

**FACILITIES SUB-COMMITTEE REGULAR MEETING
GRISWOLD BOARD OF EDUCATION**

**THURSDAY,
October 8TH, 2026**

DRAFT

1. A regular meeting of the Facilities subcommittee took place on Thursday, October 8th, 2026, at Griswold Middle School in the Library Media Center/Learning Commons, located at 211 Slater Avenue, Griswold, Connecticut. The meeting was called to order at 5:15 PM by Kimberly Neilson, Chair of the Facilities Subcommittee.

PRESENT Kimberly Neilson, Facilities Subcommittee Chair; and Stuart Norman, Jr., Facilities Subcommittee Member.

ALSO PRESENT Sean McKenna, GPS Superintendent of Schools; Glenn LaBossiere, GPS Assistant Superintendent of Schools; and Thomas Verville, GPS Facilities Director.

ABSENT Terry Cholewa, Facilities Subcommittee Member.

2. Approval of the Facilities Subcommittee Minutes – September 10th, 2026

MOTION By Stuart Norman, Jr.
Seconded by Kimberly Neilson
To approve the Facilities subcommittee minutes for September 10th, 2026, as presented.
Motion unanimously carried.

3. Review and Discussion on Maintenance Plan including Preventative Maintenance – The Facilities subcommittee received an update from Thomas Verville, GPS Facilities Director, on the preventative maintenance plan occurring in our schools.
4. Review and Discussion on Minor Unanticipated Facilities Projects – The Facilities subcommittee received an update from Thomas Verville, GPS Facilities Director, on some unanticipated facilities projects.
5. Review and Discussion on Scheduled OSHA Prep-Walk-Through – The Board received an update from Thomas Verville, GPS Facilities Director, on a scheduled, upcoming OSHA Prep walk-through.
6. Anything that May Properly Come before the Committee – None.
7. Adjourn

MOTION By Stuart Norman, Jr.
Seconded by Kimberly Neilson
To adjourn the regular Facilities subcommittee meeting at 5:31 PM.
Motion unanimously carried.

Minutes prepared by: Sean McKenna/Robin Drobiak