

Inter-Lakes Middle/High School

Student Handbook



2026-2027

1 Laker Lane
Meredith, NH 03253
(603) 279-6162
interlakes.org

Welcome to Inter-Lakes Middle/High School

Welcome Lakers!

We want to welcome you to a new and exciting year at Inter-Lakes Middle/High School. We will continually work together to provide equitable, meaningful and rigorous learning opportunities for all of our students. The goal of this handbook is to provide students and families with behavioral expectations and guidelines, along with information about our academic philosophy, competencies, co-curricular offerings and much, much more. Also within the handbook you will be able to access information regarding student rights, responsibilities, and privileges. Please read over the handbook carefully and if you have any questions, or need clarification on anything, please reach out.

We have a very collaborative team here at Inter-Lakes and we encourage all members of our community to become active participants within our school to help meet the needs of all students.

We are very excited about the 2026-27 school year! We look forward to a successful year! GO LAKERS!

Mr. Guy Donnelly

Principal

Mr. Shawn Quinn

Dean of Students & Operations

Ms. Linda Otten

Dean of Learning

Mr. Nick Connell

Director of School Counseling

Important to Note*

It is the responsibility of all parents and students to read and be familiar with the handbook contents. Given the length of this handbook, we have created a short list to highlight important rules/guidelines, and pieces that can often be overlooked. All of the following bullets are provided in the full handbook below.

Attendance

The **principal or his/her designee has sole authority** to designate an absence as excused or unexcused. An absence for one of the following reasons shall be considered excused:

- Documented Illness
- Recovery from an injury or accident
- Required court attendance
- Medical and/or dental appointments
- Death in the family
- Observation or celebration of a bona fide religious holiday
- Participation in a school-related activity
- Such other good cause as may be acceptable to the principal or permitted by law

An absence that has not been excused for any of these reasons will be considered an unexcused absence.

Co-Curricular Activities

A wide range of interscholastic sports are offered as part of the extracurricular program at Inter-Lakes Middle/High School and each student is encouraged to participate in co-curricular activities. Each student must decide to what extent he/she is able to participate in school activities without interfering with his/her studies.

Co-curricular activities include the athletic program, clubs, and organizations. In order for students to participate in these activities, they must meet all eligibility rules and they must be present for 4.5 hours on the day of the activity. Students who miss a portion of the school day due to illness will not be allowed to participate in co-curricular activities that day in order to ensure their health and safety. Students who are suspended ~~from school~~ on the day of an activity or the last school day prior to an activity may not participate in or attend the activity.

Electronic Devices & Cell Phones

Please click the following [link](#) to our Unauthorized Communication Devices Policy. For the purposes of this policy, a personal communication device is defined as **any non-district provided internet/cellular-capable device that can support voice or video calls, texts, emails, or instant messages. Personal communication devices include, but are not limited to: cellphones, tablets, laptops, and smartwatches.** For ease of reference, devices provided by the district for instructional use shall be referred to as "district-owned" or district-provided" devices. Student use of personal communication devices is strictly prohibited from the formal beginning of school, which will be identified in the appropriate student handbook until the dismissal bell rings to end the academic school day (referred to as "the school day"). The school day includes lunch periods, passing time, and recesses.

The school day begins when students arrive at the building, and ends at 3:00 when the final bell rings.

Students that do not adhere to the expectations outlined in this policy, will be subject to the following consequences:

1st Offense: The student will be asked to put the device away, and administration will be notified.

2nd Offense: The device will be confiscated and the student will get the device back at the end of the day.

3rd Offense: The device will be confiscated, and a parent/guardian will need to pick up the device.

Additional offenses will require a parent/guardian meeting, and other graduated consequences as needed.

Dances

Dances are extensions of the school day and all school rules apply. Only Inter-Lakes students from the specified grade levels who are in attendance at school on the day of the dance (or the full day prior for Prom and weekend events) may attend. Individuals who are serving a suspension or have been expelled from school will not be allowed to attend Middle/High School dances.

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ILSD Vision, Mission, and Foundational Principles

VISION STATEMENT

The Inter-Lakes School District strives for a culture of excellence that is guided by our foundational principles. The Inter-Lakes community provides opportunities and resources for students to develop command of academic and personal competencies, guide their own learning, engage in their communities, and develop their ability to apply their knowledge to new learning and future aspirations.

MISSION STATEMENT

The mission of the Inter-Lakes School District is to ensure that the youth of Center Harbor, Meredith, and Sandwich are able to access a public education focused on their continuous development. The District's purpose is to cultivate students' academic and personal growth, empowering them to become resilient, self-reliant and life-long learners, skillful communicators, critical thinkers, effective collaborators, and engaged citizens.

Inter-Lakes School District Foundational Principles

Culture of Excellence

A culture of excellence is a learning environment where personal and collective achievement, continuous improvement, and a commitment to quality are the norm. Inter-Lakes will accomplish this through intentional action in the following domains.

The Learning/Professional Domain

- Recognizing every student as unique and capable of learning.
- Empowering students to take ownership of their learning and growth.
- Providing experiences that are engaging, differentiated, rigorous, data-informed, and evidence-based.
- Embracing challenges as opportunities.

- Attracting and retaining educators and staff committed to the mission/purpose/vision of the Inter-Lakes School District.
- Engaging in the pursuit of mastery of one's craft through continuous professional learning with the objective of improving student outcomes.

The Interpersonal Domain

- Upholding respect and dignity for all.
- Modeling the ability to resolve conflict productively.
- Encouraging learning through a variety of perspectives.
- Nurturing the social, emotional, and physical well-being of all.
- Demonstrating integrity and respect for differences.

The Physical Domain

- Building and maintaining facilities that support academic, behavioral, co-curricular, athletic, and safety needs.
- Caring for learning spaces and resources entrusted to us.
- Cultivating responsibility for the natural environment.

The Community Domain

- Balancing rich student opportunities with fiscal responsibility.
- Anchoring the relationship between schools and the community through mutual investment—where the communities support student growth and the school communities give back through service and engagement.
- Fostering student success through shared responsibility among students, families, community, and staff.

GUIDING PRINCIPLES FOR SUCCESS

Philosophy

Inter-Lakes Middle/High School uses competency-based instruction, assessment, and reporting in order to communicate specific information about a student's academic proficiency, academic growth, and progress on personal competencies. In a competency-based environment, students learn through a progression of skills and concepts which increase in complexity over time to become proficient in the overarching competencies in academic disciplines.

Competency-based learning is beneficial to our learning community because:

- students learn at different rates and in various ways.
- assessments are connected to clearly defined learning expectations, so educators, students, and parents know, with precision, what a student has actually learned.
- assessments are focused on learning progress and growth.
- assessments separate academic achievement from behaviors.

Portrait of a Graduate (PoG) Competencies

Our assessment practices are guided by the belief that *academic* ratings (those that report learning, academic performance, and proficiency) must be separate from behavioral ratings. The assessment and grading guidelines require that educators remove critical thinking, effective communication, collaboration, time management, and perseverance factors when determining *academic* proficiency as these are the student's Portrait of a Graduate competencies.

Portrait of a Graduate (PoG) Competencies (for Grades 7-12)

Effective learners display a high level of personal competency. They understand that arriving at each and every class on time and organized with all necessary materials is the first step in being successful. Successful students do not stop at just being present. They understand that engaging in learning allows them to achieve at high levels. Effective learners actively participate, follow directions, initiate tasks, and seek assistance when needed. Students who are the most successful keep up with the day to day learning tasks and assignments. This allows them to maximize achievement that is based on a carefully planned progression of learning activities. These students meet deadlines and benefit from timely feedback. When successful students struggle, they reflect on the obstacles they face, take appropriate steps to meet their challenges, and persevere to success. Effective learners understand that their active engagement in the journey through competency-based learning is the most important factor in outstanding achievement.

Portrait of a Graduate competencies are an indicator of a student's likelihood of success in school and beyond and are rated using the following: C-Consistent, O-Often, I- Inconsistent, N-Needs Attention. The Portrait of a Graduate Competencies are critical thinking, effective communication, collaboration, time management, and perseverance.

We know from experience that students who have inconsistent attendance and/or fall behind in their work have a difficult time passing classes and often encounter anxiety and/or depression when in this situation. In addition, meeting these expectations maximizes high school success and ensures that our graduates are college and career ready. It is our goal to offer many opportunities and multiple pathways to practice and achieve academic competencies as well as employability and life skills.

C-Consistent

O-Often

I-Inconsistent

N-Needs Attention

PoG Competencies	Description	Q1	Q2	Q3	Q4
Critical Thinking	Lakers approach problems with a curious and analytical mindset. Lakers break down complex issues into manageable parts while applying creative solutions to solve them.				

Effective Communication	Lakers articulate ideas clearly and actively listen to others. Lakers communicate confidently, whether through writing, speaking, digital media, or artistic expression.				
Collaboration	Lakers work cooperatively with diverse groups and understand the value of collective intelligence and shared effort. Lakers respect differing perspectives, engage in productive dialogue, and contribute to common goals.				
Time Management	Lakers manage their time effectively while balancing academic, co-curricular, and personal responsibilities.				
Perseverance	Lakers approach challenges with a growth mindset and apply known skills to new situations while adjusting strategies as conditions change. Lakers work through setbacks, learn from mistakes, seek and use feedback, and remain focused on goals.				

ILSD Administrative Directory

Superintendent's Office 279-7947

Mary Moriarty, Superintendent of Schools
 Ashley Dolloff, Business Administrator
 Karen Koch-Human Resources Generalist
 Sarah Briggs-Administrative Assistant to the Superintendent

Inter-Lakes Elementary School 279-7968

Rick Biche, Principal
 Hillary Martin, Assistant Principal
 Emily Hebron, Student Services Coordinator

Inter-Lakes Middle High 279-6162

Guy Donnelly, Principal (7-12)
 Shawn Quinn, Dean of Students (7 -12)
 Linda Otten, Dean of Learning (7-12)
 Nick Connell, Director of School Counseling (K-12)

Sandwich Central School 279-7712

Jeremy Hillger, Principal (K-6)

Special Education 279-3144

Lisa Holiday, Director of Special Education

Curriculum Department 279-5300

Erica Pappalardo, Curriculum Coordinator

Technology Department 279-3958

Mark Parsons, Director of Technology

Facilities 279-5307

Brian Swanker, Director of Facilities

Cafe Services 279-6066

Memory Guerin-Fresh Picks

Athletics - 279-7859

Sarah Dumais - Director of Athletics

2026-27 Faculty/Staff

Anderson, Heather	Special Education Paraeducator
Arceno, Roy	Lead Custodian
Ballou, David	Special Education Paraeducator
Barbato-Geer, Anna	Special Education Paraeducator
Bartlett, Rachel	Science
Bedford, Mary-Margaret	World Language
Belair, Monique	Special Education Paraeducator
Bouley, Angela	Custodian
Bourque, Lily Caroline	Administrative Assistant to the Principal
Bronson, Cindy	Nurse
Bullitt, James	Special Education Paraeducator
Campbell, Meagan	English
Carney, Lora	Math
Carranza, Jun	Custodian
Clark, Jaclyn	Special Education Teacher / Life Skills Teacher
Coes, Patty	User Support Manager
Connell, Nicholas	Director of School Counseling
Cornelissen, Jason	Head of Building and Maintenance
Criscone, Kate	STEAM
Crosbie, Christopher	Technology
Custance, Michelle	Special Education Teacher

Dennis, Haley	Health & Physical Education
Derrick, Joseph	STEAM
Donnelly, Guy	Principal
Drinkwine, Brandi	School Psychologist
Dubois, Kaitlyn	Student Support Paraeducator
Dumais, Sarah	Athletic Director
Eynon, Emily	Music
Ferren, Jessica	Social Studies
Finch, Susan	Math
Forkell, Colleen	English
Gagnon, Nick	Math
Gagnon, Stacey	Guidance Counselor (Mc-Z)
Gatherum, Daizha	World Language
Gonzalez, Christopher	Special Education Paraeducator
Grant, Michelle	English
Hayman, Tim	Library Media Specialist
Hengstenberg, Sarah	Science
Hill, Joshua	Special Education Teacher
Hird, Juli	Social Studies
Hoag-Wasko, Erin	Special Education Paraeducator
Hueber, Diane	Special Education Paraeducator
Judge, Jocelyn	World Language
Kitchen, Terry	Special Education Paraeducator
Kovacs, Katie	Special Education Teacher
Lafond, Melissa	Special Education Paraeducator
Langevin, Jeffrey	Math
LaPan, Melissa	School Counselor
LaRue, Cristina	Social Studies
Lau, Joanne	Math/Computer Science
Lyons, Natalie	Special Education Teacher
Malagrida, Jennifer	Special Education Teacher
Martel, Natalia	Student Support Paraeducator
McGurkin, Kristine	Science
McLeod, Joshua	Social Studies
Miller, Sara	Special Education Paraeducator
Naughton, Emma	Special Education Paraeducator
Nesbitt, Leslie	Receptionist
Nesbitt, Rebeka	Special Education Paraeducator

Nyhan, Griffin	Language Arts
Nyhan, Mary	English
O'Rourke, James	Technology
O'Rourke, Robin	Custodian
Osier, Trixia	Custodian
Otis, Melissa	Science
Otis, Sarah	Math
Otis, Terri	Competency Pathways/Recovery
Otten, Linda	Dean of Learning
Page, Nancy	Special Education Paraeducator
Parsons, Mark	Director of Technology
Phu, Kara	Speech Therapy
Pigott, Stephanie	Special Education Paraeducator
Quinn, Patrick	STEAM
Quinn, Shawn	Dean of Students & Operations
Raymond, Laurie	School Outreach Counselor
Reese, Dana	Library Media Assistant
Sanders, Haley	Special Education Paraeducator
Santucci, Tyler	Occupational Therapist
Shanahan, Mike	Special Education Paraeducator
Simon, Jennifer	Reading Paraeducator
Smart, Adrienne	Special Education Teacher
Snyder, Jonathan	Science
Sobolov, Alex	Physical Education
Stovall, Jon	Special Education Paraeducator
Sullivan, Noah	Special Education Paraeducator
Sullivan, Rebecca	Math
Sullivan, Whitney	Business
Taylor, Wendy	Social Studies
Tilib, Vilmar	Custodian
True, Keith	School Resource Officer
Tucker, Tiffany	Special Education Paraeducator
Vanasse, Jillian	Special Education Paraeducator
Wedick, Steve	STEAM
Weed, Hannah	Special Education Teacher
White, Alicia	Registrar
Wood, Greg	English
Wood, Heather	Reading Specialist

Emergency Communication

The Inter-Lakes School District and Inter-Lakes Middle/High School uses ParentSquare as a Communication Management System. ParentSquare is a unified communication platform that offers a whole host of tools that allows district, school administrators and teachers to more effectively communicate and engage with families and students. Parents will receive an activation email for their ParentSquare account. Those who do not register will still receive text, email, and phone notifications. Parents who do create an account can interact by viewing photos, downloading attachments, leaving comments, messaging teachers, signing permission slips and managing their communication settings and preferences.

Helpful Hotlines and Numbers

Inter-Lakes implemented a new software application last year, called **Speak Up for Safety** through **Gaggle**, which is the premiere student safety software enabling K-12 schools to monitor student activity on school-provided devices for concerning content. [Speak Up for Safety](#) is a safe, confidential digital tipline that encourages K-12 students to share their concerns about bullying, suicide, self-harm, drug or alcohol abuse, school violence, and other student safety threats.

If a member of the Blue Wave, Foxes, or Laker community has a concern about a classmate or school safety, they can email, call, or text Speak Up for Safety to report the concern. Examples of concerns may include bullying, threats of violence, planned fights, weapons in school, students or self in crisis, or other urgent situations.

Additionally, students who may be struggling are encouraged to use the [988 Suicide & Crisis Lifeline](#) which provides free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week, across the United States. The Lifeline consists of a national network of over 200 local crisis centers, combining custom local care and resources with national standards and best practices. Trusted adults in the building are always available to help students make this phone call, if necessary, while they are at school.

Excessive Absenteeism/Missed Class Assignments Due To Absences (Policy #5110)

STUDENTS

5110

[\(Policy #5110\)](#)

[STUDENTS 5110 Attendance/ Truancy/Excessive Absenteeism/Missed
Class Assignments Due to Absences](#)

Attendance/Absentees:

Students aged 6 through 18 years who reside within the three towns that comprise the Inter-Lakes Cooperative School District shall attend the public school to which the student is assigned unless otherwise enrolled in another school as stipulated in RSA 193:1. It is the legal responsibility of the parents/guardians to ensure that their child is in attendance during the days and hours that school is in session, except that the principal may excuse a student for temporary absences when receiving satisfactory evidence of conditions or reasons that may reasonably cause the student's absence.

- Parents/guardians are expected to notify the school when their child is going to be absent.
- Parents are required to submit written documentation explaining the reasons for the absence.
- The **principal or his/her designee has sole authority** to designate an absence as excused or unexcused.

Truancy/Excessive Absenteeism:

Truancy is defined as any unexcused absence from class or school. Any absence that has not been excused will be considered an unexcused absence. Ten half days of unexcused absences during the school year constitutes habitual truancy. A half-day absence is defined as a student missing more than two hours of instructional time and less than three and one-half hours of instructional time. Any absence of more than three and one-half hours of instructional time shall be considered a full-day absence.

When it is determined that a student's absences are impacting the student's learning or if the student is in danger of becoming habitually truant, school personnel will initiate a process to identify the reasons for the absences and develop a plan to remedy the situation.

Intervention Process:

This process will ordinarily consist of:

1. An investigation of the cause(s) of the student's absences.

2. Written notification to the student's parents/guardians to inform them of the attendance concerns including truancy, if appropriate, as well as their legal responsibility to have their child in regular attendance.
3. A meeting with appropriate staff to discuss possible interventions.
4. A meeting with the parents/guardians to discuss the situation and develop an intervention plan to correct the attendance concerns.

For more on this policy as it relates to Intervention Options & Missed Assignments

Consistent attendance correlates to better grades, higher GPA, and increased likelihood of college completion. Conversely, poor attendance makes it very difficult for students to succeed in a traditional classroom setting. As such, we have identified a 94% on time attendance rate as the acceptable level of performance. Students who fall below the 94% on time attendance rate are subject to a loss of privileges and may be referred to the Student Support Services for intervention planning. A parent or guardian must be present at this meeting. The purpose of this meeting will be to develop a plan that allows students to meet acceptable levels of performance. Items for consideration include Directed Office Hours Assignments, restriction of privileges, social/emotional counseling, and/or schedule changes.

If a student's attendance rate does not improve, the Student Support Services may reconvene to formulate a way other than a traditional classroom for the student to meet the course competencies.

Absences for Family Vacations

When a student is approved to be absent during the regular school session for family vacations, the general procedure will be:

- With a minimum of a week's advance notice, the teacher will inform the student what work and what assignments the class is expected to cover during his/her absence. The teacher will be as specific as his/her plans allow.
- When the student returns to class, he/she is responsible for checking with the teacher to get any further assignments.
- The student is fully responsible for all work missed and must make arrangements with the teacher to take any make-up quizzes or tests within a week of returning to school.

Academic Integrity Expectations

Assignments are demonstrations of student proficiency, and as such, all work, unless explicitly directed by the instructor to use outside sources with documentation, should be the sole work of

the student.

Academic integrity means that students' learning behavior is ethical, and all work is their own. All student work--including research, writing, oral presentations, homework, and assessments (both formative and summative)--as well as using technological resources, is expected to be a principled representation of students' skills and abilities. All currently available forms of media fall under the academic integrity expectations. Failure to demonstrate academic honesty will result in an escalating series of consequences as defined by the Academic Integrity Committee (AIC).

Plagiarism is the use of someone else's ideas or work without including appropriate acknowledgment of that work. **REGARDLESS OF INTENT**, the failure to provide proper recognition of origination of work is plagiarism. All student work must be the result of the student's own efforts or the original author/creator must be referenced.

Examples of an Academic Integrity Violation:

- Allowing a student to copy answers
- Collaboration on a project intended as an individual assignment
- Copying answers during an assessment
- Copying information and/or software without referencing the original author or owner
- Copying formative assessments, summative assessments, and/or projects
- Direct quotation of a source without quotation marks or the source cited
- Discussing assessment materials with other students
- Passing answers to another student including electronic devices
- Sharing work with another student and having that work copied
- Using material in its original format with no or little modifications without referencing
- Using peer or parent feedback verbatim for corrections and/or revisions
- Using the same work in more than one course without prior approval of the instructors
- Using translators without teacher approval on any assessments
- Using whole or partial internet-generated work including generative artificial intelligence and/or apps that create and/or reword student work or ideas
- Whole and/or partial copying, translating, or paraphrasing without proper citation

Suggestions to Students:

- Assignments are demonstrations of student proficiency, and as such, all work, unless explicitly directed by the instructor to use outside sources with documentation, should be the sole work of the student.
- Keep all research and drafts to demonstrate effort and progress of projects and papers. When using Google Docs, make all revisions viewable to the teacher.
- Avoid using apps that reword your work. Present your work to your teachers for feedback, not revised work from an app or website.

- When in doubt, seek assistance. Tutors and teachers in the Media/Academic Center can offer assistance if you are not sure how to reference a resource. Students must make their own corrections or revisions.
- **TALK TO YOUR TEACHERS.** Every class has its own unique requirements and expectations. Ask your teacher BEFORE you turn in a project, paper, assignment, or assessment if you have questions.
- Keep track of sources while you are using them, not after you have finished an assignment. It is difficult to go back and document properly; instead, document while you are working on even the first draft of an assignment.
- Give yourself enough time before the assignment is due to utilize support from the Media Center or your teachers.
- Seek the resources of the Media Center for acceptable examples of how to reference all sources of research and the correct format for your work.

Consequences for the Failure to Adhere to the Academic Integrity Expectations (Grades 9-12):

In the event a student is suspected of an academic integrity violation, the student is required to meet with the Academic Integrity Committee (AIC) after school.

Meetings will be scheduled as soon as possible, hopefully within a week, to review the situation and to discuss appropriate behavioral and academic consequences.

Parent attendance will be requested at all student reviews; however, parental attendance is not mandatory.

Violations may include academic and behavior consequences. Academic consequences may include retaking an assessment or completing an entirely new assignment. Behavior consequences increase from detentions to suspensions given the number of violations students may have before they graduate.

Consequences for the Failure to Adhere to the Academic Integrity Expectations (Grades 7 & 8):

The consequence for the first violation of the Academic Integrity Expectations is the student's assignment or assessment will not be used as an assessment. The student will be required to retake the assessment or complete the assignment. The consequence for the second violation of the Academic Integrity expectations is the student will be required to retake the assessment or complete the assignment during an in-school suspension or after school detention. Any further violation of the Academic Integrity Expectations will be handled in the same manner as the second violation, but may include additional discipline, up to and including suspension.

Academic Integrity Proof of Authorship

As a school, we strive to nurture students' critical thinking and individual voices as learners. Writing and creative assignments are key to the learning process as they develop students' thinking and help teachers assess student learning.

While a variety of tools (such as the Internet and Artificial Intelligence) are available and helpful in some situations, **it is important that students submit work which is their own writing, creation, and thinking.**

Students bear the burden of proof that the product is their own creation and thinking. If the work submitted does not appear to be student work based on style, vocabulary, voice, punctuation, etc..., the work will receive a grade of IE with a comment in Alma: "Flagged as possible Academic Integrity Violation."

At that point, students can earn the credit using these options:

1. Provide evidence of research conducted, showing their sources supporting the work submitted.
2. Provide evidence of the writing process, including rough drafts, outlines, and any other pre-writing work that demonstrates the development of their writing. This evidence must show student thinking and revisions along the way. This can also include a record of the timeline, noting dates of revisions and any peer editors or mentors during the process.
3. Complete the assignment (or a portion of it) in the teacher's classroom, the new version matching the style and quality of the first submission.

If students cannot show the work is their own, they will be referred to the Academic Integrity Committee for a meeting.

Accidents

Any injury, regardless of how small or how extensive, shall be reported to the school nurse.

Age Of Majority

Although students eighteen years of age and older are considered adults in the eyes of legal agencies, Inter-Lakes High School considers them responsible to their parents as long as they reside at home. Regardless of age, ALL Inter-Lakes Middle/High School students will be

subject to ALL school policies and regulations. Inter-Lakes Middle/High School reserves the right to communicate with a parent of any student, regardless of the student's age, unless both the student (who must be 18 or older) and the parent submit a letter to the school stating that the student is not living at home.

Announcements

Announcements are read over the intercom to students each morning, and posted on the web page each day. Teachers, coaches, and advisors must submit announcements to the Main Office before 8:00 A.M. to be included on the announcements.

Arrival

All students in grades 7-12 are to report to the cafeteria or to the gym upon entrance to the building in the morning. Students may not leave school grounds once they have arrived. A bell at 8:05 will signal dismissal from the cafeteria for the purpose of going to lockers, getting ready for the day, and arriving at class on time. A warning bell will ring at 8:12 to signal students to go to their A Block / 1st period / Homeroom. Students who are not in their A period / period 1 / Homeroom class when the bell rings at 8:15 will be considered tardy and must get a pass to class from the Main Office.

Bicycles, Scooters/Other forms of Personal Transportation

We have a bike rack for any students who will be riding their bike to school.

- Any student taking a form of personal transportation to school may only leave the bike on the rack at their own risk, as we will not be storing student bicycles inside the building or elsewhere around the building.
- Due to the significant amount of automobile and bus traffic on campus, students may not ride any form of bicycle, scooter or other form of personal transportation while on campus. Students may ride to school but must walk their ride on designated walkways once on school grounds.

Bell Schedules

2026-27 Bell Schedule

Grade 9-12 Bell Schedule

Grades 9 – 12 use a 4 x 4 block schedule, offering four 80-85 minute classes per day each semester. One credit courses are one semester in duration in the block schedule and one half credit courses are one quarter in duration. All students are expected to take a full schedule. Students must be enrolled in a minimum of 3 classes in order to participate in school activities.

2026-27 Bell Schedule

GRADE 7 SCHEDULE	GRADE 8 SCHEDULE	GRADE 9-12 SCHEDULE
Instrumentals 8:00 - 8:45 Period 1: 8:15-9:10 Period 2: 9:10- 09:40 SPECIALS: 9:40 - 10:59 Period 2: 11:00 - 11:25 2nd Lunch: 11:25 - 11:50 Period 3: 11:50 - 12:50 OH: 12:50 - 1:35 Movement: 1:35 - 2:00 Period 4: 2:00 - 3:00	Period 1: 8:15 - 9:13 Period 2: 9:16 - 10:14 Period 3: 10:17 - 11:15 Period 4: 11:18 - 11:48 3rd Lunch: 11:52 - 12:17 Period 4: 12:19 - 12:47 OH: 12:50 - 1:35 SPECIALS: 1:40 - 3:00	A BLOCK: 8:15-9:35 B BLOCK: 9:40-10:59 C BLOCK: 11:02-12:48 1st or 4th Lunch 1st Lunch: 10:59-11:25 4th Lunch: 12:23-12:48 OH: 12:50-1:35 D BLOCK: 1:40-3:00

Delayed Opening Schedule

7th Grade		8th Grade		9-12 with 1st Lunch		9-12 with 4th Lunch	
10:15-10:57	P1 (42)	10:15-10:57	P1 (42)	10:15-11:10	A Block (55)	10:15-11:10	A Block (55)
10:57-11:15	P2 (18)	10:59-11:41	P2 (42)				
11:15-12:10	Specials (55)	11:41-12:06	Lunch (25)	11:15-12:10	B Block (55)	11:15-12:10	B Block (55)
12:14-12:39	P2 (25, 43 total)	12:08-12:50	P3 (42)	12:10-12:35	Lunch (25)	12:12-1:04	C Block (52)
12:39-1:04	Lunch (25)	12:50-1:31	P4 (41)	12:37-1:29	C Block (52)		
1:04-1:31	P3 (27)					1:04-1:29	Lunch (25)
1:31-2:01	OH (30)	1:31-2:01	OH (30)	1:31-2:01	OH (30)	1:31-2:01	OH (30)
2:01-2:17	P3 (16, 43 total)	2:05-3:00	Specials (55)	2:05-3:00	D Block (55)	2:05-3:00	D Block (55)
2:17-3:00	P4 (43)						

Early Dismissal

7th Grade		8th Grade		9-12 Grade	
OH	8:15 - 8:35	Period 1	8:15 - 8:45	A Block	8:15 - 9:05
Period 1	8:35 - 9:05	Period 2	8:50 - 9:20	B Block	9:05 - 9:55
Specials	9:05 - 9:55	Lunch	9:25 - 9:50	C Block (4th lunch)	9:55 - 10:45
Period 2	9:55 - 10:20	Period 3	9:55 - 10:25	Lunch	9:55 - 10:20
Lunch	10:20 - 10:45	Period 4	10:30 - 11:10	Lunch	10:45 - 11:10
Period 3	10:50 - 11:20	Specials	11:10 - 12:00	C Block (1st Lunch)	10:20 - 11:10
Period 4	11:25 - 12:00			D Block	11:10 - 12:00

Bus Conduct

In accordance with [NH RSA 189:9-a](#) the Superintendent of Schools has designated the appropriate building administrator as the official having the authority to administer I-L Policy #5131.2, "[Bus Conduct.](#)" Rules of Conduct - Bus Regulations - are to be found in copies of the student handbook and in the office of each building. These will be reviewed with students in Grades 7-12 at the beginning of each school year and violations will be handled by the administration. Each violation will be reported by the bus driver on the 'Bus Conduct Report' and a copy will be forwarded to the building level administrator. After investigation of the incident, the administrator will use the following guidelines as a means of correcting the behavior.

1. **First Offense:** Warning — Contact parents by phone or mail
2. **Second Offense:** Three days suspension from bus — Contact parents by phone or mail.
3. **Third Offense:** Five days suspension from bus — Contact parents by phone or mail.
4. **Fourth Offense:** Ten days suspension from bus — Contact parents by phone or mail. Conference with parents may be required.
5. **Fifth Offense:** Recommendation for suspension from bus for remainder of school year. Notification in writing to parents by certified mail. Board of Education approval required.

In unusual cases, the administration reserves the right to take action which differs from the consequences above, provided that allowing the student to continue to ride the bus does not

present a danger to the driver and/or other passengers. The administration also reserves the right to move at once to any level above should the offense dictate such corrective measures.

Bus Regulations

The bus driver and bus contractor are responsible for the safety, welfare, conduct and control of the pupils whom they are transporting. The following rules therefore, will be strictly enforced:

1. Obey the driver's instructions.
2. Cross the street only when the bus driver signals.
3. Remain seated while the bus is moving.
4. Keep the aisle and exits clear.
5. Respect the rights of others.

Audio and Video Surveillance on School Buses(Inter-Lakes School District Policy #3544)

To assist in providing a safe and secure environment for all passengers, the Inter-Lakes School Board authorizes the use of video and audio recording devices by the District on any or all buses or other vehicles (hereinafter “bus”) used to provide transportation for District students. The School Board authorizes the Superintendent to establish and maintain guidelines and procedures for the retention and viewing of the recordings in accordance with the requirements of this Policy.

Calendar

Inter-Lakes School District Calendar 2026-2027

X = No School for Students @ = Possible Snow Make-Up

August 2026 – 1 Day						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	X	X	X	X	X	29
30	31					

September 2026 – 20 Days						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	X	5
6	X	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026 – 21 Days						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	X	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026 – 15 Days						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	X	4	5	6	7
8	9	10	X	12	13	14
15	16	17	18	19	20	21
22	23	24	X	X	X	28
29	X					

December 2026 – 17 Days						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	X	X	26
27	X	X	X	X		

January 2027 – 17 Days						
Su	Mo	Tu	We	Th	Fr	Sa
					X	2
3	X	5	6	7	8	9
10	11	12	13	14	15	16
17	X	19	20	21	22	23
24	25	26	27	28	X	30
31						

February 2027 – 15 Days						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	X	X	X	X	X	27
28						

March 2027 – 22 Days						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	X*	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027 – 17 Days						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	X	X	X	X	X	

May 2027 – 20 Days						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	X					

June 2027 – 15 Days						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	@	@	@	@	26
27	@	@	@			

School Board Meeting Dates:

April 14, 2026	January 12, 2027
May 12, 2026	January 19, 2027
June 9, 2026	February 3, 2027
August 11, 2026	February 9, 2027
September 8, 2026	March 3, 2027
October 13, 2026	March 16, 2027
November 10, 2026	April 13, 2027
December 8, 2026	May 11, 2027
	June 8, 2027

Green = Teacher/Paraeducator Workshop Day

August 24: New Educator Orientation
 August 25, 26, 27: Teacher/Paraeducator Workshop Days
 November 30: PK-6 Teacher-Directed Workshop Day (PK-6 Paraeducators OFF) 7-12 Teacher/Paraeducator District Directed Workshop Day
 January 4: Teacher/Paraeducator Workshop
 January 29: 7-12 Teacher-Directed Workshop Day (7-12 Paraeducators OFF) PK-6 Teacher/Paraeducator District Directed Workshop Day
 *March 9: PK-12 Paraeducator Workshop Day

The School Board Meeting Calendar is subject to change. The most up-to-date version can be found at: <https://www.interlakes.org/school-board>
 Teachers refers to all staff covered by the Collective Bargaining Agreements between the Inter-Lakes School Board and the Inter-Lakes Education Association.
 Board Approved: March 17, 2026
 Holiday names comply with RSA 288:1.

Orange = First Day of School & Early Releases

August 31: First Day of School
 December 23: Early Release Day
 June 21: Tentative Last Day of School/ Early Release

Pink = Parent/Student/Teacher Conferences
 November 3: Parent/Student/Teacher Conferences PK-12
 *March 9: Parent/Student/Teacher Conferences PK-12

Blue = Teachers only - District Extended Afternoon Meetings
 (3:25 p.m.-5:10 p.m.) October 27, January 12, April 13, May 11

Holidays and Recesses

September 4, 7: Labor Day
 October 12: Columbus Day
 November 11: Veterans Day
 November 25, 26, 27: Thanksgiving Recess
 December 24-January 4: December Recess
 January 18: Martin Luther King Jr. Civil Rights Day
 February 22-23: Winter Recess
 April 26-30: Spring Recess
 May 31: Memorial Day
 June 22 - June 30: Snow Make-Up Days (if necessary)

Co-Curricular Activities

A wide range of interscholastic sports are offered as part of the extracurricular program at Inter-Lakes Middle/High School and each student is encouraged to participate in co-curricular activities. Each student must decide to what extent he/she is able to participate in school activities without interfering with his/her studies.

Co-curricular activities include the athletic program, clubs, and organizations. In order for students to participate in these activities, they must meet all eligibility rules and they must be present for 4.5 hours on the day of the activity. Students who miss a portion of the school day due to illness will not be allowed to participate in co-curricular activities that day in order to ensure their health and safety. Students who are suspended from school on the day of an activity or the last school day prior to an activity may not participate in or attend the activity.

Athletic Program

The Inter-Lakes athletic program offers students a wide variety of opportunities to represent Inter-Lakes Middle/High School in competition with other schools.

	Boys Grade 9-12	Girls Grade 9-12	Boys Grade 7&8	Girls Grade 7&8
Fall Season	Golf, Football, Soccer, Cross Country	Golf, Volleyball, Soccer, Cross Country	Soccer, Cross Country, Football	Soccer, Cross Country, Volleyball
Winter Season	Alpine Skiing, Nordic Skiing, Basketball, Hockey	Alpine Skiing, Nordic Skiing, Basketball, Hockey	Basketball, Nordic Skiing	Basketball, Nordic Skiing
Spring Season	Baseball, Track, Tennis, Lacrosse	Softball, Track, Tennis, Lacrosse	Baseball, Track	Softball, Track

It is the intention of the Inter-Lakes Middle/High School to provide opportunities for all students who wish to participate in interscholastic athletics. Cutting students from athletic teams will only occur as a last possible resort. In sports in which two teams are necessary due to the number of participants, athletes will be assigned to the team based on player evaluations. The A teams will consist of players assessed to have the highest level of skill, physical fitness, and dedication to the sport. The focus of A Teams will be competition to the highest level possible. The focus of the B teams will be to enhance skill levels and an understanding of the sport as players compete against teams from other schools.

Player evaluations will take place during the first several days of practice. Through voluntary participation, the student athlete gives time, energy, and loyalty to the program. He/she also accepts the training rules, regulations, and responsibilities which are unique to an athletic program. In order to contribute to the welfare of the group, the athlete must willingly assume these obligations as the role demands that the individual make sacrifices not required of others.

Activities, Clubs and Organizations

The following list indicates the various clubs and activities that are planned to be included in the co-curricular program for grades 7-12. The amount of student interest and participation, as well as availability and interest of faculty members will be considered in the offering of these activities. Students who desire to initiate an activity not listed are encouraged to contact the administration.

Student Council (Gr 9-12)	Class Officers
National Honor Society (Gr 11-12)	FBLA
Theater (available Gr 7-12)	Chorus (available Gr 7-12)
Math Team (available Gr 7-12)	Band (available Gr 7-12)
Yearbook	Interact Club
Destination Imagination (available Gr 7-12)	Outing Club
Student Leadership (Gr 7 & 8)	Esports (available to Gr
9-12)	
Robotics Team (available Gr 9-12)	Art Club
International Club	Science Club
Student Power	
Sustainability	

Co-Curricular Eligibility [\(Policy 5140\)](#)

MIDDLE TIER [\(Policy 5140.1\)](#)

In order for students in grades 9–12 to meet initial eligibility requirements, the student must pass a minimum of three (3) courses for the previous marking quarter.

(Note: Eligibility is based on QUARTER grades, not semester or end-of-year grades.)

Participation in co-curricular activities is a privilege. Eligibility for participation in co-curricular activities is based on overall academic performance. In order to maintain their eligibility, students must be enrolled in a minimum of three (3) courses, conform to the rules of the school, and work to their fullest potential in all their classes (Independent Study, In and Out of School Work Experiences and Driver Education can count as one of these courses towards eligibility.)

A student who has an “IE” or receives two or more “NYC’s” at the time mid-term progress reports are issued shall be placed on academic probation. Guidance personnel shall submit a list of such students to the Athletic Director and/or co-curricular advisor(s.) The Athletic Director shall notify the student athlete, parent, teacher, and coach that the student has been placed on probation. The co-curricular advisor(s) shall also notify the student and parent of the probation.

The teacher has the discretion to place a student on probation at any time for behavioral issues (e.g. repeated tardiness, disruptive behavior, refusal to conform to classroom rules, etc.)

The teacher shall explain to the student the reason for the unacceptable grade, the specific performance that needs to improve, and the length of time in which the student must improve his/her performance. In no instance shall the probationary period exceed three (3) weeks. A student may continue to participate in co-curricular activities while on probation.

If satisfactory performance is achieved within the probationary period, the student will be taken off probation. If satisfactory performance is not achieved within the prescribed time period, the student will be declared ineligible and may not participate in any co-curricular activities until the teacher determines that the student is again demonstrating satisfactory performance.

A student who drops a course will be declared ineligible.

1. Students may appeal eligibility rulings to the principal whose decision is final.
2. Coaches and advisors are responsible for ensuring that all students participating in co-curricular activities are, in fact, eligible to participate at that time.

STUDENT ATHLETICS CONDUCT CODE ([see Prohibited Conduct Policy #5149](#))

School Year Policy: The rules governing the Code of Conduct apply to such students throughout the school year; beginning on the first day of football practice in August to the last day of school in June. The code will be enforced at school-sponsored and non-school-sponsored activities, whether on or off school grounds, and whether or not the student's particular sport or activity is in season.

The Student Athletes and Managers are representatives of Inter-Lakes Middle/High School and are role models for their peers and younger students. As such, it is expected that they conduct themselves at all times with the highest of sportsmanship and moral standards, displaying respect for themselves, other students, and adults.

Inter-Lakes Middle/High School believes that it is a privilege and an honor for students to be representatives of the Inter-Lakes sports program. Through voluntary participation, the student athlete/manager accepts the training rules, regulations, and the responsibilities that accompany this honor. In order to contribute to the welfare of the team, the athlete/manager must willingly assume these obligations as the role demands. All athletes/managers and their parent/guardian are expected to sign this contract indicating their agreement and understanding of the expectations.

Complaint Process

When conflicts arise or when things don't seem fair or make sense, an appointment should be made directly with the classroom teacher. If satisfaction cannot be found through a meeting with the teacher, an appointment should be made with the Dean of Students regarding behavioral issues or the Principal regarding academic issues.

Hall Passes

All students must have a pass from their classroom teacher before leaving class to go to the Health Office, Student Support Room, or the Guidance Office.

Dances

1. All requests for any dances must be initiated and approved by an advisor.
2. All dances must have prior administrative approval, and all paperwork must be completed in a timely manner.
3. Only one dance may be scheduled per month, and no dances will be scheduled in June.
4. A minimum of six (6) chaperons must be in attendance.
5. A police officer must be in attendance at all dances and is to be paid by the sponsoring group.
6. Dance hours are 7:00 p.m. to 10:00 p.m. unless otherwise specified. Admittance to dances will be limited to one hour after the start of the dance. Students who need to arrive at a dance more than one hour after the start time must get prior administrative approval.
7. Dances are extensions of the school day and all school rules apply. Only Inter-Lakes students from the specified grade levels who are in attendance at school on the day of the dance (or the full day prior for Prom and weekend events) may attend. Individuals who are serving a suspension or have been expelled from school will not be allowed to attend Middle/High School dances.
8. Students may have guests attend dances provided that the permission form has been completed and turned into the main office at least 5 days prior to the event. All guests will then be approved by the administration before being added to the guest list. Guests must be a registered student in the grade levels that the dance is specified for or engaged in an approved home school program. Each Inter-Lakes Middle/High School student may only sponsor one guest.
9. No one is allowed to leave a dance and then re-enter. Any middle school student wishing to leave a dance early must be picked up by their guardian and a staff member must escort them to their guardian's vehicle.

DISCIPLINE

LEVELS, EXAMPLES AND CONSEQUENCES

LEVEL I	EXAMPLES	CONSEQUENCES	REMEDATION & POSSIBLE RESPONSES
Minor misbehavior that interferes with established school or classroom rules and procedures.	Tardiness to class Classroom disturbances Inappropriate language/behavior Failure to complete assignments Peer Conflict Violation of technology (misuse of tech)	Handled by teachers Detention Phone call home Teacher conference Parent conference Behavior contract	Restorative Practices (RP) (i.e. community service, restorative chat etc.)
LEVEL II	EXAMPLES	CONSEQUENCES	REMEDATION & POSSIBLE RESPONSES
Misbehavior whose educational consequences are serious enough to require immediate corrective action.	Unmodified Level I behavior Abusive behavior Being in an unsupervised area Disrespectful or offensive behavior Cutting teacher detention Unexcused absence from class Forged note Lying to a staff member Pushing and shoving or roughhousing/horseplay Possession of tobacco Failure to follow a reasonable request Violation of technology (i.e. inappropriate content I)	Central detention to In School Suspension	(RP) (i.e. Peer conference, community service)
LEVEL III	EXAMPLES	CONSEQUENCES	REMEDATION & POSSIBLE RESPONSES
Any action which threatens the safety or well-being of persons in the school or damages the school or personal property; behaviors which cause significant disruption to the learning process.	Unmodified Level II behavior Fighting Stealing Vandalism Abusive behavior toward a staff member Abusive/inappropriate language toward a staff member In the presence of drugs, vaping, and/or paraphernalia Failure to follow a reasonable request Rude or disrespectful behavior to staff Violation of technology (i.e. inappropriate content II)	In School Suspension to Out of School Suspension	RP (i.e. Group/Class conference, community service, educational programs) Re-entry Meeting

LEVEL IV	EXAMPLES	CONSEQUENCES	REMEDIATION & POSSIBLE RESPONSES
Behaviors which directly endanger or result in harm to self, others, or property. Behaviors which are in violation of the law.	Unmodified Level III behavior Bullying/Harassment/Intimidation/Sexual Harassment Bomb threats False fire alarms/false 911 calls Physical assault Gross Misconduct Possession/use/under the influence of drugs or alcohol Smoking or Vaping Possession of drug/vaping paraphernalia Transfer or selling of alcohol or drugs Possession of weapons of any kind Possession of fireworks Violation of technology/electronic devices (i.e. social media appropriation of individuals/groups/schools/district likeness, identity, or other inference)	Out of School Suspension Expulsion Police involvement	RP (i.e. Restorative circle, Class/Grade/School conference, educational programs) Re-entry Meeting

This is not an exhaustive list of examples, however, they are intended to serve as a guide and illustrative of things that may occur within a school building, on campus or during any school affiliated activity. When dealing with a discipline issue, administration may consider a multitude of things with respect to consequences such as history, intent, or any other mitigating circumstance. However, the focal point will likely always be the impact an action(s) has caused to persons (including the person committing the action) and the school community as a whole. This is delineated in the left column of the previous table. Where an action(s) lands with regard to the tier will be reflected in the consequence doled out.

Dismissals

Students being dismissed from school during the day will receive a pass from the main office. At the time of their dismissal, they will give the pass to their teacher and sign out in the Main Office. All students who have their own transportation must sign out in the Main Office at the time they are to be dismissed. Students are responsible for obtaining assignments before being dismissed from school. Students who are ill must be dismissed through the health office.

Distribution and Posting of Printed Materials

Students may not distribute or post non-school related printed materials (pamphlets, flyers, leaflets, etc.) in the school or on school grounds.

Displays of Affection

While it is expected that close friendships will develop between students, public displays of affection are not acceptable. School is not the place to engage in affectionate gestures other than holding hands or an occasional hug. Any sitting on another's lap, long embraces, or 'making out' is not acceptable. Please be respectful and self aware of your behavior and how it could impact the learning environment.

Student Dress Code ([Policy 5132](#))

The following guidelines are consistent with Inter-Lakes School Board policy #5132 on dress:

- Students should be clean, neat, and appropriately dressed for school with an emphasis on modesty. Students are expected to participate in all aspects of the school program and should, therefore, be dressed appropriately for the season.
- Clothing that may prove distracting or offensive to the general school population is unacceptable. For example, clothing that is physically revealing, or clothing displaying vulgar or sexually suggestive language is not acceptable. Clothing imprinted with words or pictures of alcoholic beverages, drugs, or violence is not acceptable.

These guidelines exist to provide a safe and focused learning environment.

- Mesh, sheer, and see through clothing is not allowed.
- Cut out jeans are allowed, but cut outs/holes should be below the tip of the middle finger when arms are hanging at one's sides.
- The entire torso, from armpits to lower rib cage (below the belly button) should be

covered.

- Underwear must be covered, while standing and during movement.
- Hats are permitted in the building and in classrooms.
- Hoods are not to be worn in the building and in classrooms.
- Footwear must be worn at all times at school.
- Clothing, jewelry or accessories which represent drugs, tobacco, alcohol, sex, hate, and violence are prohibited.
- If your hat or head covering obscures the ability of others to identify you, you will be asked to remove it.

Trespassing

Students are not permitted to be on school grounds before or after school hours unless they are participating in an extracurricular/athletic activity or other school event. Once a student leaves any of these interests they must leave school grounds in a timely manner. Any student found to be on campus in violation of this policy will be considered trespassing and will be subject to school consequences and/or legal action/prosecution.

E Block — Extended Education

Students are encouraged to seek assistance from their teachers after school frequently and as often as needed. If necessary, teachers may assign a student an after school session known as E Block. If a teacher assigns a student an E block, the teacher will contact a parent for explanation and confirmation that the student will be staying after school. If possible for both parties, the student may be asked to stay that day. If the student cannot stay that day, the student should plan to stay the following day which provides 24 hour notice for the E Block session. In the event of a student absence, the student should plan to stay after school with his/her teachers to stay current in each class (this may require multiple afternoons).

Early Graduation

Student requests for early graduation may be approved if one of the following conditions are met:

1. The student is a transfer student with the appropriate number of credits as defined by state graduation requirement,
2. An external independent course(s) needed to comply with State graduation requirements can be arranged and successfully completed or,
3. Other extenuating circumstances necessitate early graduation.

Procedure for Three Year Early Graduation:

1. A request must be made in writing and presented to the building principal no later than October 1st of a student's junior year, except in the case of a student transfer during the junior or senior school year. This request should include:
 - a. A statement of intent defining a student's career and educational goals as well as stating the educational and/or economic needs that would be met by an early graduation.
 - b. A completed time-line which would define the manner in which graduation requirements will be met.

Procedure for Three -and-a-Half-Year Early Graduation:

1. A request must be made in writing and presented to the building principal no later than the end of a student's junior school year, except in the case of a student transfer during the junior or senior school year. This request should include:
 - a. A statement of intent defining a student's career and educational goals as well as stating the educational and/or economic needs that would be met by an early graduation.
 - b. A completed time-line which would define the manner in which graduation requirements will be met.

Requests will be acted upon by the building principal and subject to review by the superintendent.

Electronic Devices & Cell Phones

Please click the following [link](#) to our Unauthorized Communication Devices Policy. For the purposes of this policy, a personal communication device is defined as any non-district provided internet/ cellular-capable device that can support voice or video calls, texts, emails, or instant messages. Personal communication devices include, but are not limited to: cellphones, tablets, laptops, and smartwatches. For ease of reference, devices provided by the district for instructional use shall be referred to as "district-owned" or district-provided" devices. B. Restrictions Student use of personal communication devices is strictly prohibited from the formal beginning of school, which will be identified in the appropriate student handbook until the dismissal bell rings to end the academic school day (referred to as "the school day"). The school day includes lunch periods, passing time, and recesses. The school day at ILMHS begins when students arrive at the building, and ends at 3:00 when the final bell rings.

Students that do not adhere to the expectations outlined in this policy, will be subject to the following consequences:

1st Offense: The student will be asked to put the device away, and administration will be notified.

2nd Offense: The device will be confiscated and the student will get the device back at the end of the day.

3rd Offense: The device will be confiscated, and a parent/guardian will need to pick up the device.

Additional offenses will require a parent/guardian meeting, and other graduated consequences as needed.

Fire Drills

When the fire alarm sounds, all students are to walk from the building in a quiet and orderly fashion following posted and announced directions for leaving the building. Students not following directions or being disruptive will be referred to the office. Students should remain outside with their classroom teacher or adult supervisor until the bell sounds signaling all clear. Teachers are to take attendance when classes are assembled outside.

Food

Students may bring food and drink to class with permission from their teacher except in the science labs, near computers, or auditorium. Teachers can make areas and/or certain situations off limits for food and drink in the room they teach.

Students are expected to be responsible with this privilege. If students are not responsible for neatness and cleanup, a teacher can take the privilege away after first giving the student a warning. If trash or food is left in an area of the building, that area can be deemed off limits for food and drink.

To maintain campus security and minimize disruptions to the learning environment, students are strictly prohibited from ordering or receiving outside food deliveries (e.g., DoorDash, UberEats, Grubhub, local restaurants or dropoffs from friends or family members) at any point during the school day. Delivery drivers will not be permitted to leave food at the front office or any campus entrances, and any orders arriving on campus will be turned away. Students are encouraged to bring their lunch from home or utilize the school's cafeteria services.

Fundraisers

Fundraisers must provide some service given for money raised. All club and class advisors must get administrative approval prior to scheduling ANY FUNDRAISING ACTIVITY OR DANCE. The organization sponsoring the event is responsible for submitting all necessary paperwork in a timely fashion. Before fundraising can begin, it must be approved by the SAU and the building Principal.

Fundraising activities that require selling items or services to the general community are regulated through a patent system. Patents are granted through the Fundraising Committee which is composed of the four building principals, one teacher from each building, and one community member. *For Staff Only: Please use the fundraising request form on the district website to request approval for a fundraising activity.

Online Grade Book

Inter-Lakes Middle/High School uses an online electronic grade book called [Alma](#). Parents and students are encouraged to set up their own online accounts to keep track of grading and student progress throughout the school year.

Grading System

Inter-Lakes Middle/High School has shifted to a competency based grading system. Competency based learning is an approach focused upon the demonstrated acquisition of specific skills and knowledge by a learner. Grades 7 through 12 are graded within the Competency based system. The Inter-Lakes School District believes that a competency-based learning, assessment and reporting system is beneficial to our learning community because:

- ✓ competency-based assessments are connected to clearly defined learning expectations, so educators and parents know, with far more precision, what a student has actually learned or failed to learn.
- ✓ competency-based assessments are focused on learning progress.
- ✓ competency-based assessments separate academic achievement from personal behaviors.

Assessing Personal Competencies

Those factors which contribute to the success of a learner not only in the classroom, but beyond. The factors that the Inter-Lakes learning community has chosen are: time

management, preparation/organization, perseverance, cooperation, engagement, and reflection.

Reassessment Guidelines

The intent of competency-based grading is to ensure that students have the knowledge and skills of a course in order to earn credit for that course. The following guidelines will apply when a student has not demonstrated proficiency on assessments that are utilized to determine course competencies:

Please see the attached [Learning & Reassessment Guidelines](#).

2025 -2026 Grade Reporting for 7th - 12th Grade Learners:

Summative Assessment & Overall Competency Statement Grades	Proficient with Distinction (AP)	Beyond Proficient (BP)	Proficient (CP)	Developing Proficiency (DP)	Insufficient Evidence (IE)
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Please see the district Design Principles document which drive our grading, honor roll, reporting student learning and drive our academic practices. [District Design Principles](#)

Hazing [\(Policy #5149.2\)](#)

I-L Policy #5149.2 states in part, “No student or employee of the Inter-Lakes School District shall participate in or be members of any secret fraternity or secret organization that is in any way related to the school or to a school activity. No student organization or any person associated with any organization sanctioned by the Inter-Lakes School Board shall engage or participate in hazing. This District does not permit or condone student hazing.”

The Superintendent shall take reasonable measures within the scope of the District's authority to prevent student hazing. All hazing reported to the District or which any District staff member has knowledge of shall be promptly reported to law enforcement, as required by [RSA 631:7, Student Hazing](#).

Homework Policy [\(Policy #6154\)](#)

Types of Homework:

In order to have a homework policy that reflects best educational practices, it is essential to recognize that the term homework encompasses many different experiences designed

to support student learning. These different experiences share the commonality, that they are completed outside the classroom environment, hence, the term homework. Below are descriptions of these various learning experiences.

Preparation:

Students engage in assignments designed to support upcoming learning in the classroom. One example is the “flipped classroom”, which allows students to use an online learning tool to gain information outside of the classroom and then, the next day in the classroom apply the concept(s).

Formative Work:

The completion of formative work provides ongoing checks of the student’s understanding, which guides instruction. It is informative for the teacher and student as it provides “ongoing feedback on learning and provides information to guide and improve teaching and learning.” (McTighe) In order for a teacher to measure student progress toward mastery of competencies, formative work is used to gauge student understanding and to provide feedback for further learning. Formative work can take many different designs; some examples of formative work include practicing concepts from the day’s lesson, writing a paragraph in response to a particular text, and completing a task developed to pre-assess a student’s prior knowledge before introducing a new learning topic.

Summative Work:

Summative work, which is more commonly referred to as summative assessments, measures a student’s ability to apply the concepts, skills, and knowledge of a course competency at a certain point in time. Summative assessments/work is “periodic and culminating assessments that provide information to measure the student achievement level at the conclusion of a learning cycle.” (McTighe) Summative assessments/work are rigorous and include a variety of opportunities to demonstrate depth of knowledge. Summative work is: used to make a decision about a student’s level of learning, completed at the end of a period of instruction for progress reporting, used only after students have been given repeated opportunities to practice learning goals and competencies; and can include, but not limited to, formal demonstration of knowledge, projects, performance tasks, essays and written assessments.

Key Tenets to Ensure Quality Homework Practices:

In addition to defining the types of student work that make-up homework, the School District has identified through educational research key tenets to ensure quality homework practices.

As each student's learning needs are different, the type and amount of homework is left to the discretion of the student's teacher.

In order for homework to be meaningful, it requires that students understand the purpose of the assignment. Therefore, teachers will communicate to students the purpose of the assigned work.

An essential component of the learning process is feedback; therefore, students will receive teacher feedback on their demonstration of learning of the academic and personal competencies aligned to their assignments.

Grading:

All assigned homework is important to supporting student learning. As there are different purposes for the work completed outside the classroom, there are different ways this work influences a student's academic and personal competency grades, which are outlined below.

Homework that is used for preparation or is formative in nature will not be factored into a student's academic grade.

Homework considered summative in nature will be factored into the student's academic grade. The teacher will explain to students how such assignments influence the academic grade.

The responsibility and quality demonstrated by a student on completing all types of homework assignments may be factored into a student's personal competency grade. The teacher will explain to students how such assignments influence the personal competency grade.

Long-Term Assignments

It is recommended that teachers provide students with a handout describing long-term projects. Teachers will monitor progress on long-term assignments through checkpoints and feedback. Teachers will work to coordinate deadlines for long-term projects. Students are responsible for informing teachers in a timely manner if multiple long-term assignments are due on the same day.

Group/Team Assignments

Sufficient time will be provided for groups/teams to meet to complete collaborative assignments during the school day. These assignments may call for individual team members to do follow-up work at home.

Homework Over School Vacations

No regular homework will be assigned over school vacations. Students will be given sufficient time to complete long-term projects without requiring the use of vacation time. Students may choose to use vacation time as an opportunity to work on long-term assignments. Long-term assignments will not be due in the first two days following a vacation.

Make-up Homework Requests

When a student is absent for only one or two days, the student is responsible for speaking to the teacher directly about missed assignments on the return to school.

For long-term absences, homework requests should be made 24 hours prior to the student leaving. Parents can call the Main Office, 279-6162 for assignments, they will need to specify their student's name, dates of the absence and who will be picking up the assignments. Homework requests may be picked up in the Main Office.

Gr 9-12 Honor Roll

Honor Roll - Please see a full description of both middle and high school Honor Roll in the Design Principles document at this link: [District Design Principles](#)

All courses are included in calculating the honor roll except In and Out of School Work Experiences and Driver Education. Note: A minimum of three courses must be carried by the student to be eligible for honor roll consideration.

Illness

Students who have influenza-like symptoms such as fever, cough, sore throat, runny nose, headache, body aches, and fatigue must stay home while they are sick. Students have to stay home if they have a fever over 100° F. They must stay home until they are fever free for 24 hours without fever reducing medication.

Students must stay home for any of the following:

- A. Fever over 100° F
- B. Diarrhea
- C. Eye infection
- D. Rash with unknown cause
- E. Vomiting

Immunizations

It is a New Hampshire state law that students must have an updated immunization record at Inter-Lakes Middle/High School. If the student is not immunized for religious reasons,

the school must have on record a certificate of religious exemption. Please note that students who are not immunized will not be permitted to attend school if there is an epidemic of a contagious disease.

Library

Library Hours

In order to meet the academic and literacy needs of all patrons, the library is open each day from 8:05 am to 3:25 p.m. and is staffed by professionals who are experts in literature, technology, and collaborative teaching. The library is staffed from 3:25 to 5:00 for informal study and maintains an academic atmosphere.

Circulation

Because our inventory is in high demand, we ask students to be respectful in meeting return deadlines. If a resource is needed longer than the circulation period, the material can be renewed. If it is on hold for another patron, it may not be possible to renew. Overdue notices are distributed on a monthly basis.

Students and staff may check out materials for the following periods of time:

- Books/printed materials: 3 weeks
- Kindles: 3 weeks
- Movies: 1 week
- Tablets: 1 week
- Chromebooks: 1 day

We will be happy to hold books for students when they are checked out. Students are responsible for the cost of materials that are damaged or lost.

Usage

Students are always welcome to use the library to do work, collaborate, read, or use computer and tech resources. During the school day, students must have a pass from a teacher and sign in at the circulation desk so that the staff knows the purpose of the visit and can assist students with any resources needed. Student use during Office Hours is available by signing up ahead of time in Enriching Students. Before and after-school use is for productive work only.

The library provides multiple places for different kinds of work to get done. In addition to the main room, study carrels are available on the back wall for quiet work, a study room for quiet or collaborative work is available by sign up, and the media lab is available for recording and other digital work by sign up.

Seniors may be in the library during free periods if they are working or studying quietly.

A school library provides equitable academic access for all of its patrons grades 7-12. All stakeholders are expected to be responsible for and respectful of materials, physical space, and one another in order to ensure that our space is a place where all feel welcome and comfortable.

Lockers

All students will be assigned corridor lockers. Students are responsible for the cleanliness of their lockers. Locker clean outs will be held periodically throughout the year.

Medications

Whenever a student has health needs which require taking medication during the school day:

1. The medication should be delivered by a parent directly to the school nurse.
2. The medication should be delivered in a container properly labeled with the student's name, the physician's name, the date of prescription, name and strength of the medication, and directions for taking.
3. A parent's request for giving the medication at school and a "hold harmless" release form will be issued by the nurse, to be signed by the parent or guardian, and kept on file with the student's health record.

No non-prescription medication will be made available to students by school personnel other than the school nurse or designee. The school nurse will only dispense non-prescription medication to students whose parents have brought in the non-prescription medication and signed a request for the school nurse to dispense it.

National Honor Society

Students must meet a minimum GPA of 3.6 (A-) in order to be eligible for the process of qualifying for membership in the National Honor Society.

The Faculty Council will invite qualified candidates to complete an application and will then identify inductees based upon a review of completed applications for evidence of scholarship, character, leadership, and service.

School Cancellations

School cancellations or delays will be announced by phone message, email, and/or text for those students and parents who sign up for Parent Square. When the Inter-Lakes School District is closed, buses do not run, thus, Huot Center and/or Winnisquam Career Center students will not attend those programs even if those districts are open.

FERPA and Student Information

(Directory Opt-Out)

See the following link for the full policy:

[INTER-LAKES POLICY MANUAL STUDENTS 5150 \(JRA\)](#)

Notification of Rights Under FERPA

A. General Statement

It is the policy of the Inter-Lakes School Board that all school district personnel will follow the procedures outlined herein as they pertain to the maintenance of student records. Furthermore, it is the policy of the Inter-Lakes School Board that all school district personnel will follow the provisions of the Family Educational Rights Privacy Act (FERPA) and its corresponding regulations.

Student Discipline and Due Process (Policy 5149)

(JICD) Category: Priority/Required by Law

Student Discipline and Due Process

A. Policy Statement This policy establishes the substantive parameters, procedures and due process that shall apply before a student may be subject to temporary (same day) removal from classrooms or activities, restriction from activities, detentions, suspensions and/or expulsion. Pursuant to Board policy 5131 (JIC), response to misconduct, including disciplinary measures and consequences should be designed to maximize student academic, emotional and social success, while at the same time assuring safety of all students, staff and school visitors. Administration of any of the consequences described in this policy shall be consistent with the system of supports and graduated sanctions established pursuant to Policy #5131 (JI)C and the applicable Code of Conduct.

For the full policy regarding:

- Standards and Procedures
- Modification or Reinstatement

- Appeals to the State Board of Education
- Sub-committee of Board
- Superintendent and Principal Designees
- Disciplinary Removal of Students with Disabilities
- Notice of Dissemination, and
- Conflict in Law or State Regulations

Please refer to: [INTER-LAKES POLICY MANUAL STUDENTS 5149](#)

Bullying

Bullying and Cyberbullying, Pupil Safety and Violence Prevention

I. General Statement of Policy It is the policy of the Inter-Lakes School District that its students have an educational setting that is safe, secure, peaceful, and free from bullying or cyberbullying. The School District will not tolerate unlawful harassment of any type. Retaliation or false accusations against a victim, witness, or anyone else who in good faith provides information about an act of bullying or cyberbullying is prohibited. All students are protected regardless of their status under the law. Any person violating this Policy may be subject to disciplinary action up to and including expulsion. Each building Principal is responsible for the implementation of this Policy.

The full policy and definitions can be found through: [INTER-LAKES POLICY MANUAL STUDENTS 5149.1](#)

Technology - Responsible Use Expectations

I will be...

Responsible

I accept that my choices and actions, as well as any accounts and/or technology entrusted to me, are my responsibility. Whether I am at school or off-campus, I will protect myself, my accounts/tools, and others by:

- Using passwords that are strong and that I will not share.
- Not sharing personal information, or the personal information of others, including pictures, audio, and/or video.

- Ensuring that the technology tools I use are kept safe, clean and that they are not defaced.
- Using online resources which are safe and appropriate for me.
- Making healthy choices about how, when, and where to use technology.

Respectful

I understand that I need to respect and protect myself, others, and the equipment in my care. I will:

- Follow the directions given to me by school staff.
- Use technology to help me learn.
- Create a positive digital presence that represents myself and my school in the best possible way.
- Respect the privacy of others.
- Obtain appropriate permission before taking pictures, video or audio.
- Respect the opinions and the works of others.
- Respect the time of others by avoiding texting and the use of social media during class and unstructured times unless it is part of the learning experience.

Ready

I will strive to:

- Be ready to learn every day and to arrive at school with a fully charged device.
- Practice skills and explore technologies that help my learning and productivity in a positive way.
- Find solutions to problems I encounter with technology.
- Do my best while learning from my mistakes/failures.

Please [click here](#) for information regarding Chromebook, charger, and headset repair and replacement.

I accept that any actions I take or behaviors I engage in which are not in line with responsible and respectful use will be handled in accordance with the behavioral guidelines established by each school.

Taking pictures or video of others without their knowledge and consent is prohibited.

If there is reasonable suspicion of inappropriate conduct using an electronic device, the device may be searched and disciplinary consequences will be administered as warranted. Inappropriate conduct includes using electronic devices in ways that are disruptive to classroom environments,

in ways that harass or bully others, in ways that interfere with the educational opportunities of others, and/or in ways that violate the Inter-Lakes School District Acceptable Use Policy.

Student Transportation Services

The District shall provide transportation for students to schools in the District consistent with the provisions of RSA 189:6, 189:9. Safety and efficiency are the priorities which govern the following policy:

General Operating Policy

1. Bus routes shall be established by the Superintendent or designee. Routes will be reviewed for efficiency of operation and effectiveness in meeting student needs semi-annually and posted at least annually.
2. Bus routes will be limited to publicly maintained roads that are, at a minimum, designated as class V.
3. Bus stops will be designated by the Superintendent or designee in consultation with the Transportation Company and public safety officials as needed. Walking distance to bus stops will be developed based on applicable RSAs, safety considerations and appropriate to the grade levels. Parents/guardians are responsible for the supervision of their children until they board the bus, after which the district assumes supervisory responsibility. In the afternoon, parents/guardians assume supervisory responsibility when students get off the bus.
4. Whenever possible, riding times shall generally not exceed one hour per trip.
5. Pickup and drop offs will only be at designated bus stops. Pickup and drop off of students at daycare and non-school activities will be based on space and route availability upon prior written parental request and with the approval of school officials.
6. The Superintendent or designee, after consultation with the Transportation Company and public safety officials shall be authorized to close the schools; delay the opening of the schools; or implement an early dismissal. In such events, bus transportation schedules will be adjusted accordingly and will be posted on local television and radio stations.
7. The district will not provide alternative transportation for students who have had their riding privileges suspended in accordance with school disciplinary policies.

8. In the event of a transportation emergency, reasonable procedures will be instituted as deemed necessary for the situation. It is critical, therefore, that parents/guardians must keep the school informed with current emergency contact information.

9. Grievances and appeals of the application of this policy must be initially addressed to the Superintendent or designee; further appeals may be made to the School Board.

Facilities Use

Community groups shall be encouraged and outside organizations shall be permitted to use school facilities for worthwhile purposes when such uses will not interfere with the school program, constitute an extreme public nuisance, or represent excessive use by a single organization.

All arrangements for the use of school facilities shall be subject to administrative rules and regulations that are on file with the Facilities Director. The guidelines for the Inter-Lakes Community Auditorium are titled, “Community Use of Inter-Lakes School District Facilities” and for other school facilities are entitled "InterLakes School District Facility Use Agreement". These rules and regulations will be subject to periodic review and modification by the School Board. To reserve a space or submit a work order, please use the following link. [Facilities Page](#)

The principal is directly responsible for his/her buildings including the renting of facilities to out-of-school groups or organizations.

Student and School Safety

The Board recognizes that effective learning and teaching takes place in a safe, secure and welcoming environment and that safe schools contribute to improved attendance, increased student achievement and community support.

The Superintendent or their designee shall be responsible for developing and maintaining a comprehensive safety plan for the District, taking into account applicable laws, regulations, Board policies, and best practices. The general safety plan will include the District-wide Crisis Prevention and Response Plan, and site-specific Emergency Response Plan for each school.

General areas of emphasis shall include, but not be limited to: in-service training; accident recordkeeping; plant inspection; driver and vehicle safety programs; fire prevention; catastrophe planning; and emergency procedures and traffic safety problems relevant to students and employees.

Each Principal shall be responsible for the supervision and implementation of safety programs in his/her school, inclusive of school busses, school grounds (including playgrounds), during authorized school activities (such as field trips), within school building(s) (including classrooms and laboratories), off school grounds during school sanctioned activities (including, but not limited to, work-based learning and internships), and in the use of online resources.

To that end, the Board directs the superintendent to develop a safe schools plan that includes:

1. Procedures that address the supervision and security of school buildings and grounds.
2. Procedures that address the safety and supervision of students during school hours and school sponsored activities.
3. Procedures that address persons visiting school buildings and attending school-sponsored activities.
4. Training programs for staff and students in crisis prevention and management.
5. Training programs for staff and students in emergency response procedures that include practice fire and all hazard drills as required by law.
6. Training programs for staff and students that promote school safety.
7. Training programs for staff and students in how to recognize and respond to behavior or other information that may indicate impending violence or other safety problems.
8. Training and support for students that aims to relieve the fear, embarrassment and peer pressure associated with reporting behavior that may indicate impending violence or other safety problems.
9. Procedures for safe, confidential reporting of security and safety concerns at each school building.
10. Procedures for regular assessments by school security/safety professionals and law enforcement officers to evaluate the security needs of each school building and to provide recommendations for improvements, if necessary.
11. Procedures to provide for regular communications between district officials, law enforcement officers, fire department officials, city and county officials and local medical personnel to discuss crisis prevention and management strategies, including involvement by these parties in the development and revision of crisis prevention and management plans.
12. Procedures for the reporting of criminal activity to law enforcement. Each building principal shall be responsible for the supervision and implementation of the safe school program at his or her school.

Office Hours

Office Hours ensures that there is a formal, ongoing program through which each student has an adult who knows the student well and assists the student in achieving the school's academic and personal competencies. Office Hours allows for flexible time for students and teachers to meet and collaborate.

Students can use the time in Office Hours to meet with teachers, work on collaborative projects, make-up competencies, and/or be in band/chorus. This time can also be used for enrichment and/or extension opportunities. Additionally, Office Hours allows for band/chorus to meet during the school day.

Expectations of students during Office Hours:

- Mondays are Advisory:
 - Advisors will meet with students to discuss their academic performance and upcoming week. Advisors will work with students to set goals and schedule structured learning time with teachers for the remainder of the week through the Enriching Students program.
 - After student check-ins are complete, the remaining time should be used for students to engage in academic activities.
- Enriching Students:
 - If a student is absent on a Monday, the Office Hours Advisor will schedule the student for the week. Students can change the schedule with their advisor when they return to school or contact them through email.
 - If an Advisor schedules a student through Enriching Students, the program automatically locks that appointment. When a student needs to change a teacher-scheduled appointment, he/she should contact the teacher that scheduled the appointment.
 - Students are able to change appointments they schedule themselves but need to do so prior to the beginning of Office Hours so that accurate attendance can be taken.
 - Students who intend to stay with their Advisor for days other than Monday need to schedule appointments through Enriching Students so that their "seat" is accounted for per the attendance policy.
 - Students are to remain where they are scheduled for the entirety of Office Hours unless they need to do a quick task, such as checking a book out of the library or get an assignment from a teacher.
 - Students must travel with a hall pass during Office Hours.

- Library Use during Office Hours:
 - There is a Writing Center in the Library that students can sign up for if they need assistance with the writing process.
 - Students can sign up to work in the library on Tuesdays through Fridays through Enriching Students, but seats are limited. In order to use the library during Office Hours, students need to have an academic purpose such as conducting research, working with a group on a class project, or using the media lab.
- Senior Privileges and Office Hours:
 - Office Hours are considered scheduled class time. Students must have both C and D Block free to be excused from attending Office Hours. If students have either a free C or D block, they need to attend Office Hours.

Parent/Teacher Conference Days

Parent/Teacher Conference Days will be held twice this year. The first date is November 5th. Parents are encouraged to meet with their child's teachers and can schedule an appointment by calling 279-6162. Alicia White (registrar) will send out a scheduling email prior to the parent/teacher conference days.

Parking ([Student Motor Vehicle Policy #5131.1](#))

Student use of a motor vehicle on school property is a privilege and comes with the responsibility of operating the vehicle in a responsible and safe manner. Additionally, parking a vehicle on school property carries this same degree of privilege and responsibility and requires a parking permit.

Annually, the Principal (or designee) will develop necessary criteria for students to be eligible for a parking permit and will establish a process to distribute available parking permits in as fair and equitable of a manner as reasonably possible.

Retention of a parking permit is a privilege and will be conditionally based on continuous responsible use, and if applicable, based on maintaining eligibility of the established criteria.

Rules governing student parking are as follows:

1. Students are not allowed to use their cars or to be in the south parking area at any time during the school day without the consent of a building administrator. Students found in their cars during school hours risk losing their parking privileges.
2. All students parking on school property must have a completed student parking permit on file at the office and display a valid parking pass in their vehicle.
3. Student parking is limited to the south parking area and the lower parking lot unless special permission is made for exceptions. No student parking is allowed in the areas

across from or adjacent to the courtyard, the gymnasium, the band room, and the auditorium. Exceptions to this may be made during winter when parking is limited due to snow and only for students who sign out by 2:30.

4. Students shall observe all speed limits (15 miles per hour) and shall drive in a responsible and safe manner at all times.
5. Students who are not maintaining acceptable academic and behavioral standards may have their parking privileges suspended.

Painting Spaces

Seniors who wish to paint a personalized parking space for their exclusive use must submit a rough draft of their proposal to their Class Advisors no later than the third week in August. All artwork must be school-appropriate and may not exceed 2 feet in width. Students are required to bring their own supplies. Furthermore, painting or parking in reserved spaces does not supersede general school vehicle policies; all vehicles parked on campus must maintain a valid parking permit on file with the main office, adhere to safety regulations, and maintain appropriate behavioral and academic standing.

Pass Policy

Students who request to leave a class should be issued a pass from the classroom teacher. No more than one student should be allowed out of any particular room at any particular time for non-emergency issues. Students who abuse pass privileges will be denied passes for an appropriate amount of time.

Personal Property

Items such as radios, skateboards, roller blades, remote control vehicles, etc. do not belong in school except with special permission by an administrator. No student should bring in large amounts of money. Students are urged to lock their personal items and to keep their combination confidential in order to minimize the risk of theft. The school is not responsible for student property that is lost, stolen, or damaged.

Schedule Changes

Students may consider changing their academic program, i.e. adding or dropping courses only with approval and written permission from a parent or guardian, teacher, guidance counselor, and the principal. In order to initiate a schedule change, a student must obtain a Program Planning Change Request form from the current teacher. This ensures that the current teacher has the chance to discuss the benefits or drawbacks of the change the student is planning on making. Once the teacher has commented and signed the sheet, the student can then bring the sheet to guidance for review by the guidance counselor. Any student who withdraws from a credit course after the first ten (10) days of a marking period does so with the understanding that the permanent record will indicate this fact with either a WP (withdrew passing) or a WF (withdrew failing.) No change in program may take effect until all signatures and authorizations have been

submitted to the Guidance Office.

Internet Access for Students

The Inter-Lakes School District [Policy #5153](#), School District Internet Access for Students states:

The School Board recognizes that technological resources can enhance student performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, teachers, and the community, supporting District and school operations, and improving access to and exchange of information. The Board expects all students to learn to use the available technological resources that will assist them in the performance of their education. As needed, students shall receive training, lessons and instruction in the appropriate use of these resources.

Students shall be responsible for the appropriate use of technology and shall use the District's technological resources primarily for purposes related to their education. Students are hereby notified that there is no expectation of privacy on district computers, computer files, email, internet usage logs, and other electronic data.

The Superintendent or designee shall ensure that all District computers with internet access have a technology protection measure (ie. filter) that prevents access to visual depictions that are obscene or pornographic and that the operation of such measures is enforced.

The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research, educational, or other lawful purposes.

The Superintendent shall establish administrative regulations and a Responsible Use Agreement ([INTER-LAKES EXPECTATIONS FOR THE RESPONSIBLE USE OF TECHNOLOGY](#)) that outlines student obligations and responsibilities related to the use of District technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in a cancellation of the student's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulations.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all students and their parents. Students and their parents shall be required to acknowledge in writing that they have read and understand the District's Responsible Use Agreement.- Adopted 12/13/16

Legal References: RSA 194:3-d, School District Computer Networks 47 U.S.C. 254, Requirements for Certain Schools - Internet Safety 20 U.S.C. 6777, Enhancing Education through Technology - Internet Safety

Senior Activities

At the end of each year, seniors have the opportunity to attend the prom, class trip, and graduation. These activities are a privilege not a right. Student attendance or conduct issues could prohibit attendance at these activities. Students who have not completed all graduation requirements will not be allowed to participate in the graduation ceremony.

Senior Privileges

[Senior Privilege Form](#)

When Inter-Lakes Middle/High School students reach senior year, we like to extend the privilege of signing out of the building during a free block. We recognize that senior status is reached by maturing academically, intellectually and socially. Senior privileges provide certain freedoms that reflect growth in independence and responsibility.

What are Senior Privileges?

Any senior who has a free block during their academic day, and is academically eligible, is able to sign out of the building during their free block.

Procedure

Students wishing to use their senior privileges must sign out in the main office. When seniors return to campus they must sign back in upon arrival. Students must enter and exit the building through the main entrance. Seniors must leave the school campus if they have signed out of the building.

Student Obligations/Eligibility for Accepting Senior Privileges

- With privileges, comes responsibility. It is expected that students will adhere to all of the following expectations:
- Seniors must carry at least 3 classes per semester. Any exemptions to this must be approved by the administration.
- Seniors must be passing all of their current course work and be in good academic and behavioral standing.
- Students must be maintaining a consistent or often rating on personal competencies.
- Students may not sign out during academic classes.
- Students may not sign out during office hours on Mondays.
- Students that accumulate more than 3 tardies, will lose senior privileges until the end of the current quarter.
- Students may not transport other students off campus.
- Violation of these rules will result in suspension of senior privileges. A plan must be made and approved by administration to earn privileges back, once they are suspended.
- Students must have parental consent to sign out of the building regardless of age.

**Administration reserves the right to cancel senior privilege use at any time due to inclement weather or other safety hazards should they arise.

Sexual Harassment

Inter-Lakes School District Policy 5151, Sexual Harassment, Discrimination and Violence-Students

[STUDENTS 5151](#)

HARASSMENT AND SEXUAL HARASSMENT OF STUDENTS

Harassment of students because of age, sex, gender identity, sexual orientation, race, creed, color, ancestry or national origin, marital status, familial status, physical or mental disability, religion or economic status is prohibited. Such conduct is a violation of Board policy and may constitute illegal discrimination under state and federal laws.

School employees, fellow students, volunteers, visitors to the schools, and other persons with whom students may interact in order to pursue or engage in education programs and activities, are required to refrain from such conduct.

Harassment and sexual harassment of students by school employees is considered grounds for disciplinary action, up to and including discharge. Harassment and sexual harassment of students by other students is considered grounds for disciplinary action, up to and including expulsion. The Superintendent will determine appropriate sanctions for harassment of students by persons other than school employees and students.

Non-Discrimination Policy Statement (All Individuals)

It is the policy of the Inter-Lakes School Board that no individual shall, on the basis of race/ethnicity,color, religion, ancestry or national origin, age, sex, disability, marital status, familial status, genetic information, gender identity, gender expression, transgender identity and non-binary gender identity,sexual orientation, or on any other basis protected by federal, state and local law or ordinance be excluded from participation in, or denied the benefits of, or be subject to, discrimination under any educational program or activity of the School District. It is the policy of the Inter-Lakes School District that there shall be no discrimination in the recruitment, selection, termination, compensation, job assignment,advancement, reduction or transfer, training, fringe benefits, and any other term or condition of employment.

The Inter-Lakes School District is committed to providing learning and work environments in which all individuals are treated with respect and dignity. Each individual has the right to learn and work in an atmosphere which promotes equal opportunities and prohibits discriminatory practices, including harassment. Therefore, the Inter-Lakes School District expects that all relationships among employees and students will be free of bias, prejudice and harassment.

In order to ensure an environment free of discrimination the Inter-Lakes School District will adhere to the guidelines described below. However, this policy is not intended to anticipate every

possible situation that may occur, since the needs of an individual and families may differ. The School District will consider the needs of individuals on a case-by-case basis, and will utilize this policy and other available resources as appropriate. Additionally, in order to meet the needs of a student planning to access the environments described below, students and parents should schedule a meeting with the student's Building Principal and/or Guidance Counselor. Non-student individuals who would like to discuss support beyond the list below are welcome, at the individual's discretion, to contact the School District's Human Resource Director and/or Superintendent.

Restrooms: A student or other individual who identifies themselves as transgender under this policy should be permitted to use the restrooms assigned to the gender which the individual consistently asserts at school/work. Any individual who expresses a need for privacy will be provided with reasonable alternative facilities or accommodations such as using a single-occupancy facility. However, no individual shall be required to use a separate single-occupancy facility over the individual's objection. ***Student Locker Rooms:*** The use of locker rooms requires schools to consider a number of factors, including, but not necessarily limited to the safety and comfort of students; the transgender student's preference; student privacy; the ages of students; and available facilities. As a general rule, transgender

students will be permitted to use the locker room assigned to the gender which the student consistently asserts at school. A transgender student will not be required to use a locker room that conflicts with the gender identity consistently asserted at school. Any student who expresses a need for privacy will be provided with reasonable alternative facilities or accommodations, such as using a restroom facility or separate schedule.

Other Gender-Segregated Facilities or Activities: As a general rule, in any other facilities or activities when students or employees may be separated by gender, transgender individuals may participate in accordance with the gender identity consistently asserted at school/work. This includes housing during overnight field trips and professional trips. Any individual who expresses a need for privacy will be provided with reasonable alternative facilities or accommodations. If there are no facilities (restrooms, locker rooms, or other gender-segregated facilities) that align with the gender which the student consistently asserts at school (i.e. in the case of a student who is gender nonbinary), a plan which best supports the student will be developed through discussions with the student and the student's parents/guardians. For purposes of this policy, gender non-binary describes an individual whose gender identity and/or expression does not align with the gender binary of male or female.

A. Prohibition Against Discrimination of Students in Educational Programs and Activities.

Under New Hampshire law and Board policy, no person shall be excluded from, denied the benefits of, or subjected to discrimination in the District's public schools because of their age, sex, gender identity, sexual orientation, race, color, marital status, familial status, disability, religion or national origin. Discrimination, including harassment, against any student in the District's education programs, on the basis of any of the above classes, or a student's creed, is prohibited. Finally, there shall be no denial to any person of the benefits of educational programs or activities, on the basis of any of the above classes, or economic status. Harassment of students

other than on the basis of any of the classes or categories listed above is prohibited under Board policy #5149.1 Bullying and Cyberbullying Pupil Safety and Violence.

Prevention.

B. Equal Opportunity of Employment and Prohibition Against Discrimination in Employment.

The School District is an Equal Opportunity Employer. The District ensures equal employment opportunities without regard to age, color, creed, disability, gender identity, marital status, national origin, pregnancy, race, religion, sex, or sexual orientation. The District will employ individuals who meet the physical and mental requirements, and who have the education, training, and experience established as necessary for the performance of the job as specified in the pertinent job description(s). Discrimination against and harassment of school employees because of age, sex, race, creed, religion, color, marital status, familial status, physical or mental disability, genetic information, national origin, ancestry, sexual orientation, or gender identity are prohibited. Additionally, the District will not discriminate against any employee who is a victim of domestic violence, harassment, sexual assault, or stalking.

C. Policy Application.

This Policy is applicable to all persons employed or served by the District. It applies to all sites and activities the District supervises, controls, or where it has jurisdiction under the law, including where it (a) occurs on, or is delivered to, school property or a school-sponsored activity or event on or off school property; or (b) occurs off of school property or outside of a school-sponsored activity or event, if the conduct interferes with a student's educational opportunities or substantially disrupts the orderly operations of the school or school-sponsored activity or event, as set forth in Board policy #5149.1, Bullying and Cyberbullying Pupil Safety and Violence Prevention. Examples of sites and activities include all District buildings and grounds, school buses and other vehicles, field trips, and athletic competitions.

D. Plan to Prevent, Assess, the Presence of, Intervene In, and Respond to Incidents of Discrimination, the "Plan". The Superintendent shall develop and provide to the School Board for approval, a coordinated written District Plan (the "Plan") to prevent, assess the presence of, intervene in, and respond to incidents of discrimination. Annually, "the Plan" and revisions will be presented to the School Board for

E. Human Rights, Title IX, 504 and other Coordinators or Officers.

The Superintendent shall assure that District and or building personnel are assigned to the positions listed below. Each year, the Superintendent shall share an updated list of the person or persons acting in those positions, along with their District contact information, including telephone number, email, postal and physical addresses.

Human Rights Officer: Lisa Holiday, Student Services Director

SAU #2

103 Main Street – Suite 2
Meredith, NH 03253
603-279-7947
lisa.holiday@interlakes.org

Title IX Coordinator: Lisa Holiday, Student Services Director
SAU #2
103 Main Street – Suite 2
Meredith, NH 03253
603-279-7947
lisa.holiday@interlakes.org

504 Coordinator Lisa Holiday, Student Services Director
SAU #2
103 Main Street – Suite 2
Meredith, NH 03253
603-279-7947
lisa.holiday@interlakes.org

F. Complaint and Reporting Procedures.

Any person who believes that he or she has been discriminated against, harassed, or bullied in violation of this policy by any student, employee, or other person under the supervision and control of the school system, or any third person who knows or suspects conduct that may constitute discrimination, harassment, or bullying, should contact the District Human Rights Officer, or otherwise as provided in the policies referenced below under this same heading. Any employee who has witnessed, or who has reliable information that another person may have been subjected to discrimination, harassment, or bullying in violation of this policy has a duty to report such conduct to his/her immediate supervisor, the District Human Rights Officer, or as provided in one of the policies or administrative procedures referenced below under this same heading.

Additionally, employees who observe an incident of harassment or bullying are expected to intervene to stop the conduct in situations in which they have supervisory control over the perpetrator and it is safe to do so. If an employee knows of an incident involving discrimination,

harassment, or bullying and the employee fails to report the conduct or take proper action or knowingly provides false information in regard to the incident, the employee will be subject to disciplinary action up to, and including, dismissal. Investigations and resolution of any complaints shall be according to the policies listed below and related administrative procedures or regulations. Complaints or reports regarding matters not covered in one or the other of those policies should be made to the District Human Rights Officer.

1. Reports or complaints of sexual harassment or sexual violence by employees or third-party contractors should be made under Board policy #4152;
2. Reports or complaints of sexual harassment or sexual violence by students should be made under Board policy #5151;
3. Reports or complaints of discrimination on the basis of disability should be made under Board policy #6170, except for complaints regarding facilities accessibility by disabled nonstudents or employees, which should be made under Board policy #1119; and
4. Reports or complaints of bullying or other harassment of pupils should be made under Board policy #5149.1

G. Alternative Complaint Procedures and Legal Files Remedies.

At any time, whether or not an individual file a complaint or report under this Policy, an individual may file a complaint with the Office for Civil Rights (“OCR”), of the United States Department of

Education, or with the New Hampshire Commissioner for Human Rights.

1. Office for Civil Rights, U.S. Department of Education, 5 Post Office Square, 8th Floor, Boston, MA 02109-3921; Telephone number: (617) 289-0111; Fax number: (617) 289-0150; Email: OCR.Boston@ed.gov
2. New Hampshire Commission for Human Rights, 2 Industrial Park Drive, Concord, NH 03301; Telephone number: (603) 271-2767; Email: humanrights@nh.gov

Notwithstanding any other remedy, any person may contact the police or pursue a criminal prosecution under state or federal criminal law.

H. Retaliation Prohibited.

No reprisals or retaliation of any kind will be taken by the Board or by any District employee against the complainant or other individual on account of his or her filing a complaint or report or participating in an investigation of a complaint or report filed and decided pursuant to this policy, unless that person knew the complaint or report was false or knowingly provided false information.

I. Administrative Procedures and Regulations.

The Superintendent shall develop such other procedures and regulations as are necessary and appropriate to implement this Policy.

J. Notice of Compliance.

The Superintendent will provide notice of compliance with federal and state civil rights laws to all applicants for employment, employees, students, parents, and other interested persons, as appropriate.

Legal References:

RSA 186:11, XXXIII, Discrimination

RSA 193:38, Discrimination in Public Schools

RSA 193-F, Student Safety and Violence Protection Act

RSA 275:71, Prohibited Conduct by Employer

RSA 354-A, State Commission for Human Rights

The Age Discrimination in Employment Act of 1967, 29 U.S.C. 621, et seq.

The Rehabilitation Act of 1973, 29 U.S.C. 705 and 794

Title II of The Americans with Disabilities Act of 1990, 42 U.S.C. 12101, et seq.

Title IV of the Civil Rights Act of 1964, 42 U.S.C. §2000c

Title VII of The Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq

Title IX of the Education Amendments of 1972, 20 U.S.C 1681, et seq

NH Dept of Ed. Rule 303.01 (i), School Board Substantive Duties

Signs and Posters

Students wishing to display signs, posters, or other materials must have prior approval from an administrator.

Sportsmanship

Inter-Lakes Middle/High students are asked to strive to always show their best. In the spirit of good sportsmanship, all spectators, athletes and managers are expected to follow the following rules of sportsmanship:

- Only positive cheering
- No noise makers or distractions
- No booing of players or officials
- No throwing objects on the court
- No use of profanities or displays of anger

Violations of any/all of the rules listed above may result in disciplinary consequences.

Student Council

The Inter-Lakes Middle/High School Student Council strives to create the best learning environment in the school by representing and governing democratically all students in the school, respecting and honoring the concerns of students and building school spirit. Each class elects three representatives to the Student Council. Each class President is automatically a member of the Student Council. Any student can join the Student Council by attending three consecutive Student Council meetings.

Drug and Alcohol Policy

Inter-Lakes Middle/High School recognizes that the use, possession and/or transfer of prohibited substances such as alcohol, drugs, drug paraphernalia, or counterfeit drugs is illegal and poses a threat to the health and safety of individuals. As such, there is a “zero tolerance” policy in effect for the possession, use, or transfer of alcohol or prohibited drugs - real or counterfeit, or drug paraphernalia at any time on school district property, at any school sponsored activity, or in any school vehicle which is being used to transport students to or from school, or to or from any school sponsored activity.

[Inter-Lakes School District Policy 5131.6, Student Drug and Alcohol](#)

Student Financial Accountability

Students and families will be provided with an invoice for any ILMHS property that is destroyed or lost. Prompt payment is expected so that a new copy of materials or supplies can be ordered and provided to the students.

Student Searches and Their Property [\(Policy #5128\)](#)

I-L Policy #5128 states in part, “that the Superintendent and/or the principal of the school, or other authorized personnel, may detain and search any student or students on the premises of the public schools, or while attending, or while in transit to, any event or function sponsored or authorized by the school under the following conditions: “

Grounds for Search

- That School staff have reasonable grounds to suspect that the search will turn up evidence that the student is violating or has violated either the law or school rules. Reasonable Suspicion is defined as: A person must be able to point to specific facts or circumstances even though the level of suspicion need not rise to that of the belief that is supported by probable cause. A reasonable suspicion is more than a hunch.
- Authorized personnel may conduct a search of the student’s person or the student’s belongings whenever a student freely and voluntarily consents to such a search. Consent obtained through threats or coercion is not considered to be freely and voluntarily given.
- If school staff has reasonable grounds to conduct the search and the student fails to allow the

search, the student may be disciplined.

Student Supervision

Students are not to be in unsupervised areas of the building at any point during or after the school day. No student should be in the building after the 3:00 bell without a legitimate reason such as attending an after-school activity.

If there is a time lag between the end of school and the beginning of an activity, students are to be in the library after 3:00pm or leave the building and return for the published starting time of the activity.

Students who are in unsupervised areas of the building, either during or after school hours, will receive one warning and then a disciplinary referral.

Withdrawal from School

A student cannot withdraw from school and re-enroll in the same semester without permission of the principal. Students are legally required to attend school until the age of 18.

Summer School

[Inter-Lakes School Board Policy #5138.](#)

The Inter-Lakes School District does not discriminate on the basis of age, race, color, creed, religion, sex, ancestry, national origin, or social or economic status in its educational programs or activities and employment policies (as required by Title IX or the Educational Amendments of 1972 and the Civil Rights Act of 1964). Inquiries regarding compliance may be directed to the Title IX Coordinator, Scott Currier, Inter-Lakes Middle / High School, Meredith, NH 03253. (603-279-6162)

Transporting Students [\(Policy #6152\)](#)

School Sponsored Event - Transportation Provided

1. Use of Person or Company Contracted to Provide School Transportation.

I-L Policy #6152, Transporting Students, states in part “In all cases where student transportation is provided by a person or company under contract with the school district to provide school transportation services for school-sponsored events, students must travel to and from the event on the designated vehicle in order to be eligible to participate.”

Exceptions to this rule must be made by the Principal or his/her designee and will only be made on a case-by-case basis. Written requests for alternate transportation arrangements must be submitted in advance by the parents/guardians of individual students and must include a statement which acknowledges that by requesting alternate transportation the parents will assume all responsibility and liability for the safe transportation of the student. Under no circumstances are students to be transported by other students.

School-Sponsored Event – Transportation Not Provided

1. Parents Responsible for Student Transportation: In cases where school-sponsored transportation is not provided, students and their parents are responsible for their own transportation and assume all liability and responsibility associated with transportation to and from the school-sponsored event. Organizers of such events will inform students/parents/guardians in writing that they are assuming all responsibility and liability associated for transportation. The Inter-Lakes School District generally does not provide transportation for offsite "home" games, meets, matches, and practices. Examples of off-site "home" games, meets, matches, and practices include, but are not limited to the facilities at: Waukegan Golf Club, Center Harbor and Sandwich recreational facilities, Laconia Ice Arena, and Prescott Park.

2. Student Provided Transportation: The Inter-Lakes School District values experiential learning, internships and alternative educational opportunities available to students. Transportation to and from these school sponsored experiences may be provided by the individual student provided that the student has received permission from the Principal or designee and his/her parent/guardian and demonstrated proof of insurance.

Students are prohibited from transporting other students. Parent/guardian permission releases the District from all responsibility and liability including supervisory responsibility while the student is driving to and from the activity. No student shall be sent on school errands using any automobile during school hours

Unexcused Tardy Procedure (Policy 5110)

Students are to be in their A Block / Period 1/ Homeroom classroom no later than 8:15 a.m. each day. Students entering school after the 8:15 a.m. bell are late and must report to the Main Office for a pass to class.

Unexcused tardies will be recorded in Alma and parents will receive automated calls each time an unexcused tardy is recorded. It is the responsibility of the learner to ensure they arrive at school, and each of their classes, on time. Naturally, there will be times when mitigating circumstances such as inclement weather, accidents, or other unforeseen situations may make punctuality a challenge. We strive to be understanding of these struggles, however, all other instances are not to be included as to excuse a learner's late arrival to school, including regular traffic patterns of the area.

For our high school students, when a learner is late to class for a third time, they will be issued a teacher detention. After three teacher detentions, students will be referred to Student Support for additional disciplinary action. All disciplinary actions regarding a learner being tardy to school will be handled directly by Student Support. When a learner is late to school for a third time they will be issued a central detention (central detentions last for a minimum of thirty minutes and are served in Student Support). Subsequent tardies will be accompanied by increasing disciplinary actions commensurate with the number of tardies accrued.

Our school day begins at 8:15am, which means learners should allot plenty of time to ensure they are in their classroom before 8:15am. Likewise, being on time for all classes means being in the classroom before the bell signifying the beginning of class.

For middle school students, tardies to class will be handled the same as high school. However, after three tardies to school, a parent meeting will be required. We stress the importance of students accepting responsibility for themselves. Being on time is the first step in assuming this responsibility.

Use of Tobacco Products Strictly Prohibited in/on All School Facilities and/or Grounds [\(Policy 5335\)](#)

State law prohibits possession of tobacco by anyone under the age of 21. Students are prohibited from being in possession of tobacco and tobacco products and paraphernalia on school grounds. In addition e-cigarettes, vaporizers and e-cigarette liquid are prohibited on school grounds. Violators will be assigned disciplinary consequences and may be referred to the Meredith Police Department.

Vandalism - Damage to School Property

I-L Policy #5131.5 states in part, “It is the expectation of the Inter-Lakes School Board that students treat school property with respect and care. School property includes all school facilities, grounds including fields, furnishings, equipment, materials, school buses and facilities/grounds that belong to other organizations, but are used for school purposes.”

Video and Audio Surveillance on School Property [\(Policy 5180\)](#)

The Inter-Lakes School Board authorizes the use of video and/or audio surveillance devices on district property to ensure the health, welfare and safety of all students, staff, and visitors to district property and to safeguard district buildings, grounds and equipment. The Superintendent will approve appropriate locations for surveillance devices. Placement of the video cameras will be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy in areas or at events that occur in plain view; however, such devices are not to be placed in bathrooms or locker rooms.

The district will retain copies of video recordings until they are erased which may be accomplished by either deletion or copying over with a new recording. The Superintendent will consult with the necessary personnel to determine how and when such recordings should be deleted.

Videos containing evidence of a violation of student conduct rules and/or state or federal law will be retained until the issue of the misconduct is no longer subject to review or appeal as determined by district policy or applicable law. Any release or viewing of the video will be in

accordance with the law.

In the event an audio or video recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If an audio or video recording does become part of a student's education record, the provisions of policy #5124, Confidentiality, shall apply.

The Superintendent is authorized to contact the district's attorney for a full legal opinion in the event of such an occurrence.

Visitors

During the hours of 8:15am to 3:00pm, visitors are required to enter the building through the courtyard entrance and sign in at the main office. For security reasons, students and staff are not to, under any circumstances, open a door and let someone in the building. Students wishing to bring guests to visit classes need to obtain the permission of all of their teachers and the administration at least 24 hours in advance of the visit.

Weapons on School Property/Gun-Free Schools Act

(Policy 5148)

Weapons are not permitted on school property at any time. Visitors, faculty, staff and students are prohibited from bringing any weapon, whether visible or concealed, into any school building, onto school property or a school bus or to any school-sponsored event.

Law enforcement personnel are exempt from this policy.

Students are prohibited from bringing weapons of any kind onto school grounds at all times. This includes guns, knives, cutting instruments, clubs, or any other object that could cause harm when not used for its intended purpose. This additionally encompasses objects that mimic weapons in some way such as toy guns, toy knives, toy clubs etc. Any student who brings, or is in possession of, any such object will be subject to disciplinary action and may be referred to the police for prosecution.