MEETING MINUTES

We welcome you to this meeting of the LGSUHSD Citizens Bond Oversight Committee (CBOC). The public may make comments relevant to agenda items at the time so designated on the agenda. Public comment will not be heard outside of the designated time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the CBOC. Speakers are asked to limit remarks to three minutes (with a maximum of twenty minutes for one topic). Any individual requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the CBOC meeting should contact the Superintendent's office in writing.

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the Secretary or Clerk of the Board. (Education Code 49073.2)

Attendance

Voting Members
William Becker, CBOC
Mike Buncic - **Absent**
Rita Cao - **Absent**
Kathy Granger, CBOC
Carol Musser
Denise Ramon Herrera
Michele van Zuiden

I. Call to Order

The meeting was called to order at 3:31 p.m.

A. Roll Call - Establishment of a Quorum

Ms. van Zuiden joined the meeting after roll call was taken.

II. Approval of the Agenda

Approve the CBOC agendaApprove the CBOC agenda, September 22, 2021

Motion made by: Denise Ramon Herrera
Motion seconded by: Kathy Granger

> ***Voting results:*** Unanimously approved
> Yes: William Becker

> Yes: Kathy Granger
> Yes: Carol Musser
> Yes: Denise Ramon Herrera
> Yes: Michele van Zuiden

III. Public Comment - Items not on the Agenda

There was no public comment for items not on the agenda.

IV. Public Comment - Report/Discussion Items

There was no public comment on agendized Report/Discussion items.

V. Report/Discussion Items

A. Measure E Program/Budget Update

Greystone West and district staff presented an update regarding Measure E projects, including budget.

Ms. van Zuiden asked about the SHS 900 wing? One room is currently occupied by Robotics; the other is unoccupied but the engineering program may move in there in spring 2022 to allow for renovations for that space to begin before the end of the school year.

Ms. van Zuiden asked about the LGHS windows reglazing project? It may displace staff during construction but it's during the summer so the disruption will be minimal.

Ms. Ramon Herrera asked about DSA (Division of State Architect) approval ? Turnaround for each project is currently at 4-5 months and that timeline is built into project schedules; GSW feels they are being realistic about the presented timelines although there can always be unforeseen issues.

Bond Project List
(Note: summer spending is reflected in June budget numbers since those expenses are considered accruals so already incorporated into project numbers)

LGHS:

- Ms. van Zuiden asked about completed projects? They are "convert music to drama" with the exception of some small items; "roofing" since that expense is now being incorporated into specific project budgets; the Pleasant Avenue project with the exception of some small items.
- Mr. Becker asked about lead issues? These were identified during the needs assessment and are on the project list since they address student safety.

- There are not many remaining planned projects.
- The "Commons area" project includes a Wellness Center. So far, expenditures have included carpeting. More work is planned. The Site Bond Committee has worked with site staff to define the planned scope.
- Ms. van Zuiden asked about the science building walkway expenses? These were not included in the current report since that project was completely done in the summer.
- Mr. Becker asked about any new planned buildings? All remaining projects are remodels/renovations. No more new buildings are planned.
- "Pending projects" are still listed even though no funding allocated. This is to memorialize the fact that they were on the list at one point, even though further down in terms of priority. This record is maintained at the request of the Board of Trustees and the CBOC.
- Remaining project budgets have been reevaluated since the original Master Plan to be realistic and reflective of identified scope and "real" numbers. This ensures that there are funds to complete the project before the district commits to a particular design.

SHS:

- Note that some parts of the remaining "Current Projects" can be paid out of other funds, e.g., routine maintenance; freeing up more Bond money to offset deficit.
- Mr. Beck asked about the initial bond fund allocation? It was by enrollment.
- CBOC members asked about the baseball field project? The original project, as presented to the Board of Trustees, was budgeted at $3M but was for natural grass and the scope of the project was less than it is now. The current project is estimated at over $4.5M, based on Board discussions about scope after hearing from members of the community and evaluating in terms of sustainability. If it had been done as natural grass, it would be the only district field that is not artificial turf. The newly defined plan is now with DSA for review. The SHS baseball project is much larger than that for the earlier LGHS project; due to double-digit cost escalation (materials costs have almost doubled) and the significant different in scope for the SHS project.

Budget Overview:

Ms. van Zuiden asked about project management costs? They are currently being paid out of specific project budgets.

The "Potential Funding Plan" provides a summary of how to address identified budget deficits, rebalancing the budgets; and was approved by the Board of Trustees on September 13th, 2021; the SHS remaining deficit should be covered by some anticipated project

savings, once these numbers are finalized.

CBOC members questioned the allocation of all of the interest earned to the SHS projects since the initial allocation was by site enrollment; noting they felt this wasn't equitable? This was a Board decision and is possible since, during the initial allocation discussions, only original bond amount was considered; no decision was made regarding this interest earned.

B. Technology Advisory Committee (TAC) Update

Director of Technology Grenier presented an overview of Bond technology funds.

Not a lot of these funds were spent during COVID since the district was able to utilize designated COVID funds for technology needs specific to remote learning; not many staff/students were on campus so it didn't make sense to install equipment that would run and depreciate when not actually being used.

Ms. van Zuiden asked about the timeline for completion of all Bond projects? It is realistic to think we'll be complete by 2023. The hiring of GSW as project managers was due to a desire to more projects through more efficiently than district staffing levels would allow.

Ms. van Zuiden asked about a possible new bond? While there has been no explicit discussion there is Board recognition of additional site facility needs/ There has been more discussion about a new Parcel Tax since ours is so low, at $49/parcel.

VI. Public Comment - Report/Discussion Items

There was no public comment regarding agendized Report/Discussion items.

VII. Public Comment - Action Items

There was no public comment regarding agendized Action items.

VIII. Action Items

A. CBOC Minutes, June 1, 2021

Approve the minutes from June 1, 2021

Motion made by: Michele van Zuiden
Motion seconded by: Kathy Granger

> ***Voting results:*** Unanimously approved
> Yes: William Becker
> Yes: Kathy Granger

> Yes: Carol Musser
> Yes: Denise Ramon Herrera
> Yes: Michele van Zuiden

IX. Committee Member Comments

No additional comments were made.

X. Adjournment

The meeting was adjourned at 5:05 p.m.