FEDERAL WAY
PUBLIC SCHOOLS

POLICY TITLE: DIRECTOR COMPENSATION AND EXPENSES	**POLICY SECTION:** GOVERNANCE PROCESS	**POLICY NO:** GP-10
APPROVED BY: BOARD	**REGULAR BOARD POLICY REVIEW FREQUENCY:** EVERY TWO YEARS (EVEN YEARS)	**BOARD MONITORING OF BOARD COMPLIANCE FREQUENCY:** EVERY TWO YEARS
DATE APPROVED: SEPTEMBER 28, 2010	**DATE REVIEWED/REVISED:** OCTOBER 14, 2014, DECEMBER 6, 2016, NOVEMBER 14, 2018, JUNE 9, 2020, AUGUST 26, 2022, AUGUST 22, 2024, AUGUST 27, 2026	

GP-10 Director Compensation and Expenses

The Board will demonstrate judicious stewardship of the public funds entrusted to its care. The Board also recognizes that there are costs in both time and money related to Board service. Directors shall be compensated for expenses incurred in performing their responsibilities and may receive limited compensation as allowed by law for time devoted to Board service.

The actual expenses of Directors while traveling to and from and attending Board meetings may be paid. The expenses of Directors who attend conferences or meetings as representatives of the district may be reimbursed, consistent with district travel procedures.

Each Director shall receive as compensation for his/her services the sum of $50 per day and $4,800 per year, serving as a Board designated representative, including, but not limited to, such activities as:

a. School communities, community development and/or betterment committees, collective bargaining, etc.
b. Attending Board approved training and/or development activities, including, but not limited to: regional, state, or national school board association conferences, Board in-service meetings, etc.
c. Time involved in traveling to and from the activity.
d. Attending special Board related activities when approved by the Board in advance, including, but not limited to: building dedications, commencement activities, staff retirements, and other such ceremonies.

Directors shall have reimbursable out-of-district travel pre-authorized by one of the following persons: Board President/CGO or Vice President. Pre-authorization is not required for in-state attendance of meetings or training sessions sponsored by the Washington State School Directors Association (WSSDA).

When Directors incur expenses in carrying out their responsibilities as Directors they may be reimbursed from district funds upon submission of vouchers and supporting receipts consistent with district requirements.

Failure to comply with procedures in this policy will be cause for disapproval of travel, loss of use of the credit card during the subsequent year, and/or loss of the unclaimed compensation after the close of the fiscal year.
Compensation shall not exceed $4,800 per year. Such compensation shall come from locally collected excess levy funds available for that purpose, and shall not cause the state to incur any present or future funding obligation.

Any Directors may waive all or any portion of his/her compensation for any month or months during his/her term of office, by a written waiver filed with the district. The waiver may be filed any time after the Director's election and before the date on which the compensation would otherwise be paid. The waiver shall specify the month or period of months for which it is made.

GP-10.1 Director Insurance Compensation

The district shall maintain sufficient insurance to protect the Board and its individual Directors against liability arising from actions of the Board or its individual Directors while each is acting on behalf of the district and within his/her authority as a Director.

Legal References:

RCW 4.24.470	Liability of officials and members of governing body public agency
RCW 4.96.010	Tortuous conduct of political subdivision
RCW 28A.400.360	Liability insurance for officials and employees authorized
RCW 28A.320.100	Actions against officers, employees or agents
RCW 28A.320.060	Officers, employees or agents of school districts or educational service districts