*Policy*

# ARTIFICIAL INTELLIGENCE RESPONSIBLE USE

Code **IJND** Issued **10/26**

The board recognizes that artificial intelligence (AI) can be a valuable educational tool that can enrich the district's instructional program by providing students with innovative and effective learning experiences. With the advancement of AI and its integration into everyday life, the board recognizes the importance of equipping students with skills to use AI in a responsible and ethical manner.

To promote the continued improvement and responsible use of technology to enhance the educational experience of the district's students, the use of AI programs in the day-to-day curriculum and instruction will be determined by the classroom teacher in accordance with district policy. The district reserves the right to review and monitor teacher use of AI in the day-to-day curriculum and instruction.

The use of AI in the instructional program will be limited to educational purposes approved by the district and will comply with applicable state and federal laws, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA), the Children's Internet Protection Act (CIPA), the Children's Online Privacy Protection Act (COPPA), and the Individuals with Disabilities Education Act (IDEA). The district reserves the right to monitor school-issued devices capable of accessing AI programs to ensure compliance with this policy and applicable state and federal laws.

The district will inform staff members, students, and parents/legal guardians of the district's procedures regarding this policy by posting them on the district website and making them available for review at the district office.

AI programs will be used in a manner consistent with district policy, IJNDB, Use of Technology Resources in Instruction.

**Definitions**

For the purposes of this policy, the term "AI programs" encompasses generative artificial intelligence, open-source artificial intelligence, and any other artificial intelligence systems, programs, or tools.

Artificial Intelligence, or "AI," refers to a computer system that performs tasks that ordinarily require human intelligence, such as recognizing patterns, learning from experience, drawing conclusions, and making predictions. This incorporates, but is not limited to, AI integrated into social media platforms, virtual assistants, chatbots, predictive text programs, and search engines.

Generative Artificial Intelligence refers to a subset of artificial intelligence capable of creating various types of content (e.g., visual/audio, text, conversational, and data augmentation) through solving problems, understanding language, and recognizing patterns by mimicking human intelligence. For purposes of this policy, Generative AI includes, but is not limited to, applications such as ChatGPT, Microsoft Copilot, Google Gemini, Meta AI, Claude, Magic School, or other chatbots.

Open-source Artificial Intelligence refers to AI programs and resources designed for use on publicly available platforms.

Closed AI tools are private and accessible only to school district staff. Sharing data in a Closed AI Tool is more secure than when using an open-source AI tool, though information leaks may still occur.

Personally identifiable information includes, but is not limited to, a person's name, email address, phone number, Social Security number, medical information, education records, and information regarding a student's individualized education program (IEP) or Section 504 plan.

Deepfake refers to any video recording, motion-picture film, sound recording, electronic image, or photograph, or any technological representation of speech or conduct substantially derivative thereof: that is so realistic that a reasonable person would believe it depicts speech or conduct of an individual who did not in fact engage in such speech or conduct; and the production of which was substantially dependent upon technical means, rather than the ability of another individual to physically or verbally impersonate such individual.

**Accessibility**

The district will make reasonable efforts to ensure that AI programs used in conjunction with classroom instruction, activities, and assignments are accessible to all students, including students with disabilities who require digital accessibility accommodations.

**Acceptable Uses**

The superintendent or his/her designee will develop procedures to promote student safety and to ensure that AI programs are not used for any purposes prohibited by law or board policy. AI programs used in the district schools and educational programs will be evaluated on an ongoing basis for age-appropriateness, privacy protections, bias, accessibility standards, and data security by the District's technology department.

Students and teachers may only use AI programs for schoolwork that have been approved for use by the district's Information and Technology Department. Student use of AI programs for schoolwork should conform with the program's user requirements.

In the classroom

Students may, with permission from the classroom teacher, use AI in the classroom to assist with completing classroom assignments. Students should include proper citations when using AI to assist with completion of classroom assignments and should fact-check any information received from an AI program, as AI may not always provide accurate or up-to-date information. Students may not submit work generated by AI programs as the student's own work.

The classroom teacher will oversee student use of AI in the classroom to ensure academic integrity and maintain a balance between technology and traditional learning methods.

Outside the classroom

Students may, with permission from the classroom teacher, use AI programs outside the classroom to assist with personalized learning and specified assignments. Students should include proper citations when using AI to assist with completion of school assignments and should fact-check any information received from an AI program. Students may not submit work generated by AI programs as the student's own work.

When authorized by the classroom teacher, students may use AI programs to explore and explain academic concepts, brainstorm ideas, and receive feedback on drafts.

**Prohibited Uses**

Academic Dishonesty

The use of AI programs by students to complete assignments will only be allowed to the extent stated and outlined by the classroom teacher. If permitted by the classroom teacher to use AI programs to assist with assignments, students may not submit work completed by or copied from AI programs as if it were the student's own work. Students are prohibited from using AI programs to assist with school tests or exams, including, but not limited to, state standardized testing, classroom exams, and take-home exams.

Students may not use AI programs that have not been approved by the classroom teacher or district to assist with school activities and assignments.

Students have an obligation to check with their classroom teacher if students are unsure about the acceptable uses of AI programs for school assignments. AI-generated resources must be cited when quoted, paraphrased, or otherwise used in a student's work. Classroom teachers may use AI programs to detect plagiarism, AI-generated content, and other inappropriate uses of AI in student work.

AI programs will not be used as the sole or final measure to determine whether a student inappropriately used AI, as AI programs used for AI detection may not always be accurate. To ensure a fair and accurate assessment, AI programs used for AI detection must be used in conjunction with other factors, including, for example, the student's academic performance history, an analysis of the student's writing style, and the content itself, to determine whether the student used AI for prohibited purposes.

The improper use of AI programs to complete assignments will be considered a violation of policy JICDA, Code of Conduct, and may result in disciplinary actions.

Privacy violations

Students will not share personally identifiable or confidential information about themselves, other students, staff members, or other individuals with AI programs. Students should assume information shared with AI programs will not remain private.

Creation of deepfakes

The district prohibits the use of AI programs to create deepfakes, voice cloning, video, audio, text, or similar content concerning a staff member or student.

Discrimination, bullying, harassment, and accessing explicit material

The district prohibits the use of AI programs to harass, intimidate, bully, or access sexually explicit materials, or materials that may be harmful to students or staff members. Students found to be in violation of this policy will be subject to discipline, up to and including expulsion, consistent with policy JICDA, Code of Conduct.

The district prohibits the use of AI programs to discriminate against any individual on the basis of race, religion, sex (including pregnancy, childbirth, or any related medical conditions), color, disability, age, genetic information, national origin, or any other applicable status protected by local, state, or federal law.

Copyright

The use of AI programs and resources must comply with federal copyright laws and policy, EGAD, Copyright Compliance, regarding the duplication or use of copyrighted materials.

**Discipline and Reporting**

If any student violates this policy or any related procedures, the student's access to the district's internet system and computers or other technology devices may be suspended, revoked, or denied, and he/she may be subject to additional disciplinary action. Actions that violate local, state, or federal law may be referred to local law enforcement.

**Warranties/Indemnification**

The district makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its computer networks, the internet, AI programs, or to the accuracy or validity of any information produced by any AI program. This policy does not imply the district's endorsement of any AI programs.

The district is not responsible for any information that may be lost, damaged, or stolen when using AI programs.

The district is not responsible for the dissemination, replication, or alteration of any information or data entered into any AI program by any student or staff member. The district is not responsible for any unauthorized charges or fees resulting from access or use of AI programs.

Adopted ^10/26

---

Legal References:

A. United States Code of Laws, as amended:
   1. Americans with Disabilities Act of 1990, 42 U.S.C.A. Section 12101, et seq.

2. Children's Internet Protection Act of 2000, 47 U.S.C.A. Section 254(h).
3. Children's Online Privacy Protection Act of 1998, 15 U.S.C.A. Section 6501.
4. The Digital Millennium Copyright Act of 1998, 17 U.S.C.A. Section 512 - Limitations on liability relating to material online.
5. Family Educational Rights and Privacy Act of 1974, 20 U.S.C.A. Section 1232(g).

B. S.C. Code of Laws, 1976, as amended:
1. Section 1-13-10, et seq. - Prohibits discrimination on the basis of race, religion, color, sex, age, national origin, or disability.
2. Section 59-1-490, et seq. - Data use and governance policy.