West Canada Valley Central School District
Board Of Education Regular Meeting
Monday, August 12, 2026 ~ 6:00 PM

Board Members Present
David Amendolare
Shannon Crocker
Shauna Harrington
Roger Kemler
Janine Lynch
Sara Northup-Lynch
Edwin Schatzel

Others Present
Jeremy Siddon, Superintendent
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Christine Nofri, Elementary Principal
Glenn Broadbent, MS/HS Principal
Robert Batson

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President Shauna Harrington called the meeting to order at 6:14 PM due to technical difficulties with the live-stream.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF CONSENT AGENDA

Motion made by Mr. Schatzel and seconded by Mr. Amendolare to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from the July 13, 2026 Reorganizational Meeting and the July 13, 2026 Regular Meeting, administrative reports (the administrative reports are given in person rather than written reports), warrants, CSE/CPSE, treasurer, budget and claims audit reports.

All voted in favor; motion carried 7:0

DISCUSSION ITEM: CODE OF CONDUCT UPDATE

Mr. Siddon advised that the Code of Conduct Committee met at the end of June to review the document once again. Specific language was added to explain what a Superintendent's Hearing is and the consequences that could come from a hearing. The document was posted on our website for a 30-day public comment session; no comments were received and the board will move to adopt the document later in this meeting. The document will then be sent to parents/guardians via ParentSquare in the next week.

DISCUSSION ITEM: STUDENT CELL PHONE-ELECTRONIC DEVICE POLICY UPDATE

Mr. Siddon talked about the New York State mandated bell-to-bell student cell phone and electronic device usage policy and how it will be enforced this September. From day one of the school year, students will be reminded to place their devices in a locked box during their first period classes, or to leave them in their car, or at home. There will be zero tolerance for students who have their cell phones/devices with them during the day. Mrs. Crocker asked what the consequences are if a student is caught with their cell phone/device. Mr. Siddon advised that for the first offense, the student will need to stay for detention that night to get their device back. After the second offense, parent/guardian meetings will be requested to discuss other alternatives. Ms. Harrington asked if the students are allowed to use their devices after school, while waiting for practices. Mr. Siddon advised that after the academic day (7:35am to 2:23pm) students may use their devices, if they adhere to the standard electronic device policy (no recording, taking photos) and use the device appropriately.

DISCUSSION ITEM: SUMMER BUILDING UPDATE

Mr. Siddon thanked the maintenance staff, custodians, summer custodial help, groundskeepers, Mr. Lynch and Mr. Ray for the hard work their crews have put in this summer. The building, both inside and out, is looking great thanks to the hard work that has been taking place. The collapsed drainage grates in the receiving area of the building have been repaired with new cement.

DISCUSSION ITEM: DISTRICT WIDE SAFETY PLAN

The District-Wide Safety Plan for the 2026-2027 school year has been posted and available for a 30-day public comment period; no feedback has been received. The board will move to adopt the Plan later in this meeting.

DISCUSSION ITEM: 2026-2027 BOARD OF EDUCATION GOALS

The Board requires further review and discussion to thoroughly complete the Board of Education Goals for the 2026-2027 school year. The goal is to move to adopt the Board of Education Goals at the September meeting.

DISCUSSION ITEM: 2026-2027 SUPERINTENDENT GOALS

Mr. Siddon advised the Board that the Superintendent Goals for the 2026-2027 school year were in this month's packet for review. Some of the highlights of these goals include focusing on the Multi-Tiered Systems of Support (MTSS) for students, the new Portrait of a Graduate plan which is beginning to be released by NYSED, continued communication and public communication, and strategically using Smart Schools funding while remaining fiscally responsible. The goal is to adopt the Superintendent Goals for 2026-2027 at the next meeting.

DISCUSSION ITEM: STAFFING UPDATE

Mr. Siddon advised that he and the principals are diligently working to fill vacant positions before the start of the new school year.

QUESTION: VARSITY ATHLETIC PLACEMENT PROCESS (APP)

Mrs. Northup-Lynch asked about the changes in the Athletic Placement Process (APP). In response, Mr. Siddon advised that discussions are taking place with the CSC Section III athletic directors regarding the APP following the elimination of the Tanner Scale, which formerly restricted 7th and 8th grade students from participating in varsity athletics. There are concerns regarding student safety and potential liability when younger, smaller athletes compete against larger, more physically developed varsity team members. The schools are pushing for a section-wide agreement to ensure safety protocols and athletic standards remain uniform across schools.

QUESTION: STUDENT DROP-OFF AT MS/HS ENTRANCE

Mrs. Crocker advised that during the morning drop-off at the middle/high school main entrance, some students are exiting their car on the driver side, while other cars are passing them on the left as they are leaving the drop-off area. Mr. Siddon stated that a message would be sent to all families asking everyone to not pass any cars in the drop-off circle, as well as having our School Resource Officer there to monitor the traffic flow.

QUESTION: NEW SPORTS SCHEDULING PLATFORM – ARBITER SPORTS

Mrs. Northup-Lynch asked if a message could be sent to families announcing the sports scheduling online platform transition from Schedule Galaxy to Arbiter Sports. Mr. Siddon advised that a message would be sent out closer to the start of the school year alerting families of the change.

POLICY REVIEW - SECTION 2000 SCHOOL BOARD OPERATIONS

Audited policies presented for the **first** reading:

1. 2001 - Board of Education Authority
2. Delete 1120 - Board of Education Authority
3. 2002 - Number of Members and Terms of Office
4. 2003 - Qualifications of a Board of Education Member
5. 2004 - Nomination and Election of Board of Education Members
6. 2005 - New Board Member Elect Orientation
7. 2006 - Board Member Training
8. 2007 - Reporting of Expenditures and Contributions
9. 2008 - Oath of Office
10. Delete 1330 - Appointments and Designations by the Board of Education

ANNOUNCEMENTS

- Special BOE Meeting - Monday 8/24 (if needed)
- Faculty & Staff Return – Wednesday 9/2 & Thursday 9/3
- District Wide Open House – Thursday 9/3, MS/HS 5:00-7:00PM; Elementary 5:45-6:45PM
- Students Return – Tuesday 9/8
- Pre-K Visitation Days – Tuesday 9/8 & Wednesday 9/9
- Regular BOE Meeting - Monday 9/14, 6:00 pm (BOE Building Walkthrough/Tour at 5:15 pm)

PUBLIC COMMENTS

Mr. Robert Batson, from Poland, NY, noted that on page 2 of the Code of Conduct, the age for a student with a disability who is entitled to attend school should change from 21 to 22, and on page 18, the end of day time doesn't match with all of the other times. Mr. Batson also asked Ms. Crossett if she knew what the current undesignated fund balances were as the year is being closed out. Ms. Crossett replied that she did not have the numbers available at the moment.

EXECUTIVE SESSION

Motion made by Mr. Schatzel and seconded by Mrs. Northup-Lynch for the Board to recess into executive session for discussion of:

- Review of Personnel, to include staff and substitute appointments and resignations
- Update on WCV Teacher Association negotiations
- Review a Memorandum of Agreement (MOA) for a specific teacher
- Discuss Superintendent's Evaluation for 2025-2026

All voted in favor; motion carried 7:0

Entered Executive Session: 7:14pm **Exited Executive Session: 8:21pm** **Returned to Public Session: 8:23 pm**

ACTION ITEM: REDUCE FULL-TIME MUSIC POSITION TO PART-TIME

Upon recommendation of the Superintendent, motion was made by Mr. Amendolare and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to reduce the full-time Elementary Music Teacher position to a part-time (3.25 hrs./day), retroactive to July 1, 2026
All voted in favor; motion carried 7:0

ACTION ITEM - PERSONNEL: RESIGNATIONS

Upon recommendation of the Superintendent, motion was made by Mr. Amendolare and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to accept the resignation of;

Name: **Caitlyn Lynch**
Position: Teacher Aide (Elementary)
Effective: August 7, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to accept the leave of absence request from;

Name: **Alison Mahay**
Position: Teaching Assistant (Elementary)
Duration: For the 2026-2027 school year
Effective: August 13, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mr. Amendolare to approve the following resolution,
RESOLVED, to accept the resignation of;

Name: **Dennis Lynch**
Position: Director of Facilities I
Effective: September 6, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to accept the resignation of;

Name: **Samantha Francisco**
Position: LT Sub – Earth and Space Science Teacher
Effective: August 14, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: STAFF APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mr. Amendolare and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to appoint;

Name: **Bruce E. Flansburg, Jr.**
Position: Custodian (full-time, 12-month, nights, probationary)
Salary: Per the negotiated hourly rate, in accordance with the CSEA Bargaining Agreement
Effective: August 13, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to appoint;

Name: **Trista Houghtaling**
Position: Registered Professional Nurse (RN, full-time, 10-month, probationary)
Salary: Per the negotiated hourly rate, in accordance with the CSEA Bargaining Agreement
Effective: September 2, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: **Danielle Depo**
Position: Custodian (full-time, 12-month, days, probationary)
Salary: Per the negotiated hourly rate, in accordance with the CSEA Bargaining Agreement
Effective: August 13, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: RECALL FROM LAYOFF AND REAPPOINTMENT

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to recall from layoff and reappoint;

Name: **Miranda Markwardt**
Position: Teaching Assistant (full-time, 10-month)
Salary: Per the CSEA Bargaining Agreement
Effective: Retroactive to July 1, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mr. Amendolare to approve the following resolution,
RESOLVED, to recall from layoff and reappoint;

Name: **Alyssa Wilks**
Position: Music Teacher (part-time, 10-month)
Salary: Per the WCVTA Bargaining Agreement
Effective: Retroactive to July 1, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: **Jaclyn Santmier**
Position: LT Sub - Mathematics Teacher (Grades 7-12)
Salary: Per the district approved rate reference chart
Effective: September 2, 2026 for the 2026-2027 school year
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: **Alison Mahay**
Position: LT Sub – Elementary Teacher (Grade 1)
Salary: Per the district approved rate reference chart
Effective: September 2, 2026 for the 2026-2027 school year
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: **Samantha Kimball**
Position: Substitute Teaching Assistant, Aide/Monitor (PreK-12)
Salary: Per the district approved rate reference chart and the CSEA Bargaining Agreement
Effective: September 2, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Amendolare and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to appoint;

Name: **Bianca Blumenberg**
Position: Substitute Custodian
Salary: Per the CSEA Bargaining Agreement
Effective: August 13, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: **Susan Hoffman**
Position: Substitute Teacher, Teaching Assistant, Aide/Monitor (PreK-12)
Salary: Per the district approved rate reference chart and the CSEA Bargaining Agreement
Effective: September 2, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to appoint;

Name: **Alyssa Wilks**
Position: Substitute Teacher (PreK-12)
Salary: Per the district approved rate reference chart
Effective: September 2, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: CONSULTANT APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to appoint;

Name: **Shelby Butler**
Position: Consultant (Food Services Director)
Duration: Approximately 2-3 hours per week, as needed
Salary: Per district approved rate reference chart and the CSEA Bargaining Agreement
Effective: September 2, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: FALL COACHING APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: **Steven Burdick**
Position: Volunteer Coach, Modified Football
Effective: August 13, 2026 for the 2026-2027 school year
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: **Andrew Reimer**
Position: Volunteer Coach, Girls Varsity Soccer
Effective: August 13, 2026 for the 2026-2027 school year
All voted in favor; motion carried 7:0

ACTION ITEM: ACCEPT MEMORANDUM OF AGREEMENT

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mr. Amendolare to approve the following resolution,
RESOLVED, to accept a Memorandum of Agreement (MOA) for an additional teaching duty;

Name: **Leonora Foster**
Position: Spanish Teacher
Effective: September 2, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: ADOPT BOND RESOLUTION

Motion made by Mr. Schatzel and seconded by Ms. Lynch to adopt the bond resolution for the purchase of three (3) large gas-powered school buses, and one (1) small handicapped accessible gas-powered school bus, not to exceed $681,247.00, approved at the May 19, 2026 annual vote.
All voted in favor; motion carried 7:0

ACTION ITEM: ADOPT 2026-2027 TAX LEVY

Motion made by Mr. Schatzel and seconded by Mrs. Crocker to approve the tax levy of $6,061,344.00 for the 2026-2027 school year.
All voted in favor; motion carried 7:0

ACTION ITEM: ADOPT 2026-2027 CODE OF CONDUCT WITH REVISIONS

Motion made by Mrs. Crocker and seconded by Mrs. Northup-Lynch to adopt the Code of Conduct, with revisions, for the 2026-2027 school year.
All voted in favor; motion carried 7:0

ACTION ITEM: ADOPT THE 2026-2027 DISTRICT WIDE SAFETY PLAN

Motion made by Ms. Lynch and seconded by Mr. Amendolare to adopt the 2026-2027 District Safety Plan, after previous review and period of public comment.
All voted in favor; motion carried 7:0

ACTION ITEM: APPROVE SUPERINTENDENT'S GOALS FOR THE 2026-2027 SCHOOL YEAR

Motion made by Mr. Schatzel and seconded by Mrs. Crocker to approve the Superintendent's Goals for the 2026-2027 school year.
All voted in favor; motion carried 7:0

ACTION ITEM: APPROVE APPR 3012-D RECERTIFICATION

Motion made by Ms. Lynch and seconded by Mr. Amendolare to approve the APPR 3012-D Recertification for Jeremy Siddon, Superintendent, as Administrative Lead Evaluator for the 2026-2027 school year.
All voted in favor; motion carried 7:0

ADJOURN

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to adjourn the meeting.

All voted in favor; motion carried 7:0

Meeting adjourned: 8:34 PM

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President, Board of Education Clerk, Board of Education