

**FLORIDA STATE UNIVERSITY SCHOOLS
POLICY MANUAL
CURRICULUM AND INSTRUCTION
CHAPTER 4.0**

4.24+

ARTIFICIAL INTELLIGENCE ACCEPTABLE USE

I. Introduction

It is the policy of Florida State University Schools to:

- A. Support the use of technology to improve teaching and learning, and to support innovations throughout the educational system.
- B. Work to ensure teachers and students are aware of the limitations, implications, and appropriate guidelines of its acceptable usage.
- C. With artificial intelligence (AI) technology shifting from providing access to instructional resources and capturing data, to automating decisions about teaching and learning processes, and detecting patterns in data, it is necessary for an increase in the level of responsibilities a person may delegate to a computer system.
- D. This policy outlines acceptable use of AI tools and/or related applications within Florida State University Schools to ensure their safe, ethical, and responsible use.

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II. Guidelines for Usage

A. Teachers may use district approved AI for curriculum purposes. “Artificial intelligence instructional tool” means a software application or service that uses artificial intelligence, including machine learning, which is made available to a

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student by an educational entity for educational purposes, including instruction, tutoring, practice, feedback, or completing educator-directed assignments.

1. Teachers must notify parents when an Artificial intelligence instructional tool is planned for instructional use. The notice must use plain, non-technical language and include:
 - a) The name of the application or platform;
 - b) The grade level(s) and subject area(s) in which the tool will be used;
 - c) The nature of the student interaction with the tool, including whether the tool provides automated feedback or instructional responses;
 - d) The process for objecting to tool content; and
 - e) If the student would be directly using the tool.
2. Teachers must provide an option for parents to opt their child into using the tool along with information on an alternative, non-artificial intelligence instructional tool for their child to use if they do not opt them in.
3. The AI instructional tool is limited to supplementing, and not replacing, the professional judgment of the teachers and the primary right of parents to direct the upbringing and education of their children.
4. Approved AI instructional tools are expected to be accurate, transparent, viewpoint neutral, and comply with Florida's adopted academic standards and instructional materials framework.
5. AI instructional tools do not subject students to undisclosed behavior monitoring, social scoring, or psychological profiling.

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B. Teachers and staff Responsible Use:

1. Generative AI is not a substitute for human creativity, judgement, and creation.
2. Potential violations of IP, Privacy, and District Policy
3. Accuracy, appropriateness, or bias (depending on the nature of the work) may require evaluation and/or review
4. AI must not be used to learn passwords, confidential, proprietary or sensitive district data.
5. AI must not be used to upload employee or student records, names, addresses, or other personal identifiable information, unless used by a source-grounded AI research assistant.
6. AI must not be used for employment decisions about applicants or employees.
7. AI shall not be used to meet a student's social, medical, psychiatric, mental health, legal, financial, or other types of professional service needs.
8. AI may not be used to employ relationship-building or anthropomorphic design features for the purpose of encouraging a student to continue to interact with the system.

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C. Students Responsible Use: Instructional personal utilizing district approved AI within their classroom spaces will work to ensure the following:

1. Students should acknowledge that AI is not always factually accurate, nor seen as a credible source, and should be able to provide evidence to support its claims. All users must also be aware of the potential for bias and discrimination in AI tools and applications.

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2. If a student is using an AI program, they need to think critically and be sure to fact-check using primary sources.
3. AP, IB and Dual Enrollment college and university classes may have additional restrictions and limitations regarding the use of AI.
4. Academic integrity means that ~~AI~~ cannot be used for any assignments, essays, or other papers submitted ~~unless with teacher authorization and parental approval.~~ Should AI be used in any capacity, the student must acknowledge the use of AI related to their school work: attributing AI text, image, multimedia, etc. when using them in their school work. The use of AI could be subject to the Academic Dishonesty Policy. Students are not permitted to use AI programs to ~~as a substitute for~~ doing their own work.
5. Students may not use ~~generative~~ AI for any assignment unless the student has explicit permission from the teacher ~~and parent.~~ ~~5. AI shall not be used to simulate friendship, companionship, or an emotional relationship.~~
6. Any misuse of AI tools and applications, such as hacking or altering data, is strictly prohibited.
7. Students using AI software with a personal device and/or personal credentials should be aware that the platforms they are uploading information to is collecting various forms of data and their privacy may not be protected.

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Student access to certain websites using AI may be granted, however privacy guidelines and age restrictions must be considered prior to allowing the usage.

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STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1001.02, 1003.02, F.S.

STATE BOARD OF EDUCATION RULE(S): 6A-1.0957, 6A-1.0955

HISTORY:

ADOPTED: 2/13/2024

REVISION DATE(S):

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