



(The Rev'd) David O. Browder, Rector | Seraphim Danckaert, Headmaster

Computer Science Teacher (Long-Term Sub) Reports to the Head of Upper School

Saint Thomas' Episcopal School employs individuals who are committed to upholding our mission of forming honorable men and women through a classical education grounded in a Christ-centered worldview. All faculty are expected to understand and promote the mission, standards, and policies of the School.

Saint Thomas' Episcopal School seeks an individual to serve as an instructor, role model, and spiritual guide for the students in his/her class. We are seeking a Computer Science Teacher who is enthusiastic about Christian education, passionate about working with young students, and committed to the development, growth, and success of all his/her students.

ESSENTIAL FUNCTIONS AND BASIC DUTIES

Instructional Excellence & Classical Pedagogy

- **Dynamic Lesson Delivery:** Create and teach engaging lessons that cover a range of topics, including programming using Java, AP Computer Science, and an advanced research course on Algorithms and Data, utilizing Python, Java, and SQL.
- **Projects:** Guide students in developing meaningful projects using programming skills.
- **Differentiated Learning:** Empower students to take charge of their learning by providing necessary scaffolding and resources while maintaining high academic expectations for all learning styles.

Christian Worldview & Mentorship

- **Spiritual Leadership:** Serve as a Christian role model, modeling the school's core values of Honor, Faith, Love, Discipline, Excellence, and Respect in and out of the classroom.
- **Student Discipleship:** Act as a mentor and advisor to students, supporting their academic, social, and emotional growth while fostering a culture of belonging and accountability.

Assessment & Administration

- **Comprehensive Assessment:** Design and administer formative and summative assessments, including written examinations, projects, and oral presentations, to track student progress.
- **Data Management:** Maintain accurate, up-to-date records for attendance and grading within VeraCross and utilize Google Suite for efficient workflow.
- **Classroom Management:** Maintain a safe, orderly, and aesthetically enriching learning environment conducive to student focus and executive functioning.



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Professional Engagement

- **Parental Partnership:** Maintain proactive and open communication with parents regarding student progress and well-being, demonstrating strong customer service.
- **Faculty Collaboration:** Actively participate in faculty meetings, professional development, and school traditions such as the Fall Fair or Spaghetti Supper.
- **Continuous Growth:** Pursue personal and professional growth through self-reflection and participation in the school's evaluation programs.

Required Qualifications & Skills

Education / Certification: A Bachelor's degree in Computer Science or a related field is required; a Master's degree is strongly preferred.

Experience Required: A minimum of 2 years of related work experience is required, with a preference for those who have taught AP Computer Science.

Required Knowledge: High proficiency in Google Suite (Docs, Sheets, Drive) and experience with Student Information Systems like VeraCross.

Classification: Exempt

Skills / Abilities:

- **Communication Mastery:** Outstanding oral and written communication skills with the ability to convey complex literary concepts and motivate students.
- **Collaborative Spirit:** A demonstrated ability to work effectively with colleagues across departments to build a cohesive academic community.
- **Faith & Core Values:** An active commitment to the Christian faith and a desire to embody the school's core values.
- **Ethical Professionalism:** A high standard of ethical conduct, confidentiality, and a servant-leader mindset focused on the welfare of the school community.

Compensation and Benefits:

Compensation is dependent upon experience and degree obtained.

How To Apply:

To ensure a smooth application process, please follow the steps below:

1. **Prepare Documentation:** Gather a current resume and a cover letter.
2. **Complete Application:** Download and complete the official school application found at stes.org.
3. **Submit:** Send all materials via email to Mrs. Jeri Wisdom, Director of Human Resources, at wisdom.jeri@stes.org.
4. **Subject Line:** Please use the subject line "Application: Computer Science Teacher."



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STATEMENT OF NON-DISCRIMINATION

Saint Thomas' Episcopal Church & School (collectively the "School") prohibits discrimination in employment because of race, color, national origin, citizenship, sex, disability, or veteran status.

The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.