MEETING MINUTES

We welcome you to this meeting of the LGSUHSD Citizens Bond Oversight Committee (CBOC). As permitted by AB 361, this meeting is being conducted virtually. To view or provide public comment please see the link below.The public may make comments relevant to agenda items at the time so designated on the agenda. Public comment will not be heard outside of the designated time. **You may provide public comment by using the Raise your Hand** feature, once you have logged in and registered using the posted Zoom link. The host will be notified that you have done so. Once you are recognized by the host, you may be asked to unmute your speaker. You will have a maximum of three minutes to speak (with a maximum of twenty minutes for one topic). While not required, we would appreciate it if you would identify yourself with your name and address when addressing the CBOC. Any individual requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the CBOC meeting should contact the Superintendent's office in writing.

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the Secretary or Clerk of the Board. (Education Code 49073.2)

Zoom Link https://lgsuhsd.zoom.us/j/92995017005 - to participate virtually.

Attendance

William D. Becker

I. Call to Order

The Committee meeting was called to order at 3:30 pm.

A. Roll Call - Establishment of a Quorum

The meeting was called to order at 3:30 PM. and a quorum was established.

> ***Voting results:***
> Not Present: William Becker
> Yes: Jeanmarc Blanchard
> Yes: Mike Buncic
> Yes: Kathy Granger
> Yes: Chris Miller
> Yes: Denise Ramon Herrera

II. Approval of the Agenda

The Agenda was approved as submitted.

Motion made by: Chris Miller
Motion seconded by: Kathy Granger

> ***Voting results:***
> Not Present: William Becker
> Yes: Jeanmarc Blanchard
> Yes: Mike Buncic
> Yes: Kathy Granger
> Yes: Chris Miller
> Yes: Denise Ramon Herrera

III. Public Comment - Report/Discussion Items

There was no public comment.

IV. Report/Discussion Items

A. Measure E Project Update

Jamie presented the Measure E Project Updates, dated June 21, 2022.

Completed projects included the LGHS Baseball Field Outfield Netting project which was over budget by $249,901. The increase was based upon an inadequate quote that was not designed to DSA standards and needed to be revised. There was extensive footing for the fence posts that were required. The project also consisted of 13 posts vs. 9 as quoted. The netting and foundation were much more extensive to have a safe system. The project parameters were not fully communicated properly when originally submitted, which was prior to Jamie and Delores's involvement.

Upcoming Projects:
The SHS Gym window reglazing project will be a summer 2023 project.

The SHS Pool Shade structure will start construction on November 15 and run through the winter break. The project should be completed when students return from winter break.

LGHS Admin Bldg. window replacement project has increased in cost by ($1,841.573). The windows have extremely high levels of lead paint and dry rot and will need to be replaced. The project scope changed drastically. The District was looking at a simple window replacement project and as we were further into the design it was discovered that the structural conditions require DSA ADA improvements to the single-use restrooms in the buildings. A new ramp also needs to be installed from the sidewalk from High School Court to provide access into the building as well as near the concession stand windows behind the admin building.

The LGHS window replacement project has become more of a pull-a-window-out and replace-it project. It has become much more complicated with ADA requirements and upgrades with the ramp and walkway, asphalt, and upgrading restrooms to be ADA compliant, which none of the work was intended in the initial design of the project. It went into the Division of State Architects (DSA) and DSA required two ADA improvements to the site and the restroom improvements. There was testing done and a mock-up was installed that uncovered instructional posts in between the windows were missing. The missing post triggered the upgrades needed for DSA that had to be addressed. The key is to get the windows in and replaced by the start of school, which is the intent.

SHS projects in Construction:
The HVAC and Roof Replacement project is over budget by $1,123,330, attributed to the structural requirements for the reinforcing of the roof, which was unforeseen. Also, over budget due to the current market conditions that have increased as well as supply chain issues. The project is tracking to be on schedule and to be completed by the start of school.

The engineering classroom project is currently tracking on budget and is expected to be completed by November.

The baseball facility upgrades will be completed in October for the start of the baseball season and tracked to be on budget.

The covered walkway project should be completed early next month and is also expected to be within budget.

Financial Summary:
The BOT approved Measure E Budget of $17,394,125 and the current project cost is $17,915,087 with a shortfall of ($520,962) The overage will come out of bond funds as per Delores.

B. Measure E Budget Update

Delores walked the committee through the project list expenditure report and indicated she revamped the expenditure report project list. Projects considered completed as a project or placeholder budget have been zeroed out or moved into the completed projects and adjusted to the actual cost, such as the LGHS roofing project. LGHS roofing project has been closed because of the actual costs.

Current Projects:
The LGHS retaining walls and erosion control project is listed under the current project although, as Jamie indicated, it is complete, although there may be outstanding invoices. Once all expenses are recognized, the project will be moved to the completed list.

The LGHS Lead Paint abatement project has been zeroed out as it was a placeholder budget. It will be moved up to complete in the next report. The lead paint abatement will be included within the project that generated that need.

LGHS Budget:
The LGHS window replacement budget has been adjusted for the sake at looking at where we are in the bottom line. The District will plan to bid in January as it is a safety

issue and we will need to move forward. The District will bid it out and see what the costs look like and then will look at the cost of the bonds to see if there are savings. The district could possibly allocate interest on the bond funds to help cover part of the deficit. Another possible option is to look at the HVAC set aside and reduce part of the HVAC set aside project. Delores believes the District will be able to get the project done, although funding will remain to be seen as we currently are in a holding pattern.

The LGHS Storm Sewer & Sanitary Sewer Hydorject project is zeroed out and funding will be out of the maintenance budget to maximize the bond funds due to the deficit.

In the LGHS Commons, Cafe', Library, Class Mod Wellness Center project, the Wellness Center is the only part of the project that remains to be done. There was an increase in the estimated costs. The furniture cost has been included in the budget, although some of the furniture has been purchased outside of the bond funds.

Planned Projects:
The LGHS Energy Management (HVAC Controllers) project was completed, although awaiting all invoices.

The amount for the LGHS budget is greater than $1,441,493, and the remainder will come out of the 20% HVAC set aside. The set-aside fund was to replace the HVAC units, but the controllers helped prolong their lives. Covering overrun out of the HVAC replacement. The set aside is because we have a significant number of HVAC units at the end of their expected life span. Rather than replacing all the units, we set aside funds, 20% of total cost of all units at the end of their life. The units are working very hard and we may see more fail over time.

Allocated budget funds are $49M, the cost of all projects is $51M and the deficit is $1.2M. Typically, if the district is short on funds at the end of the bond, we would put the project aside. Although this is a safety issue because of the lead paint, we will bid on it in January. The district will bid and see what the cost looks like and will see where we are with the bond funds. They may be project savings. The district will likely have more interest earned, and possibly allocate interest on the bond fund to help cover part of the deficit. The bulk of interest was allocated to the SHS artificial turf project. We would not see $1.2M in additional interest but will look at it when the books are closed. SHS has a surplus, so there may be money from interest that can be moved to LGHS. The district does have other funds. Although there are other uses for those funds, we will look at those funds. Another option is to look at the HVAC set aside. Delores feels we will be able to get the project done, and where the funds will come from will remain to be seen. We will discuss this again in a later meeting.

SHS Budget:
The first column is from October; the middle column is from June when it was first taken to the board and this column is what we are planning to spend. The third column are expenses through May 31st.

We increased SHS HVAC in Wings 100, X, 600, 000, and Locker Rooms project - including needed roofing and the 900 bldg. roof project by $1.4M, which will be covered by the 20% HVAC replacement project. The 20% HVAC replacement project is reduced on the current project list because 26 of the upgraded units will be replaced and it will reduce the set-aside budget.

The PA System Upgrade may be zeroed out in future budgets as it is a larger project that is in part outside of the tech bond portion of the bond fund. It may not have enough funds out of the tech bond to cover what is needed in the PA system upgrade.

The Engineering project budget has not yet been adjusted as the project is early on and change orders are coming through. Delores is not sure if it will be on budget or if there may be ~$40K in savings. Again, there could be savings or on budget.

The Gymnasium Window Replacement will be changed to reglazing the windows rather than replacing the windows.

The planned projects - Mod Student Services, Admin, SSGA project's actual cost has been lowered as the real number would be closer to ~$2.9M to do what is needed for the admin building and we do not have the funds available in this bond. If there is a surplus over time from SHS, there may be some improvements, although those will be decided later. We do not have the funds to do a complete modernization and we do not want to make minimal improvements now that will need to be redone in the near future.

The building 900 Shade Structure was thought to be part of the 900 building originally, although it was not included in the scope, possibly to keep the cost down. The Robotics club does have a need for it, and there are some savings from the 900 project, ~$500K. The District will get this through DSA and complete the project. It will be an all-weather, sheet metal shaded structure that comes off of the 900 building that would allow Robotics to work in the outside area.

The deficit was prior to allocating the interest. After the interest was allocated, there is currently a surplus of $291,126. There are some significant projects that are still early on and until the projects are finalised we will not do anything with the surplus.

Measure E Overview:
The LGHS Window project lists a surplus, although that is because it is deferred due to the additional $1.2M needed to complete the LGHS Window project.

Denise thanked Jaimie and Delores for the clear and great presentations.

V. Public Comment - Report/Discussion Items

VI. Public Comment - Action Items

VII. Action Items

A. CBOC Minutes - January 19, 2022

The Minutes of January 19, 2022, were approved as submitted.

Motion made by: Kathy Granger
Motion seconded by: Jeanmarc Blanchard

> ***Voting results:***
> Not Present: William Becker

> Yes: Jeanmarc Blanchard
> Yes: Mike Buncic
> Yes: Kathy Granger
> Yes: Chris Miller
> Yes: Denise Ramon Herrera

B. CBOD Minutes - March 2, 2022

The Minutes of March 2, 2022, were approved as submitted.

Motion made by: Kathy Granger
Motion seconded by: Jeanmarc Blanchard

> ***Voting results:***
> Not Present: William Becker
> Yes: Jeanmarc Blanchard
> Yes: Mike Buncic
> Yes: Kathy Granger
> Yes: Chris Miller
> Yes: Denise Ramon Herrera

VIII. Committee Member Comments

Denise indicated that the technology presentation was completed and presented to the Board in April, although she thought that it was due in February. Delores noted that the February Agenda had several reports and discussions and, for timing purposes, the technology report was pushed out. The last report indicates $2.5M has been spent with ~$4M remaining. The Committee requested a technology update at its next meeting.

IX. Adjournment

The meeting was adjourned at 5:08 PM.