School Improvement Council Meeting Minutes

September 24, 2026

The following council members attended the meeting: Allison Duckett, Jessica Humerez, Suzie Richard, Julie Carroll, Jennifer Jones, and Brittany Mason. Additional attendees included Tory Legette, Jessica Norris, Heather Abrams, and Floyd Mulligan.

- *There will no longer be a Zoom option for SIC meetings, unless a council member requests to attend virtually. Parents may also request to attend virtually.*
- A meeting agenda, an updated copy of the by-laws, and information from the new SIC state handbook were provided to attendees.

<u>Mrs. Allison Duckett provided the following information.</u>

- **Purpose of School Improvement Council**
  - All schools are required to have a SIC.
  - Assists with the Strategic Plan.
  - Creates a SIC report for parents.
  - Prepares the narrative for the School Report Card.

- **SC has created a new SIC handbook for schools to follow.**
  - The state department will begin checking in on schools to ensure schools are in compliance with the new regulations beginning in the 2027-2028 school year.
  - The SIC will now conduct at least 8 meetings per year.

- **Title I Update**
  - Schools qualify for Title I funds if at least 35% of students receive free/reduced lunch.
  - WPS receives Title I funding.
  - Funding must be used to support student achievement and parent engagement.
  - Parents must sign the Title I Compact when registering their child.
  - Currently, WPS is using Title I funding for:

        - Some classroom assistant positions.
        - Interventionists.
        - Supply Closet materials
        - Parent involvement activities
        - 3K classes
        - Literacy Coach

- **Literacy Plan Update**
    - By Spring of 2027, 67% of 5K students will meet their Typical Growth Goal on the i-Ready Reading Inform assessment.
    - By Spring of 2027, 55% of 1st grade students will meet their Typical Growth Goal on the i-Ready Reading Inform assessment.
    - When creating these goals, the team took into consideration the performance level of each grade level. Goals must be realistic and attainable.

- **Strategic Plan**
    - The current Strategic Plan includes goals for 2nd grade. Since the recent shift of grades in District 4, will the strategic plan goals for 2nd grade shift to WES?
    - One school goal is to increase parent involvement. To reach this goal, WPS has implemented the following strategies:
        - Revitalize PTO meetings. The PTO is currently working towards increasing PTO involvement and attendance to meetings.
        - Increase opportunities for parents to be involved:
            - Dudes on Duty
            - Dine With Me
            - Book Fair
            - Fall Family Night
            - Annual Veterans' Day Parade
            - Field Day
            - 1st Grade Music Programs (Winter and Spring)

- **Erin's Law & Gavin's Law**
    - WPS addressed both laws two times per school year.
    - Erin's Law requires public schools to implement age-appropriate child sexual abuse prevention education for children.

        - WPS uses state approved resources to teach students about personal safety, touching safety, and assertiveness.
        - Teachers use a script to ensure that they present information in a developmentally appropriate way.
    - Gavin's Law is a 2023 SC state law that makes sexual extortion a criminal felony.
        - WPS uses state approved resources to teach students about internet safety.
    - Mrs. Carroll requested a link for the resources being used to share with the Woodruff First Baptist Christian Learning Center.
    - In order to maintain a safe school environment, WPS has the following protocols in place:
        - All adults must pass a SLED check to work directly with students (volunteering, chaperoning field trips, etc.).
        - All adults must scan their ID to eat lunch with their child or attend a meeting during school hours.
        - All teachers must complete Vector Trainings on how to handle all types of child abuse.
        - All teachers and staff are required to report any allegations of abuse.

- **Community Projects**
    - October- Kidz in Lids Day (October 23). Funds raised will be donated to the Children's Cancer Partners of the Carolinas.
    - November- Woodruff Area Soup Kitchen
    - WPS will now begin running segments on empathy and the importance of helping others on the *WPS News Show*.

- **Testing**
    - i-Ready Inform (Reading and Math)
        - All kindergarten and 1st grade students participated in testing on August 24-28.
        - Students will retake the assessment in early December, and then again in the spring.
    - WPS Phonics Survey
        - All kindergarten and 1st grade students were assessed at the beginning of school.

        - Students will retake the assessment in the winter and spring.
        - The Phonics Survey will also be used to track the growth of students receiving reading interventions.

- **The next SIC meeting will be on December 3, 2026**

Closed Session:

- The council voted to fill the positions for the 2026-2026 SIC.
    - The council unanimously agreed on the following positions:
        - Chair- Jessica Humerez
        - Vice Chair- Suzie Richard
        - Secretary- Brittany Mason