



Department of Human Resources and Student Services
200 Broadhurst Rd.
Jacksonville, NC 28540
(910) 455-2211

August 24, 2026

Dear Parent:

As the parent of a student in a Title I school in the Onslow County School System, you have the right to know the professional qualifications of the classroom teachers who instruct your child. The federal No Child Left Behind Act of 2001 allows you to request and receive the following information regarding your child's classroom teacher:

1. Whether the teacher has met state qualifications and licensing criteria for the grade and subject taught;
2. Whether the state qualifications and licensing criteria have been waived for the teacher;
3. The college degrees of the teacher including college major; and
4. The qualifications of any paraprofessional (teacher assistant or tutor) providing services for your child.

If you would like to receive this information, please indicate your desire to do so in writing to the principal of the school that your child attends. Please include the name of the school, the teacher's name and grade or subject taught, the name of any paraprofessional who serves your child, and your home address and telephone number. The information will be provided to you in a letter mailed to your home address.

Sincerely,

C.J. Korenek, Ed.D.
Chief of Human Resources & Student Services