RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Work Session
October 6, 2026

I. **OPENING ITEMS**

A. Call to Order – **5:30 PM**

B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

C. Pledge of Allegiance

II. **AGENDA**

A. Motion to approve the agenda.

26-160 Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

III. **Work Session**

Discussion amongst Board members about the superintendent's and treasurer's evaluations. Mrs. Czech and Mrs. DeLuca used example evaluations to create templates for both evaluations. Further discussion on types of electronic anonymous surveys sent out to staff members.

IV. **ADJOURNMENT**

26-161 Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: **6:37 PM**

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. Jensen, Mr. Petrucci
No: None
Absent: Mrs. DeLuca
Motion Carried: 5-0

The next regular meeting will be on October 8, 2026, at 5:30 PM at Knollwood Elementary School.

Mrs. Amy DeLuca, President

Mr. Adam Hines, Treasurer