

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Brookside Middle/High School
Media Center

Regular Meeting
September 10, 2026

I. OPENING ITEMS

- A. Call to Order – 5:30 PM**
B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

- C. Pledge of Allegiance**

II. AGENDA

- A. Motion to approve the agenda.**

26-148 Mr. Petrucci moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

A. 6:09 PM – 6:41 PM - Mrs. Pelphrey, BMS Principal – Discussion of Brookside Middle School new schedule, skill

classes, and additional applied academics.

B. 5:32 PM-6:09 PM - Dr. Mark Gleichuaf, Business Operations - Transportation and HVAC discussion.

IV. TREASURER'S BUSINESS

A. Reports

- Legislative update ready to share with Board
- Insurance containment cost committee 9/23
- T-2
- Medicaid, GAAP, Financial

B. Approval of Minutes

26-149 Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – August 27, 2026

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Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

C. AMVETS POST 55 Donation

- 26-150** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Board of Education accept and acknowledge the following donation(s) from **AMVETS POST 55**:

a. \$433.00 Brookside High School Parking Lot Painting

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

D. Anonymous Donation

- 26-151** Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following anonymous donation:

a. \$500.00 Maico MA-27 Audiometer

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

E. Approval of Financial Statements

- 26-152** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

F. Activities Purpose/Budget Statements

- 26-153** Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached Activities Purpose/Budget Statements for the 2026-2027 school year.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

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No: None
Motion Carried: 5-0

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

- 26-154** Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Board of Education motion to combine items A through F.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

A. Resignations/Leave Requests/Retirements

- 26-155** Mr. Brusnahan moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves items **A through F**.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci
No: None
Motion Carried: 5-0

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Christian Adkins**, Brookside High School Assistant Track Coach, resigning effective September 2, 2026.
- b. **Hayley Hamby**, Brookside Intermediate School, School Support Paraprofessional Breakfast Monitor, resigning effective September 13, 2026, to accept another position in the district.
- c. **Hayley Hamby**, Brookside Middle School, Cleaner, resigning effective September 13, 2026, to accept another position in the district.
- d. **Madeline Rouhier**, Brookside Intermediate School, School Support Paraprofessional Noon Monitor, resigning effective August 30, 2026, to accept another position in the district.

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B. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Scott Below**, District, Transportation - Van Driver, Step 2, 4 hrs./day. 180 days/year plus contracted holidays (pro-rated), effective September 11, 2026.
- b. **Hayley Hamby**, District, School Support Paraprofessional - Transportation Monitor, Step 1, 4hrs./day, 180 days/year plus contracted holidays (pro-rated), effective September 14, 2026.
- c. **Cheryl Paradis**, Brookside Intermediate School, School Support Paraprofessional Noon Monitor, Step 1, 2.5 hrs./day, 181 days/year plus contracted holidays (pro-rated) effective September 11, 2026.
- d. **Tracey Rieger**, Brookside Middle School, Educational School Support Paraprofessional, Step 1, 7 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective August 31, 2026.
- e. **Madeline Rouhier**, Knollwood Elementary School, Educational School Paraprofessional, Step 1, 7 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective August 31, 2026.

C. Classified Substitute

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Alexis Slesinger**, Classified Substitute – Server, Custodial/Cleaning, as needed, effective September 11, 2026.
- b. **Brian Tremaine**, Classified Substitute – Custodial/Cleaning, as needed, effective September 11, 2026.

D. Certified Salary Adjustment

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to August 1, 2026.

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	FROM	TO
a. Emilee Sheldon	BA	BA+12

E. Classified Salary Adjustments

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advanced training for the following classified personnel as per the Negotiated Agreement retroactive to the first workday of the 2024-25 school year.

a. Brandy Bauers	Base Salary+8%
b. Jane Vogel	Base Salary+4%

F. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Heather Carollo**, Forestlawn Early Learning Center, Kindness Club Advisor, Class VI, Step 0, effective September 11, 2026.
- b. **Julie Kinnear**, Brookside High School Spanish Honor Society Advisor, Class VI, Step 0, effective September 11, 2026.
- c. **Kevin Landis**, Brookside High School Esports Advisor, Class V, Step 0, effective September 11, 2026.
- d. **Michelle Lewis**, Knollwood Elementary School, Kindness Club Advisor, Class VI, Step 0, effective September 11, 2026.
- e. **Nathan Mack**, Brookside High School Esport Advisor, Class V, Step 0, effective September 11, 2026.
- f. **Jessica Schremp**, Brookside Middle School Spelling Bee Advisor, Class VIII, Step 0, effective September 11, 2026.

VI. BUSINESS OPERATIONS

A. Reduction in Force

26-156 Mr. Brusnahan moved, seconded by Mrs. Jensen, that the Sheffield-Sheffield Lake Board of Education approve the following reductions of certified staff effective for the 2026-2027 school year.

- 1 - 8th Grade Math
- 1 - 7th Grade ELA
- 1 – 3rd Grade
- 1 – Librarian/Media
- .5 - French

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

B. Second Harvest Food Bank of North Central Ohio

26-157 Mrs. Czech moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approve the contract with Second Harvest Food Bank of North Central Ohio to the administration of the School Pantry Program during the program year between July 1, 2026, and June 30, 2027.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

VII. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak has have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present, and voting."

- Mr. Smith - Spoke about Student Activity Accounts and the difficulties staff and students go through in raising the funds and asks that the Board consider the students who raised the funds before moving it to a different account. He also spoke about the Reduction in Force impact on the programming and offerings within the district.

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VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School – Mrs. Jensen
 - Special Meeting last week to work on a mission statement.
- B. Athletic Counsel –Mr. Petrucci -
 - Cross Country
 - The BHS Cross Country team competed last Saturday at one of the largest meets in the state at the HOKA Night Showcase at SPIRE Academy in Geneva. They will compete in another night race this Saturday at the Seneca East Stars, Stripes, and Lights Invitational!
 - Football
 - The BHS Football team continues to put up record-breaking offensive numbers most recently in last Friday's game against Margaretta. Quarterback Mason Waechter had 338 yard passing and 6 passing touchdowns. Wide Receiver Colton Casey had 3 receiving touchdowns and a kickoff return for a touchdown. Wide Receiver Alex Arra had 3 receiving touchdowns of his own. The team will look to continue their offensive output while also improving defensively against Firelands tomorrow night at home in the LC8 opener.
 - The BMS Football team had their game last week at Keystone postponed after the first quarter due to storms. They are currently 0-2 on the season and are playing at Columbia tonight.
 - Soccer
 - Both the Boys and Girls Soccer teams had their lone games from last week postponed due to the heat advisory on Wednesday.
 - The Boys picked up their second win of the season last night at Clearview.
 - The Girls will look for their second win tonight at home against Shaw.
 - Volleyball:
 - The BHS Volleyball team is currently 5-3 in the season and a perfect 3-0 in the LC8. They picked up a big 5-set win over Columbia last week and have an equally tough test tonight at Wellington.
 - The BMS 7th and 8th Grade Volleyball teams suffered their first losses of the season last night at Keystone. They are both currently 6-1 and start the second half of the LC8 schedule at Clearview next Monday.
- C. Legislative Liaison – Mrs. DeLuca:
 - HB455 into effect 10/9/26
- D. Endowment Fund – Mrs. Czech
 - We will be holding our next meeting this coming Monday; September 14th, in the BHS/BMS Conference room.
 - Members of the Endowment committee will be selling Cardinal Fleece blankets for \$25.00 at the following home football games:
 - September 11th vs Firelands
 - October 2nd vs Clearview (Homecoming game)

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- October 9th vs Black River
 - October 23rd vs Wellington (Senior Night)
- E. S.A.L.T. - Student Achievement Leadership Team - Mr. Brusnahan,
 - Forestlawn – Participated in a Bus Safety Assembly.
 - BHS – Esports Program - Have increased their participation to 35 students and have upgraded the gaming room. They greatly appreciate the donations.
- F. Finance – N/A

IX. EXECUTIVE SESSION

26-158 Mr. Brusnahan moved, seconded by Mr. Petrucci that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with **no action to follow**:

TIME: 7:26 PM

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

No: None

Motion Carried: 5-0

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

A. X Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested):

1. Appointment;
2. X Employment;
3. Dismissal;
4. Discipline;
5. Promotion;
6. Demotion;
7. Compensation;

B. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

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E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at **8:35 PM**

X. ADJOURNMENT

26-159 Mr. Brusnahan moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: **8:35 PM**

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mr. Petrucci

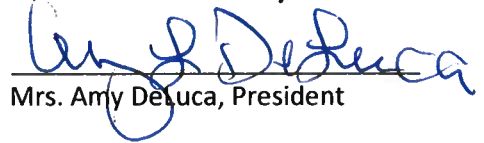
No: None

Motion Carried: 5-0

The next regular meeting will be on **October 8, 2026**, at 5:30 at Knollwood Elementary.



Mr. Adam Hines, Treasurer



Mrs. Amy DeLuca, President

