

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**4975 Oster Road
Sheffield, OH 44054**

October 8, 2026

**5:30 P.M. Regular Meeting
w/Addendum**

Knollwood Elementary

Mr. Kreig Brusnahan
Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mr. Jack Petrucci
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

- C. Pledge of Allegiance

II. AGENDA

- a. Motion to approve the agenda.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

III. INFORMATIONAL ITEMS

- A. Goodwill
- B. Mrs. Mudore – John’s Safe Space
- C. Discussion of student fees and Class funds.

IV. TREASURER’S BUSINESS

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – September 10, 2026

Work Session – October 6, 2026

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Wellness Stipend

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the wellness champion stipend (\$500) each for the 2026-2027 school year, to be paid by fund 024-0000.

- a. **Chara Brown** – Co-champion
- b. **Ginny Wesebaum** – Co-champion

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



D. VFW POST 8686 Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation(s) from **VFW POST 8686**:

- a. \$1,000.00 BHS Life Skills (Multi-Handicapped Students)
- b. \$2,100.00 Mrs. Rector – Laptops
- c. \$2,300.00 – District Video Club
- d. \$1,000.00 – Brookside Middle/High School - Grill

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. AMVETS POST 55 Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation(s) from **AMVETS POST 55**:

- a. \$1,716.00 Brookside Wrestling
- b. \$1,700.00 Brookside Cheerleading

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Bob-O-Link Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation from **Bob-O-Link**:

- a. \$250.00 District Video Club

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

G. Luxury Heating Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation from **Luxury Heating**:

- a. \$750.00 District Video Club

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



H. Approval of Financial Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

I. Activities Purpose/Budget Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Activities Purpose/Budget Statements for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Caitlyn Kiss**, Knollwood Elementary School, School Support Paraprofessional – Monitor, resigning effective October 12, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. Administrative – Other

It is recommended that the Sheffield-Sheffield Lake Board of Education award and employ Gretchen Loper, as an Administrative Substitute, as needed for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.



- a. **Kariman Assad**, Brookside Intermediate School, School Support Paraprofessional – Breakfast Monitor, Step 5, 0.5 hrs./day, 175 days/year plus contracted holidays (pro-rated), effective October 12, 2026.
- b. **Kristin Kingston**, Brookside Intermediate School, School Support Paraprofessional – Noon Monitor, Step 1, 2.5 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective October 12, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. Classified Correction

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **CORRECTIONS** for classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Hayley Hamby**, School Support Paraprofessional – Transportation Monitor, **FROM** Step 1 **TO** Step 8, 4 hrs./day, 180 days/year plus contracted holidays (pro-rated), RETROACTIVE to September 14, 2026.
- b. **Megan Cwalinski**, Forestlawn Early Learning Center, Kindergarten Educational School Support Paraprofessional, Step 4, 7 hrs./day, 180 days/year plus contracted holidays (pro-rated), effective August 17, 2026. (Correction from 8/27/26 Section V.C.a)

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. Classified Substitute

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Kaitlyn Tribe**, Classified Substitute – Custodial/Cleaning and Server, as needed, effective October 12, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



VI. BUSINESS OPERATIONS

A. Control Concepts of Ohio, LLC, and GPS Engineering

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the proposal with **Control Concepts of Ohio, LLC, and GPS Engineering** - 7-12 building Phase 1: Integration.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. Control Concepts of Ohio, LLC, and GPS Engineering

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the proposal with **Control Concepts of Ohio, LLC, and GPS Engineering** – 7-12 building Phase 2: Central Plant Boiler/Chiller Plant Controls Replacement.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Educational Service Center of Northeast Ohio

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with **Educational Service Center of Northeast Ohio** for educational purposes for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. BMS Academic Club End of Year Field Trip

It is recommended that the Sheffield-Sheffield Board of Education approve the BMS Academic Club end of the year field trip to Nashville, Tennessee, **May 24-27, 2027**, as per the attached.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. Bus Routes/Assignments 2026-27 School Year

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached bus routes and assignments for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



F. Lorain City Schools' Frank Jacinto Center for Autism and Exceptional Learning Education Contract

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with Lorain City Schools' Frank Jacinto Center for Autism for educational purposes for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present, and voting."

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance

IX. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

TIME: _____

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- A. X Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)



1. _____ Appointment;
2. X Employment;
3. _____ Dismissal;
4. _____ Discipline;
5. _____ Promotion;
6. _____ Demotion;
7. _____ Compensation;

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

X. ADJOURNMENT

Time: _____

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

The next regular meeting will be on November 12, 2026, at 5:30 PM at the Administration Center.



ADDENDUM ITEM

IV. TREASURER'S BUSINESS

J. Approval of Purchase Orders

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$3,000.00 with issues.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

K. The Lions Club Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation from **The Lions Club**:

a. \$500.00 District Video Club

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

b. **Amanda Vaseaney**, School Psychologist, requesting unpaid FMLA leave, beginning October 21, 2026, until approximately November 1, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

c. **Bettina Figueroa**, Brookside High/Middle School, School Support Paraprofessional – Lunch Monitor, Step 2, 3 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective October 12, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____