HANFORD ELEMENTARY SCHOOL DISTRICT
HUMAN RESOURCES DEPARTMENT
October 8, 2026

NOTICE OF VACANCY:
SUBSTITUTE SPECIAL EDUCATION AIDE
$22.19/hr.

ASSIGNMENT: School year: 2026-27; sites to be determined, on-call as needed. Typical assignment is 5.0 hours per day (variable schedule between 7:45 a.m. and 2:45 p.m.), Monday through Friday, may be assigned to short or long term assignments.

MAJOR RESPONSIBILITIES: Assists in the instruction of students with special needs (i.e., special education, remedial reading, math, etc.) and performs duties that are necessary and appropriate to ensure that special education students receive services outlined on their Individual Education Plan (I.E.P.). Services include physical, emotional and mental support to special education students as needed. (Yard duty work included.)

REQUIREMENTS: Equivalent to graduation from high school. Must meet the following requirements: Complete two years of higher education study, OR Hold or Obtain an Associate's degree OR Pass a formal state or local academic assessment that demonstrates knowledge of and the ability to assist in teaching, reading, writing, and mathematics or reading, writing and mathematics readiness (Paraprofessional Exam). One year of successful experience involving contact with children with special needs in an instructional capacity. All substitute employees must complete the Child Abuse Mandated Reporter and Sexual Harassment Prevention Training and provide certificate of completion each school year in order to remain active on our substitute list.

WORKING CONDITIONS:

Environment: School environment working with school age children.

Physical abilities: Vision to read and write materials, and monitor student activities with or without aids; hearing and speaking to exchange information and provide assistance to students; bending at the waist; walking and standing for extended periods of time; dexterity of hands and fingers to operate assigned equipment; and ability to lift students weighing up to 50 pounds who may have problems with mobility.

Interested applicants must apply on Edjoin.org and answer the supplemental questions.

Proficiency Testing and the Paraprofessional Exam are given by the Kings County Office of Education call (559) 589-2500, to schedule if you have not already taken and passed these tests.

For information, contact:

Hanford Elementary School District
Human Resources Department
714 N. White Street
Hanford, CA 93230
(559) 585-3619 - phone
www.hanfordesd.org

FINAL FILING DATE: OPEN UNTIL FILLED

The Hanford Elementary School District does not discriminate on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation at any district site and/or activity. No person shall be denied employment solely because of any impairment which is unrelated to the ability to perform the essential functions of the position for which application has been made.