

Governor Wentworth Regional School District
Joint Loss Meeting minutes

Date of Meeting and start Time: 10/6/20 @ 8:15
JLMC Representatives

Management Representatives	Employee Representatives
☒ Sarah Custeau-Admin Assistant/JLM Chairperson	☐ Robert Booth-Maintenance
☒ Adriana Komst-Business Admin/JLM Secretary	☒ Nate Buell-MES representative
☒ Lisa Rogers-Custodial Supervisor	☒ Christine Zimmer-GWEA
☐ Paul Michalski-IT director	☐ Norm Adjutant-Custodian
☒ Grady Charland- Kingswood administration representative	☐ James Grupp- Food service
☒ Patty Morrissey-Prinipal, Elementary representative/JLM Ast Chairperson	☒ Mary Gabrielli-Security
☒ Ivy Carlson-MES Principal	☒ Kelly Rodriguez -Paraprofessional

Lab 603.02: Must have equal numbers of employer and employee representatives or more employees than management representatives.

Committee purpose: The purpose of the Committee is to bring workers and management together in a non-adversarial, cooperative effort to promote safety and health in each workplace. The Committee's recommendations are advisory only and are intended to assist the employer. The composition, function and duties of the Committee shall be as provided under New Hampshire Department of Labor rules Lab 603.01, 603.02 and such other rules as the Department of Labor may, from time to time, adopt. The Committee shall also address protocols for employees to follow in relation to workplace violence, including training as required by RSA 281-A:64, III.

Meeting Discussions

☒ Approval of previous meeting minutes
☒ Review injury report
☒ Review any workplace safety concerns/trainings/inspections
☒ Are there any injuries, illnesses, or near misses to discuss

Chap Lab 603.03: Action Plan

- Next Meeting 12/8/26
- Schedule annual safety inspection
- Identify and schedule employee/job specific safety training
- <https://nhprimex.org/account/view/training/single/dont-fall-for-phishing/>

Review from previous meeting

- To-do list from last meeting
- Concerns taken care of
- Communicated safety concerns to building occupants

Date of Injury	Location-Principal	Employee Occupation	Injury Description	Lost time?
7/2/2026	KRMS	Custodian	injured shoulder while moving furniture	LT
9/2/2026	TCS	Para	Student Interaction	NLT
9/3/2026	OCS	Para	Fell to floor in hallway	NLT
9/3/2026	OCS	Teacher	Student Interaction	NLT
9/10/2026	OCS	Para	Student Interaction	NLT
9/14/2026	NDS	Teacher	Student Interaction	NLT
9/16/2026	OCS	Para	Student Interaction	NLT
9/18/2026	EES	Teacher	slipped on water on classroom floor	NLT
9/28/2026	TCS	Para	Student Interaction	NLT
9/29/2026	KRHS	Para	tripped over a student's foot in the classroom, fell to floor	LT

BUILDING	4/7/26 Safety concerns	NOTES
Carpenter	Parking lot pot holes, gate, threshold @ playground entrance	completed
Crescent Lake	Paining lines, sidewalk, roof shingles	completed
Effingham		
High School	231 threshold, cracked bricks @practice gym, fire door magnets, parking lot lights are dim, cameras (not working/add)	
Lakes Region Tech Center	phone moved to shop from office in J building	
Middle School	door magnets, cameras, sound panels in the gym falling, drain in kitchen (smell) water temp-kitchen	
Middleton	playground fence issues, playground drainage, main entrance tile (slippery), water holding tank	
New Durham	Bus drop off ice	
Ossipee	School zone sign by ball field	completed
Tuftonboro		
SAU office	failing concrete on ramp	completed
Safety/security on campus	KAC- door magnets, adding of cameras, mislabeled camera, front door unlock time	

Joint Loss Committee Meeting Minutes

October 6, 2026

Start: 8:17am

Present:

Sarah Custeau
Adriana Komst
Lisa Roger
Grady Charland
Patty Morrissey
Ivy Leavitt-Carlson
Nate Buell
Christine Zimmer
Mary Gabrielli
Kelly Rodriguez

Notes:

Approved minutes from 04/07/2026

Reviewed injury report

Reviewed any workplace safety concerns/trainings/inspections:

- A. Sawdust in the set shop is creating a safety and health issue. The individual working in this area moved the salt buckets and did not return them to the proper location. Additionally, the golf cart was not moved and incurred a significant amount of saw dust. The sawdust is creating a mess for the custodians to clean up the next day but is also creating slippery conditions which may lead to an injury. Scott Giessler has been informed of this practice, as has Paul Famulari. The intent is to have the individual (1) clean up in a thorough manner when done for the day (2) work outside (3) utilize the dust collector (which needs to be repaired) (4) move the golf cart prior to doing any work. Adriana spoke with Paul at the Admin meeting which took place directly afterwards and he will have a conversation with the individual.
- B. Outdoors mats have been placed over the grates @ the KAC which will prevent slipping during the wet, cold months.
- C. KAC-Cameras are down, need to be relocated, or purchased. Paul should acquire the cameras and will coordinate installation.
- D. KAC-Access door to the main entrance should be moved. Additionally, the access door needs to be addressed as it does not close/stay closed on windy days.
- E. KAC-The lights in the hallways need to be addressed.
- F. KRHS-The metal railing outside of the admin wing, front exterior cameras in the admin wing, an exterior pole near the gym, staff parking lot camera, lights at stairwell 4&6 need to be addressed.
- G. Tech-left side corner camera and garage bay doors need to be addressed.
- H. Middleton-
 - a. Playground fence was taken down by the PE teacher and other volunteers
 - b. Water issue being monitored-hot water and cold water are mixing creating, at times, very hot water coming out of the faucets
 - c. Lock issues-some do not lock (PE), playground (water system/shed)
 - d. Camera coverage should be evaluated

- e. Stairs-back by 6th grade emergency exit toward playground-add to FY28 Building requests
- f. Swinging gate-to close the front of the school to restrict access for outdoor recess, etc.- add to FY28 Building requests
- I. Tufonboro-bulkhead has wood rot. This may be an emergency repair sooner rather than later
- J. Effingham-Fire inspection found exterior hinges that are not tamper resistant. Sarah to do more research on this.
- K. Hand sanitizer-must be non-alcoholic and preferably, non-scented

Next Meeting: 12/08/2026 at 8:15am

Adjourned: 8:54am