



APPLICATION FOR EARLY GRADUATION/EARLY RELEASE

Name: _____
Last First MI

Grade: _____ Student ID#: _____

Early Release: Student has completed all graduation requirements, is choosing to leave high school and has an appropriately planned post-secondary education experience. Student will graduate with his/her class in May. Transcript will reflect May graduation.

Early Graduation: Student has completed all graduation requirements. Because of special circumstances, such as scholarships/financial aid eligibility, the student's transcript must reflect the immediate date of graduation. In order to qualify for A+ Funds, students must choose the early graduation option below.

I do hereby request that I be excused from attendance in the Rockwood School District as of _____
for the following reason: _____

I am requesting: ☐ Early Graduation ☐ Early Release

In making this request, my parent/guardian and I understand:

- a. The Board of Education Policy 2525 - Graduation Requirements.
- b. I must have met all graduation requirements by the above date.
- c. Correspondence courses have been completed and grades have been received **ten days prior to the end of the semester**.
- d. I will pick up a withdrawal form from the Registrar by the assigned date.
- e. I will not receive my diploma until graduation. If I do not attend Graduation, I may obtain my diploma from the principal's office during regular office hours after graduation.
- f. I must have the permission of my principal to attend Graduation, Celebration, and Prom.
- g. I must have an appropriately planned post-secondary education experience.
- h. It is the responsibility of the student/parents to check specific requirements for:
 - a. Individual college and university admission requirements
 - b. Scholarship and financial aid requirements
 - c. My personal health insurance/Social Security benefits
- i. I understand that I will be ineligible for any extra-curricular/athletic activities.
- j. All A+ criteria must be completed prior to early graduation in order to qualify for A+ status.
- k. I understand that by accepting early release that I am no longer continuously enrolled and therefore will not be eligible for A+ funds.

_____ Student Signature	_____ Date	_____ Parent/Guardian Signature	_____ Date
_____ Registrar Signature	_____ Date	_____ Counselor Signature	_____ Date
_____ Activities Director Signature	_____ Date	_____ College Specialist Signature	_____ Date

After reviewing the supporting documentation, I ☐ **approve** / ☐ **do not approve** this request for Early Graduation/Early Release.

This student ☐ **is granted** / ☐ **is not granted** permission to participate in Graduation, Celebration and Prom.

Principal's Signature Date

Original Student File/Registrar; Copy: Student; Copy: Coordinator of Prevention & Guidance Services