



AMENDED AGENDA
Joint Operating Committee Meeting
Tuesday, October 6, 2026
Steel Center – Conference Room B

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City
Mr. Wayne Perry, Treasurer – South Park

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Colleen Sokira – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward

Mrs. Lauren DiBeneditto Huey – South Allegheny
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mr. Mark Donahoe – West Mifflin Area

1. Call to order

- 1.1.** Flag Salute
- 1.2.** Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on October 5, 2026. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – National Technical Honor Society

5. Other Presentations – NONE

6. Minutes

- 6.1. Approval of minutes from September 1, 2026 (enclosed and website attachment).

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.4 as presented (enclosed and website attachment):

7.1. Treasurer's Report ending August 31, 2026

7.2. Bills to be Approved

7.2.1 General Fund Check Register – Payments September 2026

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$2,500 – Future Payments

7.2.4 Administrative Fund Check Register – Payments September 2026

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.2.6 Renovation Fund Expenses to be Ratified – Future Payments

7.3. Ratify Student Activity Report for August 2026

7.4. Renovation Fund Treasurer's Report ending August 31, 2026

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Occupational Advisory Committee Members

- Approve the individuals to serve on the designated program area's Occupational Advisory Committee (OAC) for the 2026-2027 school year as presented (enclosed and website attachment).

8.1.2 Copier Agreement

- Approve the copier lease agreement with **Xerox Business Solutions LLC** for equipment and service as presented subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.3 December 2026 JOC Board Meeting Date Change

- Approve a change of date for the December 2026 Joint Operating Committee meeting to take place on December 15, 2026. Notice of change to be advertised in the newspaper.

8.1.4 2027 JOC Board Meeting Calendar Dates

- Approve the schedule of dates the Joint Operating Committee will meet during the 2027 calendar year and be advertised in the newspaper (enclosed and website attachment).

8.1.5 School Police Department Resolution

- Approve the resolution to establish the Steel Center for Career and Technical Education School Police Department as presented subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.6 Donation

- Accept the donation of equipment, materials, and supplies from Phillips Respironics estimated at \$75,000 as presented (enclosed and website attachment).

8.2 Personnel**8.2.1 Cosmetology Evening Classes**

- Approve **Sandra Knight** to hold evening classes for 2026-2027 cosmetology students to obtain additional hours toward their certification to be paid at the per diem rate.

8.2.2 Instructional Aide

- Approve the hiring of **Mariah Howard** as a 10-Month Instructional Aide for the 2026-2027 school year, contingent upon Steel Center's receipt of required documentation prior to the first day of employment, at the Step 1 rate of **\$17.79** per hour plus applicable benefits as stated in the Classified Employee Contract for the probationary period of 90 days. Upon satisfactory completion of the probationary period, the remainder of all benefits shall be effective on the ninety-first (91st) day as outlined in the contract (enclosed and website attachment).

8.2.3 Instructional Aide

- Approve the hiring of **Justin Schmidt** as a 10-Month Instructional Aide for the 2026-2027 school year, contingent upon Steel Center's receipt of required documentation prior to the first day of employment, at the Step 1 rate of **\$17.79** per hour plus applicable benefits as stated in the Classified Employee Contract for the probationary period of 90 days. Upon satisfactory completion of the probationary period, the remainder of all benefits shall be effective on the ninety-first (91st) day as outlined in the contract (enclosed and website attachment).

8.2.4 Substitute Custodial Work

- Ratify **Andre Boone**, current Steel Center employee, for substitute custodial work for the 2026-2027 school year at a rate of **\$15/hour**.

8.2.5 Co-op Student Employment

- Approve the hiring of **Audriana Filek**, Advertising & Design Steel Center student, for cooperative education employment for the 2026-2027 school year at a rate of **\$10/hour**.

8.2.6 Employee Leave

- Approve intermittent leave in accordance with the Family and Medical Leave Act (FMLA) for Employee #10011630 effective October 7, 2026.

8.2.7 School Police Officer

- Ratify the hiring of **Jonathan Miles II** as a Steel Center School Police Officer for the 2026-2027 school year, contingent upon Steel Center's receipt of required documentation prior to the first day of employment, at the salary rate of **\$63,000** plus benefits as stated in the employment agreement.

8.3 Conferences, Seminars & Competitions

8.3.1 Approve **Kevin Rice** to attend the **PACTA Executive Committee Retreat** on October 29 – October 30, 2026, at the Blair County Convention Center in Altoona, PA at an approximate cost of **\$500**.

8.3.2 Approve 24 SkillsUSA student officers/leaders and 2 faculty advisors to attend the **SkillsUSA Western Region Fall Leadership Conference** on October 28-30, 2026, at Seven Springs Mountain Resort at an approximate cost of **\$13,500** for registrations, lodging, fees, and transportation.

8.3.3 Approve 6 students and instructor, **Richard Heltion**, to attend a visit at the **University of Northwestern Ohio** on November 7, 2025, at an approximate cost of **\$600**.

8.3.4 Approve **Scott Kane** to attend the **Pennsylvania Association of Career and Technical Administrators (PACTA) Eastern Region Study Tour** on November 4-6, 2026, at an approximate cost of **\$750** (enclosed and website attachment).

- 8.3.5** Approve **Kevin Rice** to participate in the **PDE Approved Program Evaluation Site Visit** of the Lancaster County Career and Technology Center – Mt. Joy Campus on November 3-5, 2026, in Mt. Joy, PA. Travel costs will be paid for by the Pennsylvania Department of Education.

9. Facilities ACTION ITEMS – NONE

10. Renovation Update – ACTION ITEMS

Administration and HHSDR Architects recommend the approval of action items 10.1 to 10.2 as presented with final terms and conditions approved by the Architect and Solicitor (enclosed and website attachment):

10.1. Change Order GC-14

- Approve Change Order GC-14 with **DiMarco Construction Co., Inc.** resulting in the CREDITED amount of **\$3,711.63**.

10.2. Change Order HC-8

- Approve Change Order HC-8 with **First American Industries** in the amount of **\$5,008.67**.

11. Superintendent of Record Report

12. Solicitor's Report

13. Information Items

13.1. JOC Brief (enclosed and website attachment).

13.2. Steel Center's Workforce and Continuing Education Initiative

14. Other Business – Joint Operating Committee Business ACTION ITEMS

15. Visitor Comments

16. Adjournment

NEXT MEETING: November 10, 2026, at Steel Center CTE