School Parent and Family Engagement Policy
Clyde Riggs Elementary
2026-2027
08-04-26

In support of strengthening student academic achievement,_Clyde Riggs Elementary receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Clyde Riggs Elementary agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.

  If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.

Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

(A)families play an integral role in assisting their child's learning;
(B)families are encouraged to be actively involved in their child's education at school;
(C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
(D)other activities are carried out, such as those described in Section 1116 of the ESSA.

Description of how the school will implement required school parent and family engagement policy components:

CRE will hold a convenient annual meeting, with alternate meeting times, for parents to evaluate and revise school plans, parent policies, and programs.
CRE will develop a school-parent compact showing shared responsibilities between the school, scholar, and families
CRE will send out surveys to allow parents to provide opportunities for suggestions
CRE will provide timely information and descriptions about family activities, curriculum, academic assessments, and expected achievement levels

JOINTLY DEVELOPED

Clyde Riggs Elementary will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible share information to parents about standards and academic requirements related to student learning send home newsletters and information concerning school profile, etc.

- Coordinate with community agencies and services to provide support for families offer flexible meetings that meet family needs
- Help parents learn specific strategies to work with their children at home
- Emphasize the importance of regular home-school communication through conferences, progress reports, access to staff, and volunteering

ANNUAL TITLE I MEETING

Clyde Riggs Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement policy, the school-wide plan, and the school-parent compact.

- The annual Title 1 meeting will be held with an alternate meeting time to accommodate the schedules of our families.
- Parents will be informed of the requirements of a Title 1 school as well as the families' rights to be involved as well as the complaint procedure.
- Family engagement opportunities for the year will be discussed. The school-wide compact with be sent and includes the dates of upcoming family engagement opportunities.

COMMUNICATIONS

Clyde Riggs Elementary will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening related to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:
- Flyers are sent home with ample notice of upcoming family engagement opportunities along with reminders the day before an event.
- Family engagement opportunities will be put on the school marquee.

SCHOOL-PARENT COMPACT

Clyde Riggs Elementary will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards. The school-parent compact is printed in the student handbook and is given to each student at registration. Students sign an acknowledgement that they have read and understand its contents. This compact will also be discussed at the annual Title 1 meeting.

RESERVATION OF FUNDS

If applicable, Clyde Riggs Elementary will take the following actions to involve the families of children served in Title 1, Part A schools in decisions about how the 1 percent of Title 1, Part A funds reserved for parent and family engagement is spent by:

- Each family will complete a parent interest survey at our annual parent meeting in the fall. This survey gives families an opportunity to express areas in which monies should be spent in regard to parent and family engagement.

COORDINATION OF SERVICES

Clyde Riggs Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

- Clyde Riggs partners with the Rotary Club of Portland to provide multiple bicycles to our students during the year.
- Clyde Riggs partners will local banks to discuss with students services offered at their respective banks.
- Clyde Riggs partners with local churches to provide food packs that go home with students on Friday.
- Christmas assistance is provided to our families by various churches and businesses.

BUILDING CAPACITY OF SCHOOL STAFF

Clyde Riggs Elementary will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate parent programs, and build ties between families and the school by:

The Title 1 staff participates in professional developments throughout the year that specifically address ways that we can better work with our families as equal partners.
Parents are included in decision making about family engagement activities.
Parents are also invited to be a part of our PTO.

Clyde Riggs Elementary will provide other reasonable support for parent and family engagement activities under Section 1116 as families may request by: •

- Continue to include parents on school and system-wide planning committees.
- Continue to gather information from parents through questionnaires and surveys.

Provide an opportunity for parents to ask questions, share concerns, and offer suggestions at meetings.
Encourage parents to assist with revisions of policies as needed.

DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENT

Involve families in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.

Provide necessary literacy training for families from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.

Pay reasonable and necessary expenses associated with parent and family engagement activities to enable families to participate in school-related meetings and training sessions.

Train families to enhance the engagement of other families.

To maximize parent and family engagement and participation in their child's education, arrange school meetings at a variety of times.

Adopt and implement model approaches to improving parent and family engagement Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.