

Southampton County Public Schools Special Education Advisory Committee (SEAC)

Orientation Meeting Minutes

Date: September 22, 2026

Time: 4PM

Location: Walter Cecil Rawls Library Conference Room 22511 Main Street Courtland, VA 23837

Members Present

Mrs. Trayunna Sykes, Chief Walt Brown, Mrs. Tiffany Engram, and Mrs. Amanda Munford

Welcome, Introductions and Purpose for Training: SCPS Office of Special Education

Presentation: Dr. Chiquita Seaborne, Family Engagement Specialist/Special Projects Coordinator for the Virginia Department of Special Education

Conclusion, Final Remarks and Next Steps

- ☐ Four meetings which includes the orientation meeting held Tuesday, September 22, 2026; September, November, January, April
- ☐ Review SEAC Bylaws and elect officers at next meeting
- ☐ Youth and Family Summit @James Madison University

Committee recommendations: Include SEAC information at public and school events for informational purposes and to recruit and retain members

Adjournment

Resources Provided

***A Guide for Local Special Education Advisory Committees in Virginia**

***SCPS SEAC Bylaws**

Southampton County Department of Special Education Representatives Present

Dr. Camilla Ferebee, Director of Special Education

Mrs. Norma Jones, Coordinator of Special Education

Dr. Andrea Hall-Leonard, Special Education Resources Specialist

