



Amite Elementary Magnet School



Dana Topps, Principal
Tina Cooper, Assistant Principal
Erica Williams, Assistant Principal
OPEN HOUSE & Title 1 Meeting

Open House and Title 1 Annual Meeting

September 14, 2026

- Welcome...Ms. Topps, principal
- Pledge of Allegiance...AEMS student(s)
- Title 1 Annual Meeting...Ms. Brown, co-chair
- Introduction of AEMS' Faculty and Staff...Ms. Topps
- AEMS' Rules and Procedures...Ms. Topps
- Attendance/Tuancy...Ms. Cooper, assistant principal
- Discipline...Ms. Topps, Ms. Cooper, Ms. Erica Williams
- Intervention Introduction...Ms. Williams, assistant principal
- DIBELS/Act 422...Ms. C. Lambert
- Dismiss parents to visit classes
- Student Progress Center, Edulog Bus App, Tutorials in hall



Rules and Procedures

Morning arrival

- For everyone's safety, students are not to be dropped off, under any circumstances, before 7:50 a.m. Teachers are not on duty until 7:50.
- Car riders are to be dropped off at the north parking lot. Do not let students off at the curb or in the gravel parking lot by the cafeteria.
- Do not drive through the bus lane in front of the school to drop off students until after 8:20 am.
- Class begins at 8:20 a.m. Students are tardy/late at 8:25 a.m. A parent/guardian must sign the student in at the front office.



RULES AND PROCEDURES

Afternoon Dismissal

- **Parents must be in a car in order to pick up a student from the car rider area.** Students will not be permitted to leave the sitting area to meet their parents on the grassy area, the street, or across the parking lot. Parents must drive through the car line to pick up their children.
- A school issued hangtag must be hanging in the car in order to pick up any student who is a car rider. See the office staff if you need a hang tag. All car riders will be given one hangtag. Additional hangtags are available for purchase at \$3.00 each.
- **You will not be able to pick up your student at the office after 2:50 p.m.** You may come to the office and ask the secretary to notify your child that they need to be a car rider instead of a bus rider. The child will then go to the car rider area at 3:30 p.m. to be picked up.
- Students are required to sit on the benches that are grouped by grade. Sitting on the ground or wandering is not permitted.



RULES AND PROCEDURES

- Students must have a clear backpack.
- Visitors **are not allowed** to go down the halls unless there has been provisions made. Safety reasons.
- All visitors must check in at the office and obtain a visitor's pass.
- Visitors will be allowed to go only to their designated area. **You are NOT allowed to wander around the halls.**
- **Do not park in the bus circle after 2:50 p.m.** Do not park in assigned office spaces or handicapped spaces if you are not handicapped.
- When parked in the bus circle, do not block the driveway.
- **No transportation changes can be made over the phone.** Please send a note, email (c to notify of email sent), or fax.
- Proper ID is required for all check-outs.



DRESS CODE

- * All TPSS students must wear uniforms to school.
- **The uniforms for Amite Elementary Magnet School are white, navy, or dark purple shirts and khaki or navy bottoms ONLY.**
- * All students' **pants** must be khaki or navy color twill "slacks" with or without pleats, with or without belt loops, with or without pockets. Pants must be bought in the child's appropriate size and must be worn at the waistline. No sagging, over-sized, wide-legged, bell-bottom, cargo, safari, joggers, sweat pants, wind suit pants, or carpenter pants will be allowed. **Dresses, shorts and skirts** must be navy or khaki in color and **knee-length**.
- * All shirts must be tucked inside garments.
- * On Fridays, jeans (pants) may be worn only with an Amite Elementary Magnet School spirit shirt.



DRESS CODE

- ****All shoes must have a closed back and front. No sandals, wedged soles, platforms, high heels, crocs, slippers, shower shoes, flip flops, or knee-high shoes will be allowed.** Shoes must be worn appropriately and those that require laces or those with Velcro closures must be securely fastened. **It is HIGHLY RECOMMENDED, but not mandatory that Pre-K and kindergarten students wear shoes that slip on or those with Velcro closures.**
- ****Hoodies will not be allowed on school campuses or school buses.**
- ****Navy, white or school-approved color light jackets or sweatshirts without a hood will be allowed for indoor wear, but a regulation uniform shirt must be worn underneath.** (AEMS' school approved color is dark purple.)
- **Heavy coats and jackets of any color and/or style without logos, insignia, or inappropriate language will be allowed outdoors and on school buses, but must be removed upon entering a school building. Dusters or trench coats will not be allowed.**



Parent-Teacher Conferences

- Communication between the parent and the teacher is essential to your child's success in school. If a parent has a concern about their child, it must be discussed with the teacher before school administrators become involved. If you would like to schedule a conference with your child's teacher, please call the main office at (985)748-6953 or contact the teacher via email. Listed below are several methods you may communicate with the school and your child's teacher.
- Email – You may email teachers and administrators. Email addresses are typically firstname.lastname@tangischools.org ex. dana.topps@tangischools.org
- Student Progress Center – To keep track of your child's attendance and grades please sign up and link your students to your Student Progress Center Account.
- *****Very important to keep the office informed of any changes to your contact information.**



Importance of Reading Proficiency in Third Grade

- The third grade is a critical phase for literacy development as it marks the shift in the purpose of reading from applying basic reading skills to using reading as a tool for learning across all subjects). Research suggests that students who do not achieve proficient reading levels by the end of third grade are more likely to have ongoing difficulties in school, resulting in increased dropout rates and fewer students prepared for college and careers. Thus, improving proficiency rates and narrowing the achievement gap in third grade are prioritized in our public schools.

Louisiana Revised Statute 24.11

- The Louisiana Legislature has enacted Act 422 of the 2023 Regular Legislative Session, which mandates that students in traditional public schools must meet specific literacy proficiency standards to be promoted to the fourth grade. **Third-grade students who achieve a well below composite score on the "End of the Year" DIBELS 8th literacy screener will not be promoted to the next grade level.** Additionally, please note that third-grade students must also satisfy the requirements for promotion based on your local school system's pupil progression, including but not limited to passing grades and attendance.



School Wide Plan Goals:

- ❖ Increase the percentage of students scoring at or above grade level on district assessments in Math and ELA in grades K-2.
- ❖ Increase student achievement on the LEAP assessment in ELA, Math, Science, and Social Studies for grades 3 and 4.
- ❖ Increase the percentage of students scoring at or above grade level on district beginning and end of the year assessments in ELA, Math, Science, and Social Studies in grades 3-4.
- ❖ Decrease the percentage of students who are chronically absent.
- ❖ Decrease the percentage of students who receive 1 or more out of school suspensions.
- ❖ Decrease the percentage of referrals in each grade level.
- ❖ Decrease the number of classroom referrals through the implementation of SEL.

Welcome to Amite Elementary Magnet School Title 1 Annual Meeting September 14, 2026



Parent/Family Engagement Activities:

Some of our parent and family engagement activities which are planned for the 2026-2027 school year are:

- ❖ Grandparents and Games
- ❖ Open House
- ❖ Falling Into Math & Literacy Night
- ❖ Math & Science Night
- ❖ LEAP Night
- ❖ 3rd Grade Parent Night
- ❖ Invitation to participate in the design and implementation of school wide plan.
- ❖ IEP, 504, SAT meetings
- ❖ PK and K orientations
- ❖ Family Friday
- ❖ Parent-teacher conferences
- ❖ Monthly PTO Meetings

Title 1

Amite Elementary is a Title 1 school and receives federal funding. As a Title I school, Amite Elementary has developed a School Wide Plan which includes school goals, activities, and a budget. The School Wide Plan serves as our "road map" for improving student achievement.

Budget

Our Title I budget includes paying for substitute teachers (PDs & PLCs), Internet Programs (AR), PBIS Rewards, purchasing needed supplies for student, copy machine maintenance, and parent and family engagement activities.

Thank You

If you have any questions regarding the information that was present in this plan, please feel free to contact:

Ms. Dana Topps
dana.topps@tangischools.org

or

Ms. Tina Cooper
tina.cooper@tangischools.org