



PLEASE POST

GARY RUSH

Superintendent of Schools
ADMINISTRATION OFFICE

RODNEY GILMORE, Ed. D.

Associate Superintendent for Human Resources
HUMAN RESOURCES DEPARTMENT

October 8, 2026

JOB POSTING # 169

2026 - 2027 SCHOOL YEAR VACANCIES

POSITIONS: **SUBSTITUTE TEACHING ASSISTANTS**

Hempstead Public Schools seeks Certified Substitute Teaching Assistants for afterschool programs.

JOB RESPONSIBILITIES:

- Assist the teacher to facilitate and supervise daily snack time.
- Assist students with completing homework and provide academic support as needed.
- Collaborate with the teacher and enrichment vendors to ensure students remain actively engaged and participate appropriately in enrichment activities.
- Support scholars during enrichment activities by providing guidance, encouragement, and individualized assistance.
- Assist teacher to ensure a safe and orderly student dismissal.

PERSONAL QUALITIES:

- Patience – Able to work calmly with students who have different learning styles, needs, and behaviors.
- Dependability – Consistently arrives on time, follows program expectations,
- Flexibility – Able to adjust to different age groups, activities, schedules, and unexpected situations.
- Teamwork – Works cooperatively with teachers, program staff, and enrichment providers to support students.

DAYS/HOURS: Monday – Friday, 2:30 p.m. – 5:30 p.m.

REQUIREMENTS: Valid New York state Teaching Assistant certification

COMPENSATION: \$40 per hour

CLOSING DATE: October 15, 2026

APPLICATION PROCEDURE: To apply click on this link www.olasjobs.org/hempstead-ufsd

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