SEASS

SOUTHEASTERN AREA SPECIAL SCHOOL

MINUTES
Joint Operating Committee Meeting
Tuesday, September 1, 2026
at Steel Center – Conference Room B

1. Call to order

The meeting was called to order by President Giglione at 7:51pm at Steel Center.

1.1. Roll Call

Baldwin-Whitehall	Mr. Pete Giglione
Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter - ABSENT
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mr. Mark Donahoe

The Vice President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Scott Dadowski, Mon Valley Principal
Dr. Richard Dowell, Mon Valley Asst. Principal
David Matzie, Facilities Manager, Sp. Ed. AIU3
Mr. Burt Comensky, Duquesne City SD

Steel Center Staff:

Kevin Rice, Executive Director
Scott Kane, Assistant Director/Principal
Kaitlyn Youngstead, Assistant Principal
Patrice Allison, Assistant Business Manager
Tom Bernick, Supervisor of Building & Grounds
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on August 31, 2026. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mr. Perry, and carried by an aye vote to approve the minutes from August 4, 2026.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mr. Donahoe, carried by a roll call vote of 9-0 to approve Finance items 5.1 to 5.2.2 as presented.

5.1. Treasurer's Report ending July 31, 2026

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments August 2026

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

Mr. Dadowski shared the following information:

- August 25th was an extremely successful first day of school.
- September 22nd from 5-7pm is Open House and the annual barbeque dinner.
- STEAM room is up and running and each teacher utilizes it at least twice a month or more.
- Mr. Dadowski and Dr. Dowell have had position changes, with Dr. Dowel taking on concentration areas in his role. Dr. Dowell thanked the Board for their support over the years.

7. Facilities Update

A new logo is slated to be added to the building, and the Allegheny Intermediate Unit will absorb the cost.

8. Facilities ACTION ITEMS – NONE

9. Allegheny Intermediate Unit Report – NONE

10. Superintendent of Record Report – NONE

11. Solicitor's Report – NONE

12. Information Items – NONE

13. Other Business – Joint Operating Committee Business ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mr. Perry, carried by a roll call vote of 9-0 to approve Business items 13.1 to 13.2 as presented.

13.1. Lease Extension

- Approved the lease extension with the Allegheny Intermediate Unit (AIU) for the Mon Valley School through January 31, 2027, as presented subject to final terms and conditions approved by the Solicitor.

13.2. AIA Owner/Architect Agreement

- Approved the formal execution of the AIA B101 Standard Form of Agreement between Southeastern Area Special School and HHSDR for the Mon Valley School Renovation Project, in alignment with the proposal approved by the JOC Board on August 4, 2026, as presented subject to final terms and conditions approved by the Solicitor.

14. Visitor Comments

Mr. Comensky shared with the Board that Duquesne City School District has been ordered to consolidate. It is undetermined which district they will merge with, and that should be known in March 2027. He requests that the Duquesne City School District emblem remain on the walls at Steel Center CTE.

15. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by an aye vote to adjourn the meeting at 8:02pm.

NEXT MEETING: Tuesday, September 1, 2026 at Steel Center CTE

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary