



Suffield Elementary PTO

Meeting Minutes

10/6/26 7:00pm Location: Zoom

- **Present: Nicole T., Anna-Kristin, Liz R., Kayla N., Melissa B., Erica B.**

- Veteran's Day Breakfasts - 11/11
 - AWS: Cheryl Demko Morello to Chair
 - 9:30 am breakfast, 10:15 am assembly
 - MIS: Andrea Sheldon to Chair
 - 9:00 am assembly; 930 breakfast
- October Room Parent Email forthcoming

- **Fundraisers**

- **Upcoming Fall Fundraisers**
 - MeadowFarm (Catalog) – runs through 10/12, need update. Wondering how it went with not providing a prize sheet?
 - Boosterthon (Fun Run) – fundraising starts 10/7. Event on 10/30/26 – Need 1-2 volunteers to sort prizes for an hour week of 10/26. Doesn't have to be every day.
 - MIS: Nicole; Spaulding: AK
 - Merchandise – Erica – Disal will be ready at the end of this week. Will tell him to start for 11/1 and confirm date with which we can guarantee holiday gift delivery.
 - Raise Right GC – Andrea/Paige
- **Winter/Spring Fundraisers**
 - Thunderbirds - 3/6 (Big American Flag Experience)
 - Bears BBQ – Katie
 - Hilltop - Kayla
 - Hartford Athletics – TBD (NT)
 - Spring Merchandise - Erica
 - Square-1-Art - Katie or AK?
 - Admin on board
 - PTO board agreed to replace Spring Meadowfarms Catalog. Will reach out to art teachers to partner on this
 - AWS/MIS did a fundraiser like this, ended with COVID. One thought was that the art was very directed, student art looked similar, would be good to work with art teachers to request unique art as much as possible (younger students may need some direction)

- **Finance – Chad/Kayla/Liz**

- [Click here to review August Treasurer Report](#)
- Budget reviewed at start of school year: In a good position for the next 2 years
- Done: Cut 1 check to each school Activity Funds for repeat items (covers snacks/food pantry, teacher appreciation week, 1 event each, SBAC incentives (MIS), PK popsicles end of year (Spaulding), spring conference dinner, field days):

- Spaulding: \$1,425
- MIS: \$1,600

● Grants

- Pending decision:
 - \$1,000 grant from CT NASA Space Consortium toward 1st Grade Star Lab enrichment
 - 9/8 they asked to update funding request to \$1,000 (max award)
- Plan to apply for PeoplesBank Community grant again (toward MIS enrichments?)
- These are all the same as last year

● Enrichments:

- **Spaulding**
 - **PreK** (Jen Milbier)- Riverside Reptile - \$350 (March)**Booked: March 23rd, 2027 @ 9:30 a.m. & 10:15 a.m. and March 26th, 2027 @ 1:30 p.m. & 2:15 p.m.**
 - **Kindergarten** (Melissa Bard)- Pumppernickle Puppets \$500 (**booked 11/4**)
 - **1st Grade - booked Feb. 8th & 9th**
 - (Anna-Kristin)- Star Lab - little over \$2500 (they will send me invoice)
 - **2nd Grade** (Cheryl Demoko Morello and Katie Vaillancourt) - Grumbling Gryphons - \$2500 (December)
 - Cheryl reaching out to Boyle to book
- **MIS** - AK/NT to work with team leads
 - *Pending decision what each grade wants to do.*
 - *Grade 3: Melissa (lead: Smaglis)*
 - *Grade 4: AK (lead: Boyland)*
 - *Grade 5: Nicole (lead: Harrington)*
- **Mindful Tech Event Series dates confirmed:**
 - **SAVE THE DATE:** January 21 (evening) - parent/caregiver info night, SMS auditorium
 - Parks and Rec. will run a program to give childcare option
 - January 22 - all school assembly at MIS (maybe also SMS, funded by YS)

● Traditions:

- **All except 5th grade happening NEXT month**
 - Sign-ups need to go out no later than:
 - Grade 4: 10/7
 - Grade 3: 10/8
 - Grade 1: 10/15
 - Grade 2 10/15
 - PK & K: 10/21
- Note on permission slips: Non-refundable; exact change; No drop event, siblings? E- Pay
- Let AK know if you'd like help setting up online form with payment option

IN CHRONOLOGICAL ORDER:

GRADE	PLACE	CHAIR	DATE 2026/2027	School SEND OUT permission slip by	When permission slips are DUE by
4th Grade	Thunderbirds Hockey	AK	11/7 - flyer and link ready to send in Oct.	10/7 Flyer and link sent to Patti	Due 11/1

3rd Grade	Ron-a-Roll Rollerskating	Amber O'Keefe	11/8 4:30 - 6:30	10/8 <i>Link sent to Patti</i>	Due 10/26
1st Grade	Spare Time Bowling	Katie Faust / AK	11/15 4 - 6pm no deposit - payment via online form	10/15 <i>Link scheduled to send to AWS office 10/13</i>	Due 11/1 (final count 2 weeks prior)
2nd Grade	Fun Z Trampoline	Paige Barber	11/15 10 - 11:30	10/15 <i>Link scheduled to send to AWS office 10/13</i>	Due 11/1 (final count 2 weeks prior)
PK & K	Suffield Gymnastics	Ann Bauchier o	11/21 - 2-4pm (two 45 min slots)	10/21 <i>Link scheduled to send to AWS office 10/13</i>	Due 11/7
5th Grade	Sonny's Place	Nicole / Erica	4/30 (rain date: 5/14)	3/30	Due 4/15

- **Kindness Cart:** Schools have their own schedule for each month, have assigned us December. It will be a hot chocolate cart, with mix-ins (December 4th)
- **Next meeting:**
 - Tuesday November 3rd at 7pm