

EHS BUSINESS INTERNSHIP APPLICATION



The Business Internship is a program where students can earn high school credit by taking an in-person business course and working outside of school. The curriculum reflects current business trends and prepares students to meet the demands of the business world. Topics covered in the program include employment skills, career preparation, communication skills, entrepreneurship, marketing, business ethics, and etiquette. If accepted you may choose to leave school early based on the amount of hours you work.

Qualifications

- Classified as a senior
- 18 credits entering senior year
- Clean discipline record
- Strong attendance record
- Reliable transportation
- 2.0 GPA

Class Requirements

- Enroll in a minimum of four classes; one of them must be an in-person, Rockwood Business course.
- Attend all 'A' day meetings with the Internship Coordinator.
- Remain employed by the same employer for the duration of the semester.
- Meet the total hours required at the approved employer at the end of the semester.
- Maintain good attendance and remain in good disciplinary standing at both school and work.

Application Process

- Return the completed application to **Mr. Choate by email choatecorey@rsdmo.org or in-person to room C136**
- Mr. Choate will contact you upon receiving your application to schedule an interview.
- Once accepted into the program, your counselor will then change your schedule to include Business Internship/CCE.

Today's Date	Internship/Internship plus	Semester	Concurrent Business Course(s)
	☐ Internship/.5 cr (works 10-19 hr/week) ☐ Internship+/1.0 cr (works 20+ hr/week)	☐ 1st Semester ☐ 2nd Semester	

Note: Students can take Internship in one or both semesters. They must be concurrently enrolled in a Rockwood Business course for each semester they are enrolled in Business Internship.

Personal Information

Full Name		Counselor	
Plans after high school ☐ College ☐ Trade School ☐ Military ☐ Workforce ☐ Undecided	Career Interest		
	College/Trade School		
	Major/Area of Study		
	Military Branch (if applicable)		

Employment History (List your most current job first)

Company	Location	Dates	Position/Type of Work

Note- It is ok to not currently have a job, but you **MUST** have a job by the start of the semester

References (List 2 teachers, administrators, or coaches at EHS). Please print names.

Reference #1:	Reference #2:
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Signatures

Student Signature	Parent/Guardian Signature
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