



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32

REGULAR GOVERNING BOARD MEETING MINUTES

October 6, 2026

Members Present: David Merrill, President; Michael Granillo, Vice President; Margaret Gabe, Member; Sylviana Stebbins, Member; Bridget Wood, Member

Others Present: Jonathan Rohloff, Superintendent of Schools; Courtney Hoffmeyer, Business Manager; members of the administrative staff of Blue Ridge Unified School District.

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Gabriel Moya

Recognition of the October Students of the Month Awards

- River Harper, Elementary School
- Elayna Fenstermaker, Junior High School

Recognition of the Following Students who have recently joined the United States Armed Forces

- Derek Roman
- Giada Grant
- Colbie McCune

Recognition of the October Athlete of the Month Award

- Peyton Miller

Recognition of the October Teacher of the Month Award

- Gabriel Moya, Elementary School

Recognition of the October Employee of the Month Awards

- Megan Hartman, Finance Specialist, District Office

Overview and Presentation of our CTE Programs by Mr. Matt Weber, NAVIT, CTED Superintendent

2. Consent Agenda-Motion to approve by Michael Granillo, seconded by Margaret Gabe, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

2. 1. Minutes

Minutes of the Regular Governing Board meeting held on September 8, 2026, Governing Board meeting held for the Board's approval or correction.

2. 2. Vouchers and Monthly Finance Reports (September)

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

6	508,729.33
7	512,324.34

Total \$ 1,021,053.67



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
October 6, 2026

Approve Expense Vouchers:

8006 223,791.86

Total \$ 223,791.86

Approve Student Activity & Auxiliary Operation Vouchers:

2012 400.00

2013 12,014.20

2014 1,217.46

2015 9,409.76

2016 400.00

2017 5,127.44

2018 1,328.09

2019 13,517.26

Total \$ 42,214.21

2.3. Recommendation to Approve an Employee Resignation

The superintendent recommends that the Governing Board approve the resignation of the following employee:

- Tracy Smith, Payroll Specialist, District Office

2.4. Recommendation to Approve Employee Retirements

The superintendent recommends that the Governing Board approve the retirement of the following employees:

- Lee Wagenfehr, Teacher, elementary school (May 21, 2027)
- David Butterfield, Teacher, junior high school, to retire on January 1, 2027. Returning retiree through May 21, 2027

2.5. Recommendation to Approve a New Hire

The superintendent recommends that the Governing Board approve the hire of the following employee:

- Randolph Kline, HR Director, Superintendent/Governing Board Admin Assistant

2.6. Recommendation to Approve Donations

The superintendent recommends that the Governing Board approve a donation from Carin Rubin, State Farm Insurance, and the Darrin Reed Foundation, \$250.00 each, for 20 outdoor basketball nets (purple/gold) to benefit our sports teams.

2.7. Recommendation to Approve the Coaching Stipend Fee Schedule

The superintendent recommends that the Governing Board approve the coaching stipend fee schedule as presented. The approved schedule will establish the stipend amounts used to process compensation for all paid coaches.



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32

REGULAR GOVERNING BOARD MEETING MINUTES

October 6, 2026

2.8. Recommendation to Approve Fundraisers

The superintendent recommends that the Governing Board approve the following fundraisers:

- High School Student Council, sell snow cones and Piccadilly's at after-school events to benefit dance decorations.
- High School Hiking Club, concessions and tickets to a fry bread dinner for the 2026-2027 school year to benefit travel, food, and supplies.

3. Business

3.1. Recommendation to Approve the Annual Financial Report (AFR), School Level and Food Service for Fiscal Year 2025-2026

AFR presentation by Courtney Hoffmeyer, Business Manager. Recommendation to approve the annual AFR.

Motion to approve by Michael Granillo, seconded by Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.2. Recommendation to Approve the School Facilities Division (SFD) Capital Plan for Fiscal Year (FY) 2026

SFD Capital Plan presentation by Courtney Hoffmeyer, Business Manager. Recommendation to approve the SFD Capital Plan for FY 2026.

Motion to approve by Michael Granillo, seconded by Margaret Gabe, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.3. Recommendation to Approve the Replacement of the High School Boiler

The Superintendent recommends that the Governing Board approve the replacement of the high school boiler in the amount of \$116,873.00, with the work to be performed by Dynamic Thermal Solutions. Mike Bosley, Facilities Supervisor, will be available to answer questions.

Motion to approve by Margaret Gabe, seconded by Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.4. Recommendation to Approve Out-of-State Travel Request for the Class of 2027 Senior Trip

Superintendent recommends the Governing Board approve the out-of-state travel request for the Class of 2027 senior trip May 11-14, 2027 to Anaheim, CA. The trip will be funded through fundraising, concessions, car wash, and student resources.

Motion to approve by Margaret Gabe, seconded by Bridget Wood, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.5. Recommendation to Approve State Mandated Minimum Wage Increase

Superintendent recommends the Governing Board approve the mandated minimum wage of \$15.65 per hour effective January 1, 2027. This is an increase of .50 cents per hour from 2026. This increase will affect approximately 20 employees and result in an estimated cost of \$8,500 to the school district.

Motion to approve by Michael Granillo, seconded by Bridget Wood, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
October 6, 2026

3.6. Recommendation to Approve the Elementary School's Intent to Reapply for the 21st Century Community Learning Center Grant

The Superintendent recommends that the Governing Board approve the Elementary School's intent to reapply for the 21st Century Community Learning Centers Grant, as Governing Board approval is a requirement of the grant application process.

Motion to approve by Margaret Gabe, seconded by Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

4. Superintendents Report

- District Update

5. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be ceded to another individual.

None

6. Announcements

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **The regular Governing Board meeting will be held on November 18, 2026.**

7. Adjournment @ 6:11 pm Motion to adjourn by Michael Granillo, seconded by Bridget Wood, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

Dated October 7, 2026

Respectfully submitted by,

Mary L. Ford

Board Admin Asst.