SECURITY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING MINUTES

August 13, 2026

I. Call to Order The meeting was called to order at 6:45 p.m. by Ms. K. O'Donnell

Pledge to Flag Pledge of Allegiance to Flag

Roll Call:

Board members present: Ms. Laborde, Ms. M. O'Donnell, Dr. Ybarra, Ms. Hubbard, Ms. Carino, Ms. K. O'Donnell

Board members absent: Ms. Gifford

Staff members present: Ms. Anspach

II. Recurrent

A. Minutes

It was moved by Ms. Carino, seconded by Ms. M. O'Donnell, that the Library Board of Trustees **APPROVE** the minutes of the July 9, 2026 meetings.

Aye: Ms. Laborde, Dr. Ybarra, Ms. Hubbard, Ms. K. O'Donnell

Motion carried

B. Financial Report

It was moved by Dr. Ybarra, seconded by Ms. Laborde, that the Library Board of Trustees **APPROVE** the financials for July 2026.

Aye: Ms. M. O'Donnell, Ms. Hubbard, Ms. Carino, Ms. K. O'Donnell

Motion carried

C. Director's Report

July Events

- Summer Reading 2026 has come to an end…well almost! Adults still have until August 31, to complete and submit their logs. The numbers tell the tale:
    - Registrations were the highest so far across almost all age groups!
        - The record was also set for minutes read and activities completed in all categories.
    - Teens, although not exceeding last year's number, had exponentially higher completion rates (83 vs. 38 in 2025). They also completed more than 4,500 activities than last year. That means, slightly less teens entered, but they engaged in reading and activities beyond our wildest expectations!
- Grace and Sarah A. headed out to Grand Mountain School for WSD3's annual Back to School Bash on July 25. More than 224 people visited the Bookmobile to learn all about what the library offers to students and their families throughout the year. Although it was very warm and toasty, we had a blast!
- The following Saturday (8/1), Betty the Bookmobile was back in action at the Back-to-School Haircut event at Mountain Top Barber Shop. Although a much smaller event, the community was excited to hear Sam and Grace talk all about what they can do with a library card!
- We were excited to have Park and Rec's "Camp WRP" come visit the Makerspace on July 24th for a STEM Day. Sarah D. premade each child a custom jigsaw puzzles with their first and last name etched on them, which they also got to color at one of the stations. Campers put together 3D printed T-Rex models and got to cut a custom ornament out on the Glowforge. They learned to load and unload the Prusa 3D Printers (like the ones they have at their schools!) and printed backpack charms. They left with all the information they needed to make a Makerspace appointment and come back with their families!
- Sarah A.'s schedule was full of meetings and conferences this month! On July 10th, I headed to "The Space," a unique library with nothing but meeting spaces in Arapahoe County for the Front Range Public Library Directors meeting. I got to know directors from libraries large and small along the front range. It was nice to find comradery and mentorship from those who have done (and seen!) it all. I am looking forward to the next one at the brand-new Anythink Nature Library in November.
- A last-minute invite was sent from Colorado State Libraries that they were paying for spots at the United for Libraries virtual conference, beginning the next day. I registered for all 3 days and attended a multitude of conferences for Board of

Trustee members and Friends of the Library Groups. I will share what I learned at upcoming board meetings!

- More exciting news on that front, Colorado State Libraries as offered to sponsor 30 libraries and pay for a membership to United for Libraries…and we are on the list! United for Libraries is a division of the American Library Association that supports those who govern, promote, and advocate for libraries – especially Trustees and Friends Groups. They have a huge selection of on-demand videos, live learning, quarterly webinars, and toolkits. More information to come!

August

- August begins our annual Artist Appreciation Contest! Community members from kindergarten up to adults are encouraged to submit their artwork (any medium, any style), for a chance to win prizes and have their artwork displayed in the library lobby for the next year!
- SPL is celebrating Colorado's 150th birthday in style! Stop by the library to check out a book about Colorado, or one written by a Colorado author, and enter to win a cool Colorado picture! Also, something very exciting, Samantha has put together a "Sesquicentennial Storytime," featuring Colorado authors including our very own Children's Librarian – Molly! Videos of the authors reading their stories will be posted to Facebook and Instagram all month long. Two prize packs, one for children and the other for adults, will be given to two lucky commenters. Each pack contains the books featured during August!
- Laurie hosted this fun Suncatcher Class on August 1st. Participants used real, dried flowers to make one of a kind suncatcher! We are planning lots of fun crafts over the next few months as we are getting ready for fall and the holidays.
- Molly, Elaine, Sarah A., Grace, Leslie, and Dara represented SPL at WSD3's annual Convocation with district staff and teachers. We held up signs that read, "Check Us Out" and "We're more than just books" on giant posters resembling books. We also hung a sign on the balcony with QR codes encouraging staff to fill out a form for a free gift. Molly made a bunch of snack-filled baskets to take to all the district schools (and admin!) to promote the library and make sure their bellies were full and hearts happy before the first day of school.
- Samantha attended the Colorado Library Wellness Conference at the University of Denver Library on August 7th to discuss the growing importance of mental and physical well-being, and how libraries can play a key role in supporting health and happiness for their communities. They discussed Equity, Diversity, and Inclusion

initiatives at libraries around the country; explored the importance of setting healthy boundaries between staff and patrons; discovered the importance of affinity groups; censorship; benefits of student outreaches; and were reminded of the importance of physical movements to regulate and reset ourselves.

- The whole staff will be learning at our Staff Development Day on Tuesday, August 18th. The library will be closed the entire day as we: debrief and de-stress from summer reading, learn about what is coming over the next few months at SPL, and do some safety training. Red Robin is being catered for lunch, and we will end the day with a fun teambuilding activity – t-shirt tie dying!!
- Art and Carol from Carol's Creative Glass on Main St. will be coming to the library this Saturday for a Mosaic Making class! All materials are provided. The class already has a waiting list, so hopefully we can get another class on the schedule! We love partnering with local businesses!
- Last year, we received an enormous donation of rubber stamps and crafting supplies from a patron. As creative as we are, we could never use all the materials in two lifetimes, so we are sharing with the community. Join us on August 20th from 5-6:30p for a Craft Supply Rummage Sale. All proceeds will go to the Friends of the Security Public Library.
- On August 18th, our consortium will be moving our massive library of eBooks and audio books from the Cloud Library to Hoopla. The goal is to take one under-utilized platform and combine it with a much more popular (but expensive) model, in order to provide the most in-demand books at a cheaper price. Patrons can have 5 checkouts and 7 holds at a time, and although we are hoping existing holds will transfer, we can't be sure.

Additional items

- WorkKeys Testing: Sarah A. and Samantha are certified to administer the WorkKeys tests! These tests assess real-world foundational and soft skills needed for success in the workplace. WSD3 will be requiring these tests for paraprofessional staff members, both existing and future hires. SPL will only be charging for the cost of the test, saving the district and staff members over $70 for the three required exams!
- Security Cameras: There has been an uptick in the number of car accidents and thefts around the library, so we are looking into adding one new camera and two adjusting the position of two others. The goal is to have better visibility on the east side of the building, under the balcony, and towards the tennis court side of the

property. We are hoping to have the work completed this month so we will be ready to paint in September.

- Exterior Painting: We are set to paint the exterior of the building in September! Although we haven't decided on colors, we are looking to keep the earthtones.
- Fax line: We have ditched our faulty fax line thanks to Kevin Toth with District Technology! They have switched all their fax lines to digital connections and offered to do the same for us. It is saving the library almost $100 per month!

D. Correspondence

Ms. K. O'Donnell was presented with a card and gift cards for her dedication to the SPL Board of Trustees for the past 10 years.

E. Trustees, public, and staff on items not appearing on the agenda.

III. Old Business

A. ACT ON Reviewed Closure and Delay Policy

It was moved by Dr. Ybarra, seconded by Ms. Carino that the Library Board of Trustees **APPROVE** the Reviewed Closure and Delay Policy.

Aye: Ms. Laborde, Ms. M. O'Donnell, Ms. Hubbard, Ms. K. O'Donnell

Motion carried

B. ACT ON Revised Chart of Accounts and Budget Summary

It was moved by Ms. M. O'Donnell, seconded by Ms. Hubbard that the Library Board of Trustees **APPROVE** the Revised Chart of Accounts and Budget Summary.

Aye: Ms. Laborde, Dr. Ybarra, Ms. Carino, Ms. K. O'Donnell

Motion carried

IV. New Business

A. RECEIVE Director's Evaluation Form

The Board of Trustees **RECEIVED** the Director's Evaluation Form

B. RECEIVE Library Board Self Evaluation Form

The Board of Trustees **RECEIVED** the Library Board Self Evaluation Form.

C. ACT ON State Grant Application

It was moved by Ms. Laborde, seconded by Ms. Carino that the Library Board of Trustees **APPROVE** State Grant Application.

Aye: Ms. M. O'Donnell, Dr. Ybarra, Ms. Hubbard, Ms. K. O'Donnell

Motion Carried

D. ACT ON AWE Purchase

It was moved by Ms. Carino, seconded by Ms. Hubbard that the Library Board of Trustees **APPROVE** the purchase of three AWE computers for the Children's Room.

Aye: Ms. M. O'Donnell, Ms. K. O'Donnell, Ms. Carino

No: Dr. Ybarra

Motion Carried

E. ACT ON Interviews for Library Board Vacancy

It was moved by Ms. Carino and seconded by Ms. Laborde to **APPROVE** the appointment of Kristye Perez to fill the vacancy on the Library Board of Trustees.

Aye: Ms. M. O'Donnell, Ms. K. O'Donnell, Dr. Ybarra, Ms. K. O'Donnell

Motion Carried

F. ACT ON Election of Board Officers

It was moved by Ms. Laborde and seconded by Ms. Hubbard that the Library Board of Trustees **APPROVE** the appointment of:

Dr. Ybarra, President

Ms. Gifford, Vice-President

Ms. Carino, Secretary

The meeting was motioned to be adjourned by Ms. Laborde and seconded by Ms. Carino.

Respectfully submitted,

Shannon Carino

Shannon Carino, Secretary