



School Advisory Council

Meeting Minutes

Date: October 7, 2026

1. Welcome and Introductions

- Meeting called to order at 4:00 p.m.
- Introductions of council members:
- Josh Martin – Principal
- Karen Dunson - Teacher
- Jessica Rosinski – Teacher
- Jonathan Browning – Parent
- Christy Hendricks – Parent
- Kristin Hornsby – Parent – Not present due to family emergency
- Donna Sinclair – Parent

2. Approval of Agenda

Agenda approved as presented: Motion: Jonathan Browning

Second: Jessica Rosinski

3. School Council Training

Presentation from CCSD was shared by Mr. Martin which addressed the following areas –

- Purpose of School Council
- Established in 2000 to foster collaboration between the school and community.
- Focused on supporting student learning through service to both students and teachers.
- Reviewed Code of Ethics and Scope of Responsibilities
- School Board Policies
- School Improvement Plans
- School Budget Priorities
- School-community communications strategies
- Reviewed the role and activities of an effective school council
- School improvement planning
- Encouraging parental involvement
- Distributed key documents School Council Handbook, Fact Sheet on Effective School Councils Parliamentary Procedures Guide

4. Officer Elections

- Chair: Jonathan Browning
- Vice-Chair: Kristin Hornsby
- Secretary: Karen Dunson

5. Principal's Report

- Qualities of School Principal 2026-2027

Instructional Leadership

School Climate

Planning and Assessment

Organizational Management

Human Resource Management

Teacher/Staff Evaluation

Professionalism

Communication and Community Relations

The areas of Organizational Management and Human Resource Management were updated.

- District Anchor Slide School – School Board conducted a data analysis; three-year goals established for Reading Proficiency, ELA (English Language Arts), and Mathematics. Data baseline: 3-year cohort averages.
- School Improvement Plan (SIP) Goals
Action Steps. Reading Intervention Plan.
- Cell Phone Policy: New state law effective 2026–2027: No student cell phone use between 8:30a.m–3:30 p.m. even for academic purposes.
- 1:1 Device rollout – Policy and expectations for students and teachers

7. Adjournment

- The meeting concluded at 5:45p.m. motion by Jonathan Browning, second by Donna Sinclair
- Next meeting scheduled for December 2nd