



JEAN HINES CALDWELL ELEMENTARY SCHOOL
Mrs. Deneshia Stigers, Principal
Houston Independent School District
5515 West Orem Drive, Houston, TX 77085
Phone: 713-726-3700

OUR MISSION

Jean Hines Caldwell Elementary will produce independent and responsible students by educating the whole child through a high-quality education in a safe, diverse, positive, and productive school environment.

PARENT AND FAMILY ENGAGEMENT POLICY | 2026–2027

For translation or interpretation assistance, please call 713-726-3700.

Si necesita ayuda con la traducción o interpretación, llame al 713-726-3700.

What is it?	Jean Hines Caldwell Elementary is a schoolwide Title I, Part A campus. This written policy describes how the school and families will work together to strengthen student academic achievement, support equitable access to learning, and build meaningful partnerships. The school commits to sharing information in understandable formats and providing opportunities for families to participate in decisions about their children's education.
Funding	Title I, Part A funds supplement school programs. At Hines-Caldwell, examples of supports presented to families include tutorials, instructional support, materials, and parent engagement activities such as Literacy Night and Math & Science Night. Parent and family engagement activities will be planned with meaningful family input and in accordance with applicable Title I requirements.
Review and Family Input	The campus will invite parents and guardians to review and offer feedback on this policy, the School–Parent Compact, and parent engagement activities. Family feedback, including the end-of-year Parent and Family Engagement survey, will inform annual review and improvements. Families may request meetings or submit suggestions throughout the year.
Family Meetings	The school plans at least four Title I parent meeting topics during the year, with morning and evening opportunities on different days (eight opportunities in total). The October 7, 2026 Annual Title I meeting was scheduled virtually at 8:30 a.m.; the October 8, 2026 Fall Parent Meeting #2 is scheduled at 4:30 p.m. in the JHC Cafetorium. Additional meeting dates and formats will be shared through campus communications.
How to Get Involved	Attend parent meetings, conferences, workshops, Open House, Literacy Night, and Math & Science Night; participate in reviewing the School–Parent Compact and this policy; join the PTO; provide input through campus surveys; and volunteer after completing HISD Volunteers in Public Schools (VIPS) registration and background-check requirements. Families may contact the school for volunteer opportunities.
Family Trainings / Activities	Family engagement activities may include Meet the Teacher (August 7, 2026), Open House (September 10, 2026), Title I parent meetings, parent-teacher conferences, Literacy Night, and Math & Science Night. The school will communicate event schedules and any changes through ParentSquare and other campus channels.

ACADEMIC LEARNING AND TWO-WAY COMMUNICATION

Curriculum	Hines-Caldwell provides standards-aligned, high-quality instruction focused on the whole child. Teachers plan engaging lessons, monitor learning, respond to student needs, and build critical thinking, problem-solving, collaboration, and responsible use of technology. Families may ask teachers about grade-level Texas Essential Knowledge and Skills (TEKS), classroom materials, and ways to support learning at home.
Academic Assessments	Teachers use classroom work, checks for understanding, and district-required assessments to monitor progress and guide instruction. Student progress reports are provided during the third week of each six-week grading period; report cards are issued every six weeks. Grades, assignments, and progress information are accessible through the HISD Connect Parent Portal. Families may request an explanation of their child's results and progress.
Expected Achievement	Our shared goal is for every student to grow academically, meet challenging grade-level standards, and develop independence and responsibility. Families will receive information about academic expectations, their child's progress, and ways to support improvement. Students will set learning goals and reflect on their growth with teacher and family support.
Regular Meetings	Families may request a teacher conference by ParentSquare, phone, or through the main office. The family handbook asks that conferences and visits be scheduled with approximately 48 hours' notice when possible; teachers may meet during designated planning times in person, by telephone, or through Microsoft Teams. For administrator appointments call 713-726-3700.
Communication	The campus commits to meaningful, ongoing, two-way communication about student learning. Channels include ParentSquare (schoolwide and teacher updates), SchoolMessenger phone/text notices, HISD Connect Parent Portal, parent-teacher conferences, and the school marquee. Families are encouraged to keep contact details current and communicate questions or concerns promptly.
School–Parent Compact	The companion 2026–2027 Hines-Caldwell School–Parent Compact describes shared responsibilities of staff, families, and students for student learning and positive behavior. Families will be invited to review the compact and provide feedback. The commitments below summarize the compact and family handbook.

SHARED RESPONSIBILITIES FOR STUDENT SUCCESS

SCHOOL / TEACHERS	PARENTS / GUARDIANS	STUDENTS
• Put students' academic, social, and emotional growth first. • Provide safe, inclusive, respectful, high-quality instruction. • Plan engaging lessons and monitor academic progress. • Communicate clearly and consistently with families. • Explain classroom expectations, the HISD Code of Student Conduct, and support systems. • Apply the campus discipline plan fairly and document concerns. • Provide opportunities for conferences and family participation.	• Encourage regular attendance, punctuality, and readiness to learn (tardy bell: 7:40 a.m.). • Review student progress reports, report cards, and learning goals. • Support reading, practice, and assigned learning at home. • Keep contact information current and communicate with teachers. • Review school expectations, safety rules, and required documents. • Encourage respectful conduct and responsible technology use. • Participate in meetings, surveys, and family learning opportunities.	• Take ownership of learning, participate, and allow others to learn. • Attend school prepared and work toward personal academic goals. • Respect classmates, adults, school property, and differences. • Follow the HISD Code of Student Conduct and campus expectations. • Use school technology responsibly. • Practice critical thinking, collaboration, and problem-solving. • Ask for help, reflect on progress, and share learning with family.

ONGOING FAMILY PARTNERSHIP

Parents and families are equal partners in helping students succeed. Hines-Caldwell will seek input on parent engagement activities, offer reasonable opportunities for participation, and work with families to address barriers to engagement. This policy and the School-Parent Compact are intended to be reviewed with families and updated as needed.

Acknowledgment / Family Feedback (optional)

Parent/Guardian: _____ Date: _____

Student: _____ Grade: _____

Suggestions for strengthening family engagement: _____
