

HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT

Valinda School of Academics



Student/Parent Handbook

2026-2027

1030 N. Indian Summer Ave.

La Puente Ca. 91744

(626) 933-4701

"Powered by Teamwork and Programmed for Success"

Be Kind, Work Hard, Be Safe, Be Clean

Valinda Staff Directory

2026-2027



VALINDA DIRECTORY 26-27

1030 Indian Summer Ave., La Puente, CA 91744

(626)933-4700 FAX: (626)855-3787



Principal	Elizabeth Bermejo	x4702	ebermejo@hlpusd.org
Counselor (Monday & Tuesday)	Brenda Soto	x4704	bsoto@hlpusd.org
Community Schools Specialist	Mia Reyes (Room 13)	x4703	mareyes@hlpusd.org
School Office Manager	Destree Elisa Rubio	x4701	elrubio@hlpusd.org
Office Assistant	Maria Mendez de Magaña	x4705	mmmagana@hlpusd.org
Culture & Climate Facilitator	Paloma Ortiz Rojas (Parent Room - Room 12)	x4723	portizrojas@hlpusd.org
Valinda Tech (Thursdays)	Robert Gordon	x4716	rgordon@hlpusd.org
Help Desk		x1111	helpdesk@hlpusd.org

Teacher/Grade	Room/Ext	EMAIL	Support STAFF	Room/Ext	EMAIL	Other Rooms
Addenbrooke, Anna 1st/2nd	24 x4726	acatolas@hlpusd.org	Nurse (Tuesday) Betty Pham	Office x4706	bpham@hlpusd.org	Conf. Room x4709
Amaya, Adriana 3rd DI	33 x4732	aamaya@hlpusd.org	Speech Therapist Martela Garcia	51	margarcia@hlpusd.org	Supply Room Rm. II x4727
Chavez, Lesley SDC TK-2nd	K3 x4713	smartin@hlpusd.org	Psychologist (Mon & Tues) Dennis Hisamoto	x4738	dhsamoto@hlpusd.org	Textbook Room Rm. 63 x4716
Doyle, Jodie 3rd	32 x4744	jdoyle@hlpusd.org	Librarian Ruth Gutierrez	61/62 x4714	rugutierrez@hlpusd.org	STEAM Lab Rm. 14 x4725
Gonzalez, Lisa K/1	K2 x4722	Lalarcon@hlpusd.org	Interventionist Tanya Aguilera	22	taguilera@hlpusd.org	ASES Main Office (626)917-9789
Gonzalez, Lorena TK DI	K1 x4724	Lgonzalez@hlpusd.org	Bilingual Aide Nora Alonso	x4712	nalonso@hlpusd.org	Site Director Rhannon Ramirez (626)533-9966
Grant-Castillo, Corry 5th	41 x4734	cgrant@hlpusd.org	SDC Aides Irma Andrade	31	iandrade@hlpusd.org	Rm. 71
Luken, Hector 2nd DI	34 x4730	hluken@hlpusd.org	Counselor Melgar Guadalupe Naranjo	x4728	cmelgar@hlpusd.org	Rm. 72
Melendez, Fany 1st DI	23 x4742	fmelendez@hlpusd.org	Vacancy	K3 x4713	gnaranjo@hlpusd.org	Rm. 73
Morales, Allison RSP (10:20AM-2:15PM)	52 x4739	almorales@hlpusd.org	RSP Aide - Split Randi Hernasy	52 x4739	rhernasy@hlpusd.org	Rm. 74 x4745 Rm. 75 x4746 Rm. 76 x4747 Rm. 77 x4748
Piggee, Debra SDC 3rd-5th	31 x4728	dpiggee@hlpusd.org	Gricel Calzada Alan Montes	K1	gcalzada@hlpusd.org amontes@hlpusd.org	Storage Rm. 65&66 x4718 & x4719
Preciado, Miriam 4th DI	44 x4737	mpreciado@hlpusd.org	Martha Garcia Berenice Godina	Kitchen x4708		Family Foothill MPR x4711
Rodriguez, Shaylyn 4th	43 x4736	ssnooks@hlpusd.org	Virginia Rangel Leticia Flores	vangel@hlpusd.org lflores@hlpusd.org		PD Room Rm. 53 x4740
Torrez, Rosalba K DI	21 x4731	rotorrez@hlpusd.org	Custodian II Omar Olid	6:30 AM-3:00 PM oolid@hlpusd.org		Headstart Rm. x4756
Valencia, Jennifer 5th DI	42 x4729	jperez@hlpusd.org	Night Custodian I Cesar Silveira	Radio	3:00 PM-11:00 PM	
VAPA			Night Custodian I		3:00 PM-7:00PM	
Music Rm. 77			Vacancy			
TBD	x4748	TBD				
Art Rm. 66 & 76			SSA			
Badiei, Neda	x4719 & x4747	nbadei@hlpusd.org	Olga Davila (Mrs. Amaya) Rebecca Perez	Radio		odavila@hlpusd.org rebperéz@hlpusd.org
Adorno, April	x4717	aadorno@hlpusd.org	Maria Carlos	macarlos@hlpusd.org		
Band Rm. 67			Emails			
John Zavala	x4720	jpozavala@hlpusd.org	ASES Booster	rhannon.ramirez@ases.delhaventcc.org valindaparents@gmail.com		

School Vision and Mission

Mission Statement: "At Valinda School of Academics, our mission is to cultivate a dynamic learning environment that fosters academic excellence, a dynamic fusion of language, personal growth, and social responsibility. We are committed to providing a rigorous and inclusive education that empowers students to become lifelong learners and active contributors to their communities."

Vision Statement: "Our vision at Valinda School of Academics is to be a leading institution of learning known for innovation in education, academic achievement, and holistic development. We strive to inspire curiosity, creativity, and critical thinking among our students, preparing them to thrive in a rapidly changing world. Through collaboration with families and the community, we aim to nurture well-rounded individuals who embody integrity, empathy, and a commitment to making a positive impact on society."

Elementary TK-5 Daily Schedule

Please note that minimum days are scheduled every Thursday of the week and for parent conference days. Two additional Early Release Days will be used for report card preparation in the fall and spring.

 Valinda Bell Schedule 2026-2027 						
Regular School Day Schedule (M, T, W, F)				Horario escolar regular (L, M,M,V)		
	TK	KINDER	FIRST	SECOND	THIRD	FIFTH
Start Time	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am
Morning Recess	9:35-9:55 am	10:05-10:25 am	9:40-10:00 am	9:40-10:00 am	10:05-10:25 am	10:00-10:15 am
Lunch Time	10:55-11:15 am	11:35-11:55 am	11:05-11:25 am	11:15-11:35 am	11:25-11:45 am	12:10-12:30 pm
Recess	11:15-11:35 am	11:55-12:15 pm	11:25-11:45 am	11:35-11:55 am	11:45-12:05 pm	12:30-12:50 pm
Dismissal	1:58 pm	1:58 pm	1:58 pm	1:58 pm	1:58 pm	2:17 pm
TK-3 Grade- Early Release Day Thursdays at 1:00 PM, Parent Conference Dismissal at 1:02 PM, Report Card Entry at 1:04 PM 4 th and 5 th Grade- Early Release Day Thursdays at 1:05 PM, Parent Conference Dismissal at 1:01 PM, Report Card Dismissal at 1:05 PM						
	TK	KINDER	PRIMERO	SEGUNDO	TERCERO	QUINTO
Hora de entrada	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am
Recreo matutino	9:35-9:55 am	10:05-10:25 am	9:40-10:00 am	9:40-10:00 am	10:05-10:25 am	10:00-10:15 am
Hora del almuerzo	10:55-11:15 am	11:35-11:55 am	11:05-11:25 am	11:15-11:35 am	11:25-11:45 am	12:10-12:30 pm
Recreo	11:15-11:35 am	11:55-12:15 pm	11:25-11:45 am	11:35-11:55 am	11:45-12:05 pm	12:30-12:50 pm
Hora de Salida	1:58 pm	1:58 pm	1:58 pm	1:58 pm	1:58 pm	2:17 pm
Grados TK a 3o- Horario de los jueves a la 1:00 PM, Salida durante conferencias de padres a las 1:02 PM, Salida los días de grados de reporte 1:04 PM Grados 4to y 5to Horario de los jueves a la 1:05 PM, Salida durante conferencias de padres a las 1:01 PM, Salida los días de grados de reporte 1:05 PM						

Reminder: Please make sure you pick up your children on time, especially on Thursdays. The office staff cannot adequately supervise students left behind for over 10 minutes.

2026-2027 Valinda School Calendar at a Glance

Parents,

Please write down the following dates on your calendar or cell phone. Especially when you are planning family vacations and when we have early dismissal times/ vacation days throughout the year.



VALINDA YEARLY CALENDAR 2026-2027 CALENDARIO ANUAL DE VALINDA 2026-2027



1ST DAY OF SCHOOL	8/5/2026	PRIMER DÍA DE CLASES
LAST DAY OF SCHOOL	5/20/2027	ÚLTIMO DÍA DE CLASES



STUDENT EARLY RELEASE DAYS/DIA DE SALIDA TEMPRANA

DATE	REASON	RAZÓN
ALL	THURSDAYS	TODOS los jueves
9/21/26-9/25/26	Conference Week (Dismissal at 1:02 p.m.)	Semana de conferencias (Salida a la 1:02 p.m.)
3/1/27-3/5/27	Conference Week (Dismissal at 1:02 p.m.)	Semana de conferencias (Salida a la 1:02 p.m.)
11/4/26	Teacher Report Card Entry (dismissal at 1:05 p.m.)	Maestros finalizan reportes de grados (Salida a la 1:05 p.m.)
2/17/27	Teacher Report Card Entry (Dismissal at 1:05 p.m.)	Maestros finalizan reportes de grados (Salida a la 1:05 p.m.)



DATE	REASON	RAZÓN
9/7/26	Labor Day	Día del trabajo
9/23/26	Conference Day Student Release Day	Día libre por la semana de conferencias de padres
11/11/26	Veterans Day	Día de los Veteranos
11/23/26 - 11/27/26	Fall Recess	Vacaciones de otoño
12/21/26 - 1/4/27	Winter Recess	Vacaciones de invierno
1/8/27	Martin Luther King Jr. Day	Día de Martin Luther King Jr.
2/8/27	Lincoln's Birthday	El cumpleaños de Lincoln
2/15/27	President's Day	Día de los presidentes
4/5/27-4/9/27	Spring Recess	Vacaciones de primavera



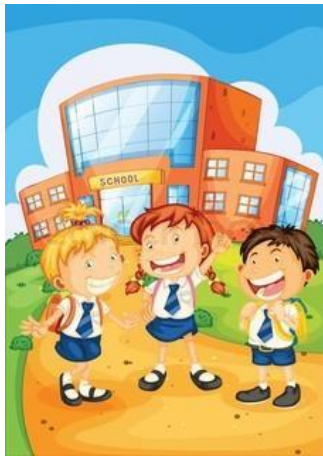
VALINDA BELL SCHEDULE 2026-2027/HORARIO ESCOLAR DE VALINDA 2026-2027

REGULAR SCHOOL DAY SCHEDULE (M, T, W, F)/HORARIO ESCOLAR REGULAR (L, M, M, V)



	TK/TK	K/Kindergarten	1st/1ro	2nd/2do	3rd/3ro	4th/4to	5th/5to
Start Time Hora de entrada	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am
Morning Recess Recreo matutino	9:35-9:55 am	10:05-10:25 am	9:40-10:00 am	10:05-10:25 am	10:00-10:15 am	10:00-10:15 am	10:00-10:15 am
Lunch Time Hora del almuerzo	10:55-11:15 am	11:35-11:55 am	11:05-11:25 am	11:15-11:35 am	11:25-11:45 am	12:10-12:30 pm	12:10-12:30 pm
Recess Recreo	11:15-11:35 am	11:55-12:15 pm	11:25-11:45 pm	11:35-11:55 pm	11:45-12:05 pm	12:30-12:50 pm	12:30-12:50 pm
Dismissal Hora de Salida	1:58 pm	1:58 pm	1:58 pm	1:58 pm	1:58 pm	2:17 pm	2:17 pm

Early Release Day Thursdays (Jueves) TK-3 at 1:00 PM and 4th-5th at 1:05p.m. / Parent Conference Week- TK-3 at 1:02 p.m. and 4th-5th at 1:01 p.m.



GENERAL INFORMATION Arrival and Dismissal

The cafeteria opens at 7:15 am for all students that eat breakfast only. All gates on campus are locked for the safety of students. Please do not drop your children off at school before 7:30 a.m., unless they are eating breakfast, as there is no adult supervision outside until that time.

FOR THE SAFETY OF OUR STUDENTS, ALL ADULTS MUST REMAIN IN FRONT OF THE SCHOOL BEFORE AND AFTER SCHOOL HOURS.

Adults that have filled out the volunteer application ahead of time and have been cleared by the district will be allowed on campus during school hours to volunteer.

Students are expected to leave at the end of the day. If students must stay to wait for older siblings, they are to wait in the quad area. Students waiting to be picked up can work on homework or read a book. No horse-playing or running through the quad will be allowed. If a student cannot follow the school's expectations for behavior, parents will be called, and they will be expected to be picked up every day at their dismissal time.

Special Instructions: Please try to make all special arrangements with your child before he/she arrives at school for the day. Calls during the day with instructions for your child to go to a baby-sitter, to another home, etc., are often confusing to your child/school, and can be misunderstood.



School Drop-off and Pick-up!

WE ENCOURAGE FAMILIES TO WALK TO SCHOOL WHEN POSSIBLE!

Valinda parking lot was designed for the **safety of all students** before and after school. Valinda parking lot is closed to all vehicles except for staff and emergency vehicles.

Traffic is very heavy in the surrounding area of Valinda. It is recommended that you leave home a few minutes early so that you can make the necessary travel time

adjustments. Staggered dismissal times have been coordinated to help congestion in the afternoons. The following are rules that **all must abide by**:

- Please make sure that students always use the crosswalks.
- When driving your child to school, it is imperative that you pull next to the sidewalk and never drop off students in the middle of the street.
- Under no circumstance are unauthorized vehicles to park in the driveway and leave the vehicle unattended!
- Unauthorized vehicles should not park in parking stalls labeled for specific staff members.
- Please pick up students promptly after school.

Rainy Day Schedule (Please make sure that students come to school when it rains)

On rainy mornings, students are asked NOT to report to school earlier than 7:40 A.M., unless they are eating breakfast. At that time all students are going directly into the cafeteria. By doing this, we can keep children as dry as possible until class starts. During rainy days, the school parking lot driveway will be open for drop-offs and pick-up.

Bicycles

Children riding bicycles are to dismount at the driveway and walk their bicycles to the rack. Bicycles are to be properly locked to prevent them from being taken from the grounds. It is against the rules to ride bicycles on the sidewalk, in the corridors, or on the playground. *Students must always wear helmets when riding bicycles.*

Skateboards and scooters are not allowed on campus.



Data Confirmation

Every parent who has enrolled their child in our school will need to complete the Aeries Data Confirmation Process for their child(ren). It is imperative that this process is completed and up to date for emergency purposes. The following link will provide instructions on how to access AERIES.

<https://www.hlpsschools.org/family/data-confirmation-instructions>

Note: Students whose parents have not completed the Data Confirmation, may not attend any fieldtrips due to the emergency information not being verified through the process.



Emergency Contacts and Changes of Address

Throughout the year, please update the Aeries Parent Portal immediately if you have a change of address or phone/cell numbers. *This information is critical in case we need to contact you on behalf of your child.* If you need assistance with changing the information and cannot do it on-line, you may stop by the office for assistance. **Only adults whose name appears on the emergency card will be able to pick up students from school.** Photo ID will be required to pick up.

Parent Square

School to home communication is sent out through Parent Square. This program uses the information provided on the Aeries Parent Portal to communicate through emails, texts or through the Parent Square App. Parent Square may be accessed through your cell phone or computer. <https://www.hlpsschools.org/family/parentsquare-communications>

School Safety

- Safety is a priority, and we are a closed campus. Only parents that have completed a parent volunteer application and have been approved by the district are allowed on campus during school hours. <https://valinda.hlpsschools.org/parent-involvement/volunteers>
- Only adults with a valid picture ID on the student emergency contact information are allowed to withdraw students early from school. This is why it is important to update your Aeries information through the Data Confirmation.



Attendance Campaigns at Valinda School of Academics

Parents must make sure that their children come to school on time every day. Last year, Valinda had over 47 students that were chronically absent. Chronically absent means that they were absent from school more than 18 school days in one year. Absences make an enormous impact on student academics. We need parental help to make sure all our students are successful and coming to school.



Attendance Information and Procedures

Attendance

Regular school attendance is very important and necessary for the students to do their best. According to the research done by the National Center for Education Statistics, *poor attendance in TK and kindergarten leads to poor attendance in subsequent years and lower achievement in reading, math, and general knowledge. In addition, a child with poor attendance in TK-8 will be at greater risk for dropping out of high school.* (<http://nces.ed.gov/pubs2009/attendancedata/chapter1a.asp>)

Please remember the following:

There are **3 ways** that you can communicate with the school office if your child is absent:

- 1) Call the front office on the day of your child's absence to notify our office staff. The school's number is (626) 933-4705.
 - 2) If you cannot call the office, then a note must be sent to the office upon the student's return.
 - 3) **Parent Square** will automatically send notifications out when a student is tardy or absent. You may also excuse your student by responding to notifications within 72 hours.
- If an extended absence is necessary, please notify the office and principal ahead of time. Also notify the teacher so that work can be assigned
 - Always send a written excuse to school when your child returns after an absence if you have not notified the office. In case of illness, we must know the specific nature of the illness (i.e., cold, flu, measles, etc.)
 - Absences are excused for the following reasons: illness, medical or dental appointments (for the student only), family death, court matter for the student only and quarantine of family by health officials. Please provide a doctor, dental or court note to be included in the student's attendance records.
 - GREAT Attendance *includes not being tardy to school*. Awards given for GREAT Attendance include coming to school on time. ***This year we will look at excessive early pick-ups for each student. We suggest that doctors' and dentists' appointments are scheduled after school when possible.***
 - School Staff will call home if a student frequently misses school or arrives late. Student Attendance Review Team (SART) meetings may be held for serious attendance concerns.
 - Excessive unexcused absences trigger the district SART & SARB process. This process is when the school is mandated to hold meetings with parents to inform them of excessive absences or tardies, and if not rectified can result in district hearings. Please note that 3 tardies = 1 absence for this process.
 - *Every day counts for learning! Attend today, Achieve Tomorrow!*

IMPORTANT NOTICE

Withdrawing Students During the School Day

If an emergency or appointment makes it necessary to take your children from the classroom, please come to the office and sign the "Early Check-Out" book. Your child will be called to come to the office once the adult has physically come in and shown proper identification. Children will be released only to parents or guardians who are listed on the emergency card. **Please be sure to carry your government issued identification card.**

- Please do not check out students during the last 15 minutes of the school day.
- Please do not check out all siblings for the appointment of one sibling (this is against the law, and such action will be listed as unexcused).

Aeries Parent Portal access is needed to edit (add or remove contacts). We do not accept over the phone requests to add or remove information or contacts from your child's Aeries account due to not being able to verify who is making these requests over the phone.

Student Illness During the Day



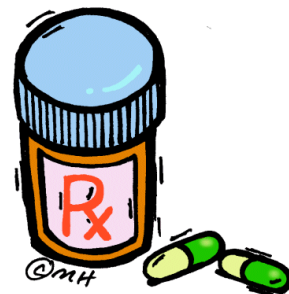
Students will be sent up to the office by teachers or staff. **Students are NOT to use their cell phones to text or call parents.** Parents will be notified, by office staff, to pick up students if deemed necessary.

If a student is sent home for throwing up, high fever, or has non-clear fluids running from noses, pink eye, or exhibits any other contagious symptoms, please make sure they are seen by a doctor before they return to school. Please bring a doctor's note upon return.

Medications

If a child is taking prescribed medication that is to be taken during school hours per doctors' request, **parent and physician signatures are required on form #440** available through the data confirmation process or from the school office. The medication must be kept in the school office and will be given out only by school personnel (nurse, office manager, principal, or teacher).

The school cannot assume the responsibility of notifying students of the time to take their medication. Please make sure your child and the teacher are aware of time requirements. No over the counter (OTC) medications will be dispersed at school.



Without this form, staff may not administer any type of medication, including over the counter.

School Services

Bus Service

Our transportation department asks that students be consistent in riding the school bus to and from home every day. *A note must be given to the office if your child is not riding the bus on a particular day.* Students may only embark and disembark the bus at their designated stops.

Students are to conduct themselves properly while riding the bus or may be issued a citation by the driver for misconduct. The **first** citation will serve as a warning. The second citation will result in a temporary suspension of bus privilege. *If the child receives a third citation bus privileges may be revoked.*



Cafeteria Service

For the **2026-27** school year, **ALL HLPUSD students** will receive breakfast and lunch for **FREE**. We still ask that **you complete the Aeries Parent Data confirmation so that the district can provide data to demonstrate that these programs are much needed in our communities.**

****Free Breakfast and Lunch for Every Student****

Breakfast and lunch will be served daily starting on the first day of school: Breakfast is served between 7:15-7:50 AM. **The food services department does not allow fast food to be brought to students during the day. We also do not allow students to receive food delivered to them through food apps.**

Lunch Time Food Drop Off

The office will not accept any food to be brought and dropped off in the office for students to pick up. The office will not be calling and interrupting class time to have students pick up lunch or any other items. Please plan ahead of time as the office gets extremely busy, there isn't proper food storage and we do not want to disrupt classrooms.

Meal Mandate

Code of Federal Regulations, Title 7 *CFR* Part 210.10[g], requires that a “nutritionally adequate meal” be available for every student on any day for which ADA is collected. This means that any student, TK-12 must *have lunch available* to him/her every day and cannot be told that there is no lunch offered to them.

Cafeteria Expectations- Be Kind, Work Hard, Be Safe and Be Clean

The first week of school we will be taking the students to the cafeteria to model the expected cafeteria process of lining up, going through the lunch line, getting their utensils, walking to their seats, eating, practicing their inside voices and cleaning up after themselves.

Other Lunch Information Reminders

If your child does not want to eat the lunch provided by the cafeteria, please send them to school with their lunch in the morning. With over 325 students on campus and a high percentage of parents dropping off food in the office it becomes high in traffic, and we cannot be responsible if lunches go missing or if the student forgets to pick it up.

Lunch Menus Available On-Line

Make sure to register so that you may have access to the breakfast and lunch menus provided.

<https://www.myschoolmenus.com/organizations/2221>

Students are not allowed to order food from a food app and have it dropped off during school hours. Students should not be using their cell phones, and they need to be in their designated area during lunchtime and not in the front office waiting. Students need to eat the food provided in the cafeteria or bring their own lunch to school in the morning.

Classroom Celebration (Only one small item)

Parents often ask if they can bring treats to celebrate their child's birthday in class. Just a reminder that parents are not allowed on campus unless they have completed a parent volunteer application and have been cleared by the district.

Parents will only be able to bring one small item (usually a small cupcake) or a small bag of treats. Five minutes before students are dismissed, the classroom will sing happy birthday and will receive the goodie on the way out. Treats should be given to the student in the morning so that they can give them to the teacher. This will eliminate having it inside the school office.

Library Services

(You will need to sign a Library Borrower Agreement Form for your child to be able to check out books)
<https://resources.finalsite.net/images/v1748890625/hlpschoolsorg/hxwyloplcooa0as8thzw/LibraryBorrowerAgreementFillable.pdf>

The school library will be open Monday through Friday. Our librarian supervises the library and students on a regular schedule. Students may check out books on a weekly basis. Parents are required to sign a contract regarding lost or damaged books. *The cost of lost or damaged books must be reimbursed to the school.* For 5th grade students, this needs to be cleared up prior to the end of the year promotion. You will be issued a receipt for your payment. Our library is continually updated with new books which reflect student interests.



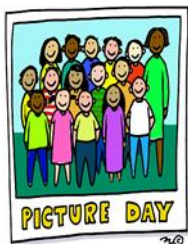
Lost and Found



As the year progresses, we accumulate lots of lost articles. Please label all student items (coats, sweaters, jackets, lunch boxes, notebooks, books, etc.). Parents may check the lost and found clothes rack in the cafeteria after school. Any leftover items will be donated to the needy 3x a year, *Winter Break, Spring Break, and at the End of the School Year.*

Pictures

Student pictures are taken twice a year, in Fall and Spring. Fifth grade students also take panoramic pictures in January and during spring pictures they will take graduation pictures. School picture purchases can be completed online. Teachers may also take pictures of students during the school year in their classrooms. Valinda has several social media accounts to promote our school where students might come out with your



permission. If you would like your child to participate in our social media, you will need to give parent permission during the Aeries Parent Data Confirmation by clicking “yes”.

Field Trips

Field trips are offered as privileges to enrich a given area of study. They are not mandatory, and students may be excluded if the teacher and/or principal feels that the student is not following the behavior or academic school expectations and might put themselves or others in safety situations.

You may anticipate that each grade level will have one field trip for the 26-27 school year **if we are able to raise the amount of money needed.**

Parents who are interested in assisting during field trips must submit the appropriate volunteer paperwork to the district ASAP ...NO EXCEPTIONS! Please keep in mind that once on the volunteer list, each teacher reserves the right to establish their criteria for selecting volunteers for a field trip. Volunteer forms are to be completed on-line using the following link: <https://valinda.hlschools.org/parent-involvement/volunteers> **Do not wait until the last minute to turn in the documentation as the processing times for parent volunteer applications can take a couple of weeks.**

Note: If parents are not cleared to volunteer, they may not be around our students during a field trip.

Academic and Behavioral Supports

Valinda School of Academics implements the MTSS program to assist students that are at-risk and need additional services and support, whether it is academic, behavior or social emotional.



VALINDA SCHOOL OF ACADEMICS MTSS PROGRAM Multi-Tiered Systems of Support



ACADEMIC

Tier 3 Academic Supports

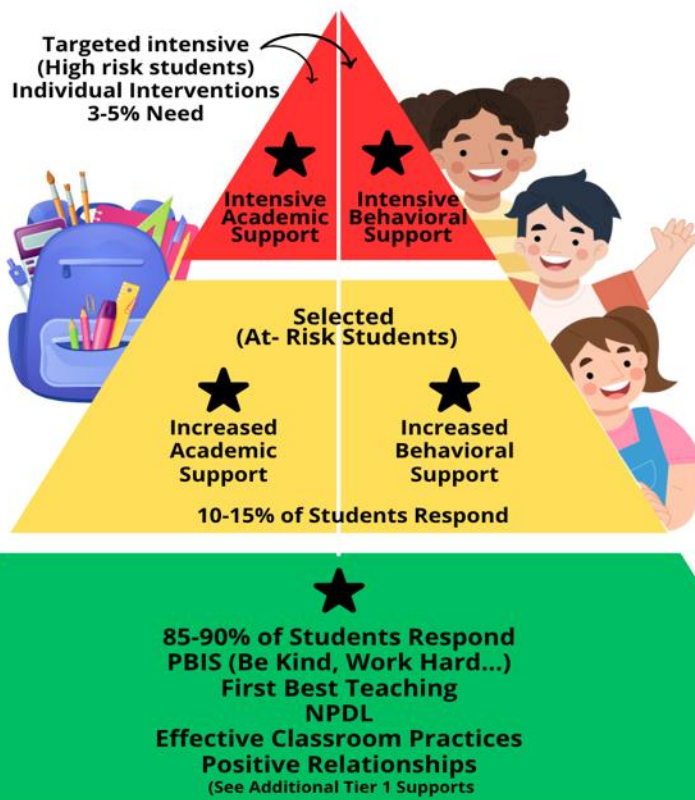
- 1 to 1 Instructional Support
- Individualized Educational Plan (IEP)
- RSP Inclusion
- RSP core pull-out services

Tier 2 Academic Supports

- Targeted Intervention
- Progress Monitoring
- Small Group in Class Intervention
- Afterschool Intervention
- Focused Standard (s)
- Student Success Team Meetings (SST)
- Push In or Pull Out Small Group Instruction

Tier 1 Academic Supports:

- Universal Interventions
- New Pedagogies for Deep Learning (NPDL)
- SDAIE/GLAD Strategies
- Collaborative Planning
- Cooperative Learning
- Retaking Tests
- Challenge Extension Activities - GATE
- Accelerated Reader
- Proactive Classroom Management Strategies
- Dreambox
- Canvas
- Checking for Understanding
- PBIS Raffle Tickets/ Raffle Prizes
- Bell to Bell Instruction
- Peer Assistance
- Lexia
- Technology Embedded Learning Activities
- Overall Screening Reading K-3



BEHAVIORAL

Tier 3 Academic Supports

- Cognitive Behavior Counseling/Therapy (Outside Service)
- Individual Intervention(s)
- 1 on 1 Mentor
- Family Therapy/Wrap Around/Agencies Included
- FBA- based Behavior Intervention Plan

Tier 2 Behavioral Supports:

- Self Monitoring
- Class Pass
- School- Home Contract
- Mentor Based Program
- Small group SEL services
- Check in/Check out
- School Counseling
- Group Counseling
- Progress Monitoring

Tier1:Behavioral Supports

- Schoolwide PBIS
- SEL Curriculum
- Good Behavior Game
- 16Proactive Classroom Management Strategies
- Positive Relationships with all students
- Greeting at the door
- Universal Screening
- Expectation Matrix posted through the site
- PBIS Raffle Tickets/ Prizes
- Awards Recognition Program
- School Wide Events (Unity Day)/Spirit Week

Foundation: Creating Success for all Students at Valinda School of Academics

Positive Behavior Intervention Systems

As part of the Tier 1 behavior program, these are some of the programs that we have in place to assist schoolwide with positive and preventative measures.

Student Creed

Valinda students recite this creed every morning after the pledge of allegiance.

*I live to learn.
I learn to live.
I am capable.
I am confident.
I am responsible for my choices.
I chose to succeed today.
and every day!*

School Expectations

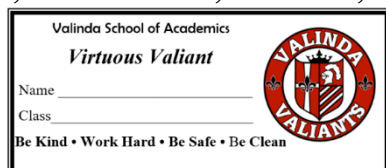
Be Kind
Work Hard
Be Safe
Be Clean

Virtuous Valiant Tickets

All students have an opportunity to receive Virtuous Valiant tickets by following our school expectations.

These tickets are entered in our monthly raffle. Winners will be chosen during our monthly Valiant Assembly.

Be Kind, Work Hard, Be Safe, Be Clean



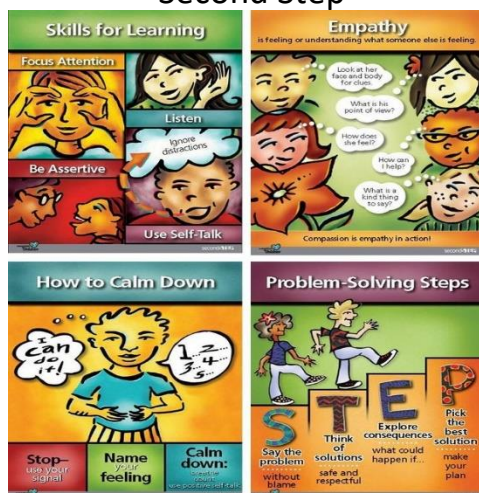
Positive Behavior Intervention Systems (PBIS) Stations

TK-5 grade students take part in our PBIS learning stations. Stations take place in different areas of our school. The purpose of these stations is to review what the expected behaviors are in each area such as:

Playground, Hallways, Office, Front of the School and Cafeteria.

This helps prevent unwanted behaviors.

Social Emotional and Bullying Curriculum Second Step



Student of the Month

Teachers will choose one student a month that demonstrates the following virtues/ traits. They will be recognized every month during our monthly Valiant Assembly. Virtues/Traits may include:

Responsibility	Resolution
Respect	Accomplishments
Perseverance	Gratitude
Friendship	Citizenship
Generosity	Collaboration
Communication	Creativity
Critical Thinking Skills	





VALINDA SCHOOL OF ACADEMICS

— BEHAVIOR EXPECTATIONS —

	 HALLWAYS PASILLOS	 PLAYGROUND PATIO DE RECREO	 RESTROOM BAÑO	 CAFETERIA CAFETERÍA	 FRONT OF SCHOOL EN FRENTE DE LA ESCUELA	 OFFICE OFICINA
BE KIND SER AMABLE	- Quiet Voices - Follow Rules - Show Kindness - Walk quietly - Voces bajas - Seguir las reglas - Demostrar Amabilidad - Caminar con voces bajas	- Take turns on the equipment. - Use kind words. - Keep your hands and feet to yourself. - Help others when needed. - Be a good friend - Compartir el equipo de jugar - Usar palabras amables - Mantengan sus manos y pies a sí mismo - Ayuden a sus compañeros cuando lo necesiten - Ser un buen amigo(a)	- Treat people like you would like to be treated. - Wait your turn. - Knock before you enter. - Give privacy - Traten a todos como les gustaría que los trataran - Esperen su turno - Tocan la puerta antes de entrar - Den privacidad	- Use indoor voices - Say "please" and "thank you" - Usen voces bajas - Siempre decir "Por favor" y "Gracias"	- Greet others. - Use kind words. - Listen to the Site Supervisor Aides on duty - Saludar - Usen palabras amables - Hacer caso al equipo de supervisión	- Greet office staff. - Wait patiently to be helped if staff is busy. - Saludar al personal de la oficina - Esperar pacientemente si el personal está ocupado (a)
WORK HARD SER TRABAJADOR(A)	WORK HARD to: - Learn the Hallway Rules - Respect students and adults Trabajar para Aprender: - Las reglas del pasillo - Respetar a estudiantes y adultos	WORK HARD to: - Learn and practice the Playground Rules - Learn the rules of games. - Be a good sport Trabajar para: - Aprender y practicar las reglas del patio de recreo - Aprender las reglas del juego - Ser un deportista amable	WORK HARD to: - Learn to follow restroom rules. Trabajar para: - Aprender las reglas del baño	WORK HARD to: - Learn the Cafeteria Rules and make healthy choices. Trabajar para: - Conocer todas las reglas de la cafetería y hacer decisiones saludables.	WORK HARD to: - Learn and follow the after-school rules - Complete homework when waiting for older sibling Trabajar para: - Seguir las reglas después de clases - Completar la tarea cuando esperan por el hermano(a) mayor.	WORK HARD to: - Learn and follow the office rules - Communicate your needs to the office staff Trabajar para: - Seguir las reglas de la oficina. - Comunicar las necesidades al equipo de la oficina
BE SAFE SER CUIDADOSO(A)	- Walk in single file - Stay away from all doors - Keep hands to yourself - Caminar en una fila - Mantener distancia con las puertas - Mantener manos a sí mismo	- Walk on hard surfaces... don't run - Use playground equipment properly - Keep hands and feet to yourself - Caminar en las superficies duras - Usar el equipo de recreo apropiado - Mantengan sus manos y pies a sí mismo	- Walk - Use the restroom properly. - Keep hands and feet inside the restrooms - Caminen - Usen el baño apropiadamente. - No es un lugar para jugar	- Walk in and out of the cafeteria - Sit down to eat - Throw all trash and left over food. - Stand still and quiet in line. - Caminar en la cafetería - Sentarse para comer - Tirar todo la basura y comida que no se comieron - Mantengan voz baja en fila	- Wait quietly until the gate opens. - If waiting for an older sibling, wait sitting down while reading or completing homework - Walk - Keep hands and feet to yourself - Esperar hasta que abran el cancel - Si esperan a su hermano(a) después de clases, esperar sentados haciendo la tarea. - Caminar - Mantengan sus manos y pies a sí mismo	- Walk - Caminar
BE CLEAN SER LIMPIO	- Throw away all of your trash - Tirar toda la basura	- Eating is only permitted on the tables not in the playground. - Clean up table - Throw trash in trashcans - Solamente pueden comer en las mesas y no en el patio de recreo - Limpian su mesa - Tirar la basura en el bote	- Flush - Wash your hands. - Throw trash in trashcans - Bajarle al baño - Lavarse las manos - Tirar la basura en el bote	- Eat on tray - Pick up trash - Clean up table - Comer su comida en el plato - Recogen su basura - Limpian su mesa	- Throw trash in trash cans - Tirar la basura en el bote	- Keep our office clean - Mantener nuestra oficina limpia



VALINDA SCHOOL OF ACADEMICS Elementary Student Cell Phone & Mobile Device Policy

The Valinda Cell Phone/ Mobile Device School Policy is guided by the HLPUSD Board Policy 5131.8 (Detailed information can be found on the District Website under Policies and Handbooks <https://www.hlpschools.org/family/policies-and-handbooks>)

What is considered a mobile device? Cell phones, smartwatches, smart glasses, gaming devices, AirPods, earbuds, headphones, and similar personal technology.

Our Goal

We want all students to stay **safe, focused, and respectful** while at school. Mobile devices must not interrupt learning or everyday school activities.

When Devices MUST Be Off & Away

- During the school day
- This includes class time, recess, lunch, and before or after school programs.

 Devices must be:

- Turned off or on silent and kept out of sight while on campus.

When Devices MAY Be Used

- Before and after school
- With permission from teacher or administrator
- It is needed for medical reasons (**doctor documented**)
- It is required by the students individualized education program.

Respect & Privacy Rules

Though you should not be using the mobile device on campus, it is important that you make good choices by:

-  Respecting others' privacy (for example in the restroom)
-  Never take any photos or videos of others that have not given permission to do so.
-  Use devices to bully, threaten, or disrupt learning

Off-Campus Behavior Matters

Students may face consequences for device use outside of school if it:

- Disrupts school activities
- Threatens student or staff safety

If Rules Are Not Followed

- **First Offense:** Teacher or staff will provide a verbal reminder of our school site Mobile Device policy to the student.
- **Second Offense:** Device will be confiscated by staff and turned into administration/office. Students are allowed to pick up the phone after school after administration has reviewed the policy with the student.
- **Third Offense:** Device will be confiscated by staff and turned into administration/office. Parents will meet with administration to discuss the policy prior to returning the student device.
- If rules are still not followed, a Student Success Team Meeting will be held to get to the root of the problem and how we can provide supports needed for the student.

A Message to Parents

Please do not call or send your child a text during school hours. You may call the office at (626) 933-4705 to communicate in an emergency or need to provide them with an important message. We are here to help!

Important Reminder

- Devices are brought to school at the student's own risk
- The school is **not responsible** for lost, stolen, or damaged items

At Our School, We...

- ✓ Keep phones off or on silent and out of sight
- ✓ Treat others with respect
- ✓ Stay focused on learning

**Thank You for Supporting a
Safe Learning Environment!**

School Uniform/District Dress Code Policy

(Please refer to the District Website under “Parents-> Policies and Procedures Handbook for more information)

The 26-27 District Annual Information Handbook states that, “Parents who object to the Dress for Success Uniform Policy must fill out and submit a waiver request form at the school site during the two weeks before the opening of school (**Starting July 22, 2026**). This information was provided when completing the Data confirmation that opens on July 23rd, 2026.

This form will also be available in the school office. Please complete it and submit it to the office so that the waiver can be reviewed by the administration. The HLPUSD School Board and Valinda School of Academics believe dress affects attitude and behavior, and students wearing uniforms arrive at school with the “ready- to- learn-and-succeed” attitude. Parents will be asked to bring appropriate uniform or dress attire if students are not following our district policy.

Exemption Procedure Outlined by the HLPUSD District Annual Information Handbook

Yearly Waivers

1. Parents who object to the Dress for Success Uniform Policy must fill out and submit a waiver request form at the school site during the two weeks before the opening of school.
2. Parents of students new to the district will have a two-week period to file a waiver request from the date of enrollment. During this two-week period, students must meet district Student Dress and Grooming Standards.

WAIVERS OF VARYING DURATION

Waivers of varying duration for the Dress for Success Uniform Policy may be issued by the site administrators. **These waivers are restricted to those who meet one of the following criteria:**

1. **Short-Term Health** – a health issue that would preclude the student from being able to wear regular clothes to school.
2. **Religious Freedom** – for those families who belong to a denomination or sect that has historical religious tenets that can be verified, which precludes them from wearing anything other than their religious apparel.
3. **Financial Hardship** – For those families that have four or more children in the district and meet one of the following criteria: a. homelessness; b. head of the family is unemployed or on disability.

More Dress Code Policy Information is included on the HLPUSD website under Policies and Handbooks in the Parent Tab.

Valinda expects all students to adhere to the uniform/waiver policy. We also encourage students to participate in college wear Thursdays and school spirit day Fridays (Students can wear spirit wear any day of the week.)	
Uniform Policy <u>Uniforms are required in.</u> <u>Grades TK-5</u>	District Waiver Policy
The school uniform consists of the following: ● Bottoms: Navy blue or Khaki (slacks, uniform pants, shorts, skorts, skirts, jumpers, sweatpants) ● Tops: must have collar - boy and girls <i>tucked in if longer than wrists</i> (shirts, blouses, sweaters) white, lt. blue, black, red ● School jackets, t-shirts, sweatshirts (school logos, college or university logos; must be worn over collared shirt) ● White sweaters (no logos)	Students on waivers still must wear appropriate clothing that contributes to a safe and productive learning environment. Students will dress for success. ● No baggy pants ● No faded or torn jeans (no skin exposed at any time) ● No tank tops, spaghetti straps, short tops, or halter tops ● No shorts or skirts/skorts shorter than fingertips (girls) or longer than knees (boys) ● Logos should not be on T-shirts or blouses. ● Collared shirts are preferred. ● No immodest clothing ● Shoes should be sturdy and appropriate for Physical Education. ● No sandals, open-toed shoes, steel-toed boots, or shoes with a heel over 1 inch or shoes that can slip off easily. ● Jewelry should be subtle and not pose a safety concern. ● No gang attire. Make-up: ● Make-up will not be allowed on site. ● Students can wear light lip-gloss and powder, as needed.

General Rules

- Toys should not be brought to school unless the teacher has given permission for them to be shared. If toys are brought without permission and are lost, they will not be replaced. They may also be confiscated by staff members if necessary.
- Restrooms are not play areas. Any student found vandalizing the restrooms will face appropriate consequences.
- Profane language is offensive to others and will not be tolerated.
- Appropriate footwear (shoes) must be worn at all times. Shoes must cover both the toes and the heel. "Appropriate" means that students must be able to actively participate in physical education.
- Students must show courtesy, understanding, and respect for others every day.
- Students may not eat in hallways, courtyards, or paved play areas. Food must be eaten in the designated area.



VALINDA HAS SPORTS EQUIPMENT FOR OUR STUDENTS TO USE DURING RECESS. STUDENTS MUST CARRY THEIR SCHOOL ISSUED I.D.'S IN ORDER TO CHECKOUT EQUIPMENT. We will be issuing a tentative student ID on the first day of school to all students.

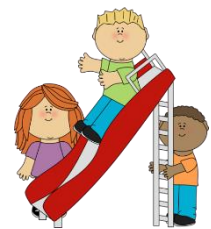
Playground Rules

- No group of students shall exclude any one student from playing any game. No one is to be left out.
- Students are to be respectful of each other at all times with no physical contact.
- Bullying (physical or emotional) is not tolerated.
- During recess and lunch time, students are to remain on the playground area.
- Students are to walk to and from the playground area with their teachers.
- Bouncing balls off classroom walls and hallways is prohibited.
- Rough games such as: tackle football, chicken fights, keep away, "play fighting", etc., are not allowed.
- Dodge Ball is allowed, as long as it does not become too rough. It must be played in the blacktop area. Any adult in the yard may deem a game too rough and stop it immediately.
- Playground equipment should be used in the manner for which it was designed.
- Climbing trees, fences and backstops is not allowed.
- If a ball goes over a fence or onto a roof, inform the site supervisor aide. Students are not allowed to climb over fences to retrieve balls.

Equipment Rules

SLIDE:

- Wait at the bottom of the ladder for your turn.
- Go down slide one at a time in an upright forward sitting position only.
- Sand or paper towels are not permitted on the slide.
- For safety reasons no loitering at the top or bottom is allowed.
- Walking up to the front of the slide is not permitted.
- Keep your feet and legs inside the slide.
- Sliding up or down support poles is not permitted.



HORIZONTAL BARS:

- Only one student at a time on each pole.
- Sweaters coats may not be wrapped around bars.
- Do not jump off the bars at any time.
- No hanging by the knees, standing or sitting on the bars is allowed.

VERTICAL POLES:

- Only one student at a time on each pole.
- Do not play under others who are climbing.
- Do not climb on top of frame.

HORIZONTAL LADDER:

- Students may never sit or stand on top of the bars (ladder).
- Direction of travel can only be in one direction.



- No hanging from the knees is allowed.

SWINGS:

- Always swing sitting in a proper fashion.
- No standing in swings. No twirling or swinging sideways.
- Only one person is to be on each swing.
- Students are not to climb on top or jump off swings.
- Students can have a turn of 50 full swings. (Students may count up to 50 to switch off on the swing)
- No countbacks are allowed.

BALLS:

- Balls are not to be brought from home for play at school.
- Softballs, footballs, and soccer balls are to be used only on grass areas.
- Only footballs and soccer balls are to be kicked.
- Hardballs, handballs, tennis balls and superballs are not permitted.
- Balls must be held when the bell rings.
- If classrooms have ball monitors, when the bell rings, balls are to be *handed* over to the ball monitor, and then proceed to get in line.

Discipline and Suspendable/Expellable Offenses

Please refer to the District Handbook of Policies and Procedures for this information at:

<https://resources.finalsite.net/images/v1753898235/hlpschoolsorg/npw4h9saifunepsgd05k/HLPU-SDHandbook2024-2025English.pdf>

California State Tests for 2026-27



CAASPP- Students take the state mandated tests in the Spring of 2027. CAASPP tests will be given to students in **grades 3-5** this year. Prior to testing, students are prepared with study skills, practice sets, and encouragement. The results are published during the summer. This data is used to help us improve our instruction. Our academic goals are defined in our school plan, which is available on our school website.

California Science Test

The California Science Test will be administered in the Spring of 2027 to **5th grade students**. The results are published during the summer. This data is used to help us improve our instruction. Our academic goals are defined in our school plan, which is available on our school website.

Summative ELPAC

English Learners will take the Summative ELPAC test to monitor their progress in English. The ELPAC will be administered in March 2027. The results are published during the summer. This data is used to help us improve our instruction. Our academic goals are defined in our school plan, which is available on our school website.

MAP District Interim Assessments

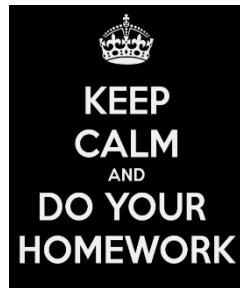
MAP (K-5) assessments are given to students in the fall, winter and spring of this academic school year. This helps us monitor their academic progress and growth. These assessments are norm-referenced therefore compare students nationwide based on similar characteristics (age, grade, etc...)

DIBELs District Assessments

K-2nd Grade phonics assessment will be administered every trimester to monitor students' reading progress.

2026-2027 Valinda Awards Criteria

**Currently Under Construction
Information will be coming in the Fall**



Homework

Homework consists of school-related assignments by a teacher, which will require time and effort outside of the regular classroom for successful completion by the students. The teacher will provide **more information during Back to School Night.**

The HLPUSD Board of Education considers homework to be an important part of the instructional program, because when it is properly implemented students will:

- 1. Develop study habits and self-discipline basic to effective study and the ability to work independently.
- 2. Gain more knowledge and enhance abilities by extending their classroom learning beyond the classroom.
- 3. Have more opportunities to develop personalized, creative approaches to projects and other schoolwork.
- 4. Learn to use their time more effectively and efficiently.
- 5. Learn to use home and community learning resources.

Helpful Homework Habits:

- Provide a place to study that is quiet, well lit, and has adequate workspace.
- Have paper, pencil, and any other needed supplies handy.
- Set a schedule as “study time”. Try not to have any interruptions during this time.
- Turn off the T.V. and technology devices during homework time.
- Limit television/technology usage
- Check with your child daily to see if homework has been assigned.
- Check your child’s homework to see if it is being done correctly.
- Make sure homework is done neatly and on time.
- Strive for the best quality of work which he/she is capable of.
- Motivate your child by using positive reinforcement.
- Discuss the importance of developing good homework habits.

Accelerated Reader Awards Incentives

Valindas Accelerated Reading Program



Every trimester, students have the opportunity to receive the following incentives and awards. (Awards will be given in the school library)

- Meeting their trimester reading goals gets students an invitation to the special AR event and a delicious treat hosted by Parent Boosters. (Goals are set for each individual student)
- Reading at Grade Level- Special Award Recognition
- 1 million words read... receives a special lawn sign to show off to the entire neighborhood.



Reading Policy:

Students must read daily both in and out of class. Students are expected to check out books from our library and make gains in their reading progress as measured by our AR STAR reading program. Students earn AR points by reading and taking comprehension tests online. Students are rewarded for reaching their AR goals.



Valinda School of Academics is part of the Accelerated Reader program, which encourages and motivates students to read books. Your child selects a book at his/her level. When finished reading, your child takes an online quiz. Passing the quiz is an indication that your child comprehends what he/she read. As a result, your child earns points to reach his/her reading goal.

READING AT HOME

- provide support
- set aside time to read each day
- provide a quiet space
- visit the library or a book store
- Ask questions (prediction, main idea, etc.)

READING RESOURCES

- Visit the library and get a free library card to access books in person and online
- School library
- Sora (via Classlink)
- Create an Epic Books account (getepic.com)



*Note not every book is in the AR system. When selecting books from home or the public library, check online arbookfinder.com or download the "AR Book Finder App" to determine if the books are testable. Your child will not be able to take quizzes for books that are not in the system.

Technology Programs-

Each student must have a signed electronic borrowers' agreement for the 26-27 school year.

<https://resources.finalsite.net/images/v1748890713/hlpschoolsorg/oobir1gkgw4jlowfpkxq/ElectronicBorrowerAgreementFillable.pdf>

The following technology programs and other ones will be used by students in the classroom and at home:

- SORA- Gives students online access to eBooks.
- Accelerated Readers- Reading Fluency and Comprehension (2nd- 5th Grade)
- Lexia (English Language Arts) Kinder- 5th Grade.
- Dreambox (Math)- Kinder- 5th grade.
- EPIC is also another program that provides students with access to reading material.

The teacher will provide your child with all the access information at the beginning of school.

Valinda's Parent Programs

Parent Volunteers

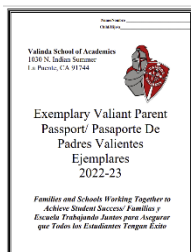
Valinda Parent Volunteers are known for the great support they offer our teachers and students. They represent a very dedicated and hard-working group of parents and community members. Parent Volunteers are always welcomed at Valinda School of Academics. There are many opportunities for parents and community members to volunteer to assist in the school program. If you want to be an on-going parent volunteer and work directly with children (classroom, field trips, etc....) please go on the following link to follow the process that is needed.

<https://valinda.hlpschools.org/parent-involvement/volunteers> .Once you are cleared by the school district there are a variety of areas in which you can volunteer in:

- Parent Boosters
- Library
- Playground supervision
- Cafeteria assistance
- School office
- Classrooms
- Sports
- Student Council
- Talent Show
- School Programs

Parent Boosters

We need parent leadership roles within our Booster. We are also in need of members who want to help make a difference at their child's school. Once we get a group of members that want to help, we can start providing activities for students and fundraising for the schoolwide activities and fieldtrips.



Parent Passports

We encourage all parents to get at least 20 parent involvement hours this year so that they may attend a volunteer award luncheon that is held in May 2027. Any parent-related activities may be used to accumulate hours. Activities may include attendance at Back to School Night, Parent Conferences, Parent Meetings, Classroom Helper, Volunteer Coach, etc.... Just make sure that a staff employee signs off on your passport.

Parent-Teacher Conferences

Parent-teacher conferences occur twice a year. Our goal is to have 100% participation by parents. Parents are encouraged to ask for conferences anytime during the year if they have questions or concerns. Our goal is to keep parents fully informed about students' progress and meet with every family at conference time.



Parent Square Communication

All communication from school to home will be sent through Parent Square. It is extremely important that you enroll in Parent Square. To enroll go to the following website:

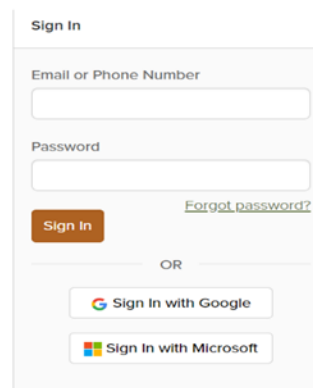
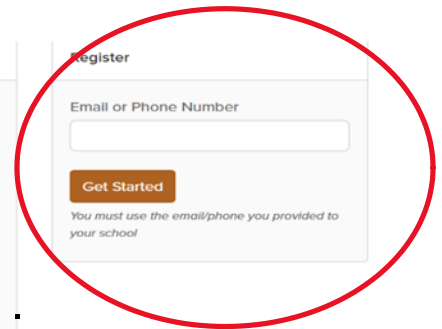
<https://www.parentsquare.com/signin>. Go to "Register" and include your email or cell phone **that was provided to the school**. If you use a different cell number or email, you will not have access to Valinda's Parent Square account.

 ParentSquare



**Download the
ParentSquare
mobile app**

Send and receive school
communications on the go

A screenshot of the ParentSquare Sign In form. It has fields for 'Email or Phone Number' and 'Password'. Below the password field is a 'Sign In' button. There is a link for 'Forgot password?'. Below the sign in section is an 'OR' separator, followed by 'Sign in with Google' and 'Sign in with Microsoft' buttons.A screenshot of the ParentSquare Register form. It has a field for 'Email or Phone Number' and a 'Get Started' button. Below the button is a note: 'You must use the email/phone you provided to your school'. The entire register form is circled in red.

Parent Input

- Parents are invited to participate in our parent advisory groups: Shared Decision Making/School Site Council (SDM/SSC), Dual Immersion Parent Advisory Committee (DIPAC) and English Learners Advisory Council (ELAC).
- SDM/SSC-works with the staff on the school plan and budget/academic priorities.
- ELAC provides input about attendance and support for students learning English as a second language.
- DIPAC- Provides input on how to improve our Dual Immersion Program at our school site.
- Community School Advisory Council- Parents, staff and community members are invited to participate and provide advice on community programs or school needs.
- These important parent groups help guide our educational support for our children.

Meeting notices are on the monthly school calendar and posted on the office bulletin board.



**Valinda School of Academics is a better place for
students when PARENTS get involved.**



Title I School-Level Parent and Family Engagement Policy

VALINDA SCHOOL OF ACADEMICS

1030 N. INDIAN SUMMER AVE. • LA PUENTE, CA 91744 • (626) 933-4700 (626) 855-3787 FAX

2026-2027 School Year

2.0 With approval from the local governing board, **Valinda School of Academics** has developed a written Title I parent and family engagement policy with input from parents and family members of participating children. ***Parents attend SSC and ELAC meetings to input and assist with the development of school policies.*** The school has distributed the policy to parents and family members of children served under Title I, Part A. ***The policy is given to students to take home to parents. It is in the Parent/Student Handbook and posted on the school website.*** (20 United States Code [U.S.C.] Section [§] 6318[b][1])

2.1 Involvement of Parents in the Title I Program

The policy describes the means for carrying out Title I parent and family engagement requirements. (20 U.S.C. § 6318[b][1])

To involve parents and family members in the Title I program at **Valinda School of Academics** the following practices have been established:

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

Title I program meetings take place during the first month of school. Valinda invites parents to attend the meeting via a Parent Square message, announcement on the marquee, date on the monthly calendar and website. Parent Square communication sent home in English and Spanish. The purpose of the meeting is to inform parents of Title I services offered at our school, and their responsibilities.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide Title I funds, childcare, or home visits, as such services related to parent involvement. (20 U.S.C. § 6318[c][2])

Parents have the option to attend one of the meetings that take place in the school. The school tries to offer meetings during the morning and the evening. The meeting is held within the first 30 days of school.

Parents that are unable to attend the meeting are asked to review the Title I program on our website, a scheduled meeting with the principal or designee.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, reviewing, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

Parents are invited to attend SSC/SDM (at least five per school year) or other school meetings to provide ideas to implement Title I at Valinda School of Academics. Parents are invited to review the plan at any time during the school year.

A copy of the plan is available in the main office of the school, on our school website and/or the parent/student Handbook given to all students at the beginning of the school year.

d) The school provides parents with the following:

1. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])
The school provides at the beginning of the year information about Title I programs available at this school site and when parents request this information. Details regarding our Title 1 program are posted on our school website.
2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards. (20 U.S.C. § 6318[c][4][B])
During Back-to-School Night parents receive information about the school programs. They receive specific information through AERIES, during parent conferences, Student Success Team meetings, ELAC meetings, SSC meetings and/or when they request it from the teachers.
3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])
At Valinda School of Academics parents can request to meet with teachers or administrators any time of the year to discuss the progress of their student. They can do it personally, by writing a note, by phone, e-mail or Parent Square. Parents are encouraged to visit classrooms as long as an appointment has been scheduled. Parents are always invited to Coffee with the Principal and other Parent Meetings such as ELAC, SSC and DIPAC.
4. If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency. (20 U.S.C. § 6318[c][5])
Parents are encouraged to provide input on the school plan during ELAC and SSC meetings. Input and comments are documented in the minutes. The LCAP process is carried out during Coffee with the Principal. ELAC and SSC meetings. These provide opportunities for families to participate.

2.2 Building Capacity for Involvement (Parent and Family Engagement Policy)

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds establishing the practices listed below. (20 U.S.C. § 6318[e])

- a) The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])
 - ***Parent workshops***
 - ***Student Focus Team meetings (SST)***
 - ***Parent conferences***

- **Grades sent home and accessed online (AERIES).**
 - **School offers technology assistance with accessing: AERIES and Parent Square**
- b) The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 U.S.C. § 6318[e][2])
- **Handouts of presentations (ELAC, SSC, DIPAC, Coffee with the Principal, Parent Workshops)**
 - **Links to helpful websites**
 - **The Latino Literacy Program (K-3)**
 - **One-to-one assistance**
- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])
- **SSC meetings**
 - **ELAC meetings**
 - **Valinda Parent Boosters**
 - **Coffee with the Principal**
 - **DIPAC**
 - **Latino Family Literacy Program**
 - **Other parent groups**
 - **Implement a Parent Program to assist with raising student achievement**
- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities to encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])
- **Parent workshops**
 - **Food Distribution**
 - **School activities**
 - **After school program**
 - **Parent Certification Classes**
 - **Parent Passport Program**
- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])
- **Parent Square communication sent in English and Spanish**
 - **Bulletins in English and Spanish**
 - **Bulletin board at the office in English and Spanish**
 - **Monthly calendar**
 - **Information posted on our website**

f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

- **Workshops for parents**
- **Food Distribution**
- **One-to-one support**
- **Encouraging Parents to participate during school activities**

2.3 Accessibility

Valinda School of Academics, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) including providing information and school reports required under 20 U.S.C. § 6311 in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

- **English Language Advisory Committee (ELAC)**
- **Student Success Team (SST)**
- **Individual Educational Plans**
- **All meetings and information are in English and Spanish when needed**

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the requirements listed below. (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

Valinda School of Academics has jointly developed with and distributed to parents of Title I students a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It also describes how the school and parents will develop a partnership to help children reach proficiency on the California content standards. The school-parent compact describes the following items in addition to items added by parents of Title I students:

- 1. The school's responsibility to provide high-quality curriculum and instruction**
- 2. The families' responsibility to support their children's learning at school and home**
- 3. The students' responsibility to improve their academic achievement**

4. The importance of ongoing communication between parents and teachers through, at least, annual conferences, reports on student progress, access to staff, and opportunities to volunteer and participate in and observe the educational program

- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the requirements listed below. (20 U.S.C. § 6318[d][2])
1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])
 - **The school/staff are responsible for informing and schedule a parent-teacher conference to discuss the students' academic achievement/progress.**
 - **School-Family Compacts will be revisited during fall conferences.**
 - **The families are responsible to support their children's learning at school and home.**
 2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])
 - **Progress reports are discussed and provided every trimester through Aeries and during the first and second parent-teacher conference (elementary).**
 3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])
 - **Parents are offered free fingerprinting (10 on a first-come-first-serve basis) to volunteer in the classrooms.**
 - **Parents can request and schedule a meeting with their child's teacher to volunteer or participate in their child's classroom (when the volunteer process has been cleared by the district).**
 4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])
 - **The School-Family compact is revised each year during ELAC and SSC-SDM meetings. It is reviewed and discussed with families during the first conference.**
 - **All flyers and Parent Square messages are sent in English and Spanish**
 - **Large majority of bilingual staff are on campus.**

****The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.**

Please read the approved Home School Compact for the 2026-27 school year. You will be signing a school copy during parent conference in September.



HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT
VALINDA SCHOOL OF ACADEMICS
1030 N. INDIAN SUMMER AVE. • LA PUENTE, CA 91744 • (626) 933-4700 • (626) 855-3787 FAX



School – Family Compact

The Valinda School of Academics, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during the 2026-27 school year.

School Responsibilities

Valinda School of Academics will:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards.
- Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Parent conference or upon request.
- Provide parents with frequent reports on their children's progress. Specifically,
 - AERIES Access for all parents
 - Additional reports throughout the school year
- Provide parents with reasonable access to staff. A parent is always welcome to come to the office or call the school and request to speak to any staff member. An appointment may be scheduled if the staff member is not available.
 - Parent Square
 - Canvas
- Provide parents with opportunities to volunteer and participate in their child's classroom, and to observe classroom activities. Any parent that requests to volunteer or observe classroom activities shall contact the teacher and/or administrator in advance to set up a time and date. Parents must follow the district volunteer process when working directly with students.

Teacher Signature

Date

Elizabeth Berning
Principal Signature

July 20, 2026

Date

Revised/Approved on April 23, 2026, for the 2026-2027 School Year

Family Responsibilities

We, as a family, will support our children's learning in the following ways to support the school at home by:

- Attending all parent conferences
- Monitoring attendance
- Making sure that homework is completed
- Volunteering in my child's school
- Participating, as appropriate, in decisions relating to my child's education
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school/district sent through Parent Square.
- Making an effort to participate in parent advisory committees.
- Monitoring amount and content of television their children watch
- Monitoring amount and content of technology their children use
- Ensure that children are reading 30 minutes each day (depending on grade level)
- Ensure that children have a set bedtime
- Promoting positive use of my child's extracurricular time
- Update AERIES with contact information when changes occur (Data Confirmation)
- Making sure that your child brings his/her laptop to school every day, fully charged.
- See Handbook for additional information

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Believe that I can learn and will learn
- Bring electronic devices every day fully charged.
- Read for at least 30 minutes every day depending on grade level
- Come to class on time, ready to learn and with assignments completed
- Set aside time every day to complete my homework.
- Know and follow the school and class rules: *Be Kind, Work Hard, Be Safe, Be Clean*
- Regularly talk to my parents and my teachers about my progress in school
- Respect my school, classmates, staff, and family.
- Give to my parents or the adult who is responsible for my welfare all notices and information received from my school every day
- 4th - 5th grade check AERIES on a weekly basis

Family Member Signature

Date

Student Signature

Date

Revised/Approved on April 23, 2026, for the 2026-2027 School Year

PLEASE RETURN THIS SECTION TO YOUR CHILD'S TEACHER



PLEASE SIGN & RETURN

Check off Sheet

- ☐ My Parent Aeries Data Confirmation is complete! (Reach out to your child's teacher if you need assistance)
- ☐ I have read through the Parent/Student Handbook with my child.
- ☐ I have signed up and downloaded the Parent Square App to receive school communications. (Reach out to your child's teacher if you need assistance)
- ☐ I have looked at the “**Valinda Calendar at a Glance**” provided in this handbook to plan ahead in regard to childcare needs, family vacations or scheduling doctors' appointments whenever possible.
- ☐ I checked **yes** or **no** on the bottom section of this form regarding my child's picture, likeness, or words included in HLPUSD publications, school website, social media and/or other school related materials?

Parent Name _____ Parent E-mail _____

Parent Cell Phone # _____

Student Name _____ Grade: _____ Teacher _____

I would like to be involved in the following ways:

- ☐ Volunteer in the classroom.
- ☐ Become a parent Booster
- ☐ Volunteer for fundraising events.
- ☐ Parking Lot Safety Team
- ☐ Shared Decision Making/School Site Council (SDM/SSC)
- ☐ English Learners Advisory Council (ELAC).
- ☐ Dual Immersion Parent Advisory Committee (DIPAC)
- ☐ Community School Advisory Council
- ☐ Volunteer in School Events



Note: If you want to volunteer during school hours you must be cleared by the district.

Do you give permission to have your student's picture, likeness, or words included in HLPUSD publications, school website, social media and/or other school related materials?

→YES →NO

Parent Signature: _____ Date: _____

