



Minutes

Kathy L. Batterman Elementary School
School Organization Team Meeting

Wednesday, **October 7, 2026 @ 3:45pm** in the Batterman Library

Batterman ES School Organization Team Members

Aja Hyden: (Parent Member) **PRESENT**
Ally Bennett: (Parent Member) **PRESENT**
Kara Wintermute: (Parent Member) **PRESENT**
Steven Qualls: (Parent Member) **PRESENT**
Elizabeth Outlaw: (Support Staff Member) **PRESENT**
Karen Harris: (Licensed Staff Member) **PRESENT**
Clarissa Isom: (Licensed Staff Member) **PRESENT**
Christopher Sparrow: (Principal Member) **PRESENT**

1.0 Roll Call (*CHAIR*)

- Roll Call Conducted at 3:45pm
- Meeting Called to Order at 3:46pm

2.0 Old Items

2.1 Approve Minutes (*CHAIR*)

- September 16, 2026 Minutes were approved without objection

3.0 New Items

3.1 SOT NEW Member Training (*Sparrow PRINCIPAL*)

- SOT Member Responsibility and Authority, Primary SOT Member Functions, Limits to Authority and Liability, SOT Communication Guidance, and Parliamentary Procedure Guide were reviewed

3.2 SOT Meeting Norms (*Sparrow PRINCIPAL*)

- Approved with no objection (**attached to minutes**)

3.3 SOT Roles (*Sparrow PRINCIPAL*)

- **Wintermute (CHAIR)**
- **Hyden (VICE CHAIR)**
- **Qualls (MINUTES DESIGNEE)**

3.4 School Strategic Budget 2026-27 (**REVISION**) (*Sparrow PRINCIPAL*)

- **CCSD Video was shown and Fall Budget Additional Allocation Proposal Approved without objection (Restore two classroom teaching positions, Restore one learning strategist position, and \$30,000 additional funding request)**

4.0 General Discussion (*CHAIR*)

- SOT Members expressed gratitude for emergency state funds

5.0 Information (*CHAIR*)

5.1 Next SOT Meeting: (*CHAIR*)

- November 18, 2026 was approved without objection

6.0 Public Comment Period (*CHAIR*)

- None

7.0 Adjournment (*CHAIR*)

- Adjourned at 4:04pm without objection



SOT Meeting Norms

2026-2027

Kathy L. Batterman Elementary School

1. Day/Time

- a. Meeting will be held the second Wednesday of every Month school is in session
(unless business demands otherwise)*
- b. Meetings will start at 3:45pm*
- c. Meetings will end by 4:30pm*

2. Attendance

- a. Be punctual and prepared*

3. Participation/Listening

- a. Support each other by actively listening and staying engaged*
- b. Bring positive attitudes and be ready to share*

4. Addressing Disagreements

- a. Be respectful and honor each other's time and turn*
- b. Feel free to ask respectful questions*

5. Consensus

- a. By Consent*

6. Expectations

- a. Provide assistance and advice to the principal regarding:
 - i. Development of the Batterman ES plan of operation*
 - ii. Development of the Batterman ES budget*
 - iii. The ongoing Batterman ES plan of operation and the implementation of the Batterman ES budget**
- b. Provide assistance and advice to the school district regarding:
 - i. Principal selection**