NORTHUMBERLAND COUNTY CAREER AND TECHNOLOGY CENTER
OPERATING AGENCY
September 9, 2026

1. **PRELIMINARIES**

A. Pledge of Allegiance.
B. Roll Call.
C. Recognition of Public.

2. **OLD BUSINESS**

2.01 Approve Board Meeting Minutes.

Motion to approve the Board Meeting Minutes of the Monthly Meeting: August 12, 2026.

Motion to approve _____Second_____ Action_____

(VOICE VOTE: IN FAVOR _____ OPPOSED _____)

ACTION ITEMS

3. Fiscal

3.01 Approve the Treasurer's Report for the months of August, 2026.

3.02 Approve payment of bills for the months of September, 2026

3.03 Approve to purchase 2 tee shirts for each new student and 1 for the returning students. Smocks for Cosmetology, Chef Coats for Culinary and scrubs for Health Occupations for the 26-27 school year.

3. Fiscal Motion to approve _____Second _____ Action _____

(ROLL CALL)

4. Policy & Program

4.01 Approve to recommend an off campus trip for the Health Occupations class to Lincoln Towers on Nov. 11, Dec 10, Jan 7, Feb 11, March 11, April 8, and May 6.

4.02 Approve to recommend an off campus trip for the Health Occupations class to Coal Township High Rise on Oct 30, Nov. 20, Dec 18, Jan 22, Feb 26, March 19, April 23, and May 21.

4.03 Approve to recommend permission for the Career and Technical Student Organizations to conduct various fundraisers for the 2026-2027 school year. All fundraising activities must have administrative approval. Fundraisers offset the cost of membership dues, fees, community service projects and other costs.

4. Policy & Programs Motion to approve _____ Second _____ Action _____

(ROLL CALL)

5. Personnel

5.01 Motion to hire Jordan Klimas, Protective Services teacher, at a salary of $53,000, for the 26-27 school year.

5.02 Approve to recommend the following instructors as coordinators/class advisors for the 2026-2027 school year.

Position	Name
HOSA Advisor	Jaime Stelma
Skills USA Co-Advisor	Jaime Stelma
Skills USA Co-Advisor	Craig Fegley
Yearbook Co-Advisor	Sharon Graboski
Yearbook Co-Advisor	Lori Kehler

5. Personnel Motion to approve _____ Second_____ Action_____

(ROLL CALL)

6. New Business

6.01

6. New Business Motion to approve _____ Second_____ Action_____

(ROLL CALL)

7. ADJOURNMENT

I move that this meeting be adjourned.

Motion to approve _____ Second _____ Action _____

TIME: _____