JOB DESCRIPTION: MAINTENANCE MECHANIC

JOB GOAL: The incumbent performs work in one or more of the skilled building or service trades, on a journeyman level, in the maintenance and repair of buildings, equipment and facilities. Perform related work as required.

ESSENTIAL FUNCTIONS:

- Regular daily attendance;
- Must be ambulatory; ability to walk and carry heavy items and to be able to operate all related power equipment;
- Must have good vision; ability to see well enough to meet standards set by supervisor or district;
- Must possess physical strength; enough strength to lift, move, and carry heavy items throughout the day *(heavy items are defined as those that weigh over fifty (50) pounds)*;
- Intelligence; must be able to evaluate a problem, devise and implement a solution;
- Must possess social skills; must be able to work in a team environment.

PERFORMANCE RESPONSIBILITIES:

- Performs skilled work with one or more of the building or service trades;
- Performs work in the plumbing and heating trade;
- Performs commercial electrical work
- Plans work, estimates material and supplies required, may read blueprints to determine outcome of work indicated, interprets diagrams, charts and specifications, requests supplies and equipment.;
- Operates power equipment hand tools and testing equipment, maintains equipment and shop in good condition;
- May repair trucks, tractors, lawn mowers, and other equipment as directed;
- Other tasks as assigned.

REPORTS TO: Reports to the Maintenance Mechanic Crew Chief, or an administrative employee of higher rank who assigns, observes and monitors the work.

SUPERVISES: May supervise and train lower level maintenance workers and laborers assigned to assist in the performance of related work.

QUALIFICATIONS:

- Graduation from high school or possession of a high school equivalency diploma;
- Three (3) to five (5) years experience in the building or service trades;
- Experienced in commercial electrical systems and maintenance;
- Refrigeration license is preferred.
- Strong Knowledge of HVAC and computer control systems;
- Thorough knowledge of the practices, procedures, tools, terminology and safety procedures of the skilled building and maintenance trades;
- Ability to read and interpret plans, blue prints and specifications;
- Ability to understand and follow oral and written instructions;
- Must posses commercial drivers license within first six months of employment.

EVALUATION: Performance of this job will be evaluated annually by Maintenance Mechanic Crew Chief.