Medication Administration Consent and Licensed Prescriber Order
Karns City Area School District

Karns City Area Elementary School
205 Kittanning Street
Chicora PA 16025
Ph: 724 445 3680 Fax: 724 445 2776

Karns City Jr/Sr High
1446 Kittanning Pike
Karns City PA 16041
Ph: 724 756 2030 Fax 724 756 1060

Student Name: _____Date of Birth: _____Grade/Room: _____

1. In accordance with school policy, medication(s) should be given at home before and/or after school. However, when this is not possible, prior to receiving the medication at school, each student must provide the school nurse with a completed ***Medication Administration Consent and Licensed Prescriber Order Form*** signed by the student's parent/guardian and completed by the licensed prescriber.
2. All medications must be in an original prescription bottle/container from a pharmacy, and must be delivered to the nurse's office by the parent/guardian.
3. Students are not permitted to carry medications on their person at any time, including the bus to/from school, unless an order has been completed by a physician for emergency medications. Examples of emergency medications would be an inhaler or Epi-pen.
4. I give permission for the fax transmittal of this form between the school nurse and physician office. By signing this form, I hereby authorize that the medication noted on this form is to be administered to my child.
5. I do hereby release, discharge, and hold harmless the Karns City Area School District, its agents and employees from any and all liability and claim whatsoever for the administration of the above medication to my child/ward should there develop an allergic or other reaction from the medication.

Parent/Guardian Consent:

I give permission for my child, _____, to receive the following medication during the school day. I understand that the medications will be given by school health personnel according to my child's licensed prescriber's directions.

Parent/Guardian signature: _____ Date: _____

Parent/Guardian name printed: _____ Phone: _____

Physicians Name: _____ Phone number: _____

Address: _____Fax number: _____

Medication Name: _____Dosage: _____Time(s) to be administered: _____

Licensed Prescriber Medication Order(or can attach separate form/script):

Patient's name: _____ Date: _____

Name of medication: _____Route and dosage: _____

Reason for medication: _____Special Directions: _____

Time of administration: _____ Discontinuation date: _____

Special directions: _____Potential Reaction/Side Effects: _____

Emergency Response for serious reaction/side effect: _____

Prescriber signature: _____ Date: _____

Prescriber name printed: _____

KARNS CITY SCHOOL DISTRICT

Medication Procedure

The following procedures should be followed when requesting school health personnel to administer medication to your school child during school hours.

- The Karns City School District will cooperate with parents and their medical practitioners in administering prescribed medications when these must be given during school hours (e.g. failure to take such medications would jeopardize the health of the student if the medication were not made available during school hours). In accordance with school policy, medication(s) should be given at home before and/or after school. However, when this is not possible, prior to receiving the medication at school, **each student/parent** must provide the school nurse with a *Medication Administration Consent* form signed by the student's parent/guardian and a *Medication Order* from a licensed prescriber (provided either by a prescriber's script or prescriber complete the district medication consent form).

- All medication(s) must be supplied to the school health office in its original prescription bottle/container from a pharmacy**.** The container for the medication which is taken to school shall be the most current prescription container from the drugstore which includes all administration information such as the label from the pharmacy. Over the counter medication must also be supplied in its original container from the pharmacy or store. Medications in plastic bags or containers other than their original pharmacy container are NOT acceptable and NO expired medication will be administered.

- A parent/guardian or a responsible adult designated by the parent/guardian should deliver all medications to the school.

- Bring only enough medication to be taken at school for the duration of the prescription and no more than a 30 day supply. Your pharmacist will, upon request, divide the prescription medication into two separate, labeled containers – one for use at home, the second for use at school. ***In some rare incidences the medication cannot be separated (eye drops), please make specific arrangements with the School Nurse or Health room Technician regarding when the medication will be picked up by parent or designee.***

- If the student is to take only a half of a pill, the pill should be cut at home.

- When available, the certified school nurse shall administer medication. In the absence or unavailability of the certified school nurse, the CSN will designate the health room technician (RN or LPN) to be responsible for these duties. Access to all medications is limited to approved personnel such as the CSN, RN, and LPN, except that in life threatening emergencies, designated personnel may have access. The need for emergency medication may require that a student carry the medication on his/her person or that it be easily accessed.

- The parent of the child must assume the responsibility for informing the school of any change in the child's health, or change in medication prescription. A new medication form must be completed by the parent and prescriber with each change in medication or at the beginning of each school year.

- Students are permitted to have throat lozenges (Fruit Breezers, Luden's, etc.) at school and keep them at his/her desk or locker in order to minimize the disruption of the classroom. If the student at any time shows irresponsibility with the throat lozenges, this privilege will be taken away. Cough drops that contain Menthol (cough suppressant) must be kept in health office due to the control of how often these cough drops can be given.

- Students are permitted to possess asthma inhalers and to self administer the prescribed medication used to treat asthma or any other respiratory disorder. Before a student may possess inhaler, they must provide written orders from the prescriber stating that student is qualified and able to self administer medication. A backup inhaler must be kept in the health office and student must notify health personnel each time the medication was administered during the school day to assess student's condition. If the child shows irresponsibility or is found to be unable to adequately self administer medication, the privilege may be taken away and the student must take medication in health office with the supervision of school nurse. The above procedure also applies for students that take part in before and after school activities.

- Students are permitted to possess required emergency medication such as an automatic injectable epinephrine for the purpose of an anaphylactic reaction to an allergen. Before a student may possess injectable emergency medications, they must provide written instructions from the prescriber stating that student is qualified and able to self administer medication. A backup of the injectable medication must be kept in the health office. The student will notify health personnel if emergency medication was administered so that proper emergency measures are taken. The above procedure also applies for students that take part in before and after school activities.

- Over the counter medication (e.g., Tylenol, Motrin, Benadryl. etc.) may be administered in accordance with our school physician's standing orders during school hours if medically necessary to keep the student in school. The parent must provide a signed district OTC medication permission form. The parent/guardian may provide over the counter medication to keep at school (See "Standing Orders for the School Nurse").

- The medication shall be locked in a cabinet and is available only to the Certified School Nurse, Health Technician and, in an emergency, a trained administrator.

- In the case of a school trip, the school may ask a parent to accompany his or her child that requires medication during the school day but cannot require the parent to do so. Administration of medications is a support service that must be provided. If a parent of a student that requires medication during the school day cannot accompany the student on the field trip, a school nurse, health room technician, substitute nurse or a licensed designee that is approved by the district must accompany student on field trip.

- The school district will keep a record of the administration of medication. Any medication left over or not used by the student will be brought to the parent/guardian's attention for pick up. Any medication not picked up by the end of the school year will be documented and properly disposed of.