

Equestrian Trails Elementary
Student Advisory Council (SAC) Meeting Minutes

September 9, 2026

Budget and Approvals

- Meeting called to order by Conchi Martinez at 8:05 am.
- Welcome to Conchi Martinez as new Student Advisory Council chair; Nomination and majority approval of Melissa Doyle as new SAC Secretary
- SAC Bylaws were reviewed.
- Sunshine State Law and Robert's Rule of Order reviewed.
- Motion by Chavez and 2nd by Negri and majority ruled to approve **\$650** for PE conference costs covering hotel, registration (**\$109**), and **\$100** for gas/tolls.
- Motion by Wolff, 2nd by Allen and majority ruled to approve **\$1,000** for club funding.
- Motion by Chavez, 2nd by Carroll and majority ruled to pass school improvement plan.

Academic Performance and Initiatives

- **Baseline testing** in progress, identifying L25/L30 students for focused intervention.
- **Science:** Achieved 2nd highest score district-wide, up **8 points** from last year.
- **ELA:** School average at **87%** (district: 63%, state: 62%). 3rd grade dropped to **80%** from **89%**, prompting targeted review.
- **Math:** Scored **88%** (district: 69%, state: 66%), down **2 points** from last year. Learning gains dropped from **84%** to **74%**.
- Adoption of **RISE** program for reading remediation, replacing SPIRE, due to broader grade-level applicability (K–5) and comprehensive skill coverage.
- **Spiral Review** implemented in math to reinforce prior and preview upcoming concepts.
- Emphasis on **fluency flight** and multiplication fluency in grades 3–5.
- Small group instruction emphasized for struggling students

STEM and Science Enhancements

- Second science lab established upstairs (3–5) in addition to existing K–2 lab to increase teacher access and reduce scheduling conflicts.
- New and updated equipment, including multicolor **3D printers**, distributed across labs.
- Teachers will receive **RISE kits** for reading remediation, funded through the Keeley Spinelli grant.
- **STEM Night** and **science fair** planned; primary grades encouraged to participate at class level, intermediate grades optional.

Non- Agenda Items:

After-School Clubs and Student Engagement

- List of approved clubs includes: robotics, 3D printing (expanded to **6–10** fifth graders), STEM (K1 and 2nd grade), art, drama, cheer, gardening, running, safety patrol, math academic games, Teachers of Tomorrow, Positivity Club, yearbook, and Morning News.

- Concerns raised about lack of transparency; decision to publish club list on PTA/ETS hub with contact info, grade levels, and participation details.
- Questions about equity and access, especially for high-demand clubs like 3D printing; suggestion to explore rotational models or feeder programs.

Staff and Enrollment Updates

- Kelly Starr introduced as new ESE coordinator, replacing Miss Mourad.
- School retained all staff during 11-day count, including paraprofessionals; Dipti transitioned from media clerk to paraprofessional.
- Enrollment stable year-over-year; kindergarten placement based on local hospital birth data, accurately predicted with district support.

Facilities and Safety

- Evacuation plan includes primary site at **Palm Beach Central**, with walking likely for short-distance relocations.
- Reunification drills under consideration using Raptor system for real-time tracking.
- Lightning policy: 8-mile alert radius, 10-mile release; district-level alerts followed precisely.

Action Items / Next Steps

- Publish list of all after-school clubs with teacher contacts, grades, and descriptions on PTA/ETS hub.
- Share updated club information via ClassDojo and parent communication platforms.
- Follow up with teachers on STEM club expansion and equipment training.
- Coordinate mock reunification drill with SAC and PTA parents.
- Update calendar to remove incorrect March 10th meeting date.
- Confirm hotel and travel logistics for PE conference.
- Assess need for additional science lab supplies post-organization.

Meeting adjournment at 9:12 am by Chavez, Wolff

Minutes prepared by Melissa Doyle