

Insert School Name
School Site Council (SSC) Agenda/Minutes Template
Meeting date and Time

(Agenda must be posted 72 hours prior to meeting date)

Date Posted: 10/07/26

Meeting Date: 10/12//26	Meeting Location: Horace Mann School-Main Office
Starting Time: 2:15pm	Ending Time: 3:15pm

Elected SSC Council Members:

Role	Name	Role	Name
Assistant Principal:	Lorena Gaeta Rodriguez	SSC Chair:	Nigel
Classroom Teacher:	Sonia Cervantes	SSC Co-Chair:	Yessica Esparza
Classroom Teacher:	Leanne Bellmer	SSC Secretary:	Ofelia
Classroom Teacher:		Parent/Community Member:	
Classroom Teacher:		Parent/Community Member:	
Other School Personnel:		Parent/Community Member:	

**All staff, parents, and members of the public are invited.*

Item (time allotment)	Person Responsible	Summary of Comments, Information, or Action Taken
1. Call to Order (1 minute)	Chair	
2. Roll Call (1 minute)	Secretary	
3. Additions/Changes to Agenda (_ min.)	Chair	
4. Reading and Approval of Minutes (_ min.)	Secretary	
5. Reports of Officers/Committees (_ min.) Principal Safety update SELAC/DELAC Other	Chair	Meeting Procedures and Annual Calendar CSSP Review
6. Public Comment (_ min.)	Chair	
7. Unfinished Business (_ min.)	Principal	
8. New Business (_ min.)	Chair/Principal	
9. Adjournment (1 min.)	Chair	

**Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.*

Prepared By:	(Signature)
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Upload completed agenda with summary and sign-in sheet to Box (SPSA & Related Docs > SSC)
If you have any questions email: rpalacios@sjusd.org or fhermoso@sjusd.org.