

Dallas School District No. 2

Safety Committee Meeting

October 15th, 2025

District Office Boardroom

Present- Bob Archer, Karli Vorderstrasse, Nate Cortez, Arriel Robinson, Anthony Blosser, Trina Timmerman, Sara LeRoy, Trista Girt

Absent- Breanna Kopet, Bob Wallace

Welcome/Celebrations-

Meeting called to order at 3:40

Tony is helping coach Varsity basketball again.

Approval of Sept Min: Min Approved

Old Business:

Bob: - For the staff injury reports bob got a copy of Bethels from Nate.

- Looking to possibly make changes to ours from supervisors and admin to fill out on for own page.
- 2nd page would just be for supervisor and admin incident investigation.
- Hard to differentiate on our forms if corrective measure has been made.
- **Arriel:** Could we have corrective measure taken off our form or add for admin use only or bump to separate page?
- **Trista:** staff concerned the form would be two pages but we can look into adjusting the form.
- **Bob:** Sean will change the current form to electronic for all staff. He will get this up online before the next safety meeting.
- **Arriel:** Staff are confused over verbiage for general accident vs. incident near miss. Also building admin which ones should be sent in or not?
- **Trista:** we will revisit this with Admin about reporting everything staff and admin have got a lot of training on this.
- **Bob:** If we go to electronic forms online that will take the accountability and route directly on who these go to.
- **Bob:** Steve spencer and Sara have made a commitment to review incidents along with Pam. We have seen a growth with more behaviors with multiple students and we need to adapt to keep staff and students safe.
- **Nate:** Corrective measure can be a separate page

- **Arriel:** Change wording from corrective measures so staff don't feel like they are getting in trouble?
- **Nate:** 2nd page of the form can be just for Admin that staff don't see or fill out. 1st page is just for staff's own accident analysis.
- **Bob:** Nate can you get me verbiage examples?
- **Sara:** we could call it an Incident report?
- **Nate:** Incident and accident are two different things
- **Arriel:** Possible training on how to fill the form out?
- **Bob:** Seth checked all the fire doors and they are all fine now and Todd was talked to about the event that occurred with the staff who moved the desk on his own. I asked the admin to follow up with the staff for procedures on moving furniture.

New Business:

Construction/Project Update

Bob: Wrap up the projects from summer

- DHS Sidewalk
- Lyle sidewalk
- DHS painting
- Traffic signals at Levens and Winter
- Crosswalks are a big improvement
- City and Dallas projects have been so fun and amazing to collaborate with Michael Pierce
- DHS slated completion Dec 20th 22nd and begin insulating end of this month
- Staff have adapted to new traffic patterns
- Gates unsure when these will be done at the HS, these will be egress emergency access only.
- In process with the long range facility planning committee and Finance group working together to talk through challenges in the next 8-9 months
- For upcoming Summer projects:
- Fencing district wide and at Oakdale and LaCreole entrances

Monthly Injury Report

- **Data Tracking**
- **Bob:** Looking at trends over the course of the next few months
- **Bob:** are schools with less incidents dialed in? or are they just not reporting example Whitworth?
- **Bob:** we need to make sure we are doing our due diligence

- **Bob:** Collaborating with principals to make sure that message gets out as well as feedback.
- **Trina:** Staff feel like they don't want to report to be the squeaky wheel or singled out
- **Bob:** We want staff to have the tools and or preventive gear and need to collab as a group
- **Tony:** We have to report in order to make a change from the top

Building Reports

Bob: Exposure plan: staff are not required to go to hospital but encouraged. Staff went to ER was told by them that nothing could be done for them after they had been spat in the eye by a student.

Bob: We are getting several reports from Sped level

Building Reports: N/A

Other/ Mis: N/A

Next Meeting: Nov 19th, 2025 District Office Boardroom

Adjourn: 4:38 p.m.

Committee Chair Bob Archer

Date

Committee Secretary Karli Vorderstrasse

Date