Unique Accommodation Request (UAR)
CMAS Mathematics
Calculator on Non-Calculator Questions
Guidance Document

The CMAS Mathematics Calculator on Non-Calculator Questions unique accommodation may be available to a limited number of students with a disability that significantly limits or prevents the student from ***performing basic calculations***. There must be a direct connection between the student's disability and the ability to access the assessment. Students must have the need for this accommodation documented on their IEP or 504 plan for instructional ***and*** assessment purposes. Only qualifying students who meet specific criteria may use this accommodation on CMAS mathematics assessments and receive a valid score.

The use of a math calculation device on the non-calculator questions of the math test is intended to provide basic access to the math test. It is not intended for use by students who can complete basic computations but are below grade level in their general math knowledge.

Follow the instructions in the UAR form for CMAS Mathematics Calculator on Non-Calculator Questions. All submitted supporting data, documentation, and diagnostic or benchmark assessment results **must** be completed within the current school year. The student's IEP, 504 plan, or evaluation report is not supporting data and will not be reviewed. Do not submit the student's IEP, 504 plan, or evaluation report.

Enter all the information on the UAR form.

- Starting with **Criterion 1**, indicate confirmation of agreement with the Criterion 1 statement. The selected answer indicates either **STOP HERE** or **COMPLETE THE FOLLOWING SUPPORTING DATA**. During form completion, if at any time the selected response indicates **STOP HERE**, the team must stop the checklist as the student *does not* meet the requirements to use the requested accommodation and still receive a valid score.
- Identify the most recent date of the student's IEP or 504 plan. The plan date must be within one year of the submission date. CDE will not review UARs with an "expected implementation" of an IEP or 504 plan.
    - Identify the student's primary disability as well as the disability that interferes with the student's access to the test (these may be different).
- There should be a direct connection between the student's disability and the need for the requested accommodation.
- In the **Request** area, select the grade band, which indicates the corresponding calculator type.
    - Grade 3-5: Four-function calculator (includes percentage function)
    - Grade 6-7: Five-function calculator (includes square root and percentage function)
    - Grade 8: Scientific calculator
- In **Criterion 2**, select the student's ability to perform basic calculations for each operation.[1] Students can complete basic calculations who only need a calculator to perform multi-digit calculations do not meet the requirements to use the requested accommodation and still receive a valid score.
- In **Criterion 3**, an official, commercially produced diagnostic or benchmark student score report ***must*** be submitted.
- In **Criterion 4**, identify the type of math intervention ***and*** the percentage of time the student uses a calculation device during math instruction and classroom and benchmark assessment.

[1] Note: Performing basic calculations involves the ability to perform single-digit calculations in addition, subtraction (involving single-digit subtrahends and differences), multiplication, and division (involving single-digit factors).

If all criteria are met, submit the UAR form with **supporting data from the current school year** to CDE for approval. **A UAR submitted without complete information, data, or other required documentation will not be approved.**

Data/documentation to include with the UAR form submission includes:

- Types of assessments
  - Diagnostic assessment
  - Benchmark assessment
- Criteria or data to include
  - Must include number sense and basic calculation skills
  - Must be completed within the current school year
- Official student score report **must** be submitted
  - The data submitted must be completed *without* use of the requested accommodation
- Diagnostic/benchmark assessment must be commercially produced and research-based.

Do not submit the student's IEP or 504 plan. IEPs and 504 plans are not considered supporting documentation, will not be reviewed, and will be discarded.

The deadline for UAR submission to CDE is December 15. Districts may implement earlier deadlines for their staff.

If the UAR is approved, the student may use the accommodation on the CMAS mathematics assessment and receive a valid score.

If the accommodation is not approved and the educational team provides the accommodation during administration of the CMAS mathematics assessment, CDE will instruct the district to mark the assessment as a misadministration due to the use of a non-approved accommodation. This will invalidate or suppress the score and consider the student a "non-participant" for the CMAS mathematics assessment.

Note: A number line is **not** an allowable tool or device and cannot be used on the CMAS mathematics assessment.