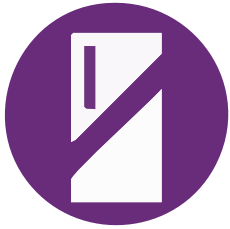


The Wellington School

Standard Responses



Hold

Keep hallways clear. Remain in your classrooms and offices. Normal activities may continue in your spaces. Classroom doors should be closed but you may respond normally to someone at the door.

Example Command "We are in a HOLD. Clear the hallways"



Secure

Everyone returns to and remains in the building. Lock exterior doors. Nobody in or out of the building. Our perimeter is secured. Normal activity may continue in the building including moving through the hallways.

Example Command "Please SECURE the building. Everyone inside."



Lockdown

Everyone returns to and remains in the building. Secure yourself and others in a locked room. Remain quiet and out of sight of windows and doors. After initial lockdown, do not open doors.

Example Command "LOCKDOWN"



Evacuate

Everyone leaves the building. Move to designated rally points unless directed to an alternate location. Prepare to account for individuals through Drill Commander.

Example Command "EVACUATE to the Golf Course"



Shelter

Shelter in place. Move to a tornado safe location as shown on the Tornado Locations map posted in all rooms. Sit in the Duck and Cover position. Shelter in place is most often used in a tornado situation.

Example Command "We are experiencing a tornado warning. Please move to SHELTER locations."



Active Threat

When an active threat is declared, use your individual judgment to get away from the threat. If evacuation is not possible, lock down in a securable location. Be prepared to defend yourself.

Example Command "There is an Active Threat in the building. Run, Hide, Fight."