



SMJUHSD

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

2560 Skyway Drive, Santa Maria, CA. 93455 ■ (805) 922-4573 ext. 4304

VOLUNTEER APPLICATION & AGREEMENT

Thank you for your interest in volunteering with the Santa Maria Joint Union High School District. Volunteers play an important role in supporting our students, schools, and programs. **Please complete this form and submit it to the school site along with a copy of a valid government-issued photo identification.**

Full Name: _____ Site: _____ Year: **2026/2027**

Address: _____

Street City State Zip Code

Phone Number: _____ Email: _____

Volunteer Assignment/Activity: _____ Sponsoring Employee: _____

(Must be a District Employee)

Volunteer Assignment Dates: _____ (beginning) _____ (ending)

Volunteer screening requirements are determined by the nature of the volunteer assignment and level of student contact. Depending on your assignment, you may be required to complete one or more screening or training requirements before volunteering. **Please refer to the Volunteer Matrix on Page 2 for the requirements associated with your assignment. ALL volunteers are required to complete the Child Abuse and Neglect Reporting online training before receiving clearance.**

Volunteer Acknowledgment

I certify that the information provided on this Volunteer Request Form is true and complete to the best of my knowledge. I understand and agree that:

- My volunteer service is limited to the approved assignment, location, dates, and supervision of the sponsoring District employee.
- I will comply with all District policies, school rules, staff directions, and applicable volunteer screening and training requirements before beginning service.
- I understand that any student or employee information obtained while volunteering is confidential and will not be shared.
- Volunteer service is unpaid and may be modified or discontinued at any time at the District's discretion.
- A copy of my valid government-issued photo identification is attached to this request.

Volunteer Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Athletic Director Signature (if applicable): _____ Date: _____

Assistant Superintendent of HR Signature: _____ Date: _____

FOR DISTRICT OFFICE USE ONLY:

Volunteer Type: ☐ I ☐ II	☐ Megan's Law website checked	☐ Government-Issued Photo ID
☐ California Mandated Child Abuse, Neglect and Reporting Training Date: _____		
☐ DOJ Clearance (if required): _____	☐ TB Skin Test Expiration (if required): _____	☐ School site notified: _____
HR Personnel Signature: _____ Date: _____		

"All educational programs and activities under the jurisdiction of the State Board of Education shall be available to all qualified persons without regard to sex, sexual orientation, gender, ethnic group identification, race ancestry, national origin, religion, color, or mental or physical disability pursuant to the California Code of Regulations."

Revised 8/18/26

VOLUNTEER MATRIX

Definition of a Volunteer: A volunteer is an adult **21 years or older** (and not a current student attending any TK-12 schools) who assists at a school site or program on a regular or semi-regular basis before, during or after school hours.

All volunteers are required to complete the **California Mandated Child Abuse and Neglect Reporting** training prior to participating in any volunteer assignment. Visit the PublicSchoolWorks website to locate and complete the accurate online training.

<https://www.publicschoolworks.com/Portal/Portal.php?di=10798&dia=rnjvk>

Type I Volunteer: Unsupervised Student Contact

Volunteer Assignment	Fingerprint Clearance Required	Tuberculosis (TB) Clearance Required
One-to-one student instruction	☐ Yes	☐ Yes
One-to-one student tutoring	☐ Yes	☐ Yes
Student Mentoring	☐ Yes	☐ Yes
Athletic or co-curricular coach	☐ Yes	☐ Yes
Overnight field trip chaperone	☐ Yes	☐ Yes
Driver transporting students	☐ Yes	☐ Yes

Type II Volunteer: Non-Student Contact or Supervised

Volunteer Assignment	Fingerprint Clearance Required	Tuberculosis (TB) Clearance Required
Classroom volunteer (less than one school year with certificated staff present)	☐ No	☐ No
Classroom volunteer (one school year or more)	☐ Yes	☐ Yes
Day field trip chaperone	☐ No	☐ No
Lunch supervision	☐ No	☐ No
School office volunteer (one school year or less)	☐ No	☐ No
School office volunteer (one school year or more)	☐ Yes	☐ Yes
Grounds/building projects	☐ No	☐ No
Committee members	☐ No	☐ No