

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
REGULAR MEETING**

Date: August 27, 2026

Time: 6:00p.m.

Location:

Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

Absent	Patrick Albright
X	Alyssa Balfour
X	Raven Banning
X	Michelle Duncan
X	Hannah Ebben
X	Matt Raile
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Deputy Headmaster Sandy Stoltzfus
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Kathleen Kearney
X	Principal Jenna Allen
X	Assistant Principal Chris Reynolds
X	Assistant Principal Kelsey Bailey
X	Assistant Principal Jason Mayer
X	Assistant Principal Nancy Hoyer
X	Assistant Principal Jennifer Cardenas
X	Senior Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Michael Hofinger
X	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Office Manager/Registrar Tiffany Burgess
X	Headmaster Support Specialist Marjorie Fallon
X	Director of Security Jim Ramirez
X	Lead Registrar Elise Harkey
X	Director of Information Technology Sean Lewis

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

STUDENT SPOTLIGHT

- School Captains sharing the Annual School Motto with the Board

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – June 25, 2026
Motion to approve minutes from regular meeting from June 25, 2026
Motion: Ms. Banning
Second: Mr. Raile
All in Favor
- Approve Minutes – Special Meeting – BOD Training - August 17, 2026
Motion to approve minutes from special meeting, BOD Training, from August 17, 2026
Motion: Ms. Banning
Second: Ms. Balfour
All in Favor

DEPARTMENT REPORTS

- Review of School Safety Team and School Safety Report (Public Report and then Executive Session Report)
 - Executive Session to discuss security arrangements per [C.R.S. 24-6-402(4)(d)]
Motion to move to Executive Session to discuss security arrangements per [C.R.S. 24-6-402(4)(d)]
Motion: Ms. Timpe
Second: Ms. Banning
All in Favor
Time Entered: 6:24pm
Time Exited: 6:30pm
- Athletic Director Report

ADMINISTRATION REPORT

- Headmaster Report – Headmaster Schaffer

CONSENT AGENDA

- Resolution to change signatories on checks from Conrad/Albright to Timpe/Ebbens.
- Resolution to Accept awarded BEST grant funds for Plato campus repairs.
- Policy 5.11: Amend Bullying Policy (Second Reading)
Motion to Amend Policy 5.11
Second: Mrs. Timpe
 - Policy 2.24: Amend CORA Policy (Second Reading)
Motion: Mrs. Duncan
Motion to instate new CORA Policy
Motion: Mrs. Ebben
Second: Mrs. Duncan
- Policy 1.5: Amend Literacy Policy (Second Reading)
Motion to amend Literacy Policy
Motion: Mrs. Timpe
Second: Mrs. Duncan
- Policy 5.13: New Policy: Restraint and Seclusion (Second Reading)
Motion to enact new policy 5.13 Restraint and Seclusion
Motion: Mrs. Duncan
Second: Mrs. Timpe
- Policy 5.14: New Policy: Student Name and Parental Notification (Second Reading)
Motion to enact new policy 5.14
Motion: Mr. Raile
Second: Mrs. Timpe

Motion to approve all consent agenda.

Motion: Ms. Timpe
Second: Ms. Banning

All in Favor

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Common Sense articles 26-27 schedule assignments - Mrs. Timpe
September 11-Raven
October 9- Alyssa
January 22-Elizabeth
February 9- Michelle
March 9- Matt
April 6- Hannah
May 11- Patrick
- Assign Board members responsible for 2026-2027 Headmaster support and evaluation - Mrs. Timpe
Hannah Ebben
- Determine training topics for quarterly BOD education sessions-Governance Committee
 - Strategic Planning Training
- Board Meeting Location for 2026-2027 school year determination
~Beginning in September move the remainder of board meetings to the Junior High campus for 2026-2027
- First Reading: Policy 5.7 - Interrogations and Searches (Update)
Motion to update First Reading: Policy 5.7 - Interrogations and Searches
Motion: Ms. Timpe
Second: Ms. Duncan
Vote postponed September meeting
- First Reading Policy 2.25 - Government Workers Access (New Policy)
Motion to add Policy 2.25 - Government Workers Access
Motion: Ms. Timpe
Second: Ms. Banning
Vote postponed until September Meeting

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Timpe
- Advancement Committee – Mrs. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mrs. Ebben
- Governance Committee – Mrs. Timpe
- Parent Education Committee – Mrs. Balfour
- Policy Committee – Mrs. Duncan
- Security Committee – Mr. Raile
- Proclaim Liberty – Mrs. Duncan

POLICY REVIEW

- Policy 6.1-6.2, 7.1

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- Board Member: Raven Banning (Due: 09/08/2026, published: 09/11/2026)

Executive Session: To discuss a personnel matter per [C.R.S. 24-6-402(4)(f)]

Motion to move to **Executive Session:** To discuss a personnel matter per [C.R.S. 24-6-402(4)(f)]

Motion: Ms. Timpe

Second: Balfour

All in Favor

Time Entered: 8:26pm

Time Exited: 8:52p

ADJOURN

- Time: 8:52pm