

FOX CHAPEL AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Regular Business Meeting
October 12, 2026 – 7 p.m.
Fox Chapel Area High School LGI Room

This meeting may be recorded and/or broadcast.

Attached Pages

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. GUESTS

IV. FOX LEADERSHIP COUNCIL STUDENT REPRESENTATIVE(S)

V. SUPERINTENDENT'S REPORT

Page 7

• **A Lens on Learning** – Each month, we focus on student work in our schools to highlight lessons, growth, and successes of all kinds.

VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the combined agenda study session and regular business meeting dated September 14, 2026.

* **Motion:** Moved by _____ and seconded by _____,
that the minutes of the combined agenda study session and regular business meeting dated
September 14, 2026, are approved as written.

Roll Call Vote:

VIII. **FIRST PUBLIC COMMENT PERIOD** – Public comment is limited to residents or taxpayers of this district. The first public comment period is for items that are scheduled for deliberation or official action on the agenda. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcsd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

IX. OLD BUSINESS

A. **Academic Committee Report** (*Dr. Haselkorn*)

B. **Governance Committee Report** (*Mr. Frank*)

C. **Projects and Planning Committee Report** (*Ms. Zych*)

X. NEW BUSINESS

- The superintendent is recommending that action be taken on the following items of business:

A. Facilities / Transportation (*Mrs. Lynch*)

1. Award of Contract

High School Athletic Field Sports Lighting Replacement Project

- Accept the bid of GeoSport Lighting Systems, LLC, for the General Construction Contract with a Base Bid amount of \$499,500, and approve to award a contract to the bidder for the high school athletic field sports lighting replacement project conditioned upon the bidder's written acceptance of the terms and conditions of the contract, and timely submission of all required pre-award documentation, contract documents, and post-bid award documents. **This was reviewed and recommended by the Fox Chapel Area School Authority.**

2. Authorization to Advertise for Bids

Fox Chapel Area High School Mechanical Renovations Project

- Authorize the advertisement for bids for the high school mechanical renovations project.

3. Additional School Bus Drivers – 2026-2027 School Year

- Ratify hiring the additional ABC Transit, Inc., drivers from the attached list effective for the 2026-2027 school year. All required licensing, clearances, and all other essential employment requirements for school bus operators under the laws of the Commonwealth of Pennsylvania have been verified.

- * **Motion:** Moved by _____ and seconded by _____,
that Facilities / Transportation items 1, 2, and 3 are approved.

Roll Call Vote:

B. Finance (*Mr. Hamilton*)

1. Disbursements (Fund 10) – September 2026

- General fund disbursements (Fund 10) in the amount of \$12,638,662.14 from September 1, 2026, through September 30, 2026, are approved as attached.

2. Disbursements (Fund 31) – September 2026

- Capital reserves fund disbursements (Fund 31) in the amount of \$49,662.75 from September 1, 2026, through September 30, 2026, are approved as attached.

3. Finance Report – August 2026

- The finance report for August 2026 is acknowledged and filed for audit as attached.

4. Budget Transfers

- The budget transfers for 2026-2027 are approved as attached.

5. Bond Refinance – Resolution 2026-9

- Approve Resolution 2026-9 as attached, as prepared by district bond counsel, authorizing the issuance of bonds for the refunding of the district's outstanding Series of 2017 Bonds, in order to achieve debt service savings, so long as a minimum local debt service savings of \$2,000,000 can be achieved.

6. Allegheny Intermediate Unit Joint Purchasing Program – Resolution 2026-10

- Approve Resolution 2026-10 as attached authorizing the participation of the Fox Chapel Area School District in the Allegheny Intermediate Unit Joint Purchasing Program through the 2027-2028 school year, and authorizing the appointment of Ryan Manzer, director of finance, and Daniel Breitreutz, director of ancillary services, as representatives of the district. **This is a renewal of participation.**

**7. Advanced Machine and System Technologies Inc. (AMASTI)
Integrated Mailing System – Service Contract**

- Approve the service contract as attached between the Fox Chapel Area School District and Advanced Machine and System Technologies Inc. (AMASTI) for an integrated mailing system, effective October 13, 2026, through January 13, 2032, at a cost of \$413.65 per month. **This is a renewal of services at a 15% cost increase.**

- * **Motion:** Moved by _____ and seconded by _____, that Finance items 1, 2, 3, 4, 5, 6, and 7 are approved.

Roll Call Vote:

C. Instruction (Mrs. Cooper)

1. Magic School LLC – Agreement, Custom Data Privacy Agreement, and Price Quote

- Approve the agreement, custom data privacy agreement, and price quote as attached from Magic School LLC for services to support educators and students when using artificial intelligence effective from October 13, 2026, through October 12, 2027, at a total cost of \$29,342.25. **This is a new service and will be funded by the Pennsylvania Commission on Crime and Delinquency (PCCD) School Safety Grant.**

- * **Motion:** Moved by _____ and seconded by _____, that Instruction item 1 is approved.

Roll Call Vote:

D. Legislation / Policy (Mr. Frank)

1. Policies – Revised – First Reading

- Approve the first reading of the following revised policies as attached:

No. 140 – Charter Schools
No. 221 – Dress and Grooming
No. 325 – Dress and Grooming
No. 332 – Working Periods
No. 716 – Integrated Pest Management
No. 810 – Transportation

- * **Motion:** Moved by _____ and seconded by _____, that Legislation / Policy item 1 is approved.

Roll Call Vote:

E. Personnel (Ms. Zych)

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignations

a. Educational Support

- (1) The resignation of Stefanie Meyers, personal care assistant at Kerr Elementary School, due to personal reasons, is accepted effective September 14, 2026.

b. Custodial/Maintenance

- (1) The resignation of Christopher A. Skwortz, 10-month, 8 hours per day athletic maintenance employee for Fox Chapel Area School District, due to retirement, is accepted effective October 5, 2026.

2. Appointments

a. Professional

- (1) Jessica A. Wilson is approved as a certified school nurse at Hartwood Elementary School. This is a new position due to district needs.

Certification: Educational Specialist II
Education: B.A., University of Pittsburgh, 2004
ADN, UPMC St. Margaret School of Nursing, 2010
B.S., Ohio University, 2019
Experience: 6 years, Shaler Area School District
Effective: To be determined
Salary: \$65,353 (prorated), based on Step 7, B+0
Fringe Benefits: As per the Collective Bargaining Agreement

b. Food Services

- (1) Michaela Penn is approved as a permanent, part-time (5.75 hours per day) food services employee in the Dorseyville Middle School cafeteria. Hourly wage is set based on the wage scale for food services employees, General Food Worker – 2, with no fringe benefits, effective date to be determined, pending the fulfillment of pre-employment requirements. This position is available due to the resignation of Christine Weber.
- (2) Umedakhon Sharipova is approved as a permanent, part-time (4.5 hours per day) food services employee in the Dorseyville Middle School cafeteria. Hourly wage is set based on the wage scale for food services employees, General Food Worker – 2, with no fringe benefits, effective date to be determined, pending the fulfillment of pre-employment requirements. This position is available due to the resignation of Amber Eddy.
- (3) Genevieve Stout is approved as a permanent, part-time (4 hours per day) food services employee in the Fox Chapel Area High School cafeteria. Hourly wage is set based on the wage scale for food services employees, General Food Worker – 2, with no fringe benefits, effective date to be determined, pending the fulfillment of pre-employment requirements. This position is available due to the resignation of Michelle Kondas.

c. Supplemental Contracts – Non-Athletic

- (1) The following non-athletic supplemental contracts are ratified, effective for the 2026-2027 school year:

Erin Rowlands	Planetarium Director	\$ 879
Ashley Wickert	Yearbook Sponsor – MS	\$3,124
Monica Gralewski	Overnight Camp Counselor	\$ 410

3. Leaves

a. Professional

- (1) Meredith Z. Brown, elementary teacher at Hartwood Elementary School, is approved for a second semester medical sabbatical, effective January 15, 2027, with return scheduled for the first day of the 2027-2028 school year.
- (2) Rebecca L. Grzebyk, elementary teacher at Hartwood Elementary School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective January 28, 2027, with return scheduled for the first day of the 2027-2028 school year.
- (3) Gabriella E. Haberman, elementary teacher at O'Hara Elementary School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective January 22, 2027, with return scheduled for the first day of the 2027-2028 school year.
- (4) Emily L. Turner, French teacher at Fox Chapel Area High School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective December 22, 2026, with return scheduled for April 1, 2027.

b. Custodial/Maintenance

- (1) Theodore W. Polanowski Jr., 12-month 8 hours per day maintenance employee for the Fox Chapel Area School District, is ratified for a special sick leave, worker's compensation (non-contributing), effective October 12, 2026.

4. Salary Correction

a. Professional

- (1) Alexandra A. Czerski, previously approved as a leave replacement reading support teacher at Fairview Elementary School, with salary set at \$67,300.50 (prorated), based on step 1.5, M+0 of the salary schedule, is ratified with salary set at \$67,038 (prorated), based on step 1, M+0 of the salary schedule.

5. Volunteer – Athletic

- a. The following athletic volunteer is ratified, effective October 12, 2026:

Jacob Donovan Strength and Conditioning – HS

* **Motion:** Moved by _____ and seconded by _____,
that Personnel items 1, 2, 3, 4, and 5 are approved.

Roll Call Vote:

6. Appointment

a. Supplemental Contract – Athletic

- (1) The following athletic supplemental contract is ratified effective October 12, 2026:

Timothy Frank Softball, MS Head \$3,840

- * **Motion:** Moved by _____ and seconded by _____,
that Personnel item 6 is approved.

Roll Call Vote:

F. Operations / Cooperative Services (Mr. Goode)

1. Fox Chapel Area School District Comprehensive Emergency Management (CEM) Plan

- Approve the district's Comprehensive Emergency Management (CEM) Plan. This multi-hazard plan is in compliance with state and federal emergency guidelines under the Federal Emergency Management Agency (FEMA), the National Incident Management System (NIMS), and the Pennsylvania Emergency Management Agency (PEMA). This plan must be approved annually.

2. Walsworth Publishing Company, Inc. – Yearbook Purchase Agreement

- Approve the agreement as attached between the Fox Chapel Area School District and Walsworth Publishing Company, Inc. for the production of the 2027 Fox Chapel Area High School yearbook at a cost of \$45,562. **This is a new agreement that provides cost savings for the district and for high school families.**

- * **Motion:** Moved by _____ and seconded by _____,
that Operations / Cooperative Services items 1 and 2 are approved.

Roll Call Vote:

- XI. SECOND PUBLIC COMMENT PERIOD** – Public comment is limited to residents or taxpayers of this district. The second public comment period is for other matters of concern within the authority of the School Board. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

XII. FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

XIII. BOARD COMMENTS

XIV. ADJOURNMENT

- * **Motion:** Moved by _____ and seconded by _____,
that the meeting is adjourned. Time: _____.

Voice Vote:

NOTE: Attachments cited within the agenda are available for the public on the district website. Anyone without access to the district website who wishes to review the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

A. Enrollment and Fire Drills

B. Information

•Students Win Third Place & Honorable Mention in National PSA Contest

Fox Chapel Area High School 2026 graduate **Emily Korczynski** was named a third-place national winner for directing and producing, and an advanced media production class of 2025-2026 high school students was named an honorable mention winner, in the 2026 Create Real Impact Contest in the high school campaign category.

The students produced a public service announcement (PSA) titled, "The Final Rose," that was a take on "The Bachelorette," with a student giving a "Final Rose" to the safest driver.

The students involved with producing the PSA were 2026 graduates **Deniko Agurs, Quinn Carey, Samuel Kieffer, Emily Korczynski, and Eugenia Mettenburg**; 2025-2026 juniors **Lauren Bachman, Harry Bradley, Dax Buitrago, Finnegan DeRensis, Elias George, Logan Rapp, James Saleone, Nico Tavolario, and Jeffery Zacharias**; and 2025-2026 sophomores **Jonah Driver, Omar Elshahat, Giuliana Foley, and Jacob Kull**.

According to a letter from Kelly Browning, the executive director of Impact Teen Drivers, the sponsor of the contest, "Your campaign stood out for its creativity, positive messaging, and commitment to promoting safe driving and riding behaviors while helping prevent reckless and distracted driving ... We were especially inspired by your efforts to highlight positive solutions and strategies that can help stop preventable car crashes and create safer communities for everyone."

The goal of the Create Real Impact contest, open to students from across the United States ages 14-22, was to emphasize the importance of avoiding reckless and distracted driving and reducing teen driving injuries and fatalities on roadways and walkways. The students were to create a PSA that could be shared on social media. Fox Chapel Area High School received a Create Real Impact Educational Grant of \$500 for the students' honorable mention win.

The PSA created by Fox Chapel Area High School students can be viewed at <https://www.youtube.com/watch?v=mfoFxCKJDt0>.

C. Fox Chapel Area School Board Upcoming Meetings

October 12, 2026

A Committee of the Whole Meeting will be held immediately following the 7 p.m. Regular Business Meeting to discuss learning during emergency closures.

October 20, 2026

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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October 27, 2026

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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November 2, 2026

7 p.m.	Agenda Study Session	High School	LGI Room
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November 9, 2026

7 p.m.	Regular Business Meeting	High School	LGI Room
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Regular Business Meeting – 10/12/26

November 10, 2026

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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November 17, 2026

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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November 18, 2026

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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December 7, 2026

7 p.m.	Reorganization Meeting & Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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January 5, 2027

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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January 12, 2027

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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January 19, 2027

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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February 2, 2027

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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February 9, 2027

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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February 16, 2027

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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March 2, 2027

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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March 3, 2027

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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March 30, 2027

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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