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I. District LEA Information

1. **What is the name of the district administrator responsible for entering the Instructional Technology Plan data?**

Cheryl A. Randall

2. **What is the title of the district administrator responsible for entering the Instructional Technology Plan data?**

Other

2B. **If 'Other' was selected in Question 2 above, please identify the title.**

Director of Instructional Technology and Accountability

For help with completing the plan, please visit ITP Resources on our website, contact your district's RIC, or email edtech@nysed.gov.

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II. Strategic Technology Planning

1. What is the overall district mission?

The Lancaster Central School Districts purpose is to provide our students with a comprehensive educational program that will allow them to develop fully the necessary academic and social skills to become responsible and productive members of a democratic society.

2. What is the vision statement that guides instructional technology use in the district?

TECHNOLOGY VISION STATEMENT District staff, faculty and students will be immersed in a culture that has access to technology and information anytime, anywhere and on any device to maximize productivity and learning.

3. At the start of the 2026-27 school year, will the district provide a dedicated mobile device for every student in all grades?

Yes

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1. Digital Content – The District uses standards-based, accessible digital content that supports all curricula for all learners.

The district has met this goal:

Significantly

2. Digital Use – The District's learners, teachers, and administrators are proficient in the use of technology for learning.

The district has met this goal:

Significantly

3. Digital Capacity and Access – The District's technology infrastructure supports learning and teaching in all of the District's environments.

The district has met this goal:

Significantly

4. Leadership – The District Instructional Technology Plan is in alignment with the Statewide Learning Technology Plan vision.

The district has met this goal:

Fully

5. Accountability – District-level information is posted on the District website, is easy to access, and is easily understood. Information provided includes the results achieved by the District in their efforts to enable students to build knowledge, master skills, and grasp opportunities for a better life.

The district has met this goal:

Significantly

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1. In 1 – 2 sentences provide an instructional technology goal for your district.

Purposefully integrate technology into district curriculum and instruction through collaborative planning, standards alignment, and research-based instructional practices.

2. **Choose the topic that best aligns to your instructional technology goal.**

Classroom Technology (ex. interactive boards, 3D printers, robotics, etc.)

3. **Target Student Population(s). Check all that apply.**

- ☑ All students
- ☐ Early Learning (Pre-K -3)
- ☐ Elementary/intermediate
- ☐ Middle School
- ☐ High School
- ☐ Students with Disabilities
- ☐ English Language Learners
- ☐ Students who are migratory or seasonal farmworkers, or children of such workers
- ☐ Students experiencing homelessness and/or housing insecurity
- ☐ Economically disadvantaged students
- ☑ Students between the ages of 18-21
- ☐ Students who are targeted for dropout prevention or credit recovery programs
- ☐ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence
- ☐ Students who do not have internet access at their place of residence
- ☐ Students in foster care
- ☐ Students in juvenile justice system settings
- ☐ Vulnerable populations/vulnerable students
- ☐ Other (please identify in Question 3a, below)

4. **Additional Target Population(s). Check all that apply.**

- ☑ Teachers/Teacher Aides
- ☑ Administrators
- ☑ Parents/Guardians/Families/School Community
- ☑ Technology Integration Specialists
- ☐ Other

5. **Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.**

2,100,000.00

6. **What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? *Can check multiple options.***

- ☑ BOCES Co-Ser purchase
- ☑ Capital Project
- ☐ District Public Bond
- ☑ Distrcit Operating Budget
- ☑ E-Rate
- ☑ Grants
- ☐ Instructional Aid Materials
- ☐ Instructional Resources Aid
- ☐ Smart Schools Bond Act
- ☑ Technology Reserve Fund
- ☑ Title Funds
- ☐ Other

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7. **Optional: If you would like to add an action plan for this goal list the action steps below.**

	Action Step	Action Step - Description
Action Step 1	Planning	Provide teachers and curriculum teams with clear guidance and reference materials outlining expectations for technology integration during curriculum development and instructional planning.
Action Step 2	Curriculum	Ensure curriculum committees and departments intentionally incorporate technology integration into curriculum maps and instructional planning documents.
Action Step 3	Curriculum	Review existing curriculum to identify areas requiring revision to ensure alignment with current standards and appropriate integration of technology.
Action Step 4	Implementation	Revise curriculum to reflect standards alignment and purposeful technology integration, and share finalized materials with all instructional staff.
Action Step 5	Professional Development	Support innovative applications of technology within High School Academies, Project Lead the Way, and other instructional programs through modeling and professional learning.
Action Step 6	Evaluation	Updated curriculum finalized and shared with staff. Curriculum distributed to staff.
Action Step 7	N/A	(No Response)
Action Step 8	N/A	(No Response)

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1. In 1 – 2 sentences provide a second instructional technology goal for your district.

Optimize the use of district-approved communication tools to improve and support collaboration and learning within the district and global community.

2. **Choose the topic that best aligns to your instructional technology goal.**

Instructional and/or Administrative Software

3. **Target Student Population(s). Check all that apply.**

- ☑ All students
- ☐ Early Learning (Pre-K -3)
- ☐ Elementary/intermediate
- ☐ Middle School
- ☐ High School
- ☐ Students with Disabilities
- ☐ English Language Learners
- ☐ Students who are migratory or seasonal farmworkers, or children of such workers
- ☐ Students experiencing homelessness and/or housing insecurity
- ☐ Economically disadvantaged students
- ☐ Students between the ages of 18-21
- ☐ Students who are targeted for dropout prevention or credit recovery programs
- ☐ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence
- ☐ Students who do not have internet access at their place of residence
- ☐ Students in foster care
- ☐ Students in juvenile justice system settings
- ☐ Vulnerable populations/vulnerable students
- ☐ Other (please identify in Question 3a, below)

4. **Additional Target Population(s). Check all that apply.**

- ☑ Teachers/Teacher Aides
- ☑ Administrators
- ☑ Parents/Guardians/Families/School Community
- ☑ Technology Integration Specialists
- ☑ Other

5. **Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.**

6,645,000.00

6. **What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? *Can check multiple options.***

- ☑ BOCES Co-Ser purchase
- ☐ Capital Project
- ☐ District Public Bond
- ☑ Distrcit Operating Budget
- ☑ E-Rate
- ☑ Grants
- ☐ Instructional Aid Materials
- ☐ Instructional Resources Aid
- ☑ Smart Schools Bond Act
- ☑ Technology Reserve Fund
- ☐ Title Funds
- ☐ Other

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7. **Optional: If you would like to add an action plan for this goal list the action steps below.**

	Action Step	Action Step - Description
Action Step 1	Research	The district will review current communication tools and practices used by staff, students, and families to identify strengths, gaps, and needs. Stakeholder input will inform next steps.
Action Step 2	Planning	Based on the research findings, the district will determine which communication tools will be supported and prioritized for instructional and family communication.
Action Step 3	Policy/Protocols	The district will document expectations for the use of district-approved communication tools. Decisions will be reflected in district or building technology meeting minutes.
Action Step 4	Purchasing	When needed, the district will purchase or renew communication platforms that align with identified needs and district priorities.
Action Step 5	Implementation	District-approved communication tools will be implemented and configured to ensure consistent access and appropriate use across the district.
Action Step 6	Professional Development	Teachers and staff will participate in in-district and/or CSLO workshops focused oneffective use of communication tools to support collaboration and learning, as needed.
Action Step 7	Communications	The district will promote increased use of digital communication tools to improve timely communication with students and families.
Action Step 8	Evaluation	The district will evaluate the effectiveness of communication tools through usage data, feedback, and review of practices to inform future improvements.

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1. **In 1-2 sentences provide a third instructional technology goal for your district.**

To cultivate a seamless and secure digital learning ecosystem that ensures high-speed, equitable access to instructional resources and student data from any location.

2. **Choose the topic that best aligns to your instructional technology goal.**

Network and Infrastructure

3. **Target Student Population(s). Check all that apply.**

- ☑ All students
- ☐ Early Learning (Pre-K -3)
- ☐ Elementary/intermediate
- ☐ Middle School
- ☐ High School
- ☐ Students with Disabilities
- ☐ English Language Learners
- ☐ Students who are migratory or seasonal farmworkers, or children of such workers
- ☐ Students experiencing homelessness and/or housing insecurity
- ☐ Economically disadvantaged students
- ☐ Students between the ages of 18-21
- ☐ Students who are targeted for dropout prevention or credit recovery programs
- ☐ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence
- ☐ Students who do not have internet access at their place of residence
- ☐ Students in foster care
- ☐ Students in juvenile justice system settings
- ☐ Vulnerable populations/vulnerable students
- ☐ Other (please identify in Question 3a, below)

4. **Additional Target Population(s). Check all that apply.**

- ☑ Teachers/Teacher Aides
- ☑ Administrators
- ☐ Parents/Guardians/Families/School Community
- ☑ Technology Integration Specialists
- ☑ Other

5. **Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.**

500,000.00

6. **What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? *Can check multiple options.***

- ☑ BOCES Co-Ser purchase
- ☐ Capital Project
- ☐ District Public Bond
- ☐ Distrcit Operating Budget
- ☑ E-Rate
- ☑ Grants
- ☐ Instructional Aid Materials
- ☐ Instructional Resources Aid
- ☐ Smart Schools Bond Act
- ☑ Technology Reserve Fund
- ☑ Title Funds
- ☐ Other

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7. **Optional: If you would like to add an action plan for this goal list the action steps below.**

	Action Step	Action Step - Description
Action Step 1	Professional Development	Maintain the infrastructure and server conditions necessary to provide students with reliable remote access to personal server folders, supported by targeted in-district workshops.
Action Step 2	Implementation	Enable universal access to student server folders from any internet-enabled device leveraging VMware VDI technology.
Action Step 3	Learning Spaces	Ensure continuous student access to Google Drive and vital district applications from any internet-enabled device to support flexible learning environments.
Action Step 4	Infrastructure	Proactively monitor and maintain secure, controlled wireless environments to ensure that high-speed communications remain available and protected for all staff and students.
Action Step 5	Cybersecurity	Oversight of managed and unmanaged guest mobile access to ensure network integrity without compromising user connectivity.
Action Step 6	Policy/Protocols	Facilitate secure guest wireless access for personal use through vetted vendors, ensuring network viability and resource segregation.
Action Step 7	Research	Research and evaluate the impact of AI-driven instructional tools to ensure they provide equitable support and improve student learning outcomes before wide-scale adoption.
Action Step 8	N/A	(No Response)

8. **Would you like to list a fourth goal?**

Yes

For help with completing the plan, please visit ITP Resources for Districts on our website, contact your district's RIC, or email edtech@nysed.gov.

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1. **In 1-2 sentences provide a fourth instructional technology goal for your district.**

Our District will integrate Artificial Intelligence in ways that support effective teaching, personalized learning, and efficient operations.

2. **Choose the topic that best aligns to your instructional technology goal.**

Professional Development

3. **Target Student Population(s). Check all that apply.**

- ☑ All students
- ☐ Early Learning (Pre-K -3)
- ☐ Elementary/intermediate
- ☐ Middle School
- ☐ High School
- ☐ Students with Disabilities
- ☐ English Language Learners
- ☐ Students who are migratory or seasonal farmworkers, or children of such workers
- ☐ Students experiencing homelessness and/or housing insecurity
- ☐ Economically disadvantaged students
- ☐ Students between the ages of 18-21
- ☐ Students who are targeted for dropout prevention or credit recovery programs
- ☐ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence
- ☐ Students who do not have internet access at their place of residence
- ☐ Students in foster care
- ☐ Students in juvenile justice system settings
- ☐ Vulnerable populations/vulnerable students
- ☐ Other (please identify in Question 3a, below)

4. **Additional Target Population(s). Check all that apply.**

- ☑ Teachers/Teacher Aides
- ☑ Administrators
- ☐ Parents/Guardians/Families/School Community
- ☑ Technology Integration Specialists
- ☑ Other

5. **Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.**

750,000.00

6. **What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? *Can check multiple options.***

- ☐ BOCES Co-Ser purchase
- ☐ Capital Project
- ☐ District Public Bond
- ☐ Distrcit Operating Budget
- ☑ E-Rate
- ☑ Grants
- ☐ Instructional Aid Materials
- ☐ Instructional Resources Aid
- ☐ Smart Schools Bond Act
- ☑ Technology Reserve Fund
- ☐ Title Funds
- ☐ Other

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7. **Optional: If you would like to add an action plan for this goal list the action steps below.**

	Action Step	Action Step - Description
Action Step 1	Professional Development	Provide Professional Learning on AI Tools for Instruction - Offer ongoing, differentiated professional development that helps teachers understand AI capabilities, ethical use, and classroom applications aligned with curriculum goals.
Action Step 2	Evaluation	Pilot Classroom AI Tools to Support Teaching Efficiency - Launch structured pilot programs to test AI tools (lesson generators, feedback assistants, grading support, etc.) and collect teacher feedback before full deployment.
Action Step 3	Planning	Create an AI Leadership Committee - Form a district-wide group of teachers, administrators, IT staff, and students to review tools, guide implementation, and ensure alignment with district priorities.
Action Step 4	Planning	Inventory Current AI Tools Already in Use - Conduct a district-wide inventory of existing AI-enabled tools used by teachers, students, and departments to identify strengths, gaps, and opportunities.
Action Step 5	Collaboration	Host AI Exploration Sessions During Faculty Meetings or PD Days - Facilitate brief, low-pressure showcases where staff share helpful AI workflows, tools, or examples.
Action Step 6	Evaluation	Identify Quick-Win Operational AI Opportunities - Facilitate brief, low-pressure showcases where staff share helpful AI workflows, tools, or examples.
Action Step 7	N/A	(No Response)
Action Step 8	N/A	(No Response)

8. **Would you like to list a fifth goal?**

No

For help with completing the plan, please visit ITP Resources on our website, contact your district's RIC, or email edtech@nysed.gov.

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V. NYSED Initiatives Alignment

1. How will the district's use of instructional technology support a comprehensive and sustained effort to improve student performance and academic standards, while also addressing the need to provide equitable learning opportunities “everywhere, all the time” (National Technology Plan)?

In order to provide equitable learning everywhere, all the time, we will continue to pursue the following measures. The robust customer service network includes Computer Aides, Technology Mentors, and Information Services Personnel are available either in person or through phone or digital means. The elearning@lancasterschools.org email address has been maintained as well to provide as many points-of-contact as possible. We will continue to provide an organized procedure to repair, maintain and if circumstances require, replace devices which are in disrepair or damaged. For those students who have devices which are no longer in working order, we are able to quickly respond by providing a loaner device while the student device is being assessed. We will continue to research and provide a comprehensive suite of cloud-based applications which will allow all students to access and engage in school work using the district supplied devices. These applications will require no extra hardware, software or accessories. We will continue to coordinate with the Lancaster community to provide services to all of our students. Enhancing services with virtual desktop integration will allow students to access their required applications from their school issued chromebook. Continuous improvement of the wireless infrastructure in order to maintain strong and reliable internet connectivity to each and every district user, classroom, and device.

2. **At the start of the 2026-27 school year, will the district offer full-time virtual instruction to any students? (*Select all that apply)***

- ☐ Yes. Our district operates a full-time virtual instruction program.
- ☐ Yes. One or more of our students will attend a program operated by a BOCES or another public school district.
- ☑ None of our students will participate in a full-time virtual instruction program.
- ☐ Other

3. If the district files or has filed a Smart Schools Investment Plan (SSIP) to apply for Smart Schools Bond Act funds, all responses in this survey align with the district’s response to any related question(s) in the SSIP.

Yes

For help with completing the plan, please visit ITP Resources on our website, contact your district's RIC, or email edtech@nysed.gov.

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VI. Administrative Management Plan

1. Staff Plan

Provide the Full-Time Equivalent (FTE) count, as of plan submission date, of all staff whose primary responsibility is delivering technology integration training and support and/or technical support.

	District Employed Staff (FTE)	**Staff Contracted Through Vendor or BOCES (FTE)**
District Technology Leadership	1.00	0.00
Instructional Support	3.00	0.25
Technical Support	9.00	0.25
Totals:	**13.00**	**0.50**

2. Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?

Yes

3. Districts are required to post an Instructional Technology Plan on their website. Please provide the URL link as evidence of this requirement.

https://www.lancasterschools.org/departments/curriculuminstruction/curriculum-technology-links

For help with completing the plan, please visit ITP Resources on our website, contact your district's RIC, or email edtech@nysed.gov.

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VII. Established EdTech Programs

1. Please choose one or more topics that reflect an innovative educational technology program that has been implemented with and for students for at least two years at a building or district level. Use “Other” to share a topic that is not on the list.

- ☑ Active Learning Spaces/Makerspaces
- ☑ Advanced Computer Science or Technology Courses
- ☐ Artificial Intelligence (AI)
- ☑ Assistive Technology
- ☑ Blended and/or Flipped Classrooms
- ☑ Broadcasting or Podcasting
- ☑ Culturally Responsive Instruction with Technology
- ☑ Digital Citizenship
- ☑ Digital Equity Initiatives
- ☑ Digital Fluency
- ☑ Engaging School Community through Technology
- ☐ Flexible Learning Spaces
- ☑ Instruction and Learning with Technology
- ☑ Media Literacy
- ☑ OER and Digital Content
- ☑ Personalized Learning
- ☑ Special Education Instruction and Learning with Technology
- ☑ STEAM/STEM
- ☑ Student Technology Support/Helpdesk
- ☑ Virtual/Online Learning
- ☑ Other Topic A
- ☑ Other Topic B
- ☑ Other Topic C

1B. If you selected ‘Other Topic A’ above, please describe in a few words the topic of your district's innovative program.

Interactive displays

1C. If you selected ‘Other Topic B’ above, please describe in a few words the topic of your district's innovative program.

Transitioned majority of district users to cloud-based environment leveraging Google Workspace for Education for secure storage. collaboration, and anywhere-access.

1D. If you selected ‘Other Topic C’ above, please describe in a few words the topic of your district's innovative program.

Online Testing/Field Testing/CBT

For help with completing the plan, please visit ITP Resources on our website, contact your district's RIC, or email edtech@nysed.gov.