PACIFIC City HANFORD
 Job Address 13TH AVE C/St _____
 Office Phone _____ Fax _____ Email _____

Date 9-28-26 Salesman HENRY LUIS Cell # 559-880-0710 Job Start 10-18-26 Job End 12-8-26
 Customer # _____ Quote # _____

Cubic Yards	Mix Design	Description	Price per CY	Comments
1		3500PSI 1" ROCK	\$153.00	5" SLUMP

\$5.00 PRICE INCREASE JULY 1, 2027

THIS QUOTE IS BASED OFF LOCALLY AVAILABLE RAW MATERIALS.

ENERGY FEE SHALL APPLY TO EACH LOAD OF CONCRETE SOLD - SEE CHART PAGE 2.

Pricing does not include Sales Tax. Ready-mixed concrete is delivered FOB to the address listed above. Price is for material delivered during normal business hours Monday - Friday. Additional fees may apply for material delivered during off business hours including Saturday and holidays.

The mixes quoted are not warranted to be acceptable for any particular use, purpose, or application, nor are they warranted to be acceptable for use in any environment or in conjunction with any soil conditions. Buyer's selection of the quoted mix, unless otherwise acknowledged in writing by CalPortland Co., will be deemed without the advice, consultation, recommendation or suggestion of CalPortland Co. and Buyer assumes all risk related to the selection of the quoted product for any application. Concrete is a natural product; therefore, seller cannot be responsible for variations in color, surface discoloration, pop-outs or variations in the finished product caused by finishing techniques or job site conditions.

Concrete is batched and delivered at current ambient temperatures. CalPortland does NOT have the means to control the temperature of batched concrete. Customer assumes all responsibility for any concrete temperature control requirements.

CalPortland reserves the right to postpone or cancel any quotes, current jobs, or accepted deliveries if unable to perform due to raw material shortages, allocations, or government regulations.

AB 219 Surcharge: A fee of **\$200.00 per load** will be added for all materials delivered subject to AB 219 (**Prevailing Wage**). See item 13 of terms and conditions for details

Standing Time: 5.00 minutes per yard is allowed for each individual load for waiting and unloading at the job site. Additional time will be charged at a rate of \$2.00 per minute.

Environmental Fee: A CA Carb. & Environmental Fee of **\$50.00** will be charged per load.

Short Load Fees: For deliveries of less than 8 cubic yards, each cubic yard under 8 CY's will be billed at **\$35.00** per cubic yard. If 9.5 CY or more are ordered one 'clean up' load will be allowed without short load charges.

Color Washout Fee: Any additional products or color added by customer at the jobsite will be billed a **\$35.00** per load washout fee.

Pump Wash Out: \$25.00 Per occurrence for Concrete pump wash out into mixer will apply

Terms: Net 30. All applicable sales taxes will be added to price.

Financing: All invoices are due and payable within 30 days of the original billing date. A Finance Charge of 1% per month on a pro-rated portion thereof (12% Annual Percentage Rate) will be charged upon all balances not paid within 30 days or first appearance on a Statement.

General Terms & Conditions of Sale: We impose a fee of 2.25% on the transaction amount on all credit card products, which is not greater than our cost of processing. We do not overcharge debit cards.

Acceptance: CalPortland Co. Terms and Conditions are applicable and is included as page two of this quote. If you did not receive a copy, please contact CalPortland Company Sales Department at (888) 806-7555.

For this job quotation to be effective, we must receive your written acceptance above no later than ten (10) days after the job quote date, otherwise the quotation expires. Note: This offer is held open for less than the time provided for under California UCC Section 2205(b).



Buyer Acceptance: _____

Name and Title: _____

Date: _____

Seller Acceptance: _____

Name and Title: _____

Date: _____



TERMS AND CONDITIONS

1. **ACCEPTANCE:** Unless otherwise stated on the first page of this Quote, this Quote shall constitute a firm offer for thirty (30) days from its date first written above ("Acceptance Period"). The terms and conditions of this Quote may be accepted by the Purchaser ("Acceptance") only by one of the following alternatives performed within the Acceptance Period: (i) Purchaser's execution and delivery to Seller of this Quote; or (ii) Purchaser's placing either a written or oral order for all or a portion of the Material quoted under this Quote; or (iii) Seller's commencement of performance. Should Acceptance occur through clauses (ii) or (iii) above, the terms and conditions of this Quote govern regardless of whether or not Purchaser has signed this Quote. Should either of the events of clauses (ii) or (iii) occur after the expiration of the Acceptance Period, Seller has the discretion to perform or not to perform and, if Seller elects to perform, then all of the terms and conditions of this Quote shall govern, other than price, which shall be adjusted to reflect any changes in Seller's then published pricing for the Materials. This Quote can only be modified in writing and signed by both parties. Any and all additional or different terms proposed by Purchaser, whether contained in Purchaser's purchase order, shipping release forms, prior practice between the parties, or on any modification to this Quote by Purchaser shall not be binding on nor obligate Seller unless prior to Acceptance this Quote is returned with Purchaser's full counter-proposal and is then signed and dated by Seller's authorized representative. The issuance or the execution of this Quote is not intended, nor shall be construed, as creating an exclusive or requirements supply agreement between Purchaser and Seller. In the event no stated quantity amounts are included on the first page of this Quote, Seller reserves the absolute discretion to determine how to allocate Material among its customers, including Purchaser.
2. **DELIVERY:** Delivery shall be F.O.B.:(a) Project Location; (b) Seller's Plant(s); or (c) at another location agreed to between the parties. Material shall be delivered or made available in accordance with a schedule mutually agreed upon by the Purchaser and Seller. Where delivery off of Seller's facility it is Seller's responsibility, Seller or its contract hauler will enter upon the delivery location only as a convenience to Purchaser and Purchaser specifically waives and agrees to defend, indemnify and hold Seller harmless from and against any claim or liability or action against Seller because of damage caused thereby including, but not limited to, damage to concrete surfaces, pipelines or underground structures or utilities. Purchaser agrees to provide clear, substantial and suitable access to the point of delivery.
3. **PAYMENT TERMS:** Purchaser shall pay Seller at the prices given in the table above. Seller shall invoice Purchaser on a daily basis for Material delivered. Payment shall be due no more than thirty (30) days from the date of the invoice in the full amount of the invoice without retention of any amounts by Purchaser. Purchaser's failure to pay all amounts owing when due shall be deemed a material breach of this Quote and Seller may, at its option: (i) terminate this Quote; (ii) require payments to be made in advance of future deliveries; or (iii) place future deliveries on a C.O.D. basis. Seller's election or waiver of any of such remedies as to one such breach shall not waive its rights as to subsequent payment breaches. Amounts past due shall bear an interest charge computed from the due date at the lesser of the maximum interest rate allowed by law or at the rate of 1.5% per month. Purchaser agrees to pay all costs and expenses of collecting past due accounts, including actual attorneys' fees incurred, whether or not a suit or action is filed, on appeal or otherwise.
4. **UNLOADING TIME:** CalPortland allows an unloading allowance of 5 minutes per yard purchased, or 47.5 minutes per full load (9.5CY). The time allowance begins when the concrete mixer arrives at the project and ends when the concrete is finished pouring (i.e., arrive job-end pour). If the actual unloading time exceeds the minutes per yard allowed, the excess unloading time will be charged at the rate of \$1.50 per minute.
5. **READY MIX CONCRETE ADDITIVES (if applicable):** Seller shall not be responsible for the effect on slump, strength, or quality of any concrete to which water or any other materials are added at the direction of Purchaser or Purchaser's representative or agent. Seller does not guarantee pump ability of mixes because Seller has no control over the type of equipment used or prevailing conditions. When color additives or any other additives or add agents are added to ready-mix concrete ("Additives"), they shall be at the request and instructions of Purchaser, and at Purchaser's risk. Seller does not warrant or guarantee Additives or the ready-mix concrete product to which they are added.
6. **INSPECTIONS OR ALTERATIONS:** It shall be Purchaser's responsibility to make, or cause to be made, and pay for such inspections and tests as may be required or desired at Seller's facility or the F.O.B. location to assure the Material meets any requirements of Purchaser other than that specified in this Quote.
7. **INTEGRATED AGREEMENT/ EXCLUSIVE TERMS/ MODIFICATION:** This Quote sets forth the entire agreement between Seller and Purchaser with respect to its subject matters; provided, however, that in the event Purchaser and Seller are parties to a Purchase Agreement on Seller's form of Purchase Agreement, then this Quote is intended to be integrated with and part of the Purchase Agreement. In the event of any conflict between an item on the first page of this Quote and the Purchase Agreement, the provision on the first page of this Quote shall govern. In the event of any conflict between an item in these Terms & Conditions and the terms and conditions of the Purchase Agreement, the Purchase Agreement shall control. Except with regard to any such Purchase Agreement, all prior and contemporaneous conversations, practices between the parties, quotes, offers, negotiations, representations, promises and warranties with respect to said subject matters are waived, merged herein and superseded hereby. This is a fully integrated agreement. No terms and conditions other than those stated herein and no agreement or understanding in any way purporting to modify or supplement these terms and conditions shall be binding on Seller unless made in writing and signed by Seller. Seller hereby objects to and rejects any and all additional or different terms proposed by Purchaser, whether verbal, contained in Purchaser's purchase order or shipping release forms.
8. **PRICE ESCALATION:** The prices stated on the first page of this Quote are subject to adjustment: (a) if and as stated on said first page; (b) if no quantity amounts are stated on the first page, then as and when determined by Seller upon written notice to Purchaser; and (c) on account of increases in Energy and Elements costs as described in this paragraph. Purchaser acknowledges that national and regional supply shortages for the raw material necessary for the production and delivery of the Material may occur and that the prices for oil, liquid propane, gasoline, diesel,

natural gas and electricity (collectively "Fuel"), Portland cement (collectively, "Elements") may increase during the term of this Quote. In the event that Seller incurs costs increases in Fuel or Elements such that if the purchase price of any Material to be supplied under this Quote is increased to reflect the same cost increase incurred by Seller for the Fuel and Elements of that Material and would result in an increase in the price of said Material of greater than: (i) 4% for Portland cement type Material, then Purchase and Seller shall negotiate to mutually agree upon a revised price for the Material yet to be delivered under this Quote. If the parties cannot agree upon a revised price for such Material, then either Party may, upon two (2) days' written notice, terminate this Quote as to any Material not delivered to Purchaser as of the date of termination.

9. **WARRANTY/REMEDIES:** SELLER WARRANTS THAT THE MATERIAL WILL, AT THE POINT AND TIME OF DELIVERY, CONFORM TO THE SPECIFICATIONS SET FORTH ON THE FACE HEREOF. NO OTHER WARRANTIES OF ANY KIND ARE MADE BY SELLER AND SELLER EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES TO THE FULLEST EXTENT PERMITTED BY LAW, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. Purchaser's exclusive remedies for breach of this express warranty with respect to any nonconforming Material shall be limited solely, at the option of Seller, to (i) replacement of the nonconforming Material to the F.O.B. delivery point; or (ii) the cost to replace the nonconforming Material to the F.O.B. delivery point. Seller shall be given a reasonable opportunity to investigate and cure any nonconformance. Seller's breach of warranty obligation shall not extend beyond the last to occur of: one (1) year following substantial completion of the Project for which the Quote applies; or one (1) year from the last delivery of Material under this Quote. Seller's liability for any other breach of this Quote shall be limited to the difference between the delivered price of the Material covered hereby and the market price of such Material at the F.O.B. point specified above. In no event shall Seller be liable for loss of profit, delay or any incidental or consequential damages. In no case shall Seller's liability hereunder exceed the sum of the amounts actually paid by Purchaser to Seller under this Quote.

10. **FORCE MAJEURE:** Seller shall not be liable for failure to perform or delay in delivery by reason of any contingency or occurrence reasonably beyond Seller's control which shall be defined to include, but not be limited to, actual or threatened strikes, labor disputes, boycotts, work stoppages, or work slowdowns or fire, flood, inclement weather, embargos, war, governmental authority, or regulations, including allocations, preferences, and priorities established by or for the government, or shortage or failure of raw material or transportation which makes performance by Seller under any Quote more costly. If such delay continues for a period of more than sixty (60) days, Purchaser shall have the right, upon seven days written notice to Seller, to terminate this Quote.

11. **PROPOSITION 65 NOTICE:** THIS PRODUCT CONTAINS CHEMICALS KNOWN TO THE STATE OF CALIFORNIA TO CAUSE CANCER, BIRTH DEFECTS OR OTHER REPRODUCTIVE HARM.

12. **MISCELLANEOUS.** Time is of the essence in this Quote. This Quote is governed by California law, without regard to its internal conflicts of laws regime. In the event of any dispute, disagreement or claim arising out of or governed by this Quote, the Parties agree that the courts of the State of California sitting in the County of Santa Barbara have exclusive jurisdiction to resolve such dispute, disagreement or claim, and Purchaser submits itself to such exclusive jurisdiction.

13. **PREVAILING WAGE REQUIREMENTS:** Buyer expressly agrees to give written notice to Seller in the event any orders placed by Buyer are for the purpose of carrying out a public works contract that is subject to prevailing wage requirements. Such written notice shall include the identity and contact information of the general contractor and public entity. Seller confirms, and Buyer agrees, that such orders require compliance with the requirements of the Public Works Chapter of the Labor Code. Buyer shall defend and indemnify Seller for any losses, fees, fines, penalties, damages, claims and expenses (including attorney's fees) arising from Buyer's failure to comply with the terms hereof.

Effective January 1, 2023, the Energy fee will be applied to all deliveries when the average reported price of diesel exceeds \$3.30 per gallon. The surcharge will be adjusted every Monday and will remain constant for that week. You can review the average price of diesel by visiting the Department of Energy's website at <http://www.eia.gov/loop/info/gdu/gasdiesel.asp>

Energy Fee will be adjusted as follows:

\$3.30/gal = No fee
\$3.31/gal - \$3.50/gal = \$5.00 per load
\$3.51/gal - \$3.70/gal = \$10.00 per load
\$3.71/gal - \$3.90/gal = \$15.00 per load
\$3.91/gal - \$4.10/gal = \$20.00 per load
\$4.11/gal - \$4.30/gal = \$25.00 per load
\$4.31/gal - \$4.50/gal = \$30.00 per load
\$4.51/gal - \$4.70/gal = \$35.00 per load
\$4.71/gal - \$4.90/gal = \$40.00 per load
\$4.91/gal - \$5.10/gal = \$45.00 per load
\$5.11/gal - \$5.30/gal = \$50.00 per load
\$5.31/gal - \$5.50/gal = \$55.00 per load
\$5.51/gal - \$5.70/gal = \$60.00 per load
\$5.71/gal - \$5.90/gal = \$65.00 per load
\$5.91/gal - \$6.10/gal = \$70.00 per load
\$6.11/gal - \$6.30/gal = \$75.00 per load

And so on.

Educational Services

#1

AGENDA: New Business / Action

TOPIC: HJUHSD Candidates for Early Diploma of Graduation for 2026/2027

DESCRIPTION: HJUHSD allows students to apply for advanced graduation. Advanced graduation requests are submitted to the Advanced Graduation Committee (Site Principal, Student's Counselor, and Assistant Superintendent of Ed Services). The following criteria is necessary for consideration:

1. The student & parent will meet with the counselor to discuss the implications of Advanced graduation.
2. The student is on track to meet all graduation requirements and has a plan to meet additional requirements.
3. The student has a minimum of a 2.0 Grade Point Average (GPA)
4. The student will write a 250-500 word essay on the rationale for Advanced graduation.

The committee meets on the second Wednesday of October to review all candidates. The attached list of candidates have been approved for Advanced Graduation.

FISCAL IMPACT: None

RECOMMENDATION: Administration recommends approval of this item as presented.

ADVANCE GRADUATE

Mid-Term List

2026/27

[illegible]

Educational Services

#2

AGENDA: New Business / Information Only

TOPIC: Valenzuela/CAHSEE Lawsuit Settlement - Williams Uniform Complaint Report, 2026/2027

DESCRIPTION: Attached is the 1st quarter report for Valenzuela/CAHSEE Lawsuit Settlement - Williams Uniform Complaint. The District is required to submit a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints related to insufficient textbooks and instructional materials, teacher vacancies and CAHSEE Intensive Instruction and Services quarterly.

FISCAL IMPACT: None

RECOMMENDATION: This item is presented for information only.

Quarterly Report on *Williams* Uniform Complaints

[Education Code § 35186(d)]

District: **Hanford Joint Union High School District**

Person completing this form: **Ward Whaley** Title: Assistant Superintendent

Quarterly Report Submission Month/Quarter:
(check one)

- ☒ October 1st Quarter (7/1-9/30)
☐ January 2nd Quarter (10/1-12/31)
☐ April 3rd Quarter (1/1-3/31)
☐ July 4th Quarter (4/1-6/30)

Quarterly Report Submission Year: 2026-2027

Date for information to be reported publicly at governing board meeting: 10/13/2026

Please check the box that applies:



No complaints were filed with any school in the district during the quarter indicated above.



Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Victor Rosa

Print Name of District Superintendent

Signature of District Superintendent

Date

Please submit to: Dr. Genevieve Almanzar, Director
Kings County Office of Education
Williams Compliance
(559) 589-2503
info.foundationalservices@kingscoe.org

Human Resources

#1

AGENDA: New Business / Action

TOPIC: Personnel Assignments

DATE: October 13, 2026

SUPPORTING DATA: NONE

Classified Resignations: Louann Cawley, Licensed Vocational Nurse (LVN), SPHS, effective 10/30/2026.
Veronica Fuentez, Nutrition Services Aide, SPHS, effective 10/8/2026.

Classified E Employment:

NAME	POSITION	SALARY	SITE
Arenivas, Ernesto	Sound/Lighting/Event Support Technician 8 hours per day; 11 months per year Effective: October 14, 2026	Range 23, Step 1 - \$5,069 per month	HHS
Jacobo, Erik	Bus Driver/Utility Person 8 hours per day; 10 months per year Effective: October 14, 2026	Range 19, Step 1 - \$26.51 per hour	M.O.T. / DO

Classified Extra-Curricular/Temporary Employment:

NAME	POSITION	SALARY	SITE
Anderson, Susan	2026/2027 Choreographer	\$1,593.40 stipend	HWHS
Fagundes, Natalie	2026/2027 Choreographer	\$2,390.10 stipend	HWHS
Meza, Angeline	2026/2027 Choreographer	\$1,195.05 stipend	HHS
Meza, Juan	2026/2027 Caption Head/Color Guard	\$8,000 stipend	HHS
Torres, Jacqueline	2026/2027 Color Guard Assistant	\$7,000 stipend	HHS
Fawkes, Zachary	2026/2027 Caption Head/Percussion Instructor/Battery	\$8,000 stipend	HHS
Pelton, Andrew	2026/2027 Front Ensemble Instructor	\$8,000 stipend	HHS
Alvarez, Rodrigo	2026/2027 Marching/Visual Caption Head	\$8,500 stipend	HHS

ADMINISTRATION'S RECOMMENDATION: Administration recommends the employment and resignations of the named individuals listed above, and acceptance as presented.

Human Resources

#2

AGENDA: New Business / Information

TOPIC: Resolution 26-19 Temporary Assignment Authorization Pursuant to Education Code Section 44258.3

DESCRIPTION: Education Code 44258.3 allows local school districts to assign teachers who hold teaching credentials, other than emergency permits, to teach departmentalized classes with their consent in grades K-12, irrespective of the designations on their teaching credentials. This local teaching assignment option allows the teacher to be properly assigned to the classroom.

Resolution 26-19 is attached with the listed individuals to teach in the stated single subject areas in the Hanford Joint Union High School District for the 2026-27 school year only.

FISCAL IMPACT: None

RECOMMENDATION: This item will be presented for consideration/action at the next Board meeting.

RESOLUTION 26-19

**RESOLUTION OF THE GOVERNING BOARD OF
THE HANFORD JOINT UNION HIGH SCHOOL DISTRICT
REGARDING TEMPORARY ASSIGNMENT AUTHORIZATION**

Pursuant to Education Code Section 44258.3,

Nancy Cardoso is hereby authorized to teach Yearbook;
Aileen Cowherd is hereby authorized to teach Physics;

in the Hanford Joint Union High School District. This authorization is valid for the 2026-27
academic school year only.

DATED THIS 27th DAY OF OCTOBER, 2026.

Paul Gillum, Trustee

Lisa Chavarin, Trustee

Melonie Robinson, Trustee

Janet Barbeiro, Trustee

Alicia Martella, President